

# ACKNOWLEDGEMENT OF RECEIPT – 2021

**Board and Committee Members**

\* \* \* **CONFLICT-OF-INTEREST LAW SUMMARY** \* \* \*  
\* \* \* **OPEN MEETING LAW INFORMATION** \* \* \*

## RETURN THIS RECEIPT TO THE TOWN CLERK'S OFFICE

Barbara Stats, MMC/CMMC  
Town Clerk -- 235 North Street -- North Reading, MA 01864  
or scan and e-mail to: [TownClerk@NorthReadingMA.gov](mailto:TownClerk@NorthReadingMA.gov)

(1) In accordance with Mass General Laws and Chapter 28 of the Acts of 2009, I acknowledge receipt of the Summary of the *Conflict-of-Interest Law* [ver.7-rev. 11/14/16];

(2) In addition, this will also acknowledge receipt of the Town Clerk's Booklet "*Guidelines for Public Officials - 2019*" which includes the following material also required to be distributed to Board and Committee members: the *Open Meeting Law Guide*, the *Open Meeting Law*, and the *Open Meeting Law Regulations*; as well as other excerpts from Mass General Laws and the Code of North Reading related to Committees, for your compliance.

Please mark and complete all applicable sections -- sign below:

☐ **Municipal Employee**  
Department \_\_\_\_\_  
Position \_\_\_\_\_

☐ **School Employee**  
School \_\_\_\_\_  
Position \_\_\_\_\_

☐ **Elected Official**  
Position \_\_\_\_\_  
Position \_\_\_\_\_

☐ **Appointed Official -- List all Boards / Committees / Positions**  
Board/Com \_\_\_\_\_  
Board/Com \_\_\_\_\_  
Board/Com \_\_\_\_\_  
Board/Com \_\_\_\_\_  
Board/Com \_\_\_\_\_  
Board/Com \_\_\_\_\_

\_\_\_\_\_  
**Signature [Required]**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Date**