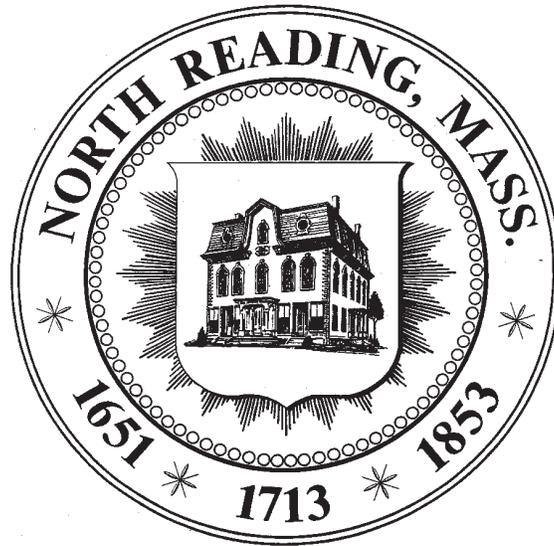


ANNUAL REPORT



TOWN OF
NORTH READING
MASSACHUSETTS

For the Year Ended December 31

2020

IN MEMORIAM

2020

* * * * *

Albert L. DiSalvo
Assistant Building Inspector
Veterans Committee / Veterans Events Committee

* * * * *

Joseph G. Gigante
Electrical Inspector

* * * * *

Francis A. Heckman
School Committee

* * * * *

Bradley H. Jones, Sr.
Finance Committee

* * * * *

Robert J. Mauceri
Select Board
Hillview Commission
Finance Committee
School Committee

* * * * *

Dorothy B. Paicos
Water Commission

* * * * *

James R. Senior
Community Planning Commission
Hillview Commission

* * * * *

Edwin H. Stiles
Secondary Schools Building Committee

* * * * *

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NORTH READING Of General Interest 2020

Date Incorporated: March 22, 1853

Home Rule Charter effective: July 1, 1970

Location:

Middlesex County -- Northeastern Massachusetts
Bordered by Wilmington on the west, Andover and North Andover on the north,
Middleton and Lynnfield on the east, and Reading on the south;
16 miles from Boston, 10 miles from Lawrence, 15 miles from Salem, and
234 miles from New York City.

Population: Federal Census: 14,892 (01/01/2010)
Town Census: 14,957 (12/31/2020)

Registered Voters a/o December 31, 2020: 11,629

Democrats:	2,475	Republicans:	1,708
Unenrolled:	7,305	All Others:	141

Elevation: Approximately 100 feet above sea level

Area: 13.26 Square Miles

Type of Government: Home Rule Charter
Town Administrator
Five-Member Select Board
Open Town Meeting (June and October)

Annual Town Election: Tuesday following first Monday in May

Annual Town Meetings:

Per the Town Charter:

- to commence on any day in June (primarily financial matters and other business), and any day in October (primarily zoning and by-law matters and other business) not in conflict with a legal or religious holiday, as set by the Select Board following a public hearing held annually no later than March 31st.

Per the Town General By-laws:

- no quorum requirement for any session of a regular Town Meeting;
- quorum of 150 voters required for all sessions of Special Town Meetings.

Total Assessed Valuations: Please see Assessor's Report in this book.

Tax Rate: Residential property: \$15.63 per thousand dollar valuation. (FY 2020)
Commercial property: \$15.63 per thousand dollar valuation. (FY 2020)

FEDERAL AND DISTRICT ELECTED OFFICIALS

Senators in Congress:	Elizabeth A. Warren (D) Edward J. Markey (D)
Representative in Congress:	Seth Moulton (D) (Sixth Congressional District)
State Senator:	Bruce E. Tarr (R) Gloucester (1st Essex & Middlesex)
State Representative:	Bradley H. Jones, Jr. (R) North Reading (20th Middlesex)
Councillor:	Eileen R. Duff (D) Gloucester (Fifth District)
District Attorney:	Marian T. Ryan (D) Northern District

Qualifications for registration as a voter:

Must be 18 years of age, American-born or fully-naturalized US citizen, and a resident of North Reading. Registration methods: on-line; mail-in; at the RMV; and in person at the Town Clerk's Office during regular office hours and during extended hours preceding elections and town meetings on dates as prescribed by law. No pre-existing residency requirement. Pre-registration available to 16 & 17 year old citizens (*per Chapter 111 Acts of 2014*).

Absentee Voting : All Elections -- State, Primaries, Town and Special Elections
Early Voting : State Elections -- (*per Chapter 111 Acts of 2014*)

DOG LICENSES:

- Calendar licensing period: January 1 – December 31 annually
- All dogs must be licensed at 3 months of age per Town By-laws
- Proof of spaying or neutering and rabies vaccination certificate required
- Fees: Spayed Females & Neutered Males – \$10.00; Unaltered – \$20.00
- Late fee beginning April 1: \$10.00 in addition to the cost of the license
- No license fee for owners over 70 years of age; late fee assessed on April 1
[per Chapter 369 of the Acts of 2002 accepted by Town Meeting on April 7, 2003]

BILLS:

Real Estate Taxes --

Payable quarterly:
February 1, May 1, August 1, November 1
Interest at 14% if unpaid by the above dates

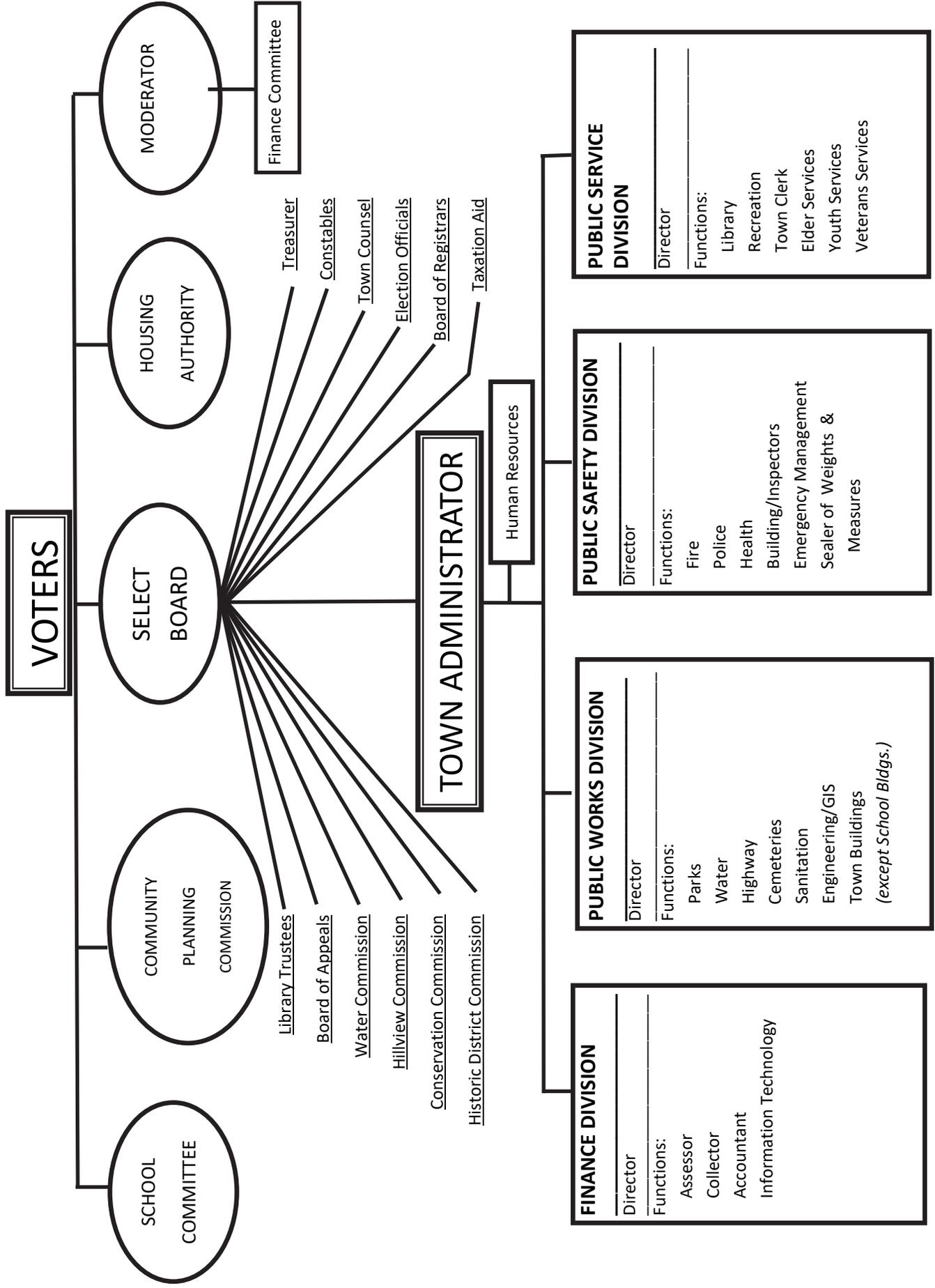
Personal Property, Water and Trash:

Billed quarterly – Due dates as indicated on bills
Interest at 14% for Personal Property and Water if unpaid by due date
Interest at 9% for Trash if unpaid by due date

Motor Excise Bills:

Due thirty days from date of issue
Interest at 12% if unpaid by due date

TOWN OF NORTH READING ORGANIZATIONAL CHART



ELECTED TOWN OFFICIALS

[Town Election June 23, 2020 – Postponed from May 5, 2020]

SELECT BOARD

	TERM EXPIRES
Kathryn M. Manupelli (<i>Chairman</i>).....	May 2021
Liane R. Gonzalez . (<i>Vice-Chair</i>).....	May 2022
Vincenzo Stuto (<i>Clerk</i>)	May 2023
Stephen J. O’Leary	May 2021
Richard F. Wallner	May 2022

MODERATOR

John J. Murphy	May 2021
----------------------	----------

SCHOOL COMMITTEE

Scott T. Buckley (<i>Chairman</i>).....	May 2023
Richard F. McGowan (<i>Vice-Chair</i>)	May 2021
Janene C. Imbriano (<i>Secretary</i>).....	May 2022
Dyana Boutwell (<i>Leg.Rep</i>).....	May 2021
Chris Pappavaselio	May 2022

COMMUNITY PLANNING COMMISSION

Warren R. Pearce, Jr. (<i>Chairman</i>)	May 2022
William C. Bellavance, Jr.* (<i>Vice-Chairman</i>) [*resigned 11/30/20].....	May 2021
* Jeremiah C. Johnston [appointed 3/1/21 to fill unexpired term].....	May 2021
Ryan J. Carroll (<i>Clerk</i>).....	May 2021
Christopher B. Hayden	May 2023
David L. Rudloff	May 2022

NORTH READING HOUSING AUTHORITY

James DeCola (<i>Chairman</i>).....	May 2024
Liane R. Gonzalez (<i>Vice-Chairman</i>) [<i>State Appointee</i>]	April 2020
Michele A. Mawn (<i>Treasurer</i>)	May 2022
Mary S. Prenney	May 2025
Charles Carucci	May 2023

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL

[Elected every 4 years on State Election Ballot]

Judith M. Dymant	November 2024
------------------------	---------------

APPOINTMENTS BY TOWN MODERATOR

FINANCE COMMITTEE

Abigail Hurlbut, Chairman	Term Expires: June 30, 2022
Benjamin Gamer, Vice Chairman	June 30, 2021
Richard Johnson, Clerk	June 30, 2023
Donald Kelliher	June 30, 2021
Vincenzo Stuto	June 30, 2020
Ted Haggerty	June 30, 2023
Daniel Pulver	June 30, 2021
Vinnie Ruschioni	June 30, 2022
Daniel Mills	June 30, 2022

APPOINTMENTS BY THE SELECT BOARD

TOWN ADMINISTRATOR

Michael P. Gilleberto	Term Expires: June 30, 2024
-----------------------	---------------------------------------

TOWN TREASURER

Maryann MacKay	December 31, 2021
----------------	-------------------

CONSTABLES (Process-Servers)

John Firriello	December 31, 2021
Douglas Labb	December 31, 2021
David Rosati	December 31, 2021

BOARD OF APPEALS

Jennifer Platt	December 31, 2023
Vincent Ragucci III	December 31, 2021
Bob Breen	December 31, 2022
William C. Bellavance, Jr., Associate Member (Resigned)	December 31, 2020
Matthew V. D'Angelo, Associate Member	December 31, 2020
Frank Gazzola, III	December 31, 2022
Maria E. Lockhart, Associate Member	December 31, 2023

BOARD OF REGISTRARS

Barbara Stats, Town Clerk	Indefinite
Joyce Jenney	April 1, 2020
Kiely Gamelin	April 1, 2022
Hugo W. Wiberg, III	April 1, 2023
Gloria Mastro (Deceased)	April 1, 2021

CABLE ADVISORY COMMITTEE

John Firriello	Indefinite
John Nowosacki	Indefinite
Kerry Reddington	Indefinite
Michael Sprycha	Indefinite
Gil Hurlbut	Indefinite
Peter Zawistowski	Indefinite

CAPITAL IMPROVEMENT PLANNING COMMITTEE

Michael P. Gilleberto	June 30, 2023
Elizabeth Rourke	June 30, 2021
Liane Gonzalez	May 31, 2022
Dyana Boutwell	May 4, 2021
Joseph Foti	June 21, 2021
Abigail Hurlbut	June 30, 2022
Donald Kelliher	June 30, 2021
Michael Connelly	June 30, 2022
Kathryn Manupelli	May 31, 2021

CONSERVATION COMMISSION

Lori Mitchener, Chairman	December 31, 2021
Lauren Beshara	December 31, 2023
Randall S. Mason	December 31, 2021
James S. Cheney, Associate Member	December 31, 2022
Tomas E. Sanchez	December 31, 2023
Melissa Campbell	December 31, 2022
John Lape, Associate Member	December 31, 2022

COMMISSION ON DISABILITIES

Margaret Robertson, Chairman	December 31, 2021
Elizabeth Coolidge-Stolz	December 31, 2022
Joseph Veno	December 31, 2021

CULTURAL COUNCIL

Margaret Bradbury	December 31, 2020
Carol Jean Clark	December 31, 2020
Phil Healey	December 31, 2023
Barbara O'Neil Smith	December 31, 2020
Silvia Aguayo	December 31, 2023
Daniela Clayborne	December 31, 2023
Yan Huang	December 31, 2023
Nancy Ludwig	December 31, 2023
Erinne Matte Daniels	December 31, 2023
Mirko Messa	December 31, 2023

