



TOWN of NORTH READING

Massachusetts
Town Clerk's Office

Susan J. Duplin, CMMC
Town Clerk

POLL WORKER APPLICATION

Under Massachusetts General Laws, Election Workers are appointed annually by the Select Board upon recommendation of the Board of Registrars.
Appointments are effective from September 1st -- August 31st

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|---|---|
| * * * ELECTION INFORMATION * * * | |
| Location – All Precincts: St. Theresa's Church Hall – Winter Street | |
| Day of Week: Tuesdays <i>(generally)</i> | Polling Hours: 7:00 am – 8:00 pm |
| * * * WORK SCHEDULES * * * <i>Coffee & breakfast treats are provided mid-morning Dinner sandwiches & chips are provided late afternoon Bottled water & snacks are available all day</i> | |
| All-Day Shift: | 6:30 am – end <i>(end 8:30 pm – 9:00 pm)</i> |
| <i>All-day shift includes a 15-minute mid-morning coffee/breakfast break, a 1/2-hour lunch break (lunch is not provided) and a 1/2-hour dinner break</i> | |
| AM Shift: | 6:30 am – 1:00 pm |
| <i>AM (morning) shift includes a 15-minute mid-morning coffee/breakfast break [no lunch break is included – please have your lunch after leaving work]</i> | |
| PM Shift: | 1:00 pm – end <i>(end 8:30 pm – 9:00 pm)</i> |
| <i>PM (afternoon/evening) shift receives a 1/2-hour late afternoon dinner break [no lunch break is included – please have your lunch before arriving to work]</i> | |
| Night Shift: <i>[Tally Clerks @ Town Hall]</i> | 8:30 pm -- ??? <i>(ends when tally is completed)</i> |
| Training session required annually for all election staff | |

Please provide the following information and return this form to the
Town Clerk's Office – 235 North Street – North Reading, MA 01864:

| | | |
|-------------------------|--|-------|
| NAME: | | |
| ADDRESS: | | |
| TELEPHONE: | Home: | Cell: |
| EMAIL: | | |
| Political Party: | <i>[Must be a registered voter in MA]:</i> | |

Please indicate your work preference(s) below:

[Please select one or more options]

All-Day: ☐ AM: ☐ PM: ☐ Night: ☐ Any Shift: ☐

Thank you for your interest!