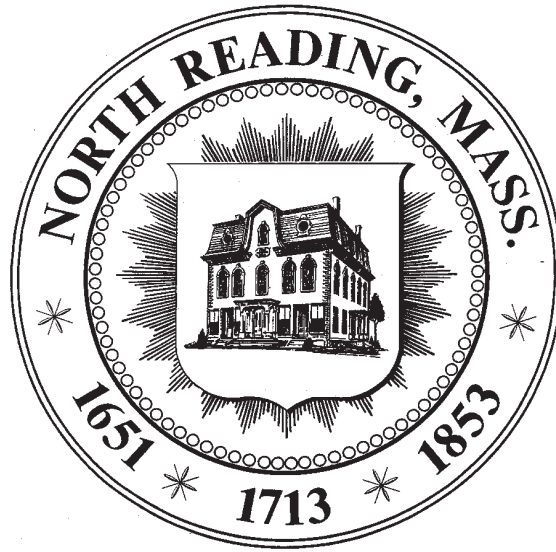


ANNUAL REPORT



TOWN OF

NORTH READING

MASSACHUSETTS

For the Year Ended December 31

2021

IN MEMORIAM

2 0 2 1

* * * * *

Gloria R. Mastro
Board of Registrars
Taxation Aid Committee

* * * * *

Neal E. Rooney, III
Community Planning Commission
Veterans Affairs Committee
Veterans Events Committee

* * * * *

Rosalie Senior
Select Board

* * * * *

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NORTH READING Of General Interest 2021

Date Incorporated: March 22, 1853

Home Rule Charter effective: July 1, 1970

Location:

Middlesex County -- Northeastern Massachusetts
Bordered by Wilmington on the west, Andover and North Andover on the north,
Middleton and Lynnfield on the east, and Reading on the south;
16 miles from Boston, 10 miles from Lawrence, 15 miles from Salem, and
234 miles from New York City.

Population: Federal Census 2020: 15,554 (12/31/2021)
Town Census: 15,175 (12/31/2021)

Registered Voters a/o December 31, 2021: 11,670

Democrats:	2,421	Republicans:	1,620
Unenrolled:	7,500	All Others:	129

Elevation: Approximately 100 feet above sea level

Area: 13.26 Square Miles

Type of Government: Home Rule Charter
Town Administrator
Five-Member Select Board
Open Town Meeting (June and October)

Annual Town Election: Tuesday following first Monday in May

Annual Town Meetings:

Per the Town Charter:

- to commence on any day in June (primarily financial matters and other business), and any day in October (primarily zoning and by-law matters and other business) not in conflict with a legal or religious holiday, as set by the Select Board following a public hearing held annually no later than March 31st.

Per the Town General By-laws:

- no quorum requirement for any session of a regular Town Meeting;
- quorum of 150 voters required for all sessions of Special Town Meetings.

Total Assessed Valuations: Please see Assessor's Report in this book.

Tax Rate: Residential property: \$15.63 per thousand dollar valuation. (FY 2021)
Commercial property: \$15.63 per thousand dollar valuation. (FY 2021)

FEDERAL AND DISTRICT ELECTED OFFICIALS

Senators in Congress:	Elizabeth A. Warren (D) Edward J. Markey (D)
Representative in Congress:	Seth Moulton (D) (Sixth Congressional District)
State Senator:	Bruce E. Tarr (R) Gloucester (1st Essex & Middlesex)
State Representative:	Bradley H. Jones, Jr. (R) North Reading (20th Middlesex)
Councillor:	Eileen R. Duff (D) Gloucester (Fifth District)
District Attorney:	Marian T. Ryan (D) Northern District

Qualifications for registration as a voter:

Must be 18 years of age, American-born or fully-naturalized US citizen, and a resident of North Reading. Registration methods: on-line; mail-in; at the RMV; and in person at the Town Clerk's Office during regular office hours and during extended hours preceding elections and town meetings on dates as prescribed by law. No pre-existing residency requirement. Pre-registration available to 16 & 17 year old citizens (*per Chapter 111 Acts of 2014*).

Absentee Voting : All Elections -- State, Primaries, Town and Special Elections
Early Voting : State Elections -- (*per Chapter 111 Acts of 2014 and as further amended*)

DOG LICENSES:

- Calendar licensing period: January 1 – December 31 annually
- All dogs must be licensed at 3 months of age per Town By-laws
- Proof of spaying or neutering and rabies vaccination certificate required
- Fees: Spayed Females & Neutered Males – \$10.00; Unaltered – \$20.00
- Late fee beginning April 1: \$10.00 in addition to the cost of the license
- No license fee for owners over 70 years of age; late fee assessed on April 1
[per Chapter 369 of the Acts of 2002 accepted by Town Meeting on April 7, 2003]

BILLS:

Real Estate Taxes --

Payable quarterly:
February 1, May 1, August 1, November 1
Interest at 14% if unpaid by the above dates

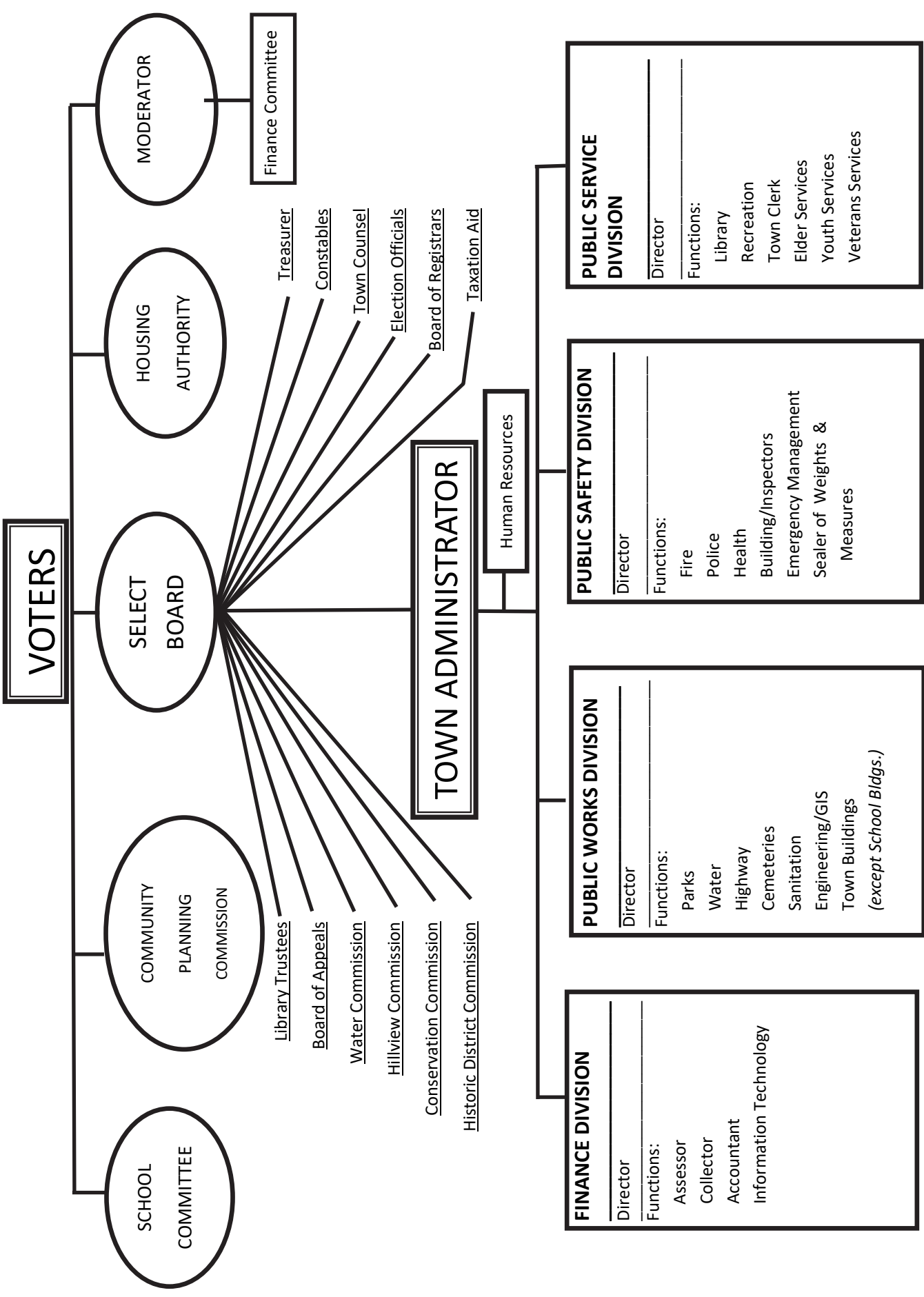
Personal Property, Water and Trash:

Billed quarterly – Due dates as indicated on bills
Interest at 14% for Personal Property and Water if unpaid by due date
Interest at 9% for Trash if unpaid by due date

Motor Excise Bills:

Due thirty days from date of issue
Interest at 12% if unpaid by due date

TOWN OF NORTH READING ORGANIZATIONAL CHART



ELECTED TOWN OFFICIALS

[Town Election May 4, 2021]

SELECT BOARD

	TERM EXPIRES
Kathryn M. Manupelli (<i>Chairman</i>).....	May 2024
Liane R. Gonzalez . (<i>Vice-Chair</i>).....	May 2022
Vincenzo Stuto (<i>Clerk</i>)	May 2023
Stephen J. O’Leary	May 2024
Richard F. Wallner	May 2022

MODERATOR

John J. Murphy	May 2022
----------------------	----------

SCHOOL COMMITTEE

Scott T. Buckley (<i>Chairman</i>).....	May 2023
Richard F. McGowan (<i>Vice-Chair</i>)	May 2024
Janene C. Imbriano (<i>Secretary</i>).....	May 2022
Dyana Boutwell (<i>Leg. Rep</i>).....	May 2024
Chris Pappavaselio	May 2022

COMMUNITY PLANNING COMMISSION

Warren R. Pearce, Jr. (<i>Chairman</i>)	May 2022
Christopher B. Hayden	May 2023
Ryan J. Carroll (<i>Clerk</i>).....	May 2024
David L. Rudloff	May 2022
Jeremiah C. Johnston.....	May 2024

NORTH READING HOUSING AUTHORITY

James DeCola (<i>Chairman</i>).....	May 2024
Liane R. Gonzalez (<i>Vice-Chairman</i>) [<i>State Appointee</i>]	April 2020
Michele A. Mawn (<i>Treasurer</i>)	May 2022
Mary S. Prenney [<i>Resigned a/o 12/13/21</i>]	May 2025
Charles Carucci	May 2023

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL

[Elected every 4 years on State Election Ballot]

Judith M. Dymant	November 2024
------------------------	---------------

APPOINTMENTS BY TOWN MODERATOR

FINANCE COMMITTEE

Abigail Hurlbut, Chair
Benjamin Gamer, Vice Chair
Richard Johnson, Clerk
Donald Kelliher
Ted Haggerty
Daniel Pulver
Vinnie Ruschioni
Daniel Mills
Matthew Davis

Term Expires:

June 30, 2022
June 30, 2024
June 30, 2023
June 30, 2024
June 30, 2023
June 30, 2024
June 30, 2022
June 30, 2022
June 30, 2023

APPOINTMENTS BY THE SELECT BOARD

TOWN ADMINISTRATOR

Michael P. Gilleberto

Term Expires:

June 30, 2024

TOWN TREASURER

Maryann MacKay

December 31, 2022

CONSTABLES (Process-Servers)

John Firriello
Douglas Labb
David Rosati

December 31, 2022
December 31, 2022
December 31, 2022

BOARD OF APPEALS

Jennifer Platt
Vincent Ragucci III
Bob Breen
Frank Gazzola, III
Maria E. Lockhart, Associate Member

December 31, 2023
December 31, 2024
December 31, 2022
December 31, 2022
December 31, 2023

BOARD OF REGISTRARS

Susan Duplin, Town Clerk
Kiely Gamelin
Hugo W. Wiberg, III
Stephanie Keohane

Indefinite
April 1, 2025
April 1, 2023
April 1, 2024

CABLE ADVISORY COMMITTEE

John Firriello
John Nowosacki
Kerry Reddington
Michael Sprycha
Gil Hurlbut
Peter Zawistowski
David Doucette

Indefinite
Indefinite
Indefinite
Indefinite
Indefinite
Indefinite
Indefinite

CAPITAL IMPROVEMENT PLANNING COMMITTEE

Michael P. Gilleberto	June 30, 2023
Elizabeth Rourke	June 30, 2021
Liane Gonzalez	May 31, 2022
Dyana Boutwell	May 4, 2021
Joseph Foti	June 21, 2021
Abigail Hurlbut	June 30, 2022
Donald Kelliher	June 30, 2021
Michael Connelly	June 30, 2022
Kathryn Manupelli	May 31, 2021

CONSERVATION COMMISSION

Lori Mitchener, Chair	December 31, 2024
Lauren Beshara	December 31, 2023
Randall S. Mason, Associate Member	December 31, 2024
James S. Cheney, Associate Member	December 31, 2022
Tomas E. Sanchez	December 31, 2023
Melissa Campbell	December 31, 2022
John Lape, Associate Member (Resigned)	November 1, 2021

COMMISSION ON DISABILITIES

Margaret Robertson, Chair (Resigned)	October 4, 2021
Elizabeth Coolidge-Stolz (Resigned)	February 22, 2022
Joseph Veno (Resigned)	December 5, 2021
Nikki Tosi	December 31, 2024
Gina Moran	December 31, 2024
Rebecca Griffin	December 31, 2023
Marisa Morelo	December 31, 2023
Richard Wallner	May 31, 2022

CULTURAL COUNCIL

Phil Healey, Chair	December 31, 2023
Silvia Aguayo	December 31, 2023
Daniela Clayborne	December 31, 2023
Yan Huang (Resigned)	December 08, 2021
Nancy Ludwig	December 31, 2023
Erinne Matte Daniels	December 31, 2023
Mirko Messa	December 31, 2023
Frances Toneguzzo	December 31, 2024
Rebecca M Griffin	December 31, 2024

ECONOMIC DEVELOPMENT COMMITTEE *

David O'Neil, Chair	March 3, 2024
Christopher Hayden	May 19, 2023
Patrick Lee	March 3, 2023
Vincenzo Stuto	June 30, 2022
Thomas Ollila, Associate Member	May 3, 2024
Matthew Dumont	May 24, 2024
Maria Freccero	May 24, 2024
Caitlin Sullivan-Associate	May 24, 2023
Lisa Egan	May 24, 2024

**Appointed jointly by Select Board and Community Planning Commission*

FACILITIES MASTER PLAN COMMITTEE

Mark Hall
Kathryn Manupelli
Donald Kelliher
Abigail Hurlbut
Richard McGowan
Warren Pearce, Jr.

December 31, 2023
May 7, 2024
June 30, 2024
June 30, 2022
May 7, 2024
May 31, 2022

FAIR HOUSING COMMITTEE

Michael P. Gilleberto, Director

Indefinite

FOREST COMMITTEE

Dana A. Rowe Chair
Douglas P. Doty
Alison Polido

December 31, 2022
December 31, 2022
December 31, 2023

HILLVIEW COMMISSION

George Stack, Chair
Peter Hemme, Treasurer
Charles Carucci
Francis Hachey
Daniel J. Doherty III
Louis DiFronzo
William King

December 31, 2024
December 31, 2022
December 31, 2023
December 31, 2023
December 31, 2022
December 31, 2024
December 31, 2023

HISTORIC DISTRICT COMMISSION

Mark Hall, Chair
David Ham
Patrick O'Rourke (Resigned)
Paul Chapman
Will Birkmaier
Thomas Parker
Heather T Sievers
Andrew Parson

December 31, 2023
December 31, 2023
October 5, 2021
December 31, 2023
December 31, 2024
December 31, 2023
December 31, 2024
December 31, 2024

HISTORICAL COMMISSION

Christopher Hayden, Chair
Les Masterson, Vice Chair
Patricia Romeo
Stone M. Jasie, Clerk
Francine Coughlin
David Cross
Joann Williams-Hoxha

December 31, 2024
December 31, 2024
December 31, 2023
December 31, 2022
December 31, 2023
December 31, 2023
December 31, 2023

LIBRARY TRUSTEES

Kathryn Geoffrion Scannell, Chair	December 31, 2022
Deborah Aldrich	December 31, 2024
Mary Ann Lape (Resigned)	October 1, 2021
Janet Murphy	December 31, 2022
Jennifer Stritzel Thomson	December 31, 2023
Mirko Messa	December 31, 2023
Katie Gabriello	December 31, 2023
Heather Sievers	December 31, 2024
Margot Schomp	December 31, 2023

MARTINS POND RECLAMATION STUDY COMMITTEE

George Cangiano, Jr. Chair	December 31, 2024
Lawrence Soucie	December 31, 2022
Joel Spruance	December 31, 2023
Donald Skoog	December 31, 2022
James Grier	December 31, 2022
Joann Williams-Hoxha	December 31, 2023

MOBILE HOME RENT CONTROL BOARD

Lidia Real-Costa	December 31, 2024
John Mannion	December 31, 2022
Larry Brown	December 31, 2023

RECYCLING COMMITTEE

John Rogers, Chair	Indefinite
Meg Robertson, Chair (Resigned)	October 4, 2021
Matthew Libby	Indefinite
Bruce McArdle	Indefinite
Usha Pillai	Indefinite
Daniel Greenberg	Indefinite
Frank Falcone	Indefinite
Thomas Kiselak	Indefinite

TAXATION AID COMMITTEE

Debbie Carbone, Chair	December 31, 2022
Mary Prenney (Resigned)	December 20, 2021
Maryann Mackay	December 31, 2022
Richard Wallner	May 3, 2022
John Verrengia	December 31, 2024

WATER COMMISSION

Vincent Ragucci III, Chair	December 31, 2023
Xuyang Zhang	December 31, 2022
Andrew Street	December 31, 2023
Joseph Cimino	December 31, 2024
Amit Subramani	December 31, 2022

YOUTH SERVICES COMMITTEE

Peter A. Majane, Chair	December 31, 2022
Jason Slattery, Vice-Chair	December 31, 2024
Danielle Masterson (Resigned)	July 26, 2021
Francis Ferraro	December 31, 2023
Deborah Mahoney-Secretary	December 31, 2023
Leslie Schultz	December 31, 2022
Jodi Sponzo	December 31, 2023
Patricia Harrington	December 31, 2021
Christy Damphousse (Resigned)	November 10, 2021
Amy DiChiara	December 31, 2023
Yan Huang	December 31, 2022
Jacob A Mullin-Bernstein	December 31, 2024
Beatriz Vautin	December 31, 2022
Rebecca Griffin	December 31, 2024
Kathleen Logan	December 31, 2024
Rebecca M Griffin	December 31, 2024

**APPOINTMENTS TO STATE & REGIONAL COMMITTEES & ORGANIZATIONS BY THE
SELECT BOARD****EAST MIDDLESEX MOSQUITO CONTROL PROJECT**

Robert Bracey

Term Expires:

Indefinite

IPSWICH RIVER WATERSHED ASSOCIATION

Mark Clark

Indefinite

IPSWICH RIVER WATERSHED DISTRICT**ADVISORY BOARD REPRESENTATIVE**

Mark Clark

Indefinite

LIAISON TO THE NATIONAL OFFICE**ON DISABILITY**

Position Vacant

LIAISON – MASS STATE ETHICS COMMITTEE

Susan Duplin

December 31, 2022

MBTA ADVISORY BOARD REPRESENTATIVE

Anthony Petrillo

Indefinite

METROPOLITAN AREA PLANNING COUNCIL**REPRESENTATIVE**

Danielle McKnight

October 19, 2023

Michael P. Gilleberto (Alternate)

October 19, 2023

NORTH READING'S AGENT TO FEMA**(FEDERAL EMERGENCY MANAGEMENT AGENCY)**

Michael P. Gilleberto

Indefinite

**MAPC REGIONAL WATER SUPPLY PROTECTION
STUDY COMMITTEE**

CPC Chairman or designee
DPW Chairman or designee

Indefinite
Indefinite

**READING MUNICIPAL LIGHT DEPARTMENT CITIZEN'S ADVISORY BOARD
REPRESENTATIVE**

Jason Small

December 31, 2022

SELECT BOARD'S AD HOC COMMITTEES

VETERANS MEMORIAL COMMITTEE

Richard Stratton- Chair
William McDonnell- Vice Chair
Gordon Hall
John Watson
Lyman Fancy
James E. MacLauchlan
Joseph Veno (Resigned)
Edward McHarg, Jr., Associate Member

Indefinite
Indefinite
Indefinite
Indefinite
Indefinite
Indefinite
February 14, 2022
Indefinite

VETERANS EVENTS COMMITTEE

Andrew Lee, Chair
Richard B. Stratton
Deborah Aldrich
Kim Manzelli, Associate Member (Resigned)
Mark Manzelli, Associate Member (Resigned)
Arthur Cole
Kenneth Ravioli, Associate Member
Michelle Reid, Associate Member
Dan Mahoney

November 6, 2023
December 31, 2022
December 31, 2024
September 30, 2021
September 30, 2021
December 31, 2022
December 31, 2023
November 6, 2023
December 31, 2023

JOINT APPOINTMENTS OF THE SELECT BOARD AND SCHOOL COMMITTEE

SECONDARY SCHOOL BUILDING COMMITTEE

Charles Carucci, Chair	Term Expires: Indefinite
Michael P. Gilleberto	Indefinite
Clifford Bowers	Indefinite
Michael Connelly	Indefinite
Phillip Dardeno	Indefinite
Sean T. Delaney	Indefinite
Laurie Witts	Indefinite
Stephen Nathan	Indefinite
Janene Imbriano	Indefinite
Gregg Doble	Indefinite
Helen Maynard	Indefinite
Aldo Tramontozzi	Indefinite
Donald Kelliher (Resigned)	August 22, 2021
Anthony J. Loprete	Indefinite
Daniel McInnis	Indefinite
Catherine O'Connell	Indefinite
Stephen O'Leary**	Indefinite
John Pecora	Indefinite

**** Appointed by the Select Board**

APPOINTMENTS BY THE TOWN ADMINISTRATOR

TOWN CLERK	Term Expires:
Susan Duplin	Indefinite
TOWN COLLECTOR	
Maryann MacKay	Indefinite
TOWN ACCOUNTANT	
Elizabeth Rourke	November 14, 2020
DIRECTOR OF FINANCE	
Elizabeth Rourke	November 14, 2020
VETERANS, AGENT AND DIRECTOR OF VETERANS' SERVICES	
Susan Magner	Indefinite

COMPLETE STREETS ADVISORY COMMITTEE

Robert Bracy

December 31, 2022

Timothy King

December 31, 2022

Danielle McKnight

December 31, 2022

BUILDING INSPECTOR

Gerard Noel

Indefinite

WIRE INSPECTOR

Stephen Gigante

Indefinite

GAS INSPECTOR

Edward Cirigliano

Indefinite

**DIRECTOR OF EMERGENCY MANAGEMENT AND
NORTH READING'S REPRESENTATIVE TO THE MYSTIC
REGION REGIONAL EMERGENCY PLANNING COMMITTEE**

Theophilos Kuliopulos

December 31, 2022

SEALER OF WEIGHTS AND MEASURES

Leonard Rose

Indefinite

**LOCAL CENSUS LIAISON TO THE
UNITED STATES DEPARTMENT OF COMMERCE**

Susan Duplin

Indefinite

DIRECTOR OF PUBLIC WORKS

Indefinite

CUSTODIAN OF SOLDIERS' AND SAILORS' GRAVES

Lieutenant, North Reading Company of Minit and Militia

Indefinite

FIRE CHIEF

Donald Stats

Indefinite

POLICE CHIEF

Michael Murphy

Indefinite

PARKING CLERK

Karen Marlin

December 31, 2022

LIBRARY DIRECTOR

Sharon Kelleher

Indefinite

BOARD OF HEALTH

Gary Hunt

December 31, 2022

Karen Martin

December 31, 2022

Pamela Vath

December 31, 2022

BOARD OF ASSESSORS

Debbie Carbone	December 31, 2022
Gregory Smith	December 31, 2022
Sebastian Tine	December 31, 2022

LAND UTILIZATION COMMITTEE

Ken Tarr	December 31, 2022
William Reed	December 31, 2022
Anthony Giordano	December 31, 2022
Philipp Hertz	December 31, 2024
Katherine Araniz	December 31, 2022
Daniel Greenberg	December 31, 2023

TRUSTEES OF TRUST FUNDS

Dallas Coffman	December 31, 2023
Jean Osborn	December 31, 2023
Sarah McGoldrick	December 31, 2022

RECREATION COMMITTEE

Rita Mullin	December 31, 2022
Sergio Coviello	December 31, 2022
Billie Luker	December 31, 2022
Patricia Filmore	December 31, 2022
Ron Kern	December 31, 2022
Sheila Sturdevant	December 31, 2022
Michael Fitzpatrick	December 31, 2022

DIRECTOR OF ELDER AFFAIRS

Mary Prenney (Retired)	Indefinite
------------------------	------------

COUNCIL ON AGING

Andrea Gladu	December 31, 2022
Katherine McCabe Scott	December 31, 2024
Daniel Greenberg	December 31, 2022

APPOINTMENTS BY BOARD OF HEALTH**DIRECTOR OF PUBLIC HEALTH AND HEALTH AGENT**

Robert F. Bracey	Term Expires: Indefinite
------------------	------------------------------------

INSPECTOR OF ANIMALS

Jerry Berg	Indefinite
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AGENT FOR ISSUING AND RECORDING BURIAL PERMITS

Robert F. Bracey	Indefinite
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APPOINTMENTS BY TOWN COLLECTOR**DEPUTY COLLECTOR OF TAXES**

Peter Ryan	Indefinite
------------	------------

SELECT BOARD 2021 Annual Report

Introduction

Select Board and Board Organizational Changes

In 2021, Mrs. Kathryn Manupelli continued to serve as Chair, Mrs. Liane Gonzalez as Vice-Chair, and Mr. Vincenzo Stuto as Clerk.

COVID-19 Pandemic Planning and Response

The Board wishes to recognize all of our Town employees for their continued dedication to duties as the pandemic entered its second year. The Board also wishes to commend the following individuals for their leadership and dedication to coordinating the Town's planning and response to the COVID-19 pandemic:

Gary Hunt, Chair, Board of Health
Pamela Vath, Member, Board of Health
Karen Martin, Member, Board of Health
Robert Bracey, Director of Public Health
Donna Hovey, Public Health Nurse
Stephanie Connolly, Administrative Assistant, Board of Health
Christine Doolin, Administrative Assistant, Board of Health
Michael Murphy, Director of Public Safety and Chief of Police
Donald Stats, Fire Chief
Patrick Daly, Superintendent of Schools
Michael Connelly, Assistant Superintendent
Michael Gilleberto, Town Administrator
Elizabeth Rourke, Finance Director
Barbara Stats, Town Clerk

The Board wishes to particularly acknowledge Ms. Vath for her willingness to serve as Public Health Nurse on multiple occasions during the Town's greatest time of need for this position.

In support of local businesses, the Board voted to extend Temporary Outdoor Dining through April, 2021.

Elections and Town Meeting

The Town conducted its Regular (Annual) Election in May and Annual Town Meetings in June and October. The Board wishes to acknowledge and thank Town Clerk Barbara Stats and her staff, the many Election Workers who staffed the polls and office, as well as the Department of Public Works and Police Department staff who assisted. Special thank you and acknowledgment to the School Department and its custodial staff including Michael Parow and Buddy Miller, the Town's Parks and Recreation Department including Operations Manager Maureen Stevens, Parks Director Marty Tilton, and Administrative Assistant Maria Brown.

Wastewater Planning

The wastewater working group identified a potential route to connect the Town to the Greater Lawrence Sanitary District along state highways Route 125 and Route 114 in Andover and North Andover. Time was of the essence to pursue this option due to the Massachusetts Department of Transportation's schedule for construction on Route 114 in North Andover. The Board brought to Town Meeting a warrant article to fund preliminary design and planning for construction along this potential route, and Town Meeting approved the article. The Town's wastewater working group, led by Select Board members and the DPW Director, continued efforts to pursue this potential option with the intention of requesting construction funding at a Town Meeting in late 2022.

Personnel Matters

Maureen Stevens, Parks and Recreation Operations Director / Department Head, retired in September of 2021. The Board and the Recreation Committee recognized her at a public meeting and is grateful for her service to the community.

Marty Tilton was welcomed as new Department Head of Parks and recreation, in addition to his responsibilities as Parks Director.

Joseph Parisi joined the Town as Director of Public Works in May of 2021. The Board welcomed Mr. Parisi and also recognized DPW Operations Manager Christopher Deming for his service as Acting Director.

The Board wished Mary Prenney, Director of Elder Services, well as she was recognized in December in advance of her retirement in early January. The Board and the Council on Aging recognized her at a public meeting and is grateful for her service to the community.

The Board settled a collective bargaining agreement with North Reading Administrative Staff.

Budget / Finance

In April, Moody's Investors Service affirmed the Town's credit rating, reflecting the Town's long term credit quality that is reflected in the Aa2 long term rating, satisfactory management of refinancing risk, and healthy liquidity. In May, the Board submitted balanced operating and capital budgets for Fiscal Year 2023 to Town Meeting, and both budgets were approved at the Spring Annual Town Meeting in June. In the fall, the Board adopted an Investment Policy Statement to govern trust fund investments.

Strategic Plan

After not being able to review the plan in person for over a year, the Board met in November, 2021 to revise and update the Town's Strategic Plan, which is available online on the Town's Website. Due to numerous new proposals to the plan, the update did not conclude with one meeting, but required an additional meeting in early 2022.

Other Actions

The Board approved a policy regarding server training for establishments licensed to sell alcoholic beverages. The Board also supported a proposed zoning change for property on Park Street in the center of Town, to provide housing for our seniors including some affordable housing units. The Board proclaimed May as Older Americans Month, June as Lesbian, Gay, Bisexual, Transgender, and Queer Pride Month, and November as Veterans and Military Families Appreciation Month.

Other Noteworthy Items

The Town reinstituted the tradition of passing along the Boston Post Cane to the Town's eldest resident. Thanks to the efforts of Angela Mauceri and Paula Mastro, this tradition which had been dormant for several years, was rekindled in 2021. The Cane is given to the Town's oldest resident who has resided in the community for at least 25 years. This year's recipient was Mrs. Carmen DiChiara. Mrs. DiChiara welcomed State and Town Officials into her home for the ceremony, left all not only laughing with her sense of humor, but also considering her words of wisdom that the world's turmoil would be alleviated if people learned to kinder to one another.

Acknowledgements

The Board acknowledges and thanks every citizen who has stepped up to serve in any elected and/or appointed position to make our community a better place to live and work, particularly amidst the challenges associated with the pandemic. The Board thanks our Town employees and Department Heads for their continued dedication and efforts to ensure the continuity of Town operations for our citizens and businesses.

The Board thanks and acknowledges our legislative leaders, Representative Brad Jones and Senator Bruce Tarr, for their unwavering dedication to our Town and their continuous advocacy for our Town, including their efforts to secure legislative measures, financial assistance, opportunities and programs to help our Town and assist our citizens. The Board also thanks Governor Charlie Baker and Lt. Governor Karyn Polito for their continued collaboration with our Town under our Community Compact and assisting our Town with additional opportunities.

The Board also wishes to acknowledge the passing of the following individuals, and to thank them for their service to the Town: Gloria R. Mastro, Board of Registrars & Taxation Aid Committee, Neal E. Rooney, III, Community Planning Commission, Veterans Affairs Committee & Veterans Events Committee, Rosalie Senior, Select Board.

Respectfully submitted,

Kathryn Manupelli, Chair
Liane Gonzalez, Vice Chair
Vincenzo Stuto, Clerk
Stephen O'Leary
Richard Wallner

2021 ANNUAL REPORT OF TOWN COUNSEL

We are pleased to present our annual report as Town Counsel to the Town of North Reading. In calendar year 2021, the Town continued to face an unpredictable pandemic that regularly created challenging and unforeseen legal issues. Novel legal issues continued to arise and new and continued emergency laws required the Town be flexible in how they provided services to their citizens. As all of these legal and health emergency challenges developed, we were able to promptly advise Town officials regarding the best practices and next steps to be implemented.

Town Counsel also assisted in 2021 in the drafting of real estate documents, policies, contracts, and proposed bylaw amendments. Town Counsel also represented the Town during various contract and settlement negotiations. Additionally, Town Counsel responded during this past year to requests for opinions from Town officials on a wide variety of legal matters, including training programs; qualified immunity; meeting posting and publication requirements; sale of land proceeds; construction on Town owned land; requests to waive tax interest; cell tower lease payments; solid waste collection fees; trespass orders; application of open meeting law; acceptance of gifts; health insurance; and labor and personnel issues. Town Counsel prides itself on providing Town officials and employees with efficient, effective, and responsive answers to requests for advisory opinions. We consider any request for an opinion as being urgent and requiring a prompt response. Additionally, Town Counsel continued to assist with the preparation for the Fall and Spring Annual Town Meetings, which included changing the dates and venues of such meetings. Town Counsel attended all Town Meetings to answer legal questions and advise regarding proposed amendments. Town Counsel also provided support by drafting proper motions for various Board meetings and by answering various procedural questions.

Even though Covid-19 remained a dominant issue, we continued to advise the Select Board and other Town officials and employees on a wide array of issues, which included: betterments, public construction, Board of Health regulations; cannabis regulations; enforcement actions; election laws; General and Zoning Bylaw review; environmental issues; real estate transactions; licensing; land use and zoning; conservation; public and private way rights; permits; public records; the application of the open meeting law; construction contracts; inter-municipal agreements; procurement; cable; zoning appeals; town meeting; special legislation; contract and collective bargaining negotiations; labor and personnel matters; and on various other general municipal matters.

The office of Town Counsel has also continued to work with the Town to reduce municipal legal costs by researching many issues of municipal law and issuing Memoranda, Email Blasts, and posting extensive materials available to our clients on our website addressing those issues at no charge. In 2021, we advised the Town on case law, legislative developments and necessary policy updates through these memoranda, emails, and materials available on our website on issues and areas of law that included: Temporary Revisions to COVID-19 Safety Measures; Housing Choice Act of 2020; Notices to Quit and Eviction Actions; COVID-19 capacity restrictions; Massachusetts Police Reform; Reopening Plan for all Municipalities;

Capacity Limits for Public Meetings/Hearings; Alcohol Licensing; Implications of the Rescission of the State of Emergency; Pandemic-Related Relief Provisions; Temporary Moratorium on Evictions; COVID Emergency Paid Sick Leave; Use of Single-Family Home for Short-Term Rentals Not Permissible Under Local Zoning Bylaw; National Opioid Settlement; Eligible Uses of ARPA Funding; Contamination Litigation; and Housing Choice Regulations.

Town Counsel believes one of our highest priorities and goals is to provide proactive legal advice that prevents the Town from engaging in litigation. That being said, Town Counsel is always ready, able and willing to zealously litigate on behalf of the Town when it becomes necessary. We continue to work diligently to effectively represent the Town in all pending litigation. In 2021, Town Counsel represented the Town and its officers in proceedings before Massachusetts courts, administrative agencies, and arbitrations. At the request of the Town Administrator or Select Board, we attended meetings of the Select Board and other Boards to provide advice on pending litigation and to assess the Town's risk management on legal matters. We also provide periodic updates to the Select Board at no charge on all pending litigation and non-litigation matters. In addition to effectively litigating on behalf of the Town in these matters, Town Counsel, whenever possible, works to promote conciliatory efforts on behalf of the Town and negotiate cost-effective resolutions to disputes that address the Town's best interests and priorities.

In 2022, Town Counsel will continue to help guide the Town through and hopefully past the Covid-19 crisis to better and less chaotic times going forward. Town Counsel's objective, as always, is to assist the Town in accomplishing its mission and our goal is to provide the highest quality legal services to the Town in a responsive, flexible, timely, proactive and effective manner at a reasonable cost. We take very seriously the Town's best interests and the Select Board's strategic plan and vision for the future and intend to assist in anyway we can to help the Town continue to move forward. Town Counsel will continue to work with Town officials to handle and respond to the challenges and obstacles that lie ahead and to help further the Town's mission, community values and progress, as well as to help protect the Town's interests in 2022.

We extend our sincere appreciation to the Select Board for their continued confidence in retaining our firm, and we appreciate the cooperation, assistance and collaboration we have received on all matters from the Select Board, the office of the Town Administrator and other Town Boards, officials and employees. We look forward to our continued work with members of the North Reading Town government in the future.

Respectfully submitted,



Darren R. Klein, for the firm KP Law, P.C.
Town Counsel

TOWN-OWNED LAND

For Your Information

Map & Parcel.....	Refers to Assessors Map & parcel pages and numbers.
Location.....	Street on which parcel is mentioned.
Approximate Area.....	Roughly the square footage or acreage of parcel mentioned.
Primary Use.....	If parcel is being used for town purposes, it is mentioned here.
Tax Land by Possession **.....	Designated by asterisks in report- land which is taken by the town due to default of property taxes – taken after land has been in tax title for a period of not less than 2 years.
Controlled/Supervision.....	Designated Committee, Commission, or department who has control or priority of mentioned parcel.
Date Acquired.....	The date which mentioned parcel came into town ownership.

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
3	23	Redmond Avenue	21,344	Pumping Station	**	Gen. Gov.	5/4/1971			I
3	44	Wilmington Line	257,004			Water Dept.	9/29/1964		F	I
3	45	Redmond Avenue	350,658			Conserv. 10-77	3/21/1964		F	I
3	47	Kristyn Lane	547,114			Gen. Gov.	7/9/1996	1/4 W		
3	67	Jill Circle	14,375	Gift	Gift	Gen. Gov.	7/9/1996			
3	78	Jill Circle	21,344		Gift	Gen. Gov.	7/9/1996			
3	79	Redmond Avenue	68,825		**	Gen. Gov.	8/2/2011			
3	91	Furbush Pond Lane	288,803		**	Gen. Gov.	8/2/2011			
4	110	Raridan Street	82,764	Conserv. 10-80	**	Conserv. 10-80	10/14/1969			
4	111	Shenandoah Road	13,939		**	Gen. Gov.	11/23/1994	1/2W		
4	112	Shenandoah Street	13,939		**	Gen. Gov.	10/16/1961			
4	113	Shenandoah Street	10,454		**	Gen. Gov.	7/1/1953			
4	114	Shenandoah Street	10,454	Gen. Gov.	**	Gen. Gov.	2/7/1978			
5	14	Grant Street	9,583		**	Gen. Gov.	12/22/2010			
5	54	Cold Spring Road	35,719		Gift	Conserv. 4-88	4/1/1988			
5	55	Cold Spring Road	39,640		**	Gen. Gov.	12/31/1953	1/4W	F	I
5	65	MacArthur Road	25,265	Pumping Station	**	Gen. Gov.	12/27/1950	3/4W	F	I
5	74	High Street	7,405		**	Gen. Gov.	6/15/1983		F	I
5	90	Cold Spring Road	118,919		Gift	Water Dept.			F	I
5	91	Cold Spring Road	25,700		**	Gen. Gov.	5/26/1976	W	F	I
5	98	Carriage Way	102,366	Water Treatment Plant	Gift	Conservation	2/2/1976			I
6	1	Back River Lot	383,328		Gift	Gen. Gov.				
6	2	Lowell Road	588,060		Gift	Water Dept.	7/1/1975			
6	3	Lowell Road	130,680		Gift	Gen. Gov.	11/20/1996			
8	6	Hollywood Terrace	9,148	Watershed Protection	**	Gen. Gov.	10/8/1986			II
8	18	Algonquin Road	3,920		**	Gen. Gov.	8/17/1956	W	F	II
8	19	Algonquin Road	9,583		**	Gen. Gov.	10/16/1961	W	F	II
8	20	Algonquin Road	9,148		**	Gen. Gov.	10/17/1961		F	II
8	30	Brooksdale Road	6,534	Affordable Housing	**	Gen. Gov.	12/1990	1/2W	F	II
8	31	Brooksdale Road	15,682		**	Gen. Gov.	5/5/1954	W	F	II
8	32	Brooksdale Road	17,860		**	Gen. Gov.	12/30/1998	W		II
8	33	Brooksdale Road	23,958		**	Gen. Gov.	5/4/1971	W		II
8	34	Brooksdale Road	6,098	Gen. Gov.	**	Gen. Gov.	10/7/1968	W		II
8	35	Brooksdale Road	3,920		**	Gen. Gov.	5/4/1971	W		II
8	36	Fieldcrest Terrace	12,632		**	Gen. Gov.	10/19/1961	W		II
8	45	Evergreen Terrace	6,098		**	Gen. Gov.	12/3/1992	W		II
8	54	Old Andover Road	6,970	Affordable Housing	**	Gen. Gov.	12/23/1953			I
8	56	Old Andover Road	74,052		**	Gen. Gov.	9/9/1981	1/4W	F	I
8	58	Brentwood Road	13,504		**	Gen. Gov.	8/17/1956	W		I
8	65	Laurelton Road	22,651		**	Gen. Gov.	10/16/1961	W		I
8	66	Laurelton Road	15,682	Gen. Gov.	**	Gen. Gov.	10/16/1961	W		I
8	78	Belleflower Road	3,049		**	Gen. Gov.	7/15/1957	W		I
8	79	Belleflower Road	14,375		**	Gen. Gov.	10/16/1961	W	F	I
8	93	Hawthorne Terrace	11,326		**	Gen. Gov.	10/16/1961	1/2W	F	I
8	99	Evergreen Terrace	15,246	Gen. Gov.	**	Gen. Gov.	9/21/1959	1/2W	F	I
8	100	Evergreen Terrace	1,307		**	Gen. Gov.	6/6/1975	1/2W	F	I
8	101	Evergreen Terrace	4,356		**	Gen. Gov.	10/16/1961	W	F	I
8	108	Burroughs Road	4,792		**	Conservation 10-94	3/18/1983			II
8	109	Burroughs Road	5,227	Conservation 10-94	**	Conservation 10-94	4/12/1985			II
8	110	Brooksdale Road	10,019		**	Gen. Gov.	10/16/1961	W	F	II
8	111	Brooksdale Road	7,841		**	Conservation 10-94	10/16/1961		F	II
8	112	Algonquin Road	11,326		**	Conserv. 10-80	10/16/1961		F	II
8	113	Fieldcrest Terrace	35,284	Conserv. 10-80	**	Conserv. 10-80	7/16/1957	1/2W	F	II
8	114	Algonquin Road	3,485		**	Conserv. 10-75		1/2W		II
8	115	Hollywood Terrace	17,860		**	Conserv. 10-75	10/16/1961		F	II
8	116	Hollywood Terrace	3,485		**	Conserv. 10-75	11/4/1960		F	II

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
8	119	Hollywood Terrace	11,761		**	Conserv. 10-74	10/16/1961	1/2W	F	II
8	120	Hollywood Terrace	20,038		**	Conserv. 10-74	10/16/1961		F	II
8	121	Plainfield Road	17,860		**	Conserv. 10-74	10/17/1961	W	F	II
8	123	Plainfield Road	38,333		**	Conserv. 10-74	10/19/1961	1/2W	F	II
8	124	Plainfield Road	6,098		**	Conserv. 10-74	10/16/1961	W	F	II
8	125	Atwater Road	20,909		**	Conserv. 10-74	10/19/1961	W	F	II
8	126	River Road	10,019		**	Conserv. 10-74	10/16/1961	W	F	II
8	127	River Road	4,792		**	Conserv. 10-74	10/19/1961	W	F	II
8	128	Plainfield Road	15,682		**	Conserv. 10-74	10/16/1961	W	F	II
8	129	Plainfield Road	4,792		**	Conserv. 10-74	7/16/1957	W	F	II
8	130	Hollywood Terrace	25,265		**	Conserv. 10-74	10/16/1961	W	F	II
8	131	Hollywood Terrace	3,920		**	Conservation 10-94	10/19/1961	W	F	II
8	132	Hollywood Terrace	3,920		**	Conservation 10-94	11/4/1960	W	F	II
8	133	Hollywood Terrace	7,405		**	Gen. Gov.	10/27/2011			
8	134	Algonquin Road	3,485		**	Gen. Gov.		W		II
8	135	Algonquin Road	37,026		**	Conservation 10-94	10/16/1961		F	II
8	137	Algonquin Road	19,602		**	Conservation 10-94	10/16/1961	W	F	II
8	138	Garden Road	3,485		**	Conservation 10-94	10/16/1961	W	F	II
8	139	Garden Road	13,939		**	Conservation 10-94	10/16/1961	W	F	II
8	140	Burroughs Road	10,890		**	Conservation 10-94	8/17/1956	1/2W	F	II
8	144	Burroughs Road	264,409		**	Gen. Gov.	5/8/2000	W	F	II
8	145	Burroughs Road	36,155		**	Gen. Gov.	5/8/2000	W	F	II
8	188	Audubon Road	9,583		**	Gen. Gov.	7/16/1957			II
8	191	Audubon Road	3,200		**	Gen. Gov.	10/3/1968		F	II
8	193	Audubon Road	1,307		**	Gen. Gov.	6/6/1975	W	F	I
8	194	Burroughs Road	871		**	Gen. Gov.	7/16/1957	W	F	I
8	195	Burroughs Road	3,485		**	Gen. Gov.	6/21/1983	W	F	I
8	197	Audubon Road	3,049		**	Gen. Gov.	12/28/1959	W	F	II
8	204	Parkview Terrace	1,742		**	Gen. Gov.	10/17/1961			II
8	209	Audubon Road	69,696		**	Gen. Gov.	12/23/1953	1/2W	F	I
8	221	Edgewood Terrace	7,841		**	Gen. Gov.	7/16/1957	1/4W	F	I
8	224	Edgewood Terrace	3,049	Affordable Housing	**	Gen. Gov.	4/2/1993			I
8	230	Edgewood Terrace	1,742		**	Gen. Gov.	12/23/1953		F	I
8	234	Homestead Terrace	4,792		**	Gen. Gov.			F	I
8	235	Homestead Terrace	3,049		**	Gen. Gov.	6/10/1988			I
8	236	Homestead Terrace	4,792		**	Gen. Gov.	12/16/2009			I
8	237	Homestead Terrace	3,049	Affordable Housing	**	Gen. Gov.	12/23/1953			I
8	238	Homestead Terrace	4,792	Affordable Housing	**	Gen. Gov.	12/1/1959			I
8	239	Homestead Terrace	3,049	Affordable Housing	**	Gen. Gov.	11/19/1962	1/2W	F	I
8	240	Homestead Terrace	13,504	Affordable Housing	**	Gen. Gov.	8/17/1956	1/4W	F	I
8	241	Homestead Terrace	43,560	Affordable Housing	**	Gen. Gov.	8/24/1962	3/4W	F	I
8	242	Homestead Terrace	1,742		**	Gen. Gov.	6/10/1988	W	F	I
8	243	Homestead Terrace	1,742		**	Gen. Gov.	12/4/1963	W	F	I
8	245	Pleasant View Terrace	15,246		**	Gen. Gov.	10/1/1969	W	F	I
8	257	Oakhurst Terrace	2,614		**	Gen. Gov.	12/19/1958		F	I
8	258	Oakhurst Terrace	6,098		**	Gen. Gov.		1/2W	F	II
8	260	Pinecrest Road	23,958		**	Conserv. 10-93	12/23/1953	W	F	II
8	261	Pinecrest Road	6,534		**	Conserv. 10-93	11/26/1965	W	F	II
8	266	Lakeside Blvd.	4,356		**	Conservation	10/1/1968		F	II
8	267	Wildflower Terrace	1,742		**	Conserv. 10-93	6/6/1975	W	F	II
8	268	Wildflower Terrace	7,841		**	Conserv. 10-93		W	F	II
8	271	Oakhurst Terrace	2,178		**	Gen. Gov.	10/31/2000	W	F	II
8	272	Oakhurst Terrace	3,049		**	Gen. Gov.	10/31/2000	1/2W	F	II
8	274	Oakhurst Terrace	1,742		**	Gen. Gov.	6/6/1975		F	II
9	1	Old Andover Road	32,234		**	Gen. Gov.		W	F	I
9	4	Wolf Road	9,148		**	Gen. Gov.		W		II

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
9	5	Wolf Road	29,185		**	Gen. Gov.	3/23/1946	W	F	I
9	13	Old Andover Road	31,799		Gift	Water Dept.	9/6/1984	3/4W	F	I
9	19	North of Rte 125	18,295		**	Gen. Gov.	10/17/1967	1/4W	F	I
9	35	Nuska Trail	3,485		**	Gen. Gov.				I
9	36	Nuska Trail	6,098		**	Gen. Gov.	11/4/1960			I
9	37	Nuska Trail	6,098		**	Gen. Gov.	6/6/1975	1/4W		I
9	45	Old Andover Road	2,614		**	Gen. Gov.	7/16/1957			I
9	46	Old Andover Road	3,920		**	Gen. Gov.	9/12/2012			I
9	54	Old Andover Road	7,841		**	Gen. Gov.	11/19/2002			I
9	57	Old Andover Road	4,356		**	Gen. Gov.	12/23/1953			I
9	58	Bear Road	2,614		**	Gen. Gov.	10/16/1961			I
9	64	Highland Terrace	43,560		**	Gen. Gov.	8/17/1956	W	F	I
9	65	Lakeside Blvd.	627,264	Pumping Station	**	Water Dept.		W	F	I
9	79	Lakeside Blvd.	13,504		**	Water Dept.				I
9	103	Rahnden Terrace	2,178		**	Gen. Gov.	6/6/1975			I
9	110	Highland Terrace	3,049		**	Gen. Gov.	11/10/1959			I
9	111	Highland Terrace	7,841	cabin/shed	**	Gen. Gov.	11/19/1962			I
9	129	Rahnden Terrace	91,476	Prot. Of Water Supply	Emin. Dom.	Gen. Gov.	8/31/1972	W		I
9	130	Rahnden Terrace	2,614	Prot. Of Water Supply	Emin. Dom.	Gen. Gov.	8/31/1972			I
9	131	Old Andover Road	1,307		**	Gen. Gov.				I
11	5	Andover Line	7,405		**	Gen. Gov.	5/11/1994	W		I
11	6	Main Street	52,272		Gift	Conservation	11/15/1996	W	F	I
12	38	Hillside Road	16,117		**	Conserv. 3-70	5/22/1961			II
12	44	Travelled Way	871		**	Conserv. 3-70	1/18/1965		F	II
12	45	Travelled Way	1,307		**	Conserv. 3-70	8/1/1963		F	II
12	46	Travelled Way	2,178		**	Conserv. 3-70	1/18/1965		F	II
12	47	Batchelder Avenue	11,326		**	Conserv. 3-63	6/27/1962		F	II
12	52	Batchelder (& Travelled Way)	871	Common Land	**	Gen. Gov.	6/27/1962			II
12	55	Batchelder Avenue	7,841		**	Conserv. 3-63	8/8/2012			II
12	123	Pluff Avenue	44,431		**	Gen. Gov.				II
12	142	Travelled Way	8,712		**	Conserv. 4-74	7/26/1974		F	II
12	149	Main Street	1,307		**	Gen. Gov.	10/17/1967			II
12	152	Main Street	3,049		**	Gen. Gov.	10/17/1967			II
12	153	Main Street	1,307		**	Gen. Gov.	10/17/1967			II
13	51	Burroughs Road	7,405		**	Gen. Gov.				II
13	55	Burroughs Road	117,612	Playground	**	Recreation		1/2W		I
13	57	Wildflower Terrace	19,200		**	Conservation	9/21/1959	W	F	II
13	58	Wildflower Terrace	37,600		**	Conservation	7/16/1957	W	F	II
13	59	Pinecrest Terrace	3,200		**	Conserv. 10-93	10/17/1967	W	F	II
13	60	Burroughs Road	204,372		**	Gen. Gov.		3/4W	F	II
13	61	Burroughs Road	16,988		**	Gen. Gov.	6/5/1958		F	II
13	65	Burroughs Road	7,841		**	Gen. Gov.	6/5/1958	1/2W	F	II
13	68	Burroughs Road	37,026		**	Gen. Gov.	6/5/1958	3/4W	F	II
13	70	Burroughs Road	14,900		**	Conserv. 10-93	12/4/1968	W	F	II
13	71	Burroughs Road	348,480		**	Conservation	6/1/1995			II
13	81	Burroughs Road	10,454		**	Gen. Gov.	2/29/1988			II
13	85	Elma Road	5,227		**	Gen. Gov.	10/12/1982			II
13	86	Elma Road	5,227		**	Gen. Gov.	10/14/1969			II
13	93	Elma Road	7,405		**	Gen. Gov.	5/30/1975			II
13	99	Wilma Road	6,098		**	Gen. Gov.	6/6/1975	W		II
13	100	Street Theresa Street	130,680		**	Conservation 10-94	11/20/1944		F	II
13	101	Street Theresa Street	52,272	Affordable Housing	**	Gen. Gov.	8/26/1999			II
13	121	Sullivan Road	21,344		**	Gen. Gov.	6/6/1975			II
13	127	Off Street Theresa Street	108,900	Gift	**	Conservation	3/14/1974	W	F	II
13	131	Wilma Road	6,875		**	Gen. Gov.	10/7/1969	W		II
14	12	North Street	457,380	Town Hall	**	Gen. Gov.		1/4W		II