ECONOMIC DEVELOPMENT COMMITTEE *

David Ferreira	May 3, 2021
William Bellavance (Resigned)	May 4, 2021
Andrew Schultz	May 5, 2020
Peter Beal (Resigned)	March 3, 2022
Sean Delaney (Resigned)	March 9, 2023
Joseph Lauria, Associate Member	May 20, 2022
David O'Neil	March 3, 2021
Christopher Hayden	May 18, 2021
Patrick Lee	March 3, 2023
Vincenzo Stuto	June 30, 2021
Lara Mottolo, Associate Member	March 2, 2021
Thomas Ollila, Associate Member	May 3, 2021
Michael Prisco, Associate Member (Resigned)	March 9, 2023

**Appointed jointly by Select Board and Community Planning Commission*

FAIR HOUSING COMMITTEE

Michael P. Gilleberto, Director	Indefinite
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FOREST COMMITTEE

Steven Nathan	December 31, 2020
Dana A. Rowe	December 31, 2022
Douglas P. Doty	December 31, 2022
Alison Polido	December 31, 2023

FOURTH OF JULY COMMITTEE

Anne Valade	Indefinite
Philip DiPrima	Indefinite
Andrew String	Indefinite

HILLVIEW COMMISSION

George Stack, Chairman	December 31, 2021
Peter Hemme, Treasurer	December 31, 2022
Charles Carucci	December 31, 2023
Francis Hachey	December 31, 2023
Daniel J. Doherty III	December 31, 2022
Louis DiFronzo	December 31, 2021
William King	December 31, 2023

HISTORIC DISTRICT COMMISSION

Mabel DiFranza, Chairman (Resigned)	December 31, 2021
Mark Hall	December 31, 2023
David Ham	December 31, 2023
Patrick O'Rourke	December 31, 2021
Paul Chapman	December 31, 2023
Will Birkmaier	December 31, 2021
Thomas Parker	December 31, 2023

HISTORICAL COMMISSION

Christopher Hayden, Chairman	December 31, 2021
Les Masterson, Vice Chairman	December 31, 2021
Patricia Romeo	December 31, 2023
Stone M. Jasie, Clerk	December 31, 2022
Francine Coughlin	December 31, 2023
David Cross	December 31, 2023
Joann Williams-Hoxha	December 31, 2023
Chloe Goodell (Resigned)	December 31, 2021

LIBRARY TRUSTEES

Kathryn Geoffrion Scannell, Chairperson	December 31, 2022
Marci Bailey	December 31, 2020
Sarah Ralph (Resigned)	December 31, 2021
Mary Ann Lape	December 31, 2021
Janet Murphy	December 31, 2022
Jennifer Stritzel Thomson	December 31, 2023
Mirko Messa	December 31, 2023
Katie Gabriello	December 31, 2023

MARTINS POND RECLAMATION STUDY COMMITTEE

George Cangiano, Jr.	December 31, 2021
Lawrence Soucie	December 31, 2022
Joel Spruance	December 31, 2023
Donald Skoog	December 31, 2022
James Grier	December 31, 2022
Joann Williams-Hoxha	December 31, 2023

MOBILE HOME RENT CONTROL BOARD

Vacant

RECYCLING COMMITTEE

Meg Robertson, Chairman	Indefinite
Matthew Libby	Indefinite
Bruce McArdle	Indefinite
Usha Pillai	Indefinite
Daniel Greenberg	Indefinite
John Rogers	Indefinite
Joe Veno (Resigned)	Indefinite

TAXATION AID COMMITTEE

Mary Prenney	December 31, 2023
Maryann Mackay	December 31, 2022
Debbie Carbone	December 31, 2022
Richard Wallner	May 3, 2022

WATER COMMISSION

Vincent Ragucci III	December 31, 2023
Xuyang Zhang	December 31, 2022
Andrew Street	December 31, 2023
Joseph Cimino	December 31, 2021
Amit Subramani	December 31, 2022

YOUTH SERVICES COMMITTEE

Peter A. Majane, Chairman	December 31, 2022
Danielle Masterson, Vice Chair	December 31, 2021
Francis Ferraro	December 31, 2023
Samantha Miller (Resigned)	December 31, 2022
Karen Buscemi	December 31, 2020
Deborah Mahoney	December 31, 2023
Leslie Schultz	December 31, 2022
Jodi Sponzo	December 31, 2023
Patricia Harrington	December 31, 2021
Christy Damphousse	December 31, 2022
Amy DiChiara	December 31, 2023
Yan Huang	December 31, 2021
Jason Slattery	December 31, 2021

**APPOINTMENTS TO STATE & REGIONAL COMMITTEES & ORGANIZATIONS BY
THE SELECT BOARD**

EAST MIDDLESEX MOSQUITO CONTROL PROJECT Robert Bracey	Term Expires: December 31, 2019
IPSWICH RIVER WATERSHED ASSOCIATION Mark Clark	Indefinite
IPSWICH RIVER WATERSHED DISTRICT ADVISORY BOARD REPRESENTATIVE Mark Clark	Indefinite
LIAISON TO THE NATIONAL OFFICE ON DISABILITY Position Vacant	
LIAISON – MASS STATE ETHICS COMMITTEE Barbara Stats	December 31, 2021
LOCAL CENSUS LIAISON – U.S. DEPARTMENT OF COMMERCE FEDERAL CENSUS 2010 Barbara Stats	Indefinite
MBTA ADVISORY BOARD REPRESENTATIVE Anthony Petrillo	Indefinite
METROPOLITAN AREA PLANNING COUNCIL REPRESENTATIVE Danielle McKnight Michael P. Gilleberto (Alternate)	October 19, 2023 October 19, 2023
NORTH READING'S AGENT TO FEMA (FEDERAL EMERGENCY MANAGEMENT AGENCY) Michael P. Gilleberto	Indefinite
MAPC REGIONAL WATER SUPPLY PROTECTION STUDY COMMITTEE CPC Chairman or designee DPW Chairman or designee	Indefinite Indefinite
READING MUNICIPAL LIGHT DEPARTMENT CITIZEN'S ADVISORY BOARD REPRESENTATIVE Jason Small	December 31, 2022

SELECT BOARD'S AD HOC COMMITTEES

VETERANS MEMORIAL COMMITTEE

Gordon Hall	Indefinite
John Watson	Indefinite
Lyman Fancy	Indefinite
Richard Stratton	Indefinite
James E. MacLauchlan	Indefinite
Joseph Veno	Indefinite
James Saunders (Deceased)	Indefinite
Edward McHarg, Jr., Associate Member	Indefinite

VETERANS EVENTS COMMITTEE

Joseph Veno (Resigned)	December 31, 2020
Richard B. Stratton	December 31, 2022
Deborah Aldrich	December 31, 2021
Kim Manzelli, Associate Member	December 31, 2023
Mark Manzelli, Associate Member	December 31, 2023
Arthur Cole	December 31, 2022
Kenneth Ravioli, Associate Member	December 31, 2023
Michelle Reid, Associate Member	November 6, 2023
Andrew Lee	November 6, 2023
Dan Mahoney	December 31, 2023

JOINT APPOINTMENTS OF THE SELECT BOARD AND SCHOOL COMMITTEE

SECONDARY SCHOOL BUILDING COMMITTEE

	Term Expires:
Charles Carucci, Chairman	Indefinite
Michael P. Gilleberto	Indefinite
Jon Bernard (Resigned)	Indefinite
Clifford Bowers	Indefinite
Michael Connelly	Indefinite
Phillip Dardeno	Indefinite
Sean T. Delaney	Indefinite
Laurie Witts	Indefinite
Stephen Nathan	Indefinite
Janene Imbriano	Indefinite
Gregg Doble	Indefinite
Helen Maynard	Indefinite
Aldo Tramontozzi	Indefinite
Wayne Hardacker (Resigned)	Indefinite
Donald Kelliher	Indefinite
Anthony J. Loprete	Indefinite
Daniel McInnis	Indefinite
Catherine O'Connell	Indefinite
Stephen O'Leary**	Indefinite
John Pecora	Indefinite

**** Appointed by the Select Board**

APPOINTMENTS BY THE TOWN ADMINISTRATOR

TOWN CLERK Barbara Stats	Term Expires: Indefinite
TOWN COLLECTOR Maryann MacKay	Indefinite
TOWN ACCOUNTANT Elizabeth Rourke	November 14, 2020
DIRECTOR OF FINANCE Elizabeth Rourke	November 14, 2020
VETERANS, AGENT AND DIRECTOR OF VETERANS' SERVICES Susan Magner	Indefinite
BUILDING INSPECTOR Gerard Noel	Indefinite
WIRE INSPECTOR Stephen Gigante	Indefinite
GAS INSPECTOR Edward Cirigliano	Indefinite
DIRECTOR OF EMERGENCY MANAGEMENT AND NORTH READING'S REPRESENTATIVE TO THE MYSTIC REGION REGIONAL EMERGENCY PLANNING COMMITTEE Theophilos Kuliopulos	December 31, 2021
SEALER OF WEIGHTS AND MEASURES Leonard Rose	Indefinite
LOCAL CENSUS LIAISON TO THE UNITED STATES DEPARTMENT OF COMMERCE Barbara Stats	Indefinite
DIRECTOR OF PUBLIC WORKS Patrick Bower	Indefinite
CUSTODIAN OF SOLDIERS' AND SAILORS' GRAVES Lieutenant, North Reading Company of Minit and Militia	Indefinite
FIRE CHIEF Donald Stats	Indefinite

POLICE CHIEF

Michael Murphy

Indefinite

PARKING CLERK

Karen Marlin

December 31, 2021

LIBRARY DIRECTOR

Sharon Kelleher

Indefinite

BOARD OF HEALTH

Gary Hunt

December 31, 2021

Karen Martin

December 31, 2021

Pamela Vath

December 31, 2021

BOARD OF ASSESSORS

Debbie Carbone

December 31, 2021

Gregory Smith

December 31, 2021

Sebastian Tine

December 31, 2021

LAND UTILIZATION COMMITTEE

Margie Salt

December 31, 2020

Ken Tarr

December 31, 2022

William Reed

December 31, 2022

Rita Mullin

December 31, 2021

Anthony Giordano

December 31, 2022

Philipp Hertz

December 31, 2021

Katherine Araniz

December 31, 2022

Daniel Greenberg

December 31, 2023

TRUSTEES OF TRUST FUNDS

Dallas Coffman

December 31, 2023

Jean Osborn

December 31, 2022

Sarah McGoldrick

December 31, 2022

RECREATION COMMITTEE

Rita Mullin

December 31, 2021

Sergio Coviello

December 31, 2021

Billie Luker

December 31, 2021

Patricia Filmore

December 31, 2021

Ron Kern

December 31, 2021

Sheila Sturdevant

December 31, 2021

Michael Fitzpatrick

December 31, 2021

DIRECTOR OF ELDER AFFAIRS

Mary Prenney

Indefinite

COUNCIL ON AGING

Mary Prenney, Chairman	Indefinite
Frances Cheney (Resigned)	December 31, 2020
Joseph Veno (Resigned)	December 31, 2021
Kimberly Manzelli	December 31, 2020
Richard Wallner (Resigned)	December 31, 2021
Kristine Pecora	December 31, 2020
Andrea Gladu	December 31, 2022
Katherine McCabe Scott	December 31, 2021
Daniel Greenberg	December 31, 2022

APPOINTMENTS BY BOARD OF HEALTH

DIRECTOR OF PUBLIC HEALTH AND HEALTH AGENT	Term Expires:
Robert F. Bracey	Indefinite

INSPECTOR OF ANIMALS	
Jerry Berg	Indefinite

AGENT FOR ISSUING AND RECORDING BURIAL PERMITS	
Robert F. Bracey	Indefinite

APPOINTMENTS BY TOWN COLLECTOR

DEPUTY COLLECTOR OF TAXES	
Peter Ryan	Indefinite

SELECT BOARD 2020 Annual Report

Introduction

2020 proved to be an extremely challenging year due to the COVID-19 pandemic, additional safety precautions required as a result of the pandemic, and the significant economic uncertainty that followed. The Board was required to transition to virtual meetings in March, and was also required to dedicate a significant amount of time in response to impacts of the pandemic. The Board's predominant focus during 2020 was on effectuating continued governmental operations during COVID-19 while safeguarding public health. Regular updates and discussions were held at each Board meeting, and Board members also attended and participated in numerous other meetings and attended other board and committee meetings to assist with input on decisions relating to Town operations during COVID-19.

Together with the Town and School administration and our Town Moderator, the Board participated in coordinating a socially distant indoor June Town Meeting at the High School gymnasium, and a socially distant October outdoor Town Meeting at the High School Arthur Kenney Turf Field. In addition to COVID-19 issues, the Board participated in several discussions and resolves relating to federal executive actions which affected our local community, particularly relating to the US Census and elections. And together with the nationwide discussion and focus on issues of race and diversity, the Board participated in several discussions regarding issues of race and equity in our society and our community. The Board also dedicated a significant amount of time exploring the Town's option to purchase the former Seven Acres Poultry Farm, for which the Board assisted in coordinating a Special Town Meeting in August outdoors at the High School Arthur Kenney Turf Field. The Board also continued its focus on the ongoing water/wastewater project and moving other planning initiatives forward.

2020 has been unlike any other year in terms of what our nation and our Town has faced. With deep appreciation, the Board commends our first responders, our public safety and public health officials and employees, our Town Administrator and his leadership team, and all of our Town employees for keeping Town operations running for the citizens of North Reading and for the magnificent efforts made to keep our community safe.

Select Board and Board Organizational Changes

The 2020 election brought organizational changes to the Board, and new member Mr. Vincenzo Stuto was welcomed. This year the Board elected Mrs. Kathryn Manupelli as Chair, Mrs. Liane Gonzalez as Vice-Chair, and Mr. Stuto as Clerk. The Board and several members of the community acknowledged and thanked outgoing member Mr. Andrew Schultz for his service, including his work on the Economic Development Committee and on water/wastewater planning.

COVID-19 Pandemic Planning and Response

The Board wishes to recognize all of our Town employees for their dedication to duties during this unprecedented time. The Board also wishes to commend the following individuals for their leadership and dedication to coordinating the Town's response to the COVID-19 pandemic:

Gary Hunt, Chair, Board of Health
Pamela Vath, Member, Board of Health
Karen Martin, Member, Board of Health
Robert Bracey, Director of Public Health
Stephanie Connolly, Administrative Assistant, Board of Health
Michael Murphy, Director of Public Safety and Chief of Police
Donald Stats, Fire Chief
Patrick Daly, Superintendent of Schools
Michael Connelly, Assistant Superintendent
Michael Gilleberto, Town Administrator
Elizabeth Rourke, Finance Director
Barbara Stats, Town Clerk

The Board wishes to particularly acknowledge Ms. Vath for her willingness to serve as Public Health Nurse during the Town's greatest time of need for this position.

