

North Reading Youth Services Committee Meeting

Date/Time: Monday, June 26, 2023 / 6:00 pm

Location: North Reading Town Hall

Committee Members Present	Committee Associate Members Present	Committee Members Absent	Guests/Visitors Present
Peter Majane, Chair	Jodi Sponzo		Lillian Hartman, Director of Public Services
Jason Slattery, Vice-Chair	Alexis Arsenis		Samuel Voisinnet – Guest
Beatriz Vautin, Secretary			Richard Wallner – Select Board Liaison
Frank Ferraro			Sharon Kelleher – Director of the Library
Amy DiChiara			Josephine Voisinnet - Guest

1. Call to Order. Chair Peter Majane called the meeting to order at 6:01 p.m.

2. Meet prospective committee members. Sam Voisinnet was introduced to the committee as a new youth associate member. He is an incoming freshman at the high school who would like to join and bring a youth perspective.

A member of the YSC raised the question as to why the procedure is being changed now for new members to join without input from all of the committee members. Committee members asked for time to review the documents that were emailed out to members with less than 24 hours' notice to implement it. There is a candidate who was asked to participate in the July meeting who has submitted a CAF; that will be delayed until August since the committee did not have time to review the new procedures and the candidate did not show up to the meeting. What procedure will the Committee chair and Select Board liaison use to recommend candidates for appointment? There was a vote to postpone the discussion of the implementation of the new procedures until the July meeting so that members have a chance to review them. Members should come prepared to discuss this at the July 17 meeting.

Frank Ferraro read an article from the Boston Globe.

3. Review job description. There was a meeting on June 2 with Department heads who interact with youth services to review the job description. Lil shared the suggestions made to the wording from that meeting. There was one change made to the language presented. Committee members agreed that the job description is ready to be posted this week. Committee members who are willing to serve as interviewers or alternates please contact Lil. Two committee members and an alternate may participate in interviews, but not a quorum from the group.

4. **Review of Minutes.** May 30, 2023 minutes were reviewed and accepted.

5. **Public Services director's report.** Lil gave an update from the summary report she presented to committee members. Items shared included the results of the Library survey with youth and the Coalition Survey Results. Beatriz agreed to analyze and summarize the Coalition Survey results to identify themes and areas for potential future programming. Members should review the document which is attached paying particular attention to underlined items; these are items that Lil is looking for help with.

6. **Set date for next meeting.** The next meeting is scheduled for July 17. We will discuss the process to accept new committee members. Any members who cannot attend the July meeting but have comments to share about this should call Peter before the meeting.

Chair Majane adjourned the meeting.

Next meeting: July 17, 2023

Meeting adjourned at 7:30 p.m.

Documents and Handouts	
May 30, 2023 minutes	Youth Services Director Job Description June 8, 2023
Town of North Reading Board Policies	CAF Christina Gandolfo
YSC Interview questions template	Copy of Boston Globe article



Peter Majane, Chair

7/17/23
Minutes Approved on Date