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
14	88	Patley Road	10,238	Affordable Housing	**	Gen. Gov.	10/7/1964			
14	119	Main Street	27,007		**	Gen. Gov.	2/13/1998		F	II
14	131	North Street to Rogers Circle	1,702	Walkway	**	Gen. Gov.	1/24/1964			
14	132	Oak Avenue	16,553		**	Gen. Gov.	11/3/1980	3/4W		
14	141	Main Street	6,098		**	Gen. Gov.	10/17/1967			
14	142	Lowell Road	457,380	Rita Mullin Rec. Park		Recreation	11/20/1996			
14	148	Lowell Road	108,464	Former JT Berry	**	Gen. Gov.	12/3/2015			
15	57	Off Abbott Road	209,088		**	Gen. Gov.	5/26/1976	W	F	
15	58	Off Abbott Road	5.6A		Gift	Conservation	7/31/2008			
16	18	Off Main Street	5.2A		Gift	Conservation	7/31/2008			
17	16	Barberry Road	583,704	Little School		School Dept.				
17	28	Southwick Road	7,841			Gen. Gov.	8/28/1959	W		
17	29	Southwick Road	5,227		**	Gen. Gov.	8/28/1959	W		
17	53	Nutter Road	14,375		**	Gen. Gov.	5/3/1989	W		
17	57	Southwick Road	82,764		**	Gen. Gov.	10/2/2011			
18	30	Park Street	5,227		**	Gen. Gov.	6/26/1976			
18	32	Fairview Avenue	2,100	Affordable Housing	**	Gen. Gov.	5/26/1976			II
18	33	Fairview Avenue	2,100	Affordable Housing	**	Gen. Gov.				II
18	34	Fairview Avenue	8,400	Affordable Housing	**	Gen. Gov.				II
18	35	West Street	4,200	Affordable Housing	**	Gen. Gov.				II
18	36	West Street	4,200	Affordable Housing	**	Gen. Gov.	3/25/1997			II
18	37	Fairview Avenue	29,540	Affordable Housing	**	Gen. Gov.	4/3/2001			II
18	38	Fairview Avenue	65,340	Affordable Housing	**	Gen. Gov.		1/4W		II
18	39	Fairview Avenue	1,960	Affordable Housing	**	Gen. Gov.	3/30/1998	1/4W		II
18	40	Bellevue Avenue	36,885	Affordable Housing	**	Gen. Gov.	8/17/1956	1/4W		II
18	41	West Street	4,356	Affordable Housing	**	Gen. Gov.	10/22/2010			II
18	44	Bellevue Avenue	60,984			Gen. Gov.		1/2W		
18	47	Off Sandspur Lane	874,685			Conserv. 10-74		W	F	
18	71	Park & South	2,614		Gift	Gen. Gov.	3/7/1984			
23	33	Main Street	718,740		**	Conserv. 10-93	10/14/1970	W	F	
23	69	Off Park Street	87,120		**	Conserv. 10-75		W		
23	71	Park Street	56,628		**					
23	73	Main Street	41,191		Gift		3/7/1984			
24	38	Park Street	31,363		**	Gen. Gov.	7/11/2012			
25	42	Nichols Street	87,120		**	Gen. Gov.	8/14/2009	W		
25	79	Spruce Road	44,431		**	Gen. Gov.	10/19/2011			
25	98	Main Street	1,307		**	Gen. Gov.	10/17/1967			
26	14	Plymouth Street	31,363		**	Gen. Gov.	12/1/1994	3/4W		II
26	80	Off North Street	47,916		**	Gen. Gov.	9/11/1997			
26	97	Main Street	436		**	Gen. Gov.	10/17/1967			
26	112	Valley Road	14,375			Gen. Gov.				
26	27	Off North Street	13,500	Water Tower		Water Dept.				
27	14	Deer Run Drive	474,804			Gen. Gov.				
27	16	North Street	6,150,672	Hillview CC	E. Dom. Purchase	Gen. Gov.	2/25/1988			
27	49	North Street	40,001	Parking - Hillview	**	Gen. Gov.				
28	50	Shady Hill Drive	92,783		**	Gen. Gov.	4/26/1996	W	F	II
28	51	Shady Hill Drive	40,075		**	Gen. Gov.	3/11/1985	3/4W	F	II
28	55	Central Street	21,780		**	Gen. Gov.	1/31/2001	W	F	II
29	1	Central Street Rear	1,154,340		Gift	Conservation	2/1/1982	1/4W	F	I,II
29	2	Central Street	570,636	Pumping Station		Water Dept.		W	F	I
29	4	Central Street	71,003			Conserv. 10-75		1/4W		I
29	5	Central Street	505,296	Little League Field	Gift	Recreation	Oct-78	1/2W		I,II
30	47	Anthony Road	200,376			Conserv. 10-93	12/15/1958	W	F	II
31	59	Westward Circle	202,554			Conserv. 11-68	6/6/1968	W	F	II
31	78	Westward Circle	223,898		**	Gen. Gov.	3/11/1985	W	F	II
31	84	Westward Circle	1,924	Access Hood School		School Dept.				II

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
32	32	Appian Way	20,909	**	E. Dom.	Gen. Gov.	1/27/2005			II
32	33	Nelson Way	104,544		E. Dom.	Eisenhaure Pond Park	1/27/2005			
32	34	Nelson Way	7,840	**	E. Dom.	Eisenhaure Pond Park	5/26/1976	W		II
32	35	North Street	2,178	**	**	Gen. Gov.				
33	33	Garden Road	39,204	**	**	Gen. Gov.				
33	34	Garden Road	52,272	**	**	Gen. Gov.		1/2W		
33	49	Cherry Street & Brdwy.	152,460	**	**	Conservation 10-94		1/2W		
33	50	Cherry Street	18,730		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	51	Cherry Street	95,832	**	**	Conservation 10-94	12/28/1959	1/2W		
33	52	Cherry Street	19,200	**	**	Conservation 10-94	10/1/1968			
33	53	Cherry Street	41,818	Gift	Gift	Gen. Gov.	8/8/1995			
33	54	Fourth Street	19,166	**	**	Gen. Gov.	8/18/2000	1/2W		
33	55	Fourth Street	169,884	**	**	Conservation 10-94	12/28/1959	1/4W		
33	56	Fourth Street	39,166	E. Dom.	E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	57	Fourth Street	113,256	**	**	Conservation 10-94	10/1/1961	1/2W		
33	58	Broadway Street	34,100	**	**	Conservation 10-94	10/1/1961	3/4W		
33	59	Third Street	78,408	**	**	Conservation 10-94	10/1/1961			
33	60	Appian Way	39,639	E. Dom.	E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	61	Fourth Street	19,602	Gift	Gift	Eisenhaure Pond Park	1/27/2005	1/2W		
33	63	Third Street	20,038	**	**	Gen. Gov.	8/18/2000	1/2W		
33	64	Appian Way	20,909	E. Dom.	E. Dom.	Eisenhaure Pond Park	12/28/1959			
33	66	Appian Way	22,216	E. Dom.	E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	67	Third Street	19,166	E. Dom.	E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	68	Third Street	21,780	E. Dom.	E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	69	Third Street	21,600	E. Dom.	E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	70	Third Street	21,780	E. Dom.	E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	74	Second Street	18,700	**	**	Conservation 10-94	2/29/1988	W		
33	75	Appian Way	87,120	**	**	Conserv. 10-75	12/31/1953			
33	76	Appian Way	22,400	**	**	Conserv. 10-75				
33	77	Second Street	22,400	**	**	Conserv. 10-75	10/19/1962			
33	80	Second Street	32,200	**	**	Conservation 10-94	2/29/1988			
33	81	Second Street	18,200	**	**	Conservation 10-94				
33	82	Second Street	17,424	**	**	Eisenhaure Pond Park		W		
33	83	Second Street	17,050	**	**	Conservation 10-94				
33	84	Magnolia Street	65,776	E. Dom.	E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	85	Magnolia Street	12,632	E. Dom.	E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	87	First Street	52,272	E. Dom.	E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	88	Appian Way & First Street	18,200			Conserv. 10-75				II
33	92	Day Avenue	19,166	**	**	Gen. Gov.	5/5/1954			
33	93	Day Avenue	9,583	**	**	Gen. Gov.	2/29/1988			
33	94	Day Avenue	38,333	E. Dom.	E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	95	Day Avenue	63,162	E. Dom.	E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	96	Appian Way	20,909	E. Dom.	E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	98	Appian Way	40,075	E. Dom.	E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	99	Appian Way	20,909	E. Dom.	E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	100	First Street	135,036	E. Dom.	E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	108	First Street	17,050	**	**	Conservation 10-94	2/16/1982	1/4W		
34	26	Cameron Road	10,454	**	**	Gen. Gov.	11/4/1960			
34	27	Cameron Road	5,663	**	**	Gen. Gov.	9/26/2002	W		
34	28	Cameron Road	15,000	Gift	Gift	Conservation	9/29/1995			
34	29	Cameron Road	5,663	**	**	Gen. Gov.	1/28/2005	W		
34	30	Cameron Road	10,756	Gift	Gift	Conservation	9/29/1995			
34	32	Cameron Road	5,227	**	**	Gen. Gov.				
34	33	Cameron Road	5,227	**	**	Gen. Gov.	5/30/1975			
34	34	Cameron Road	5,227	**	**	Gen. Gov.	10/15/1956			
34	39	Pilgrim Road	34,848	Gift	Gift	Gen. Gov.		1/2W		

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
35	13	Harris Road	10,500		Gift	Conservation	9/29/1995			
35	15	Harris Road	5,227		**	Gen. Gov.	12/4/1963	3/4W		
35	16	Harris Road	35,284		**	Gen. Gov.	8/17/1956	1/4W		
35	18	Harris Road	5,227		**	Gen. Gov.	8/17/1956			
35	19	Harris Road	7,405		**	Gen. Gov.	11/23/1964			
35	20	Harris Road	2,614		**	Gen. Gov.	9/21/1959			
35	22	Harris Road	5,227		**	Gen. Gov.	9/22/1949	1/2W		
35	23	Harris Road	10,019		**	Gen. Gov.	3/18/1983	1/2W		
35	28	Quimby Road	20,909		Gift	Gen. Gov.	12/28/1982			
35	29	Quimby Road	10,019		**	Gen. Gov.	6/6/1975			
35	30	Quimby Road	10,019		**	Gen. Gov.	7/16/1957			
35	31	Quimby Road	10,454		**	Gen. Gov.	9/20/1973			
35	33	Quimby Road	5,227		**	Gen. Gov.	10/17/1961			
35	37	Stevens Road	10,019		**	Gen. Gov.	6/6/1975			
36	33	Park Street	21,917	No Parish Park		Gen. Gov.				
36	34	Park Street	36,777	Rt. 62 Reconstruct.	DPW Purchase	Gen. Gov.	7/24/1998	W	F	
36	35	Chestnut & Central Sts.	161,172			Gen. Gov.	10/31/1941	W	F	
36	60	Park Street	130,680			Conserv. 3-67	1/31/1969	W	F	
36	61	Chestnut Street	3,388,968	Soccer/Conservation		DPW				
36	65	Chestnut Street	530,561	Public Works Garage		DPW	1/3/1969	3/4W	F	
36	66	Chestnut Street	2,025,104	Public Works Garage		Gen. Gov.	10/19/1961	1/4W	F	
37	1	Cedar Street	640,332		**	Gen. Gov.		W	F	
37	10	Cedar Street	10,019			Gen. Gov.				
37	12	Cedar Street	3,920		**	Gen. Gov.	9/10/2010			
39	11	Chestnut Street	696,960		Gift	Conserv. 10-75	3/31/1977	1/4W	F	
39	12	So. Chestnut Street	518,364		Gift	Conserv. 11-63	12/16/1968	1/2W	F	
39	13	Off Haverhill Street	679,536		Gift	Conserv. 4-66	3/13/1967	W	F	
40	56	Chestnut Street	41,600	Harmony Vale		DPW				
40	67	Haverhill Street	235,224	Land Swap w/ RMLD		Gen. Gov.	12/1/1999	1/4W		
41	25	Central Street	107,158		**	Gen. Gov.	10/7/1968	1/4W		
41	26	Central Street	42,600			Recreation	10/27/1993		F	
41	27	Central Street	20,005			Recreation	10/27/1993		F	
41	28	Central Street	20,000			Recreation	10/27/1993		F	
41	29	Central Street	1,717,261			Recreation	10/27/1993	1/2W	F	
41	30	Central Street	20,002			Recreation	10/27/1993		F	
41	31	Central Street	20,000			Recreation	10/27/1993		F	
41	32	Central Street	20,000			Recreation	10/27/1993		F	
41	33	Central Street	20,000			Recreation	10/27/1993		F	
41	34	Central Street	42,237	Temporary Police Station		Gen. Gov.	9/20/2005			
41	35	Central Street	210,548			Hillview Commission	12/2/1997	5%W		
41	52	Off Haverhill Street	74,052			Recreation	9/22/1964	W	F	
41	53	Off Haverhill Street	182,952	Part of Ipswich Rvr. Park		Conserv. 12-63	10/27/1993	W	F	
41	69	Central Street	16,258			Recreation	1/7/1959		F	
42	3	Park Street	32,234			Gen. Gov.	8/14/1979		F	
42	8	Park Street	235,660			Conservation			F	
42	10	Central Street	13,750						F	
42	12	Park St	41,382		**	Gen. Gov.	5/2/1997	W		
42	35	Park Street	36,900			DPW				
42	63	Bliss Road	12,825	Affordable Housing	Gift	Gen. Gov.	11/21/2000	1/4W		
42	64	Bliss Road	5,227		**	Gen. Gov.	10/1/1969			
42	66	Bliss Road	10,019		**	Gen. Gov.	3/21/1988			
42	72	Sherman Road	20,473		**	Gen. Gov.	10/29/1987			
42	76	Ivy Street	12,632		**	Gen. Gov.	2-29-87			
42	80	Ivy Street	6,098		**	Gen. Gov.	10/29/1987			
42	86	Meade Road	3,485		**	Gen. Gov.	6/6/1975			
42	107	Bliss Road	5,227		**	Gen. Gov.				

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
42	123	Dodge Road	7,405		Gift	Gen. Gov.	6/1/1979			
42	125	Devons Road	7,405		**	Gen. Gov.	1/28/1998			
42	128	Devons Road	5,227		**	Gen. Gov.	3/18/1983			
42	140	Park Street	1,851,300	Jr-Sr High School	**	School Dept.				
42	144	Off Tower Hill Road	38,137	Transfer to School 10/94	Gift	Conservation	8/25/1982	W	F	
42	145	Park Street	185,130		**	Gen. Gov.		W		
42	146	Park Street	20,038		**	Gen. Gov.	8/17/1956			
42	152	Dodge Road	5,227		**	Gen. Gov.	6/6/1975	1/2W		
43	2	Maple Road	15,682		**	Gen. Gov.	8/26/1999			
43	7	Lee Road	9,583		Gift	Gen. Gov.	10/1/1969			
43	8	Lee Road	6,098		**	Gen. Gov.	10/28/1966	1/2W		
43	9	Lee Road	9,583		**	Gen. Gov.	8/26/1999			
43	13	Juniper Road	6,098		**	Gen. Gov.	1/27/2005			
43	21	Maple Road	43,560		E. Dom.	Eisenhaure Pond Park	1/27/2005			
43	22	Maple Road	161,172		E. Dom.	Eisenhaure Pond Park				
43	31	Oakdale Road	17,000	Affordable Housing	**	Gen. Gov.	12/4/1963			
43	32	Oakdale Road	3,000	Affordable Housing	Gift	Conservation	5/1/1975			
43	33	Oakdale Road	4,375		**	Gen. Gov.	12/24/1954			
43	34	Oakdale Road	3,000		Gift	Conservation	5/30/1975	1/4W		
43	35	Oakdale Road	3,522		**	Gen. Gov.				
43	39	Oakdale Road	14,375		**	Gen. Gov.	1/27/2005			
43	40	Oakdale Road	27,878		E. Dom.	Eisenhaure Pond Park	1/27/2005			
43	41	Oakdale Road	21,780		E. Dom.	Eisenhaure Pond Park	2/1/1982	W		
43	46	Oakdale Road	42,253		**	Gen. Gov.	11/19/1962			
43	47	Oakdale Road	82,764		**	Conservation				
43	78	Tower Hill Road	30,000	Water Tower	E. Dom.	Water Dept.	1/27/2005			
43	105	Maple Road	47,916		**	Eisenhaure Pond Park	2/1/1982			
44	1	Oakdale Road	23,087		**	Gen. Gov.				
44	2	Oakdale Road	4,356		**	Gen. Gov.	3/1/1982			
44	3	Oakdale Road	22,920		**	Conservation 10-94	11/19/1962	3/4W		
44	6	Maple Road	78,408		**	Conservation 10-94				
44	8	Cherry Street	20,909		**	Gen. Gov.				
44	10	Cherry Street	19,602		E. Dom.	Eisenhaure Pond Park	1/27/2005			
44	11	Cherry Street	20,400		**	Conservation 10-94	12/24/1954			
44	13	Cherry Street	15,400		**	Conservation 10-94	12/23/1953			
44	14	Cherry Street	20,909		E. Dom.	Eisenhaure Pond Park	1/27/2005			
44	15	Brean Avenue	17,424		**	Gen. Gov.				
44	16	Cotter Avenue	34,800		**	Conservation	12/23/1953			
44	17	Cherry Street	18,731		E. Dom.	Eisenhaure Pond Park	1/27/2005			
44	18	Cherry Street	19,166		**	Gen. Gov.	4/26/1971			
44	19	Fourth Street	56,628		**	Conservation 10-94	10/16/1961	1/2W		
44	21	Magnolia Street	69,696		**	Conservation 10-94	8/17/1956	W		
44	23	Third Street	33,300		**	Conserv. 10-75	12/8/1953			
44	24	Lloyd Road	348,480		**	Conservation 10-94	1/15/1988			
44	34	Oscar's Way	3,588		Gift	Conservation 2002	5/8/2002			
44	50	Cherry Street	38,400		Gift	Conservation	5/25/1995			
44	98	Off Towerhill Road	182,952		Gift	Conservation 2002	5/8/2002			
44	110	Oscar's Way	226,512		**	Gen. Gov.	4/13/1974	1/2W	F	II
45	7	Janice Avenue	20,038	Future road expansion	Gift	Conservation	5/30/1995			
45	37	Haverhill Street	135,907		**	Gen. Gov.	4/11/1985			
45	90	Colonial Hill Drive	20,634		Gift	Gen. Gov.	7/30/2009	1/4W		II
45	95	George Root Way	3,920		**	School Dept.				
46	5	Haverhill Street	668,411		**	School Dept.				
46	55	Westward Circle	9,564	Hood School	**	School Dept.				
49	5	Cottage Street	152,460	Access Hood School	**	Conservation	10/14/1970		F	II
49	8	Cottage Street	32,000		Gift	Conservation	4/24/1992	3/4W		II

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
50	18	Olde Coach Road	1,248		Gift	Conservation				
50	37	Deerfield Place	1,307		**	Gen. Gov.	6/6/2011			
50	38	Deerfield Place	871		**	Gen. Gov.	6/6/2011			
51	2	Off Haverhill Street	209,088	Ives Mem. Park		Conserv. 10-70				
51	3	Off Haverhill Street	230,868	Ives Mem. Park		Conserv. 3-69				
51	5	Off Darrell Drive	270,072		**	Gen. Gov.	8/11/1993	1/2W	F	
51	6	Off Darrell Drive	217,800		Gift	Gen. Gov.	2/5/2013	W		
51	18	Arlene Drive	10,334		Gift	Conservation	2/5/2013			
52	30	Lindor Road	304,920		Gift	Gen. Gov.				
52	32	Off Haverhill Street	121,968	Ives Mem. Park		Conserv. 3-69				
52	53	Foley Drive	93,654		**	Gen. Gov.	5/8/2000	3/4W	F	
52	74	Lillian Drive	2,735	Access Strawberry Acres		Gen. Gov.				
52	80	Foley Drive	2,500	Strawberry Acres	**	Conservation	11/1/1995			
52	81	Foley Drive	40,075		**	Gen. Gov.	11/1/1995			
52	86	Off Duane Drive	158,994	Strawberry Acres		Conservation		1/4W		
52	91	Strawberry Lane	97,574		Gift	Gen. Gov.	7/21/1989	W		
52	93	Lindor Road	22,651		**	Gen. Gov.	6/19/1996	1/2W		
53	37	Off Haverhill Street	12,632		**	Gen. Gov.	10/16/1961	W	F	
53	115	Off Duane Drive	52,272		Gift	Gen. Gov.	7/31/2008			
54	3	Park & Haverhill Street	148,104	Third Mig. House		Gen. Gov.	10-29-1857			
54	4	Park Street	370,260	Batchelder School		School Dept.				
54	33	Willow Street	121,968		**	Conserv.	7/27/1984	W	F	
54	34	Willow Street	169,884		**	Conserv. 4-66	7/20/1966	W	F	
54	35	Willow Street	10,019		Emin. D	Gen. Gov.	10/17/1961	W	F	
54	39	Willow Street	222,156		**	Gen. Gov.	12/14/1971	W	F	
54	40	Willow Street	15,682		**	Gen. Gov.	4/26/1971	W	F	
54	41	Willow Street	69,696		**	Gen. Gov.	10/7/1968	1/2W	F	
54	42	Willow Street	13,504		**	Gen. Gov.	5/8/1974	W	F	
54	43	Willow Street	37,026		**	Gen. Gov.	3/18/1977	W		
54	44	Willow Street	20,038		**	Gen. Gov.	3/18/1977	W		
54	52	Elm Street	21,848		Gift	Conservation	2/9/1995			
54	53	Elm Street	23,499		Gift	Conservation	2/9/1995			
54	54	Elm Street	24,792		Gift	Conservation	2/9/1995			
54	55	Elm Street	21,360	Putnam House/Barn	Gift	Gen. Gov.				
54	63	Bow Street	100,188			Gen. Gov.				
54	65	Bow Street	15,077	Weeks Bldg.		Gen. Gov.				
54	67	Park Street	12,150	Flint Library		Gen. Gov.				
54	68	Park Street	10,146	Library Parking		Gen. Gov.				
54	126	Park Street	104,544	Police & Fire Station		Gen. Gov.				
54	135	Peabody Street	131,116	Elderly Housing		Housing Authority				
54	139	Park Street	1,970	Island - Ft. Of Library		Gen. Gov.	11/8/1991			
55	15	Off Parsonage Lane	226,512		**	Gen. Gov.	8/14/2009	W		
55	22	Haverhill Street	10,019		**	Gen. Gov.	3/30/1998	1/2W		
55	23	Off Railroad Avenue	40,511		**	Gen. Gov.	9/21/1959	1/2W		
55	24	Railroad Avenue	6,970		**	Gen. Gov.	2/13/1990	1/2W		
55	74	Railroad Avenue	7,405		**	Gen. Gov.	7/29/1957			
56	62	Carpenter Drive	457,380	Trans. from school 10/97		Gen. Gov.	7/15/2002			
56	62-0001	Carpenter Drive	18,295		**	Gen. Gov.	6/22/2005	W		
56	90	Boxwood Road	3,920		**	Gen. Gov.	4/26/1963	W	F	
57	12	Off Crestwood Circle	278,784		**	Gen. Gov.	4/9/2014			
57	14	Crestwood Road	78,408		**	Gen. Gov.	10/23/1970	W	F	
57	15	Off Crestwood Circle	261,360		**	Conserv. 80	6/27/1962	W	F	
57	16	Off Crestwood Circle	261,360		**	Conserv. 3-62	11/22/1982	W	F	
57	71	Off Hickory Lane	47,916		**	Gen. Gov.	5/26/1976	W	F	
57	93	Off Hickory Lane	87,120		**	Gen. Gov.				
60	17	Park Street	117,612	Playing Field		Recreation				

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
60	42	Rust Lane	274,428	Reserved Open Space	**	Gen. Gov.	8/25/2000	1/3W		1
61	69	Williams Road	10,890		**	Gen. Gov.	3/18/1983			
62	37	Off Elm Street	15,000		**	Conserv. 10-75	10/23/1970	W	F	
62	38	Elm Street	831,996	Purchase of Chap. 61A Land		Gen. Gov.	7/20/2005	W		
62	42	Elm Street	16,560		Gift	Recreation			F	
62	44	Elm Street	40,946		**	Gen. Gov.	9/15/2005	W		
62	78	Elm Street	827,640	Purchase of Chap. 61A Land		Gen. Gov.	7/20/2005			
68	10	Malm Road	4,792		**	Gen. Gov.	6/10/1988			
68	13	Malm Road	10,454		**	Gen. Gov.	3/18/1983			
68	17	Forest Street	2,614		**	Gen. Gov.	12/24/1954	1/4W	F	
69	2	Forrest Street	5,227		**	Gen. Gov.	1/31/2001			
69	5	Forest Street	11,761		**	Gen. Gov.	10/19/1961	1/2W	F	
70	1	Essex Street	649,044		**	Gen. Gov.	8/5/1974	W	F	
70	8	Lincoln Street	5,663		**	Gen. Gov.	12/24/1959			
70	14	Lincoln Street	12,197		**	Gen. Gov.	7/15/1957			
70	24	Wood Street	13,504		**	Gen. Gov.	10/17/1961	3/4W	F	
70	27	Essex Street	5,227		**	Gen. Gov.	5/30/1975	3/4W	F	
70	28	Essex Street	277,913		**	Gen. Gov.	5/7/1980	W	F	
70	29	Middleton Town Line	3,049		**	Gen. Gov.	5/30/1975	1/4W	F	
70	30	Essex Street	2,614		**	Gen. Gov.	4/30/1975		F	
70	32	Swan Pond	31,363		**	Gen. Gov.	11/1/1995	3/4W		
72	3	Adams Street	14,000		**	Conserv. 10-75	5/30/1975		F	
72	20	Swan Pond	17,500		**	Conserv. '80	5/30/1975			
72	23	Swan Pond Road	43,560		**	Conserv. 9-84	5/12/1971	3/4W		
72	33	Near Swan Pond	209,088		**	Gen. Gov.				
72	35	Swan Pond	2,912,421		**	Conservation '76	2/27/1976	1/4W		
73	1	Swan Pond	1,960,200		**	Conserv. 4-75	12/1/1971	1/2W		
73	2	Swan Pond	522,720		**	Conservation	2/27/1964	W		
73	3	Swan Pond	400,752		**	Conserv. 4-71		3/4W		
73	4	Swan Pond Road	1,367,784		**	Conservation	8/19/1976			
73	16	Swan Pond Road	43,560		**	Conservation	2/6/1959	1/4W		
74	69	Swan Pond Road	1,651,000	(orig. part of 72/12)	**	School Dept.				
74	90	Swan Pond Road	96,268	Possible school site	**	Housing Authority				
74	93	Shasta Drive	82,764		**	Gen. Gov.	12/12/1989	1/2W		
75	2	Elm Street	10,019		**	Gen. Gov.	5/26/1976		F	
75	3	Elm Street	74,052		**	Gen. Gov.	10/19/1967	3/4W	F	
75	8	Elm Street	339,768	Purchase of Chap. 61A Land	**	Gen. Gov.	7/20/2005	1/2W		
75	37	Elm Street	1,285,688	cemetery	**	Gen. Gov.				
75	50	Off Elm Street	3,049		**	Gen. Gov.	5/26/1976		F	
75	53	Off Bigham Road	33,977		**	Gen. Gov.	5/30/1975	W		
75	72	Elm Street	200,376		Gift	Conservation	5/6/2002			
76	17	Lynnfield Line	181,650	Purchase of Chap. 61A Land	**	Gen. Gov.	7/20/2005			
77	4	Nahant Street	28,000		**	Conserv. 3-67	11/29/1967	W	F	
77	8	Riverside Drive	12,632		**	Gen. Gov.		1/4W	F	
77	11	Off Nahant Street	8,750		**	Conserv. 10-93		W	F	
78	6	Riverside Drive	4,792		**	Gen. Gov.		W	F	
78	9	Riverside Drive	11,761		**	Gen. Gov.		W	F	
78	10	Riverside Drive	8,712		**	Gen. Gov.		W	F	
78	17	Riverside Drive	3,560		**	Gen. Gov.				
78	19	Riverside Drive	9,148		**	Gen. Gov.	3/18/1977	3/4W	F	
78	22	Riverside Drive	8,712		**	Gen. Gov.	1/18/1995			
78	26	Lynn Street	19,602		**	Gen. Gov.	12/24/1959	1/2W		
78	27	Lynn Street	4,356		**	Gen. Gov.	1/1/1967		F	
78	54	Elm Street	63,598		**	Conservation 10-88				
80	3	Swan Pond	1,840,410		**	Conserv. 5-71	9/1/1972	3/4W		
80	5	Adams Street	13,504		**	Gen. Gov.		1/4W		

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
81	1	Adams Street	30,056		**	Gen. Gov.				
81	4	Adams Street	56,628			Conserv. '80		1/4W		
81	12	Swan Pond	522,720		Gift	Gen. Gov.	9/1/1972	1/4W		
81	15	Swan Pond Road	392,040		**	Gen. Gov.	6/9/1994	3/4W		
82	1	Swan Pond	74,052			Conserv. 10-74		W		
85	11	Off Green Meadow	346,738			Conservation	12/28/1982	W		
85	17	Off Green Meadow	7,500		Gift	Conservation	10/18/1982			
85	18	Middleton Town Line	3,375		Gift	Gen. Gov.	4/1/1996			
85	57	Gillis Drive	6,534		**	Gen. Gov.				
86	1	Middleton Town Line	10,890		Gift	Gen. Gov.	10/17/1967			

BOARD OF REGISTRARS

2021 Annual Report

The Board of Registrars and the Town Clerk's Office worked collaboratively in preparation for and during all census, election and town meeting activity throughout this past year. Census forms, voter registrations, petitions and nomination papers were all processed for various deadlines and election and town meeting activity during 2021.

A special remembrance is offered here to Registrar Gloria Mastro, who sadly passed away very early in 2021. She was an active member and contributor to the Board, and brought her unique sense of wit and knowledge to our meetings. Mrs. Mastro was completing her first 3-year term as a Registrar, and we are very grateful to have had her as a member of the Board, and for the time and commitment that she gave to the Board and the Town during her term. Her term will be filled in accordance with Mass General Laws.

The office and election staff continued to work through the challenges imposed by COVID-19 while adhering to the required laws and mandates for election and town meeting processes as those conditions evolved in direct response to the status of the on-going pandemic. Special recognition is given to the election workers for their dedication and commitment to serving the voters under the challenging COVID conditions.

In addition, collective and collaborative planning with the Town Administrator, Public Safety Officials, and Town and School Facilities provided the safest venues possible for the Town Election and the outdoor and indoor Town Meetings under continuing evolving and uncertain circumstances. The successful accomplishment of each of these events is a testament to the resourcefulness and commitment of the entire workforce and all the Town Officials and Departments involved with each of these events.

Voter participation in the one Election during 2021 was as follows:

ELECTION	PARTICIPATION	REG.VOTERS	% TURN-OUT
May 4, 2021 Town Election	1326	11,639	11.39 %

In addition, there were two Town Meetings during 2021: the June and Fall Annuals. Records of these events are located in the Town Clerk's Records section of this Report. The year ended with a voter enrollment of 11,670 registered voters. Following is a breakdown of voter enrollment in North Reading as of December 31, 2021:

POLITICAL PARTIES	# Registered Voters	POLITICAL DESIGNATIONS	# Registered Voters
Democratic	2,421	Libertarian	48
Republican	1,620	United Independent	36
		Conservative	15
Unenrolled	7,500	MA Independent Party	8
		Pizza Party	5
		Green-Rainbow	4
		Interdependent 3 rd Party	4
		American Independent	4
		America First Party	2
		Socialist	1
		Pirate Party	1
		Working Families	1
		Total # in Designations	129
TOTAL	11,670		

Results of the 2020 Federal Census, which were released late in 2021, reflected an increase of 662 in population town-wide. This population increase was able to be absorbed within the existing precincts under the parameters specified in Mass General Laws Chapter 54, which requires that there be no more than 4,000 residents in each precinct, and that the population of each precinct shall be within 5% of each other; therefore no changes were required to be made to the existing precinct boundaries or map.

As always, special gratitude is also extended to *C.R. SIGNS* and owner Rick Porter, for his continued services in updating banners used in the center of Town for Town Meeting notification.

On a personal note, this will be my last report on behalf of the Board of Registrars, as I will be retiring in early 2022 after over 40 years of service with the Town. I would like to acknowledge with deepest gratitude the many members of the Board of Registrars whom I have had the pleasure of working with over the years, and am very grateful to each of them for their commitment and support to me, the Board and the Town, as they have each always taken their duties as a Registrar very seriously.

I am also sincerely grateful to have had the opportunity to lead the Town Clerk's Office for the past 24 years, and to achieve some of my visions during this time -- which has certainly gone by all too quickly. It is my sincere hope that this office has been considered a dependable and reliable source of information and assistance to Town officials, the townspeople and the public, as well as a welcoming site for new residents.

None of this would have been possible without the able assistance and dedication of my office staff -- Carol Ducrow, who has been with me for over 22 years, and more recently Stephanie Connolly, as well as others before them. They have been an integral part of this office and have provided the public, Town officials and departments with outstanding assistance, in addition to support and friendship to me -- for which I am eternally grateful.

I am deeply appreciative for the opportunity provided by administrations and officials -- both past and present -- to represent the Town Clerk's Office for so long, and for their continued support -- and hope that at the least, this office has been a resource to assist them with their responsibilities, as well. If so, I will consider this journey a successful one.

In closing, I will certainly miss helping and serving those who have come to rely on this office for guidance and assistance, and especially the relationships and daily interactions with the townspeople, Town officials and my fellow co-workers, past and present. Thank you all for your friendship, support and the trust you have placed in this office and with me over these many years.

Respectfully submitted,
Barbara Stats, Town Clerk, *MMC/CMMC*
and on behalf of the Board of Registrars:
Kiely Gamelin and Hugo Wiberg

DEPARTMENT OF ELDER AFFAIRS

Edith A. O'Leary Senior Center

Third Meeting House, Building on the Common, 157 Park Street, North Reading

The O'Leary Senior Center is located on the first floor of the Third Meeting House, Building on the Common which will be celebrating its 193rd Birthday this year. It is open to all residents 60 years of age and older, Monday-Thursday 8am-4pm and on Friday from 8am-1pm. The Department serves more than quarter of the Town's population which will continue to grow according to national statistics.

This past year in review looks like no other. Even with Covid restrictions we remained open to anyone and everyone who called or rang our door bell with a mask on. During our hiatus the building went through some much-needed repairs and once our emergency egresses were repaired the public was welcomed back into our building for daily programs. Still following guidelines set by the CDC the number of attendee's was restricted to reflect the 6-foot safety distancing. Programs and classes resumed following the ever-changing guidelines. Also, services were made available to people in need of help with health insurance, fuel assistance, SNAP benefits, tax prep and housing applications.

The State opened up vaccination sites in February 2021 taxing Senior Centers with task of managing the influx of phone inquires to aid with securing vaccination appointments that could only be scheduled with a computer online. No senior was left behind. We collaborated with the Board of health to help things move smoothly at the local clinics, which allowed our senior citizens to get vaccinated without leaving town, it was a blessing to have that option available keeping our elders safe close to home.

Mystic Valley Elder Services (MVES) is North Reading's designated Area Agency on Aging. We are proud to say because of our partnership with MVES, North Reading residents received services valued at \$2,106,055. Mystic Valley Elder Services' building was closed to the public through the pandemic and their staff worked remotely every day without missing intakes or disruption to services to provide services to their clients in North Reading. Shut-ins were provided with Shelter-in-Place meals from MVES. The home Delivered Meals (aka Meals on Wheels) grew to the highest numbers it has seen in years.

The food pantry also stayed open, even though its doors were closed to the public. The staff at the Senior Center picked up and delivered food to people every Monday to provide for those in need.

We would also like to thank the volunteer squadron (*over 100 volunteers*) of *In This Together 01864* that continued to serve seniors well beyond what was expected. They shopped for seniors and did home deliveries. During their time they built friendships and bonds that became unbreakable.

The Department along with the Council on Aging (COA) Board is constantly working on developing new program ideas and working on the many challenges that will face our consistently growing elder population.....the goal of the staff, volunteers and the COA Board is to help North Reading Elders safely age in place with dignity and independence in their homes and in the community which they help build because there is no place like home!

We would acknowledge and give thanks to our former Director Mary Prenney for her 17 years of service and dedication not only to the Seniors, but to the Community. Mary served on many boards and committees with her tireless efforts to advocate for everyone. We will miss Mary Prenney however we look forward toward the installation of the New Director who shares the passion, compassion, and energy that will lead our Senior Center to the thriving Center that was growing beyond the walls prior to the pandemic.

Respectfully submitted,

Sherri Greer, Administrative Assistant
Jean Fitzgerald, Program Coordinator

Susan Tilton, Outreach Coordinator
Bill Rasmussen, Van Driver

HISTORIC DISTRICT COMMISSION

ANNUAL REPORT 2021

The North Reading Historic District Commission conducted four meetings in 2021. At these meetings, we discussed and ultimately approved the plan for a proposed project of a 55+ community at 146, 148 & 150 Park Street, North Reading.

In addition, we nominated two new members; Andrew Pearson & Heather Sievers.

Thank you from the current board of:

Mark G. Hall
Dave Ham
Paul Chapman
Wil Birkmaier
Tom Parker

FLINT MEMORIAL LIBRARY ANNUAL REPORT

In 2021, the library continued to keep patrons engaged and connected by providing uninterrupted service to North Reading residents.

After being closed to the public for many months, the library transitioned from contactless pick-up in the Activity Room, to a phased reopening of the building in the spring. Originally opened with a timed entry to allow for social distancing and observing capacity limits, patrons were excited and ready to return to visiting the library and browsing the shelves.

With patrons unable to enter the building, the staff made books available by creating over 900 book bundles for adults and children. By requesting online, staff researched and curated bundles, carefully chosen based on reading level and interests.

It was a year of turnover for department head positions. We added two new department heads this year. We welcomed Head of Information Services, Eleanor Humphreys, a North Reading native who is excited to be working in her home town. We also hired Kim Lambert, our new Head of Childrens and Teen Services. Both hit the ground running and are a wonderful addition to our staff.

The Library joined forces with area libraries on two endeavors: CREW – Communities Responding to Extreme Weather, and Libraries Working toward Social Justice. Participation in both provided the opportunity to present informational and relevant programs to our residents. In addition, the library hosted and/or collaborated on over 130 virtual programs ranging from author talks, hobbies, travel, mindfulness, and folklore.

The Library recognized Arbor Day in April by hosting Professor Doug Tallamy. His virtual presentation discussed steps we must take to reverse declining biodiversity by protecting plants and animals that sustain us. As part of the Arbor Day celebration, 100 Pin Oak Trees were distributed to residents.

After having been cancelled in 2020, the library was thrilled to host 225 people at the summer reading kick-off event at Ipswich River Park. Thank you to the staff, volunteers and parents who hosted the party on a very hot June day.

The NR Transcript online archive is now updated with editions spanning 1956-2013. Bound editions are also available in the local history room. We also created an online photo archive using Flickr to showcase photographs and postcards housed in the Local History room.

In observance of the 20th anniversary of the 9/11 attacks, the library collaborated with the 9/11 Museum in New York City to present a poster exhibit - September 11, 2001: The Day That Changed the World. Through words, stories and stunning photography, the exhibit encapsulated the best and worst moments of September 11th. The library also collaborated on a 9/11 Remembrance Ceremony with the Police and Fire Departments.

The library was the recipient of 10 wireless hot spots funded by the Massachusetts Board of Library Commissioners through the American Rescue Plan. The hot spots, with unlimited data plans, made it possible for families without internet, or while traveling, to be able to participate in online learning and recreation.

Sheehan's corner was established. Former Trustee Lorraine Sheehan requested donations in memory of her husband John be made to the library. With the generous donations complemented by funds from the Friends, leather loveseats were purchased, creating a cozy, inviting space for all future visitors.

The Library received some much needed exterior repairs and a new paint job to bring the historic building back to its original grandeur.

In the fall we launched our newest service - The Library of Things. This non-traditional collection helps people save money and reduce waste by lending out useful items, and by helping patrons to learn practical skills. Items include a metal detector, car diagnostic scanner, shredder, sewing machine, digital film scanner, halo bolt charger and many more.

We bid farewell to Joan McCandlish, a library technician who retired after 14 years of service.

We are grateful for the volunteer Friends group for all of their fundraising efforts. In addition to organizing our annual book sale, the Friends purchase discount museum passes, making museum visits affordable.

Thank you to the Trustees for their tireless advocacy and support for the library.

Thank you to the staff for continuing to serve our community during the pandemic. Staff evolved with everchanging pandemic guidelines, learning new skills and finding new ways to deliver services to keep our residents connected.

Respectfully submitted,

Sharon Kelleher
Director

NORTH READING FIRE DEPARTMENT

PERSONNEL

Donald W. Stats, Jr., Chief of Department

Barry J. Galvin, Deputy Chief

Sandra Quinlan, Administrative Assistant

PERMANENT DEPARTMENT

Group 1

Captain Eric Pepper

Firefighter Michael Tannian

Firefighter Nicholas Carney

Firefighter Tyler Samost

Firefighter Adam Salemme

Group 2

Captain Matt Carroll

Firefighter Jon Burt

Firefighter Nicholas LeColst

Firefighter Cory Harris

Firefighter Jeff Carey

Group 3

Captain Joseph Marotta

Firefighter Tom Harris

Firefighter Brian Nash

Firefighter Chris Hadley

Firefighter James Casaletto

Group 4

Captain David Lee

Firefighter Herbert Batchelder

Firefighter Vincent Zarella

Firefighter Sean O'Brien

Firefighter Brian Letendre

CALL DEPARTMENT

Call Firefighter James Norkum

Call Firefighter Ken Robishaw

Call Firefighter Mark Ricci

Call Firefighter Jeff Strong

I would like to publicly thank the members of this department for their dedication to the community and the courage and professionalism they display each and every time they respond to an incident, no matter how large or small it may be.

The fire department responded to 2,537 calls for service.

- 46 for building fires
- 2 overpressure rupture, Explosion, overheat (no fire)
- 1,458 for emergency medical service
- 146 for hazardous condition with no fire
- 323 call for public service
- 209 good intent calls
- 337 false alarm or false calls
- 9 severe weather calls
- 7 special incident types

The North Reading Fire Department conducted a total of 723 inspections including the following:

- Issued 613 permits totaling \$19,975
- Billed 118 master box fees and collected \$35,400

Accomplishments in 2021

Department trainers have worked diligently ensuring that the fire department has stayed compliant with OSHA/DLS requirements and standards and all members have completed all mandatory training and we have instituted a formal monthly and quarterly training program.

The department is transitioning away from its current system of managing emergency contact information and is onboarding First Due pre-incident planning software which also has a module called Community Connect where residents and businesses can input not only emergency contact information, but any information that they may feel is important for the Fire Department to be aware of. The citizens and businesses have complete control of the information they provide to the North Reading Fire Department. The First Due platform also provides the Fire Department with crucial pre-planning information regarding emergency response, during the response which helps the Fire Department more accurately determine strategies and tactics while responding to the scene.

FEMA AFG grant was submitted for this year in the amount of \$166,000 for the replacement of SCBA equipment. The status of the grant is pending.

FEMA SAFER grant was also submitted for additional staffing in the amount of \$3.1 million dollars and is also pending.

The department transitioned to an online Open Burning permitting system making the process of applying for and activating an open burning permit much more efficient for both the residents and department.

The department has incorporated wireless fire alarm receiving equipment for the Town's municipal fire alarm system and is in the process of analyzing and evaluating the current municipal fire alarm system in order to identify strategic areas to transition to wireless master boxes and enhance the efficiency and reliability of the system.

In closing I would like to extend my sincere thanks to the Town Administrator, Public Safety Director, Finance Division, Building Department, Public Works, Elder Affairs and the Police Department with whom we work regularly in routine and emergency situations.

Respectfully submitted,

Donald W. Stats, Jr.
Chief of Department

North Reading Police Department 2021 Town Report

Personnel Roster

Administration

Michael Murphy, Chief of Police
Thomas Romeo, Detective Lieutenant/Executive Officer
Mark Zimmerman, Patrol Lieutenant
Joseph Thibodeau, Administrative Lieutenant
Derek Howe, Administrative Sergeant
Kayla Gardner- Administrative Assistant

Sergeants

Thomas Encarnacao, Afternoon Shift
Paul Dorsey, Afternoon Shift
Michael McAuliffe, Day Shift
Kevin Donle, Day Shift
Sean O'Leary, Night Shift
Timothy King, Night Shift

Patrol Officers

Scott Tilton	Joseph Encarnacao	Michael LeBlanc
Keith Lamont	David DiFraia	Jason Connolly
James Carcia	Sean Lawson	Michael Hennessey
Gregory Connolly	John Raso	Ryan Haggerty
Michael Hanley	Joseph Aleo	Nicholas Amirault
John Vasque		

Detectives

Paul Lucci, SRO	Michael Marra	Peter DiPietro
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Reserve Officers

Michael Sorrenti
James McCormack
Kevin Brennan
Anthony Morlani
Jerry Berg- Traffic details

Drug Free Communities Grant Director

Amy Luckiewicz

Mental Health/Substance Abuse Clinician

Laura Miranda

Crossing Guards: 4

Matrons: 2

A Message from Chief Michael P. Murphy:

During 2021, several priority objectives were implemented by the North Reading Police Department to advance the overall well-being of the community. Early in the year, we conducted a review and analysis of each organizational component to make sure the Department is structured to provide the most efficient and effective coordination of police services.

In 2021, Sergeants Anthony Morlani and Thomas Hatch retired, Sean O’Leary and Timothy King were promoted to Sergeant. The department also welcomed new officer John Vasque. The department currently has one open patrol officer position.

- The Police Department continued to feel the up and down impact of COVID-19 like all members of our community however, day to day operations continued as the department reviewed our policies and procedures in attempt to keep department members and community residents as safe and healthy as possible.
- The Police Department updated our training and policies to reflect the changes in the Police Reform Law that took effect in the beginning of 2021. Many of the proposed changes had previously been adopted by the Police Department which made for a smooth transition.
- The North Reading Police Department Mental Health/Substance Abuse Clinician continued to increase her presence in the community by coordinating with the Youth Services Director and the Veteran Services Director to facilitate mental health and substance recovery services to a wider range of citizens. She also conducted a virtual self care week as well as coordinating with Woburn District and Lowell District courts.
- The North Reading Police Drug Free Communities Grant Director was able to complete the federal Drug Free Communities grant and the Town was awarded another five years of the grant. The director also completed several TIPS (training for intervention produres) compliance checks and provided local vendors with educational bulletins on fake IDs and other materials. She also developed a TIPS recording system to be utilized by the Select Board. The director led a Coalition virtual site visit with the CDC that led to a report of our Coalition being named a “model program”.

Moving forward in 2022, our department will look to hold joint training with the North Reading Fire Department for coordinated responses to active violence events. We also will continue training our officers to respond to all the needs of the citizenry. This year, we will be focusing on QPR (Question,Persuade and Refer) to help our officers identify the warning signs of a suicide crisis and how to most effectively respond.

The department is also up for re-accreditation, which will require an assessment conducted by assessors of the Massachusetts Police Accreditation Commission. Accreditation is awarded in three years increments and ensures that the department is operating under the best practices for law enforcement. The department has been accredited since January, 2011.

We will continue our efforts to minimize the overall and social impacts of illicit drug use by continuing to work through the North Reading Community Impact Team and the Drug Free Communities Grant Director to bring new ideas, programs and resources to assist in reducing the overall negative impact of drug addiction.

Our main priority is providing the safest environment for our residents to live in, our commuters to work in, and our visitors to stay in.

I would like to thank the citizens of North Reading for their continued support of our service and to the men and women of the North Reading Police Department, both past and present, who have dedicated themselves to maintain the safety of this Community.

Sincerely,

Chief Michael P. Murphy

Below are some of the programs our department provides to enhance the overall wellbeing of the Town of North Reading.

Community Services Division:

Car Seat Installations- Three police officers are nationally certified in car seat installations. This service is provided free by appointment to all North Reading residents. Information about the program can be found on the internet at safekids.org.

CPR- Three police officers are certified CPR instructors. They also provide informational instruction to the public.

School Resource Officer:

The main purpose of the School Resource Officer program is to better coordinate efforts between the North Reading School Department and the North Reading Police Department to help provide and maintain a safe and secure environment within the schools.

The SRO's also partner with the Middlesex District Attorney's office and participate in Community Based Justice meetings. The partnerships formed with the North Reading School system has undoubtedly improved relationships and information sharing and improved communications with the youth population in North Reading. We'll continue to support our memorandum of understanding with the North Reading School Department to provide the students and staff with a safe and secure environment conducive to learning.

Accreditation Unit: The law enforcement accreditation system establishes a uniform set of "Best Practices" for police agencies that are consistent on a state wide scale, measurable and verified by an independent body as to compliance.

Within the law enforcement standards of "Best Practices" are compliance requirements dealing with life, health, safety, and high liability exposures. Every standard is intended to make an agency more professional while at the same time improving its services to the community.

The North Reading Police Department is one of ninety-six (96) Massachusetts Police Departments to be accredited by the Massachusetts Police Accreditation Commission.

Safety Officer: The Safety Officer works closely with other town offices and citizens to better understand traffic related safety issues. The Safety Officer will make recommendations to town officials and implement approved traffic mitigation plans.

Training Division: The goal of the North Reading Police Training Division is to set and enforce training standards to identify and meet the training needs and facilitate the delivery of up-to-date, state of the art training.