Seven Acres Poultry Farm – Right of First Refusal

The Board spent a considerable amount of time exploring the Town's option to purchase the former Seven Acres Poultry Farm on Concord Street. The Town's option was triggered by the owner's notice of his intention to sell the Farm to a buyer who wishes to develop the property. The Board deliberated the matter during its meetings and held a virtual public hearing in order to receive feedback from abutters and other residents, and also engage environmental and engineering consultants to evaluate the property. The Board called a Special Town Meeting for May so that the Town's option could be voted upon, however the Special Town Meeting was delayed to August and held outdoors due to the pandemic. On Saturday morning, August 8th on Arthur Kenney Turf Field, Town Meeting considered the Town's option. The required two-thirds approval was not obtained, and following Town Meeting the Select Board notified the property owner that the Town was releasing its right to the option to purchase. The Board wishes to thank Representative Brad Jones for his effort to obtain a change in state law to extend the amount of time for the Town's option so that residents could safely deliberate in an outdoor setting at a time when COVID-19 prevalence was reduced.

Elections and Town Meeting

The Town conducted a Presidential Primary Election in March, including early voting prior to Election Day. After the onset of the pandemic, the Town also conducted an abbreviated in-person election, an abbreviated in-person Town Meeting, two outdoor Town Meetings (August and October), a State Primary, and a State General Election. Both State Elections included early voting by mail and in-person. The Board wishes to acknowledge and thank Town Clerk Barbara Stats and her staff, the many Election Workers who staffed the polls and office, as well as the Department of Public Works and Police Department staff who assisted. Special thank you and acknowledgment to the School Department and its custodial staff including Michael Parow and Buddy Miller, the Town's Parks and Recreation Department including Operations Manager Maureen Stevens, Parks Director Marty Tilton, and Administrative Assistant Maria Brown, and additional volunteers Youth Services Director Jennifer Ford, Library Director Sharon Kelleher, Human Resources Director Robert Collins, and Building Superintendent Marc Hamel.

Personnel Matters

Director of Public Works Patrick Bower departed his position for an opportunity to return to his native Methuen. The Board wished Mr. Bower well and appreciated Public Works Operations Manager Christopher Deming stepping in to serve as Acting Director.

Budget

The Board was required to make dramatic reductions to the FY 2021 operating budget due to economic uncertainty, which resulted in a number of departmental requests not being able to be filled and in multiple positions being held vacant for FY 2021. A reduced capital plan was also advanced to June Town Meeting, followed by supplemental capital appropriations in October.

Strategic Plan

While the Board was unable to update the Strategic Plan in 2020, it continued to work towards implementing objectives identified in 2019. The Strategic Plan is posted on the Town website at www.northreadingma.gov.

Acknowledgements

The Board acknowledges and thanks every citizen who has stepped up to serve in any elected and/or appointed position to make our community a better place to live and work, particularly amidst the challenges associated with the pandemic. The Board thanks our Town employees and Department Heads for their continued dedication and efforts to ensure the continuity of Town operations for our citizens and businesses.

The Board thanks and acknowledges our legislative leaders, Representative Brad Jones and Senator Bruce Tarr, for their unwavering dedication to our Town and their continuous advocacy for our Town, including their efforts to secure legislative measures, financial assistance, opportunities and programs to help our Town and assist our citizens. The Board also thanks Governor Charlie Baker and Lt. Governor Karyn Polito for their continued collaboration with our Town under our Community Compact and assisting our Town with additional opportunities.

The Board also wishes to acknowledge the passing of the following individuals, and to thank them for their service to the Town:

Albert L. DiSalvo: Assistant Building Inspector, Veterans Memorial Committee, and Veterans Event Committee
Joseph G. Gigante: Electrical Inspector
Francis A. Heckman: School Committee
Bradley H. Jones, Sr.: Finance Committee
Robert J. Mauceri: Select Board, Hillview Commission, Finance Committee, and School Committee
Dorothy B. Paicos: Water Commission
James R. Senior: Community Planning Commission and Hillview Commission
Edwin H. Stiles: Secondary Schools Building Committee

Respectfully submitted,

Kathryn Manupelli, Chair Stephen O'Leary
Liane Gonzalez, Vice Chair Richard Wallner
Vincenzo Stuto, Clerk

2020 ANNUAL REPORT OF TOWN COUNSEL

We are pleased to present our annual report as Town Counsel to the Town of North Reading. In calendar year 2020, the Town faced an unprecedented pandemic that created new and urgent emergency issues almost on a daily basis. This created many novel legal challenges and emergency laws that the Town was required to adjust to without any notice. As all of these legal and health emergency challenges developed, we were able to promptly advise Town officials regarding the best practices and next steps to be implemented. Even though Covid-19 was a dominant issue, we continued to advise the Select Board and other Town officials and employees on a wide array of issues, which included: Town Charter and General Bylaw review; environmental issues; real estate transactions; licensing; land use and zoning; conservation; enforcement actions; public and private way rights; permits; public records; the application of the open meeting law; construction contracts and projects; inter-municipal agreements; procurement; town meeting; special legislation; contract and collective bargaining negotiations; labor and personnel matters; and on various other general municipal matters.

Town Counsel also assisted in 2020 in the drafting of real estate documents, policies, contracts, proposed bylaw amendments, and enforcement orders. Town Counsel also represented the Town during various contract, collective bargaining agreement, and settlement negotiations. Additionally, Town Counsel responded during this past year to requests for opinions from Town officials on a wide variety of legal matters, including appointments and resignations, military pay and leave, special municipal employees, application of the Open Meeting, Public Records and Conflict of Interest Laws, environmental administrative consent orders, Board of Health orders, building occupancy standards, Covid-19 issues, and numerous, collective bargaining, labor and personnel issues. Town Counsel prides itself on providing Town officials and employees with efficient, effective, and responsive answers to requests for advisory opinions. We consider any request for an opinion as being urgent and requiring a prompt response. Additionally, Town Counsel continued to assist with the preparation for the Fall and Spring Annual and Special Town Meetings, which included changing the dates and venues of such meetings due to the Covid-19 crisis. Town Counsel attended all Town Meetings to answer legal questions and advise regarding proposed amendments. Town Counsel also provided support by drafting proper motions for various Board meetings and by answering various procedural questions.

Town Counsel believes one of our highest priorities and goals is to provide proactive legal advice that prevents the Town from engaging in litigation. That being said, Town Counsel is always ready, able and willing to zealously litigate on behalf of the Town when it becomes necessary. We continue to work diligently to effectively represent the Town in all pending litigation. In 2020, Town Counsel represented the Town and its officers in proceedings before Massachusetts courts, administrative agencies, and arbitrations. At the request of the Town Administrator or Select Board, we attended meetings of the Select Board and other Boards to provide advice on pending litigation and to assess the Town's risk management on legal matters. We also provide periodic updates to the Select Board at no charge on all pending litigation and non-litigation matters. In addition to effectively litigating on behalf of the Town in these matters, Town Counsel, whenever possible, works to promote conciliatory efforts on behalf of the Town and negotiate cost-effective resolutions to disputes that address the Town's best interests and priorities.

The office of Town Counsel has also continued to work with the Town to reduce municipal legal costs by researching many issues of municipal law and issuing Memoranda, Email Blasts, and posting extensive materials available to our clients on our website addressing those issues at no charge. In 2020, we advised the Town on case law, legislative developments and necessary policy updates through these memoranda, emails, and materials available on our website on issues and areas of law that included: Coronavirus Legal Resources for Public Entities; Governor Bakers State of Emergency Declarations, Closures and Phased Re-openings in Response to Spread of Novel Coronavirus - COVID-19; Town Meeting and Open Meeting Law Modifications Due to Covid-19; Guidance for Boards of Health Related to COVID-19; Postponing Annual Town Elections in Light of Coronavirus; Labor and Employment Implications of Covid-19; Municipal Relief Legislation; School Closure and Re-opening Issues; Eviction and Foreclosure Moratorium; Restaurant and Outdoor Dining Restrictions; Adoption of FEMA Flood Insurance Rate Map; Alcoholic Beverage License Renewals; Fraudulent and Improper Unemployment Claims; and the Housing Choice Act of 2020

In 2021, Town Counsel will continue to help guide the Town through the Covid-19 crisis and beyond to better and less chaotic times going forward. Town Counsel's objective, as always, is to assist the Town in accomplishing its mission and our goal is to provide the highest quality legal services to the Town in a responsive, flexible, timely, proactive and effective manner at a reasonable cost. We take very seriously the Town's best interests and the Select Board's strategic plan and vision for the future and intend to assist in anyway we can to help the Town continue to move forward. Town Counsel will continue to work with Town officials to handle and respond to the challenges and obstacles that lie ahead and to help further the Town's mission, community values and progress, as well as to help protect the Town's interests in 2021.

We extend our sincere appreciation to the Select Board for their continued confidence in retaining our firm, and we appreciate the cooperation, assistance and collaboration we have received on all matters from the Select Board, the office of the Town Administrator and other Town Boards, officials and employees. We look forward to our continued work with members of the North Reading Town government in the future.

Respectfully submitted,



Darren R. Klein, for the firm KP Law, P.C.
Town Counsel

TOWN-OWNED LAND

For Your Information

Map & Parcel.....	Refers to Assessors Map & parcel pages and numbers.
Location.....	Street on which parcel is mentioned.
Approximate Area.....	Roughly the square footage or acreage of parcel mentioned.
Primary Use.....	If parcel is being used for town purposes, it is mentioned here.
Tax Land by Possession **.....	Designated by asterisks in report- land which is taken by the town due to default of property taxes – taken after land has been in tax title for a period of not less than 2 years.
Controlled/Supervision.....	Designated Committee, Commission, or department who has control or priority of mentioned parcel.
Date Acquired.....	The date which mentioned parcel came into town ownership.

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
3	23	Redmond Avenue	21,344		**	Gen. Gov.	5/4/1971			I
3	44	Wilmington Line	257,004	Pumping Station	**	Water Dept.	9/29/1964		F	I
3	45	Redmond Avenue	350,658		**	Conserv. 10-77	3/21/1964		F	I
3	47	Kristyn Lane	547,114			Gen. Gov.	7/9/1996	1/4 W		
3	67	Jill Circle	14,375		Gift	Gen. Gov.	7/9/1996			
3	78	Jill Circle	21,344		Gift	Gen. Gov.	7/9/1996			
3	79	Redmond Avenue	68,825		**	Gen. Gov.	8/2/2011			
3	91	Furbush Pond Lane	288,803		**	Gen. Gov.	8/2/2011			
4	110	Rairdan Street	82,764		**	Conserv. 10-80	10/14/1969			
4	111	Shenandoah Road	13,939		**	Gen. Gov.	11/23/1994	1/2 W		
4	112	Shenandoah Street	13,939		**	Gen. Gov.	10/16/1961			
4	113	Shenandoah Street	10,454		**	Gen. Gov.	7/1/1953			
4	114	Shenandoah Street	10,454		**	Gen. Gov.	2/7/1978			
5	14	Grant Street	9,583		**	Gen. Gov.	12/22/2010			
5	54	Cold Spring Road	35,719		Gift	Conserv. 4-88	4/1/1988			
5	55	Cold Spring Road	39,640		**	Gen. Gov.	12/31/1953	1/4 W	F	I
5	65	MacArthur Road	25,265		**	Gen. Gov.	12/27/1950	3/4 W	F	I
5	74	High Street	7,405		**	Gen. Gov.	6/15/1983		F	I
5	90	Cold Spring Road	118,919	Pumping Station	Gift	Water Dept.	5/26/1976	W	F	I
5	91	Cold Spring Road	25,700		**	Gen. Gov.	2/2/1976		F	I
5	98	Carriage Way	102,366		Gift	Conservation				
6	1	Back River Lot	383,328	Water Treatment Plant	Gift	Gen. Gov.				
6	2	Lowell Road	588,060			Water Dept.	7/1/1975			
6	3	Lowell Road	130,680	Watershed Protection	Gift	Gen. Gov.	11/20/1996			
8	6	Hollywood Terrace	9,148		**	Gen. Gov.	10/8/1986			II
8	18	Algonquin Road	3,920		**	Gen. Gov.	8/17/1956	W	F	II
8	19	Algonquin Road	9,583		**	Gen. Gov.	10/16/1961	W	F	II
8	20	Algonquin Road	9,148	Affordable Housing	**	Gen. Gov.	10/17/1961		F	II
8	30	Brooksdale Road	6,534	Affordable Housing	**	Gen. Gov.	1/2/1990	1/2 W	F	II
8	31	Brooksdale Road	15,682		**	Gen. Gov.	5/5/1954	W	F	II
8	32	Brooksdale Road	17,860		**	Gen. Gov.	12/30/1998	W		II
8	33	Brooksdale Road	23,958		**	Gen. Gov.	5/4/1971	W		II
8	34	Brooksdale Road	6,098		**	Gen. Gov.	10/7/1968	W		II
8	35	Brooksdale Road	3,920		**	Gen. Gov.	5/4/1971	W		II
8	36	Fieldcrest Terrace	12,632		**	Gen. Gov.	10/19/1961	W		II
8	45	Evergreen Terrace	6,098		**	Gen. Gov.	12/3/1992			II
8	54	Old Andover Road	6,970		**	Gen. Gov.	12/23/1953			I
8	56	Old Andover Road	74,052	Affordable Housing	**	Gen. Gov.	9/9/1981	1/4 W	F	I
8	58	Brentwood Road	13,504		**	Gen. Gov.	8/17/1956	W		I
8	65	Laurelton Road	22,651		**	Gen. Gov.	10/16/1961	W		I
8	66	Laurelton Road	15,682		**	Gen. Gov.	10/16/1961	W		I
8	78	Belleflower Road	3,049		**	Gen. Gov.	7/15/1957	W		I
8	79	Belleflower Road	14,375		**	Gen. Gov.	10/16/1961	W	F	I
8	93	Hawthorne Terrace	11,326		**	Gen. Gov.	10/16/1961	1/2 W	F	I
8	99	Evergreen Terrace	15,246		**	Gen. Gov.	9/21/1959	1/2 W	F	I
8	100	Evergreen Terrace	1,307		**	Gen. Gov.	6/6/1975	1/2 W	F	I
8	101	Evergreen Terrace	4,356		**	Gen. Gov.	10/16/1961	W	F	I
8	108	Burroughs Road	4,792		**	Gen. Gov.	3/18/1983			II
8	109	Burroughs Road	5,227		**	Conservation 10-94	4/12/1985			II
8	110	Brooksdale Road	10,019		**	Gen. Gov.	10/16/1961	W	F	II
8	111	Brooksdale Road	7,841		**	Conservation 10-94	10/16/1961	W	F	II
8	112	Algonquin Road	11,326		**	Conserv. 10-80	10/16/1961	W	F	II

