

## North Reading Youth Services Committee Meeting

**Date/Time:** Monday, July 17, 2023 / 6:00 pm

**Location:** North Reading Town Hall

Committee Members Present	Committee Members Absent	Guests/Visitors Present
Peter Majane, Chair	Jodi Sponzo	Lillian Hartman, Director of Public Services
Jason Slattery, Vice-Chair	Alexis Arsenis	Rich Wallner – Select Board Liaison
Beatriz Vautin, Secretary		
Frank Ferraro		
Amy DiChiara		

- 1. Call to Order.** Chair Peter Majane called the meeting to order at 6:27 p.m.
- 2. To consider Citizen Activity Form candidates interview process & procedure.** There was a question as to how it could be stated that there was no written policy in place to accept new members, when in the past the Select Board tried to make the committee take a member that the committee hadn't approved through the normal process for candidate approval. Another member raised how the process felt like it was discriminatory to prevent certain people from people being put on the committee and that member did not want their name on the new policy. There was one suggestion to work on developing the process to be put in effect starting January 2024. The select board liaison has the final say in who gets approved to be presented to the Select Board and he has the ability to veto the recommendation of the Chair of the Committee; the committee members don't actually have a say in who is approved to join.

While members couldn't agree as to when to implement the new policy, all present agreed that having a documented formal process is necessary moving forward. During the remainder of the meeting the committee worked on rewording the questions presented to use during the interview process. There was some concern that this interview process and questions may make the applicants feel that it is too formal and that they may get scared away. New questions were generated and will be piloted in August with the two applicants who have been invited to attend. Each candidate will be given 15 minutes independently during the meeting to answer the questions and any others that members think of during the course of talking with the candidate. In September we will come back to this to see how the questions worked in August and discuss formalizing the process and implementation date. The Vice-Chair will update the interview questions for August.

- 3. Review of Minutes.** June 26, 2023 minutes were reviewed and accepted.

#### 4. Old Business.

Lillian gave an update on the Youth Services Director Position opening. The posting has been spread broadly through many networks and organizations. To date there have been 6 applications received. See attached notes for more specifics about how the job posting has been advertised. Committee members are encouraged to share the posting on social media if possible.

The Land Utilization Committee is meeting tomorrow to vote on approving materials for the skate park at IRP. It has been barricaded for the immediate safety issues on the ramps, some pieces remain open. It will need to be closed for some time to upgrade it in the future.

If anyone can help Lillian at the National Night Out on August 2 please let her know.

The YSC was mentioned in a CIT Social Services Team transcript article which is attached to the minutes.

#### 5. New Business. *We did not get to this agenda item. It will be tabled till next month.*

- a. Recreation youth programs overview
- b. Committee Recommendations for programming

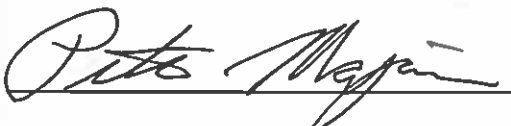
#### 6. Set date for next meeting. The next meeting is scheduled for August 28. Two Citizen Activity Forms were recently received and the candidates have been invited to attend the August meeting. Agenda items not covered tonight will be included in the agenda for August.

Chair Majane adjourned the meeting.

Next meeting: August 28, 2023

Meeting adjourned at 7:45 p.m.

Documents and Handouts	
June 26, 2023 minutes	Transcript article from July 6
Youth Services Director Job Posting update	
Coalition Survey Results Summary	



August 28, 2023

Date Minutes Approved