In order to ensure that our officers are up to date with the latest changes in criminal and procedural law, North Reading Police Officers are required to attend annual in-service training. M.G.L. chapter 41, Section 96B, requires

every full-time municipal police officer to attend a prescribed course of study approved by the Municipal Police Training Committee. All personnel receive training updates on motor vehicle law, criminal law, domestic violence, CPR, AED (Automatic External Defibrillator) training (this training allows us to deploy four AED's in cruisers), First Responder (First Aid), sexual harassment training, community policing, Use of Force and other courses as necessary.

Firearms Licensing Division: The Firearms Licensing Unit is responsible for reviewing applications and renewals, issue permits and the collection of fees of all North Reading residents who hold Firearms licenses. The Firearms Licensing Division processed 249 applications and collected \$23,225 in fees. These fees are split between the Commonwealth and the Town to cover the expenses associated with licensing.

Jail Management: During 2021, 26 people were arrested and processed in the Booking area of the North Reading Police Department. In addition to arrests, 122 criminal complaints were issued and 5 people were placed in Protective Custody.

Sex Offender Registry: The Sex Offender Registry Officer is responsible for registering Level (2) and Level (3) Sex Offenders annually. They also report annually to the Sex Offender Registry Board to confirm all home and working addresses are correct.

Detective Division: The Detective Division is staffed by three fulltime Detectives and one full time School Resource Officer. The Detective Division is responsible for:

- Conducting follow-up investigations on reports initiated by the Patrol Division, Town Departments or outside police agencies;
- Conducting self-initiated investigations, resulting from intelligence gathered;
- Development and execution of arrest and search warrants;
- Participation in Law Enforcement networks such as the NEMLEC Regional Detectives and Regional Drug Task Forces;
- Performing surveillance and intelligence gathering;
- Conducting Vice and Organized Crime investigations;
- Conducting major motor vehicle crash investigations;
- Investigation of all Town vehicles crashes;
- Evidence processing, preserving, and analyzing for eventual court presentation;
- Assist in the development of techniques and procedures for effective crime scene search.
- Assist in identification and photography;
- Prepare and prosecute criminal cases;
- Handling the preliminary and follow-up investigations in all cases of actual or attempted rape or sexual assault;

Overdoses

In 2021, detectives investigate and followed up on 21 reported drug overdoses; three were fatal. Most of the overdoses were a result of fentanyl, however many were the result of cocaine, crystal meth, alcohol and other illicit narcotics.

Major Investigations, Arrests & Other Crimes

- Detectives opened numerous investigations into bank/check fraud and larcenies. Many of these larcenies were via Bitcoin and other electronic funds. These investigations encompass upwards of \$100,000 in losses to the North Reading community.

- Numerous thefts from motor vehicles and two commercial breaking and enterings were investigated.
- An investigation into a shoplifting incident at Walgreens identified a suspect as a repeat offender and a regional organized retail theft operator. Detectives worked with Salem and Swampscott Police and the result was several charges in multiple jurisdictions.
- Detectives investigated a violent domestic assault which resulted in a grand jury indictment on charges including Domestic Assault and Battery, Strangulation and Assault to Murder. The male perpetrator later cut his GPS monitoring device and fled to Florida. Detectives worked with the Middlesex District Attorney's Office and the Massachusetts State Police Violent Fugitive Apprehension Section for rendition of the perpetrator back to the Commonwealth where he was indicted on two additional charges of restraining order violations.
- An investigation into a grandparent scam resulting in the suspect being identified and charged with felony larceny from a person over 60 years of age. The local resident was scammed into paying \$11,000 to bail their grandson out of jail. This has been a common scam in the past.

Notable Crime Trends

- Detectives followed up and investigated over 150 fraud, identification thefts and scams. This type of activity has become more prevalent over the past several years. The majority of these scams are internet and telephone based. In 2021 North Reading Detectives issued several community bulletins to warn and educate the public about these types of scams.
- Catalytic converter theft was a regional crime issue and North Reading Detectives investigated multiple reports of catalytic converter thefts.

911 Dispatch and Technology and Communications: The emergency dispatch center is manned by one sworn police officer. The officer is responsible for fielding all 911 calls, all non-emergency calls for services, all walk-in calls for service as well as dispatching officers and logging the information in the computer aided dispatch module. During 2021, the Dispatch Officer logged over 15,580 calls for service.

If anyone has an interest in learning more about these programs please visit our website www.nrpdp.org, find us on Facebook (www.facebook.com/NorthReadingPD), follow us on Twitter @NorthReadingPD or you can call or stop by the police station to inquire.

Calls for service 2021:

Crimes 2021:

911 Calls: 396 Alarms: 381 Assist Citizen: 328 Assist Fire Department: 97 Assaults: 20 SRO Investigations: 64 Burglary: 8 Disabled Motor Vehicles: 123 Disturbance: 237 Domestic Disturbances: 75 Drug Overdoses: 13 Hazards: 432 Larceny: 63 Medical Aid: 759	Criminal Offenses Committed: 362 Felonies: 113 Crime Related Incidents: 125 Other Crime Related Incidents: 422 Arrests (On View): 24 Arrests (Based on Incident/Warrants): 26 Summons Arrests: 109 Arrests: 159 P/C's: 5 Juvenile Arrests: 0 Juveniles Referred (Arrests): 13 Restraining/Harassment Orders: 45
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Mental Health: 177 Missing Persons: 13 Motor Vehicle Crashes: 245 Motor Vehicle Stops: 422 Suspicious Activity: 283 Serve Summons: 37 Threats: 7 Vandalism: 36 Welfare Checks: 155	
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Offenses:

Robbery: 2 Pornography: 2 Aggravated Assault: 16 Simple Assault: 24 Intimidation: 9 Burglary / Breaking and Entering: 4 Stolen Property Offenses: 19 Shoplifting: 11 Theft from Building: 3 Theft from Motor Vehicle: 4 All Other Larceny: 29 Motor Vehicle Theft: 2 Counterfeiting / Forgery: 4 False Pretenses / Swindle: 27 Forcible Rape: 1 Forcible Fondling: 1	Vandalism: 21 Impersonation: 3 Arson: 1 Destruction / Damage / Vandalism: 25 Drug / Narcotic Violations: 24 Weapon Law Violations: 3 Disorderly Conduct: 3 Driving Under the Influence: 17 Drunkness: 5 Family Offenses, Nonviolent: 1 Liquor Law Violations: 1 Stolen Property Offenses: 7 All Other Offenses: 48 Town By-Law Offenses: 103 Trespass of Real Property: 2 Criminal Harassment: 3
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Citizen Complaints:

A relationship of trust and confidence between the employees of the North Reading Police Department and the citizens of the community is essential to the successful accomplishment of law enforcement objectives.

It is the policy of the North Reading Police Department to:

- Investigate all complaints against the department or a member of the department, regardless of the source of such complaints, through a regulated, fair, and impartial Internal Affairs Program;
- Determine whether or not such complaints are valid; and
- Take appropriate action.

In 2021, there was four citizen complaints filed against the North Reading Police Department.

All employees of the North Reading Police Department are expected to conduct themselves, whether on or off duty, in such a manner as to reflect favorably upon themselves and the department. Any complaints against the Department should be directed in person, by phone or by mail to the Chief of Police.

Please visit our website www.nrp.d.org and check us out on Facebook and Twitter!

Building Department
Zoning, Code Enforcement, Weights & Measures
Annual Report Calendar year 2021

Building Departments Mission Statement

The Building Department mission is to protect the lives and safety of the residents, visitors and businesses with implementation of proper construction methods relative to Massachusetts State Building Codes regarding all disciplines for the roughly sixty three hundred (6300) structures in Town. Building Codes and Zoning Bylaws are promulgated for the purposes of protecting the public's health, safety, and welfare. A code is a collection of requirements pertaining to a specific subject to regulate a specific practice.

These comprehensive codes establish minimum regulations for building systems using prescriptive and performance related base codes for all types of construction. This is performed through diligent work relative to application evaluations, extensive plan reviews, inspections, zoning enforcement, legal correspondence enforcement and documentation process. The work performed is a cumulative effort by the Building Department Employees.

Building Department Staff

Mr. Gerry Noel, Building Commissioner and Zoning Enforcement Officer
Mrs. Kathy Morgan, Administrative Assistant
Mr. Daniel Anzalone, Assistant Building Inspector
Mr. Stephen Gigante, Electrical Inspector
Mr. Ed Cirigliano, Plumbing Inspector
Mr. Essam Kader, Assistant Plumbing Inspector
Mr. Peter Sparco, Assistant Plumbing Inspector
Mr. Leonard Rose, Sealer of Weights & Measures

Permits Issued with Estimated Valuation

63	New Homes & Condos	\$ 9,197,900.00
82	New commercial permits	\$11,401,141.00
464	Additions and Alterations	\$21,439,227.00
Grand Total		\$42,038,268.00

Inspections for Building Department

The Building Inspectors performed a total of 2152 inspection this incorporates Building & HVAC Inspections. This does not include emergency calls.

Wire Inspector 2020 Annual Report

The Building Department Issued 634 electrical permits.
Total value of electrical permits \$ 4,164,593.00
Total Inspections performed by the wire inspectors 1163.
This does not include emergency calls.
The wire inspector works part-time 20.5 hours a week.

Plumbing & Gas Inspector 2020 Annual Report

The Building Department Issued 310 plumbing permits.
Total value of plumbing permits \$2,489,662.00
Total inspections performed by plumbing inspectors 704.
This does not include emergency calls.

The Building Department Issued 286 gas permits.
Total value of gas permits \$1,265,318.00
Total inspections performed by gas inspectors 405.
This does not include emergency calls.
The plumbing and gas inspector is part-time and work 16 - 19 hours a week and his assistant inspectors are on call.

Building Department Functions

The Department inspects existing buildings periodically and structures and parts thereof in accordance with the Massachusetts State Building Code 780 CMR 51:00, relative to the Periodic Inspection table. The Department is responsible to ensure compliance by way of inspections for restaurants, places of assembly, schools, nursing homes, movie theaters, churches, special amusement buildings, group homes, hospitals, certain day care facilities, boarding houses, motels, Multi-family residents, facilities licensed by the Alcohol Beverage Control Commission where alcoholic beverages are served and consumed, and fire escape for means of egress. These are just some of the buildings the Building Department is required to inspect for compliance. When compliance is met, a certificate of inspection is issued and shall be displayed by the establishment.

Zoning enforcement is a large part of the Building Department's duties as the Commissioner is responsible to enforce the Towns Zoning and General bylaws. The Building Commissioner is required to review submissions of plans, specifications and/or complaints in order to determine compliance. Almost daily, issues crop up with a good amount of these potential violations being resolved within that day. But some of these violations may take weeks if not months to resolve, requiring numerous follow-up visits, calls, inspections and enforcement actions up to and including court filings.

The Building Department oversees ADA compliance relative to new and preexisting buildings in Town. These regulations are enforced by the Architectural Access Board (AAB) under 521 CMR in the State of Massachusetts through the authority granted by MGL c. 22 § 13.

These regulations for which the Building Department must enforce will ensure a safe and accessible mean of passage for physically handicapped individuals.

On a daily basis the Administrative Assistant reviews files, documents, tracks all permitting, processes applications from customers, tracks fees, supports all trade disciplines and responds to community request by both phone and email. The assistant is also tasked with Public Records Request. Please be aware that this is a portion of the Assistant duties.

Sealer of Weights and Measures

The Building Department oversees weights and measures. Consumers and businesses both benefit by this enforcement action and it helps to keep a fair marketplace. The weights and measures official tests weigh scales, gasoline pumps, oil pump trucks, inspect marketed goods, etc. A metallic seal or stamp seal is usually placed on the equipment or vehicle to show that it has been inspected for accuracy and correctness.

I have been notified by our Town Weights and Measures Inspector that oil trucks that are required to be certified for dispensing accuracy will be bringing in additional revenue from other communities; such as, North Andover, Saugus, Hamilton, Merrimack, and Topsfield. The fees collected from these outside Towns are disbursed half to the weight and measures and the other half to the Town of North Reading. Any work within the Town itself, one hundred percent (100%) comes back to the Town. The Weight and Measures employee is compensated through a small salary cap for the work performed directly for the Town.

Sealer of Weights and Measures, turned in fee's to the Town totaling \$ 13,585.00 for the calendar year 2021.

FY2021 Achievements

- Once again sustaining the demands in this vigorous economy and with the pandemic has had its challenges, as it has been exceptionally busy without any major issues.
- Online permitting system has been amazing for this office along with affording the ability for applicants to submit applications remotely.
- Continue to sustain the full implementation of Town wide permitting system for the Building Department. With this history created there will be full transparency for the years to come.
- Due to the exceptional economy with low interest rates and increase in our permit fees this year our revenue is just shy of one million dollars.
- Sustain procedures for all original documentation to be scanned into the new permitting system at the time the application is submitted.
- Continue to meet the State Policies and Regulations by being diligent relative to the Building Code and thorough, with respect to all documentation required prior to issuing permits and how we perform our inspections.
- Oversee that the many commercial projects in Town are in compliance with Massachusetts State Building Code 780 CMR.

- Maintained full compliance with Massachusetts State regulations relative to Board of Building Regulators.
- Maintain and continue to achieve compliance with ADA/AAB 521 CMR regulations.
- Have had one of the most vigorous years relative to Zoning and ZBA applications.
- Work collaboratively with the Town Planner to be certain all projects are within the Towns Local General/Zoning Bylaws, State Laws and regulations for ADA/AAB.
- Sustain compliance with the Towns Zoning Bylaws relative to Business Certificates.
- Inspectors for all disciplines have maintained their CEU's to remain State Certified Inspector, through this pandemic.
- Sustain compliance with the Massachusetts General Bylaw Chapter 98 Section 35 for Weights and Measures.
- Issued twenty (20) permits for new home construction. Nine (9) of these new homes were existing single family residents that were razed and rebuilt.
- Issued eleven (11) Certificates of Occupancies for new homes.
- Issued fifty (50) Certificates of Occupancies for Pulte.
- Issued 53 building permits for Pulte, 51 mechanical, 51 sheet metal, 51 gas, 50 plumbing and 51 Electrical permits.
- There has been increased demand on Electrical and Building for inspections due to the MA Energy Rebate Program in 2021.

With all of that conveyed, I want to thank everyone for our continued success, especially those in the Building Department and Weight and Measures for their hard work ethics. You are the people that make the difference. With much appreciation for everyone for hanging in there through these difficult times without compromising your principles.

Respectfully Submitted,

Gerry Noel-CBO
Building Commissioner

HEALTH DEPARTMENT

ANNUAL REPORT FY 2022/2023

HEALTH DEPARTMENT MISSION STATEMENT

The mission of the Health Department is to educate, promote, improve and protect the public health and well-being of the citizens of the Town of North Reading, while contributing to building a healthy community and environment in which to live. Under the Commonwealth of Massachusetts General Law and the U.S. Department of Health and Human Services Federal Public Health Laws, the Health Department is mandated under a dutiful obligation to develop and implement health policies, standards, bylaws and regulations. The Health Department is also obligated to conduct inspections and provide public health services to the community.

BOARD OF HEALTH MEMBERS

In accordance with the Commonwealth of Massachusetts General Law-M.G.L. Chapter 41, the Board of Health is comprised of three (3) appointed officials by the Board of Selectman; these positions are one year terms with one member being appointed annually. The Board of Health holds monthly meetings. Additional meetings are scheduled if required. The members consist of:

Mr. Gary Hunt, Chairman
Mrs. Pam Vath, Member
Mrs. Karin Martin, Member

BOARD OF HEALTH STAFF:

Mr. Robert F. Bracey, Director of Public Health
Mrs. Chrissy Doolin, Administrative Assistant
Mrs. Pam Vath, Interim Public Health Nurse
Mrs. Mary Samos, Community Health Advisory Committee

PUBLIC SAFETY

Mr. Michael Murphy, Director of Public Safety

HEALTH DEPARTMENT FUNCTIONS

The Health Department enforces local, state and federal public health laws and rules and regulations daily. The Health Department promotes, educates and enforces the following: disease and injury prevention, promoting and offering immunization clinics, responding to bacterial illnesses, monitoring disease outbreaks, providing health education & prevention programs, provide health advisories, promoting health & wellness, nutrition and fitness information, tobacco control programs, environmental protection, respond to health hazards, ensuring water quality, monitoring waste disposal, investigating noise & air pollution, animal health, health monitoring, enforcement and ensuring of health and safety codes, health care access, and emergency preparedness and response.

Other public health functions include enforcement of the following local, state and federal codes, regulations and State & Federal statutes;

- Town of North Reading Board of Health Regulations:
- Town of North Reading Code of Ordinances:
- Commonwealth of Massachusetts Mandated Enforcement of Massachusetts State Sanitary Code(s).
- Commonwealth of Massachusetts Mandated Enforcement of Massachusetts State Statutes –Chapter 111 Public Health Laws:
- Commonwealth of Massachusetts Mandated Enforcement of other Massachusetts General Laws & Statutes:
- Commonwealth of Massachusetts State Mandated Requirements & Inspections:
- U.S. Federal Mandated Requirements, Inspections and Trainings:
- U.S. Department of Health and Human Services (HHS) and Department of Food and Drug Administration (FDA) – The 2013 Federal Food Code:
- Health Departments Other Mandated Requirements, Services & Inspections:
- Health Department issues the following permits annually:
 - Onsite Sewage Disposal Permits
 - Food Protection Program
 - Semi-Public & Public Pools
 - Recreational Camps for Children
 - Summer Day Camps
 - Tanning Salons
 - Septage Haulers
 - Solid Waste Haulers
 - Tobacco Establishments
 - Animal/Barn/Beaver Permits
 - Funeral Director
 - Burial Permits
 - Trailer Parks

FY22 Accomplishments

Developed new and or sustained Board of Health Community Health Program(s) which encompassed;

Administration:

- Assisted in developing and Implemented COVID-19 mitigation strategies for Town wide public buildings.
- Assisted in the 2021 Town of North Reading Town wide Hazard Mitigation Plan(HMP)
- Developed and Implemented new Chapter 3 Board of Health Regulations for onsite sewage disposal systems.
- Amended Chapter 1 of the Board of Health Regulations to reflect new Chapter 3 Regulations.
- Amended Board of Health Tobacco Regulations to reflect new State Tobacco Regulations
- Implemented new Health Department community vaccination registration program.
- Hired new Administrative Assistance.

- Rescinded Health Department “Emergency Declaration” Order due to the COVID 19 Virus.
- Sustained Health Department “Emergency Declaration” Order due to the COVID 19 Virus.
- Sustained and Implemented Health Department “COVID 19 Restricting the Numbers of person(s) Orders” due to the Commonwealth of Massachusetts and Massachusetts Department of Public Health(MDPH) COVID 19 Orders
- Sustained Health Department “COVID 19 Required Facial Coverings” Orders” due to the Commonwealth of Massachusetts and Massachusetts Department of Public Health(MDPH) COVID 19 Orders
- Sustained Health Department “COVID 19 Personal Services Orders” due to the Commonwealth of Massachusetts and Massachusetts Department of Public Health(MDPH) COVID 19 Orders
- Sustained Health Department “COVID 19 Outside and Inside Gatherings” Orders” due to the Commonwealth of Massachusetts and Massachusetts Department of Public Health(MDPH) COVID 19 Orders
- Sustained Health Department “COVID 19 Places of Worship Orders” due to the Commonwealth of Massachusetts and Massachusetts Department of Public Health(MDPH) COVID 19 Orders
- Sustained Health Department “Long Term Care and Nursing Facilities” COVID 19 Orders in the Town of North Reading.
- Sustained Health Department Residential and Business “Community Orders” COVID 19 orders due to the Commonwealth of Massachusetts and Massachusetts Department of Public Health (MDPH) COVID 19 Orders.
- Sustained Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “Sector Specific Workplace Safety Standards” in the Town of North Reading.
- Sustained Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “Sector Specific Workplace Safety Standards” Code Enforcement Program in the Town of North Reading.
- Sustained participation in the Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) weekly COVID 19 information/educational conferences/webinars on behalf of the Town of North Reading.
- Sustained participation in the Public Health Emergency Preparedness Region 3B weekly COVID 19 information/educational conferences/webinars on behalf of the Town of North Reading.
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Food Protection Program:

- Developed COVID-19 community outreach presentation to educate, promote awareness about the COVID-19.
- Assisted in ensuring code compliance with COVID-19 business outdoor restaurant seating.
- Did not sustain compliance with the Massachusetts Department of Public Health 105 CMR 590.000 - Food Protection Program by ensuring compliance with annual food service establishment inspections, code compliance, monitoring and investigation of all food borne illness outbreaks. Completed
- Sustained the Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “COVID 19 Sector Specific Workplace Safety

Standards” for Restaurants in the Town of North Reading.

- Sustained the Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “COVID 19 Sector Specific Workplace Safety Standards” Code Enforcement for Restaurants in the Town of North Reading.

Environmental Health:

- Developed and Implemented new Chapter 3 Local Regulations.
- Conduct Public Hearing on new Title V regulations.
- Amended North Reading Installer license application to reflect new Chapter 3 regulations
- Implemented MDPH grant services support staff to assist with onsite sewage disposal system soil testing during COVID-19.
- Sustained compliance with the Massachusetts Department of Environmental Protection 105 CMR 15.00 - for all On-Site Sewage Treatment and Disposal Systems, Grease Traps and Private Wells.
- Assisted with Town Public Services on Illegal discharges into Town catch basins.
- Sustained the Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “COVID 19 Sector Specific Workplace Safety Standards” for construction projects in the Town of North Reading.
- Sustained the Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “COVID 19 Sector Specific Workplace Safety Standards” Code Enforcement for Construction Business in the Town of North Reading.
- Sustained compliance with the Massachusetts Department of Environmental Protection 105 CMR 15.00 - for all On-Site Sewage Treatment and Disposal Systems, Grease Traps and Private Wells. Completed

Community Health:

- Administered over 45 plus Health Department COVID-19 1st/2nd dose and booster vaccination clinic(s) for North Reading first responders, residents, pediatrics and school department.
- Applied and granted MDPH Mobile COVID-19 vaccination clinic(s).
- Facilitated local Town of North Reading COVID19 testing site with Curative Health.
- Facilitated Regional (Shriners Auditorium COVID-19 testing site with Curative Health.
- Applied and granted Binexnow COVID-19 test kits.
- Applied and granted MDPH/Region 3B Coalition MDPH grant funded services for support staff to assist with Health Department COVID-19 contact tracing
- Developed and implemented weekly COVID-19 transmission, vaccination and positivity community data collection.
- Developed COVID-19 community outreach presentation to educate, promote awareness about the COVID-19 vaccine “Know the facts about the Vax”
- Developed and Implemented new community Health Hornet FB page
- Developed and implemented community COVID-19 preventive strategies.
- Developed new community outreach strategies to promote COVID-19 vaccinations.
- Assisted in developing COVID-19 preventive mitigating strategies with the North Reading School Department.
- Implemented new Health Department community vaccination registration – “PerpmoD”

- Developed new community Influenza vaccination program with Pell-Med Pharmaceutical and VaxinateRx Pharmaceutical Company.
- Developed new community COVID-19 vaccination program(s) with Pell-Med pharmaceutical and VaxinateRx Pharmaceutical Company.
- Activated COVID -19 Emergency Dispensing Site(s)
- Trained School Nurses on MAVEN and Contact Tracing
- Trained Town Employees on Contact Tracing.
- Trained new Public Health Nurse.
- Trained new Administrative Assistant.
- Sustained the Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “COVID 19 Sector Specific Workplace Safety Standards” for Retail business in the Town of North Reading.
- Sustained the Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “COVID 19 Sector Specific Workplace Safety Standards” Code Enforcement for Retail business in the Town of North Reading.
- Sustained the Health Department involvement with the Town (CIT) Community Impact Team.
- Sustained Public Nursing services for North Reading Home bound residents.
- Sustained informational and educational community public health department web site
- Sustained new weekly Arbovirus Mosquito Control Information and community statistics
- Sustained educational seminar to the residents of North Reading community on Tick borne illness-Lyme disease.
- Sustained public health community educational seminar to the residents of North Reading community on Arbovirus – West Nile Virus, Eastern Equine Encephalitis, Zika viruses – Completed
- Sustained compliance with the Massachusetts Department of Public Health 105 CMR 300.00 “Reportable Diseases Isolation & Quarantine” requirements and immunization clinics and screenings. – Reportable infectious and communicable disease control investigation.

Community Sanitation:

- Sustained Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “COVID 19 Sector Specific Workplace Safety Standards” for Community Sanitation in the Town of North Reading.
- Sustained Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “COVID 19 Sector Specific Workplace Safety Standards” Code Enforcement for Community Sanitation in the Town of North Reading.
- Maintained compliance with the Massachusetts Department of Public Health - Community Sanitation Division for;
- 105 CMR 410.00 Minimum Standards for Human Habitation
- 105 CMR 430.000 Minimum Standards for Recreational Camps for Children
- 105 CMR 435.000 Minimum Standards for Swimming Pools
- 105 CMR 123.000 Minimum Standards Tanning Salons
- 105 CMR 335.000 Treatment of Persons Exposed to Rabies
- 105 CMR 460.000 Mass Regulations for Lead Poisoning Prevention Control

- MGL Ch. 111 s 131 Investigations into Public Health nuisances (Noise, air and odor pollution)

Animal Health:

- Sustained compliance with the Massachusetts Department of Public Health 105 CMR 300 & 330 Division of Animals regarding the keeping of animals, rabies control, and mosquito control.
- Sustained all Animal Inspector inspections in accordance with the Massachusetts Division of Animal Health MGL Section 7 Chapter 129.

Emergency Preparedness:

- Town of North Reading Town wide Hazard Mitigation Plan
- Sustained the Town's Public Health Emergency Preparedness Dispensing Site Activation Plan.
- Sustained the Town's Emergency Preparedness Incident Command Structure (ICS).
- Sustained the Town's Emergency Preparedness Emergency Dispensing Site Activation Site(EDS)
- Met all other FY 21 State and Federal Public Health deliverables required under the Health Department for the Region 3A Health Emergency Preparedness Coalition

Other:

- Continue to seek out COVID 19 Funding Sources: Continue to ascertain COVID 19 funding sources through the Massachusetts Department of Public Health (MDPH), Metropolitan, Area Planning Council(MAPC) and other State and Federal funding sources.
- Continue to develop, implement and expand the new North Reading Health Department "Community Health Advisory Committee" with other Town of North Reading departments, schools, community organizations and the residential and business community
- Continue to work with new Director of Public Safety Division
- Continue to work with other Public Safety Divisions – Police, Fire, Building and Public works.
- Continue to assist and sustain the health department involvement with the Town Community Impact Team (CIT) in helping assist in public health issues such as opioid abuse, addiction and treatment services.
- Continue to work with the business community/food establishments on the new 2018 Massachusetts Department of Public Health Food Code & the new 2013 Federal Food Code.
- Continue to develop and implement continuity with the North Reading Food Protection Program.
- Continue to develop and implement continuity with the North Reading Title V installer's license program.
- Continue to assist and in working with local, state legislators, community leaders, business and public safety members on how to best analysis and educate the community on legalized marijuana.
- Maintain Community involvement with Healthy Communities Tobacco Collaborative.
- Maintain excellent community public health services.
- Maintain community involvement with the Greater Lawrence Emergency preparedness Coalition and the Greater River Valley Medical Reserve Corp
- Maintain community awareness to increase emergency preparedness for emerging public health issues including pandemic flu, bioterrorism, natural disasters and emerging diseases-

FY23 Objectives & Goals:

The Town of North Reading Health Department will continue to work with the Board of Health, Board of Selectman, and the Town Administrator to support the 10 essential functions of public health for the betterment of the Town of North Reading, Town residents and transient residents.

- Continue to meet the 10 essential functions of public health for the betterment of the Town of North Reading.
- Continue planning and implement community COVID-19 1st/2nd dose and booster vaccination clinic(s) for North Reading Schools, first responders, residents, and pediatrics.
- Continue to monitor COVID 19 transmission, vaccination and positivity rates
- Continue providing public messaging to the community to promote COVID-19 vaccinations.
- Continue to provide COVID-19 community outreach to educate, promote awareness about the COVID-19.
- Continue to train new Health Department Administrative Assistant
- Continue to work with Human Resources to employ a new Health Department Public Health Nurse
- Sustain the Town of North Reading's Public Health Emergency Preparedness Dispensing Site Activation Plan.
- Sustain the Town of North Reading's Emergency Preparedness Incident Command Structure(ICS)
- Sustain the Town of North Reading's Emergency Preparedness Emergency Dispensing Site Activation Site(EDS)
- Continue to work with Local, State and Federal Public Health Agencies Community leaders –on monitor, identify, diagnose, investigate, inform, educate and vaccinate the residents of North Reading on the COVID 19 virus
- Continue to work with the local leaders, the Board of Health, Director of Public Safety, Town Administrator, Board of Selectman, Police Chief, Fire Chief, Public Safety Divisions, Superintendent of Schools and the residential, business and community organizations- monitor, identify, diagnose, investigate, inform, educate and vaccinate the residents of North Reading on the COVID 19 virus

EMERGENCY MANAGEMENT DEPARTMENT

The mission of the Emergency Management Department is to develop plans and training to deal with all likely hazards. This mission is divided into four areas: hazard mitigation, planning, incident support, and cleanup.

Hazard Mitigation. The purpose of hazard mitigation is to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented during the immediate recovery from a disaster. This department works with Town Departments to coordinate efforts to obtain Federal & State funding for hazard mitigation projects. This year the update to the 5 year Hazard Mitigation Plan was completed and approved by the Board of Selectmen. The State has allocated one billion dollars for mitigation grants. Having an approved Hazard Mitigation Plan will make us eligible for these grants.

Planning. This department works with all Town Departments to develop emergency operational plans (EOP) for response to emergencies. EOP's are essential to maintain Town readiness for disaster response & include an analysis of risk, identifies operational assumptions & resource demands, and integrates and synchronizes efforts across all levels of government. Each Town operating department maintains EOP's for their respective area of responsibility.

Incident Support. This department works with all the Town Departments to coordinate efforts to obtain resources from neighboring communities and the Massachusetts Emergency Agency. MEMA, in turn can reach out to regional equipment caches, the National Guard, adjoining states and FEMA. We provide situational awareness reports to and receive information from MEMA.

Clean up. After a natural disaster, such as blizzards, hurricanes, and tornadoes, a large amount of debris must be managed. A comprehensive debris management plan includes an initial damage assessment, the initial response to restore essential services, and a follow on comprehensive removal and disposal response.

Volunteers. We are seeking volunteers to create a Community Emergency Response Team (CERT) to assist during emergencies. Training will be provided. One of the duties would be to staff the shelter. A properly managed shelter requires 18 personnel to manage two 12-hour shifts. A second group would assist the Emergency Management Director in the Emergency Operations Center (EOC).

The North Reading Emergency Management Department would like to thank the Town Administrator, Finance, Public Works, Health, Elder Services, Police and Fire departments for their continued professionalism and support of Emergency Management's mission.

Because of the corona virus epidemic we have not been able to attend meetings in person, but were able to participate in remote meetings thanks to ZOOM.

Again, we are thankful that North Reading was spared from the many disasters that have befallen many areas of the United States; forest fires, floods, hurricanes, and drought.

Respectfully submitted,
Theophilos Kuliopulos
Emergency Management Director

NORTH READING SCHOOL COMMITTEE

OVERVIEW

The School Committee is charged with the responsibility to develop policies and a budget to support the quality of education provided to the children within the public schools of North Reading. Toward that end, the Committee remains committed to the mission of the public schools.

The North Reading Public Schools provide a safe, supportive, and contemporary learning environment where dedication to excellence, service, and life-long learning is paramount. All students are challenged to work collaboratively and to become creative and critical thinkers. Emphasis is placed on mastering core academic knowledge, developing 21st century skills, pursuing individual potential and fostering citizenship in a global society.

GOALS

The School Committee participated in a self-evaluation and identified four priority focus areas supported by goals, objectives, and strategies/actions as follows:

LEADERSHIP AND GOVERNANCE

I. Goal:

In order to promote the inclusion of all students and provide equal access to all programs and curriculum the North Reading School Committee will develop and implement policies and practices that provide direction and tools for administrators to implement effective programs that maximize student achievement.

II. Actions:

- I.1 The Committee will engage in one professional development presentation/session related to School Committee responsibilities and authority under Massachusetts General Laws in the 2021-22 School Year. (JI)

FINANCIAL AND ASSET MANAGEMENT

I. Goal:

The North Reading School Committee will support a long-term plan and financial budget in order to reflect the district's new strategic plan, NRPS 2025, and other strategic initiatives.

II. Actions:

- II.1 The School Committee will support the development of the plan to reduce the Kindergarten fees leading toward the eventual goal of providing free Full Day Kindergarten. (DB)
- II.2 The School Committee will explore new opportunities to reduce expenses associated with energy costs (e.g., solar power). (SB)

EDUCATIONAL PROGRAM

I. Goal:

The North Reading School Committee will support the administration in its efforts to maximize the performance of each student in all academic areas in order to meet the expectations set forth in the mission and vision of the North Reading Public Schools.

II. Actions:

- III.1 The School Committee will participate in a working group to explore the ways to be more involved in the District's exploration of the topics of Equity, Diversity, and Inclusion. (CP)

FAMILY AND COMMUNITY RELATIONS

I. Goal:

In order to continuously improve the relationships with families and the community the North Reading School Committee will communicate openly, provide opportunities for feedback, and foster active partnerships with students, parents, organizations, and businesses.

II. Actions:

- IV.1 The School Committee will design and implement a process to provide opportunities for hybrid public meetings and to explore ways to continue to provide avenues for public input in order to enhance public participation in School Committee meetings. (RM)

School Committee Membership and Special Projects:

In May 2021, Mr. Rich McGowan and Ms. Dyana Boutwell were re-elected to a three-year term on the School Committee. The School Committee officers during 2021 included: Mr. Scott Buckley, Chair; Mr. Rich McGowan, Vice Chair; Ms. Janene Imbriano, Secretary; Ms. Dyana Boutwell, Legislative Representative and Mr. Chris Pappavaselio. Ms. Imbriano served as a representative to the Secondary School Building Committee. Mr. Pappavaselio and Ms.

Imbriano were appointed to the Policy Subcommittee; Ms. Boutwell and Ms. Imbriano were appointed to the Athletic Subcommittee; Mr. Buckley and Mr. McGowan were appointed to the Finance Planning Team; Mr. McGowan was appointed to serve as the liaison to the NORCAM Board of Directors; Mr. Pappavaselio and Ms. Imbriano were appointed to the Evaluation Subcommittee; Mr. Buckley and Ms. Boutwell were appointed to the Budget and Finance Subcommittee; Mr. McGowan and Mr. Pappavaselio were appointed to the Fine Arts Subcommittee; Ms. Janene Imbriano served as representative to the Substance Abuse Coalition; Mr. Scott Buckley served as representative to the Special Education Parent Advisory Council, and Ms. Imbriano was appointed as representative to the Capital Improvements Planning Committee.

In 2021, the following North Reading High School students were elected to serve as Student Representatives to the School Committee: Sophia Galluppo (Class of 2022), Shivani Srikanth (Class of 2022), Gianna Naulivou (Class of 2022), Paris McAuliffe (Class of 2023), and Cassandra Fitts (Class of 2024).

Town Meeting Action: At the June 2021 Town Meeting, voters approved the Fiscal Year 2022 budget of \$34,276,665 representing a 5.2% increase over the Fiscal Year 2021 appropriation.

October Town Meeting: No additional funds were requested by the North Reading School Department at the October Town Meeting.

Respectfully submitted,

Scott Buckley, Chair
Rich McGowan, Vice Chair
Janene Imbriano
Dyana Boutwell
Chris Pappavaselio

SUPERINTENDENT OF SCHOOLS

It is my pleasure to submit this annual report to the North Reading community as your Superintendent of Schools. The Superintendent is charged with implementing the programs and policies of the North Reading School Committee. The Superintendent is also responsible for the development of the annual budget and the day-to-day leadership and management of the school district.

Staffing

The district said goodbye to the following faculty and staff members who retired in the 2020-2021 school year. The retirees include:

Nan Cook	District Data Specialist, (9 years)
Sharon DiTroia	Food Service Associate, Middle/High School (22 years)
Karen Harris	Special Ed. Paraprofessional, Batchelder School (10 years)
Susan Hegarty	Reading Specialist, Hood School (25 years)
Coreen Kropiwnicki	Special Ed. Paraprofessional, Little School (15 years)
Charles (Chip) Osgood	Computer Science Teacher, Middle School (10 years)
Maggie Reilly-Dalton	Senior Accountant (22 years)
Wayne Schanck	Science Teacher, Middle School (21 years)
Mary Staples	Administrative Assistant, High School (29 years)
Jean Walsh	Reading Teacher, Middle School (8 years)

We recognize and thank these individuals for the outstanding contributions each has made to our students and the North Reading Public Schools.

Student Performance

North Reading students continue to perform well on a variety of indicators. We are proud of our students' accomplishments and the recognition that they continue to receive for a job well done. Approximately 93% of the students of the Class of 2021 went on to two and four year colleges. Our students' SAT scores continue to exceed both the state and national averages as displayed below:

Subject	North Reading	Massachusetts	National
Reading and Writing	587	591	533
Mathematics	589	593	528

Again, 100% of our high school students met the MCAS graduation requirement. North Reading High School ran 15 Advanced Placement (AP) courses in English, Mathematics, Science, Social Studies, and World Languages.

The Seal of Biliteracy was awarded to 14 students at North Reading High School in the spring of 2021 while an additional 2 students were awarded the Seal of Biliteracy with Distinction. Of these students, one received the Seal of Biliteracy with distinction in two languages.

In the spring of 2021 our students resumed the MCAS exam in grades 3-10. We continued to score high with the majority of our students in the “exceeds” and “meets expectations” categories. The percentage of students who scored in those categories exceeded the state average on every MCAS exam across Science, Mathematics, and English Language Arts. Of note are our 5th grade Science scores with 80% of North Reading students meeting or exceeding the standards. At the high school level, 83% of students were meeting or exceeding expectations on the English Language Arts (ELA) MCAS exam.

Throughout the year our students continue to expand their learning and development in the visual and performing arts, academic competitions, and in co-curricular clubs and activities. Students performed in the high school Masquers production of “Newsies” and there were many events in the spring of 2021 in both virtual and live performances and artistic showcases. We had great success at many academic competitions and our athletics teams continued to perform at a high level throughout the district, including an appearance by our football team at the Super bowl for their division in a game played at Gillette Stadium in the fall of 2021.

Budget

The School Department experienced a smooth and successful close out of fiscal year 2021. By taking a very conservative spending approach, the School Department was able to address any unforeseen costs that resulted from the COVID-19 pandemic throughout the 2020-21 school year.

The School Department was able to leverage additional federal and state COVID-19 grants to successfully and safely open schools and implement the hybrid-learning model for much of the academic year. These additional grants assisted the district in several areas including the purchasing of: personnel protective equipment for staff and students, computer devices for both staff and students, HVAC and ventilation upgrades, filter upgrades, cleaning supplies and sanitation equipment, classroom wipes and sanitizer dispensers, and additional technology equipment including cameras, speakers, and interactive equipment for classroom instruction. The School Department was also able to use additional grant funding to support staffing costs associated with the COVID-19 pandemic to address the health crisis including: school nurse, technicians, academic tutors, and school adjustment counselors.

Despite the additional costs for both expenses and personnel, with the assistance of these federal and state funding sources the School Department ended the year with \$234 remaining in its operating budget and carried over \$88,288 to pay outstanding bills it had yet to receive by the close of the fiscal year.

The expenditures for the 2020-21 school year were as follows:

Salary	\$27,027,576
Instructional Expenses	\$ 1,204,605
Operations and Maintenance	\$ 2,088,463
Transportation	\$ 477,772
Tuitions	\$ 1,794,566
Total Expended	\$32,592,982

The FY22 budget, as recommended by the administration and adopted by the School Committee, is a balanced budget given the available revenues presented by the municipal government. The amount adopted, as recommended, for FY22 is \$34,276,665. This represents a 5.2% increase over the previous year's budget. The Administration and School Committee with assistance from the members of the Finance Planning Team worked hard to identify additional revenue sources and areas of savings from the original budget request that would meet the budget guidelines from the Town and minimize any impact on the educational experience for all students. Many cost drivers and challenges drove the fiscal year 2022 budget, which led to the need to make staffing and expense adjustments all netting to a \$1,683,449 increase over the FY21 appropriation. The budget maintained and added staff to: (1) maintain educationally sound student/teacher ratios especially at the elementary level; (2) enhance operational and instructional technology needs of the District (3) maintain adequate health and safety services for all students, staff and the school community (4) address the social, emotional and mental health needs of all students (5) address the operational needs of all five schools with a focus on maximizing cleaning, maintenance, and energy consumption efficiencies.

The budget also allowed the School Department to meet its contractual obligations with employees and employee unions, continue the 1:1 student device ratio, continue the reduction of full day Kindergarten tuition to provide greater access to early education; and includes a partnership with SEEM Collaborative to create a shared Equity, Diversity & Inclusion Coordinator position for six member Districts.

The work to achieve a balanced budget for Fiscal Year 2022 by the Administration and School Committee has focused on protecting the overall educational experience for all students. We remain confident that working together with all of you as well as a supportive base of parents and citizens of the community we will continue to deliver a high quality educational and co-curricular program for all students.

The fiscal year 2022 budget breakdowns by major expenditure were as follows:

Salary	\$28,560,606
Instructional Expense	\$ 1,455,375
Operations and Maintenance	\$ 2,080,325
Transportation	\$ 515,000
Tuition	\$ 1,665,359
Total Budget	\$34,276,665

The School District remains grateful to the citizens of North Reading for their continued support of public education and opportunities for all students.

This was a busy and unprecedented year for the North Reading Public Schools and we appreciate the high level of support and involvement from parents and community members. Our collaborative relationship with town officials provides a strong foundation for future planning

and success. I am so very proud of the important work that takes place every day in our schools, and I thank the citizens of North Reading for their commitment to education and all other operations of the North Reading Public Schools.

Respectfully submitted,

Patrick C. Daly, Ed.D.
Superintendent of Schools

North Reading Public Schools
OCTOBER 1 ENROLLMENT (2021-2022)

Little School	Total Enrollment:	297
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PreK		Kindergarten		First	Second	Third	Fourth	Fifth	TOTAL
Full	Half	Full	Half						
24		44		53	57	26	53	40	297

Batchelder School	Total Enrollment:	465
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PreK		Kindergarten		First	Second	Third	Fourth	Fifth	TOTAL
Full	Half	Full	Half						
		66	12	76	90	70	77	74	465

Hood School	Total Enrollment:	356
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PreK		Kindergarten		First	Second	Third	Fourth	Fifth	TOTAL
Full	Half	Full	Half						
	27	44	9	60	57	49	51	59	356

Total Elementary School Enrollment

PreK		Kindergarten		First	Second	Third	Fourth	Fifth	TOTAL
Full	Half	Full	Half						
24	27	154	21	189	204	145	181	173	1,118

Middle School	Total Enrollment:	564
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Sixth	Seventh	Eighth	TOTAL
193	174	197	564

High School	Total Enrollment:	639
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Ninth	Tenth	Eleventh	Twelfth	SP	TOTAL
170	130	176	162	1	639

Total Enrollment	2,321
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North Reading Public Schools

TEN YEAR ENROLLMENT PROJECTIONS, 2021-22

Grade	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32
	(Actual)	(Proj.)	(Proj.)	(Proj.)	(Proj.)	(Proj.)	(Proj.)	(Proj.)	(Proj.)	(Proj.)	(Proj.)
PreK-5	1,118	1,161	1,184	1,228	1,220	1,222	1,225	1,212	1,216	1,222	1,220
6-8	564	540	547	503	540	554	603	608	610	607	593
9-12	639	655	640	689	680	666	643	659	680	695	755
TOTAL	2,321	2,356	2,371	2,420	2,440	2,442	2,471	2,479	2,506	2,524	2,568

OFFICE OF TEACHING AND LEARNING

The faculty and staff of the North Reading Public Schools is committed to the student experience. All students will feel welcome, safe, and valued for who they are and supported to reach their potential. The Office of Teaching and Learning is responsible to lead and support all efforts to engage all professionals in learning communities to facilitate the development and continuous improvement in the areas of curriculum, instruction, assessment, technology integration and professional growth.

After 6 months of learning at school and home, all students were able to return to 5 day in-person learning in April, 2021. Remote learning remained an option for students and families for the remainder of the 2020-2021 school year, as needed.

The summer involved planning and re-planning to meet the regulations and to reopen schools fully to all students without the remote learning option available. Through the hard work and vision of all stakeholders, the North Reading Public Schools reopened in September following all of the health and safety protocols.

2021 Highlights

Curriculum, Instruction, & Assessment

Throughout the 2021 school year, the following traditional work was done in the areas of Curriculum and Instruction:

- Focus on the updated ELA and Literacy and Mathematics frameworks K-12. Educators worked with the essential standards in order to focus on the essentials for student mastery.
- Used data to inform instruction (2019-2021 MCAS, i-Ready, and other district common assessments with administration, curriculum and data leaders at each school) to help identify and address unfinished learning.
- Focus on extended school year opportunities: Title I Summer and Acceleration Academies.
- Reviewed the updated World Language standards and participated in DESE professional development to implement in grades 6-12.
- K-12 schools continued exploring and developing supports with respect to the MTSS (Multi-Tier System of Supports) model (currently being explored):
 - Title I Math Tutors at Hood, Little and Middle School.
 - Social Emotional, Early Literacy, Literacy & Math Instruction
 - Curriculum Focus on Utilizing Common Assessments to improve student achievement and instruction.

Implemented the new Social Studies/ History Frameworks K-12

- Including the Civics Action Projects in Grades 8 & 12

Professional Growth and Development

North Reading Public Schools believes that high quality Professional Development is essential to improved teaching and learning. We continue to support our overarching curricular philosophies and methodologies with a renewed focus upon:

- Data informed decision making and using common assessments to measure student growth
- High Quality Instructional Materials, Universal Design for Learning, Personalized Learning, and Technology Integration/Digital Learning
- Educator Evaluation and professional growth
- Early Literacy: Science of Reading
- Social Emotional Learning
- Culturally Responsive Teaching
- Unpacking the Massachusetts Frameworks and the development/refinement of common assessments based upon all frameworks

Digital Learning and Technology

The North Reading Public Schools is committed to providing a technology rich learning environment that promotes the development of skills and understandings necessary to compete in the global workforce. Educational technology assists our schools in effectively educating our students. Supporting the instructional process with technology is critical for collecting, evaluating and utilizing information. Students need essential information literacy skills to think critically and be successful in all areas.

In an ongoing effort to create a technology rich environment and in support of our district vision and mission, the North Reading Technology Department accomplished the following:

Support for our 1:1 Learning Initiative

- Rolled out 1:1 learning devices to grades 2, 3, 4 and 11th grade during our 1:1 learning roll out events in August. All other grades had previously been assigned devices.
- Managed and supported the Chromebook insurance policies and the day to day loaner devices, repair and inventory.
- Introduced a phone line to answer questions and correspond with the Digital Learning Team (978-526-5606)

Digital Learning Classroom Integration & Coaching Support

- Implemented planning support for educators during the Middle School Collaboration blocks.
- Developed district wide educator goal banks to support the integration of Digital Learning Standards and digital initiatives.
- Worked to strengthen the collaboration and instructional support necessary for effective co-teaching.

Special Education Digital Learning Support

- Set up a plan to distribute 32 iPads to the 3 Pre-K classes.
- Managed and supported in and out of district special education devices, software and Chrome extensions.

Digital Learning Events & Superlatives

- Provided a STEM Week Twitter Contest for district educators as part of Massachusetts STEM week to showcase classroom participation and sharing of student work.
- Digital Learning Specialists provided “Hour Of Code” student learning opportunities district wide
- The district participated in a statewide Cybersecurity Grant to support working safely online

DL Now Grant & Professional Development

- Elementary Digital Learning utilizing Indi and Sphero robotics curriculums purchased from grant participation.
- Middle School Computer Science & Robotics utilizing Micro Bits technology as part of the support from grant participation.
- The Digital Learning and Entrepreneurship department at the High School implemented the AP CS Principles course.

Educator Hardware & Software Support

- All teachers received new laptops across all 5 schools.
- Elementary Digital Learning continues to utilize Seesaw and Google Classroom to share digital projects and resources.
- Middle & High School educators continue to utilize Google Classroom, Edpuzzle and Screencastify to create classroom media and resources to support student learning
- Adobe Creative Cloud (Photoshop), & Express (Spark) software implemented in media labs.
- Continued to maintain and support wireless access points and infrastructure at all 5 schools
- Designed a media center based Digital Learning Support Desk to support all educators and students.

District Hardware & Data Upgrades

- Implemented new digital signage platform at the new MS/HS campus “Screencloud” which allows for interactive social media feeds and dynamic content.
- Installed 2 Hudl cameras (football field, gymnasium) to support remote live streaming, recording and casting events to YouTube.
- Cloud implementation of Mosaic Heartland food service software. Provided training and support to food service staff.
- The Digital Learning team continues to support Student Data Privacy policies and procedures and continues to stay updated on national and state mandates

Interactive SMART Technology Initiative

- As part of a district initiative to upgrade interactive technology across the elementary schools the district has installed or placed on carts 49 SMART boards.
- Teachers are utilizing Lumio software with their SMART boards to share interactive lessons with students.

This year our Digital Learning Specialists and Director of Digital Learning continued to measure our progress in using technology to support learning by the standards set by the Massachusetts Department of Education. These events, upgrades and supports represent an amazing effort from this team at providing robust classroom support, digital resources and the hardware which is essential for an effective digital learning environment.

The North Reading School District continues to provide a high quality education for students. It is the role of the Assistant Superintendent of Teaching and Learning to provide the leadership that enables the district to maintain this solid foundation currently in place and to expand and extend rigorous and engaging learning experiences for all students. The administration, faculty, and support staff in our schools appreciate the support of the community in our collective and continuous work towards this goal.

Respectfully submitted,

Sean T. Killeen, M.Ed.
Assistant Superintendent of Teaching & Learning

Daniel Downs, Ed.D.
Director of Digital Learning

STUDENT SERVICES

The Office of Student Services is the component of the North Reading Public Schools entrusted with providing support services for students in concert with the day to day efforts of the general education staff. The department oversees the provision of the mandated services required under the IDEA, Massachusetts 603.CMR, Section 504, as well as health services, and guidance/psychological services for all students. Services in these areas must always be in compliance with state and federal laws and must be provided in the least restrictive manner.

Health, guidance and psychological services are provided to all our students as needed. These components address an array of services ranging from educational testing and evaluation, supervision of medicinal regimens, home and hospital tutoring, acute medical intervention, psychological and social skills support, to college planning and application. In conjunction with the six school nurses and the school physician, Dr. Meghan Tramontozzi, we maintain our medical policies and receive approval from the Massachusetts Department of Public Health. In response to the COVID-19 pandemic, the district expanded the breadth and depth of nursing services to support our students with the goal of decreasing school absences due to COVID-19. This was achieved through the implementation of test and stay measures, symptomatic testing, and contact tracing.

The Special Education Department provides a range of special education services to students with disabilities aged 3-22 in accordance with state and federal regulations to meet the needs of students with disabilities who are eligible for special education. The services may range from general classroom accommodations/modifications to highly specialized programs provided in settings outside of the public schools. In addition, North Reading is a member of both the SEEM Collaborative and Northshore Education Consortium. These public organizations reflect partnerships between 18 northwest and north shore cities and towns and provide many of the specialized programs for this low incidence, high need population of students.