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
8	113	Fidderest Terrace	35,284		**	Conserv. 10-80	7/16/1957	1/2W	F	II
8	114	Algonquin Road	3,485		**	Conserv. 10-75		1/2W		II
8	115	Hollywood Terrace	17,860		**	Conserv. 10-75	10/16/1961		F	II
8	116	Hollywood Terrace	3,485		**	Conserv. 10-75	11/4/1960		F	II
8	119	Hollywood Terrace	11,761		**	Conserv. 10-74	10/16/1961	1/2W	F	II
8	120	Hollywood Terrace	20,038		**	Conserv. 10-74	10/16/1961		F	II
8	121	Plainfield Road	17,860		**	Conserv. 10-74	10/17/1961	W	F	II
8	123	Plainfield Road	38,333		**	Conserv. 10-74	10/16/1961	W	F	II
8	124	Plainfield Road	6,098		**	Conserv. 10-74	10/16/1961	W	F	II
8	125	Atwater Road	20,909		**	Conserv. 10-74	10/19/1961	W	F	II
8	126	River Road	10,019		**	Conserv. 10-74	10/16/1961	W	F	II
8	127	River Road	4,792		**	Conserv. 10-74	10/16/1961	W	F	II
8	128	Plainfield Road	15,682		**	Conserv. 10-74	10/19/1961	W	F	II
8	129	Plainfield Road	4,792		**	Conserv. 10-74	10/16/1961	W	F	II
8	130	Hollywood Terrace	25,265		**	Conserv. 10-74	7/16/1957	W	F	II
8	131	Hollywood Terrace	3,920		**	Conservation 10-94	10/16/1961	W	F	II
8	132	Hollywood Terrace	3,920		**	Conservation 10-94	10/19/1961	W	F	II
8	133	Hollywood Terrace	7,405		**	Gen. Gov.	11/4/1960	W	F	II
8	134	Algonquin Road	3,485		**	Gen. Gov.	10/27/2011	W		II
8	135	Algonquin Road	37,026		**	Conservation 10-94	10/16/1961		F	II
8	137	Algonquin Road	19,602		**	Conservation 10-94	10/16/1961	W	F	II
8	138	Garden Road	3,485		**	Conservation 10-94	10/16/1961	W	F	II
8	139	Garden Road	13,939		**	Conservation 10-94	10/16/1961	W	F	II
8	140	Burroughs Road	10,890		**	Conservation 10-94	8/17/1956	1/2W	F	II
8	144	Burroughs Road	256,900		**	Gen. Gov.	5/8/2000	W	F	II
8	145	Burroughs Road	36,155		**	Gen. Gov.	5/8/2000	W	F	II
8	188	Audubon Road	9,583		**	Gen. Gov.	7/16/1957		F	II
8	191	Audubon Road	3,200		**	Gen. Gov.	10/3/1968		F	II
8	193	Audubon Road	1,307		**	Gen. Gov.	6/6/1975	W	F	I
8	194	Burroughs Road	871		**	Gen. Gov.	7/16/1957	W	F	I
8	195	Burroughs Road	3,485		**	Gen. Gov.	6/21/1983	W	F	I
8	197	Audubon Road	3,049		**	Gen. Gov.	12/28/1959		F	II
8	204	Parkview Terrace	1,742		**	Gen. Gov.	10/17/1961		F	II
8	209	Audubon Road	69,696		**	Gen. Gov.	12/23/1953	1/2W	F	II
8	221	Edgewood Terrace	7,841	Affordable Housing	**	Gen. Gov.	7/16/1957	1/4W	F	I
8	224	Edgewood Terrace	3,049		**	Gen. Gov.	4/2/1993		F	I
8	230	Edgewood Terrace	1,742		**	Gen. Gov.	12/23/1953		F	I
8	234	Homestead Terrace	4,792		**	Gen. Gov.	6/10/1988		F	I
8	235	Homestead Terrace	3,049		**	Gen. Gov.	12/16/2009			I
8	236	Homestead Terrace	4,792		**	Gen. Gov.	12/23/1953			I
8	237	Homestead Terrace	3,049	Affordable Housing	**	Gen. Gov.	12/1/1959			I
8	238	Homestead Terrace	4,792	Affordable Housing	**	Gen. Gov.	11/19/1962	1/2W	F	I
8	239	Homestead Terrace	3,049	Affordable Housing	**	Gen. Gov.	8/17/1956	1/4W	F	I
8	240	Homestead Terrace	13,504	Affordable Housing	**	Gen. Gov.	8/24/1962	3/4W	F	I
8	241	Homestead Terrace	43,560	Affordable Housing	**	Gen. Gov.	6/10/1988	W	F	I
8	242	Homestead Terrace	1,742		**	Gen. Gov.	12/4/1963	W	F	I
8	243	Homestead Terrace	1,742		**	Gen. Gov.	10/1/1969	W	F	I
8	245	Pleasant View Terrace	15,246		**	Gen. Gov.	12/19/1958		F	I
8	257	Oakhurst Terrace	2,614		**	Gen. Gov.	12/23/1953	1/2W	F	II
8	258	Oakhurst Terrace	6,098		**	Conserv. 10-93	11/26/1965	W	F	II
8	260	Pinecrest Road	23,958		**	Conserv. 10-93		W	F	II
8	261	Pinecrest Road	6,534		**	Conserv. 10-93		W	F	II

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
8	266	Lakeside Blvd.	4,356		**	Conservation	10/1/1968		F	II
8	267	Wildflower Terrace	1,742		**	Conserv. 10-93	6/6/1975	W	F	II
8	268	Wildflower Terrace	7,841		**	Conserv. 10-93		W	F	II
8	271	Oakhurst Terrace	2,178		**	Gen. Gov.	10/31/2000	W	F	II
8	272	Oakhurst Terrace	3,049		**	Gen. Gov.	10/31/2000	1/2W	F	II
8	274	Oakhurst Terrace	1,742		**	Gen. Gov.	6/6/1975	W	F	II
9	1	Old Andover Road	32,234		**	Gen. Gov.		W	F	II
9	4	Wolf Road	9,148		**	Gen. Gov.		W	F	II
9	5	Wolf Road	29,185		**	Gen. Gov.		W	F	II
9	13	Old Andover Road	31,799		**	Gen. Gov.	3/23/1946	W	F	I
9	19	North of Rte 125	18,295		Gift	Water Dept.	9/6/1984	3/4W	F	I
9	35	Nuska Trail	6,098		**	Gen. Gov.	10/17/1967	1/4W	F	I
9	36	Nuska Trail	3,485		**	Gen. Gov.				I
9	37	Nuska Trail	6,098		**	Gen. Gov.	11/4/1960			I
9	45	Old Andover Road	2,614		**	Gen. Gov.	6/6/1975	1/4W		I
9	46	Old Andover Road	3,920		**	Gen. Gov.	7/16/1957			I
9	54	Old Andover Road	7,841		**	Gen. Gov.	9/12/2012			I
9	57	Old Andover Road	4,356		**	Gen. Gov.	11/19/2002			I
9	58	Bear Road	2,614		**	Gen. Gov.	12/23/1953			I
9	64	Highland Terrace	43,560		**	Gen. Gov.	10/16/1961	W	F	I
9	65	Lakeside Blvd.	627,264	Pumping Station	**	Gen. Gov.	8/17/1956	W	F	I
9	79	Lakeside Blvd.	13,504		**	Water Dept.		W	F	I
9	103	Rahnden Terrace	2,178		**	Gen. Gov.	6/6/1975			I
9	110	Highland Terrace	3,049		**	Gen. Gov.	11/10/1959			I
9	111	Highland Terrace	7,841	cabin/shed	**	Gen. Gov.	11/19/1962			I
9	129	Rahnden Terrace	91,476	Prot. Of Water Supply	Emin. Dom.	Gen. Gov.	8/31/1972	W		I
9	130	Rahnden Terrace	2,614	Prot. Of Water Supply	Emin. Dom.	Gen. Gov.	8/31/1972			I
9	131	Old Andover Road	1,307		**	Gen. Gov.				I
11	5	Andover Line	7,405		**	Gen. Gov.	5/11/1994	W		I
11	6	Main Street	52,272		Gift	Conservation	11/15/1996	W	F	I
12	38	Hillside Road	16,117		**	Conserv. 3-70	5/22/1961			II
12	44	Travelled Way	871		**	Conserv. 3-70	1/18/1965		F	II
12	45	Travelled Way	1,307		**	Conserv. 3-70	8/1/1963		F	II
12	46	Travelled Way	2,178		**	Conserv. 3-70	1/18/1965		F	II
12	47	Batchelder Avenue	11,326		**	Conserv. 3-63	6/27/1962		F	II
12	52	Batchelder (& Travelled Way)	871	Common Land	**	Gen. Gov.				II
12	55	Batchelder Avenue	7,841		**	Conserv. 3-63	6/27/1962			II
12	123	Pluff Avenue	44,431		**	Gen. Gov.	8/8/2012			II
12	142	Travelled Way	8,712		**	Conserv. 4-74	7/26/1974		F	II
12	149	Main Street	1,307		**	Gen. Gov.	10/17/1967			II
12	152	Main Street	3,049		**	Gen. Gov.	10/17/1967			II
12	153	Main Street	1,307		**	Gen. Gov.	10/17/1967			II
13	51	Burroughs Road	7,405		**	Gen. Gov.				II
13	55	Burroughs Road	117,612	Playground	**	Recreation		1/2W		I
13	57	Wildflower Terrace	19,200		**	Conservation	9/21/1959	W	F	II
13	58	Wildflower Terrace	37,600		**	Conservation	7/16/1957	W	F	II
13	59	Pinecrest Terrace	3,200		**	Conserv. 10-93	10/17/1967	W	F	II
13	60	Burroughs Road	204,372		**	Gen. Gov.		3/4W	F	II
13	61	Burroughs Road	16,988		**	Gen. Gov.	6/5/1958			II
13	65	Birch Road	7,841		**	Gen. Gov.	6/5/1958	1/2W	F	II
13	68	Burroughs Road	37,026		**	Gen. Gov.		3/4W	F	II
13	70	Burroughs Road	14,900		**	Conserv. 10-93	12/4/1968	W	F	II

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
13	71	Burroughs Road	348,480		**	Conservation	6/11/1995			
13	81	Burroughs Road	10,454		**	Gen. Gov.	2/29/1988			II
13	85	Elma Road	5,227		**	Gen. Gov.	10/12/1982			II
13	86	Elma Road	5,227		**	Gen. Gov.	10/14/1969			II
13	93	Elma Road	7,405		**	Gen. Gov.	5/30/1975			II
13	99	Wilma Road	6,098		**	Gen. Gov.	6/6/1975	W		II
13	100	Street Theresa Street	130,680		**	Conservation 10-94	11/20/1944		F	II
13	101	Street Theresa Street	52,272	Affordable Housing	**	Gen. Gov.	8/26/1999			
13	121	Sullivan Road	21,344		**	Gen. Gov.	6/6/1975			II
13	127	Off Street Theresa Street	108,900		Gift	Conservation	3/14/1974	W	F	II
13	131	Wilma Road	6,875		**	Gen. Gov.	10/7/1969	W		II
14	12	North Street	457,380	Town Hall	**	Gen. Gov.	10/7/1964	1/4W		II
14	88	Pauley Road	10,238	Affordable Housing	**	Gen. Gov.	2/13/1998		F	
14	119	Main Street	27,007		**	Gen. Gov.	1/24/1964			
14	131	North Street to Rogers Circle	1,702	Walkway	**	Gen. Gov.	11/3/1980	3/4W		II
14	132	Oak Avenue	16,553		**	Gen. Gov.	11/3/1980			
14	141	Main Street	6,098		**	Gen. Gov.	10/17/1967			
14	142	Lowell Road	457,380	Rita Mullin Rec. Park	**	Recreation	11/20/1996			
14	148	Lowell Road	108,464	Former JT Berry	**	Gen. Gov.	12/3/2015			
15	57	Off Abbott Road	209,088		**	Gen. Gov.	5/26/1976	W	F	
15	58	Off Abbott Road	5.6A		Gift	Conservation	7/31/2008			
16	18	Off Main Street	5.2A		Gift	Conservation	7/31/2008			
17	16	Barberry Road	583,704	Little School		School Dept.				
17	28	Southwick Road	7,841		**	Gen. Gov.	8/28/1959	W		II
17	29	Southwick Road	5,227		**	Gen. Gov.	8/28/1959	W		II
17	53	Nutter Road	14,375		**	Gen. Gov.	5/31/1989	W		II
17	57	Southwick Road	82,764		**	Gen. Gov.	10/2/2011			II
18	30	Park Street	5,227		**	Gen. Gov.	6/26/1976			II
18	32	Fairview Avenue	2,100	Affordable Housing	**	Gen. Gov.	5/26/1976			II
18	33	Fairview Avenue	2,100	Affordable Housing	**	Gen. Gov.	3/25/1997			II
18	34	Fairview Avenue	8,400	Affordable Housing	**	Gen. Gov.	4/3/2001	1/4W		II
18	35	Fairview Avenue	4,200	Affordable Housing	**	Gen. Gov.		1/4W		II
18	36	West Street	4,200	Affordable Housing	**	Gen. Gov.		1/4W		II
18	37	West Street	29,540	Affordable Housing	**	Gen. Gov.		1/4W		II
18	38	Fairview Avenue	65,340	Affordable Housing	**	Gen. Gov.	3/30/1998			II
18	39	Fairview Avenue	1,960	Affordable Housing	**	Gen. Gov.	8/17/1956	1/4W		II
18	40	Fairview Avenue	36,885	Affordable Housing	**	Gen. Gov.	10/22/2010	1/4W		II
18	41	West Street	4,356		**	Gen. Gov.		1/2W	F	II
18	44	Bellevue Avenue	60,984		**	Gen. Gov.		W		
18	47	Off Sandspur Lane	874,685		**	Conserv. 10-74	3/7/1984			
18	71	Park & South	2,614		Gift	Gen. Gov.	10/14/1970	W	F	
23	33	Main Street	718,740		**	Conserv. 10-93		W	F	
23	69	Off Park Street	87,120		**	Conserv. 10-75		W	F	
23	71	Park Street	56,628		**					
23	73	Main Street	41,191		Gift		3/7/1984			
24	38	Park Street	31,363		**	Gen. Gov.	7/11/2012			
25	42	Nichols Street	87,120		**	Gen. Gov.	8/14/2009	W		
25	79	Spruce Road	44,431		**	Gen. Gov.	10/19/2011			
25	98	Main Street	1,307		**	Gen. Gov.	10/17/1967			
26	14	Plymouth Street	31,363		**	Gen. Gov.	12/1/1994	3/4W		II
26	80	Off North Street	47,916		**	Gen. Gov.	9/11/1997			
26	97	Main Street	436		**	Gen. Gov.	10/17/1967			

