ACKNOWLEDGEMENT OF RECEIPT – 2019

Board and Committee Members

*** * * CONFLICT-OF-INTEREST LAW SUMMARY * * ***

*** * * OPEN MEETING LAW INFORMATION * * ***

RETURN THIS RECEIPT TO THE TOWN CLERK'S OFFICE

Barbara Stats, *MMC/CMMC*
Town Clerk -- 235 North Street -- North Reading, MA 01864
***or scan and e-mail to:* TownClerk@NorthReadingMA.gov**

(1) In accordance with Mass General Laws and Chapter 28 of the Acts of 2009, I acknowledge receipt of the Summary of the *Conflict-of-Interest Law [ver.7-rev. 11/14/16];*

(2) In addition, this will also acknowledge receipt of the Town Clerk's Booklet *"Guidelines for Public Officials - 2019"* which includes the following material also required to be distributed to Board and Committee members: the *Open Meeting Law Guide*, the *Open Meeting Law*, and the *Open Meeting Law Regulations*; as well as other excerpts from Mass General Laws and the Code of North Reading related to Committees, for your compliance.

Please mark and complete all applicable sections -- sign below:

☐ **Municipal Employee**
Department _____
Position _____

☐ **School Employee**
School _____
Position _____

☐ **Elected Official**
Position _____
Position _____

☐ **Appointed Official** -- ***List all Boards / Committees / Positions***
Board/Com _____
Board/Com _____
Board/Com _____
Board/Com _____
Board/Com _____
Board/Com _____

_____ _____ _____
Signature [Required] ***Printed Name*** ***Date***