Over the course of the 2021-2022 school year, the department in collaboration with building level staff and administration, continued the efforts to support specialized programming at elementary, middle, and high school levels. As a result, students continue to access their education in the least restrictive environment and the district continues its commitment to offering a continuum of programming at all levels. Notably, in May of 2021, following the Tiered Focused Monitoring Review by the Department of Elementary and Secondary Education, the district was found to be in full compliance with all aspects of special education programming. The district continues to offer virtual Team meetings to families, as well as in person meetings upon request. Further, the district was able to return to in person service delivery for the Extended School Year Program as well.

In the meantime, the day-to-day work continues with emphasis upon protecting the core and inspiring progress. By protecting the core, we seek to protect the values of the district and the people who serve the district and by inspiring progress, we continue to help the district to move forward with the latest methodologies and instructional teaching practices based on research and development to support children with disabilities and their non-disabled peers. In closing, after a long history of special education being viewed as separate from general education, the Student Services Department continually works in concert with the Superintendent, Assistant Superintendent and school administrators to work towards creating a unified system to benefit all students in the North Reading Public Schools.

Respectfully submitted,

Cynthia M. Conant
Director of Student Services

FACILITIES

The Facilities Department of the North Reading Public Schools currently employs 19 full time staff members. Currently on staff we have 16 school-based custodians, with one custodian holding a 7-D driving license, who at times is assigned to drive the student van. The District also employs a working Forman of Buildings and Grounds who oversees 2 fulltime maintenance/grounds staff members and also performs work orders himself. Due to the lingering COVID-19 virus the District has decided to continue its sanitization program at all campuses, however not to the extent of at the peak of the virus. Currently at all campuses, custodians are sanitizing twice weekly at night with the electrostatic sprayers while also performing their normal cleaning responsibilities. This provides the District's students and staff with a clean, safe working environment.

The High School and Middle School facilities measure 270,000 square feet and has a state of the art Logix Web Controller system for all HVAC equipment. This has allowed the District to monitor and maintain the fresh air intake at the main campuses. The Logix system also allows the District to maintain the proper heating and cooling temperatures throughout the campus thus saving the District energy. The District has also maintained all air quality systems at all campuses.

The Middle School and High School campuses are going into years seven and eight of operation with no major equipment failures. The District performs a yearly top down assessment of all major pieces of equipment including chillers, boilers, controls and life safety. It was determined at this time that the main boiler plant which consists of three gas fired Fulton boilers needed a complete service inspection. The Original Equipment Manufacturer (OEM) Fulton boilers inspected the equipment and determined the boiler mesh heads needed replacement. At this time the District authorized the work and all equipment mesh heads were replaced. The Fulton boilers were placed back into service. Several upgrades were installed this past year including additional lighting at the soccer field, along with two new mixers at the wastewater treatment plant. The District also purchased a Toolcat 5600 for the outside grounds crew. The equipment will be used throughout the year helping with snow removal, winter salting, field maintenance and other miscellaneous tasks. The District also hired a paint vendor to paint and touch up areas that were in need of painting.

The Batchelder School is in year 16 since the building design project and shows no signs of wearing down. The campus has been well maintained and remains in good working order. The District Logix Web Controller system also monitors the HVAC equipment while overseeing the energy usage to keep costs down. The campus had a few issues this year with two (2) broken glycol pipes and a blown air handler motor, which were both repaired by a local vendor. Also the District staff repaired some walls and painted areas where needed.

The Hood School had a yearly top down assessment of all major pieces of equipment. The boiler plant which consists of two Burnham boilers is aging but in good working order. The roof over the year has had numerous leaks, which were repaired by an outside vendor. The roof is currently on the District's capital improvements list. Other repairs included the replacement of the floor drain in the lower bathroom by District staff and the replacement of three broken windows by a local vendor. The Hood School is aging but in good working order.

The Little School has had numerous upgrades within the last year along with a top down assessment of all equipment. This included upgrading the outside soffits with metal and aluminum, the paving and lining of the parking lot, installing phase one of a Logix system on the HVAC system and installing a catch basin in the parking lot. The soffit and parking lot upgrade has enhanced the appearance of the school while the Logix system upgrade has improved the heating and energy efficiency within the campus. The three gas fired Lohinvar condensing boilers have been well maintained and are in good working order. Selected areas within the campus have been painted and touched up where needed. The Little school is in good working order.

Respectfully submitted,

Andrew Campagna
Director of Facilities

L.D. BATCHELDER SCHOOL

In January of 2021 the L.D. Batchelder School was still dealing with the ongoing COVID-19 pandemic and classroom instruction was being delivered in a hybrid model. Based on the guidance from the Department of Elementary and Secondary Education to keep students safe and healthy, 50% of our students attended school in person, and 50% of our students engaged in their learning remotely from home. We employed an A, B, A/B schedule rotation to provide all students with a balance of in-person and remote instruction. Our kindergarten students were able to attend school in person every day. On March 31, we welcomed all students back to school for full-time, in-person instruction. We continued to modify the school building and spaces to ensure proper social distancing and health/safety standards.

Throughout the pandemic and myriad instructional models and schedules, the Batchelder School stayed committed to the academic and social development of all students. Even though the “traditional” school day/year was impacted, all faculty, staff, families, and students rose to the challenge and stayed true to the mission and vision of the Batchelder School. We remained committed to the core academic program that is based on the standards outlined in the Massachusetts Curriculum Frameworks. These frameworks include language arts, mathematics, history/social science, and science/technology. Students also receive art, music, and physical education classes. Digital learning is embedded into the classroom experience. Teachers collaborate with a digital learning specialist to promote digital literacy, digital citizenship, and computer programming. We are proud of the climate and experience we provide our students to learn and develop at the L.D. Batchelder School.

The faculty and staff collaborate and work well together to provide an experience that is in the best interests of all our students and community. Students are challenged and supported as they grow and learn. A modified version of the MCAS exam was given in the spring and we used this data to inform our planning for the start of the 2021 - 2022 school year. iReady data was also instrumental as a data point to identify areas of focus and learning loss.

In September, the L.D. Batchelder School opened to full, in-person learning for 467 students in grades K-5. We welcomed 79 new kindergarten students to the school as they started their educational journey. The social and emotional well-being of students and staff has been a focus of this school year. Our S.E.L. initiatives have been designed to support our community as we transition back to a more traditional school year. Additionally, increased academic interventions have been planned to decrease learning gaps that may have widened due to the hybrid instructional model. A multi-year plan to replace technology has begun with the replacement of 11 SmartBoards with new devices with the most up-to-date technology.

As part of our character development curriculum, the L.D. Batchelder School has renewed its focus on the Spotlight Values Program. With monthly virtual, all-school assemblies, students are recognized for exemplifying the focus value of the month: Respect, Citizenship, Leadership, and Effort/Perseverance. The program affords the entire school community the opportunity to celebrate the many wonderful things kids do daily and to inspire others. Through grade level and classroom discussions, we continue to focus on the healthy development of self-confidence to ensure that all students feel safe to explore, take risks, and learn at the Batchelder School.

The Batchelder Parents' Organization continues to support our efforts to enrich the curriculum for all students at the Batchelder School. They work collaboratively with classroom teachers to identify programs to support classroom learning and to engage students in the content. In addition to the enrichment programs, the school benefits from their generosity to upgrade technology and other wish list items. As COVID restrictions started to ease the B.P.O. has started to plan trips, both on and off-campus, to enhance the student experience. We look forward to continuing this relationship to provide the best for our students.

As the new principal to the L.D. Batchelder School, I cannot accurately express how impressed I am, daily, with the level of commitment, care, and support to and for the students' success of the Batchelder School by various groups. The collective effort to do what is best for students' wellbeing and learning is truly remarkable. The B.P.O. supports the efforts of the Batchelder School faculty and students and helps bridge the working relationship of the school, families, and community. The faculty and staff work tirelessly to provide a safe, supportive, and healthy learning environment that engages all students. The L.D. Batchelder School is an incredible place for students to learn, grow, and develop, and for teachers to challenge themselves professionally on a regular basis.

I am honored to be the principal of such a wonderful place. Thank you to all the stakeholders of the Batchelder School for your continued support and hard work for our students.

Respectfully submitted,

Michael J. Maloney, Principal
L.D. Batchelder School

J. TURNER HOOD SCHOOL

As Principal of the J. Turner Hood School, I am happy to report on our curriculum initiatives, programs, and staffing. I am thankful for continued community support and I am proud of the many accomplishments of our students and staff.

The current enrollment of the J. Turner Hood School is 357 students. The physical plant houses three grade one classes, three grade two classes, three grade three classes, three grade four classrooms as well as three classes of grade five and two language-based classrooms. We host two full day kindergarten classes as well as one half day kindergarten class. We also have two specialized classrooms for students with communication needs as well as three classrooms from the SEEM Collaborative. After a successful first year we are excited to host an additional pre-school classroom that operates in a half day model with a morning and afternoon session.

Throughout our transition back from the pandemic, our shared goals for the J. Turner Hood School remained focused and inclusive of the following domains:

- Teaching & Learning
- Family & Community Engagement
- Professional Culture
- Management & Operations

As a faculty, we believe that “Hand in Hand Together We Can.” We believe that we can accomplish many goals if all the members of the J. Turner Hood School community remain cognizant of our theme and continue to work collaboratively in order to benefit our students.

With a commitment to professional growth, teachers continue to meet weekly in grade level groups in what we call Collaboration Sessions. During these sessions, teachers plan together and share successful ideas and strategies. Teachers and therapists work together to share work samples, discuss common assessments, and share their ways of thinking and expertise in order to best meet the needs of all students. Furthermore, the teaching faculty of the J. Turner Hood Elementary School continues to be actively engaged in the study of effective learning and teaching practices as a collective unit. Our Learning Communities are small groups of faculty and/or staff members who meet on a regular basis in order to identify new programs or topics to investigate, gather research and studies on new approaches, or implement and study the effectiveness of new practices and share these results with other faculty in the school. J. Turner Hood teachers benefit from Learning Communities as they enable them to integrate new learning into their classroom practices, reduce professional and social isolation, address specific and relevant concerns and allow for in-depth learning over a period of time. The benefits for schools include improving student performance, tying professional development to student achievement and school reform, and improving teacher job satisfaction.

The J. T. Hood School Council continues to meet monthly in order to review the goals set for the J. T. Hood School. As previously noted, our first goal is to improve teaching and learning. In order to do this we must focus on our best practices to support student learning that we are all

striving to attain. In our meetings we strategize ways to meet our goals throughout the school year, responding to community needs, student needs and district initiatives.

Open communication between and among our students, parents, and staff is of the highest priority. The district's Blackboard Connect system keeps our families informed in case of emergencies and informs parents of any non-emergency news or updates. In an effort to "go green" 100 percent of communications from my office go home electronically. Furthermore, the school website serves as a portal for communication between the school and all stakeholders.

I am proud to share that, with the joint efforts of my staff, parents and community members, the J. Turner Hood School continues to be a lively, engaging, warm and welcoming place to learn even in the most challenging circumstances.

Respectfully submitted,

Glen S. McKay, Ed.D.
Principal, J. Turner Hood School

E. ETHEL LITTLE SCHOOL

Our schools were opened in a hybrid model of learning in September 2020. During that time, our pre-kindergarten and kindergarten programs were in school full-time, while grades 1-5 attended on a 2 ½ day basis. After the holiday break and upon our return in January of 2021, we were met with some challenges as it related to the pandemic and this included a multi-day closure of the Little School due to staffing shortages. However, this passed quickly and we were excited to welcome all our students back to school full-time at the end of March 2021. The children were genuinely excited about being back together. They were able to be reacquainted with friends and to learn in-person in the classroom. Our teachers and the school nurse have gone above and beyond during this pandemic. One would be remiss to not recognize their hard work and due diligence in providing the best possible education in a safe, supportive and inclusive environment for all students of the Little School.

Re-adjusting to a return to school has not been without continued perseverance for the safety of all school community members. As we closed out 2021, we continued to follow masking requirements for anyone entering the school, while distancing between desks and at lunch continued to be a priority. Visitors to the building were limited and this greatly reduced our ability to run enrichment programs for our students. The PTO continued to have meetings virtually and enrichment programs/virtual field trips continued to be scheduled for students (online/virtual). Pooled testing continued each Monday and the Little School is proud of the large number of participants to this program, as well as the high percentage of those faculty/staff who are fully vaccinated. Many traditional activities that occurred during the year were unable to happen, as the hybrid model presented significant challenges (both time and cost wise). Some of the cancelled events included: the annual National Geographic Geography Bee, the Little School Science Fair, Academic Night (open house), Family Fitness Night and Arts Night. We were thrilled to have a more traditional Field Day in June of 2021, as this is one of the most anticipated days of the school year. Our winter concert was recorded with all grade levels participating. The link for the concert was provided to all our families during the December vacation week. Our Back-to-School Night (September) and our 5th grade end-of-the-year ceremony (June) were also held virtually.

We continue to use all the current curriculum in place (Empowering Writers, Eureka Math, KnowAtom, Handwriting without Tears, Foundations, etc.) We continue to strive to build a strong math vocabulary/terminology across all grade levels with teachers displaying math terms and concepts (much like a word wall in reading) in their classrooms. We continue to implement a Response to Intervention (RTI) model and expanded this to 3rd grade at the start of the 2021-2022 school year. For the first time in Little School history, we had one grade level that was reduced to one classroom of 26 students. In response to the needs of this classroom (and other classrooms with deficits due to the pandemic), we hired a full-time and a part-time academic interventionist to assist with small group supports and interventions. Additionally, in response to social emotional and behavioral concerns, the three elementary schools shared an elementary adjustment counselor. This counselor is working in classrooms at all grade levels to support students and to teach them coping skills and ways to deal with anxiety and stress. The additions of the academic interventionists and adjustment counselor have made a significant difference in the lives of our students, especially as we work to address academic and social regression as a

result of the global pandemic. After a one-year hiatus, we successfully administered the MCAS test for students in Grades 3-5. This data, along with data from our iReady testing, helped to identify learning loss in our students. During the 2021-2022 school year, we began the process to understand and implement the MTSS (Massachusetts Tiered System of Supports) at the K-5 grade levels. Adequate staffing and scheduling will be important to successfully implement this within our schools.

The COVID shutdown and ultimate return to hybrid learning resulted in a crash course of new technology for our educators. Through professional development and support from the Digital Learning specialist, teachers expanded their technology repertoire and as a result, they are using technology in their classrooms like never before. After receiving a generous donation from a graduating (5th grade) Little School family in June of 2021, we were able to purchase two new Smartboards for the 5th grade classrooms. Over the course of that summer and the first part of the 2021-2022 school year, we have been systematically replacing obsolete boards with new Smartboard Technology. To date we have replaced 16 boards (both 65" and 75"). Teachers attended professional development to learn about the new features of these boards (that no longer require a computer to be attached). All students in K-5 have Chromebooks and new iPads were purchased for the pre-kindergarten.

The summer was spent preparing for September with plans in place for a return to a more traditional classroom and lunchroom experience (instead of utilizing the gymnasium as a lunch space). All classrooms were dismantled, cleaned, painted (where needed). Much of the furniture for small group work that had previously been stored due to spacing issues, was returned to the classrooms for the teachers to use (with three foot spacing). During the summer, the Little School's parking lot was re-paved and re-lined. HVAC and lighting work was done throughout the summer. All cameras are operational (interior and exterior). Landscaping (removal of dead trees) and plantings near the Blue Ribbon banner also occurred in the summer.

The anticipation of the opening of school in September of 2021 was palpable. Students and parents were thrilled to be returning to school and teachers spent the summer months planning and preparing for a more normal school year. We began with a population of approximately 300 pre-kindergarten to grade five students and 60 faculty/staff. The E. E. Little School is home to two of three district-wide integrated pre-kindergarten classrooms, as well as the RISE 1 (pre-kindergarten, kindergarten, and grade 1) program. Enrollments continue to fluctuate from year to year, and this year we were able to offer 2 pre-kindergarten classes, two full-day kindergarten classes, three first, second, and fourth grades, one section of third grade and two fifth grades. Currently, only our third grade exceeds the School Committee's target class size of 20. We are happy to report that, according to the Massachusetts Department of Elementary and Secondary Education (DESE) (2021), 100% of the faculty are fully licensed and "highly qualified."

Throughout the school year, faculty, staff and administration continued to professionally develop. They attended multiple workshops which included: The Science of Reading, Striving for Equity, Universal Design for Learning (UDL), etc. With the assistance of our leadership team, the format of our monthly staff meetings has been modified to a Professional Learning Community model. As a result of MCAS data, a focus to improve writing across all grade levels has been the central focus of the monthly meetings. Working groups of educators collaborated

and identified strategies and practices to share across the grade levels with the ultimate outcome of improvement in writing. We continue to discuss UDL and its importance in supporting our mission of inclusivity. We encourage peer observation for any teacher that needs to see best practices in action. Educator evaluation continues as does visits by Dr. Daly, to observe grade level content, teaching practices (for example: UDL, RTI interventions, etc.), and educator interactions (i.e. teachers, administrators, paraprofessionals, etc.)

Our 2021-2022 school year is inching closer to a return to normalcy. In September 2021, students were once again able to participate in physical education in the gymnasium. They were able to return to the Music Room, the Art Room, and the Library for Digital Learning. Instrumental music lessons, band rehearsals, and chorus returned for students in grades 4 and 5. The playground was once again available for recess and after school activities.

We still have a way to go before life is like it was prior to March of 2020. We recognize that a huge component of our school community continues to be missing, and that is our school families. We look forward to welcoming visitors and volunteers once again in the near future.

Respectfully submitted,

Christine A. Molle, Principal
E. Ethel Little School

NORTH READING MIDDLE SCHOOL

The faculty, staff, and administration of North Reading Middle School believe that all middle school students are capable of learning and achieving at high levels. We are a school based on the pursuit of excellence. We align our goals and objectives for continuous improvement with our district and school goals. We are very proud to present some of our accomplishments as part of this annual report.

As of January 2022, student enrollment at the Middle School for the 2021-2022 school year was 561 students, which was comprised of 193 students in grade six, 175 students in grade seven, and 193 students in grade eight.

Teachers in our major core curriculum content areas have been hard at work this year. To guide their instruction, the math and ELA departments analyzed the fall and winter iReady scores. The Social Studies department has been busy implementing the new Social Studies standards. Specifically, our two grade 8 social studies teachers will guide their students through the new Civics project this spring. The Science department is working with a new online teaching platform called Gizmos. Our world language and computer science programs have expanded in recent years.

Our visual and performing arts teachers have also been hard at work providing innovative opportunities for students to engage with their curriculum. The highlight of the year thus far has been the performance of *Descendants* which was a collaborative effort of both the visual and performing arts departments.

The Middle School is continuing to implement a Multi-Tiered System of Support (MTSS). The purpose of MTSS is to help all students reach their potential. Through data analysis as well as teacher recommendation, we identified students at each grade level who we felt would benefit from additional math, reading or science interventions. Students who do not require an intervention receive an enrichment class in science, social studies, computer science or world language.

Our after-school activities continue to offer students opportunities outside of the classroom to enrich their learning experiences. This year we were able to provide a late bus to allow for more students to participate in our after-school programs. Some of the clubs we are offering this year are: robotics, art, memory book, geography, student council, peer leaders, science, debate, and book club. Two new clubs this year are: Dungeons & Dragons as well as American Sign Language.

Overall, it has already been a busy year at the Middle School. We will continue to set ambitious goals and let our mission statement guide our decision making.

The Mission of the North Reading Middle School is to create a safe, supportive and challenging academic environment for all students to develop the knowledge, skills and attitudes necessary for success in a rapidly changing world.

Respectfully submitted,

Catherine O'Connell, Ed.D.
Principal, North Reading Middle School

NORTH READING HIGH SCHOOL

The students at North Reading High School experienced an evolving educational dynamic in 2021. In January, students and teachers were settling into the hybrid learning model that began in the previous September. Hybrid learning was marked by cohorts designating in-person learning days. By April, nearly all students returned to the school full time. The guidelines and protocols that characterized learning through the COVID-19 pandemic proved to be obstacles, but not insurmountable ones. The return to school in September 2021 was welcomed by all, as students and teachers were able to experience a model for learning as close to normal as seen in recent months.

Students at North Reading High School continued to provide valuable contributions to the North Reading community through service projects and volunteer participation. Student Council spearheaded food pantry collections where students collected over 3000 food items. Club participation remained strong and accomplishments in the arts and in athletics were many.

Changes to the MCAS requirements for students remained in place for students in the Classes 2021 and 2022. The students in the Classes of 2023 and 2024 resumed their normal testing schedule. Twelve students from the Class of 2022, as determined by the 2021 MCAS examination, were eligible for the John and Abigail Adams Scholarship.

One hundred and eighty-seven students in the Class of 2021 received their diplomas. The total percentage of students in the Class of 2021 choosing to further their education at two-year and four-year institutions was ninety-three percent.

Specific departmental highlights for North Reading High School in 2021 are as follows:

English Language Arts

- The department has developed an online database of many of our texts and resources to support all learners.
- The department continues to develop and calibrate common assessments to inform our instruction.
- Students continue to participate in and score well on the Advanced Placement English Literature and Composition and Advanced Placement English Language and Composition tests.
- NRHS's Newspaper, *The Deliberator*, has resumed publishing with its first issue distributed in January of 2022.
- The Academic Decathlon team won medals in math, music, science, economics, essay, and speech at their regional meet.

Mathematics

- The Computer Programming course continues to be popular. AP Computer Programming is running separately from Computer Programming in 2021-2022.
- All teachers continue to assist students in Mathematics classes in preparing for the MCAS examination and SAT and ACT tests as appropriate. A course is offered for Standardized Test Preparation but not currently for MCAS.
- Massachusetts Curriculum Frameworks standards are now implemented within all classes in the Mathematics Department.

- ASE Math has been offered during power block for student advancement and, while attendance is still a challenge, students have cycled through periods in the class and had some improvement.

Science and Technology Engineering

- The Science Department created two shared goals:
 1. To collect feedback on student perception on engagement, access to information, and choices for representing their learning.
 2. To continue using technology to personalize instruction and provide equitable access to all students.
- Science teachers have attended professional development and are actively integrating Universal Design for Learning.
- Science teachers have attended professional development on Social Emotional and Equity training.
- Science teachers are incorporating MTSS (Multi-Tiered System of Supports) strategies in the classroom. The goal is to identify struggling students, not only academically, but emotionally and behaviorally as well.
- Four Biology teachers attended “Using Phenomena in NGSS Lessons to Spark Student Engagement”.
- The World of Science Club continues the “Lunch with the Scientist” program.
- One chemistry teacher continues to work at Woods Hole Oceanographic. Her role is to assist in educating the public on nanoplastics and ocean acidification.
- The environmental teacher attended a Climate Change workshop
- All teachers attended professional development run by Mini PCR. As a department we bought several kits and equipment to incorporate more Genetic Engineering into our curriculum.

Social Studies

- The Social Studies Department is currently in year 2 of a 4-year curriculum rewriting process. United States History 1 is in its second year under the new paradigm and is working towards establishing both a more refined curriculum and functional common assessments. United States History 2 is in its first year, World History 2 will begin its new model in 2022-2023, and the Senior Civics and Government course will begin its new curriculum in the 2023-2024 school year.
- Department members continue to implement an instructional practice that emphasizes student inquiry. Such an approach encourages work on a variety of North Reading Academic and Civic Expectations, including critical reading, effective writing, speaking, and research.
- Teachers are involved in Mock Trial, Model United Nations, and various other clubs that promote both active higher order thinking and civic participation at the High School.
- Teachers of seniors have been working for the past 2 years to develop the Civics Action Project program.

World Languages

- We saw the return of AP Spanish and AP French

- Students in Spanish & French level 5 & AP took the STAMP test to assess their proficiency levels. This is also the qualifying test for the Seal of Biliteracy
- A new High School Spanish course called Spanish in Career and Community was developed and published in the Program of Studies so students may select it for 2022 - 2023. This is the second Academic leveled elective we have added to our offerings in recent years.
- The trip to Costa Rica has been rescheduled to February of 2023 and a group of students will travel to Quebec in November of 2022 to practice their French.
- Summer curriculum work continued in the summer of 2021. Curriculum was written for French 5, AP French, Spanish 4, Spanish 5 and Hispanic Cultures and Traditions.
- French online license continues to be used by French teachers and we applied for a grant that would expand the use of this textbook to interested Spanish teachers.
- Some teachers continue to engage in PD surrounding social justice, social emotional learning, Universal Design for Learning, and Teaching Proficiency Through Reading and Storytelling.
- Teachers continue to reflect on interculturality and how it can be assessed.
- Teachers wrote mid-year common assessments that align with the new MA Curriculum Frameworks.
- Teachers continue to collaborate on the implementation of the new MA Curriculum Frameworks for World Languages.
- The Curriculum Coordinator continues to work with DESE to roll out the new frameworks by serving as an Implementation Team Leader.

Digital Learning and Entrepreneurship

- The North Reading DECA program with advisor Nicole Pierce had an amazing regional competition. A total of 75 students competed with 80% of those students being new to the DECA program. Twenty-two members placed in the top 10 in their respective events, with eight placing in the top 5 and moving on to States.
- Financial Literacy is a priority focus. The department is developing in-house lesson plans which focus on researching career paths, earning potential, preparing a “real-life” budget and investigating various payment methods (debit cards, credit cards, Venmo, PayPal, etc.) and their functions.
- Digital Learning Specialist Paul Ayvazian is teaching the newly adopted AP Computer Science Principles Course within the Digital Learning and Entrepreneurship Department. The AP Computer Science Principles introduces students to the foundational concepts of CS and encourages them to develop a deeper understanding of how computing and technology impact the world.

Library/Media

- Media Center purchases were mainly centered around providing resources that are accessible for all users at anytime from anywhere. These include databases, ebooks, audiobooks, and educational videos.
- The Media Center continues to provide many virtual services to users in addition to in person instruction.

- The High School Media Center Director is now a Google for Education Certified Coach and Google for Education Certified Trainer. These certifications provide tools and strategies to assist educators in impactful use of technology in the classroom. In addition, Google provides ongoing support and training for members of the Google for Education Coach and Trainer groups.

Performing Arts

- Auditions and rehearsals for *Everyman* took place in January, and rehearsals and the virtual performance were held in February.
- NOTEorious competed in both N.E.Voice and Varsity Vocals in February.
- Lucy Wagner, Fahd Benhafoune, and Dillion Mills represented NRHS Chorus at the Massachusetts Music Educators Association (MMEA) Northeast District Senior Music Festival in March.
- In May, Masquers performed their spring musical, *Drowsy Chaperone*.
- In September the Marching Band and NOTEorious performed at the annual North Reading Apple Fest.
- Masquers held auditions for *Newsies* in September and performed it in December.
- The Marching Band hosted a MICCA Festival in October.
- In October, the students in the Performing Arts Department hosted their third annual Haunted Playground for the town of North Reading. It was well attended and received by the members of the community.
- The Marching Band had a very successful fall season. Three stars overall at the MICCA Finals, and Gold at NESBA Finals. They performed for the Thanksgiving Football game and traveled with the team and performed at Gillette Stadium.
- November 11 choral students and instrumentalists auditioned for the Senior District Festival. Fahd Benhafoune, and Alivia Rowe were accepted to represent North Reading and got an all-state choral recommendation.
- Band, Jazz Band, Chorus, NOTEorious, and Piano Classes performed the Annual Holiday Concert on December 21st.

Visual Arts

- With the hybrid learning format in the rearview mirror, teachers have returned to many traditional practices and use of standard materials in the classroom.
- The delivery of curriculum and exhibition of artwork has been enhanced through the use of technology, as teachers depend on Google Classroom and related software on a daily basis.
- The department's goals focus on integration of the *2019 Massachusetts Art Curriculum Frameworks*, analyzing student reflection data and the blending of the curriculum through the lens of the *DESE Guidebook of Culturally Diverse Artists and Artworks*.
- The department is planning on conducting the *District-Wide Art Show* in person on Main Street of the NRMS / NRHS campus on April 5th - April 27th and also offering a virtual option.

Physical Education/Health Education

- The Health and Physical Education classes utilized indoor and outdoor shared spaces to ensure productivity.

- Units in both the Health and Physical Education departments have been adjusted from Hybrid learning to incorporate knowledge and skills that will allow students to live a life of wellness.
- Department members continue to implement technology into instructional practice to allow access for students of all needs and abilities.

Special Education

- The Special Education staff (Teachers/Paraprofessionals), are currently supporting 52 regular education courses (Inclusive Classrooms).
- The North Reading High School Bridge Program continues to assist students that are transitioning back to school after extended absences, due to social/emotional, and/or medical issues.

Guidance Department

- The Guidance Department supported the Class of 2021 in submitting 1,421 college applications to over 250 different institutions.
- Ninety-three percent of the class of 2021 attended a two or four-year college after high school.
- In response to the lack of standardized testing sites due to the public health crisis, the Guidance Department hosted a spring SAT School Day administration for the Class of 2022.
- The Guidance Department has continued to offer its programming through virtual means in response to the public health crisis.

CLASS OF 2021

Devin James Adams*†
 Rodela Alam*†
 Shannon Nyhan Alley
 Kaeleigh Frances Arington*†
 Sofia Arya*
 Aaron Robert Bage-Hoff
 Kyle Patrick Baker*†
 Zachery James Baker*
 Anna Balin*†
 Brenna Skye Barry*†
 Melody Batchelder
 Braeden Michael Beal*†
 Jonathan James Belinowiz*†
 Elise Jeanne Bird*
 Emma Pha Borland
 Francis Michael Brachanow III
 Jack Julian Bridges*†
 James Francis Brooks
 Sean Christopher Brown*†
 Yuseff Shaquille Brown
 Anna Catherine Bryk
 Timothy Shea Buckley*†
 Grayson Alexander Budny
 Garrett Reese Butler*†
 Brooke Lynn Cabral*
 Sarah Rose Caouette
 Stephen John Charles Capone
 Megan Linda Carey*†
 Angelina Elizabeth Casciano*†
 Caroline Margaret Casey*†
 Anna Elizabeth Casino
 Frank Anthony Cassarino
 Joseph Regan Caviasca*
 Ryan Edward Caviasca*
 Kyle Hunter Cohane
 Kaitlyn Georgianna Copelas*
 Kylie Julianna Copelas*
 Alexis Rose Corvino*
 Deanna Caprice Costantino
 Morgan Beverly Craig*†
 Brady Curtis Cunningham*†
 Rebecca Elizabeth Curry*†
 Ava Jeanne Czarnota
 Donny James D'Alessandro-Petersen
 Calista Elizabeth Daly*†
 Brandon Hieu Dang
 Derek John Danis
 Erin Elizabeth Davis*†
 Michael Joseph Dee*†
 Gina Antoinette DeGrazia*†
 Faith Lillian DeGregorio*
 Ariana Michele Desiderio*†
 Amanda Bastos Do Val*
 Jack Scanlon Donohue*†
 Jacob Warren Doolin
 Elisa Vanessa Douglas
 Rebecca Madeline Duff
 Sarah Martine Emerson*
 Ryan Andrew Fabrizio*†
 Emma Rose Forristall*†
 Mia Bella Freccero
 Sarah Anne Gerber*†
 Joseph Domenic Giacalone*†
 Olivia Paige Giurleo*†
 Ryan Patrick Good
 Katelyn Elizabeth Gorgenyi*
 Grace Ryan Gorman*†

Olivier Grabar*†
 Claire Grant*†
 Katherine Yuzhu Griffin*
 Brianna Priscilla Guidebeck*†
 Grant Costa Hanson
 Shea Elizabeth Hanson*†
 Sarah Elizabeth Hatton*†
 Brian Patrick Heffernan*†
 Emily Ann Higgins*†
 Amelia Kathleen Rose Horton
 Julia Elizabeth Howse
 Daniel Sais Invenio
 Abigail Marie Janasiewicz*
 Anthony Joseph Juliano*
 Ryan Michael Kay*†
 Joel Oliver Keaton*†
 Dylan James Kelleher*†
 Elizabeth Barbara Kelly*†
 Maguire Dane Koepke*†
 Sunil William Kumar*
 Trent Ton Lee
 Rees Elizabeth Lord*
 Mary-Katherine Cheryl Lundy*†
 Ana Caroline Lustosa Vasconcelos
 Preston James Lydotes*†
 Lila Rose MacCaffrie
 Eviana Marie MacInnis*
 Connor Matthew MacIntyre
 Megan Ann Macneil*†
 Morgan Elizabeth Majeski*†
 Christopher Anthony Mangano*†
 James Duff Mangraviti*†
 Cooper Phillips Mann*†
 Ella Grace Manzelli*
 Lauren Elisabeth Mazzarella
 Ava Elizabeth Mazzei
 Samuel Joseph McGeachie*†
 Meghan Elizabeth McNulty*†
 Parker James Menis*†
 Amelia Helen Milano*†
 Blake Anthony Miller*†
 Kyle Richard Moore
 Griffin Connor Murphy
 John Robert Murphy*†
 Ange Nahimana
 Michaela Elisabeth Nicholson
 Lara Mohsen Nouredine*†
 William Francis O'Leary
 Aidan James O'Sullivan*
 Nessren Ourdy*†
 Ashley Brooke Palmer
 Alicia Marie Panzini*
 Kingsley Akwasi Parker
 Nicholas John Pasquale*
 Jonathan Shea Patch
 Henry Reichert Pemas*†
 Michael Athanasios Phillips*
 Connor James Pike
 Ruby Grace Piscatelli*†
 Inga Anastasia Plavina
 Griffin James Potter
 Ryan Thomas Puglia
 Ashley Taylor Rabbitt*†
 Kyle Eugene Rabbitt*†
 Alison Somruay Rabideau*†
 Jacqueline Anne Raimo*†
 Christian Mason Real-Costa

Margaret Ann Regan*†
 Sommer Mireille Reid*†
 Nicholas Anthony Rinaldi*†
 Joseph Mark Robishaw
 Mia Constance Rosati*
 Kiley Joy Rosenthal*†
 Jordan Maynard Rudolph*†
 Declan Joseph Rymill*
 Leyla Zaur Kizi Rzakhanov
 Zachary Francis Sampson
 Brianna Saunders-Correa
 Clare Marie Scammon*†
 Salvatore Andrew Schille*†
 Rachel Irene Schladenhauffen*†
 Brayden Mahoney Scribner
 Alec Semaan*†
 Kerri-Ann Sexton
 Kevin Shang*†
 Christie Lynn Shaw
 Nicholas Gregory Shea*†
 Jessica Taylor Solecki
 Celia Grace Standel*
 Jessica Erin Stephenson
 Clara Grace Sullivan
 Dean Michael Syed
 Robert Anthony Tammaro*
 William Robert Taylor*†
 Paige Kristina Thibedeau
 Courtney Elaine Thomas
 Julia Elise Thorstad*†
 Gavin Iain Tingley
 Gia Grace Torra*†
 John Mario Tramontozzi*†
 Mark Dante Tramontozzi*†
 Frank Paul Trischitta
 Sophia Lynne Trischitta*†
 Felicia Victoria Troisi
 Samantha Marion Ursino
 Olivia Pearl Vaida*
 Kristina Sarita Valenti*
 Rachel Kimberlee Vardinski*
 Yago Diaz Villasant
 Adriana Antonietta Rosaria Vittozzi*†
 Michael DiMinico Vittozzi*†
 Jillian Rose Wallace
 Tyler Christopher Walsh*
 Joleen Louise Weiss*
 Erik Luke Wieselquist
 Justin Cole Wildman*†
 Madison Leah Wisco*
 Peter Donald Wyatt*
 Adam Charles Zecher

†Member of National Honor Society

*Graduating With Honors

CLASS OF 2021 SCHOLARSHIPS

Arthur A. Barresi Memorial Scholarship	Clare Scammon
L.D. Batchelder School Scholarship	Brian Heffernan Celia Standel
Joseph R. Bernard Memorial Scholarship	Griffin Murphy
Paul Buckley Memorial Scholarship sponsored by the North Reading Hockey Boosters	Timothy Buckley
BNI BIZ Builders Scholarship	Mark Tramontozzi
Kristin M. Callahan Memorial Scholarship	Timothy Buckley
Chartwells Nutrition Services Scholarships	Sean Brown Brian Heffernan
Eleanor C. Dell Scholarships Fund of 2014	Anna Casino Calista Daly Erin Davis Sarah Emerson Alison Rabideau
Larry Dysart North Reading Girls' Youth Basketball Scholarship	Morgan Majeski
Fitzgerald Prize for Community Service in Memory of Kalie and Roy Fitzgerald	Sarah Hatton
Betzy Govoni Memorial Book Award	Olivia Giurleo
Stephen Gregory Memorial Scholarship	Zachary Sampson
James Gregory Hannon Memorial Scholarship	Shea Hanson
Edith F. Holt Scholarship	Justin Wildman
Robert Hunt Memorial Scholarship	Joseph Giacalone
Ipswich River Community Chorus Scholarships	Brenna Barry Megan Carey
David Jamieson Memorial Scholarship	Rees Lord
Frederick A. Keyes Memorial Scholarships	Katelyn Gorgenyi John Murphy
E. Ethel Little School PTO Scholarship	Emma Forristall
Mr. and Mrs. Anthony J. Loprete Jr. Memorial Scholarships	Ava Mazzei Kristina Valenti
Martin's Pond Community Pride Scholarship	Garrett Butler
Gloria Mastro Memorial Scholarship	Jillian Wallace
Gloria Mastro Memorial Scholarship Sponsored by the North Reading Diamond Club	Michael Vitozzi
Mighty Meredith Project Scholarship	Rodela Alam Rebecca Curry Nessren Ourdyl
Walter Miller Scholarship	Brian Heffernan William Taylor
Michael Mitton Memorial Scholarship	Megan Macneil
Moynihan Lumber Scholarship	Rebecca Curry
Eric R. Nelson Memorial Scholarship	Brenna Barry
North Reading Education Association Scholarship	Mary-Kate Lundy

North Reading High School Boys Ice Hockey Boosters Scholarship	Salvatore Schille
North Reading High School Boys Lacrosse Boosters Scholarship	Salvatore Schille
North Reading High School Parents' Association Scholarship	Jack Bridges
North Reading Historical & Antiquarian Society Scholarship	James Mangraviti
North Reading Little League Scholarship - Phil Dardeno President's Award	Michael Vittozzi
North Reading Little League - Harold B. Reynolds Memorial Scholarships	Joseph Caviasca Ryan Caviasca
North Reading Lodge of Masons Scholarships	Samuel McGeachie Margaret Ryan
North Reading Music Boosters Scholarships	Anthony Juliano Megan Macneil Sarah Emerson Sofia Arya Anna Casino
North Reading Police Association Criminal Justice Scholarship	Jessica Stephenson
North Reading Republican Town Committee Scholarship	Mark Tramontozzi
North Reading Women of the Moose Scholarship	John Tramontozzi
North Reading Youth Football League Scholarship	William Taylor
North Reading Youth Hockey Scholarships	Michael Dee Kyle Moore
North Reading Youth Soccer Scholarship in Memory of Janet Connolly O'Neill	Mark Tramontozzi
North Reading Youth Soccer Scholarship in Memory of Peter Sapp	John Tramontozzi
North Reading Youth Soccer Scholarships	Ryan Caviasca Joseph Caviasca Samuel McGeachie Nicholas Pasquale
North Reading Girls' Softball League Scholarships	Kaeleigh Arington Rebecca Curry Adriana Vittozzi
Robert Ramsdell Boys Youth Basketball Scholarships	Robert Tammaro William Taylor
Reading Cooperative Bank	Jacqueline Raimo
Josephine Romeo Memorial Scholarship	Sarah Gerber
Salon 77 "Merry + Bright" Memorial Scholarship in Memory of Allen Burgess	Jessica Solecki William Taylor
Edward A. Sapienza Scholarship	Jack Donohue
Richard K. Smith Scholarship	Elizabeth Kelly
Jack Ton Memorial Scholarships	Joseph Caviasca Sarah Gerber Julia Howse
Turilli-Bourne Scholarship Trust Fund	Morgan Craig
Jay E. Valade and Paul E. Buckley Scholarships for Altruism	Caroline Casey Nessren Ourdyl
Sara Valenti Memorial Scholarship Sponsored by North Reading Boys' Lacrosse Boosters	Salvatore Schille

Todd Verdonck Memorial Scholarship Sponsored by the Diamond Club	Frank Cassarino
Wayne and Catherine Welsh Memorial Scholarship	John Tramontozzi
West Village Women's Club Scholarship Fund	Ryan Kay
North Reading Dollars for Scholars	Devin Adams Rodela Alam Braeden Beal Jonathan Belinowiz Emma Borland Sean Brown Garrett Butler Megan Carey Erin Davis Gina Degrazia Jack Donohue Sarah Gerber Olivia Giurleo Julia Howse Joel Keaton Dylan Kelleher Maguire Koepke Preston Lydotes Meghan McNulty Nessren Ourdyl Ashley Rabbitt Kyle Rabbitt Jacqueline Raimo Nicholas Rinaldi Salvatore Schille Rachel Schladenhauffen John Tramontozzi Mark Tramontozzi

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT

SCHOOL ADMINISTRATION

SUPERINTENDENT-DIRECTOR

David DiBarri

PRINCIPAL -DEPUTY DIRECTOR

Carla Scuzzarella

DISTRICT SCHOOL COMMITTEE

SCHOOL COMMITTEE CHAIRMAN

Deborah P. Davis - Woburn VICE

CHAIRMAN

Judith M. Dymont - North Reading SECRETARY

Peter A. Rossetti, Jr. - Saugus

TREASURER

Larry Means - Stoneham

ASSOCIATE TREASURER

Robert S. McCarthy - Reading

COMMITTEE MEMBERS

Michael T. Wall - Chelsea

Anthony L. Caggiano - Revere

James J. Holland - Malden

Brittany A. Carisella - Wakefield

Ward A. Hamilton - Melrose

Brant Snyder - Winchester

Robert O'Dwyer - Winthrop

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT

100 Hemlock Road - Wakefield, Massachusetts 01880-3597

ANNUAL REPORT 2021

OUTSTANDING STUDENT AWARD

Keyla Zelaya from Chelsea a student in the Electrical program was chosen as Northeast's nominee at the State Awards Dinner for Outstanding Vocational Technical Students. The event is co-sponsored by the Massachusetts Association of Vocational Administrators and the Massachusetts Vocational Association.

***NATIONAL TECHNICAL HONOR SOCIETY**

The Northeast Chapter of the National Technical Honor Society held its annual Induction Ceremony in April. At the ceremony, 27 Seniors were inducted. There are a total of 42 Technical Honor Society members for the 2020-2021 school year.

***NATIONAL HONOR SOCIETY**

The Annual Induction Ceremony to the Northeast Chapter of the National Honor Society "Artisans" was held in April. At the ceremony 27 Juniors and 10 sophomores were inducted for the 2020-2021 school year bringing the total membership to 37.

SCHOLARSHIP COMMITTEE

The Northeast Awards and Scholarship Committee and PAC board presented awards and scholarships to 71 deserving students at the annual Senior Recognition Night. A total of \$32,225.00 was presented to Northeast students who will be working in their vocational fields, entering trade apprentice programs, or going on to one, two, or four-year programs at accredited colleges, universities, and trade schools. These awards and scholarships provide the students opportunities to purchase tools and equipment, and assist in offsetting the expense of attending institutions of higher education.

SCHOOL WIDE PROFESSIONAL DEVELOPMENT 20-21

The goal of professional development is to:

- o Ensure that staff members are in compliance with current regulations enacted by the Massachusetts Department of Elementary and Secondary Education (DESE).
- o Guarantee that all staff members are knowledgeable of legislation impacting the educational process of the commonwealth.
- o Make staff members aware of the most recent trends and strategies in the district's mission of improving student achievement.
- o In an effort to meet standards and indicators of Effective Teaching Practice Curriculum, Planning, and Assessment Standard will provide increasing quality remote; hybrid and/or in-person student engagement; instructional planning and practices while using innovative current technologically based learning techniques & experiences with a variety of online platforms.
- o Enhance our educator Mentoring and Induction Program by utilizing peer observation as a professional development tool.

The activities that met these goals during the 2020-2021 school year included:

First Week Back of school (August 24-27, 2020) we provided 4 days of technology training. The technology training included but was not limited to:

- a. Beginning, intermediate and advanced training on our web based video conferencing tool; Zoom.
- b. Training on our classroom management/organization/collaboration platform tool; google classroom and various extensions
- c. An Introduction and Training on additional classroom technology based classroom student engagement tools including; Screencastify, EdPuzzle, Kahoot, Khan Academy, Peardeck, Quizlet, CK-12 and others.
- d. Model for student engagement with synchronous and asynchronous teaching techniques and methods.

Week of September 1-4th, 2020

- a. HMH Anywhere, a comprehensive learning platform designed to support remote, hybrid and/or in person for grades 9 - 12 and for all academic disciplines.
- b. Interplay Learning / SkillMill online virtual training platform for our construction cluster vocational shops.
- c. Student/Teacher safety concerns: Covid-Training including; infectious disease control and management presented by school nurses
- d. Trauma-Informed Social-Emotional Learning in the classroom training by Director of Student Services including Special and General Education Laws, Civil Rights, and Discipline.
- e. Diversity, Inclusivity and Equality training with Director of Student Services and Diversity and Inclusion Coordinator

Northeast 1st year educator Induction and Mentoring Program (October 21st)

- a. New educators training on 1 year developing educator plan; Evaluation forms; Evaluation timelines, evaluation observations and Educator Rubrics
- b. New educator training on professional practice goal preparation and student learning goal preparation.
- c. New educator training on induction & mentoring program mentoring tracking, collaboration and peer mentoring training

Northeast 2nd & 3rd year educator Induction and Mentoring Program (October 22nd)

- a. 2nd & 3rd year educators training on 1 year developing educator plan; Evaluation forms; Evaluation timelines, evaluation observations and Educator Rubrics
- b. 2nd & 3rd year educators training on Professional practice goal preparation and student learning goal preparation.
- c. 2nd & 3rd year educators training on induction & mentoring program mentoring tracking, collaboration and peer mentoring training
- d. New mentor training for new educators, and 2nd & 3rd year educators

Northeast new educators training on collecting and presenting evidence and the formative assessment report. (December 22nd)

Student safety concerns (week of March 5th, 2021)

The school resource officer will work in conjunction with the deans and the Administration to host Alice training to the entire staff and students.

Peer mentoring program with 1st year - 3rd year teachers with mentors

Promoting collaboration among new educators to encourage sharing of ideas and working together to achieve the identified goals and objective Ongoing

English Learner Success Building Block 1: June 2021 Shared responsibility for English learner success. In an effort to provide educators SEI/ESL/Bilingual Education in order for them to be eligible to renew their licenses. The district will provide PD emphasizing that collaborative planning time for general education, bilingual education, ESL, and, where appropriate, special education teachers is a districtwide priority and provides district wide opportunities for shared learning.

SUPPORT SERVICES

The Northeast Student Services staff offers support and counseling to all students through individual and group counseling, specialized workshops and presentations, health services, and mediation services. All Northeast counselors are certified as School Adjustment Counselors and are qualified to handle a wide range of student issues. Two School Adjustment Counselors are bilingual (Spanish-speaking).

The Career Counselor provides career awareness and career development services to all students. The Career Counselor and School Adjustment Counselors provide specialized support to students enrolled in non-traditional vocational areas. Two School Nurses provide health services and coordination of all health related screenings and medical care.

Support counseling groups are established each year based on student needs. Counseling groups for social skills development, anxiety management, non-traditional support, and English Language Learner support groups are typically offered.

The School Adjustment Counselors provide individual counseling support and crisis intervention to all students. They will provide support to homeless students, assessing their special needs and coordinating with the Homeless Liaison (Administrator of Student Services). They develop and monitor Section 504 Accommodation Plans in conjunction with the Administrator of Student Services. School Adjustment Counselors collaborate with school personnel, family members, doctors, psychiatrists, outside therapists, social workers, police, court personnel, and others.

The School Adjustment Counselors work to connect students and families with community based mental health services as needed. Students have needed an increase in social emotional support during the return to full time in person learning following remote and hybrid learning due to the COVID 19 Pandemic. Through the use of ESSER Funding, an additional counselor is providing our most impacted students with additional support services during the school day and referrals for community based support. Elliot Community Human Services of Lynn serves as our crisis intervention linkage for emergency mental health services in the community.

The Bilingual School Adjustment Counselors provide native language support (Spanish) as needed to limited English proficient students and families across all grades. They provide specific support to the English Language Education program at Northeast, but support other Northeast Latin X students and families as needed. Translation services (oral and written) and interpreting services are often required for parent communication throughout the building, and as needed, the counselor coordinates with all departments to assist. Referrals are made to a Spanish-speaking Psychologist for testing for Special Education evaluation. Coordination for translation in other home languages is done on an as needed basis. Language development is communicated for Limited-English proficient students through assessment data and parent meetings. It is our goal to service all students equitably while attending specifically to those who have specific life challenges.

Career counseling and the college application process are emphasized by all school counselors. The Career Center is the focal area for a well-planned four-year career development program that prepares all Northeast students for their individually chosen career paths. The curriculum focuses on career assessment; career information and requirements; employability and entrepreneurial skills; interviewing skills; portfolios; and resume preparation. By providing assessments to evaluate skills, interests, and work values, the Career Counselor works with the School Adjustment Counselors to assist: freshmen in their vocational selection process and upper class students with linkages to post-secondary education and employment opportunities.

The Career and Adjustment Counselors provide direct support to those students who are enrolled in career areas that are considered non-traditional for their gender. Students have the opportunity to participate in support groups, specialized presentations, and field trips that prepare them to understand the benefits of non-traditional choices, to manage challenges in each occupation and to understand the required post-secondary linkages to achieve their goals. The School Nurses have coordinated support services for pregnant and parenting teens with outside providers affiliated with local hospitals. In addition, they provide support to students with chronic medical conditions, coordinating with parents, doctors, nurses, etc. The School Nurses work closely with the School Adjustment Counselors to coordinate assistance when mental health needs arise. They also work closely with the Deans when emergency medical evaluations are required.

The Diversity, Equity and Inclusion Coordinator (DEI) works with the Northeast Administration, staff, and students to respect the diversity of our school community, ensure equity and identify problem areas, towards the goal of inclusivity for all. The

DEI Coordinator intervenes in a proactive manner in improving the culture and climate at Northeast and intervenes in identified problem areas.

In addition to the support provided by the counseling staff, the Special Education Department offers a TEAM meeting process that promotes monitoring of student progress and educational support. Each Special Education student is assigned a Liaison who is a teacher in the Special Education Department who oversees progress in relation to the Individual Education Program, communicating with parents, teachers, and counselors to help all students achieve success.

The Northeast Mentoring Program is a freshmen transition program that matches junior and senior mentors with small groups of freshmen students. The Northeast Mentors present the Freshmen Orientation day for freshmen and then meet with their groups throughout the year to offer support and to deliver positive lessons that promote a positive school climate. The mentors are trained in a leadership climate by the student services staff, developing a core of approximately 90 peer leaders from 11th and 12th grades.

Special school-wide workshops and presentations are offered throughout the year for different groups of students. Each year, all freshmen participate in group workshops focusing on identifying the signs of depression and gender equity issues. Large group assemblies and presentations have been offered focusing on goal setting and acts of kindness, substance abuse, teen dating issues, tolerance, character building, and others.