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
26	112	Valley Road	14,375			Gen. Gov.				
27	14	Off North Street	13,500	Water Tower		Water Dept.				
27	16	Deer Run Drive	474,804			Gen. Gov.				
27	49	North Street	6,150,672	Hillview CC	E. Dom.	Gen. Gov.	2/25/1988			
27	60	North Street	40,001	Parking - Hillview	Purchase	Gen. Gov.				
28	50	Shady Hill Drive	92,783		**	Gen. Gov.	4/26/1996	W	F	II
28	51	Shady Hill Drive	40,075		**	Gen. Gov.	3/11/1985	3/4W	F	II
28	55	Central Street	21,780		**	Gen. Gov.	1/31/2001	W	F	II
29	1	Central Street Rear	1,154,340		Gift	Conservation	2/1/1982	1/4W	F	I,II
29	2	Central Street	570,636	Pumping Station		Water Dept.		W	F	I
29	4	Central Street	71,003			Conserv. 10-75		1/4W		I
29	5	Central Street	505,296		Gift	Recreation	Oct-78	1/2W		I,II
30	47	Anthony Road	200,376	Little League Field		Conserv. 10-93	12/15/1958	W	F	II
31	59	Westward Circle	202,554		**	Conserv. 11-68	6/6/1968	W	F	II
31	78	Westward Circle	223,898		**	Gen. Gov.	3/11/1985	W	F	II
31	84	Westward Circle	1,924	Access Hood School		School Dept.				II
32	32	Appian Way	20,909		**	Gen. Gov.				II
32	33	Nelson Way	104,544		E. Dom.	Eisenhaure Pond Park	1/27/2005			
32	34	Nelson Way	7,840		E. Dom.	Eisenhaure Pond Park	1/27/2005			
32	35	North Street	2,178		**	Gen. Gov.	5/26/1976	W		II
33	33	Garden Road	39,204		**	Gen. Gov.			1/2W	
33	34	Garden Road	52,272		**	Gen. Gov.			1/2W	
33	49	Cherry Street & Bldwy.	152,460		E. Dom.	Conservation 10-94				
33	50	Cherry Street	18,730		**	Eisenhaure Pond Park	1/27/2005			
33	51	Cherry Street	95,832		**	Conservation 10-94	12/28/1959	1/2W		
33	52	Cherry Street	19,200		**	Conservation 10-94	10/1/1968			
33	53	Cherry Street	41,818		Gift	Gen. Gov.	8/8/1995			
33	54	Fourth Street	19,166		Gift	Gen. Gov.	8/18/2000	1/2W		
33	55	Fourth Street	169,884		**	Conservation 10-94	12/28/1959	1/4W		
33	56	Fourth Street	19,166		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	57	Fourth Street	113,256		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	58	Broadway Street	34,100		**	Conservation 10-94	10/1/1961	1/2W		
33	59	Third Street	78,408		**	Conservation 10-94	10/1/1961	3/4W		
33	60	Appian Way	39,639		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	61	Fourth Street	19,602		Gift	Gen. Gov.	8/18/2000	1/2W		
33	63	Third Street	20,038		**	Gen. Gov.	12/28/1959	1/2W		
33	64	Appian Way	20,909		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	66	Appian Way	22,216		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	67	Third Street	19,166		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	68	Third Street	21,780		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	69	Third Street	21,600		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	70	Third Street	21,780		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	74	Second Street	18,700		**	Conservation 10-94	2/29/1988			
33	75	Appian Way	87,120		**	Conserv. 10-75	12/31/1953	W		
33	76	Appian Way	22,400		**	Conserv. 10-75				
33	77	Second Street	22,400		**	Conserv. 10-75	10/19/1962			
33	80	Second Street	32,200		**	Conservation 10-94				
33	81	Second Street	18,200		**	Conservation 10-94	2/29/1988			
33	82	Second Street	17,424		**	Eisenhaure Pond Park				
33	83	Second Street	17,050		**	Conservation 10-94				
33	84	Magnolia Street	65,776		E. Dom.	Eisenhaure Pond Park	1/27/2005	W		
33	85	Magnolia Street	12,632		E. Dom.	Eisenhaure Pond Park	1/27/2005			

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA	SO. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
33	87	First Street	52,272			E. Dom.	Eisenhaure Pond Park Conserv. 10-75	1/27/2005			II
33	88	Applan Way & First Street	18,200				Gen. Gov.	5/5/1954			
33	92	Day Avenue	19,166			**	Gen. Gov.	2/29/1988			
33	93	Day Avenue	9,583				Eisenhaure Pond Park	1/27/2005			
33	94	Day Avenue	38,333			E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	95	Day Avenue	63,162			E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	96	Applan Way	20,909			E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	98	Applan Way	40,075			E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	99	Applan Way	20,909			E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	100	First Street	135,036			E. Dom.	Eisenhaure Pond Park	1/27/2005	1/4W		
33	108	First Street	17,050			**	Conservation 10-94	2/16/1982			
34	26	Cameron Road	10,454			**	Gen. Gov.	11/4/1960			
34	27	Cameron Road	5,663			**	Gen. Gov.	9/26/2002	W		
34	28	Cameron Road	15,000			Gift	Conservation	9/29/1995			
34	29	Cameron Road	5,663			**	Gen. Gov.	1/28/2005	W		
34	30	Cameron Road	10,756			Gift	Conservation	9/29/1995			
34	32	Cameron Road	5,227			**	Gen. Gov.	5/30/1975			
34	33	Cameron Road	5,227			**	Gen. Gov.	10/15/1956	1/2W		
34	34	Cameron Road	5,227			**	Gen. Gov.	9/29/1995			
34	39	Pilgrim Road	34,848			Gift	Conservation	12/4/1963	3/4W		
35	13	Harris Road	10,500			Gift	Gen. Gov.	8/17/1956	1/4W		
35	15	Harris Road	5,227			**	Gen. Gov.	8/17/1956			
35	16	Harris Road	35,284			**	Gen. Gov.	8/17/1956			
35	18	Harris Road	5,227			**	Gen. Gov.	8/17/1956			
35	19	Harris Road	7,405			**	Gen. Gov.	11/23/1964			
35	20	Harris Road	2,614			**	Gen. Gov.	9/21/1959	1/2W		
35	22	Harris Road	5,227			**	Gen. Gov.	9/22/1949	1/2W		
35	23	Harris Road	10,019		w/ bldg.	**	Gen. Gov.	3/18/1983	1/2W		
35	28	Quimby Road	20,909			Gift	Gen. Gov.	12/28/1982			
35	29	Quimby Road	10,019			**	Gen. Gov.	6/6/1975			
35	30	Quimby Road	10,019			**	Gen. Gov.	7/16/1957			
35	31	Quimby Road	10,454			**	Gen. Gov.	9/20/1973			
35	33	Quimby Road	5,227			**	Gen. Gov.	10/17/1961			
35	37	Stevens Road	10,019			**	Gen. Gov.	6/6/1975			
36	33	Park Street	21,917		No. Parish Park		Gen. Gov.				
36	34	Park Street	36,777		Rt. 62 Reconstruct.	DPW Purchase	Gen. Gov.	7/24/1998	W	F	
36	35	Chestnut & Central Sts.	161,172				Gen. Gov.	10/31/1941		F	
36	60	Park Street	130,680				Conserv. 3-67		W	F	
36	61	Chestnut Street	3,388,968		Soccer/Conservation		DPW	1/31/1969	W	F	
36	65	Chestnut Street	530,561		Public Works Garage		DPW	1/3/1969	3/4W	F	
36	66	Chestnut Street	2,025,104		Public Works Garage		DPW	10/19/1961	1/4W	F	
37	1	Cedar Street	640,332			**	Gen. Gov.		W	F	
37	10	Cedar Street	10,019			**	Gen. Gov.				
37	12	Cedar Street	3,920			**	Gen. Gov.	9/10/2010			
39	11	Chestnut Street	696,960			Gift	Conserv. 10-75	3/31/1977	1/4W	F	
39	12	So. Chestnut Street	518,364			Gift	Conserv. 11-63	12/16/1968	1/2W	F	
39	13	Off Haverhill Street	679,536			Gift	Conserv. 4-66	3/13/1967	W	F	
40	56	Chestnut Street	41,600		Harmony Vale		DPW				
40	67	Haverhill Street	235,224		Land Swap w/ RMLD		Gen. Gov.	12/1/1999	1/4W		
41	25	Central Street	107,158			**	Gen. Gov.	10/7/1968	1/4W		
41	26	Central Street	42,600				Recreation	10/27/1993		F	
41	27	Central Street	20,005				Recreation	10/27/1993		F	

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
41	28	Central Street	20,000			Recreation	10/27/1993		F	
41	29	Central Street	1,717,261			Recreation	10/27/1993	1/2W	F	
41	30	Central Street	20,002			Recreation	10/27/1993		F	
41	31	Central Street	20,000			Recreation	10/27/1993		F	
41	32	Central Street	20,000			Recreation	10/27/1993		F	
41	33	Central Street	20,000			Recreation	10/27/1993		F	
41	34	Central Street	42,237	Temporary Police Station		Recreation	10/27/1993		F	
41	35	Central Street	210,548			Hillview Commission	9/20/2005	5%W		
41	41	Off Haverhill Street	74,052			Recreation	12/2/1997	W	F	
41	53	Off Haverhill Street	182,952	Part of Ipswich Rvr. Park		Conserv. 12-63	9/22/1964	W	F	
41	69	Central Street	16,258			Recreation	10/27/1993		F	
42	3	Park Street	32,234			Gen. Gov.	1/7/1959		F	
42	8	Park Street	235,660			Conservation	8/14/1979		F	
42	10	Central Street	13,750						F	
42	12	Park St	41,382		**	Gen. Gov.	5/2/1997	W	F	
42	35	Park Street	36,900			DPW				
42	63	Bliss Road	12,825	Affordable Housing	Gift	Gen. Gov.	11/21/2000	1/4W		
42	64	Bliss Road	5,227			Gen. Gov.	10/1/1969			
42	66	Bliss Road	10,019		**	Gen. Gov.	3/21/1988			
42	72	Sherman Road	20,473		**	Gen. Gov.	10/29/1987			
42	76	Ivy Street	12,632		**	Gen. Gov.	2-29-87			
42	80	Ivy Street	6,098		**	Gen. Gov.	10/29/1987			
42	86	Meade Road	3,485		**	Gen. Gov.	6/6/1975			
42	107	Bliss Road	5,227		**	Gen. Gov.				
42	123	Dodge Road	7,405		**	Gen. Gov.	6/1/1979			
42	125	Devons Road	7,405		Gift	Gen. Gov.	1/28/1998			
42	128	Devens Road	5,227		**	Gen. Gov.	3/18/1983			
42	140	Park Street	1,851,300	Jr-Sr High School		School Dept.				
42	144	Off Tower Hill Road	38,137	Transfer to School 10/94	**	School Dept.				
42	145	Park Street	185,130		Gift	Conservation	8/25/1982	W	F	
42	146	Park Street	20,038		**	Gen. Gov.		W		
42	152	Dodge Road	5,227		**	Gen. Gov.	8/17/1956			
43	2	Maple Road	15,682		**	Gen. Gov.	6/6/1975	1/2W		
43	7	Lee Road	9,583		**	Gen. Gov.	8/26/1999			
43	8	Lee Road	6,098		Gift	Gen. Gov.	10/1/1969			
43	9	Lee Road	9,583		**	Gen. Gov.	10/28/1966	1/2W		
43	13	Juniper Road	6,098		**	Gen. Gov.	8/26/1999			
43	21	Maple Road	43,560		E. Dom.	Eisenhaure Pond Park	1/27/2005			
43	22	Maple Road	161,172		E. Dom.	Eisenhaure Pond Park	1/27/2005			
43	31	Oakdale Road	17,000	Affordable Housing	**	Gen. Gov.				
43	32	Oakdale Road	3,000	Affordable Housing	**	Gen. Gov.	12/4/1963			
43	33	Oakdale Road	4,375		Gift	Conservation	5/1/1975			
43	34	Oakdale Road	3,000		**	Gen. Gov.	12/24/1954			
43	35	Oakdale Road	3,522		Gift	Conservation	5/30/1975	1/4W		
43	39	Oakdale Road	14,375		Gen. Gov.	Gen. Gov.				
43	40	Oakdale Road	27,878		E. Dom.	Eisenhaure Pond Park	1/27/2005			
43	41	Oakdale Road	21,780		E. Dom.	Eisenhaure Pond Park	1/27/2005			
43	46	Oakdale Road	42,253		**	Gen. Gov.	2/1/1982	W		
43	47	Oakdale Road	82,764		**	Conservation	11/19/1962			
43	78	Tower Hill Road	30,000	Water Tower		Water Dept.				
43	105	Maple Road	47,916		E. Dom.	Eisenhaure Pond Park	1/27/2005			
44	1	Oakdale Road	23,087		**	Gen. Gov.	2/1/1982			

TOWN OWNED LAND

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44	2	Oakdale Road	4,356		**	Gen. Gov.	3/1/1982			
44	3	Oakdale Road	22,920		**	Conservation 10-94	11/19/1962	3/4W		
44	6	Maple Road	78,408		**	Conservation 10-94				
44	8	Cherry Street	20,909		**	Gen. Gov.				
44	10	Cherry Street	19,602		E. Dom.	Eisenhaure Pond Park	1/27/2005			
44	11	Cherry Street	20,400		**	Conservation 10-94	12/24/1954			
44	13	Cherry Street	15,400		**	Conservation 10-94	12/23/1953			
44	14	Cherry Street	20,909		E. Dom.	Eisenhaure Pond Park	1/27/2005			
44	15	Brean Avenue	17,424		**	Gen. Gov.				
44	16	Cotter Avenue	34,800		**	Conservation	12/23/1953			
44	17	Cherry Street	18,731		E. Dom.	Eisenhaure Pond Park	1/27/2005			
44	18	Cherry Street	19,166		**	Gen. Gov.	4/26/1971			
44	19	Fourth Street	56,628		**	Conservation 10-94	10/16/1961	1/2W		
44	21	Magnolia Street	69,696		**	Conservation 10-94	8/17/1956	W		
44	23	Third Street	33,300		**	Conserv. 10-75	12/8/1953			
44	24	Lloyd Road	348,480		**	Conservation 10-94	1/15/1988			
44	34	Oscar's Way	3,588		Gift	Conservation 2002	5/8/2002			
44	50	Cherry Street	38,400		Gift	Conservation 10-94				
44	98	Off Towerhill Road	182,952		Gift	Conservation 2002				
44	110	Oscar's Way	226,512		Gift	Conservation 2002	5/8/2002		F	II
45	7	Janice Avenue	20,038		**	Gen. Gov.	4/13/1974	1/2W		
45	37	Haverhill Street	135,907		Gift	Conservation	5/30/1995			
45	90	Colonial Hill Drive	20,634	Future road expansion	Gift	Gen. Gov.	4/11/1985			
45	95	George Root Way	3,920		**	Gen. Gov.	7/30/2009	1/4W		II
46	5	Haverhill Street	668,411	Hood School	**	School Dept.				II
46	55	Westward Circle	9,564	Access Hood School	**	School Dept.	10/14/1970		F	II
49	5	Cottage Street	152,460		**	Conservation	4/24/1992	3/4W		II
49	8	Cottage Street	32,000		Gift	Conservation				
50	18	Olde Coach Road	1,248		Gift	Conservation				
50	37	Deerfield Place	1,307		**	Gen. Gov.	6/6/2011			
50	38	Deerfield Place	871		**	Gen. Gov.	6/6/2011			
51	2	Off Haverhill Street	209,088	Ives Mem. Park	**	Conserv. 10-70				
51	3	Off Haverhill Street	230,868	Ives Mem. Park	**	Conserv. 3-69	8/11/1993	1/2W	F	
51	5	Off Darrell Drive	270,072		**	Gen. Gov.	2/5/2013	W		
51	6	Off Darrell Drive	217,800		Gift	Gen. Gov.				
51	18	Arlene Drive	10,334		Gift	Conservation				
52	30	Lindor Road	304,920		Gift	Gen. Gov.	2/5/2013			
52	32	Off Haverhill Street	121,968		**	Conserv. 3-69				
52	53	Foley Drive	93,654	Ives Mem. Park	**	Gen. Gov.	5/8/2000	3/4W	F	
52	74	Lillian Drive	2,735	Access Strawberry Acres	**	Park Access				
52	80	Foley Drive	2,500	Strawberry Acres	**	Conservation	11/1/1995			
52	81	Foley Drive	40,075		**	Gen. Gov.	11/1/1995			
52	86	Off Duane Drive	158,994		Gift	Conservation		1/4W		
52	91	Strawberry Lane	97,574	Strawberry Acres	**	Gen. Gov.	7/21/1989	W		
52	93	Lindor Road	22,651		**	Gen. Gov.	6/19/1996	1/2W	F	
53	37	Off Haverhill Street	12,632		**	Gen. Gov.	10/16/1961	W		
53	115	Off Duane Drive	52,272		Gift	Gen. Gov.	7/31/2008			
54	3	Park & Haverhill Street	148,104	Third Mig. House	**	Gen. Gov.	10-29-1857			
54	4	Park Street	370,260	Batchelder School	**	School Dept.				
54	33	Willow Street	121,968		**	Conserv.	7/27/1984	W	F	
54	34	Willow Street	169,884		**	Conserv. 4-66	7/20/1966	W	F	
54	35	Willow Street	10,019		**	Gen. Gov.	10/17/1961	W	F	

TOWN OWNED LAND

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54	39	Willow Street	222,156		Emin. D	Gen. Gov.	12/14/1971	W	F	
54	40	Willow Street	15,682		**	Gen. Gov.	4/26/1971	W	F	
54	41	Willow Street	69,696		**	Gen. Gov.	10/7/1968	1/2W	F	
54	42	Willow Street	13,504		**	Gen. Gov.	5/8/1974	W	F	
54	43	Willow Street	37,026		**	Gen. Gov.	3/18/1977	W		
54	44	Willow Street	20,038		**	Gen. Gov.	3/18/1977	W		
54	52	Elm Street	21,848		Gift	Conservation	2/9/1995			
54	53	Elm Street	23,499		Gift	Conservation	2/9/1995			
54	54	Elm Street	24,792		Gift	Conservation	2/9/1995			
54	55	Elm Street	21,360		Gift	Conservation	2/9/1995			
54	63	Bow Street	100,188	Putnam House/Barn		Gen. Gov.				
54	65	Bow Street	15,077	Weeks Bldg.		Gen. Gov.				
54	67	Park Street	12,150	Flint Library		Gen. Gov.				
54	68	Park Street	10,146	Library Parking		Gen. Gov.				
54	126	Park Street	104,544	Police & Fire Station		Gen. Gov.				
54	135	Peabody Street	131,116	Elderly Housing		Housing Authority				
54	139	Park Street	1,970	Island - Frt. Of Library		Gen. Gov.				
55	15	Off Personage Lane	226,512		**	Gen. Gov.	11/8/1991			
55	22	Haverhill Street	10,019		**	Gen. Gov.	8/14/2009	W		
55	23	Off Railroad Avenue	40,511		**	Gen. Gov.	3/30/1998	1/2W		
55	24	Railroad Avenue	6,970		**	Gen. Gov.	9/21/1959	1/2W		
55	74	Railroad Avenue	7,405		**	Gen. Gov.	2/13/1990	1/2W		
56	62	Carpenter Drive	457,380	Trans. from school 10/97		Gen. Gov.	7/29/1957			
56	62-0001	Carpenter Drive	18,295			Gen. Gov.	7/15/2002			
56	90	Boxwood Road	3,920		**	Gen. Gov.	6/22/2005	W		
57	12	Off Crestwood Circle	278,784		**	Gen. Gov.	4/26/1963	W	F	
57	14	Crestwood Road	78,408		**	Gen. Gov.	4/9/2014			
57	15	Off Crestwood Circle	261,360		**	Conserv. '80	10/23/1970	W	F	
57	16	Off Crestwood Circle	261,360		**	Conserv. 3-62	6/27/1962	W	F	
57	71	Off Hickory Lane	47,916		**	Gen. Gov.	11/22/1982	W	F	
57	93	Off Hickory Lane	87,120		**	Gen. Gov.	5/26/1976	W	F	
60	17	Park Street	117,612	Playing Field		Recreation				
60	42	Rust Lane	274,428	Reserved Open Space	**	Gen. Gov.	8/25/2000	1/3W		I
61	69	Williams Road	10,890		**	Gen. Gov.	3/18/1983			
62	37	Off Elm Street	15,000		**	Conserv. 10-75	10/23/1970	W	F	
62	38	Elm Street	831,996	Purchase of Chap. 61A Land		Gen. Gov.	7/20/2005	W	F	
62	42	Elm Street	16,560		Gift	Recreation				
62	44	Elm Street	40,946		**	Gen. Gov.	9/15/2005	W	F	
62	78	Elm Street	827,640	Purchase of Chap. 61A Land		Gen. Gov.	7/20/2005			
68	10	Malm Road	4,792		**	Gen. Gov.	6/10/1988			
68	13	Malm Road	10,454		**	Gen. Gov.	3/18/1983			
68	17	Forest Street	2,614		**	Gen. Gov.	12/24/1954	1/4W	F	
69	2	Forrest Street	5,227		**	Gen. Gov.	1/31/2001			
69	5	Forest Street	11,761		**	Gen. Gov.	10/19/1961	1/2W	F	
70	1	Essex Street	649,044		**	Gen. Gov.	8/5/1974	W	F	
70	8	Lincoln Street	5,663		**	Gen. Gov.	12/24/1959			
70	14	Lincoln Street	12,197		**	Gen. Gov.	7/15/1957			
70	24	Wood Street	13,504		**	Gen. Gov.	10/17/1961	3/4W	F	
70	27	Essex Street	5,227		**	Gen. Gov.	5/30/1975	3/4W	F	
70	28	Essex Street	277,913		**	Gen. Gov.	5/7/1980	W	F	
70	29	Middleton Town Line	3,049		**	Gen. Gov.	5/30/1975	1/4W	F	
70	30	Essex Street	2,614		**	Gen. Gov.	4/30/1975		F	

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
70	32	Swan Pond	31,363		**	Gen. Gov.	11/1/1995	3/4W	F	
72	3	Adams Street	14,000		**	Conserv. 10-75	5/30/1975			
72	20	Swan Pond	17,500			Conserv. '80				
72	23	Swan Pond Road	43,560			Conserv. 9-84				
72	33	Near Swan Pond	209,088		**	Gen. Gov.	5/12/1971	3/4W		
72	35	Swan Pond	2,912,421			Conservation '76				
73	1	Swan Pond	1,960,200			Conserv. 4-75	2/27/1976	1/4W		
73	2	Swan Pond	522,720			Conservation	12/1/1971	1/2W		
73	3	Swan Pond	400,752			Conserv. 4-71	2/27/1964	W		
73	4	Swan Pond Road	1,367,784			Conservation		3/4W		
73	16	Swan Pond Road	43,560	(orig. part of 72/12)		Conservation	8/19/1976			
74	69	Swan Pond Road	1,651,000			School Dept.	2/6/1959	1/4W		
74	90	Swan Pond Road	96,268	Possible school site		Housing Authority				
74	93	Shasia Drive	82,764			Gen. Gov.	12/12/1989	1/2W		
75	2	Elm Street	10,019		**	Gen. Gov.	5/26/1976		F	
75	3	Elm Street	74,052		**	Gen. Gov.	10/19/1967	3/4W	F	
75	8	Elm Street	339,768	Purchase of Chap. 61A Land		Gen. Gov.	7/20/2005	1/2W		
75	37	Elm Street	1,285,688	cemetery		Gen. Gov.				
75	50	Off Elm Street	3,049		**	Gen. Gov.	5/26/1976		F	
75	53	Off Bigham Road	33,977		**	Gen. Gov.	5/30/1975	W		
75	72	Elm Street	200,376	Gift		Conservation	5/6/2002			
76	17	Lynnfield Line	181,650			Gen. Gov.	7/20/2005	W	F	
77	4	Nahant Street	28,000		**	Conserv. 3-67	11/29/1967	1/4W	F	
77	8	Riverside Drive	12,632		**	Gen. Gov.		W	F	
77	11	Off Nahant Street	8,750		**	Conserv. 10-93			F	
78	6	Riverside Drive	4,792		**	Gen. Gov.		W	F	
78	9	Riverside Drive	11,761		**	Gen. Gov.		W	F	
78	10	Riverside Drive	8,712		**	Gen. Gov.		W	F	
78	17	Riverside Drive	3,550		**	Gen. Gov.		W	F	
78	19	Riverside Drive	9,148		**	Gen. Gov.	3/18/1977	3/4W	F	
78	22	Riverside Drive	8,712		**	Gen. Gov.	1/18/1995			
78	26	Lynn Street	19,602		**	Gen. Gov.	12/24/1959	1/2W		
78	27	Lynn Street	4,356		**	Gen. Gov.	1/1/1967		F	
78	54	Elm Street	63,598			Conservation 10-88		3/4W		
80	3	Swan Pond	1,840,410			Conserv. 5-71	9/1/1972	1/4W		
80	5	Adams Street	13,504		**	Gen. Gov.				
81	1	Adams Street	30,056		**	Gen. Gov.				
81	4	Adams Street	56,628		**	Conserv. '80				
81	12	Swan Pond	522,720			Conserv. '80		1/4W		
81	15	Swan Pond Road	392,040	Gift		Gen. Gov.	9/1/1972	1/4W		
82	1	Swan Pond	74,052	**		Gen. Gov.	6/9/1994	3/4W		
85	11	Off Green Meadow	346,738			Conserv. 10-74		W		
85	17	Off Green Meadow	7,500	Gift		Conservation	12/28/1982	W		
85	18	Middleton Town Line	3,375	Gift		Conservation	10/18/1982			
85	57	Gillis Drive	6,534	**	**	Gen. Gov.	4/1/1996			
86	1	Middleton Town Line	10,890	Gift		Gen. Gov.	10/17/1967			

BOARD OF REGISTRARS

2020 Annual Report

The Board of Registrars and the Town Clerk's Office worked diligently in preparation for and during all census, election and town meeting activity throughout this extremely active year. Census forms, voter registrations, petitions and nomination papers were all processed for various deadlines and election and town meeting activity throughout this very demanding year.

This year was exceptional for the Election Division as we worked through the difficulties of operating under the COVID-19 pandemic while adhering to the required laws and mandates regulated by State Law for election and town meeting processes, as well as keeping pace with the numerous special acts affecting these events, as they continuously evolved in direct response to the day-to-day status of the on-going pandemic.

The dedication and commitment of Assistant Town Clerk Janet Murphy, Secretary Carol Ducrow and the entire complement of veteran, as well as new election workers and volunteers, cannot be overstated during this extremely difficult and challenging year, in adhering to the mandated requirements of mail-in-voting, early voting, election-day challenges, in addition to indoor and outdoor venues for town meetings, all under uncertain, stressful and demanding pandemic conditions. All met the challenge and worked long hours tirelessly performing to the highest level of execution in all areas. In addition, collaborative planning with the Town Administrator, Public Safety Officials, and Town and School Facilities collectively provided the safest venues possible under evolving and uncertain circumstances. The successful accomplishment of each of these events is a testament to the resourcefulness and commitment of the entire workforce and all the Town Officials and Departments involved with each of these events.

Voter participation in the four elections during 2020 was as follows:

ELECTION	PARTICIPATION	REG.VOTERS	% TURN-OUT
March 3rd Presidential Primary	4450	11,383	39.09 %
May 5 th Town Election	290	11,453	02.53 %
September 1 st State Primary	4260	11,544	36.90 %
November 3 rd Presidential	10,007	11,909	84.02 %

In addition to the four elections, three town meetings were also held during the year: June Annual, Fall Annual and a Special Town Meeting in August (postponed from May). Records of all town meetings and elections are located in the Town Clerk's Records section of this Annual Report.