On a larger scale, the student service emphasis is on communication -communication with students and with parents. Mid-term progress reports are sent to parents each trimester and report cards are sent home three times per year. E-mail communication is welcomed and progress update meetings are held as needed. Parents and guardians are asked to be involved with all class scheduling activities.

Post-graduate planning information is shared through career assessment and planning activities. Additionally, the Guidance department provided all college planning resources in google classrooms for parents to access during the remote/hybrid learning period. The videos were made by Northeast staff and provide step by step instructions on the college application process and financial aid application process. Additionally, Career Plans are sent home annually for parent review.

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The After School Help Program is one of educational assistance provided to students having difficulty with one or more academic subjects by academic and vocational teachers. This free assistance is offered every Wednesday in

the library from 2:45-3:25. Water and snacks are provided as well as free transportation home.

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On a larger scale, the student service emphasis is on communication – communication with students and with parents. Mid-term progress reports are sent to parents each trimester and report cards are sent home three times per year. E-mail communication is welcomed and progress update meetings are held as needed. Parents and guardians are asked to be involved with all class scheduling activities.

Post-graduate planning information is shared through career assessment and planning activities. Additionally, the Guidance department held a FASFA night and it is held in January for parents to offer free support with financial aid specialists. A college planning night was held in April for sophomore and junior parents. Career Plans are sent home annually for parent review. Language development is communicated for Limited-English proficient students through assessment data and parent meetings. It is our goal to service all students equitably while attending specifically to those who have specific life challenges.

GRANTS RECEIVED IN FY 2021:

Entitlement and Allocation Grants

Title II, Part A: Improving Educator Quality, Fund Code: 140

The purpose of this federal grant program is to increase student achievement through comprehensive district initiatives that focus on the preparation, training, recruitment, and retention of highly qualified educators. These funds were utilized to support professional development in supervision.

Federal Special Education Entitlement, Fund Code: 240

The purpose of this federal entitlement grant program is to supplement local and state funds in providing services to students with disabilities. This funding source provides professional development for teachers of students with disabilities in addition to providing extended school day and extended school year (summer) learning opportunities for this targeted population.

Title I, Part A, Fund Code: 305:

Title I, the Elementary and Secondary Education Act, provides school district with funding to increase student achievement. The district utilizes these funds to support extended school day and extended school year (summer) learning opportunities for all students. The incoming grade 9-summer orientation program is one of the primary programs funded by Title 1. Professional development, targeting increasing student achievement, is also funded through Title 1.

Perkins Act Allocation Grant Program - Secondary, Fund Code: 400

The Carl D. Perkins Occupational Education Act provides funding to assist school districts in improving secondary career and technical programs. The district utilizes this funding source primarily to secure supplies, technology and equipment to guarantee that state-of-the-art conditions are being replicated in each career pathway.

Massachusetts Capital Skills Grant:

This competitive grant brought in \$61,000 to the district. These funds were used to purchase equipment and supplies to update the Health Assisting CTE Program. New state of the art phlebotomy arms, hospital beds, and anatomy torsos were purchased.

CvRF School Reopening Grant: Fund Code 102

The purpose of the CvRF School Reopening Grant is to provide eligible schools districts with funding to support costs to reopen schools, and to supplement necessary expenditures incurred due to the public health emergency with respect to Coronavirus (COVID – 19).

ESSER I Grant: Fund Code 113

The Elementary and Secondary School Emergency Relief Fund Grant are funds to cover eligible expenses to allow districts to mitigate the effects of COVID-19 on students, families, and staff and to prepare for reopening school systems.

Remote Learning Technology Essentials Grant: Fund Code: 117

The purpose of these funds were to purchase and/or lease devices such as laptops, Chromebooks, and tablets for students who currently do not have individual access to such devices at home for the purpose of remote learning use due the Coronavirus pandemic.

SPED Learning Grant: Fund Code 274:

The Special Education Planning and Learning Grant funds will be used to fund stipends to conduct a summer program specifically targeting students with disabilities to close the achievement gaps due to the COVID-19 pandemic.

Summer and Vacation Learning Program Grant: Fund Code: 114:

The Summer and Vacation Learning Grant funds will be used for students in response to the educational impact of school closures due to the Coronavirus pandemic.

DLCS Learning Grant: Fund Code: 134:

The Digital Literacy and Computer Science Student Learning Grant funds are used to expose students to DLCS standards, by presenting the learning using visual and theme based programming, providing more engagement in the learning, and correlation between STEM academics and CTE programs.

2021 GRADUATES

The 2020-21 school year represents the Fifty-first class to matriculate at Northeast Metropolitan Regional Vocational School. Northeast graduated 289 students. Breakdown of graduates' status after graduation is as follows:

Attending 4-year college	95	Employed	93
Attending 2-year college	52	Entering Military Service	6
Apprentice school	8	Other	35

SPECIAL NEEDS ENROLLMENT

Special Needs enrollment for the 2020-21 school year continued to represent approximately one-quarter share of the total school enrollment with students. The 323 Special Needs students represent 25% of the school population. Additionally , 123 students were eligible for services under section 504 of the Rehabilitation Act.

DISTRICT SCHOOL COMMITTEE ELECTION OF OFFICERS

At the Annual Organizational Meeting of the District School Committee on January 13, 2021 the following members were elected as Officers of the Northeast District School Committee:

Chairman	Deborah P. Davis, of Woburn
Vice Chairman	Judith M. Dymont, of North Reading
Secretary	Peter A. Rossetti, Jr. of Saugus
Treasurer	Larry Means, of Stoneham
Assoc. Treasurer	Robert McCarthy, of Reading

CONCLUSION

As Northeast celebrates its fifty-second year of career/technical excellence with its twelve member communities, the district continues to offer students the finest career technical education with which to build a successful career.

The District supports curriculum in both academic and career technical classrooms with the latest equipment and technology. Evidence of our commitment is reflected in the State's grade 9 – 12 Dropout rate reports, which indicates Northeast significantly, lower at 0.2% versus the State rate of 1.6%. Recent graduate follow up data indicates that 97.3% of students from the Class of 2021 were positively placed in relevant post-secondary areas (*Source: MA DESE CVTE Perkins V-Postsecondary Placement 3SI*).

In fact, Northeast currently employs 32 alumni at the school, including the Superintendent-Director. Alumni's stories of success and their readiness and willingness to help their alma mater by recruiting graduates for cooperative education experiences or employment is proof of their dedication to Northeast. Testimonials as to the success of our graduates continue to be received which makes us proud to have contributed in some small way to their accomplishments

The Northeast Class of 2021 achieved an 88 % pass rate on the ELA MCAS assessments, an 87% pass rate on the Math MCAS assessments and a 98% pass rate on the Science MCAS assessments. Northeast continues to offer school day MCAS Enrichment Classes and after school enrichment programs for those students in need of additional preparation for the MCAS. Northeast also offers a well-attended Summer Transition Program for incoming freshmen and a Saturday Exploratory Trade Program for students on the school waitlist, and for high school students from our feeder communities.

The Career Center facilitates student access to technology to further learn business aspects of their industries, develop career plans, resumes, and comprehensive portfolios, and prepare college and other post-secondary documents with the assistance of our faculty including Career and Adjustment Counselors.

Northeast continues to provide students the finest career technical education with which to build a positive and productive post-secondary experience, be it college or career, offering experiences with the latest equipment and technology in both the career technical and academic programs.

Once again, I am proud to have represented North Reading as a member of the Northeast Metropolitan Regional Vocational District School Committee. I will continue to serve as the guardian of funds allocated from the community to this educational institution and assist in and provide counsel to the school in maintaining the highest standards of educational excellence possible.

Respectfully submitted,
Judith Dymont, Committee Vice Chairman
Northeast School Committee
North Reading Representative

ENROLLMENT HISTORY

CITY/TOWN DISTRICT	S.Y. 09-10	S.Y. 10-11	S.Y. 11-12	S.Y. 12-13	S.Y. 13-14	S.Y. 14-15	S.Y. 15-16	S.Y. 16-17	S.Y. 17-18	S.Y. 18-19	S.Y. 19-20	S.Y. 20-21
Chelsea	206	190	195	199	204	199	208	218	239	272	247	237
Malden	222	216	215	198	194	189	170	165	150	137	135	150
Melrose	48	45	62	61	67	74	62	60	42	41	47	44
North Reading	37	37	36	35	32	27	34	37	33	31	33	31
Reading	26	28	23	16	19	17	17	16	20	20	25	33
Revere	244	238	234	225	223	224	216	234	250	255	254	244
Saugus	161	174	191	204	200	190	199	187	215	192	182	171
Stoneham	46	52	54	59	69	73	71	62	59	62	76	79
Wakefield	84	91	98	79	70	68	64	63	68	75	81	100
Winchester	7	11	13	15	14	11	9	13	8	7	6	10
Winthrop	55	65	58	60	65	62	68	60	47	44	47	57
Woburn	70	59	55	65	83	98	115	114	105	105	112	112
TOTALS: NON DISTRICT	1206	1206	1234	1216	1240	1232	1235	1229	1236	1241	1245	1269
GRAND	39	42	31	35	28	29	32	30	10	8	11	7
TOTAL:	1245	1248	1265	1251	1268	1261	1267	1259	1246	1249	1256	1276
SPECIAL NEEDS ENROLLMENT	333	323	330	331	326	313	317	314	278	286	326	323
%SPECIAL NEEDS ENROLLMENT	27%	26%	26%	26%	26%	26%	27%	23%	23%	21%	25%	25%

PUBLIC WORKS DEPARTMENT

The following represents the Public Works activities accomplished during the calendar year 2021.

ADMINISTRATION

Administration provides managerial and clerical support to the department. The staff coordinates department functions in conjunction with policy, procedures and strategic goals developed by the Select Board and the Town Administrator. The Public Works Department is commissioned to provide services related to town's fleet maintenance, cemetery, public grounds, public buildings, engineering, solid waste collection & recycling, tree services, highway maintenance, snow and ice removal, storm water management and drinking water.

ENGINEERING DIVISION

The Engineering Division of the Department of Public Works provides technical support to the Department on Public Works projects, develops and manages construction contracts and water works projects. The division also provides general engineering services to numerous Town Departments, Boards and Commissions.

The Engineering division manages, among other things, storm water & drainage, roadway maintenance, and management of town-owned trees. In 2021, significant progress was made toward the planning and preliminary design for a proposed Municipal Wastewater System. Engineering planning and design efforts will continue in 2022 in order to gather sufficient information to develop preliminary plans and cost estimates for presentation at upcoming public outreach meetings and Town Meeting.

The GIS program is managed within the Engineering Division. GIS services are provided to all town departments and the public. The program continues to expand and is a valuable tool for all town departments.

STORM WATER & DRAINAGE

The Town is subject to the requirements of the EPA's MS4 program. The permit requirements include cleaning and inspecting all town catch basins and monitoring and testing all storm water outfalls, among other things. The Engineering and Highway Divisions continued to address any issues with the town's storm water management systems and continue to manage and improve our drainage system infrastructure.

Drainage system upgrades were completed as part of the town's annual paving program and a full reconstruction of the drainage system on Elm Street from Haverhill Street to Washington Street was completed.

STREET & ROAD MAINTENANCE

Public Works crews maintained over 80 miles of public roadways, providing road surface repairs, street sweeping debris removal and drainage repairs and clearing of blockages. The Town finished repaving projects from 2020, crack sealed approximately 8 miles of road as well as continued to maintain and repair all other roads and sidewalks in town.

The following streets were reclaimed and repaved in 2021:

Wagon Drive – Wyoming Drive to Cul-de-sac
Westchester Drive – Wagon Drive to Westward Circle
Westward Circle – Westchester Drive to Cheyenne Drive
Cheyenne Drive – Westward Circle to Cul-de-sac

TREES

Tree care, trimming and removal of high risk public trees continued throughout the year. The DPW receives numerous requests for tree service that are addressed by the Engineering Division and the Highway Division. Two Public Shade Tree Hearings were held in 2021 in response to requests from residents and safety officials to remove trees that were deemed hazards to vehicular traffic or pedestrian travel in public sidewalks.

CEMETERY

The Cemetery crews performed 45 interments in 2021, providing full burial and cremation burial services. Crews also installed 23 foundations for stone monument placements. Repairs to the retaining wall along Elm Street were completed. In addition, Cemetery administrative staff processed the purchase of 61 grave sites to residents of North Reading requesting grave sites for current or future needs. Plans for expansion of the Riverside cemetery is ongoing, with actual expansion work to be performed in the coming years to increase the availability of grave sites at this Cemetery.

SNOW AND ICE

Public Works crews responds, day or night, to numerous snow and ice storms, operating 20 pieces of town owned snow plows and other snow removal equipment in order to keep town roadways and sidewalks clear of snow and ice and safe for travel. During calendar year 2021, a total of 38 inches of snow fell. The average snowfall amount for the prior 10 years in North Reading is 63.45 inches per year.

FACILITIES DIVISION

The Facilities Division is managed by the Municipal Facilities Manager and assisted by a Building Maintenance Specialist. The Facilities Division provides care and oversight to a number of buildings, including the Public Safety Building, Damon Tavern, Senior Center, Flint Memorial Library, Town Hall and the Department of Public Works Facilities. The Facilities Division is responsible for the management of the town's buildings maintenance programs, service contracts, vendor performance, the procurement of services and supplies, building security systems, as well as facilities capital improvement Projects. Capital projects completed in 2021 included the Flint Memorial Library Exterior Siding and Exterior Painting Projects, the Senior Center Front Entrance Repair Project and the Police Station Locker Room Construction Project.

SOLID WASTE

North Reading continues to provide residential curbside trash and recycling collection on a weekly basis. Curbside collection of yard waste was conducted twice during the Spring and twice during the Fall of 2021. Curbside metal collection was also conducted in May. The Town also provided additional special waste collection opportunities throughout 2021, holding a paper shredding event at a Special Collections Day in June and a Household Hazardous Waste Collection Day in October. Total municipal solid waste collection for 2021 was 4,473 tons and total recycling collection was 943 tons.

WATER

The Water Department supplied 561.3 million gallons of water in 2021, averaging 1.54 million gallons per day. The day of maximum water consumption in 2021 was on June 29th when 2.41 million gallons were used. The Water Division oversaw the installation of a new 12" water main in North Street from the Moose Hill water storage tank to Lowell Road and a new 8" water main in Mount Vernon Street from Haverhill Street to Woodland Drive. Construction of two chemical feed facilities to add chlorine to the water being purchased from Andover was started, with completion anticipated for the spring of 2022.

FROM THE DIRECTOR

I would like to take this opportunity to thank the employees of the North Reading Department of Public Works for their continued commitment to providing a superior level of service to the Town of North Reading. I am also appreciative of their support for me personally since May of 2021 when I first began my work here as North Reading's current Director of Public Works. I am pleased to be working with such a dedicated group of people and look forward to providing a stable and productive work environment that will continue to foster teamwork and a sense of pride in their job and for the Community of North Reading.

Respectfully submitted,
Joseph P. Parisi Jr.
Director of Public Works

North Reading Recycling Committee

The recycling committee continued working in 2021 to provide town residents with solid information about smart recycling and other opportunities to send less to the nearby incinerator that takes North Reading's solid waste. Those efforts included educational articles in the local print and social media. It also included having a presence at public events such as the Apple Festival and Household Hazardous Waste Day.

One focus of the outreach was helping our fellow residents understand what's recyclable (paper, cardboard, bottles, cans, and some plastic) and what's not (plastic bags, black plastic, and more). Another focus was getting organics out of the trash, given the limited flammability of banana peels and coffee grounds; while the town does not offer curbside compost pick-up, we promoted backyard composting or engagement of one of the private firms offering services in the area.

While the recycling world has been in flux in recent years, it is showing signs of improvement. And the message continues to be clear: Reducing our trash saves us money. The town pays extra for every ton that goes to the incinerator, but pays nothing for extra recycling. Our wallets and our environmental interests are well aligned.

Cutting down of waste happens with the five Rs: reducing and refusing, repairing and reusing, and recycling. It starts with making good choices about what we're buying, and refusing "freebies" that we can do without. It continues with fixing when possible, rather than tossing, and finding next lives for stuff we're done with, through re-selling or donating items or, in the case of organics, through composting. Recycling continues to be important, but is far down the pyramid of opportunities.

Our collective efforts at keeping waste down have produced results: Even with the town's growth in recent years, we threw away almost 14% less in Fiscal Year 2021 than we had a decade earlier, avoiding more than \$50,000 of additional trash disposal costs in FY2021 alone. Trash tonnage was 2.2% less than in FY2020, and recycling 3.7% higher. However, our recycling rate of 23% is less than half the statewide average, meaning we have plenty of opportunities for improvement.

So our efforts continue. Check out our Facebook page (@NorthReadingRecycling), the *North Reading Transcript*, and RecycleSmartMA.org for tips on the five Rs. Watch for Special Collection in the spring and Household Hazardous Waste Day in the fall. Take advantage of scrap metal recycling at the DPW facility on Chestnut Street, third-party textile recycling bins around town, and local electronic-waste collection days. And keep making a difference.

In the meantime, the committee expressed its strong appreciation to Meg Robertson for her decades of service to the town's recycling progress as she stepped down as chair in 2021, and then retired from the committee. Thank you, Meg!

John Rogers, Chair
Usha Pillai, Clerk
Daniel Greenberg, town liaison
Frank Falcone

Matthew Libby
Bruce McArdle
(Meg Robertson)

Board of Appeals Annual Report

The Board of Appeals meets once a month. The Board has continued to meet virtually since April of 2020 and throughout 2021.

The Board consists of three members, Jen Platt, Chairperson, Bob Breen, Vice Chair and Vincent Ragucci, Clerk; and two associate members; Maria Lockhart and Frank Gazzola. Kathy Morgan has been the secretary for the Board since 2015.

The Board of Appeals reviewed and made determinations on 25 permits in 2021. The following is a breakdown of the hearings ruled on in 2021: 7 Special Permits for Home Occupations; 3 Special Permits for Chickens; 4 Special Permit for Use in a Highway Business District; 1 Special Permit for a business in a an Aquifer Protection District; 9 Variances and 1 Appeal. The one Comprehensive permit for a 40B development at 20 Elm St., filed in 2019, is still under appeal.

The decisions of the Board help regulate and/or grant relief from the Zoning Bylaws and protect the small town character of North Reading.

Submitted by,

Kathy Morgan, Zoning Board of Appeals Secretary
Gerry Noel, Zoning Enforcement Officer

COMMUNITY PLANNING COMMISSION 2021 ANNUAL REPORT

The Community Planning Commission (“CPC”) is constituted under Chapter 41 of the Massachusetts General Laws (“The Subdivision Control Law”) and consists of five members elected to three-year terms of office. Vacancies are filled by the Community Planning Commission and the Select Board acting jointly to appoint a replacement until the next election. In 2020, the Community Planning Commission consisted of:

Warren Pearce, Chair
Christopher B. Hayden, Vice Chair
Ryan Carroll, Clerk
David Rudloff
Jeremiah Johnston

The Community Planning Commission staff consists of Danielle McKnight, AICP, Town Planner/Community Planning Administrator and Debra Savarese, Administrative Assistant.

The Community Planning Commission (CPC) is constituted under Chapter 41 of Massachusetts General laws and consists of five elected members. The Community Planning Department acts as the administration for the CPC, providing technical assistance and plan review. It is also responsible for the following duties:

- Subdivision Control: All division of property into lots must be reviewed and approved by CPC.
- Site Plan Review Special Permits: All construction of new commercial or industrial buildings, certain multi-family buildings or sites, and changes of use within existing buildings, must be reviewed and approved by CPC through a Special Permit granting process.
- Other Special Permits: The CPC is the Special Permit Granting Authority for Open Space Residential Development, Planned Unit Development, Multi-Family, Drive-Through, Wireless Communication Facilities and Floodplain Special Permit applications.
- Economic Development: The CPC supports economic development in the town by providing staff support to the Economic Development Committee, supporting and helping to drive the town’s economic development strategy, focusing planning efforts on vacant and underutilized properties, pursuing grant programs to support economic development, and providing constructive review of new proposals and timely processing of applications.
- Long-Range Planning: the CPC is responsible for updates to the town’s master plan, as needed, and other long-term planning projects, including corridor studies and district revitalization plans.
- Zoning Bylaw: The CPC’s responsibilities include proposals to amend the Town’s zoning bylaw in support of zoning that enhances the town’s character, protects natural resources, and supports the local business climate.

- Regional Planning: The CPC contributes to and helps shape the regional planning efforts of the Metropolitan Area Planning Council (MAPC), and specifically the North Suburban Planning Council.
- Grants: The CPC applies for and administers grants as needed to accomplish the above, at times in collaboration with other town departments.

Objectives:

- To offer efficient, timely and thorough review of projects under CPC jurisdiction, in order to achieve the best possible projects in the interest of the Town.
- To offer the most expeditious permitting process possible by chairing the development Review Team Committee meetings to allow department feedback prior to submittal of large or complex projects.
- To be responsible and responsive to town officials and departments, state agencies, residents and the general public while complying with statutory requirements and limitations.
- To offer assistance and information to developers, the public and residents throughout the permitting construction processes for new project.
- To draft and support passage of new zoning bylaws to further the interests of the Town.
- To pursue grant opportunities to further planning, community and economic development goals of the Town, in collaboration with other Town departments where appropriate.
- To provide administrative support to the EDC.
- To consider strategies for beautification, including streetscape improvements.
- To assess the need and plan for a variety of housing types in town, including new affordable housing, with the support of the Regional Housing Services Office.
- To continue supporting the town administration in its exploration of transportation improvements, and to promote economic development.
- To initiate long-term planning for the Town.

CPC projects in 2021:

- The CPC, with its consultant, continued its work on concepts for new development possibilities for the area around Main Street and Winter Street in order to facilitate creation of a downtown district with housing, shopping and public gathering options.
- The Planning office and EDC supported local businesses, hosting a business support and networking event in June, and partnering with the Reading-North Reading Chamber of Commerce on the Shop the Readings marketing campaign in the summer and fall.
- The Planning office supported businesses with information about and assistance with state grants for COVID relief; facilitated the awarding of \$157,500 in microenterprise grant funds from the state to North Reading businesses.
- The CPC, along with the EDC, supported Select Board's Town Meeting effort to fund sewer design; they continue to support the sewer infrastructure project and DPW's efforts for financing/assessment study.
- The Planning office worked with DPW to obtain a \$100,000 MassWorks Predevelopment award to support sewer planning and design.
- The Planning office obtained a \$35,000 grant from Mass Office on Disability for an ADA

self-evaluation and transition plan for town facilities, and worked with DPW to complete the project.

- The CPC supported and collaborated with a developer/owner of 146-150 Park Street in a rezoning effort that will result in 50 new units of senior housing, 15% of which will be affordable, in the Town Center.
- The Planning office has completed the setup of the Town's E-Permitting system, funded by a \$85,075 Community Compact IT grant.
- The CPC, following through on the implementation goals of the Housing Production Plan, attempted to facilitate the sale and redevelopment of three of the 23 parcels in AHOD district, but was unsuccessful in its effort at Town Meeting. They will continue to look for ways to develop new affordable housing.
- The CPC collaborated with Engineering on commencing a corridor study on Route 28, in anticipation of a future redesign. The study is underway and expected to conclude spring 2022.
- The CPC and Planning office supported a regional effort to obtain a grant to protect and plan for Willis Woods conservation area, and participated in multi-town effort to direct a planning study and public outreach, led by the Town of Lynnfield.
- The Planning office supported the Fire Department in the development of an updated Municipal Vulnerability Plan.
- The CPC developed a zoning bylaw and policy for small wireless installations on private property, as well as a recommended policy for Select Board use, in response to new FCC regulations and changing technology.

PERMITTING ACTIVITY:

The CPC issued the following:

- Approval Not Required endorsements: 4 (27 & 29 Burroughs Road, 4, 12 & 14 Concord Street, and 66 Winter Street [two plans])
- Site Plan Review Special Permits: 9 (239 North Street, 303 Main Street, 110-124 Main Street, 215 Main Street, 200 Riverpark Drive, 72 Main Street. - Bark & Roll, 86 Main Street - East Coast Tree, 92 Concord Street, 271 Main Street - Pet Supplies Plus)
- Definitive Subdivision: 1 (Crestview Estates [39 Chestnut Street & 9 Flint Street])
- Floodplain Special Permits: 0
- Determination of Access: 0
- Modifications to Site Plan Review: 3 (104 Lowell Road, 35 Main Street, 271 Main Street - Volta Charging Stations)
- Modifications to Subdivision: 1 (35 Cedar Street - extension of time)

Subdivision Control

In fulfilling its responsibilities under Chapter 41 of the Massachusetts General Laws, the Community Planning Commission monitored the following projects under construction:

- Charles Street Extension subdivision

- Eaton Circle subdivision
- Grand Legacy subdivision
- Nichols Street Extension subdivision
- Shay Lane subdivision

Street Acceptance:

No requests were made for Street Acceptance.

Assistance to Other Town Boards

The Community Planning Commission and its staff rendered assistance and made recommendations on numerous requests from other Town Boards, Commissions and Departments throughout the year. In addition, the Community Planning Administrator works closely with other departments by providing long-range planning as requested.

Community Planning Commission Meetings

Community Planning Commission meetings are open to the public. All are welcome and encouraged to attend. When meeting in person, meetings are held Tuesday evenings at 7:30 p.m. in the Town Hall, 235 North Street (Murphy Center), unless otherwise posted. Meetings were held via Zoom during much of 2021 due to the pandemic. Meetings are also broadcast on NORCAM. Requests for agenda time may be made through the Community Planning Department.

The Community Planning Commission gratefully acknowledges the hard work of its staff as well as the staff of other Town Departments, and all other Boards and Commissions whose assistance was invaluable during the year.

Respectfully submitted,

Warren Pearce, Jr., Chair
 Christopher B. Hayden, Vice Chair
 Ryan Carroll, Clerk
 David Rudloff, Member
 Jeremiah Johnson, Member

ECONOMIC DEVELOPMENT COMMITTEE 2021 ANNUAL REPORT
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The Economic Development Committee (“EDC”) is jointly appointed by the Select Board and Community Planning Commission and consists of seven voting members appointed to three-year terms of office after an initial appointment of staggered terms. The Economic Development Committee presently consists of:

David O’Neil, Chair
Pat Lee, Vice Chair
Maria Freccero, Clerk
Christopher Hayden (CPC representative member)
Vincenzo Stuto (Select Board representative member)
Matthew Dumont, Member
Lisa Egan, Member
Tom Ollila (Associate)
Caitlin Sullivan (Associate)

Associate (non-voting members) also serve three-year terms. Currently, the EDC has the following associate members: Caitlin Sullivan and Tom Ollila. Liane Gonzalez is the Select Board Liaison.

The EDC is supported administratively by the Community Planning Department: Danielle McKnight, Town Planner/Community Planning Administrator, and Debra Savarese, Administrative Assistant.

Objectives:

The purposes of the Committee are to advise the Select Board, CPC, and the Town Administrator (TA) on matters of policy related but not limited to:

- Develop an Economic Development Strategy consistent with the town’s Community Development/Master Plan and Objectives established periodically by the Select Board;
- Develop plans for the reuse of major commercial parcels acquired or accessible to the Town. *i.e. recent acquisition, sale and ongoing redevelopment of portions of the former JT Berry property on Lowell Road;*
- Develop “local Tax Incentive Program” to stimulate redevelopment on underutilized or abandoned commercial property (Primarily Concord Street and Route 28);
- Within the Economic Development Strategy, work with staff to obtain additional grants for State and Federal economic development;
- Establish an Aesthetics/Beautification Program for Select Board and CPC approval and implementation;
- Advise the Select Board, CPC, and any other Town departments or officials as appropriate, on matters related to economic development in the community;
- Establish and maintain an ongoing dialogue with business owners and owners of major properties on a proactive basis to understand how the Town can work with them to achieve their plans;
- In order to achieve the above, review options to funding economic development activities in cooperation with other civic organizations;

- Work with State Legislators to identify available Economic Development funds that could be used to upgrade and expand the Town's infrastructure;
- Establish and maintain a working relationship with utilities serving the community, including electric, gas, internet access, cable TV, or others.

EDC projects in 2021:

- Hosted a business support and networking event in June;
- Partnered with the Reading-North Reading Chamber of Commerce on the Shop the Readings marketing campaign in the summer and fall;
- Through the Planning office supported businesses with information about and assistance with state grants for COVID relief, and facilitated the awarding of \$157,500 in microenterprise grant funds from the state to North Reading businesses;
- Supported Select Board's Town Meeting effort to fund sewer design; the EDC continues to support the sewer infrastructure project and DPW's efforts for a financing/assessment study.

ECONOMIC DEVELOPMENT COMMITTEE MEETINGS

Economic Development Committee meetings are open to the public and are held the third Tuesday evening of each month from 6:30-8:30 p.m. in the Town Hall, 235 North Street (Murphy Center), or virtually via Zoom, unless otherwise posted. Requests for agenda time may be made through the Community Planning Department.

Respectfully submitted,

David O'Neil, Chair
 Pat Lee, Vice Chair
 Maria Freccero, Clerk
 Christopher Hayden (CPC representative member)
 Vincenzo Stuto (Select Board representative member)
 Matthew Dumont, Member
 Lisa Egan, Member
 Tom Ollila (Associate)
 Caitlin Sullivan (Associate)

CONSERVATION COMMISSION

2021 ANNUAL REPORT

Administration of the Massachusetts Wetlands Protection Act and the North Reading General Wetlands Protection Bylaw is the primary function of the Conservation Commission. The Commission is required to review any work within one hundred feet of a wetland, or two hundred feet from a perennial stream or river, such as the Ipswich River, the Skug River, Martins Brook, and Rapier Brook. The Commissions permitting activities involve new home construction and subdivisions, additions to existing homes; installation of swimming pools, septic system repairs, wetland violations and enforcement, and other property improvements and landscaping alterations. During 2021 the Commission reviewed 40 Notice of Intent applications, 1 Request for Determination of Applicability, 41 Requests for Certificates of Compliance, 1 Enforcement Action and 2 Extensions. Each action or filing requires at least one site visit by the Commission and its Agent, at least one public hearing, and the issuance of a permit with restrictive conditions or a negative decision.

The Commission oversees and protects Town owned Conservation Land and if sufficient funds exist the Commission may purchase property. The Commission encourages gifts and donations of land to the Town for conservation purposes. Currently, approximately 140 parcels containing over 550 acres are under the controlled supervision of the Commission. Lands owned by the Commission include Ives Memorial Park, land along the Ipswich River and numerous large and small parcels throughout the Town. Maps are available at Town Hall. These lands are set aside to preserve their function to protect our watershed resources.

The North Reading Conservation Commission is comprised of five voting members who are appointed by the Select Board. Residents of North Reading are encouraged to accept associate member appointments both to learn more about the Town's wetlands and water resources and to become an active member of the community. The Commission currently has two non-voting associate members. The Commission provides educational opportunities for its new members. The Commission meets monthly at the Town Hall, 235 North Street, but due to the pandemic the Commission has moved to holding monthly meetings via Zoom. Site visits and inspections are made for each agenda item prior to the meetings.

The Commission shares office space with the Community Planning Commission in Room 9 at the Town Hall. The Commission has a part-time agent, Leah Basbanes, and a part-time administrative assistant, Jennifer Ryan. Leah is available to meet with residents and real estate developers to help interpret the applicability of the Massachusetts Wetlands Protection Act and the North Reading General Wetlands Protection Bylaw. Leah and Christine are also available to help with permit applications and to schedule agenda time at Commission meetings.

The Commission members are unpaid volunteers who give of their time and effort to benefit the Town of North Reading. The Commission endeavors to work in cooperation with residents, applicants, other town boards, local state and federal agencies for the protection of our natural resources. The services of the Commission members and its staff are recognized and greatly appreciated by the Town of North Reading.

Respectfully Submitted,
North Reading Conservation Commission

Lori Mitchener, Chair
Tomas Sanchez, Vice Chair
Melissa Campbell, Member
Randy Mason, Member
Lauren Beshara, Member
James Cheney, Associate

**2021 Annual Report of
The Martin's Pond Reclamation Study Committee
and The Martin's Pond Association**

Members: As of December 31, the town-appointed Martin's Pond Reclamation Study Committee (MPRSC) members were: George Cangiano, Jr-Chair, James Grier-Vice Chair, Joel A. Spruance-Secretary, Lawrence Soucie, Donny Skoog and Joann Hoxha. The Martin's Pond Association (MPA) has no official appointed committee.

Liaisons: Our Select Board liaison is Richard Wallner.

Affiliations:

- Membership with the Massachusetts Congress of Lake and Pond Associations (MA COLAP)
- Members/supporters of the Ipswich River Watershed Association (IRWA) - both financially and by our environmental work.

Environmental Issues at Martin's Pond:

- We secured 25K at the town meeting to fund treatment in the fall of 2020.
- We secured the notice of intent and the DEP# to treat the pond with ProcellaCOR,
- Through the bid process, All-Habitat Services LLC prevailed and was contracted to treat the pond.
- ProcellaCOR aquatic herbicide for Martin's Pond was applied in August of 2021 to specifically target Variable-leaf watermilfoil (*Myriophyllum heterophyllum*) and Eurasian watermilfoil (*Myriophyllum spicatum*). The August 9th, 2021, treatment was performed and supervised by David Roach, MDAR License# CC-0037221.
- The targeted invasives were controlled by applying a prescription of the aquatic herbicide ProcellaCOR to the pond's approximately 35 acre littoral zone having an average depth of 4 feet at a target concentration of 2.5 Prescription Dosage Units (PDU's). A total of 352 PDU's were applied to the pond.
- This treatment comes with a three year guarantee of no Milfoil regrowth.
- Pre and post treatment reports were submitted to Conservation Commission.
- Water Chestnut continues to be a problem, but luckily it can be harvested by hand. We had to pull moderate amounts primarily located on the north side of the island, and some along the shoreline.
- We will more than likely need to do spot treatments for Fanwort this coming summer, but that is yet to be determined.
- Current invasives being watched in Martin's Pond are Eurasian Milfoil, Variable Milfoil, Fanwort, Water Chestnut, and Curly Leaf Pondweed.

Flooding Issues:

- Pond levels have remained unusually high since this past summer. Granted we had an unusual amount of rainfall this past summer, but the levels continue to remain high. Many waterfronts were flooded for the bulk of the summer with docks under water. No wake signs had to be placed at the boat ramp.
- Beaver trapping continues as needed under emergency permitting and in-season trapping when beaver dams are causing flooding upstream. Volunteers who regularly kayaked down Martin's Brook to search for beaver activity found the channel to be too clogged with vegetation and dams to pass. Channel clearing is advised.

- The Town has been reluctant to respond to the beaver situation so this spring we will need to be more aggressive with intervention strategies, and may need to work with members of the Select Board to gain traction.
- The Town has a continuous monitoring device at the Benevento Culvert. This has an alert system based on water levels to predict flooding issues and dams.

To learn more about the Martins Pond Reclamation Study Committee visit <https://www.northreadingma.gov/martins-pond-reclamation-study-committee>. For more information on the Martins Pond Association, visit <https://www.facebook.com/MartinsPond/>

Respectfully submitted,

George Cangiano and James Grier

**Parks and Recreation Department
FY2021
Annual Report**

The Parks and Recreation Department is committed to providing the best recreational programming and park facilities for North Reading residents. Our department maintains ***Benevento Memorial Park*** (baseball fields, restrooms and concession/storage facility), ***Chestnut Street Complex*** (soccer fields, basketball court and Kid Spot playground, concession/storage facility); ***Clarke Park at Martin's Pond*** (boat dock, sand volleyball court, basketball court, playground, sheltered picnic area, bathroom/storage facilities); ***Arthur J. Kenney Field*** (synthetic turf field and track, press box, concession/bathroom facilities); ***Ipswich River Park*** (soccer fields, baseball field, softball field, tennis courts, basketball courts, street hockey rink, skate park, horseshoe pits, gazebo picnic area, pavilion picnic area concession/storage facility, bathroom facilities, park maintenance building and Recreation center); ***Rita J. Mullin Softball Field***; ***Town Hall Softball Field***; ***North Parish Park***; and we assist the school department with maintenance on fields that youth sports actively participate.

The Parks & Recreation Department suffered in 2021 we are hoping guidelines and Covid restrictions loosen for 2022. The Parks Department works continuously with the maintenance care of all sports fields, open field areas, playgrounds and many facilities offered within each park. The town leagues have worked diligently to work within guidelines to offer their youth sports programs. We have kept our non-essential expenses low to keep within our budget. Parks had to once again work the parks and fields with limited seasonal employment.

Although there were plenty of hurdles to push through, Parks & Recreation being a self-funded department cut expenses and ended FY2021 with a profit. Parks assisted with the installation of adding additional lighting at the HS multi-purpose field. We were able pull off two of our six Annual Summer Concert/BBQ's series. Although we had Covid guidelines to follow, residents came out and enjoyed themselves as well as supporting our department. We are very thankful for the community support and volunteers.

The Recreation Department continued to face challenges with the pandemic in its second year. Working under a pandemic and ever changing guidelines became the new norm and we were able to run almost all of our programs by staying fluid with adjustments. We stopped printing our brochures and instead produced more frequent on line brochures to be sure to stay within guidelines. We continued to offer more outdoor programs and virtual programs that were introduced during the pandemic and continue to be successful. We were able to bring back our popular SummerScape and Kid Connection programs last summer with some adjustments. Although it was a successful summer, it was a difficult summer to staff and manage with the added stress of working under the cloud of a pandemic. The community is quick to register for all of our programming and continues to look for some of the programs we were not quite ready to run under the Covid guidelines. We look forward to bringing back full programming next year if things continue to improve. This year will bring changes in the department with both the Operations Director and the Recreation Director retiring. We have full confidence in the staff we have left behind to continue with the passion we brought to the department and improve the department when they bring their new ideas to the community.

All revenues are generated through program fees, rentals, user fees, vending and fundraising are used for salaries, employee benefits, administrative, equipment maintenance, park upgrades and recreational program development. Programs and events are self-supporting. Our Department works as an Enterprise and must proactively collect revenues and cautiously expend.

We wish to thank all of the league volunteers who *stepped up to the plate*, learned the state guidelines, implemented them and kept the children and adults safe while they enjoyed the great outdoors! We would also like to acknowledge all of our employees past and present, our Recreation Committee, seasonal help, seniors and community volunteers. Thank you for getting us through these difficult times, we couldn't do what we do, without you. We would like to send a special acknowledgement to Maureen Stevens, our Operations Director/Department Head who retired August 2021. We appreciate her hard work and efforts through her tenure and wish her well.

As we turn the calendar to 2022, we hope you are pleased with our perseverance to continue offering programs and high standard facilities and fields through this pandemic.

Respectfully,

Staff

Marty Tilton, Parks Director/Department Head

Lynne Clemens, Recreation Director

Maria Brown, Operations Director

Committee

Ronald Kern, Chairperson

Billie Luker, Vice-Chairperson

Rita Mullin, Clerk

**The Hillview Commission
2021
Annual Report**

State of the Enterprise

The Hillview Enterprise remains healthy and as always is weather dependent. Golf revenue for the fiscal year ending June 30, 2021 was much higher than previous years. While the Covid-19 pandemic caused course closure for several months in FY2020, it created an increase in golf play during FY2021. People had more free time and with golf being an outdoor sport, it was a way to enjoy recreation during the pandemic. We believe the high revenue of FY2021 is an outlier due to the pandemic, but overall the course continues to thrive.

We are in the twenty fourth year of our course improvement plan with a goal to improve play and course conditions. We remain cognizant of the necessity to improve facilities and continue marketability.

Management

Karen Moberg continued as our Operations Manager and is now in her fifth year in the role. Karen is presently responsible for the day to day operations of the Enterprise. Karen has continued to be the Hillview point of contact for many town departments and has developed relationships that allow the positive workflow to continue within the town.

The day to day operations of the Golf Course remain contracted out to G.F.M.I., Inc. The management contract was put out to bid and was awarded to GFMI in February 2018. GFMI continues to provide monthly revenue reports to the Commission during golf season. The Function Hall contract with Group One Entertainment, LLC., terminated in December of 2020.

Communication continues to be excellent between the Commissioners, Town Administrator, Town Finance Director, Board of Selectman and other Town Committees.

Golf Course

The golf course remains the main source of revenue for the Enterprise. To assure revenues will meet the needs of the Enterprise we have continued to invest in the course. In FY2021, the Commission allocated \$220,000 to capital improvement for equipment purchases. These items were much needed to replace items that were beyond their useful life.

Extensive tree work and general course maintenance continues annually. The Commission continues to put their focus into the course and maintaining optimal playing conditions for patrons. In FY2022 and FY2023, the Commission will be working with a golf course architect to determine areas of the course that will need future investment.

The GFMI Management Team: Mr. Steve Murphy, President and Mr. Chris Carter and staff continue to do an outstanding job of managing the golf course and keeping the grounds in pristine shape. In FY2021 Mr. Gary Lynch joined the GFMI staff as the new Golf Director,

replacing Mr. Dick Baker who retired. Superintendent, Mr. Colin Smethurst has continued to exceed expectations and has been recognized nationally for his achievements. Colin is always mindful of the grounds and always has the best interest of the course in mind.

Function Hall

The Function Hall contract with Group One Entertainment, LLC., terminated in December of 2020. January-April 2021 Commission worked with Group One on the removal of their property and general trash disposal. The Function building was put out to bid in both May and July of 2021. Both bid cycles had a good amount of interest, but there were no formal submissions.

Building Improvements

The Commission continues to make building improvements a priority. The age of the function hall does cause the need for frequent repair and maintenance. The Commission has overseen continuous repairs to the roof to combat frequent leaking. This has been an ongoing concern and will continue to be a focus for repair in the coming years.

Commission Membership

The Commission members are appointed by the Board of Selectmen on a staggered three year term.

Acknowledgments

We are also indebted to citizen volunteers, town officials, town employees and the individual efforts of the Commissioners to assure that the operation of the Hillview Enterprise continues to be run efficiently.

G.F.M.I. has planted trees in honor of past employees who have passed away.

We are pleased again to report the Hillview Enterprise again remains viable with the ability to meet all of its financial, contractual and community obligations.

Respectfully submitted,

Mr. George Stack, Chairman
Mr. Fran Hachey, Vice Chairman
Mr. Peter Hemme, Treasurer
Mr. Chuck Carucci
Mr. Louis DiFronzo
Mr. Dan Doherty
Mr. Bill King



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
WARRANT FOR ANNUAL TOWN ELECTION
MAY 4, 2021**



SS.

To either of the Constables of the **TOWN of NORTH READING –
GREETING:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Elections to vote at:

- PRECINCT 1 – St. Theresa’s Church Hall, 51 Winter Street**
- PRECINCT 2 – St. Theresa’s Church Hall, 51 Winter Street**
- PRECINCT 3 – St. Theresa’s Church Hall, 51 Winter Street**
- PRECINCT 4 – St. Theresa’s Church Hall, 51 Winter Street**

on **TUESDAY, the FOURTH DAY of MAY, 2021** from **10:00 AM to 7:00 PM** for the following purpose:

To cast their votes in the Annual Town Election for the election of candidates for the following offices:

- SELECT BOARD – Two for Three Years**
- MODERATOR – One for One Year**
- SCHOOL COMMITTEE – Two for Three Years**
- COMMUNITY PLANNING COMMISSION – Two for Three Years**

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

As voted by the Select Board this **TWELFTH** day of **APRIL, 2021 and**

Given under our hands this _____ day of **APRIL, 2021.**

Kathryn M. Manupelli,
_____, Vincenzo Stuto, Clerk

Richard F. Wallner

SELECT BOARD OF NORTH READING

* * * * *

ATTEST: _____ **Dated:** _____
Barbara Stats – Town Clerk

Warrant to be posted in at least (7) places in the Town

NORTH READING, MA
Annual Town Election
MAY 4, 2021

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SELECT BOARD					
	<i>For Three Years -- Vote for not more than TWO</i>				
Blanks	79	38	70	104	291
Kathryn M. Manupelli	232	166	265	295	958
Stephen J. O'Leary	262	165	276	339	1042
<i>Write-Ins</i>					
John P. Barrette	29	30	56	48	163
Jeffrey R. Yull	32	35	66	42	175
<i>Write-Ins [others]</i>	14	2	1	6	23
TOTALS	648	436	734	834	2652
<i>Proof</i>					2652
MODERATOR					
	<i>For One Year -- Vote for not more than ONE</i>				
Blanks	50	38	67	85	240
John J. Murphy	269	178	297	323	1067
<i>Write-Ins [others]</i>	5	2	3	9	19
TOTALS	324	218	367	417	1326
<i>Proof</i>					1326
SCHOOL COMMITTEE					
	<i>For Three Years -- Vote for not more than TWO</i>				
Blanks	80	57	82	120	339
Dyana M. Boutwell	233	159	269	298	959
Richard F. McGowan	233	135	243	284	895
<i>Write-Ins</i>					
Jodi M. Cloney	61	44	72	78	255
Allison Stringer	38	38	61	49	186
<i>Write-Ins [others]</i>	3	3	7	5	18
TOTALS	648	436	734	834	2652
<i>Proof</i>					2652
COMMUNITY PLANNING					
	<i>For Three Years -- Vote for not more than TWO</i>				
Blanks	171	124	207	280	782
Ryan J. Carroll	253	163	279	293	988
Jeremiah C. Johnston	218	148	242	253	861
<i>Write-Ins [others]</i>	6	1	6	8	21
TOTALS	648	436	734	834	2652
<i>Proof</i>					2652
Total Voter Enrollment -- 11,639 Total Voter Participation -- 1326 // 11.39%					

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
SPRING ANNUAL TOWN MEETING WARRANT
JUNE 5, 2021 -- 9:00 A.M.**

Middlesex, SS.

To either of the Constables of the Town of North Reading in the County of Middlesex,
GREETINGS.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at 189 Park Street in said North Reading, on **SATURDAY**, the **FIFTH DAY OF JUNE, 2021**, at **nine o'clock** in the forenoon, then and there to act on the following articles:--

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

As voted by the Select Board this **10th** day of **May** in the year of our Lord **two thousand and twenty-one** and

Given under our hands on the following date(s) as indicated below:

/s/ Kathryn M. Manupelli, Chair	Date Signed: May 14, 2021
/s/ Liane R. Gonzalez, Vice-Chair	Date Signed: May 11, 2021
/s/ Vincenzo Stuto, Clerk	Date Signed: May 14, 2021
/s/ Stephen J. O'Leary	Date Signed: May 11, 2021
/s/ Richard F. Wallner	Date Signed: May 14, 2021

SELECT BOARD OF NORTH READING

ATTEST: /s/ Barbara Stats, Town Clerk

Dated: May 14, 2021

Douglas Labb
Constable's Return of Service
130 Chestnut Street
North Reading, MA 01864

I have notified and warned the inhabitants of the Town of North Reading 19 days before the **2021 SPRING ANNUAL TOWN MEETING** on **SATURDAY, JUNE 5, 2021**, by posting the Warrant in the following eight (8) places within the Town of North Reading:

Precinct #1 –North Reading Gas & Service --	1 Washington Street
B.C. Construction Co., Inc. --	3 Washington Street
Precinct #2 –Stop & Shop --	271 Main Street
Town Hall --	235 North Street
Precinct #3 –Reading Lumber Co. --	110 Main Street
Eastgate Liquors --	12 Main Street
Precinct #4 –U. S. Post Office --	174 Park Street
Ryers Store --	162 Park Street

ATTEST: /s/ Douglas Labb, Constable

Date: May 17, 2021

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
SPRING ANNUAL TOWN MEETING
189 Park Street – Arthur Kenney Turf Field
June 5, 2021 -- 9:00 AM**

The Spring Annual Town Meeting was called to order on June 5, 2021 at 9:15 am by Moderator John Murphy. The following public safety personnel were on duty: Police Chief Michael Murphy, Patrolman John Raso, Fire Chief Donald Stats and Fire Captain Matt Carroll; Registrar Barbara Stats was present.

Tellers appointed by the Moderator were: Michael Sheehan, Charles Carucci, Lori Capezzuto and Marci Bailey.

Mr. Moderator -- I move that the following persons be admitted to the meeting: Darren Klein, Town Counsel; Carol Ducrow, Town Clerk Staff; Maureen Doherty, North Reading Transcript; Michael Murphy, Police Chief; Harold Miller, School Facilities; Scott Burke, School Facilities; Sharon Kelleher, Library Director; Robert Collins, HR Director; Patrick Daly, School Superintendent; Michael Connelly, School Finance Director; Atty Jill Mann (re Art. 31); Atty O. Bradley Latham, Atty Christopher Latham, D. Bruce Wheeler and Peter J. Ogren (re Art. 30); Joseph Parisi, DPW Director; Maryann MacKay, Treasurer/Collector; Debbie Carbone, Assessor; Paula Berry, Assessor's Office; Gerry Noel, Building Inspector; Danielle McKnight, CPC Administrator; Mark Clark, Water Superintendent; Mark Hamel, Building Superintendent; Susan Magner, Veterans Agent; Rob Carbone, Phil Healey and Jason Smith, NORCAM. [K.Manupelli]
UNANIMOUS

Mr. Moderator: I move to dispense with the reading of the Warrant and to refer to the Articles by number, and further to dispense with the reading of the *Return of Service* by the Constable. [K.Manupelli] **UNANIMOUS**

The *Pledge of Allegiance to the Flag* was led by Select Board Chair K.Manupelli.

Article 1 FY2021 Budget Amendment

To see if the Town will vote to amend the FY2021 Operating Budget voted under Article 14 of the June 29, 2020 Annual Town Meeting, including the funding of the first year of certain collective bargaining agreements, and appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds, or borrow a sum of money for such purposes; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This is a routine article to provide supplemental funding for department budgets for the fiscal year ending June 30, 2021, including potentially funding the first year of certain collective bargaining agreements. A request for funds will be available for Town Meeting, if necessary.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

Article 1 AMEND FY2021 BUDGET

I move to amend the FY2021 Operating Budget voted under Article 14 of the June 29, 2020 Annual Town Meeting as follows:

- Increase Line 101 – Water Department Expenses by \$147,295 to be funded from Water Revenue
- Increase Line 105 – Hillview Country Club Expenses by \$160,000 to be funded from Hillview Revenue

as specified in Article 1 as printed in the warrant. [K.Manupelli]

Select Board recommends.
Finance Committee recommends.

Voice vote on the motion under Article 1: **UNANIMOUS**

Article 2 Fund FY2021 Snow and Ice Deficit

To see if the Town will vote to transfer from any available source of funds, or appropriate and transfer from unexpended warrant articles of previous years a sum of money to fund a deficit in the FY2021 Snow and Ice Budget; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article provides funds necessary for a deficit, if any, in the Snow and Ice Budget for the fiscal year ending June 30, 2021.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

Article 2 Fund FY2021 Snow and Ice Deficit

I move to transfer from Free Cash the sum of \$47,155 to fund a deficit in the FY2021 Snow and Ice Budget; as specified in Article 2 as printed in the warrant. [K.Manupelli]

Select Board recommends.
Finance Committee recommends.

Voice vote on the motion under Article 2: **UNANIMOUS**

Article 3 FY2021 Appropriate Funds to Capital Improvement Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2021 Operating Budget voted under Article 14 of the June 29, 2020 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 2007 Town Meeting; or what it will do in relation thereto.

Sponsor: Select Board

Description...

The Select Board proposes to transfer surplus funds, if any, to the Town's Capital Improvement Stabilization Fund. The use of this fund includes funding capital purchases in order to reduce the need for borrowing for certain projects, and to pay debt service. The current balance in the account is \$820,771.00. An estimated amount is to be added to the Fund from various sources under this article.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 3 FY2021 APPROPRIATE FUNDS TO CAPITAL IMPROVEMENT STABILIZATION FUND

I move to transfer from Free Cash the sum of \$1,477,784 to be added to the Capital Improvement Stabilization Fund; as specified in Article 3 as printed in the warrant.

[K.Manupelli]

Select Board recommends.

Finance Committee recommends.

Voice vote on the motion under Article 3: **UNANIMOUS**

Article 4 FY2021 Transfer Funds to Water Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2021 Operating Budget voted under Article 14 of the June 29, 2020 Annual Town Meeting, FY2021 Water Department retained earnings, or appropriate by transfer from any available source of funds a sum of money to be added to the Water Stabilization Fund; or what it will do in relation thereto.

Sponsor: Finance Committee

Description...

The Water Stabilization Fund is used to fund water enterprise capital projects and other water enterprise related purposes. The present balance in the Fund is \$ 2,787,197.00. It is proposed an amount be transferred from Water Retained Earnings into the Fund.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 4 -- FY2021 TRANSFER FUNDS TO WATER STABILIZATION FUND

I move to transfer from FY 2021 Water Department Retained Earnings the sum of \$14,665 to be added to the Water Infrastructure Stabilization Fund; as specified in Article 4 as printed in the warrant. *[K.Manupelli]*

Select Board recommends.

Finance Committee recommends.

Voice vote on the motion under Article 4: **UNANIMOUS**

Article 5 FY2021 Appropriate Money to Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2021 Operating Budget voted under Article 14 of the June 29, 2020 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Stabilization Fund; or what it will do in relation thereto.

Sponsor: Finance Committee

Description...

The Select Board proposes to transfer surplus funds, if any, to the Town's Stabilization Fund. The Stabilization Fund may be used for any lawful purpose, however, it represents the Town's rainy day fund for unexpected emergencies. The current balance in the account is \$3,629,817.00.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 5 -- FY2021 APPROPRIATE MONEY TO STABILIZATION FUND

I move to transfer from Free Cash the sum of \$150,000 to be added to the Stabilization Fund; as specified in Article 5 as printed in the warrant. [K.Manupelli]

Select Board recommends.

Finance Committee recommends.

Voice vote on the motion under Article 5: **UNANIMOUS**

Article 6 FY2021 Transfer Funds to Other Post Employment Benefits Liability Trust Fund

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from any available source of funds, a sum of money to the Other Post Employment Benefits Liability Trust Fund established under Article 19 of the June 3, 2013 Town Meeting; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article will transfer surplus funds, if any, to supplement a reserve account to pay for future health care costs for retirees. The current balance in this account is \$ 2,605,708.00.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 6 -- FY2021 TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND

I move to pass over Article 6 as printed in the warrant. [K.Manupelli]

Select Board recommends passing over.

Finance Committee recommends passing over.

Voice vote on the motion to pass over Article 6: **UNANIMOUS**

Article 7 FY2021 Transfer Funds to Solid Waste Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2021 Operating Budget voted under Article 14 of the June 29, 2020 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Solid Waste Stabilization Fund established under Article 23 of the April 3, 2006 Town Meeting; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article seeks to transfer surplus funds, if any, from funding sources including Trash Receipts to be used to offset future Solid Waste costs. The current balance in this account is \$ 202,197.00.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 7 -- FY2021 TRANSFER FUNDS TO SOLID WASTE STABILIZATION FUND

I move to Pass Over Article 7 as printed in the warrant. [K.Manupelli]

Select Board recommends passing over.

Finance Committee recommends passing over.

Voice vote on the motion to pass over Article 7: **UNANIMOUS**

Article 8 FY2021 Appropriate Funds to Participating Funding Arrangement Fund

To see if the Town will vote to transfer a sum of money from the FY2021 Operating Budget voted under Article 14 of the June 29, 2020 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Participating Funding Arrangement Fund established under Article 24 of the June 4, 2018 Town Meeting and re-named under Article 6 of the October 15, 2018 Town Meeting; or what it will do in relation thereto.

Sponsor: Select Board

Description...

The Select Board proposes to transfer the Town's share of surplus funds from the FY 2021 employee health insurance program, if any, to the Town's Participating Funding Arrangement Fund. The Fund is a reserve account to pay for the Town's portion of future employee health insurance costs. The present balance in the account is \$ 1,106,716.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 8 -- FY2021 APPROPRIATE FUNDS TO PARTICIPATING FUNDING ARRANGEMENT FUND

I move to pass over Article 8 as printed in the warrant. [S.O'Leary]

Select Board recommends passing over.

Finance Committee recommends passing over.

Voice vote on the motion to pass over Article 8: **UNANIMOUS**

Article 9 Select Town Officers

To choose all necessary Town officers not elected by ballot, and determine what instructions shall be given to them.

Sponsor: Select Board

Description...

This is a customary article required by law which provides for the selection of officers not otherwise specified within the Annual Town Election Ballot, the General By-laws or the Charter.

Recommendations ...

Select Board: Recommended.

Finance Committee: No action required.

ARTICLE 9 -- SELECT TOWN OFFICERS

I move to authorize the Select Board to choose all necessary Town Officers not elected by ballot and to determine what instructions shall be given. [S.O'Leary]

Select Board recommends.

Finance Committee stated that no recommendation was required.

Voice vote on the motion under Article 9: **UNANIMOUS**

Article 10 Hear and Act on Reports of Town Officers and Committees

To hear and act upon the reports of Town Officers and Committees.

Sponsor: Select Board

Description...

This is a customary article which provides for Officers and Committees so instructed to report to Town Meeting their progress or recommendations.

Recommendations ...

Select Board: Recommended.

Finance Committee: No action required.

ARTICLE 10 -- HEAR AND ACT ON REPORTS OF TOWN OFFICERS AND COMMITTEES

I move to accept the printed Town Report for the calendar year 2020 as the report of Town Officers and Committees. [S.O'Leary]

Select Board recommends.

Finance Committee stated that no recommendation was required.

Voice vote on the motion under Article 10: **UNANIMOUS**

Article 11 Authorize Director of Public Works to Accept Easements

To see if the Town will vote to authorize the Director of Public Works to accept, on behalf of the Town, easements in perpetuity from owners of record in cases where such easements are deemed necessary or desirable for the installation and maintenance of drainage and water mains, or for other construction, which easements are in the interests of public health, welfare, safety, or convenience to the motoring public; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article is presented annually to allow the Director of Public Works to accept easements for the construction and maintenance of water mains, drainage and other purposes.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 11 -- AUTHORIZE DIRECTOR OF PUBLIC WORKS TO ACCEPT EASEMENTS

I move to authorize the Director of the Department of Public Works to accept easements on behalf of the Town; as specified in Article 11 as printed in the warrant. [S.O'Leary]

Select Board recommends.

Finance Committee recommends.

Voice vote on the motion under Article 11: **UNANIMOUS**

Article 12 Authorize Treasurer to Enter into Compensating Balance Agreements

To see if the Town will vote to authorize its Treasurer/Collector to enter into a compensating balance agreement or agreements for FY2022 pursuant to MGL Chapter 44, Section 53F; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This is a customary article which allows the Treasurer to enter into compensating balance agreements with banks through which a portion of the interest earnings of deposits are retained by the bank in exchange for services.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 12 -- AUTHORIZE TREASURER TO ENTER INTO COMPENSATING BALANCE AGREEMENTS

I move to authorize the Treasurer to enter into compensating balance agreements; as specified in Article 12 as printed in the warrant. [S.O'Leary]

Select Board recommends.

Finance Committee recommends.

Voice vote on the motion under Article 12: **UNANIMOUS**

Article 13 Authorize Chapter 90 Highway Construction

To see if the Town will accept and expend such sum or sums of money that may be available under the provisions of Massachusetts General Laws, Chapter 90, Section 34, Clause 2(a) or other state roadway reimbursement programs and to authorize the Select Board to enter into a contract with the Massachusetts Department of Transportation Highway Division for the construction, reconstruction or maintenance of roadways in Town; or what it will do in relation thereto.

Sponsor: Department of Public Works

Description...

This article authorizes the use of Chapter 90 State Highway Aid for road and highway improvements. As of February 22, 2021, the Town anticipated receiving \$516,699 in Fiscal Year 2022 Chapter 90 funding for local road projects.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

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ARTICLE 13 -- AUTHORIZE CHAPTER 90 HIGHWAY CONSTRUCTION FUNDS

I move to appropriate such sum as may be allotted from the Commonwealth of Massachusetts Chapter 90 Apportionment or other state roadway reimbursement programs for the purpose of constructing, reconstructing or maintaining roadways within the Town of North Reading; as specified in Article 13 as printed in the warrant.

[S.O'Leary]

Select Board recommends.

Finance Committee recommends.

Voice vote on the motion under Article 13: **UNANIMOUS**

Article 14 Prior Year Bills

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from any available source of funds, a sum of money to pay prior year bills; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article provides for payment of prior fiscal year bills which were not submitted prior to the end of Fiscal Year 2021. The requested amount for prior year bills, if any, will be available at Town Meeting. A 4/5 vote is required for approval of this article.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 14 -- PRIOR YEAR BILLS

I move to authorize payment of bills of a prior fiscal year from the Fiscal Year 2021 Operating Budget voted under Article 14 of the June 29, 2020 Annual Town Meeting as follows:

- Office equipment repairs and maintenance, in the amount of \$216.43, to be paid from Line 11 – Town Administrator Expenses
- Volunteer recognition. In the amount of \$210.00, to be paid from Line 11 – Town Administrator Expenses
- Custodial services, in the amount of \$277.71, to be paid from Line 11 – Town Administrator Expenses
- Code Enforcement certification, in the amount of \$187.24, to be paid from Line 46 – Code Enforcement Expenses
- Legal subscriptions, in the amount of \$245.42, to be paid from Line 37 – Police Department Expenses

as specified in Article 14 as printed in the warrant. *[S.O'Leary] [Requires 4/5 vote]*

Select Board recommends.

Finance Committee recommends.

Voice vote on the motion under Article 14: **UNANIMOUS**

Article 15 Home-Rule Petition – Establish Cell Tower Receipts Reserve Fund

To see if the Town will vote to authorize the Select Board to petition the General Court for a special act providing for a special account for receipts received regarding leases of space on Town water towers held by cell tower companies; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Select Board approve amendments to the bill before enactment by the General Court; and, provided further that the Select Board is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

AN ACT CREATING A CELL TOWER RECEIPTS FUND FOR THE TOWN OF NORTH READING.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

Notwithstanding any general or special law to the contrary, the select board in the town of North Reading may establish a special account into which the revenue generated by the town from leases of space on town water towers held by cell tower companies may be placed. The special account shall be maintained by the treasurer of the town of North Reading in a banking institution doing business in the commonwealth and expenditures from the special account shall be made subject to appropriation by a majority vote of the town meeting. The treasurer of the town of North Reading may invest monies in the special account and the income and interest accruing shall inure to the benefit of the special account. In the event that the town is holding unappropriated funds received as lease payments subject to this act that were received before the effective date of this act, the treasurer may deposit and manage said funds into the special account consistent with the terms of this act.

This act shall take effect upon passage.

or what it will do in relation thereto.

Sponsor: Select Board

Description...

At the recommendation of the Massachusetts Department of Revenue, this article would memorialize a recurring budget practice by authorizing the Select Board to seek approval from the General Court for the Town to deposit, into a dedicated fund, revenue received from the lease of space on Town land to cellular communication service providers. Revenue received is customarily used to supplement the annual operating budget, but may be used for other purposes.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 15 -- HOME RULE PETITION --

ESTABLISH CELL TOWER RECEIPTS RESERVE FUND

I move that the Town authorize the Select Board to petition the General Court for a special act providing for a special account for receipts received regarding leases of space on Town water towers and the DPW facility located at 166 Chestnut Street held by cell tower companies; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Select Board approve amendments to the bill before enactment by the General Court; and, provided further that the Select Board is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition: [R.Wallner]

AN ACT CREATING A CELL TOWER RECEIPTS FUND FOR THE TOWN OF NORTH READING.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1: Notwithstanding Section 53 of Chapter 44 of the General Laws or any other general or special law to the contrary, the select board in the town of North Reading may establish a special account into which the revenue generated by the town may be placed into without further appropriation from leases to cell tower companies of space: (1) on town water towers; and (2) at the DPW facility located at 166 Chestnut Street, North Reading.

SECTION 2: The special account shall be maintained by the treasurer of the town of North Reading in a banking institution doing business in the commonwealth and expenditures from the special account shall be made subject to appropriation by a majority vote of the town meeting. The treasurer of the town of North Reading may invest monies in the special account and the income and interest accruing shall inure to the benefit of the special account. In the event that the town is holding unappropriated funds received as lease payments subject to this act that were received before the effective date of this act, the treasurer may deposit and manage said funds into the special account consistent with the terms of this act.

SECTION 3: This act shall take effect upon it's passage

Select Board recommends.

Finance Committee recommends.

Voice vote on the motion under Article 15: **UNANIMOUS**

Article 16 FY 2022 Operating Budget

To see if the Town will vote to fix the compensation of all elected officers, provide for a reserve fund, and allocate sums of money to defray charges and expenses of the Town, including or relating to, but not limited to:

- Town Boards,
- Town Departments,
- Town Committees,
- Debt and the interest thereon
- Wages and Salaries; and
- Employee Benefits

for the fiscal year ending June 30, 2022 to appropriate the funds required for the aforementioned purposes and/or to fund the first year of certain collective bargaining agreements; and to raise these funds by taxation as authorized by MGL Ch. 59, by transferring unexpended funds remaining in accounts established by Warrant Articles of previous Town Meetings or any other available source of funds; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article is the annual operating budget of General Government, including potentially funding the first year of certain collective bargaining agreements, and the School Department. It sets forth appropriations of funds to pay for all the normal costs of providing governmental services to the community for the period of July 1, 2021 to June 30, 2022. The budget is voted in two (2) motions; one for appropriations requiring a majority vote and a second for appropriations requiring a 2/3rd vote.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 16 -- FY2022 OPERATING BUDGET [Motion #1]

I move to raise and appropriate and transfer the sums set forth in the column headed "Select Board Recommended" in Lines 1 through 112 excluding Line 99 (Debt Service), including the transfer of other funds, totaling \$72,286,977; all as set forth in the Budget Detail dated June 5, 2021 as printed in the warrant, and further that the lines for department salaries and expenses shall be considered a single appropriation for each department, except for Line 98 which shall be for purposes of paying assessments to Northeast Metropolitan Regional Vocational High School and Essex North Shore Agricultural and Technical High School. *[R.Wallner]*

Select Board recommends.

Finance Committee recommends.

School Committee recommends

Voice vote on Motion #1 under Article 16: **UNANIMOUS**

ARTICLE 16 -- FY2022 OPERATING BUDGET [Motion #2]

I move to raise and appropriate and transfer the sums set forth in the column headed "Select Board Recommended" Line 99 (Debt Service) in the amount of \$7,768,625, including the transfer of other funds, all as set forth in the Budget Detail dated June 5, 2021, as printed in the warrant. *[R.Wallner] [Requires 2/3 vote]*

Select Board recommends.

Finance Committee recommends.

School Committee recommends.

Voice vote on Motion #2 under Article 16: **UNANIMOUS**

Article 17 Fund Retirement Obligations

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds a sum of money for the purpose of funding FY 2022 retirement obligations; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article will provide funding for obligations owed to municipal and school employees who are retiring during FY2022. The Town has established a Retirement Trust Fund for this purpose, but due to past early retirements, the Fund is insufficient to meet the obligations. Therefore, additional funding is needed.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 17 -- FUND RETIREMENT OBLIGATIONS

I move to transfer from Free Cash the sum of \$200,000 for the purpose of funding FY2022 retirement obligations for Town employees; as specified in Article 17 as printed in the warrant. *[R.Wallner]*

Select Board recommends.

Finance Committee recommends.

School Committee recommends.

Voice vote on the motion under Article 17: **UNANIMOUS**

Article 18 Appropriate Funds to Other Post Employment Benefits Liability Trust Fund

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds, a sum of money to the Other Post Employment Benefits Liability Trust Fund established under Article 19 of the June 3, 2013 Town Meeting; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article supplements a reserve account to pay for future health care costs for retirees. The current balance in this account is \$ 2,605,708.00.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 18 -- TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND

I move to raise and appropriate the sum of \$300,000 for the purpose of funding the Other Post Employment Benefits Liability Trust Fund; as specified in Article 18 as printed in the warrant. *[R.Wallner]*

Select Board recommends.

Finance Committee recommends.

Voice vote on the motion under Article 18: **UNANIMOUS**

Article 19 Transfer Funds to School District Reserve Fund for Unanticipated/Unbudgeted Costs for Special Education, Out-of-District Tuition, or Transportation

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds, a sum of money to the School District Reserve Fund established under Article 23 of the June 10, 2019 Town Meeting for unanticipated or unbudgeted costs associated with special education, out-of-district tuition or transportation; or what it will do in relation thereto.

Sponsor: School Committee

Description...

This article supplements a reserve account to pay for certain unanticipated education costs. Approval to spend money from this fund would require a majority vote of the School Committee and Select Board. The current balance in this account is \$100,000.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 19 -- TRANSFER FUNDS TO SCHOOL DISTRICT RESERVE FUND FOR UNANTICIPATED / UNBUDGETED COSTS FOR SPECIAL EDUCATION, OUT-OF-DISTRICT TUITION, OR TRANSPORTATION

I move to transfer from Free Cash the sum of \$100,000 to be added to the School District Reserve Fund; as specified in Article 19 as printed in the warrant. [R.Wallner]

Select Board recommends.

Finance Committee recommends.

School Committee recommends.

Voice vote on the motion under Article 19: **UNANIMOUS**

Article 20 Rescind Authorization to Borrow

To see if the Town will vote to rescind the authorized, but unissued balances of various borrowing authorizations approved by the Town from time to time, which amounts are no longer needed to pay costs of completing the projects for which they were originally approved, or what it will do in relation thereto.

Sponsor: Select Board

Description...

This is a routine article seeking to rescind bond authorizations that are no longer needed because the respective projects are completed or have been abandoned.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 20 -- RESCIND AUTHORIZATION TO BORROW

I move to pass over Article 20 as printed in the warrant. [R.Wallner]

Select Board recommends passing over.

Finance Committee recommends passing over.

Voice vote on the motion to pass over Article 20: **UNANIMOUS**

Article 21 FY 2022 Capital Expenditures

To see if the Town will vote to raise by taxation and appropriate, appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds or borrow pursuant to any applicable enabling authority, a sum of money for the purchase of items of a capital nature including, but not limited to, the possible projects and funding sources set forth below, and further to authorize the Town Administrator to sell or trade-in items rendered surplus by such purchases; or what it will do in relation thereto.

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Project	Department	Cost	Source of Funds
Wireless Fire Alarm Receiving Equip	Fire	\$ 70,000	Authorize to Borrow
Roadway Rehab and Reconstruction	DPW -- Engineering	\$ 700,000	Free Cash/Authorize to Borrow
Computer/Equip Replace Plan	Info. Tech.	\$ 57,000	Free Cash
Computer/Device Replacements	School	\$ 120,000	Free Cash
Portable Radios	Fire	\$ 46,872	Free Cash
Police Dept. -- Upgrade Security	DPW -- Facilities	\$ 60,000	Authorize to Borrow
Police Dept. -- FOB System	DPW -- Facilities	\$ 57,000	Free Cash
Replace 2005 F-450 Pickup #32	DPW -- Highway	\$ 95,000	Authorize to Borrow
Technology Instructional Equip	School	\$ 45,000	Free Cash
Town Center Sewer Design	DPW -- Engineering	\$ 300,000	Authorize to Borrow
Police Dept. -- Upgrade Ventilation	DPW -- Facilities	\$ 60,000	Authorize to Borrow
Senior Center -- Exterior	DPW -- Facilities	\$ 150,000	Authorize to Borrow
Damon Tavern -- Exterior	DPW -- Facilities	\$ 150,000	Authorize to Borrow
Town Hall -- Upgrade Security	DPW -- Facilities	\$ 70,000	Authorize to Borrow
Little School Soffits and Fascia	School	\$ 65,000	Authorize to Borrow
DPW Salt Shed Repairs	DPW -- Facilities	\$ 50,000	Authorize to Borrow
Replace 2006 Bobcat #67	DPW -- Highway	\$ 90,000	Authorize to Borrow
Library -- Upgrade Security	DPW -- Facilities	\$ 60,000	Authorize to Borrow
Intersection Study & Analysis	DPW	\$ 115,000	Authorize to Borrow
Replace 2010 Command Vehicle	Fire	\$ 67,979	Free Cash
Toolcat 5600	DPW -- Highway	\$ 65,000	Authorize to Borrow
Library -- Install Fire Alarm/Supp	DPW -- Facilities	\$ 50,000	Authorize to Borrow
Document Digitization	Info. Tech.	\$ 50,000	Free Cash
Little School Paving Project	School	\$ 100,000	Authorize to Borrow
Fire Station Second Floor Improv.	DPW -- Facilities	\$ 75,000	Authorize to Borrow
Multi-Function Activity Vehicle	School	\$ 40,000	Free Cash
Sidewalk Repair/Tree Removal	DPW -- Engineering	\$ 75,000	Free Cash
Water Main Rehab and Replace	Water Enterprise	\$1,194,379	Authorize to Borrow
Water Distribution Sys Upgrades	Water Enterprise	\$ 200,000	Authorize to Borrow
Water Storage Tank Mixers	Water Enterprise	\$ 100,000	Authorize to Borrow
Storage Tanks -- Painting/Repairs	Water Enterprise	\$ 600,000	Authorize to Borrow
Storage Tanks -- Painting/Repairs	Water Enterprise	\$ 425,000	Authorize to Borrow
Replace 2005 Inter. Dump Truck #42	Water Enterprise	\$ 105,000	Water Infra. Stabil. Fund
Greens Speed Roller	Hillview Enterprise	\$ 24,000	Hillview Retained Earnings
Greens Aerator	Hillview Enterprise	\$ 32,000	Hillview Retained Earnings
Greens Walking Mowers	Hillview Enterprise	\$ 39,000	Hillview Retained Earnings
Greens TriPlex or Similar Mowers	Hillview Enterprise	\$ 45,000	Hillview Retained Earnings
Cart Path Paving / Related Costs	Hillview Enterprise	\$ 65,000	Hillview Retained Earnings
Bunker Restructuring	Hillview Enterprise	\$ 20,000	Hillview Retained Earnings
Utility Vehicle	Hillview Enterprise	\$ 25,000	Hillview Retained Earnings

Sponsor: Select Board**Description...**

This article, required by the Town Charter, annually funds the purchase and replacement of capital equipment for various Town Departments including the School Department as recommended by the Capital Improvement Planning Committee.

Recommendations ...**Select Board:** Recommended.**Finance Committee:** Recommended.**ARTICLE 21 – CAPITAL**

I move to appropriate amounts to purchase items of a Capital nature in the amounts and for the purposes as specified in Article 21 as printed in the warrant, including equipping vehicles and, for all items, all incidental and related costs; and to correct the “Department” for Toolcat 5600 to read “School”; and furthermore, in all instances where “Authorize to Borrow” is listed as the Source of Funds said borrowing will be pursuant to MGL Chapter 44, Section 7(1) or any other enabling authority, and to authorize the Treasurer, with the approval of the Select Board, to borrow said specified sums and issue bonds and notes therefor; and further that any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with MGL Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

[L.Gonzalez] [Requires 2/3 vote]

Select Board recommends.
Finance Committee recommends.
School Committee recommends.

Voice vote on the motion under Article 21: **UNANIMOUS**

Article 22 Appropriate Money to Participating Funding Arrangement Fund

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Participating Funding Agreement Fund established under Article 24 of the June 4, 2018 Town Meeting and re-named under Article 6 of the October 15, 2018 Town Meeting; or what it will do in relation thereto.

Sponsor: Select Board

Description...

The Select Board proposes to transfer the Town's share of surplus funds from the FY 2021 employee health insurance program, if any, to the Town's Participating Funding Arrangement Fund. The Fund is a reserve account to pay for the Town's portion of future employee health insurance costs.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

**ARTICLE 22 -- APPROPRIATE MONEY TO PARTICIPATING FUNDING
ARRANGEMENT FUND**

I move to pass over Article 22 as printed in the warrant. [L.Gonzalez]

Select Board recommends passing over.
Finance Committee recommends passing over.

Voice vote on the motion to pass over Article 22: **UNANIMOUS**

Article 23 Fund Town Building Repairs

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds, or borrow a sum of money for the repair of Town buildings, including any costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would fund improvements and/or repairs to various municipal buildings. The amount to be requested will be provided at Town Meeting.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 23 -- FUND TOWN BUILDING REPAIRS

I move to transfer from Free Cash the sum of \$50,000 for repairs and improvements to municipal buildings, including all incidental and related costs; as specified in Article 23 as printed in the warrant. [L.Gonzalez]

Select Board recommends.
Finance Committee recommends.

Voice vote on the motion under Article 23: **UNANIMOUS**

Article 24 Appropriate Money for Special Counsel Legal Expenses

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money for negotiation, mediation and/or litigation with PMA Consultants, LLC and Dore and Whittier Architects, Inc. concerning the Secondary School Building Project, including any costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would provide additional funding for legal expenses related to the Secondary School Building Project.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 24 -- APPROPRIATE MONEY FOR SPECIAL COUNSEL LEGAL EXPENSES

I move to pass over Article 24 as printed in the warrant. [L.Gonzalez]

Select Board recommends passing over.
Finance Committee recommends passing over.

Voice vote on the motion to pass over Article 24: **UNANIMOUS**

Article 25 Appropriate Money for Legal Expenses 20 Elm Street Litigation

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money for legal, engineering, consulting, and/or other services associated with the 20 Elm Street Chapter 40B Comprehensive Permit Application, including any costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would provide funding for legal and other expenses related to the 20 Elm Street Chapter 40B Comprehensive Permit Application.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 25 -- APPROPRIATE MONEY FOR LEGAL EXPENSES 20 ELM STREET LITIGATION

I move to transfer the sum of \$100,000 from Free Cash to fund expenses concerning the 20 Elm Street Chapter 40B Comprehensive Permit Application and litigation with regard thereto, including remand to the ZBA, and any other legal costs, consultants, engineers, and all costs related thereto; as specified in Article 25 as printed in the warrant. [L.Gonzalez]

Select Board recommends.
Finance Committee recommends.

Voice vote on the motion under Article 25: **UNANIMOUS**

**Article 26 Amend Code of North Reading: Chapter 66 – Finance
Add School Rental Revolving Fund**

To see if the Town will vote pursuant to the provisions of General Laws, Chapter 44, Section 53E½ as amended, to amend the Code of North Reading General By-Laws, Chapter 66 – Finance, Article 1, Revolving Funds, § 66-1, Establishment of Revolving Accounts, by adding to the end of the list of Revolving Funds a new Revolving Fund Account established under Article 22 of the June 29, 2020 delayed Annual Town Meeting entitled “School Rental Revolving Fund” as follows:

PROGRAM or PURPOSE	DEPARTMENT RECEIPTS	REPRESENTATIVE or BOARD AUTHORIZED TO SPEND
School Rental Revolving Fund	Received in connection with rental payments for the leasing of surplus space in or on a school; funds to be expended for the upkeep and maintenance of any facility under the control of the School Committee; and for any balance to remain in said account rather than to revert to the General Fund as voted in accordance with G.L. Ch. 40 §3.	School Committee

or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article seeks to amend the General Bylaws by adding to the list of existing revolving accounts a new revolving fund which was previously voted under Article 22 of the June 29, 2020 delayed Annual Town Meeting. Recent changes to G.L.44 Sec.53E ½ required the establishment of a bylaw for revolving accounts; this bylaw must be updated as new revolving accounts are voted by Town Meeting.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

**ARTICLE 26 -- AMEND CODE OF NORTH READING: CHAPTER 66-FINANCE –
ADD SCHOOL RENTAL REVOLVING FUND**

I move to amend General Bylaw, Chapter 66 – Finance, Article 1 Revolving Funds, §66-1; Establishment of Revolving Accounts by adding a new revolving account entitled “School Rental Revolving Fund,” as specified in Article 26 as printed in the warrant.

[L.Gonzalez]

Select Board recommends.
Finance Committee recommends.
School Committee recommends.

Voice vote on the motion under Article 26: **UNANIMOUS**

Article 27 Establish Dollar Amount for School Rental Revolving Fund

To see if the Town will vote pursuant to the provisions of General Laws, Chapter 44, Section 53E½ as amended and Town of North Reading General By-Law Chapter 66, Section 1.B to set limitations for expenditures for the School Rental Revolving Fund; or what it will do in relation thereto .

Sponsor: Select Board

Description...

This article would establish a limit on the amount of money to be expended from this fund in a fiscal year.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

**ARTICLE 27 -- ESTABLISH DOLLAR AMOUNT FOR SCHOOL RENTAL
REVOLVING FUND**

I move to set the limit for expenditures of the School Rental Revolving Fund at \$125,000; as specified in Article 27 as printed in the warrant. [L.Gonzalez]

Select Board recommends.

Finance Committee recommends.

School Committee recommends.

Voice vote on the motion under Article 27: **UNANIMOUS**

Article 28 Amend Dollar Amounts for Various Revolving Funds

To see if the Town will vote pursuant to the provisions of General Laws, Chapter 44, Section 53E½ as amended and Town of North Reading General By-Law Chapter 66, Section 1.B to modify limitations for expenditures for Revolving Funds contained in this section; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would allow for the modification of the limit on the amount of money to be expended from existing revolving funds in a fiscal year. Adjustments, if any, will be presented at Town Meeting.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 28 -- AMEND DOLLAR AMOUNTS FOR VARIOUS REVOLVING FUNDS

I move to pass over Article 28 as printed in the warrant. [V.Stuto]

Select Board recommends passing over.

Finance Committee recommends passing over.

Voice vote on the motion to pass over Article 28: **UNANIMOUS**

**Article 29 Amend Code – Zoning By-Laws –
Add Section Small Cell Wireless Facilities**

To see if the Town will vote to amend the Zoning Bylaw of the Town of North Reading, Massachusetts by adding a new Section 200-46.1 Small Wireless Facilities as follows in italics, or what it will do in relation thereto.

§ 200-46.1. Small wireless facilities.

A. Purpose and intent.

The purpose and intent of this bylaw section is to permit regulation of the installation of small wireless facilities outside of rights-of-way so as to preserve the aesthetic character of the Town; to safeguard public safety, health and welfare; and to protect against intangible public harm resulting from unsightly or out-of-character deployments.

B. Definition. *As used in this section, the following terms shall have the meanings indicated:*

“Small Wireless Facility” – A small wireless facility as defined in 47 CFR 1.6002. For purposes of this Zoning Bylaw, a small wireless facility is not considered a personal wireless service facility subject to regulation under §200-46.

C. Small wireless facilities located outside public rights-of-way.

(1) Small wireless facilities may be located on any lot subject to the requirements of this § 200-46.1.

(2) No small wireless facility shall be placed, installed, constructed or modified without first obtaining site plan approval pursuant to this section from the Community Planning Commission. Article XVII of the Zoning Bylaw shall not apply to site plan applications for small wireless facilities.

(3) A site plan approval issued by the Community Planning Commission shall require an affirmative three-fifths vote.

(4) The Community Planning Commission shall adopt and may from time to time amend policies, rules and regulations relative to site plan approval under this § 200-46.1. A copy of the policies, rules and regulations shall be kept on file with the Town Clerk and may apply to and set forth the following:

(a) The application process, including public hearing requirements, evaluation criteria and timing for action by the Community Planning Commission;

(b) The form and contents of the application and application fee;

(c) Applicable design, siting and aesthetic criteria; and

(d) Requirements for modification, abandonment and annual recertification.

Sponsor: Community Planning Commission

Description...

The article would establish a modified Site Plan Review procedure for the Community Planning Commission to review Small Wireless Facility installations outside of public ways (including private property) for consistency with the a Small Wireless Facilities Siting and Aesthetics Policy anticipated to be approved by the Select Board.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

Community Planning Commission: Recommended.

**ARTICLE 29 -- AMEND CODE-ZONING BYLAWS –
ADD SECTION SMALL CELL WIRELESS FACILITIES**

I move to amend the Code of North Reading, Zoning By-laws, by adding a new Section 200-46.1 – Small Wireless Facilities; as specified in Article 29 as printed in the warrant.
[C.Hayden] [Requires 2/3 vote]

Select Board recommends.

Finance Committee recommends.

Community Planning Commission recommends.

CPC Administrator D.McKnight presented the following oral report on behalf of CPC:

- The proposed new zoning bylaw would create a new review process to align with FCC regulations specific to Small Wireless installations. These facilities are separate from those regulated by the Town's Personal Wireless Facilities bylaw, Section 200-46 of the zoning bylaw.
- The proposed zoning bylaw creates a process for a simplified Site Plan Review process.
- This new bylaw would create a separate review procedure for small wireless facilities only. The review would be simplified to meet FCC regulations, which do not allow for the same level of review as Personal Wireless Facilities, and which require the Town to move on a tighter timeframe.
- The CPC held their public hearing on this zoning amendment on May 18, 2021 and has voted to recommend this article to Town Meeting.

Voice vote on the motion under Article 29: **UNANIMOUS**

**Article 30 Amend Code-Zoning Amendments Addition of Senior Housing
Overlay Zoning District and Related Amendments**

To see if the Town will vote to amend the Zoning Bylaw of the Town of North Reading to insert a new Article XXVII, Senior Housing Overlay District and to make related changes to the Town's Zoning Map and to Sections 200-28 and 200-30 all as follows with language to be added in *italics* and language to be deleted in ~~strike through~~, or what it will do in relation thereto.

**ARTICLE XXVII
Senior Housing Overlay District**

§200-164. Purpose.

The purpose of the Senior Housing Overlay District is to encourage the development of housing opportunities within the Town, and to:

- Provide housing for the benefit of senior citizens in order to meet the goal of preserving municipal character and diversity;*
- Allow aging residents to have housing opportunities within the Town;*
- Provide a full range of housing choices within the Town; and*
- Vitalize the historic town center.*

§200-165. Senior housing development.

A senior housing development shall constitute independent housing units designed for persons of age 55 or over within the meaning of Massachusetts and federal law and in accordance with the same, with the requirement that each dwelling unit in a senior housing development shall be occupied by at least one person 55 years of age or older. In the event of the death of the qualifying occupant(s) of a unit, or foreclosure or other involuntary transfer of a unit in a senior housing development, a two-year exemption shall be allowed for the transfer the occupancy of the unit to another eligible household. A senior housing development does not include a nursing home or hospital.

§200-166. Applicability.

- A. This Senior Housing Overlay Article applies to property placed within the Senior Housing Overlay District and shall include the following parcels of land situated on the southerly side of Park Street, North Reading, MA, that are listed below and are shown on the Zoning Map as set forth on the map entitled "Compiled Plan of Land in North Reading, Mass.; Hayes Engineering, Inc.; Scale: 1"=40'; February 2, 2021; Showing Area to be Re-zoned to Senior Housing Overlay District North Reading Senior Housing Overlay District Map." Said map is on file with the Community Planning Department. The Senior Housing Overlay District is hereby established as an overlay district.

Area	Assessors' Map and Parcel and Parcel ID	Street Number	Street Name
0.47 acres +/-	Map 54, Parcel 123 213/054.0-0000-0123.0	146	Park Street
0.68 acres +/-	Map 54, Parcel 124 213/054.0-0000-0124.0	150	Park Street
3.46 acres +/-	Map 54. Parcel 125 213/054.0-0000-0125.0	148	Park Street

- B. The Community Planning Commission is the special permit granting authority for a senior housing development and may grant a special permit for a senior housing development that conforms to the provisions of this article and the applicable provisions of § 200-28.
- C. A senior housing development project requires site plan review [Article XVII], which can be conducted concurrently with the senior housing development special permit process.

§200-167. Effect of Senior Housing Overlay District.

As to a senior housing development, in case of conflict between the regulations of this Senior Housing Overlay Article and the underlying zoning district and other regulations in this bylaw, the regulations of this Senior Housing Overlay Article shall control, whether more or less restrictive.

§200-168. Use regulations.

- A. In addition to the uses allowed by right and by special permit in the underlying zoning district, a senior housing development is permitted in the Senior Housing Overlay District by special permit from the Community Planning Commission. The development may include one-family, two-family and multi-family dwellings. One occupant in each residential unit must be 55 years old or older.
- B. Mixed use including offices, retail or personal and consumer services may be allowed provided that the Community Planning Commission specifically finds them compatible with the senior housing development.

§200-169. Dimensional, density and design regulations.

The following dimensional and density regulations shall apply to a senior housing development:

- A. Size of site: The site on which the senior housing development is located must contain at least four acres of total land area. Separate lots may be merged to meet this requirement.
- B. Frontage: The site on which the senior housing development is located must have at least 250 feet of frontage. Separate lots may be merged to meet this requirement.
- C. Site coverage: Buildings shall not cover more than 40% of the site.
- D. Open space: Minimum open space (being the portion of the site not occupied by buildings, parking, garages and driveways) shall be at least 20% of the total site area.
- E. Multiple buildings: Multiple buildings are allowed on the site. The minimum distance between principal buildings shall be 20 feet, but covered walkways, pergolas and similar features are allowed between buildings. There is no maximum gross floor area.
- F. Building height: No building shall exceed 45 feet in height.
- G. Setbacks: Any new building used for senior housing units shall be set back 25 feet from the front lot line, 20 feet from each side lot line and 20 feet from the rear lot line.
- H. Proximity to public amenities: The site on which the senior housing development is to be located must be within 250 feet of a public park or public common or public library to which the residents would have walking access.
- I. Maximum number of units: A senior housing development shall not contain more than 50 dwelling units.
- J. Bedrooms per unit: No dwelling unit shall have more than two bedrooms.
- K. Access: Any new multi-floored residential structure must have an elevator access to all dwelling units and handicapped access from the parking garage to the units.
- L. On-site amenities: The senior housing development must include some common area features for senior residents, such as a common meeting-socializing room or a low-impact exercise course that the Community Development Commission deems suitable.

§200-170. Parking.

The parking requirements for a senior housing development are as follows:

- A. Residential parking spaces required: 1.75 parking spaces per dwelling unit.
- B. Commercial parking spaces required: one space per 300 square feet of gross floor area so used.

- C. Parking spaces sizes: Indoor parking garage spaces shall be a minimum of 9 feet by 18 feet. Outdoor parking spaces shall meet requirements in §200-4 definitions.*
- D. No parking shall be allowed within any required setback.*
- E. The Community Planning Commission may waive the requirements of §200-74G and H.*

§200-171. Affordable housing.

A. As used in this article, the words "affordable homeownership unit," "affordable housing," "affordable housing restriction," "DHCD," and "eligible household" shall have the same definitions as are contained in § 200-103B of the Zoning Bylaw. Affordable homeownership units must meet DHCD housing quality standards.

B. As a condition of approval for a senior housing development special permit, 15% of the residential units created in the senior housing development shall be affordable homeownership units in perpetuity. If the affordable housing calculation results in a fraction of a unit, the fraction shall be rounded to the nearest whole number.

Each affordable homeownership unit shall be subject to an affordable housing restriction in accordance with § 200-108E, and the initial purchase price for that affordable homeownership unit shall meet the criteria of § 200-108C(1)(b) and shall comply with applicable DHCD regulations as to for-sale affordable units. Affordable units shall meet the requirements of the Department of Housing and Community Development (DHCD) Local Initiative Program (LIP) for inclusion on the Chapter 40B Subsidized Housing Inventory.

C. The Community Planning Commission shall administer this section and shall promulgate submission requirements and procedures, minimum requirements for a marketing plan, and documentation required by the Town to qualify the affordable housing units for listing on the Chapter 40B Subsidized Housing Inventory.

D. To the extent permissible by applicable law and provided such preference does not disqualify such affordable homeownership units from being included as affordable units on the DHCD Subsidized Housing Inventory for North Reading, nondiscriminatory local preference may be applied to the selection of purchasers of affordable homeownership units to qualified persons who are current or former residents of the Town, are employees of the Town, or are a parent, child or sibling of a resident of the Town. The local preference criteria shall be set by the Community Planning Commission with the approval of the Select Board.

E. The sale price for affordable homeownership units shall be determined in accordance with the Local Initiative Program regulations of the Massachusetts Department of Housing and Community Development (DHCD) at 760 CMR 45.00 or any successor regulations or program of DHCD establishing guidelines for moderate-income housing programs that qualify under MGL Chapter 40B.

And to further amend the Zoning Bylaw of the Town of North Reading by inserting a new subparagraph (9) in paragraph B in section 200-28, as follows:

(9) Special permits relating to the Senior Housing Overlay District.

And to further amend the North Reading Zoning Map to include a Senior Housing Overlay District that includes the following parcels of land situated on the southerly side of Park Street, North Reading, MA, that are listed below and are shown on Zoning Map as set forth on the map entitled "Compiled Plan of Land in North Reading, Mass.; Hayes Engineering, Inc.; Scale: 1"=40'; February 2, 2021; Showing Area to be Re-zoned to Senior Housing Overlay District."

Area	Assessors' Map and Parcel and Parcel ID	Street Number	Street Name
0.47 acres +/-	Map 54, Parcel 123 213/054.0-0000-0123.0	146	Park Street
0.68 acres +/-	Map 54, Parcel 124 213/054.0-0000-0124.0	150	Park Street
3.46 acres +/-	Map 54, Parcel 125 213/054.0-0000-0125.0	148	Park Street

And to further amend the Zoning Bylaw of the Town of North Reading by making the following change to §200-30 Zoning Map: Replace the phrase “(The current revision date is June 1, 2015.)” with “(The current revision date is June 5, 2021.)”.

Sponsor: Community Planning Commission

Description...

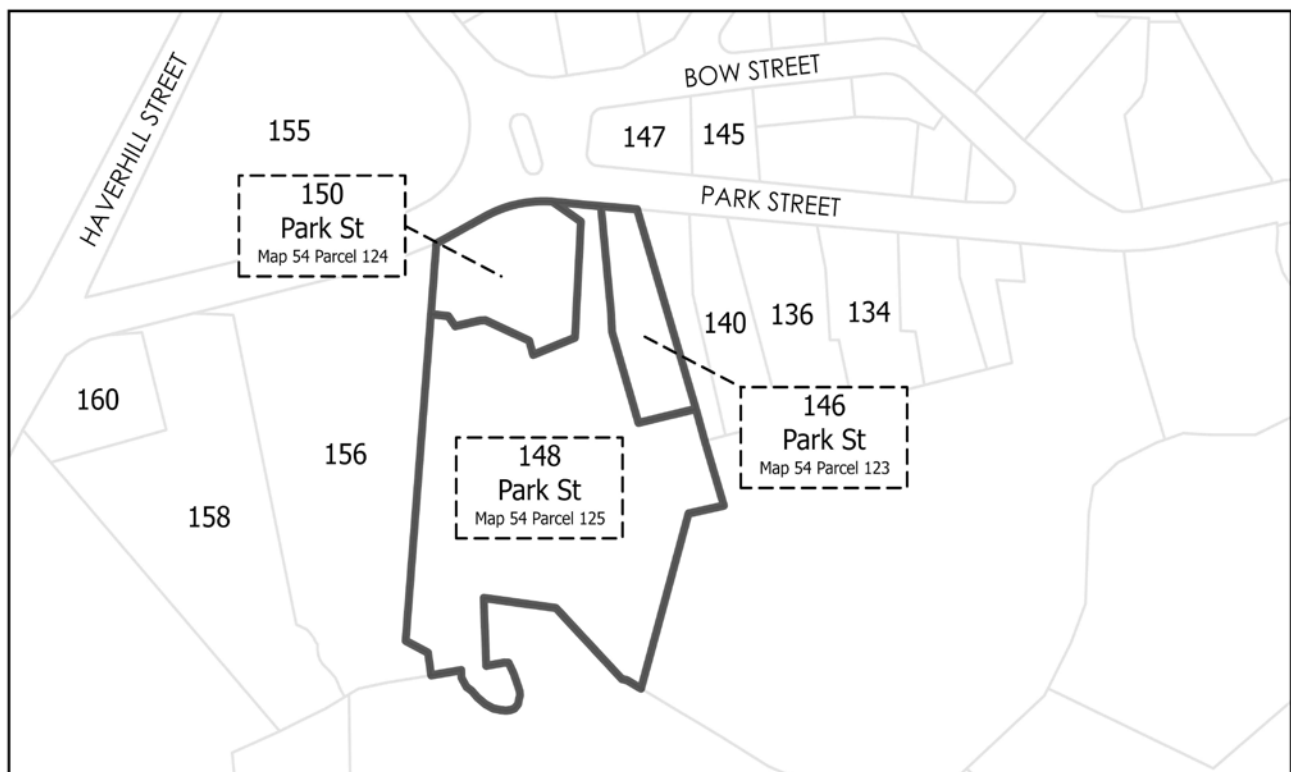
The article would create a new Zoning Overlay District allowing for new senior housing projects of up to 50 units, including new affordable housing units. Senior housing within this Zoning Overlay District would be allowed by Special Permit, granted by the Community Planning Commission.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

Community Planning Commission: Recommended.



ARTICLE 30 -- AMEND CODE: ADDITION OF SENIOR HOUSING OVERLAY ZONING DISTRICT

I move to amend the Code of North Reading, Zoning Bylaws, by adding a new Article XXVII – Senior Housing Overlay District as specified in Article 30 as printed in the warrant, with the following change: *[C.Hayden] [Requires 2/3 vote]*

Delete paragraph K in §200-169 as printed in the warrant and substitute the following in its place:

K. Local Preference: As part of the special permitting process, the applicant shall submit a local preference plan for review by the Community Planning Commission with input from the Select Board. The plan may provide that before new market-rate units (meaning non-Affordable Housing Units) are sold to the general public, the following persons will be allowed an opportunity to contract with the developer to purchase a market-rate unit: Current or former residents of the Town, employees of the Town, and a parent, child, or sibling of a resident of the Town. A local preference plan shall provide for advanced local public notice at the developer's expense of the local preference plan and the availability of units. To the extent allowed by law, such plan may be made a condition of a special permit issued pursuant to this Article and shall be implemented accordingly.

CPC Administrator D.McKnight presented the following oral report on behalf of CPC:

- The proposed addition of a zoning overlay for 146-150 Park Street is a project that was initially brought to the CPC by owner Bruce Wheeler.
- Mr. Wheeler has developed a project concept for these three properties which would require the overlay, since multi-family housing is not currently allowed in the Local Business zoning district.
- The next steps, if the Town Meeting vote to create the overlay zoning district is successful, is for the applicant to submit the project to the CPC for site plan review and a special permit, and to other boards and commissions for the appropriate permitting.
- The CPC has voted to recommend the rezoning proposal to Town Meeting. The motion includes the following alterations, made after discussion with the Select Board and review by Town Counsel. First, it removes the requirements for elevators, as internal building features may not be regulated by zoning. Second, it adds into the special permit review process a local preference marketing plan that would prioritize, to the extent permitted by law, prioritizing the sale of market rate units to North Reading residents. The sale of the affordable units will also prioritize North Reading residents to the degree allowed, but this is regulated separately in accordance with the state's affordable housing regulations. The CPC has voted to support the amendments included in the motion.

Select Board recommends.

Finance Committee recommends.

Community Planning Commission recommends.

Several attendees raised concerns over the use of the designation of "Senior Housing" as the development does not address seniors who would be most in-need of affordable housing as the proposed development is similar to 2 or 3 other current developments which provide for a limited number of moderately affordable units. In addition, concerns regarding indoor accessibility for the two-story complex as there are no elevators included in the proposed zoning bylaw; other concerns regarding any infrastructure costs, any impact to the School system, as well what the current zoning would allow.

In response to these raised issues, CPC Administrator D. McKnight and CPC Chair W.Pearce responded that the proposed project would address one level of moderate affordability for senior housing, but that the CPC recognizes the need for affordable housing at every level and will continue to work towards addressing that need; that the project will include an elevator, however that is part of the interior design which cannot be regulated through Zoning. B.Lathem, attorney for the developer was recognized by the Moderator and confirmed that the project will include an elevator and will provide 8 units of senior housing which do not currently exist.

CPC Administrator D.McKnight stated that adequate accessibility, elevators and infrastructure, are some of the areas reviewed by the CPC as part of the site plan review and special permitting process after the zoning is approved, that it will have its own private septic system and is a location that is already-developed which should not require extension of a water main or other major Town infrastructures; that under the current Local Business District zoning for the parcels, only one housing unit in each lot would be permitted rather than multi-family as proposed.

It was also stated that the project presented was not the initial proposal by the developer – that the developer had met many times with various Town boards and committees and has made revisions to the original proposal responsive to the recommendations of those Town boards and committees; that the private developer is providing one level of affordability but is not required to provide the Town with the type of existing senior housing units being compared to which are provided by the State. Select Board member R.Wallner added that it is a good location for seniors as it is an attractive and walkable area; that as an over-age 55 senior development, it should provide a positive cashflow for the Town as there should be little or no impact to the school system, and that this is one project of many to help achieve the goals and needs of some seniors

Mr. Moderator: Move to the question. *[Andrea Spano] – Unanimous*

Voice vote on the motion as presented under Article 30:

CARRIED by 2/3 majority vote as declared by the Moderator.

**Article 31 Citizens' Petition: Amend Zoning Bylaws:
Map 18, Parcels 13, 14 and 15**

To see if the Town will vote to amend the North Reading Zoning Map by changing the zoning designation of three (3) parcels of land located on Concord Street currently containing residential homes and previously agricultural uses from Residence A (RA) to Industrial Office. The parcels are specifically identified as follows:

14 Concord Street (Map 18, Parcel 15)	14.10 Acres
12 Concord Street (Map 18, Parcel 14)	40,047 (.92 Acres) (2 family home)
4 Concord Street (Map 18, Parcel 13)	40,074 SF (.92 Acres) (single family home and previous farm stand)

Sponsor: 12-14 Concord Street LLC, 1 Cabot Place, 3rd Floor, Stoughton, MA 02072

Description...