Following state-wide certification of the November Election by the Secretary of State's Office, there are now two political "*PARTIES*" in Massachusetts as of 12/31/2020: Democratic and Republican, in addition to 28 political "*designations*."

Although voter enrollment increased throughout this very active year to a high of 11,968 registered voters by the end of the year, State Law requires that voters who had a continuous '*Inactive*' voter status for the past 2 Federal Elections or the past four years be deleted from the voting list, which totaled 339 *Inactive* voters deleted in North Reading as of December 31, 2020, in accordance with the State Law.

Following is a break-down of voter enrollment in North Reading after the deletion of confirmed *Inactive* voters as required under State Law, as of December 31, 2020:

POLITICAL PARTIES	# Registered Voters		POLITICAL DESIGNATIONS	# Registered Voters
Democratic	2,475		Libertarian	53
Republican	1,708		United Independent	39
			Conservative	15
Unenrolled	7,305		MA Independent Party	8
			Pizza Party	6
			Green-Rainbow	5
			Interdependent 3 rd Party	4
			American Independent	4
			America First Party	2
			Socialist	2
			New World Council	1
			Pirate Party	1
			Working Families	1
			Total # Designations	141
TOTAL	11,629			

In addition to the Town Hall and Town Library which are used as census drop-off locations, the Board of Registrars wishes to express sincere appreciation to Carr’s Hallmark Shop as a long-time drop-off location for the annual Town Census. Owners MaryEllen Carr and Karen Carr have provided this civic service and convenience to the Town and its residents for many, many years, and we thank them for their long-time support by doing so, and truly appreciate and will miss this accommodation and relationship after the closing of their shop in 2021. As always, special gratitude is also extended to *C.R. SIGNS* and owner Rick Porter, for his continued services in updating banners used in the center of Town for town meeting notification.

Lastly, a special remembrance is offered here to Registrar Gloria Mastro, who sadly passed away very early in 2021. She was an active member and contributor to the Board, and brought her unique sense of wit and knowledge to our meetings. Mrs. Mastro was completing her first 3-year term as a Registrar, and we are very grateful to have had her as a member of the Board of Registrars, and for the time and commitment that she gave to the Board and the Town during her term.

Respectfully submitted,

Barbara Stats, Town Clerk, *MMC/CMMC*
on behalf of the Board of Registrars:
 Kiely Gamelin, Hugo Wiberg & Gloria Mastro

DEPARTMENT OF ELDER AFFAIRS

Edith A. O’Leary Senior Center

Third Meeting House, Building on the Common, 157 Park Street, North Reading

The O’Leary Senior Center is located on the first floor of the Third Meeting House, Building on the Common which will be celebrating its 192nd birthday this year. It is opened Monday-Thursday 8am-4pm and on Friday from 8am-1pm to all residents 60 years of age and older. The Department serves 26.4% of the Town’s population.

On March 10, 2020 our Senior Center was closed to the public because of COVID-19.

Previous to that date our Department provided 2129 rides, 4096 participants joined in various programs, and we were able to offer 150 residents fuel, insurance and tax assistance all done in our one room Senior Center. The staff also handled approximately 8100 intake calls/emails in which people were helped internally or referred to an outside agency.

Mystic Valley Elder Services (MVES) is North Reading’s designated Area Agency on Aging. We are proud to say that because of our partnership with MVES, North Reading residents received services valued at \$2,106,055. Part of the services included 1920 congregate meals served daily at the Senior Center and 11,000 home delivered meals. Even though the Mystic Valley Elder Services’ building was closed to the public they continued to provide home delivered meals through the pandemic and their staff worked remotely every day without missing intakes or disruption to services to provide services to their clients in North Reading.

We would also like to thank our volunteers for over 2750 hours of their time and kindness to make our Senior Center a viable safe place for all to visit.

The Department along with the Council on Aging (COA) Board will continue to work on the many challenges that face our ever growing elder population...the goal of the staff, volunteers and the COA Board is to help North Reading Elders safely age in place with dignity and independence in their homes and in the community which they help build.

Myself, staff and all of our amazing volunteers can’t wait for the “grand re-opening” of our Senior Center...and a healthier safe 2021.

Respectfully submitted,

Mary Prenney, Director

Sherri Greer, Administrative Assistant

Susan Tilton, Outreach Assistance

Jean Fitzgerald, Program Coordinator

Bill Rasmussen/Al Heard, Van Drivers

Ron Visconti/Brenda Bugden Meal Mgrs.

HISTORICAL COMMISSION

The North Reading Historical Commission conducted two meetings in 2020 before we stopped meeting because of the COVID-19 pandemic. During our meetings, we discussed potential fundraising, efforts to protect historic properties in town and ways to promote the revitalized Rufus Porter Ballroom in the Damon Tavern.

Christopher Hayden

Les Masterson

Stone Jasie

Patricia Romeo

Francine Coughlin

David Cross

Joann Williams-Hoxha

CENTER VILLAGE HISTORIC DISTRICT COMMISSION
2020 Annual Report

The Commission met once during 2020 to approve the plan submitted by Gordon Hall and Roy Walters for constructing a Farmers' Museum to be erected at the back right corner of the Putnam House grounds at 27 Bow St. Pending is approval of a system for securing the entrance bays on the front elevation.

Respectfully submitted,

Mabel DiFranza, Chairman
David Ham, Vice-Chairman
Mark Hall
Grant Baxter
Paul Chapman
Patrick O'Rourke
William Birkmaier

FLINT MEMORIAL LIBRARY

Annual Report

The year 2020 started out strong at the Flint Memorial Library. Patron visits were up, art displays were scheduled, and a large variety of programs were planned. In January we held a Passport Day, providing the opportunity for over 200 people to apply for passports here at the library.

In February, we welcomed ShanTil Yell, our new Head of Reference and Information Services.

In March, a worldwide pandemic forced the complete closure of the library for nearly three months, requiring us to adapt to an entirely virtual environment.

Library staff quickly shifted focus to determine how best to continue to serve the community in a meaningful way. While maintaining essential services, staff also worked to determine which services could be offered as alternatives to in-person access. We reached out to the community more extensively and creatively. Staff learned new technologies, became video hosts, and performed live storytimes.

Attention and funding pivoted to remote library resources and focused on enhancing the collections of eBooks and other downloadable materials. We added new online databases while continuing to provide support for patrons to access our materials. Online library card registrations made it possible for current and new patrons to study, read, listen and learn.

In June, following the state's reopening guidelines, we shifted to contactless pickup in our ground floor Activity Room and staff returned to the building. This was a challenging transition, as work spaces were redesigned and workflow modifications were made to allow for social distancing. The closed building presented the opportunity to complete an extensive update of the adult physical collection, removing many out-of-date items to make way for fresh, relevant materials.

The Friends of the Library generously purchased mobile hotspots to allow for free internet use at home. They also purchased light therapy lamps when we collaborated with Laura Miranda, North Reading's Mental Health Clinician, on a Seasonal Affective Disorder (SAD) virtual program. We also teamed up with other libraries to present numerous educational and entertaining programs. Our use of live and recorded video events were key to retaining and even increasing our interactions with the North Reading community, when the quarantine might have otherwise isolated us from our patrons.

The children's and adult departments launched book bundle programs for all ages enabling patrons to make requests online and receive a curated selection of materials handpicked by the staff. The children's department also added a Take & Make program for families to complete varied craft projects at home. To continue the library's partnership with the schools, we purchased a subscription to Scholastic Teachables, an online database that offers educational activities and worksheets that can be downloaded from home.

With the library closed, we expected to see an increase in the circulation of our eBooks and eAudiobooks, which was up 26%. Although people haven't been able to enter the library, print circulation increased 11% from the previous year. This shows us the services we can provide are being utilized by our residents every day.

We said farewell to Marci Bailey and Sarah Ralph, two longtime Trustees who will always be a part of the library family. Our best wishes go to both of them.

Thank you to the Board of Trustees for their consistent advocacy for the library. Thank you also to the resilient library staff for their steadfast dedication and willingness to stretch beyond their comfort zone every step of the way.

Our gratitude also goes to the North Reading community for your patience and support this year. We are looking forward to welcoming you back into the building in 2021.

Respectfully submitted,

Sharon Kelleher
Library Director

NORTH READING FIRE DEPARTMENT

PERSONNEL

Donald W. Stats, Jr., Chief of Department
Barry J. Galvin, Deputy Chief
Sandra Quinlan, Administrative Assistant

PERMANENT DEPARTMENT

Group 1

Captain Eric Pepper
Firefighter Michael Tannian
Firefighter Nicholas Carney
Firefighter Tyler Samost
Firefighter Adam Salemme

Group 2

Captain Matt Carroll
Firefighter Jon Burt
Firefighter Nicholas LeColst
Firefighter Cory Harris
Firefighter Brian Letendre

Group 3

Captain Joseph Marotta
Firefighter Tom Harris
Firefighter Brian Nash
Firefighter Chris Hadley
Firefighter Jeff Carey

Group 4

Captain David Lee
Firefighter Herbert Batchelder
Firefighter Vincent Zarella
Firefighter Sean O'Brien
Firefighter James Casaletto

CALL DEPARTMENT

Call Firefighter James Norkum
Call Firefighter Ken Robishaw

Call Firefighter Mark Ricci
Call Firefighter Jeff Strong

I would like to publicly thank the members of this department for their dedication to the community and the courage and professionalism they display each and every time they respond to an incident, no matter how large or small it may be.

The fire department responded to 2,383 calls for service.

- 37 for building fires
- 4 overpressure rupture, Explosion, overheat (no fire)
- 1,342 for emergency medical service
- 145 for hazardous condition with no fire
- 314 call for public service
- 224 good intent calls
- 287 false alarm or false calls
- 24 severe weather calls
- 4 special incident types

The North Reading Fire Department conducted a total of 509 inspections including the following:

- Issued 246 permits totaling \$8,680
- Conducted 240 smoke detector inspections totaling \$6000
- Billed 112 master box fees and collected \$33,300

Accomplishments in 2020

Department trainers have worked diligently ensuring that the fire department has stayed compliant with OSHA/DLS requirements and standards and all members have completed all mandatory training and we have instituted a formal monthly and quarterly training program.

Lexipol digital policy and procedure management software platform was implemented allowing all staff members to have the current policies and procedures of the North Reading Fire Department digitally, immediately after publishing.

The department instituted a digital checklist program for our truck and equipment checks that we perform daily, allowing for more efficient fleet management and records retrieval.

The 2nd floor updates, which had begun several years ago were completed with the abatement of all remaining asbestos and refurbishing of the bunkroom. The project was completed in a timely and efficient manner in large part to the building superintendent, Marc Hamel and his assistant Nick Atwater, whom I'd like to take this opportunity to thank.

FEMA AFG and SAFER grants were submitted for equipment and additional staffing.

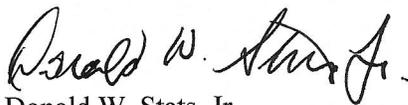
The department transitioned to an online Open Burning permitting system making the process of applying for and activating an open burning permit much more efficient for both the residents and department.

The department completed transitioning it's modules into the town's newly implemented Permit Eyes system.

The department also completed an official webpage and customer satisfaction survey in association with JGPR, Inc.

In closing I would like to extend my sincere thanks to the Town Administrator, Public Safety Director, Finance Division, Building Department, Public Works, Elder Affairs and the Police Department with whom we work regularly in routine and emergency situations.

Respectfully submitted,



Donald W. Stats, Jr.
Chief of Department

North Reading Police Department 2020 Town Report

Personnel Roster

Administration

Michael Murphy, Chief of Police
Thomas Romeo, Detective Lieutenant/Executive Officer
Mark Zimmerman, Patrol Lieutenant
Joseph Thibodeau, Administrative Lieutenant
Derek Howe, Administrative Sergeant
Kayla Gardner- Administrative Assistant

Sergeants

Anthony Morlani, Afternoon Shift
Thomas Encarnacao, Afternoon Shift
Paul Dorsey, Night Shift
Michael McAuliffe, Day Shift
Kevin Donle, Day Shift
Thomas Hatch, Night Shift

Patrol Officers

Scott Tilton	Joseph Encarnacao	Michael LeBlanc
Keith Lamont	David DiFraia	Jason Connolly
James Carcia	Sean Lawson	Michael Hennessey
Gregory Connolly	John Raso	Ryan Haggerty
Peter DiPietro	Timothy King	Michael Hanley
Joseph Aleo	Nicholas Amirault	

Detectives

Sean O'Leary	Paul Lucci, SRO	Michael Marra
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Reserve Officers

Michael Sorrenti
James McCormack
Kevin Brennan
Jerry Berg- Traffic details

Drug Free Communities Grant Director

Amy Luckiewicz

Mental Health/Substance Abuse Clinician

Laura Miranda

Crossing Guards: 4

Matrons: 2

A Message from Chief Michael P. Murphy:

During 2020, several priority objectives were implemented by the North Reading Police Department to advance the overall well-being of the community. Early in the year, we conducted a review and analysis of each organizational component to make sure the Department is structured to provide the most efficient and effective coordination of police services.

In 2020, Administrative Lieutenant Kevin Brennan retired, Joseph Thibodeau was promoted to Lieutenant and Thomas Hatch was promoted to Sergeant. The department currently has one open patrol officer position.

The Police Department felt the impact of COVID-19 like all members of our community however, day to day operations continued as the department reviewed our policies and procedures in attempt to keep department members and community residents as safe and healthy as possible.

The Police Department took possession of our Crisis Management Simulator and began to train our officers using simulated scenario based training with an emphasis on de-escalation.

The North Reading Police Department Mental Health/Substance Abuse Clinician increased her local presense by holding in person roll calls with the North Reading Fire Department, office/virtual hours at/with the North Reading Senior Center and by providing several digital marketing resources over our various social media outlets. She has also been able to network with surrounding communities and local hospitals/programs to better assess the available resources in the area.

The North Reading Police Drug Free Communities Grant Director was able to provide training for the community in Guiding Good Choices as well as conducting TIPS compliance checks with local vendors who have a liquor license. She was also appointed to the State Vape Commission and provided training to the staff at Lowell General Hospital on vaping. The DFCG Director also assisted our School Resource Officer in developing a Social Media 101 presentation for students.