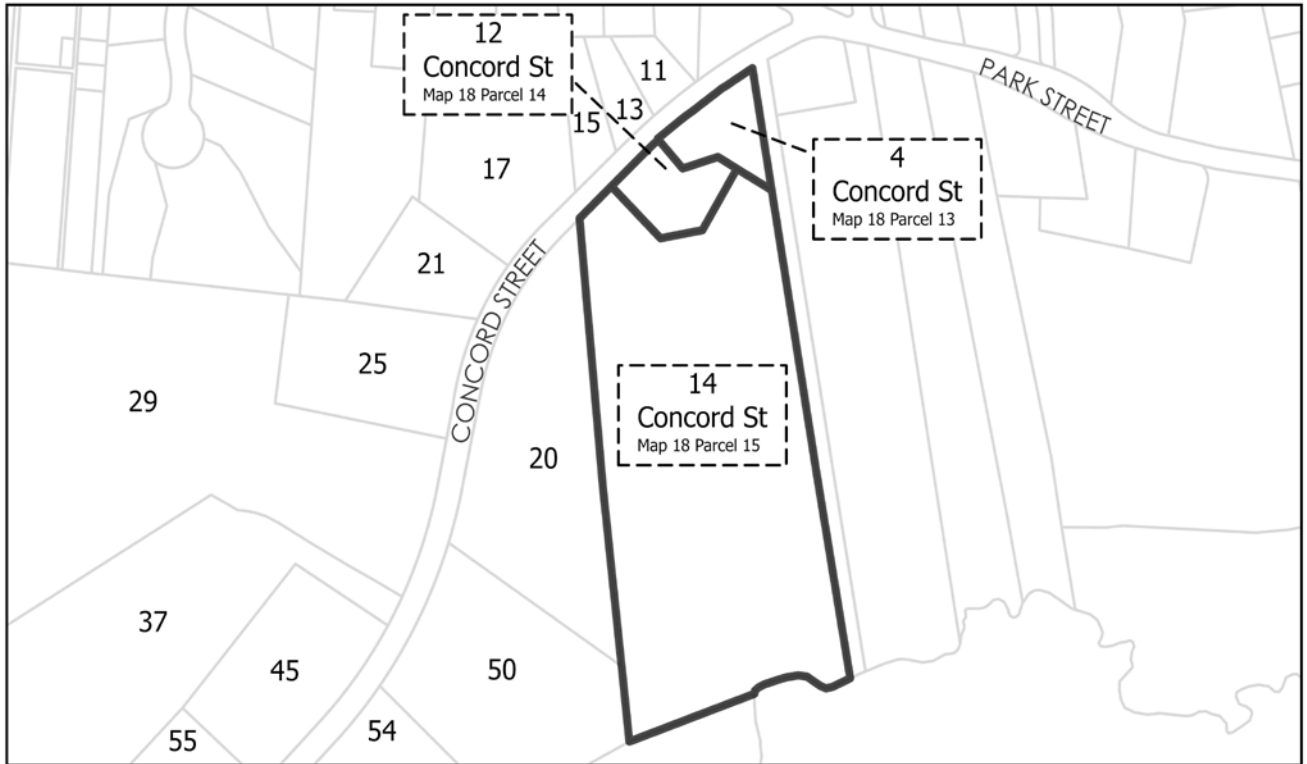
This article would change the zoning classification for three parcels on Concord Street from Residence A to Industrial Office.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

Community Planning Commission: Recommendation to be made at Town Meeting.



ARTICLE 31 -- CITIZENS' PETITION: AMEND ZONING BYLAWS: MAP 18, PARCELS 13, 14 AND 15

I move to amend the Code of North Reading, Zoning Bylaws, Zoning Map, by changing the zoning designation of Parcels 13, 14 and 15 on Assessors Map 18 from Residence A (RA) to Industrial Office (IO); as specified in Article 31 as printed in the warrant.

[S.Coviello] [Requires 2/3 vote]

D.McKnight presented the following oral report on behalf of CPC:

- The article would rezone Map 18, parcels 13, 14, and 15 from Residence A to Industrial Office.
- The CPC held a public hearing on this proposed amendment on April 6, 2021.
- In a subsequent meeting on May 18, 2021, the CPC voted to recommend this article to Town meeting by a vote of three in favor, one against, one absence.

Select Board recommends.

Finance Committee recommends by vote of 4 - 3 in favor.

Community Planning Commission recommends by vote of 3-1 in favor and 1 absent.

Voice vote on the motion under Article 31: **UNANIMOUS**

Article 32 Amend Code – Zoning By-Laws – Section 200-30 Zoning Map – 4, 12 and 14 Concord St.

To see if the Town will vote to amend the Code of the Town of North Reading Zoning By-Laws as follows, pending passage by Town Meeting and approval by the Attorney General's Office of Article 31; or what it will do in relation thereto:

§200-30 Zoning Map

Replace the phrase "(The current revision date is June 1, 2015)" with "(The current revision date is June 5, 2021)".

Sponsor: Community Planning Commission

Description...

This article would update the Town's Zoning Map to incorporate, if approved, the zoning classification change proposed in Article 31.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

Community Planning Commission: Recommendation to be made at Town Meeting.

ARTICLE 32 -- AMEND CODE – ZONING BY-LAWS – SECTION 200-30 ZONING MAP – 4, 12 AND 14 CONCORD STREET

I move to amend the Code of North Reading Zoning Bylaws Section 200-30 as specified in Article 32 as printed in the warrant. [C.Hayden] [Requires 2/3 vote]

D.McKnight presented the following oral report on behalf of the CPC:

- This article would be necessary only with the passage of Article 31, as it would update the latest revision date of the Town Zoning Map to reflect the changes proposed in Article 31.
- The CPC held a public hearing on this article on April 6, 2021 and voted to recommend the article to Town Meeting.

Select Board recommends.

Finance Committee recommends.

Community Planning Commission recommends by 4 - 0 in favor with 1 absent.

Voice vote on the motion under Article 32: **UNANIMOUS**

Mr. Moderator: I move to adjourn this meeting *sine die*. [K.Manupelli]

Voice vote on the motion to adjourn: **UNANIMOUS**

The meeting adjourned at 10:26 am. There were 161 voters present.

Checkers for the meeting were: Patricia Fillmore, Patty Bemiss, Carol Cleri, Camille Welch, Anne Casey, Nancy Brown, Rose Vitale and Carol Ducrow. Media services were provided by NORCAM; and Custodial services by Harold Miller, Michael Parrow and additional School Department staff.

A True Record: Attest:

Barbara Stats, Town Clerk

June 5, 2021 Annual Spring Town Meeting

FY2022

	FY21 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY				
ALL COSTS	76,995,125	80,199,933	80,055,602	80,055,602
GENERAL GOVERNMENT:				
ADMINISTRATION	1,582,132	1,882,471	1,882,471	1,882,471
FINANCE	13,938,131	14,490,979	14,490,979	14,490,980
PUBLIC SAFETY	8,402,465	8,729,069	8,609,738	8,609,738
PUBLIC WORKS	3,904,500	4,276,315	4,276,315	4,276,315
GENERAL SERVICES	1,483,582	1,525,905	1,500,905	1,500,905
LAND USE	235,637	267,614	267,614	267,614
EDUCATION	33,324,686	35,019,208	35,019,208	35,019,208
DEBT SERVICE	7,904,789	7,768,625	7,768,625	7,768,625
ENTERPRISES	6,219,203	6,239,746	6,239,746	6,239,746

Above is a summary, by function, of the FY2022 Operating Budgets of all Town Departments.

A D M I N I S T R A T I O N				
MODERATOR	50	50	50	50
1 SALARIES	50	50	50	50
2 EXPENSES	-	-	-	-
FINANCE COMMITTEE	2,050	2,050	2,050	2,050
3 SALARIES	1,500	1,500	1,500	1,500
4 EXPENSES	550	550	550	550
RESERVE FUND	110,000	110,000	110,000	110,000
5 EXPENSES	110,000	110,000	110,000	110,000
GENERAL INSURANCE	366,930	440,953	440,953	440,953
6 EXPENSES	366,930	440,953	440,953	440,953 *
* Line 6 Fund \$11,344 from WATER REVENUE				
TOWN COUNSEL	130,500	130,500	130,500	130,500
7 EXPENSES	130,500	130,500	130,500	130,500 *
* Line 7 Fund \$8,200 from WATER REVENUE				
SELECT BOARD	26,574	33,204	33,204	33,204
8 SALARIES	21,574	28,204	28,204	28,204
9 EXPENSES	5,000	5,000	5,000	5,000
TOWN ADMINISTRATOR	292,703	369,567	369,567	369,567
10 SALARIES	250,053	326,917	326,917	326,917 *
11 EXPENSES	42,650	42,650	42,650	42,650
12 CAPITAL	-	-	-	-

June 5, 2021 Annual Spring Town Meeting

FY2022

	FY21 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY				
* Line 10 Fund \$21,399 from WATER REVENUE				
HUMAN RESOURCES	191,663	214,677	214,677	214,677
13 SALARIES	179,475	183,694	183,694	183,694
14 EXPENSES	12,188	30,983	30,983	30,983
15 CAPITAL	-	-	-	-
SALARY POOL SUPPLEMENT	461,662	581,470	581,470	581,470
Overtime and Longevity	15,000	15,000	15,000	15,000
Retirement Incentives/Buy-backs				
Compensation Change	446,662	566,470	566,470	566,470 *
16 SALARY POOL SUPPLEMENT	461,662	581,470	581,470	581,470
* Line 16 Fund \$119,331 from FREE CASH				
FINANCE				
FINANCE DIRECTOR	216,994	221,018	221,018	221,018
17 SALARIES	216,994	221,018	221,018	221,018 *
* Line 17 Fund \$1,705 from WATER REVENUE				
ACCOUNTING	198,467	200,488	200,488	200,488
18 SALARIES	127,827	129,713	129,713	129,713 *
19 EXPENSES	70,640	70,775	70,775	70,775 *
20 CAPITAL	-	-	-	-
* Line 18 Fund \$14,224 from WATER REVENUE				
* Line 19 Fund \$11,359 from WATER REVENUE				
ASSESSING	251,764	243,334	243,334	243,334
21 SALARIES	195,281	201,401	201,401	201,401
22 EXPENSES	56,483	41,933	41,933	41,933
23 CAPITAL	-	-	-	-
TREASURY	68,197	68,497	68,497	68,497
24 SALARIES	68,197	68,497	68,497	68,497
25 EXPENSES	-	-	-	-
26 CAPITAL	-	-	-	-
COLLECTION	268,689	312,735	312,735	312,735
27 SALARIES	184,293	228,239	228,239	228,239 *
28 EXPENSES	84,396	84,496	84,496	84,496 *
29 CAPITAL	-	-	-	-

June 5, 2021 Annual Spring Town Meeting

FY2022

FY21
Budget

DEPT.
REQUEST

SELECT BOARD
REC

FINCOM
REC

FUNCTION SUMMARY

* Line 27 Fund \$19,753 from WATER REVENUE

* Line 28 Fund \$825 from WATER REVENUE

June 5, 2021 Annual Spring Town Meeting		FY2022		
	FY21 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY				
INFORMATION SYSTEMS	537,423	626,206	626,206	626,207
30 SALARIES	153,842	159,495	159,495	159,495 *
31 EXPENSES	343,581	426,711	426,711	426,711 *
32 CAPITAL	40,000	40,000	40,000	40,000
* Line 30 Fund \$10,645 from WATER REVENUE				
* Line 31 Fund \$16,356 from WATER REVENUE				
PENSIONS & BENEFITS	12,396,597	12,818,701	12,818,701	12,818,701
County Retirement	4,402,035	4,688,167	4,688,167	4,688,167
Workers' Compensation	354,703	365,344	365,344	365,344
Employment Security	20,000	20,000	20,000	20,000
Health Insurance	6,943,052	7,044,350	7,044,350	7,044,350
Life Insurance	21,000	21,000	21,000	21,000
Medicare	600,807	624,840	624,840	624,840
Public Safety Disability	30,000	30,000	30,000	30,000
Retired Public Safety Medical	-	-	-	-
Uninsured Medical	25,000	25,000	25,000	25,000
33 PENSIONS & BENEFITS	12,396,597	12,818,701	12,818,701	12,818,701 *
* Line 33 Fund \$259,656 from WATER REVENUE				
* Line 33 Fund \$1,283 from PARKS and RECREATION REVENUE				
* Line 33 Fund \$300,000 from CELL TOWER REVENUE				
PUBLIC SAFETY				
PUBLIC SAFETY ADMINISTRATION	30,000	30,000	30,000	30,000
34 SALARIES	30,000	30,000	30,000	30,000
35 EXPENSES	-	-	-	-
POLICE DEPARTMENT	4,067,056	4,232,407	4,232,407	4,232,407
36 SALARIES	3,796,889	3,851,212	3,851,212	3,851,212
37 EXPENSES	270,167	262,421	262,421	262,421
38 CAPITAL	-	118,774	118,774	118,774
Operations				
...Salaries	3,775,566	3,829,087	3,829,087	3,829,087
...Expenses	265,267	259,621	259,621	259,621
...Capital	-	118,774	118,774	118,774
	4,040,833	4,207,482	4,207,482	4,207,482
Animal Control				
...Salaries	21,323	22,125	22,125	22,125
...Expenses	4,900	2,800	2,800	2,800
...Capital	-	-	-	-
	26,223	24,925	24,925	24,925

June 5, 2021 Annual Spring Town Meeting		FY2022			
		FY21 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY					
FIRE DEPARTMENT		3,715,561	3,829,820	3,710,489	3,710,489
39	SALARIES	3,143,089	3,274,470	3,155,139	3,155,139
40	EXPENSES	481,570	464,850	464,850	464,850 *
41	CAPITAL	90,902	90,500	90,500	90,500
* Line 39 Fund \$483,750 from AMBULANCE RESERVE					
* Line 40 Fund \$166,250 from AMBULANCE RESERVE					
Operations					
...	Salaries	3,138,089	3,269,470	3,150,139	3,150,139
...	Expenses	254,700	246,800	246,800	246,800
...	Capital	70,595	71,000	71,000	71,000
		3,463,384	3,587,270	3,467,939	3,467,939
Fire Alarm					
...	Salaries	-	-	-	-
...	Expenses	20,500	20,000	20,000	20,000
...	Capital	18,807	18,000	18,000	18,000
		39,307	38,000	38,000	38,000
Emergency Medical Service					
...	Salaries	-	-	-	-
...	Expenses	174,570	166,250	166,250	166,250
...	Capital	-	-	-	-
		174,570	166,250	166,250	166,250
Call Force					
...	Salaries	5,000	5,000	5,000	5,000
...	Expenses	31,800	31,800	31,800	31,800
...	Capital	-	-	-	-
		36,800	36,800	36,800	36,800
Fire & Police Mechanic					
...	Salaries	-	-	-	-
...	Expenses	-	-	-	-
...	Capital	1,500	1,500	1,500	1,500
		1,500	1,500	1,500	1,500
EMERGENCY MANAGEMENT		3,478	3,478	3,478	3,478
42	SALARIES	-	-	-	-
43	EXPENSES	3,478	3,478	3,478	3,478
44	CAPITAL	-	-	-	-
CODE ENFORCEMENT		324,254	340,942	340,942	340,942
45	SALARIES	296,977	313,665	313,665	313,665
46	EXPENSES	27,277	27,277	27,277	27,277
47	CAPITAL	-	-	-	-
* Line 45 Fund \$26,000 from 104 LOWELL ROAD REVOLVING FUND					
Building Inspection					
...	Salaries	217,449	222,191	222,191	222,191
...	Expenses	17,652	17,652	17,652	17,652
...	Capital	-	-	-	-

June 5, 2021 Annual Spring Town Meeting

FY2022

	FY21 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY				
	235,101	239,843	239,843	239,843
Plumbing & Gas Inspection				
...Salaries	38,450	38,450	38,450	38,450
...Expenses	3,825	3,825	3,825	3,825
	<u>42,275</u>	<u>42,275</u>	<u>42,275</u>	<u>42,275</u>

June 5, 2021 Annual Spring Town Meeting		FY2022		
	FY21 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY				
Weights & Measures				
...Salaries	7,300	7,300	7,300	7,300
...Expenses	2,025	2,025	2,025	2,025
	9,325	9,325	9,325	9,325
Electrical Inspection				
...Salaries	33,778	45,724	45,724	45,724
...Expenses	3,775	3,775	3,775	3,775
...Capital	-	-	-	-
	37,553	49,499	49,499	49,499
HEALTH	262,116	292,423	292,423	292,423
48 SALARIES	180,196	210,503	210,503	210,503
49 EXPENSES	81,920	81,920	81,920	81,920
50 CAPITAL	-	-	-	-
Administration				
...Salaries	155,236	160,583	160,583	160,583
...Expenses	6,020	6,020	6,020	6,020
...Capital	-	-	-	-
	161,256	166,603	166,603	166,603
Environmental Health				
...Salaries	-	-	-	-
...Expenses	75,900	75,900	75,900	75,900
	75,900	75,900	75,900	75,900
Community Health				
...Salaries	24,960	49,920	49,920	49,920
...Expenses	-	-	-	-
...Misc Capital	-	-	-	-
	24,960	49,920	49,920	49,920
PUBLIC WORKS				
OPERATIONS	2,503,950	2,777,415	2,777,415	2,777,415
51 SALARIES	1,103,369	1,260,657	1,260,657	1,260,657 *
52 EXPENSES	1,350,581	1,372,158	1,372,158	1,372,158 *
53 CAPITAL	50,000	144,600	144,600	144,600 *
* Line 51 Fund \$96,785 from WATER REVENUE * Line 52 Fund \$26,754 from WATER REVENUE * Line 52 Fund \$10,000 from CEMETERY FUNDS * Line 52 Fund \$20,000 from PERPETUAL CARE * Line 53 Fund \$144,600 from FREE CASH				
Administration				
...Salaries	126,931	131,749	131,749	131,749
...Expenses	24,500	26,000	26,000	26,000
...Capital	50,000	-	-	-
	201,431	157,749	157,749	157,749

June 5, 2021 Annual Spring Town Meeting		FY2022		
	FY21 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY				
Engineering				
...Salaries	40,709	41,680	41,680	41,680
...Expenses	12,300	10,300	10,300	10,300
...Capital	-	9,600	9,600	9,600
	53,009	61,580	61,580	61,580
Road & Street				
...Salaries	336,710	430,696	430,696	430,696
...Expenses	181,217	181,217	181,217	181,217
...Capital	-	-	-	-
	517,927	611,913	611,913	611,913
Snow & Ice				
...Salaries	-	-	-	-
...Expenses	175,000	175,000	175,000	175,000
	175,000	175,000	175,000	175,000
Street Lighting				
...Expenses	74,260	76,487	76,487	76,487
Trees				
...Salaries	-	-	-	-
...Expenses	41,000	45,000	45,000	45,000
	41,000	45,000	45,000	45,000
Machinery Maintenance				
...Salaries	136,086	145,961	145,961	145,961
...Expenses	150,960	159,110	159,110	159,110
...Capital	-	-	-	-
	287,046	305,071	305,071	305,071
Cemetery, Parks and Grounds				
...Salaries	139,286	153,077	153,077	153,077
...Expenses	21,300	25,500	25,500	25,500
...Capital	-	72,000	72,000	72,000
	160,586	250,577	250,577	250,577
Town Buildings				
...Salaries	114,023	118,271	118,271	118,271
...Expenses	507,456	510,956	510,956	510,956
...Capital	-	63,000	63,000	63,000
	621,479	692,227	692,227	692,227
Stormwater				
...Salaries	209,624	239,223	239,223	239,223
...Expenses	162,588	162,588	162,588	162,588
...Capital	-	-	-	-
	372,212	401,811	401,811	401,811
SOLID WASTE MANAGEMENT	1,264,050	1,345,563	1,345,563	1,345,563
54 SALARIES	21,663	21,663	21,663	21,663
55 EXPENSES	1,242,387	1,323,900	1,323,900	1,323,900 *
* Line 55 Fund \$36,593 from SOLID WASTE STABILIZATION FUND				
FUEL / VEHICLE POOL	136,500	153,337	153,337	153,337

June 5, 2021 Annual Spring Town Meeting		FY2022		
	FY21 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY				
56 EXPENSES	136,500	153,337	153,337	153,337
G E N E R A L S E R V I C E S				
TOWN CLERK	306,955	269,974	269,974	269,974
57 SALARIES	247,936	229,116	229,116	229,116
58 EXPENSES	59,019	40,858	40,858	40,858 *
59 CAPITAL	-	-	-	-
Clerk				
...Salaries	205,066	213,308	213,308	213,308
...Expenses	21,775	19,115	19,115	19,115
...Capital	-	-	-	-
	<u>226,841</u>	<u>232,423</u>	<u>232,423</u>	<u>232,423</u>
Elections				
...Salaries	42,870	15,808	15,808	15,808
...Expenses	37,244	21,743	21,743	21,743
...Capital	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
ELDER SERVICES	183,503	196,240	196,240	196,240
60 SALARIES	162,700	175,437	175,437	175,437
61 EXPENSES	20,803	20,803	20,803	20,803
62 CAPITAL	-	-	-	-
VETERANS' SERVICES	314,630	337,623	337,623	337,623
63 SALARIES	52,940	75,933	75,933	75,933
64 EXPENSES	261,690	261,690	261,690	261,690
65 CAPITAL	-	-	-	-
LIBRARY	616,968	634,376	634,376	634,376
66 SALARIES	489,667	504,658	504,658	504,658
67 EXPENSES	127,301	129,718	129,718	129,718
68 CAPITAL	-	-	-	-
YOUTH SERVICES	61,526	87,693	62,693	62,693
69 SALARIES	58,326	84,493	59,493	59,493
70 EXPENSES	3,200	3,200	3,200	3,200
L A N D U S E				
CONSERVATION COMMISSION	47,945	49,458	49,458	49,458
71 SALARIES	26,620	28,133	28,133	28,133
72 EXPENSES	21,325	21,325	21,325	21,325
73 CAPITAL	-	-	-	-
PLANNING COMMISSION	174,154	204,018	204,018	204,018
74 SALARIES	149,788	155,607	155,607	155,607
75 EXPENSES	24,366	43,411	43,411	43,411
76 CAPITAL	-	5,000	5,000	5,000

June 5, 2021 Annual Spring Town Meeting		FY2022			
		FY21 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY					
BOARD of APPEALS		13,538	14,138	14,138	14,138
77	SALARIES	8,038	8,038	8,038	8,038
78	EXPENSES	5,500	6,100	6,100	6,100

June 5, 2021 Annual Spring Town Meeting		FY2022		
	FY21 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY				
E D U C A T I O N				
PUBLIC SCHOOLS	32,593,216	34,276,665	34,276,665	34,276,665
SALARIES	27,224,866	28,560,606	28,560,606	28,560,606
79 TEACHERS	20,690,434	21,834,923	21,834,923	21,834,923
80 ADMINISTRATION	3,041,462	3,173,192	3,173,192	3,173,192
81 PARAPROFESSIONALS/TUTORS	1,616,602	1,612,387	1,612,387	1,612,387
82 CUSTODIAL	1,182,570	1,193,051	1,193,051	1,193,051
83 ATHLETICS	373,160	374,531	374,531	374,531
84 HEALTH SERVICES	7,988	7,988	7,988	7,988
85 TRANSPORTATION SPED	143,435	172,499	172,499	172,499
86 TECHNOLOGY SUPPORT	169,215	192,035	192,035	192,035
87 SALARY POOL SUPPLEMENT			-	-
EXPENSES	5,368,350	5,716,059	5,716,059	5,716,059
88 DISTRICT LEADERSHIP & ADMINISTRATION	238,050	256,650	256,650	256,650
89 INSTRUCTION	1,170,575	1,421,725	1,421,725	1,421,725
90 STUDENT SERVICES	420,750	558,750	558,750	558,750
91 OPERATION & MAINTENANCE OF PLANT	1,697,275	1,732,825	1,732,825	1,732,825
92 FIXED CHARGES	55,500	65,500	65,500	65,500
93 COMMUNITY SERVICES	5,000	5,250	5,250	5,250
94 EQUIPMENT	5,000	5,000	5,000	5,000
95 SPECIAL ED TUITION	1,771,200	1,665,359	1,665,359	1,665,359
96 SMALL CAPITAL	5,000	5,000	5,000	5,000
97 UNASSIGNED REDUCTION				
		* Line 89 Fund \$75,000 from FREE CASH		
		* Line 94 Fund \$5,000 from FREE CASH		
		* Line 96 Fund \$5,000 from FREE CASH		
98 REGIONAL VOTECH & ESSEX AGRICUL	731,470	742,543	742,543	742,543
D E B T S E R V I C E				
School Debt				
Athletic Field Bathroom Facilities	22,450	21,700	21,700	21,700
Batch Entrance 6/17	5,375	5,125	5,125	5,125
Batchelder Plans	10,600	10,200	10,200	10,200
Batchelder Renovations	702,100	633,400	633,400	633,400
Device Initiative 06/15	11,250	10,750	10,750	10,750
High/Middle Construction	4,802,662	4,778,899	4,778,899	4,778,899
Hood School Renovation	275,940	265,740	265,740	265,740
Little School Roof 10/15	74,025	71,775	71,775	71,775
Modular Classrooms 10/06	63,600	61,200	61,200	61,200
School Asbestos Abatement 06/11	5,550	5,400	5,400	5,400
School Boiler 06/11	27,500	26,250	26,250	26,250
School technology 06/11	15,750	-	-	-

June 5, 2021 Annual Spring Town Meeting

FY2022

	FY21 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY				
Ambulance 10/10	-	-	-	-
Building on the Common Improve. 10/09	22,038	21,500	21,500	21,500
Connection Design	39,200	37,800	37,800	37,800
Culvert Installation 4/10	27,500	26,250	26,250	26,250
DPW Building Roof 6/18	23,000	22,250	22,250	22,250
DPW Dump Truck 1 06/19	-	14,350	14,350	14,350
DPW Dump Truck 10/11	26,250	-	-	-
DPW Dump Truck 2 06/19	-	34,667	34,667	34,667
DPW Fabric Storage Replace 06/19	-	13,384	13,384	13,384
DPW Facilities Asbestos Abate 06/19	-	22,970	22,970	22,970
DPW Garage Phase I 06/19	-	10,635	10,635	10,635
DPW Loader 06/18	21,850	21,100	21,100	21,100
Drain System Repairs 6/14	10,900	10,600	10,600	10,600
Drain System Repairs 6/15	5,875	5,625	5,625	5,625
Dump Truck 04/06	10,200	-	-	-
Eisenhaure Park	167,481	157,581	157,581	157,581
Fire Department Communications 6/17	79,200	76,200	76,200	76,200
Fire Pumper - E3	50,100	48,600	48,600	48,600
Fire Pumper 10/05	21,213	10,613	10,613	10,613
Fire Station AC 6/14	5,425	5,275	5,275	5,275
Fire Station Improvements 06/15	6,525	6,275	6,275	6,275
Fire Station Improvements 06/16	16,288	15,788	15,788	15,788
Flint Library Repairs 04/09	5,359	5,225	5,225	5,225
GIS Base Map 6/15	15,375	-	-	-
Library Clapboard Repairs 06/19	-	17,785	17,785	17,785
Library Exterior 10/20	-	14,785	14,785	14,785
Light Fixtures-Municipal Bldgs 10/09	5,059	-	-	-
Loader 10/05	5,100	-	-	-
Middle Boiler/Little Soffit	11,800	11,400	11,400	11,400
Park St. Bridge	6,556	6,357	6,357	6,357
Police Facility Improvements 06/13	-	-	-	-
Police Station Renovations	505,563	488,763	488,763	488,763
Police Technology/Remodel 04/07	31,738	30,738	30,738	30,738
Public Safety Exterior Repairs 6/14	5,225	5,075	5,075	5,075
Replace Culverts	5,900	5,700	5,700	5,700
Replace Dump Truck 40&41 6/15	20,775	20,025	20,025	20,025
Replace Wood Chipper 6/14	-	-	-	-
Roadway Restoration 06/19	-	88,420	88,420	88,420
Senior Van 6/14	-	-	-	-
Sewer FEIR 06/15	51,250	-	-	-
Skug River Culvert 6/14	17,025	16,575	16,575	16,575
Smith Property	205,900	198,900	198,900	198,900
Stormwater	21,500	25,622	25,622	25,622
Town Hall Boiler 06/20	-	25,954	25,954	25,954
Town Hall Doors 6/14	-	-	-	-
Town Hall Renovations 6/15	7,425	7,175	7,175	7,175
Town Hall Roof	45,250	43,850	43,850	43,850
Town INET 6/18	40,750	39,250	39,250	39,250
Town Road 06/13	5,675	5,525	5,525	5,525
Town Road 06/15	13,250	12,750	12,750	12,750
Town Road 6/17	39,000	37,500	37,500	37,500
Town Road 6/18	41,700	40,200	40,200	40,200
Town Road Program 6/14	17,025	16,575	16,575	16,575
Town Wifi 06/16	11,750	11,250	11,250	11,250
Upper Elm Street Drainage 06/20	-	49,044	49,044	49,044
Upper Elm street Paving 06/19	-	6,532	6,532	6,532
Short Term Interest & Admin. Fee	207,975	75,000	75,000	75,000
99 DEBT SERVICE	7,904,789	7,768,625	7,768,625	7,768,625

* Line 99 Fund \$43,916 from RESERVE for DEBT EXCLUSION

* Line 99 Fund \$1,341,723 from CAPITAL IMPROVEMENT STABILIZATION FUND

June 5, 2021 Annual Spring Town Meeting

FY2022

	FY21 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY				
ENTERPRISE FUNDS				
WATER DEPARTMENT	3,981,344	3,985,759	3,985,759	3,985,759
100 SALARIES	804,854	714,770	714,770	714,770 *
101 EXPENSES	2,440,653	2,649,564	2,649,564	2,649,564 *
102 CAPITAL	27,000	-	-	- *
103 DEBT	708,837	621,425	621,425	621,425 *
* Line 100 Fund \$714,770 from WATER REVENUE				
* Line 101 Fund \$2,649,564 from WATER REVENUE				
* Line 103 Fund \$621,425 from WATER REVENUE				
HILLVIEW COUNTRY CLUB	1,531,345	1,618,288	1,618,288	1,618,288
104 SALARIES	26,980	27,788	27,788	27,788 *
105 EXPENSES	1,084,200	1,269,800	1,269,800	1,269,800 *
106 IN LIEU of TAX PAYMENT	-	-	-	-
107 L.U.C. EXPENSES	-	-	-	-
108 CAPITAL	50,000	-	-	- *
109 DEBT	370,165	320,700	320,700	320,700 *
*Line 104 Fund \$27,788 from HILLVIEW REVENUE				
*Line 105 Fund \$1,269,800 from HILLVIEW REVENUE				
*Line 109 Fund \$320,700 from HILLVIEW REVENUE				
PARKS AND RECREATION ENTERPRISE	706,514	635,699	635,699	635,699
110 SALARIES	539,069	499,709	499,709	499,709 *
111 EXPENSES	149,445	121,490	121,490	121,490 *
112 CAPITAL	18,000	14,500	14,500	14,500 *
*Line 110 Fund \$309,032 from RAISE and APPROPRIATE				
*Line 110 Fund \$190,677 from PARKS & RECREATION REVENUE				
*Line 111 Fund \$121,490 from PARKS & RECREATION REVENUE				
*Line 112 Fund \$14,500 from PARKS & RECREATION RETAINED EARNINGS				
S U M M A R Y				
GENERAL GOVERNMENT	29,546,447	31,172,354	31,028,023	31,028,023
EDUCATION	33,324,686	35,019,208	35,019,208	35,019,208
DEBT SERVICE	7,904,789	7,768,625	7,768,625	7,768,625
ENTERPRISES	6,219,203	6,239,746	6,239,746	6,239,746
TOTAL BUDGET	76,995,125	80,199,933	80,055,602	80,055,602

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
FALL ANNUAL TOWN MEETING WARRANT
OCTOBER 4, 2021 -- 7:00 P.M.**

Middlesex, SS.

To either of the Constables of the Town of North Reading in the County of Middlesex,
GREETINGS.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at 189 Park Street in said North Reading, on **MONDAY**, the **FOURTH DAY OF OCTOBER, 2021** at seven o'clock in the evening, then and there to act on the following articles:

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this **eighth** day of **September** in the year of our Lord **two thousand and twenty-one**.

SELECT BOARD

/s/ Kathryn M. Manupelli, Chair
/s/ Liane R. Gonzalez, Vice Chair
/s/ Vincenzo Stuto, Clerk
/s/ Stephen J. O'Leary
/s/ Richard Wallner

A True Copy. ATTEST:
Barbara Stats, Town Clerk

Douglas Labb
Constable's Return of Service
130 Chestnut Street
North Reading, MA 01864

I have notified and warned the inhabitants of the Town of North Reading 24 days before the **2021 FALL ANNUAL TOWN MEETING** on **MONDAY, OCTOBER 4, 2021**, by posting the Warrant in the following eight (8) places within the Town:

Precinct #1 –North Reading Gas & Service --	1 Washington Street
B.C. Construction Co., Inc. --	3 Washington Street
Precinct #2 –Stop & Shop --	271 Main Street
Town Hall --	235 North Street
Precinct #3 –Reading Lumber Co. --	110 Main Street
Eastgate Liquors --	12 Main Street
Precinct #4 –U. S. Post Office --	174 Park Street
Ryers Store --	162 Park Street

ATTEST: /s/ Douglas Labb, Constable Date: September 9, 2021

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
FALL ANNUAL TOWN MEETING
189 Park Street – High School Middle School Gym
OCTOBER 4, 2021
7:00 P.M.**

The Fall Annual Town Meeting was called to order on October 4, 2021 at 7:15 pm by Moderator John Murphy. The following public safety personnel were on duty: Police Lieutenant Thomas Romeo; Fire Chief Donald Stats and Call Firefighter Jeff Strong; Registrar Barbara Stats was present.

Tellers appointed by the Moderator were: Geoff Simons and William Griffin.

Mr. Moderator -- I move that the following persons be admitted to the meeting: Darren Klein, Town Counsel; Stephanie Connolly, Town Clerk Staff; Maureen Doherty, North Reading Transcript; Thomas Romeo, Police Lieutenant; Harold Miller, School Facilities; Patrick Daly, School Superintendent; Joseph Parisi, DPW Director; Maryann MacKay, Treasurer/Collector; Debbie Carbone, Assessor; Danielle McKnight, CPC Administrator; Brian Carter, IT; Allison Kane, School Audio Systems; Mark Clark, Water Superintendent; John Klipfel, Town Engineer; Robert Williamson, Michael Stein and Kevin Olsen, Wright-Pierce Consultants; David DiBarri, Jay Picone and Deborah Davies, NE Metro Regional Voke School; Kevin Fusco, Habitat for Humanity; William Donohue, Reading; Edward McNeil and Brendan Rooney; Students; Rob Carbone, Phil Healey and Jason Smith, NORCAM. [K.Manupelli] **UNANIMOUS**

The *Pledge of Allegiance to the Flag* was led by Select Board Chair K.Manupelli.

The Moderator requested a point of personal privilege. He announced that this would be Town Clerk Barbara Stats' last Town Meeting as she would be retiring early next year after 40 years of service to the Town, including almost 24 as Town Clerk. He offered his own personal thanks to her as an invaluable resource for him through his own 18-year tenure as Town Moderator, and also the thanks and gratitude on behalf of the many board and committee members and residents who have sought her advice, assistance and guidance over these many years. On behalf of Town Administrator Michael Gilleberto, the Moderator presented Mrs. Stats with a bouquet of flowers after which the Town Meeting recognized her with a standing ovation. A very surprised and emotional Town Clerk thanked everyone for this recognition and for allowing her to serve the community for the past 40 years, describing her career as an 'incredible journey' and 'the most rewarding experience of her life second only to her family'. She stated her passion for Town Meetings and Elections, and that if she has been able to be of service and assistance to the Town throughout the years then her mission has been a successful one -- while at the same time recognizing that she will miss it incredibly. As Mrs. Stats returned to her seat to continue recording the minutes of the Town Meeting, she once again received another standing ovation, which she gratefully acknowledged placing her hand over her heart with a heartfelt bow to Town Meeting.

Mr. Moderator: I move to dispense with the reading of the Warrant and to refer to the Articles by number, and further to dispense with the reading of the *Return of Service* by the Constable. [K.Manupelli] **UNANIMOUS**

Article 1 Hear and Act on Reports of Town Officers and Committees

To hear and act upon the reports of Town Officers and Committees.

Sponsor: Select Board

Description...

This is a customary article which provides for Officers and Committees so instructed to report to Town Meeting their progress or recommendations.

Recommendations ...

Select Board: Recommended

Finance Committee: No Action Required

Article 1 Hear and Act on Reports of Town Officers and Committees

I move to hear reports of Town Officers and Committees as may be presented at this meeting. [K.Manupelli]

Select Board member Richard Wallner spoke regarding the increase of the aging population in North Reading, projecting that 2 out of 5 people in North Reading, or 40% of the community, will be 60 years of age and older by 2030. He and other members of the ad-hoc Age-Friendly Team are pursuing a formal age-friendly designation for the Town by surveying key Town Departments, residents and other stakeholders in conjunction with the UMASS Donahue Gerontology Institute to recommend an action plan, resulting in over 1400 responses. He stated that the results of the survey called "Rising Seniors – An Age-Friendly Action Plan for North Reading" would be discussed at an upcoming meeting, and extended an open invitation for all to attend and review the results, engage in the discussion and get involved.

Select Board recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 1: **UNANIMOUS***

Article 2 Prior Year Bills

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from any available source of funds, a sum of money to pay prior year bills; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would provide for payment of prior fiscal year bills which were not submitted prior to the end of Fiscal Year 2021. The requested amount for prior year bills, if any, will be available at Town Meeting. A 4/5 vote is required for approval of this article.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

Article 2 Prior Year Bills

I move to pass over Article 2 as printed in the warrant. [K.Manupelli]

Select Board recommends passing over.

Finance Committee recommends passing over.

*Voice vote on the motion to pass over Article 2: **UNANIMOUS***

Article 3 Appropriate Money to Stabilization Fund

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Stabilization Fund; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would transfer funds to the Town's Stabilization Fund. The Stabilization Fund may be used for any lawful purpose, however, it represents the Town's rainy day fund for unexpected emergencies. The current balance in the account is \$3,781,185.68. A recommendation for a transfer into the Fund, if any, will be available at Town Meeting.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

Article 3 Appropriate Money to Stabilization Fund

I move to pass over Article 3 as printed in the warrant. [K.Manupelli]

Select Board recommends passing over.

Finance Committee recommends passing over.

*Voice vote on the motion to pass over Article 3: **UNANIMOUS***

Article 4 Appropriate Money to Capital Improvement Stabilization Fund

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October, 2007 Town Meeting; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would transfer funds to the Town's Capital Improvement Stabilization Fund. The use of this fund includes funding capital purchases in order to reduce the need for borrowing for certain projects, and to pay debt service. The current balance in the account is \$749,841.54. A recommendation for a transfer into the Fund, if any, will be available at Town Meeting.

Recommendations ...

Select Board: Recommended

Finance Committee: Recommended

Article 4 Appropriate Money to Capital Improvement Stabilization Fund

I move to pass over Article 4 as printed in the warrant. *[L.Gonzalez]*

Select Board recommends passing over.

Finance Committee recommends passing over.

*Voice vote on the motion to pass over Article 4: **UNANIMOUS***

Article 5 Appropriate Money to Solid Waste Stabilization Fund

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Solid Waste Stabilization Fund established under Article 23 of the April 3, 2006 Town Meeting; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article seeks to transfer surplus funds, if any, from funding sources including Trash Receipts to be used to offset future Solid Waste costs. The current balance in this account is \$202,311.84 .

Recommendations ...

Select Board: Recommended

Finance Committee: Recommendation to be made at Town Meeting.

Article 5 Appropriate Money to Solid Waste Stabilization Fund

I move to pass over Article 5 as printed in the warrant. *[L.Gonzalez]*

Select Board recommends passing over.

Finance Committee recommends passing over.

*Voice vote on the motion to pass over Article 5: **UNANIMOUS***

Article 6 Appropriate Money to Participating Funding Arrangement Fund

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Participating Funding Agreement Fund established under Article 24 of the June 4, 2018 Town Meeting and re-named under Article 6 of the October 15, 2018 Town Meeting; or what it will do in relation thereto.

Sponsor: Select Board

Description...

The Select Board proposes to transfer the Town's share of surplus funds from the FY 2021 employee health insurance program, if any, to the Town's Participating Funding Arrangement Fund. The Fund is a reserve account to pay for the Town's portion of future employee health insurance costs. The current balance in this account is \$1,106,993.

Recommendations ...

Select Board: Recommended

Finance Committee: Recommendation to be made at Town Meeting

Article 6 Appropriate Money to Participating Funding Arrangement Fund

I move to pass over Article 6 as printed in the warrant. *[L.Gonzalez]*

Select Board recommends passing over.

Finance Committee recommends passing over.

*Voice vote on the motion to pass over Article 6: **UNANIMOUS***

In response to a question, it was explained that these articles were being passed over because the Town's Free Cash had not yet been certified by the DOR.

Article 7 Amend FY 2022 Operating Budget

To see if the Town will vote to amend the FY 2022 Operating Budget voted under Article 16 of the June 5, 2021 Annual Town Meeting, including funding the first year of certain collective bargaining agreements, or otherwise amend said vote and to raise by taxation and appropriate, or appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds, or borrow a sum of money for such purposes; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would amend the FY2022 operating budget adopted at June Town Meeting. Specific lines to be amended, if any, will be available at Town Meeting.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

Article 7 Amend FY 2022 Operating Budget

I move to amend the Fiscal Year 2022 operating budget approved under Article 16 of the June 5, 2021 Spring Annual Town Meeting as follows:

- Increase Line 110 from \$499,709 to \$501,001 by increasing funding from Parks and Recreation Revenues for Line 110 from \$190,677 to \$222,677 while also decreasing the Raise and Appropriate funding for Line 110 from \$309,032 to \$278,324;
- Increase Line 111 from \$121,490 to \$145,390 by increasing funding from Parks and Recreation Revenues for Line 111 from \$121,490 to \$145,390

as specified in Article 7 as printed in the warrant. *[R.Wallner]*

Select Board recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 7: **UNANIMOUS***

Article 8 Rescind Authorizations to Borrow

To see if the Town will vote to rescind the authorized, but unissued balances of various borrowing authorizations approved by the Town from time to time, which amounts are no longer needed to pay costs of completing the projects for which they were originally approved; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This is a routine article seeking to rescind bond authorizations that are no longer needed because the respective projects are completed or have been abandoned.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

Article 8 Rescind Authorizations to Borrow

I move to rescind the authorization to borrow \$425,000 for the project entitled "Storage Tanks – Painting/Repairs" approved in the Fiscal Year 2022 Capital Expenditures approved under Article 21 of the June 5, 2021 Spring Annual Town Meeting; as specified in Article 8 as printed in the warrant. *[R.Wallner]*

Select Board recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 8: **UNANIMOUS***

Article 9 Amend FY 2022 Capital Budget

To see if the Town will vote to amend the FY 2022 Capital Budget voted under Article 21 of the June 5, 2021 Annual Town Meeting, and to raise by taxation and appropriate, or appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds, or borrow a sum of money for such purposes; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would amend the FY2022 capital budget adopted at June Town Meeting. Proposed amendments, if any, will be provided at Town Meeting.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

Article 9 Amend FY 2022 Capital Budget

I move to amend the Fiscal Year 2022 Capital Expenditures approved under Article 21 of the June 5, 2021 Spring Annual Town Meeting as follows:

- To fund Roadway Rehab and Reconstruction with \$200,000 from Free Cash while reducing the previous authorization to borrow from \$700,000 to \$500,000 by rescinding \$200,000 of the previous borrowing authorization

as specified in Article 9 as printed in the warrant. *[R.Wallner]*

Select Board recommends.
Finance Committee recommends.

*Voice vote on the motion under Article 9: **UNANIMOUS***

Article 10 Appropriate Money for Wastewater Planning, Design, Engineering, and/or Permitting

To see if the Town will vote to appropriate a sum of money for the purpose of continued planning, designing, engineering, and/or permitting for the potential construction of a wastewater collection and conveyance system within and outside of North Reading, including any and all costs related thereto; to determine whether this appropriation shall be raised by borrowing or otherwise; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would appropriate funding for continued planning, design, engineering, and/or permitting for the potential construction of a wastewater collection system (including an out-of-town pipe connection to the Greater Lawrence Sanitary District).

Recommendations ...

Select Board: Recommended

Finance Committee: Recommendation to be made at Town Meeting

Community Planning Commission: Recommended

Article 10 Appropriate Money for Wastewater Planning, Design, Engineering, and/or Permitting

I move to appropriate from the Proceeds of the Sale of Town-Owned Land the amount of \$2,893,000 for continued planning, designing, engineering, and/or permitting for the potential construction of a wastewater collection and conveyance system within and outside North Reading, including any and all costs related thereto; as specified in Article 10 as printed in the warrant. *[S.O'Leary]*

Select Board unanimously recommends.
Finance Committee recommends.

Mr. Moderator: I move for a 20-minute leave-of-the-meeting for the purpose of presenting information relating to Article 10. *[S.O'Leary]* **UNANIMOUS**

Town Administrator M.Gilleberto proceeded with the presentation. He provided a history of the project which could fulfill the decades-old discussion of bringing sewerage to certain areas of the Town. He described the route of the project along Rts. 28,125 and 114 to Merrimack College; and that the purpose of bringing it forward at this time would allow the Town to take advantage of being able to piggy-back on a current MassDOT project along this route which could result in a savings of up to \$1.5 ml. The opportunity to join the Greater Lawrence Sanitary District is a result of the 99-year water purchase lease entered into with the Town of Andover in 2018. If the Town does not seize this opportunity now, it would likely not have the opportunity to do so for another decade.

He explained that the article at this Town Meeting would authorize the use of funds from the sale of the JT Berry property as the funding source, and an article requesting total funding would likely be scheduled for the October 2022 Town Meeting. He presented four potential cost scenarios depicting the best-case to the worse-case impacts to the average home, and explained that this article would provide the funding needed for a full analysis of the design and engineering which would be required to move forward.

Discussion and questions included concerns regarding the ultimate future cost for the final project; that this project would only benefit the business community along the route; that a plan providing for future expansion would help in making a decision next year when the final appropriation is presented; some businesses may have already invested thousands of dollars on their own septic systems; this money would be better spent on improving streets and sidewalks or providing affordable senior housing; and the possibility of unforeseen hidden costs that may not be anticipated or exposed until the project is underway.

Select Board member S.O'Leary responded to some of the questions and concerns: that this project would provide additional development opportunities for the Town and untapped future revenues from the business community which could result in a diminished residential tax impact; wastewater has been a discussion at the forefront of many boards and committees for decades, and moving forward with this opportunity now will save money in the future, but the time-frame to link with the MassDOT project, which would provide the optimal cost, is limited; that proceeding under this article now will provide additional definitive information to present to the Town Meeting next year to assist voters in making an informed decision; and that funding for this article from the proceeds of the Berry property sale is an appropriate use for these funds.

CPC Chair W.Pearce added that as a long-standing member of the former Wastewater Advisory Committee, as well as being involved with septic systems in Town in his business capacity for many years, the septic situation is problematic, not only for businesses but also for residents. He added that an opportunity to join a sewer district was missed by the Town 50 years ago and felt that the Town would be short-sighted once again if this opportunity was also missed.

Mr. Moderator: Move the question. *[M.Hall]*.

Voice vote on the motion to move the question: **Carried**

*Voice vote on the main motion under Article 10: **CARRIED***

**Article 11 Appropriate Money for Legal Expenses –
Secondary School Building Litigation**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money for negotiation, mediation and/or litigation with PMA Consultants, LLC and Dore and Whittier Architects, Inc. concerning the Secondary School Building Project, including any costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would provide additional funding for legal expenses related to the Secondary School Building Project.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

**Article 11 Appropriate Money for Legal Expenses – Secondary School
Building Litigation**

I move to appropriate from Free Cash the sum of \$200,000 for negotiation, mediation and/or litigation with PMA Consultants, LLC and Dore and Whittier Architects, Inc., and any other appropriate entities, concerning the Secondary School Building Project, including any and all costs incidental and related thereto; all as further specified in Article 11 as printed in the warrant. *[S.O'Leary]*

Select Board unanimously recommends.

Finance Committee recommends.

In response to a comment regarding throwing good-money-after-bad given the \$1.2 ml already spent on this litigation with no positive outcome for the Town to-date, Select Board member S.O'Leary stated that the Town feels confident about the merits of their case for the next trial in January for which these funds will be used, and felt it would be irresponsible to walk away from the case at this point. A comment was also made that this is not about monies already spent in this matter, but rather to protect the investment already made and what is due to be returned to the Town.

*Voice vote on the main motion under Article 11: **CARRIED.***

**Article 12 Appropriate Money for Legal Expenses –
20 Elm Street Litigation**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money for legal, engineering, consulting, and/or other services associated with the 20 Elm Street Chapter 40B Comprehensive Permit Application, including any costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would provide funding for legal and other expenses related to the 20 Elm Street Chapter 40B Comprehensive Permit Application.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

**Article 12 Appropriate Money for Legal Expenses –
20 Elm Street Litigation**

I move to pass over Article 12 as printed in the warrant. [S.O'Leary]

Select Board unanimously recommends passing over Article 12.

Finance Committee recommends passing over Article 12.

*Voice vote on the motion to pass over Article 12: **UNANIMOUS***

**Article 13 Authorize Conveyance of Town-Owned Land for Affordable
Housing (57 Haverhill Street)**

To see if the Town will vote to authorize the Select Board to convey, on such terms and conditions and for such consideration as the Select Board deems appropriate, that certain parcel of land known as 57 Haverhill Street, identified as Parcel 67 on Town Assessors' Map 40, and being more particularly described in that deed recorded with the Southern Middlesex Registry of Deeds in Book 30669, Page 47; or what it will do in relation thereto.

Sponsor: Community Planning Commission

Description...

This article would authorize the Select Board to convey the property, which is located within the Affordable Housing Zoning Overlay District, for purposes of developing affordable housing, pursuant to the regulations of Section 200, Article XXI, of the Zoning Bylaw.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

Community Planning Commission: Recommended



Article 13 Authorize Conveyance of Town-Owned Land for Affordable Housing (57 Haverhill Street)

I move that the Town authorize the Select Board to convey that certain parcel of land known as 57 Haverhill Street, identified as Parcel 67 on Town Assessors' Map 40, and being more particularly described in that deed recorded with the Southern Middlesex Registry of Deeds in Book 30669, Page 47, for the sole purpose of securing the construction thereon of 1 or 2 residential units of affordable housing to be maintained as such in perpetuity, and upon such further terms and conditions and for such consideration as the Select Board deems appropriate, provided that wetland areas on the property be reserved from any such conveyance in the location determined by the Select Board pursuant to a plan filed with the Town Clerk, and thereafter be held in the care, custody and control of the Conservation Commission for conservation purposes. [W.Pearce]

A request for a 10-minute leave of the meeting was unanimously approved; CPC Administrator D.McKnight proceeded with a presentation regarding Articles 13, 14 & 15.

Ms. McKnight provided a detailed history of these 4 parcels and how they were identified for this purpose out of the 23 available, all of which were re-zoned in 2008 under the Affordable Housing Overlay District (AHOD), with the goal of providing needed housing for those not in the median-income brackets and working towards the required 10% subsidized housing under Chapter 40B.

She noted that the number of units required under the Town's Subsidized Housing Inventory (SHI), would be recalculated once the 2020 Federal Census population for North Reading is finalized, and anticipates a larger gap in the Town's SHI, making the Town vulnerable to new 40B developments in areas that may not be preferred by the Town for such purpose. She stated that the CPC continues to attempt to facilitate the creation of new affordable housing, such as through the development within the AHOD as presented under these three Articles to satisfy the SHI.

She explained the types of housing permitted on each of the three parcels based on the AHOD; in addition to stating that certain restrictions would be applied on each of these parcels as reflected during the public hearing process, including that the housing units would be classified as affordable in perpetuity, and prioritizing at the 60% area-median income level. The intent is for the Town to convey these properties at no cost to a non-profit affordable housing developer, who would be subject to the same processes required of any development through the RFP process.

CPC Chair W.Pearce commented that each one of the developed housing units would count towards the Town's SHI in perpetuity. He explained that these properties would not be developed as a 40B but rather would require all the approvals and oversight from various Town Departments through the RFP process just as any properties being developed would require, and the Town would be able to choose the applicant that they feel would be best for the Town.

Select Board recommends passing over Article 13.
Finance Committee unanimously recommends in favor of Article 13.

Mr. Moderator—I move to pass over Article 13. *[V.Stuto]*

In response to an inquiry for clarification on whether the number of housing units on each of the three sites, if voted this evening, could be increased at a later date, CPC Chair W.Pearce stated that the number as voted by the Town Meeting would be part of the motion and not able to be increased in the future.

The Moderator explained that the motion to pass over was now under consideration and called for a hand count after an indeterminable voice vote on the motion to pass over.

Hand count on the motion to pass over Article 13: YES: 60 NO: 53.

*Motion to pass over Article 13: **CARRIED***

Mr. Moderator: I move to admit the following person to the Meeting:
State Senator Bruce Tarr. *Unanimous*

Article 14 Authorize Conveyance of Town-Owned Land for Affordable Housing (44-46 Oakdale Road)

To see if the Town will vote to transfer from the board or official having custody for the purposes for which it is presently held, including the tax title custodian, to the Select Board for general municipal purposes, including the purpose of conveyance, the care, custody, and control of that certain parcel of land known as 44 Oakdale Road, identified as Parcel 31 on Town Assessors' Map 43, and that certain parcel of land known as 46 Oakdale Road, identified as Parcel 32 on Town Assessors' Map 43, and being more particularly described in that deed recorded with the Southern Middlesex Registry of Deeds in Book 10415, Page 265, and to authorize the Select Board to convey said parcels on such terms and conditions and for such consideration as the Select Board deems appropriate; or what it will do in relation thereto.

Sponsor: Community Planning Commission

Description...

This article would authorize the Select Board to convey the properties, which are located within the Affordable Housing Zoning Overlay District, for purposes of developing affordable housing, pursuant to the regulations of Section 200, Article XXI, of the Zoning Bylaw.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

Community Planning Commission: Recommended



Article 14 Authorize Conveyance of Town-Owned Land for Affordable Housing (44-46 Oakdale Road)

I move that the Town transfer from the board or official having custody for the purposes for which it is presently held, including the tax title custodian, to the Select Board for general municipal purposes, including the purpose of conveyance, the care, custody, and control of that certain parcel of land known as 44 Oakdale Road, identified as Parcel 31 on Town Assessors' Map 43, and that certain parcel of land known as 46 Oakdale Road, identified as Parcel 32 on Town Assessors' Map 43, and being more particularly described in that deed recorded with the Southern Middlesex Registry of Deeds in Book 10415, Page 265, and to authorize the Select Board to convey said parcels for the sole purpose of securing the construction thereon of one single family home to be established and maintained in perpetuity as affordable housing, and upon such further terms and conditions and for such consideration as the Select Board deems appropriate. [W.Pearce] [Requires 2/3 vote]

Select Board recommends passing over Article 14.

Finance Committee recommends in favor of Article 14.

Community Planning Commission recommends in favor of Article 14.

Mr. Moderator: I move to pass over Article 14: [V.Stuto]

\Select Board member V.Stuto stated that it should be up to the Select Board to develop a policy on Affordable Housing and not leave it to the private developers; that having an established policy could mitigate future inconsistencies. CPC Chair W.Pearce stated that the property could be developed in the same manner if sold to the public under the current rules and regulations without any additional policies. Select Board member S.O'Leary said a policy would be done in concert with the CPC – that the Board supports Affordable Housing, but wants to develop a uniform policy to be applied to all such parcels addressing all considerations.

In response to an inquiry regarding the time-line to develop a policy, Select Board member V.Stuto considered it a priority for a strategic planning meeting encompassing other parcels. Select Board Chair K.Manuelli stated the Board would address this matter imminently to gain a better understanding regarding the selection of these particular properties to be developed, and address the concerns expressed at this meeting and during the public hearings and site visits held for all three properties concerning traffic, congestion, neighborhoods, safety and other issues before the next Town Meeting. A direct abutter stated that this particular parcel is zoned for a single-family home and this should be pursued.

The Moderator explained that the motion to pass over was now under consideration and called for a hand count after an indeterminable voice vote on the motion to pass over.

Hand count on the motion to pass over Article 14: YES: 45 NO: 49

*Motion to pass over Article 14: **FAILED***

Discussion continued on the main motion under Article 14.

Concern over a conflict-of-interest existing if the developer contracts to have a wetlands study performed on the property rather than the Town doing so, was addressed by CPC Chair W.Pearce who explained that is the normal process for any development; but that the study is then fully reviewed and vetted by the Town's Conservation Agent and the entire Conservation Commission for compliance with the Wetlands Act.

Other concerns regarding the random selection of the three properties and not having a policy to encompass all of the AHOD properties were addressed by CPC Chair D.McKnight who stated that the CPC has had this on their radar for some time when approached by Habitat for Humanity, and that the sites under consideration matched the criteria under the AHOD; she stated that the existing Zoning By-Laws, together with the Affordable Housing Production Plan as voted in 2008 are the Policies that would control the development of these properties.

The Moderator called for a hand count after an indeterminable voice vote on the main motion under Article 14 and reminded the Town Meeting that a 2/3 vote was required to pass the Article.

Hand count on the main motion under Article 14: YES: 53 NO: 38

*The main motion under Article 14 **FAILED** to achieve a 2/3 majority vote.*

Article 15 Authorize Conveyance of Town-Owned Land for Affordable Housing (7 St. Theresa's Street)

To see if the Town will vote to transfer from the tax title custodian to the Select Board for general municipal purposes, including the purpose of conveyance, the care, custody, and control of that certain parcel of land known as 7 St. Theresa's Street, identified as Parcel 101 on Town Assessors' Map 13, and being more particularly described in that deed recorded with the Southern Middlesex Registry of Deeds in Book 15394, Page 475, and to authorize the Select Board to convey said parcel on such terms and conditions and for such consideration as the Select Board deems appropriate; or what it will do in relation thereto.

Sponsor: Community Planning Commission

Description...

This article would authorize the Select Board to convey the property, which is located within the Affordable Housing Zoning Overlay District, for purposes of developing affordable housing, pursuant to the regulations of Section 200, Article XXI, of the Zoning Bylaw.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

Community Planning Commission: Recommended



Article 15 Authorize Conveyance of Town-Owned Land for Affordable Housing (7 St. Theresa's Street)

I move that the Town transfer from the tax title custodian to the Select Board for general municipal purposes, including the purpose of conveyance, the care, custody, and control of that certain parcel of land known as 7 St. Theresa's Street, identified as Parcel 101 on Town Assessors' Map 13, and being more particularly described in that deed recorded with the Southern Middlesex Registry of Deeds in Book 15394, Page 475, and authorize the Select Board to convey

said parcel or any portion thereof for the sole purpose of securing the construction thereon of 1 or 2 residential units of affordable housing to be maintained as such in perpetuity, and upon such further terms and conditions and for such consideration as the Select Board deems appropriate.

[W.Pearce] [Requires 2/3 vote]

Select Board recommends passing over Article 15.

Finance Committee recommends in favor of Article 15

Community Planning Commission recommends in favor of Article 15.

Mr. Moderator: I move to pass over Article 15. *[V.Stuto]*

Mr. Stuto explained that in addition to the same reasons stated for passing over the previous two articles, this parcel could possibly be used in the future should the wastewater project move forward. CPC Chair W.Pearce stated that although this parcel could be split to preserve part of it for use by the Town, because it is on higher ground, it may not be a viable choice as a pumping station.

Through the questions and discussion it was evident that the views of the Select Board and CPC were not in alignment, with a consensus that the Boards should meet jointly to discuss their opinions and concerns over the future uses and conveyance of these properties with the objective of developing and supporting a unified approach on how best to proceed.

The Moderator called for a hand count after an indeterminable voice vote on the motion to pass over Article 15.

Hand count on the motion to pass over Article 15: YES: 55 NO: 40.

*Motion to pass over Article 15: **CARRIED.***

Article 16 Authorize Northeast Metropolitan Regional Vocational School District Construction Project

To see if the Town will approve the \$317,422,620 borrowing authorized by the Northeast Metropolitan Regional Vocational School District Committee, for the purpose of paying costs of designing, engineering, constructing and equipping the New Northeast Metropolitan Regional Vocational School and related athletic facilities located at 100 Hemlock Drive in Wakefield, MA 01880, including the payment of all costs incidental or related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of Northeast Metropolitan Regional Vocational School Committee. The Town's estimated share of the District's debt for this purpose, exclusive of interest, and based upon current enrollments, is approximately \$8,424,962, which amount will be reduced to the extent of MSBA grants received by the District, resulting in an estimated net share of principal allocable to the Town, exclusive of interest, of approximately \$4,686,498. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member

municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) seventy-six and eighty-four one hundredths percent (76.84%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; or take any other action relative thereto.

Sponsor: Select Board

Description...

This article would authorize borrowing for the construction of a new school building at the Northeast Metropolitan Regional Vocational School site in Wakefield. While the total estimated project cost is \$317,422,620, the Town's share is \$8,842,962. Both the total amount and the Town's share are anticipated to be reduced by a grant from the Massachusetts School Building Authority. The Town's share, after receipt of the grant, is anticipated to be approximately \$4,686,498 excluding interest.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

Article 16 Authorize Northeast Metropolitan Regional Vocational School District Construction Project

I move that the Town hereby approves the \$317,422,620 borrowing authorized by the Northeast Metropolitan Regional Vocational School District Committee, for the purpose of paying costs of designing, engineering, constructing and equipping the New Northeast Metropolitan Regional Vocational School and related athletic facilities located at 100 Hemlock Road in Wakefield, MA 01880, including the payment of all costs incidental or related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of Northeast Metropolitan Regional Vocational School Committee; that the Town's estimated share of the District's debt for this purpose, exclusive of interest, and based upon current enrollments, is approximately \$8,424,956, which amount will be reduced to the extent of MSBA grants received by the District, resulting in an estimated net share of principal allocable to the Town, exclusive of interest, of approximately \$4,686,498; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that District may receive from the MSBA for the Project shall not exceed the lesser of (1) seventy-six and eighty-four one hundredths percent (76.84%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA; provided that if this Motion fails, that it shall constitute pursuant to General Laws Chapter 71, Section 16(d) an expression of disapproval by more than a majority of the voters present and voting at Town Meeting of the amount authorized by the District Committee. [V.Stuto]

Select Board recommends.
Finance Committee recommends.
School Committee previously voted to recommend.

Judith Dymant, North Reading representative on the Northeast Metropolitan Regional Vocational School Committee for 11 years, as well as a teacher at the school for over 20 years, stated that the School is now 50 years old and in need of replacement; she stated that the Mass School Building Authority has awarded this project with the highest reimbursement grant in their history at 77% of eligible project costs.

NE Voke School Superintendent David DiBarri reviewed the deficiencies with the current School, including a lack of handicapped accessibility and limited classroom space which affects the student enrollment, pointing out that they could only accept 300 out of 800 applicants this year. He asked the Town to support "your other high school" so that their students could also have a school comparable to North Reading High School, and which would also provide the ability to expand their enrollment from 1300 to 1600 students. He stated that this project has been contemplated for over 15 years, with the first Building Committee meeting taking place 5 years ago; that even though the amount of the State award was the highest in MSBA history, they will continue to seek additional funds to offset the costs for all the member communities.

As there were no questions asked of the Voke School representatives, the Moderator called for the vote:

*Voice vote on the main motion under Article 16: **UNANIMOUS***

Mr. Moderator: I move to adjourn this meeting *sine die*. [K.Manupelli]
*Voice vote on the motion to adjourn: **Carried**.*

The meeting adjourned at 9:53 pm. There were 140 voters present.

Checkers for the meeting were: Patricia Fillmore, Patty Bemiss, Carol Cleri, Camille Welch, Anne Casey, Linda Stratton and Rose Vitale; Administrative Assistant Stephanie Connolly assisted with check-in procedures. Media services were provided by NORCAM; Audio-visual services by Alison Kane; and Custodial services by Harold Miller, Michael Parow and additional School Department staff.

A True Record: Attest:
Barbara Stats, Town Clerk



TOWN OF NORTH READING 2021 RE-PRECINCTING PLAN MAP AND BOUNDARY DESCRIPTION



The “official” figures from the 2020 Federal Decennial Census are used as the basis for legislative re-districting at the State-level, as well as re-precincting at the local-level. Specific criteria must be met at the local-level for approval by the Local Election Districts Review Commission (LEDRC). In addition, this process requires that the precinct boundaries be initially accepted by the local Select Board, and then submitted to the LEDRC for final approval.

Based on the 2020 decennial census, the population increase in North Reading was able to be absorbed within the existing precincts under the parameters specified under Mass General Laws Chapter 54, which requires that there be no more than 4,000 residents in each precinct, and that the population of each precinct shall be within 5% of each other.

Although the final Federal Census population number for North Reading (15,554) resulted in an increase of 662 residents from the 2010 Federal Census, for the first time in several decades, it does not result in any change to either the number of precincts or the precinct boundary lines locally. Therefore, all North Reading precinct boundaries will remain the same as they have been since the 2010 Federal Decennial Census – and not one street or residence has changed from one precinct to another.

In accordance with Massachusetts General Laws 54:6 and in accordance with the requirements of the LEDRC, at their meeting of October 18, 2021 the Select Board voted to accept the 2021 Re-Precincting Plan, Map and Precinct Boundary Description as presented by the Town Clerk / Federal Census 2020 Liaison. The 2021 Re-Precincting Plan, Map and Precinct Boundary Description was subsequently approved by the LEDRC on November 5, 2021 to be in effect as of December 31, 2021.

Following are the boundary description and map for the approved plan:

PRECINCT BOUNDARY DESCRIPTION

Precinct 1

All of that portion of Middlesex County bounded and described as follows:

- Beginning at the point of intersection of the Andover/North Reading town line and Haverhill St, and
- proceeding easterly along the Andover/North Reading town line to the North Andover/North Reading town line, and
- proceeding easterly along the North Andover/North Reading town line to the Middleton/North Reading town line, and
- proceeding southerly along the Middleton/North Reading town line to the Lynnfield/North Reading town line, and
- proceeding northerly along the Lynnfield/North Reading town line to N Hill Dr, and
- proceeding westerly along N Hill Dr to Park St, and
- proceeding northerly along Park St to Washington St, and
- proceeding easterly along Washington St to Elm St, and
- proceeding easterly along Elm St to Pleasant St, and
- proceeding northerly along Pleasant St to Susan Dr, and

- proceeding westerly along Susan Dr to Lindor Rd, and
- proceeding northerly along Lindor Rd to Darrell Dr, and
- proceeding westerly along Darrell Dr to Arline Dr, and
- proceeding southerly along Arline Dr to Foley Dr, and
- proceeding westerly along Foley Dr to Haverhill St, and
- proceeding northerly along Haverhill St to the point of beginning.

Precinct 2

All of that portion of Middlesex County bounded and described as follows:

- Beginning at the point of intersection of the Andover/North Reading town line and the Wilmington/North Reading town line, and
- proceeding easterly along the Andover/North Reading town line to Central St, and
- proceeding southerly along Central St to Spruce Rd, and
- proceeding westerly along Spruce Rd to Eagle Dr, and
- proceeding northerly along Eagle Dr to Ridgeway Rd, and
- proceeding westerly along Ridgeway Rd to Country Club Rd, and
- proceeding northerly along Country Club Rd to Rapers Brk, and
- proceeding southerly along Rapers Brk 900' +/- to a point in the brook, and
- proceeding westerly along the aforementioned point to Northridge Dr, and
- proceeding westerly along Northridge Dr 300' +/- to a point in the brook, and
- proceeding westerly from the aforementioned point along Rapers Brk to Main Street, and
- proceeding southerly along Main St to Martins Brk, and
- proceeding northerly along Martins Brk to an unnamed watercourse, and
- proceeding southerly along the unnamed watercourse to Southwick Rd, and
- proceeding westerly along Southwick Rd to Linwood Ave, and
- proceeding northerly along Linwood Ave to Greene St, and
- proceeding westerly along Greene St to the Wilmington/North Reading town line, and
- proceeding northerly along the Wilmington/North Reading town line to the point of beginning.

Precinct 3

All of that portion of Middlesex County bounded and described as follows:

- Beginning at the point of intersection of the Wilmington/North Reading town line and the Reading/North Reading town line, and
- proceeding northerly along the Wilmington/North Reading town line to Greene St, and
- proceeding easterly along Greene St to Linwood Ave, and
- proceeding southerly along Linwood Ave to Southwick Rd, and
- proceeding easterly along Southwick Rd to unnamed watercourse, and
- proceeding easterly along unnamed watercourse to Martins Brk, and
- proceeding easterly along Martins Brk to Main St, and
- proceeding northerly along Main St to Rapers Brk, and
- proceeding easterly along Rapers Brk to a point in the brook, and
- proceeding easterly along the aforementioned point 300' +/- to Northridge Dr, and
- proceeding easterly along Northridge Dr to a point in the brook, and

- proceeding easterly from the aforementioned point 900' +/- along Rapers Brk to Country Club Road, and
- proceeding southerly along Country Club Rd to Ridgeway Rd, and
- proceeding easterly along Ridgeway Rd to Eagle Dr, and
- proceeding southerly along Eagle Dr to Spruce Rd, and
- proceeding easterly along Spruce Rd to Central St, and
- proceeding southerly along Central St to Chestnut St, and
- proceeding easterly along Chestnut St to Flint St, and
- proceeding northerly along Flint St to Mount Vernon St, and
- proceeding easterly along Mount Vernon St to Park St, and
- proceeding southerly along Park St to N Hill Dr, and
- proceeding southerly along N Hill Dr to the Lynnfield/North Reading town line, and
- proceeding southerly along the Lynnfield/North Reading town line to the Reading/North Reading town line, and
- proceeding westerly along the Reading/North Reading town line to the point of beginning

Precinct 4

All of that portion of Middlesex County bounded and described as follows:

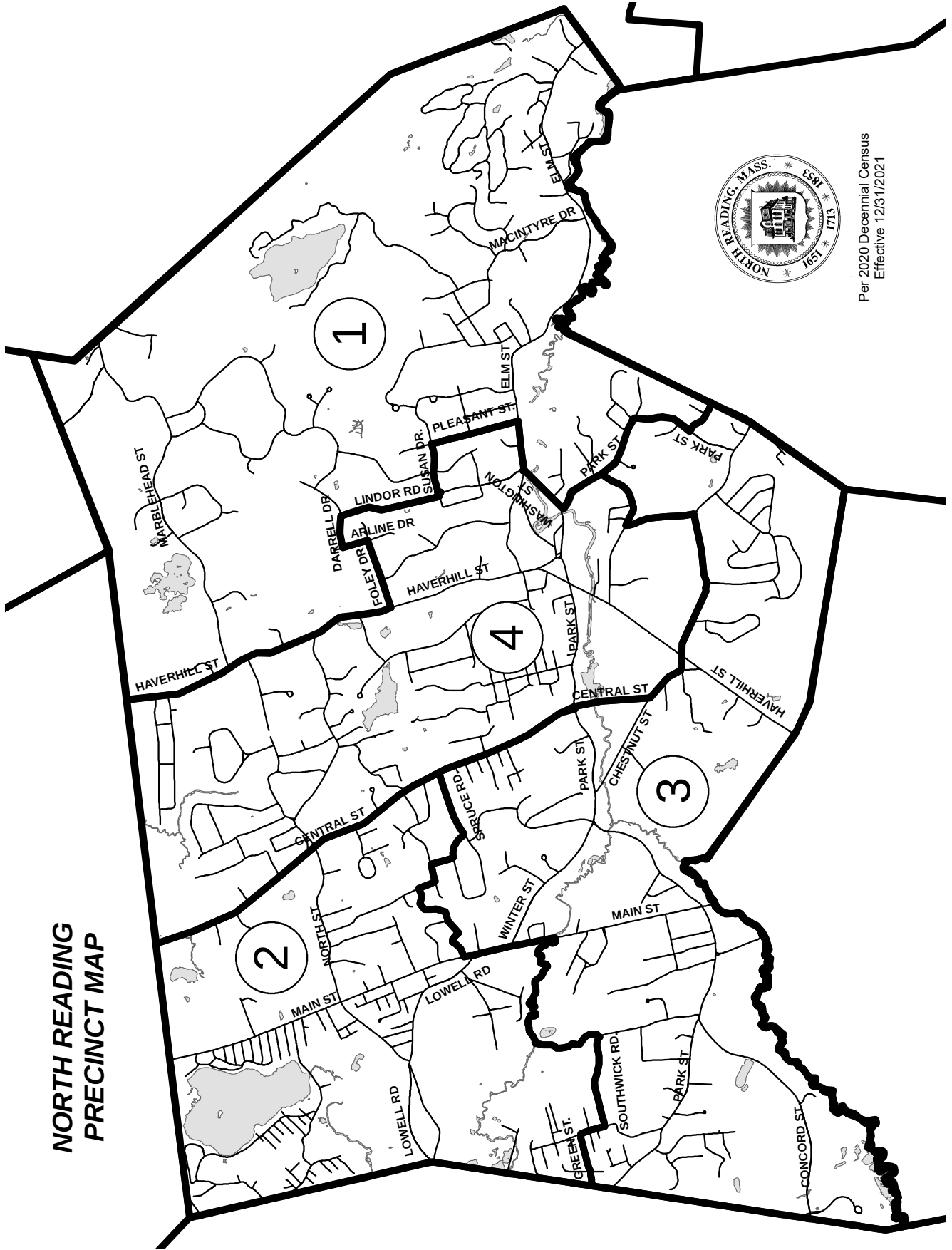
- Beginning at the point of intersection of the Andover/North Reading town line and Central St, and
- proceeding easterly along the Andover/North Reading town line to Haverhill St, and
- proceeding southerly along Haverhill St to Foley Dr, and
- proceeding easterly along Foley Dr to Arline Dr, and
- proceeding northerly along Arline Dr to Darrell Dr, and
- proceeding easterly along Darrell Dr to Lindor Rd, and
- proceeding southerly along Lindor Rd to Susan Dr, and
- proceeding easterly along Susan Dr to Pleasant St, and
- proceeding southerly along Pleasant St to Elm St, and
- proceeding westerly along Elm St to Washington St, and
- proceeding westerly along Washington St to Park St, and
- proceeding southerly along Park St to Mount Vernon St, and
- proceeding southerly along Mount Vernon St to Flint St, and
- proceeding southerly along Flint St to Chestnut St, and
- proceeding westerly along Chestnut St to Central St, and
- proceeding northerly along Central St to the point of beginning.

A True Record. ATTEST:

Barbara Stats

Town Clerk / 2020 Federal Census Liaison

NORTH READING PRECINCT MAP



Per 2020 Decennial Census
Effective 12/31/2021

TOWN CLERK'S OFFICE
Vital Statistics and Licenses Issued
January 1, 2021 - December 31, 2021

Vital Record Statistics Recorded for 2021:

Births: 147
Marriages: 44
Deaths: 133

* * * * *

Number of Dogs Licensed: 1126
Licensing Period January 1st – December 31st

* * * * *

Business Certificates Recorded:

New Certificates: 30
Renewals: 51
Discontinued: 16
Expired / Lapsed: 13

* * * * *

Passport Application Information:

Available “on-line”

Go to: www.travel.state.gov

* * * * *

Fish & Wildlife Licenses:

All licenses sold “on-line” a/o January 1, 2012

Go to: <http://www.mass.gov/dfwele/dfw/>

DEPARTMENT OF VETERANS SERVICES

Annual Report 2022

The Veterans Department continues to provide financial assistance to Veterans and their dependents in accordance with Mass General Laws (MGL) 108 CMR 1:00-11:00. This service is provided to eligible Veterans, Spouses, and their dependents who are struggling financially. Chapter 115 assists with Housing Benefits, Fuel Assistance, and Medical reimbursements. The present case load is comprised of Veterans in need of long term assistance, and for those who are unemployed. Assisting the Veterans of North Reading with an array of support services through local, state, and federal entities continues to remain a top priority. In addition, the case load continues to grow to assist Veterans in filing for Disability Compensation for service connected disabilities and for the aging Veterans in need of Aid and Attendance.

Due to the unforeseen Covid 19 pandemic which changed lives not only here in North Reading but throughout the world, the Veterans Department had to reinvent its ability to continue to provide assistance to Veterans and their Families. The Department met with some challenges however, with the use of Website, Local Newspaper, Zoom Calls, Phone Calls, Mailings, Faxes, Scanning, and Emails we were able to continue to provide assistance. Although we were unable to meet in person, the use of technology proved to be invaluable to continue providing local, state, and federal services. In addition, we worked closely with Northeast Veteran Service Officers and the Department of Veteran Services weekly to provide updates to Veterans and families of additional assistance available due to the pandemic. Vital information was provided for those facing evictions caused by the pandemic.

MEMORIAL DAY CEREMONY was once again held virtually. As many prefer the ceremonies in person; the anticipated challenges of spreading Covid remained in the forefront of the decision to go virtual. During a private ceremony at the cemeteries, Norcam was instrumental in working to bring a more live version by filming the Minit and Militia as they continued to press on to pay respects to those Veterans who are no longer with us. The Ceremony and speeches were filmed via zoom meetings and then presented on local cable. The North Reading Community was notified via Website pages, Community Connection, and the North Reading Transcript.

VETERANS DAY: In a collaborative effort North Reading volunteers and organizations, we were able to present a special Veteran's Day Ceremony live. Governors Proclamation and North Reading Proclamation were read by Richard Stratton – Vietnam Veteran and Rich Wallner respectively. North Reading Select Board unanimously voted to proclaim the Month of November as Veterans Military Families Appreciation Month this proclamation was combined with the Annual Veterans Day Proclamation. Special Thank you to Guest speaker USAF Ret. Lt. Colonel John Barrette, State Representative Bradley Jones Jr, Town Administrator Michael Gilleberto, Select Board Members Chair Kathryn Manupelli, Vice Chair Liane Gonzalez, Rich Wallner, Steve O'Leary, and Vincenzo Stuto, Union Congregational Church Reverend Dr. Rick Hughes, Jeff Yull – NR Town Republican Committee, VFW Post 10874, NR Veterans Memorial and Events Committee Members, North Reading Minit & Militia, North Reading Police Honor Guard & Department, North Reading Fire Dept., North Reading Boy Scout and Girl Scout

Troops and North Reading High School Band and Director Ben Owens. Thank you for helping us bring an honorable ceremony to our Veterans.

Thank You to Rob, Phil and Jason of NorCam and Maureen Doherty of NR Transcript who provided videotaping and pictures of our Ceremony.

ANNUAL VETERANS DINNER SOCIAL: We were happy to once again hold our Annual Veterans Dinner at the Tewksbury Country Club. The dinner was another huge success with over 276 participants. Thank you to Honored Guest Speaker Cheryl Poppe – Secretary to the Dept. of Veterans Services, Congressman Seth Moulton, Senator Bruce Tarr, State Representative Bradley Jones Jr, State Representative Dave Robinson, North Reading Select Board Chair Kathryn Manupelli, Vice Chair Liane Gonzalez, and Vincenzo Stuto, North Reading Town Administrator Michael Gilleberto, Tewksbury Board of Selectmen Chair Jay Kelly, Vice Chair Jayne Wellman, BOS Member Anne Marie Stronach and James Mackey III, Reverend Rachel Fisher, North Reading Events Committee, Maureen Stevens, Diane Crowell, Amy Conti, Catherine McGloughlin, Kathy Walsh, Jeff & Irene Yull, DJ Zati Brad Bezzati and Kerrin Mullen for providing our music, 25th Marine Regiment of Fort Devens, Sgt Major Ken Oswald, Captain Steve Castinetti and the JROTC Marine Corps Cadets, Dave Doucette of Norcam, Maureen Doherty – NR Transcript, Lorna Garey – Tewksbury Carnation for your continuous support of our annual dinner. A special thank you to the Tewksbury Country Club Marc Ginsburg, Lindsey Larsen, Sarah Gaffney, serving staff, and the amazing chefs for providing such a beautiful venue and wonderful meal for all to enjoy.

The Veterans Department continues to pride itself in assisting our Veterans, Warriors, and their families utilizing resources through local, state and federal agencies enabling this department to continue to provide the best possible care for our Veterans and their dependents to ensure their needs are met.

Respectfully submitted,

Susan Magner
Director of Veterans Services

YOUTH SERVICES DEPARTMENT

2021 Annual Report

North Reading Youth Services' mission is to allow for the voice of our youth to be heard in the community. We strive to establish student-driven social and experiential activities and provide opportunities for young adults to become active members of our community. Through these programs we hope to foster a healthy self-image and encourage positive decision making for all youth and their networks.

In 2021, North Reading Youth Services continued to adapt and offer modified programming and events in response to the pandemic. Despite the fluid nature and needs of the community, the Department remained committed to providing quality services and developing meaningful partnerships within the community. The year kicked off with a gusto offering an uninterrupted menu of hybrid youth programming including, 5th Grade Girls Group, Language Lessons with the HS International Club, Mentoring, Middle School Youth Group, Youth Action Team (YAT) and the popular Pen Pal Club. The desire to connect was deep and clear with more than 20 pairs of intergenerational pen pals corresponding through letters, emails and conversations. All programming was offered remotely, providing a level of inclusivity that was not available prior to the onset of COVID-19. Despite virtual meetings, each HS mentor still completed an orientation with the Director with specific attention on Trauma Informed Care. The Department partnered with the HS International Club and Flint Memorial Library offering free virtual French and Spanish lessons to local elementary school-aged youth. HS students prepared and facilitated every aspect of the lessons, impressively co-teaching and engaging with the often timid younger youth. The Director facilitated a partnership with the Youth Action Team and newly formed HS Social Activism Club which led to group work and well deserved winning of the Massachusetts Partners for Youth 2020-2021 "We Stand Together" PSA Contest with an incredibly compelling video, *Black Lives Matter*, which they created and submitted. The Department sprung into spring by expanding programming to include Project Peace and Tons of Fun Tuesdays, excited to offer in-person programming outdoors. Project Peace was a mental health group that invited participants to share their successes and struggles. The premise was built on empowering by numbers and the strong reassuring message that we are not alone. Tons of Fun Tuesdays offered a diverse array of activities each week such as, a Family Feud game, an interactive obstacle course, painting positivity rocks, Beat That! Challenge and trivia baseball. Painting the positivity rocks had an interesting twist, in honor of Day of Silence, taking a vow of silence to protest the harmful effects of harassment and discrimination of LGBTQ people in schools. Additionally, as the advisor, the Department supported Youth Action Team with several meaningful initiatives including, honoring all female town and school staff in March for Women's History Month. YAT invited all members to share their greatest accomplishment and the team compiled and submitted an article to the Transcript acknowledging and expressing thanks. In May, YAT partnered with local vendors and completed two Sticker Shock events. The team spent the afternoons sticking informative, colorful stickers on popular alcoholic items, spreading awareness around youth alcohol consumption and the consequences for providing it to them. The Department was excited to kick off the summer with a slew of awesomeness, including great excitement with representing during the first ever NR Pride Ride. In the same vein of messaging, the Department facilitated the Out of the Darkness Walk again. Unlike previous years, participants supporting suicide awareness and prevention were invited to walk individually within the community wearing their color, sending a powerful message of solidarity

to the community at large. The Department also partnered with Flint Memorial Library for the Summer Kick-off Reading Program as well as a fun summer event with Blades from the Bruins. Summer programming monopolized on being outdoors and re-introduced Camping with Youth Services, FREEFORM and Whatever Wednesday's, which offered lots of fun outdoor games like, disc golf, a scavenger hunt and flashlight tag. A new, well-received concept was the Hammock Club. Participants brought their own camping hammock, the group explored new areas, chose a spot and literally "set up camp". Time was spent swinging in the trees, chatting, laughing and connecting, without the distraction or influence of technology. YAT also took advantage of meeting in-person and hosted an end of summer recruiting pizza party which increased membership by 233%. The Department was excited to partner with the schools and finally return to indoor, in-person programming in the fall 2021, which included, 5th Grade Girls Group, EarlyAct Club, Mentoring and Middle School Youth Group. Mindful of scheduling demands, FREEFORM and YAT returned to remote meetings, enabling more youth to participate. Offered for the first time, Youth Services Academy (YSA) was a pilot series focused on financial literacy, resume writing, mock interview opportunities, skill-building and leadership development. Internships were available for high school students to assist the Director as an assistant, supporting with all aspects of running each program. Back by popular demand, the Department hosted 25+ hours of individualized FaceTime with Santa calls with nearly 100 local youth.

Guiding Good Choices

The Director co-facilitated, Guiding Good Choices, in October 2021 with Youth Services Committee member and local father, Jason Slattery. This interactive program offers science-based skills and practice to support caregivers with strengthening bonds with their youth, increasing protective factors, decreasing risk factors and preventing youth substance use. It is targeted to households with youth ages 9-14 years old but all interested caregivers are welcome. The Director is scheduled to facilitate the next series starting on 3/30/22.

COVID-19 Emergency Response

The Director continued to serve as the NR Human Services liaison, ensuring that the needs of all NR residents were known, heard and addressed, while working collaboratively with NR Elder Services and NR Veteran Services. In doing so, the Director also supported the NR Board of Health, with Vaccination Clinics in February-April 2021, totaling 40 hours of clinics, as well as, continued making contact tracing calls as needed.

Age-Friendly Initiative

The Director served on the North Reading Age Friendly Task Force in partnership with UMass Boston Gerontology Institute. The frequent meetings paid specific attention to the creation and implementation of a survey as well as focus groups, identifying the needs of all NR residents especially those over the age of 55. The team compiled and prepared data for a community presentation in October 2021. These efforts fully align with the AARP Age-Friendly Communities Initiative.

Professional Development/Training

The Director attended CADCA's Annual and Midyear Institutes in February and July 2021 as well as several other training webinars throughout the year, totaling 76+hours of professional development. Trainings included:

- Beyond Loneliness & Social Isolation: The Importance of Connectedness
- Supporting and Empowering BIPOC Students
- Trauma Informed Mindfulness
- The Social Justice Movement
- YAR Conference
- Mental Health America Policy
- Mental Health America 2021 Annual Conference
- SAMHSA – Cultural Competence
- In Conversation with Peers: Mental Illness Awareness Week
- 2021 Lives in the Balance: Children's Mental Health Conference
- Navigating Trauma for Kids & Teens
- Protecting Your Children from Bullies
- Mental Health America – Mental Health Summit
- Understanding Our Differences

Social Justice Efforts

The Director worked collaboratively with North Reading Youth for Antiracism (NRY4A) and the HS Social Activism Club. Additionally, the Director participated in several social justice meetings under the guidance of Superintendent Patrick Daly. The Director serves on the Social Justice sub-committee with school stakeholders as well as creates and facilitates an inclusive, tolerant culture and programming, ensuring social justice for all.

Boards, Committees & Partnerships

The Director served on the Age Friendly Task Force, Boston Post Cane Committee, CIT Leadership Team, NR Youth Substance Use Prevention Coalition (Chair), Coalition Steering Committee, COVID-19 Emergency Planning Team, K-12 Action Team, Mental Wellness Action Team, PA Advisory Board, P.A.U.S.E. – Social Justice Subcommittee, School Re-opening Task Force and Social Services Action Team. The Director updated the "Connect with Someone Challenge" for self-care week hosted by the Mental Wellness Action Team. In 2021, YS partnered with Flint Memorial Library, NORCAM, NRY4A (NR Youth for Antiracism), NRHS Social Activism Club, NRHS International Club, NRHS Media Center Director, NRHS Social Activism Club, NRHS Student Council, NRPS administrators, NR Board of Health, NR Elder Services, NR Fire Department, NR Police Department, NR Veteran Services and Social Services Action Team.

In 2022, YS continues to partner with school and community stakeholders ensuring a sense of belonging and social justice for all residents. Facilitation of programming, events and activities with specific focus on mental health, connectedness, inclusion, equity and intergenerational experiences remain a priority. YS will facilitate a youth driven podcast and create a financial literacy curriculum for HS students, with intentions of returning to in-person facilitation of the Reality Fair. Additionally, the Department will continue to strive to diversify funding sources in effort of generating department revenue and financial self-sustainability and will further explore the concept of the Youth Services store to serve that mission. The YS

graduating senior lottery will be awarded to encourage and increase YS' participation at the high school level. Youth Services Academy will be rebranded and amplified, providing quality leadership development and opportunities for youth. Lastly, YS hopes to integrate a part-time Assistant Director which will expand and enhance every aspect of the department, including funding sources and quality programming and services.

Much appreciation and gratitude to all of our supporters and volunteers who have enabled the department with its continued success.

Respectfully Submitted,

Jennifer Ford

Pronouns: she/her/hers

Director of Youth Services

CIT Annual Report 2021

The North Reading Community Impact Team (CIT) is a collaborative partnership between community resources that emphasizes the use of innovative, non-traditional methods to identify factors that have a negative impact on the quality of life for all and to implement solutions that solve the underlying problems.

The CIT's Leadership Team was deeply affected by the COVID-19 pandemic. We reduced our in-person meeting to online only. Due to the multiple commitments from Leadership Team members (related to COVID-19), many meetings were canceled. Our volunteer core, however, continued to serve on subcommittees in within the community.

Superintendent Dr. Patrick Daly continued as the Chair of the "K-12 Action Team." However, as the vast majority of members are educators and/or school staff, this group was challenged with meeting in person and all programs were differed to 2022. In addition, the Social Services Action Team became inactive during COVID-19. Both of these Action Teams have being reorganized to reactivate in 2022.

The Mental Wellness Action Team, led by Laura Miranda, continued to meet virtually and provided digital programming on mindfulness and self care. Their target audience was primarily seniors and adults. It also grew in membership to include participants from the North Reading Public Schools Guidance Department.

The Youth Substance Use Prevention Coalition completed half of its fifth year, operating on an October 1 fiscal year. Youth Services Director Jen Ford continued as Coalition Chair. The Coalition succeeded in its application for its second Drug-Free Communities Grant, funded via the Center for Disease Control. The group met virtually throughout FY21 and members participated as available. The majority of programming was also virtual. A successful Rx Take Back Day, social media campaign, and participation in data collection are among the highlights of FY21. Our Core Measurement survey showed a decline in marijuana, alcohol, vape and prescription drug use, but a slight increase in tobacco use.

BOARD OF ASSESSORS

The Assessors report for Fiscal 21 is as follows:

The FY 2021 Total Real Estate valuation:	\$3,460,384,001
Personal Property valuation:	\$ 57,209,510
Tax rate for residential/open space	\$ 15.63
Tax rate for commercial/industrial/personal property	\$ 15.63

Amounts levied by class, percentage, valuation & taxes:

Classes	Percentage	Valuation	Taxes
Residential	87.5946	\$3,081,223,265	\$48,159,519
Open space			
Commercial	6.6158	\$232,717,436	\$3,637,373
Industrial	4.1632	\$146,443,300	\$2,288,908
Personal property	1.6264	\$57,209,510	\$894,184

Total exemptions granted: 78 Amount: \$70,587.17

Motor vehicle and trailer excise:
Excise tax amount \$3,215,520.48

Respectfully submitted,

The Assessing Office

Board Members:
Sebastine Tine, Chrm
Gregory Smith
Deborah Carbone

Staff members:
Deborah Carbone – Assessing Manager
Paula Berry – Administrative Assistant
Jessica Guarente – Clerk / Secretary

**TOWN TREASURER
2021 ANNUAL REPORT**

The transactions in the General Cash Account, in summary form
were as follows:

Balance 6/30/2019.....	\$62,303,609.30
Balance 6/30/2020.....	\$78,818,380.00

FUNDED DEBT

Outstanding Long Term 7/1/2021	\$ 68,040,000.00
Bond Paid in FY 21.....	\$ 5,345,000.00
New Bonds FY 21	\$ 3,480,000.00
Outstanding Short Term 7/1/2021	\$ 5,535,577.00
New BANS FY21.....	\$ 5,535,577.00
BANS Paid in FY21.....	\$ 8,913,380.00
All Outstanding Debt as of June 30, 2021.....	\$ 73,575,577.00

DEBT ACCOUNT

Buildings.....	\$ 3,857,700.00
Departmental Equipment.....	\$ 1,615,000.00
School Buildings.....	\$ 59,416,577.00
School Other.....	\$ 555,000.00
General.....	\$ 4,757,300.00
Water.....	\$ 3,374,000.00
Total.....	\$73,575,577.00

Respectfully submitted,
Maryann MacKay, Town Treasurer

TOWN COLLECTOR

2021 ANNUAL REPORT

Outstanding Balances June 30, 2021:

Levy of 2012		
Real Estate	\$	737.68
Levy of 2013		
Motor Vehicle.....	\$	4,989.91
Levy of 2014		
Personal Property	\$	5,964.86
Motor Vehicle.....	\$	4,711.77
Levy of 2015		
Personal Property	\$	6,345.74
Motor Vehicle.....	\$	8,350.41
Levy of 2016		
Personal Property	\$	6,978.97
Motor Vehicle.....	\$	8,466.09
Levy of 2017		
Real Estate	\$	59.68
Personal Property	\$	5,982.74
Motor Vehicle.....	\$	6,565.89
Levy of 2018		
Real Estate	\$	67.98
Personal Property.....	\$	5,817.68
Motor Vehicle.....	\$	9,703.66
Levy of 2019.		
Real Estate	\$	10,172.15
Personal Property	\$	4,727.18
Motor Vehicle.....	\$	15,725.45
Levy of 2020		
Real Estate	\$	45,103.70
Personal Property	\$	6,591.98
Motor Vehicle.....	\$	72,422.66
Levy of 2021		
Real Estate	\$	80,474.93
Personal Property	\$	8,187.97
Motor Vehicle.....	\$	127,720.93
Levy of 2022		
Real Estate (bills mailed on June 25, 2021.....)	\$	27,198,432.90
Personal Property (bills mailed on June 25, 2021	\$	507,140.07

FY 2021
TOWN OF NORTH READING TRUST FUNDS

Account Description	07/01/2020 Balance	Receipts	Disbursements/ Transfers +/-	06/30/21 Balance	Non Expendibl	Available	Unrealized Gain/Loss	Ending Market Value
Cultural Council Scholarship	8,019.99	\$158.92	0.00	8,178.91	6,779.00	1,399.91	221.89	8,400.80
Harmony Vale Cemetery	9,484.69	\$81.69	0.00	9,566.38	1,000.00	8,566.38	259.53	9,825.91
Howard, L. (LMDP) HV Cemetery	7,739.85	\$66.66	0.00	7,806.51	500.00	7,306.51	211.79	8,018.30
Park Street Cemetery/Damon	3,648.85	\$31.43	0.00	3,680.28	100.00	3,580.28	99.84	3,780.12
Park Street Cemetery/Flint	2,573.11	\$22.15	0.00	2,595.26	300.00	2,295.26	70.41	2,665.67
Perpetual Care	763,031.63	\$15,079.39	-8,775.00	769,336.02	772,473.00	8,088.02	20,871.92	790,207.94
Conservation	119,841.78	\$2,374.49	0.00	122,216.27	25,000.00	97,216.27	3,315.70	125,531.97
Harriet N. Flint Memorial Fund	13,872.18	\$119.49	0.00	13,991.67	4,150.00	9,841.67	379.59	14,371.26
Flint Memorial Library Piano Trust	7,158.96	\$61.66	0.00	7,220.62	2,715.00	4,505.62	195.89	7,416.51
Flint Memorial Hall	14,108.40	\$121.51	0.00	14,229.91	6,000.00	8,229.91	386.05	14,615.96
Walter S. Flint School Fund	14,502.32	\$124.89	0.00	14,627.21	10,000.00	4,627.21	396.83	15,024.04
Alice G. Wilson LDB School Recreation	1,480.11	\$12.75	0.00	1,492.86	500.00	992.86	40.50	1,533.36
Elliot Flint	18,284.18	\$157.48	0.00	18,441.66	5,000.00	13,441.66	500.32	18,941.98
Ebenezer Damon 1-Mile Grounds	10,245.70	\$88.25	0.00	10,333.95	5,000.00	5,333.95	280.36	10,614.31
Anne U. Abbott Riverside Cem. Perp. Care	6,233.02	\$53.69	0.00	6,286.71	1,000.00	5,286.71	170.56	6,457.27
150th Anniversary Fund	546.62	\$4.71	0.00	551.33	125.00	426.33	14.96	566.29
American Revolution Tri-Centennial	472.35	\$4.07	0.00	476.42	100.00	376.42	12.93	489.35
James R. Alyward Scholarship	5,120.34	\$44.10	0.00	5,164.44	5,000.00	164.44	140.11	5,304.55
Barbara E. Alyward Scholarship	5,114.52	\$44.04	0.00	5,158.56	5,000.00	158.56	139.95	5,298.51
Veterans Memorial Committee Perp Trust	16,992.18	\$336.67	0.00	17,328.85	6,493.37	10,835.48	470.13	17,798.98
Richard K. Smith Scholarship	5,459.76	\$47.03	0.00	5,506.79	5,000.00	506.79	149.40	5,656.19
Edith F. Holt Scholarship	3,265.90	\$28.14	0.00	3,294.04	3,000.00	294.04	89.37	3,383.41
West Village Club Scholarship	5,199.13	\$44.72	0.00	5,243.85	1,780.64	3,463.21	142.25	5,386.10
The James Gregory Hannon Memorial Scholarship	10,292.81	\$88.67	0.00	10,381.48	10,000.00	381.48	281.65	10,663.13
Richard P. Murphy Memorial Scholarship	6,212.61	\$53.51	0.00	6,266.12	3,000.00	3,266.12	170.00	6,436.12
James R. Stewart III Memorial Scholarship	4,042.61	\$34.82	0.00	4,077.43	3,979.83	4,077.43	110.62	4,188.05
Michael J. Mitton Memorial Scholarship	40,242.43	\$346.60	0.00	40,589.03	39,000.00	1,589.03	1,101.17	41,690.20
Nedio E. & Mary Barrasso Memorial Scholarship	104,166.35	\$897.18	0.00	105,063.53	100,000.00	5,063.53	2,850.35	107,913.88
Fitzgerald Prize for Community Service	19,867.75	\$171.11	0.00	20,038.86	15,000.00	5,038.86	543.65	20,582.51
Eleanor Frazier Memorial	973.88	\$8.39	0.00	982.27	675.00	307.27	26.65	1,008.92
Eric R. Nelson Memorial Scholarship	8,170.32	\$70.37	0.00	8,240.69	7,314.91	925.78	223.57	8,464.26
Arthur A. Barresi Permanent Scholarship	26,199.02	\$225.66	0.00	26,424.68	25,000.00	1,424.68	716.90	27,141.58
Eleanor C Dell Scholarship (of 2014)	733,752.00	\$6,319.66	0.00	740,071.66	714,853.23	25,218.43	20,077.98	760,149.64
Eleanor Cecelia Dell Scholarship (of 2008)	5,130.84	\$44.20	0.00	5,175.04	5,000.00	175.04	140.40	5,315.44
Turilli-Bourne Scholarship	6,751.30	\$58.15	0.00	6,809.45	0.00	6,809.45	184.74	6,994.19
TOTAL	2,008,197.49	27,426.25	-8,775.00	2,026,848.74	1,790,838.98	251,214.59	54,987.96	2,081,836.70

TRUSTEES OF TRUST FUNDS 2021 ANNUAL REPORT

Our mission is to oversee the trust funds of North Reading as reported in the Town Report. Specifically, we

- Review the quarterly trust fund statements provided by the Town Treasurer for performance, consistency and accuracy.
- Meet each spring to recommend the amount of each scholarship award available for graduating North Reading High School (NRHS) students, based on conditions of the trust and available earnings in each fund, generally as of December 31 of the previous year. We provide this information to the NRHS Scholarship Committee or, in some cases, the School Committee, along with a Term Sheet with qualifications for candidates and instructions. Upon request, we notify the trust fund donors regarding the names and amounts of the scholarships awarded.
- Annually report fund balances and other pertinent information to the administrators of other trust funds (not under our administration).
- Meet with and assist donors who desire to establish new trust funds.
- Ensure that trust fund governing documents are preserved in digital format with town records.
- Research to recover or establish governing documents for all trust funds as needed.

In the spring of 2021, we recommended the following scholarship awards to the NRHS Scholarship Committee and NR School Committee (*):

\$0	Barbara E. Aylward Scholarship
0	James R. Aylward Scholarship
0	Nedio E. Barrasso & Mary Barrasso Memorial Scholarship (\$2,000 each)
500	Arthur A. Barresi Scholarship
15,000	Eleanor C. Dell Scholarship 2014
0	Eleanor Cecilia Dell 2008
500	Fitzgerald Prize for Community Service
250	James Gregory Hannon Memorial Scholarship (*)
250	Edith F. Holt Memorial Scholarship (*)
500	Michael J. Mitton Memorial Scholarship
500	Eric R. Nelson Memorial Scholarship
250	Richard K. Smith Memorial Scholarship
0	James R. Stewart III Memorial Scholarship
500	Turilli-Bourne Scholarship
<u>\$500</u>	West Village Women's Club Scholarship
\$18,750	

Lacking governing documents, we could not recommend awards from these scholarships:

Eleanor Frazier Memorial
Richard P. Murphy Memorial Scholarship

The trustees met four times in 2021, and attended two Select Board meetings. Business of note:

- In July, we met with Ms. Donna Murphy to establish the terms for the Richard P. Murphy Memorial Scholarship Fund. Starting in 2022, we will be able to award a \$300.00 scholarship each year from available earnings.
- In the fall, we presented to the Select Board an Investment Policy Statement (IPS) for the trust funds under our administration. This IPS (based on similar plans being used by nearby towns) was drafted by Mr. Coffman with review by the other trustees, Town Treasurer, Ms. MacKay, and Finance Director, Ms. Rourke. Our goal is to improve the performance of the trust portfolio using prudent investor guidelines. We attended the Select Board's first reading on 10/18/2021 and second reading on 11/01/2021. At the first reading, Mr. Coffman presented the rationale for the IPS and answered questions. The Select Board voted to approve the second reading and adoption of this IPS at the 11/01/2021 meeting.
- The Town of North Reading's investment advisors, Bartholomew & Company, will implement this policy, with oversight by the Town Treasurer and the Trustees of Trust Funds. "The primary objective of the Trust Funds portfolio's equity allocation is to provide long-term total returns that are, at a minimum, consistent with appropriate broad market indexes through full market cycles." (Quoted from the IPS.)
- For calendar year 2021, the portfolio time-weighted return was +2.56%.

Respectfully submitted,

Dallas W. Coffman, Chairman
Sarah A. McGoldrick, Trustee
Jean C. Osborn, Trustee

TOWN ACCOUNTANT

The Town Accountant provides the controllership and audit functions for the Town and its departments. The Accounting Department protects the fiduciary interests of the Town by ensuring the financial records are accurately maintained and preserved; supervising and monitoring expenditures of the Town funds; utilizing sound accounting practices; performing all other auditing and accounting functions pursuant to Mass General Laws.

The Town of North Reading for Fiscal Year 2021, will have a new Audit firm complete the financial statements due to the retirement of our previous outside auditor Giusti, Hingston and Company, P.C.

The Town's finances continue to feel the pressure of rapid growth and a general decline in the economy. The Town's ability to generate sufficient revenue to provide the services demanded is severely limited by the constraints of Proposition 2-1/2. The Town is faced with difficulty, funding not only the operating budget, but major capital projects over the next few years. This can only be accomplished by careful and thoughtful planning of the Town's leaders.

Respectfully submitted,

Elizabeth Rourke
Finance Director/Town Accountant