Moving forward in 2021, our department will look to hold joint training with the North Reading Fire Department for coordinated responses to active violence events. We also plan to host QPR training (Question, Persuade and Refer). The intention of bringing QPR to North Reading is to educate first responders on mental health interventions they can utilize in the field to support someone through a potential mental health crisis.

The Department also anticipates the retirement of one Lieutenant and one Sergeant, as such there will be a promotional exam as well as an entry level exam; one to establish an eligibility list for promotional candidates and one to establish a list for entry level candidates. We will continue our efforts to minimize the overall and social impacts of illicit drug use by continuing to work through the North Reading Community Impact Team and the Drug Free Communities Grant Director to bring new ideas, programs and resources to assist in reducing the overall negative impact of drug addiction.

Our main priority is providing the safest environment for our residents to live in, our commuters to work in, and our visitors to stay in.

I would like to thank the citizens of North Reading for their continued support of our service and to the men and women of the North Reading Police Department, both past and present, who have dedicated themselves to maintain the safety of this Community.

Sincerely,

Chief Michael P. Murphy

Below are some of the programs our department provides to enhance the overall wellbeing of the Town of North Reading.

Community Services Division:

Car Seat Installations- Three police officers are nationally certified in car seat installations. This service is provided free by appointment to all North Reading residents. Information about the program can be found on the internet at safekids.org.

CPR- Three police officers are certified CPR instructors. They also provide informational instruction to the public.

School Resource Officer:

The main purpose of the School Resource Officer program is to better coordinate efforts between the North Reading School Department and the North Reading Police Department to help provide and maintain a safe and secure environment within the schools.

The SRO's also partner with the Middlesex District Attorney's office and participate in Community Based Justice meetings. The partnerships formed with the North Reading School system has undoubtedly improved relationships and information sharing and improved communications with the youth population in North Reading. We'll continue to support our memorandum of understanding with the North Reading School Department to provide the students and staff with a safe and secure environment conducive to learning.

Accreditation Unit: The law enforcement accreditation system establishes a uniform set of "Best Practices" for police agencies that are consistent on a state wide scale, measurable and verified by an independent body as to compliance.

Within the law enforcement standards of "Best Practices" are compliance requirements dealing with life, health, safety, and high liability exposures. Every standard is intended to make an agency more professional while at the same time improving its services to the community.

The North Reading Police Department is one of ninety-five (95) Massachusetts Police Departments to be accredited by the Massachusetts Police Accreditation Commission.

Safety Officer: The Safety Officer works closely with other town offices and citizens to better understand traffic related safety issues. The Safety Officer will make recommendations to town officials and implement approved traffic mitigation plans.

Training Division: The goal of the North Reading Police Training Division is to set and enforce training standards to identify and meet the training needs and facilitate the delivery of up-to-date, state of the art training.

In order to ensure that our officers are up to date with the latest changes in criminal and procedural law, North Reading Police Officers are required to attend annual in-service training. M.G.L. chapter 41, Section 96B, requires every full-time municipal police officer to attend a prescribed course of study approved by the Municipal Police Training Committee. All personnel receive training updates on motor vehicle law, criminal law, domestic violence, CPR, AED (Automatic External Defibrillator) training (this training allows us to deploy four AED's in cruisers), First Responder (First Aid), sexual harassment training, community policing, Use of Force and other courses as necessary.

Firearms Licensing Division: The Firearms Licensing Unit is responsible for reviewing applications and renewals, issue permits and the collection of fees of all North Reading residents who hold Firearms licenses. The Firearms Licensing Division processed 329 applications and collected \$29,650 in fees. These fees are split between the Commonwealth and the Town to cover the expenses associated with licensing.

Jail Management: During 2020, 41 people were arrested and processed in the Booking area of the North Reading Police Department. In addition to arrests, 107 criminal complaints were issued and 3 people were placed in Protective Custody.

Sex Offender Registry: The Sex Offender Registry Officer is responsible for registering Level (2) and Level (3) Sex Offenders annually. They also report annually to the Sex Offender Registry Board to confirm all home and working addresses are correct.

Detective Division: The Detective Division is staffed by three fulltime Detectives and one full time School Resource Officer. The Detective Division is responsible for:

- Conducting follow-up investigations on reports initiated by the Patrol Division, Town Departments or outside police agencies;
- Conducting self-initiated investigations, resulting from intelligence gathered;
- Development and execution of arrest and search warrants;
- Participation in Law Enforcement networks such as the NEMLEC Regional Detectives and Regional Drug Task Forces;
- Performing surveillance and intelligence gathering;
- Conducting Vice and Organized Crime investigations;
- Conducting major motor vehicle crash investigations;
- Investigation of all Town vehicles crashes;
- Evidence processing, preserving, and analyzing for eventual court presentation;
- Assist in the development of techniques and procedures for effective crime scene search.
- Assist in identification and photography;

- Prepare and prosecute criminal cases;
- Handling the preliminary and follow-up investigations in all cases of actual or attempted rape or sexual assault;

Overdoses

In 2020 the North Reading Police Department saw an increase in reported overdose calls. There were (21) reported drug overdoses; of those (3) were deadly. It should be noted that Detectives have received an increasing number of reports of the illicit use of Methamphetamine (“Meth”).

Major Narcotic Investigations, Arrests & Other Crimes

- An investigation was conducted into a significant amount of reports and complaints of drug related activity in a residential neighborhood. As a result a North Reading man was arrested and charged with OUI Drugs. He was committed into custody and provided services. Also as a result of the investigation several firearms and ammunition were seized from the residence.
- An investigation was conducted into an overdose death. As a result of the investigation a possible drug dealer and organized drug trade ring was identified in North Reading and Lynn. Information was shared with Lynn Police Drug Detectives.
- North Reading Detectives assisted DEA agents in the seizure of several hundred pounds of marijuana from a North Reading trucking company. This was as a result of a DEA investigation into a national drug trafficking case.
- North Reading Detectives followed up on numerous reports of possible drug related activity at two Main Street Condominium complexes and Lowell Road apartment complex. Intelligence was gathered and acted upon in several of these reports.
- As a result of an investigation into a reported overdose on the roadway, North Reading Detectives discovered a large amount of prescription pills, cocaine, marijuana, THC edibles and oils and mushrooms. From this investigation a local male is being charged with Trafficking Class (B) Cocaine and Possession with Intent to Distribute Class (B, C, D, and E) drugs
- As a result of an investigation into a bank robbery at Citizen’s Bank Detectives were able to identify and charge the male perpetrator with Bank Robbery. The Identification of this perpetrator led to him being implicated and ultimately charged in several more bank robberies in the north shore area. North Reading Detective’s worked with State Police, FBI Bank Robbery Task Force, Dracut Police Dept., Lowell Police Dept., Georgetown Police Dept. and Tewksbury Police Dept. The perpetrator is now facing Federal Charges as well.

Notable Crime Trends

- In 2020 Detectives followed up and investigated a significant amount of Fraud, Identification Thefts and Scams. It should be noted that while there has been an increase over the last decade of fraud and scam activity 2020 showed a dramatic increase in this type of activity. In 2019 NRPD had approximately (120) reported cases and in 2020 it rose to approximately (400) reported cases. The majority of these types of cases were internet and telephone based along with a new unemployment benefits scam.

911 Dispatch and Technology and Communications: The emergency dispatch center is manned by one sworn police officer. The officer is responsible for fielding all 911 calls, all non-emergency calls for services, all walk-in calls for service as well as dispatching officers and logging the information in the computer aided dispatch module. During 2020, the Dispatch Officer logged over 17,764 calls for service.

If anyone has an interest in learning more about these programs please visit our website www.nrp.d.org, find us on Facebook (www.facebook.com/NorthReadingPD), follow us on Twitter @NorthReadingPD or you can call or stop by the police station to inquire.

Calls for service 2020:

Crimes 2020:

<p>911 Calls: 326 Alarms: 370 Assist Citizen: 406 Assist Fire Department: 97 Assaults: 13 SRO Investigations: 60 Burglary: 9 Disabled Motor Vehicles: 109 Disturbance: 370 Domestic Disturbances: 72 Drug Overdoses: 6 Hazards: 348 Larceny: 57 Medical Aid: 610 Mental Health: 149 Missing Persons: 14 Motor Vehicle Crashes: 218 Motor Vehicle Stops: 514 Suspicious Activity: 303 Serve Summons: 52 Threats: 12 Vandalism: 51 Welfare Checks: 166</p>	<p>Criminal Offenses Committed: 380 Felonies: 123 Crime Related Incidents: 136 Other Crime Related Incidents: 307 Arrests (On View): 22 Arrests (Based on Incident/Warrants): 16 Summons Arrests: 100 Arrests: 138 P/C's: 3 Juvenile Arrests: 0 Juveniles Referred (Arrests): 10 Restraining/Harassment Orders: 40</p>
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Offenses:

Robbery: 2 Pornography: 3 Aggravated Assault: 9 Simple Assault: 16 Intimidation: 11 Burglary / Breaking and Entering: 3 Stolen Property Offenses: 19 Shoplifting: 15 Theft from Building: 4 Theft from Motor Vehicle: 4 All Other Larceny: 19 Motor Vehicle Theft: 3 Counterfeiting / Forgery: 22 False Pretenses / Swindle: 25 Forcible Rape: 1 Forcible Fondling: 1	Credit Card / Automatic Teller: 1 Impersonation: 9 Fraud: 373 Destruction / Damage / Vandalism: 25 Drug / Narcotic Violations: 24 Weapon Law Violations: 3 Disorderly Conduct: 3 Driving Under the Influence: 14 Drunkenness: 3 Family Offenses, Nonviolent: 1 Liquor Law Violations: 7 Stolen Property Offenses: 7 All Other Offenses: 67 Town By-Law Offenses: 160 Trespass of Real Property: 46 Criminal Harassment: 3
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Citizen Complaints:

A relationship of trust and confidence between the employees of the North Reading Police Department and the citizens of the community is essential to the successful accomplishment of law enforcement objectives.

It is the policy of the North Reading Police Department to:

- Investigate all complaints against the department or a member of the department, regardless of the source of such complaints, through a regulated, fair, and impartial Internal Affairs Program;
- Determine whether or not such complaints are valid; and
- Take appropriate action.

In 2020, there was one citizen complaint filed against the North Reading Police Department. The complaint was for unprofessionalism.

All employees of the North Reading Police Department are expected to conduct themselves, whether on or off duty, in such a manner as to reflect favorably upon themselves and the department. Any complaints against the Department should be directed in person, by phone or by mail to the Chief of Police.

Please visit our website www.nrp.org and check us out on Facebook and Twitter!

BUILDING DEPARTMENT
Zoning, Code Enforcement, Weights & Measures
Annual Report Calendar year 2020

Building Departments Mission Statement

The Building Department mission is to protect the lives and safety of the residents, visitors and businesses with implementation of proper construction methods relative to Massachusetts State Building Codes regarding all disciplines for the roughly sixty three hundred (6300) structures in Town. Building Codes and Zoning Bylaws are promulgated for the purposes of protecting the public's health, safety, and welfare. A code is a collection of requirements pertaining to a specific subject to regulate a specific practice.

These comprehensive codes establish minimum regulations for building systems using prescriptive and performance related base codes for all types of construction. This is performed through diligent work relative to application evaluations, extensive plan reviews, inspections, zoning enforcement, legal correspondence enforcement and documentation process. The work performed is a cumulative effort by the Building Department Employees.

Building Department Staff

Mr. Gerry Noel, Building Commissioner and Zoning Enforcement Officer
Mrs. Kathy Morgan, Administrative Assistant
Mr. Daniel Anzalone, Assistant Building Inspector
Mr. Stephen Gigante, Electrical Inspector
Mr. Ed Cirigliano, Plumbing Inspector
Mr. Essam Kader, Assistant Plumbing Inspector
Mr. Peter Sparco, Assistant Plumbing Inspector
Mr. Leonard Rose, Sealer of Weights & Measures

Permits Issued with Estimated Valuation

63	New Homes & Condos	\$13,255,373.00
82	New commercial permits	\$6,512,460.00
464	Additions and Alterations	\$19,214,950.00
Grand Total		\$38,982,783.00

Inspections for Building Department

The Building Inspectors performed a total of 1580 inspection this incorporates Building & HVAC Inspections. This does not include emergency calls.

Wire Inspector 2020 Annual Report

The Building Department Issued 464 electrical permits.
Total value of electrical permits \$ 2,950,969.00
Total Inspections performed by the wire inspectors 1238.
This does not include emergency calls.
The wire inspector works part-time 20.5 hours a week.

Plumbing & Gas Inspector 2020 Annual Report

The Building Department Issued 304 plumbing permits.
Total value of plumbing permits \$1,600,637.00
Total inspections performed by plumbing inspectors 701.
This does not include emergency calls.

The Building Department Issued 240 gas permits.
Total value of gas permits \$1,303,717.00
Total inspections performed by gas inspectors 386.
This does not include emergency calls.
The plumbing and gas inspector is part-time and work 16 - 19 hours a week and his assistant inspectors are on call.

Building Department Functions

The Department inspects periodically existing buildings and structures and parts thereof in accordance with the Massachusetts State Building Code 780 CMR 51:00, relative to the Periodic Inspection table. The Department is responsible to ensure compliance by way of inspections for restaurants, places of assembly, schools, nursing homes, movie theaters, churches, special amusement buildings, group homes, hospitals, certain day care facilities, boarding houses, motels, Multi-family residents, facilities licensed by the Alcohol Beverage Control Commission where alcoholic beverages are served and consumed, and fire escape for means of egress. These are just some of the buildings the Building Department is required to inspect for compliance. When compliance is met, a certificate of inspection is issued and shall be displayed by the establishment.

Zoning enforcement is a large part of the Building Departments duties as the Commissioner is responsible to enforce the Towns Zoning and General bylaws. The Building Commissioner is required to review submissions of plans, specifications and/or complaints in order to determine compliance. Almost daily, issues crop up with a good amount of these potential violations being resolved within that day. But some of these violations may take weeks if not months to resolve, requiring numerous follow-up visits, calls, inspections and enforcement actions up to and including court filings.

The Building Department oversees ADA compliance relative to new and preexisting buildings in Town. These regulations are enforced by the Architectural Access Board (AAB) under 521 CMR in the State of Massachusetts through the authority granted by MGL c. 22 § 13.

These regulations for which the Building Department must enforce will ensure a safe and accessible mean of passage for physically handicapped individuals.

On a daily basis the Administrative Assistant reviews files, documents, tracks all permitting, processes applications from customers, tracks fees, supports all trade disciplines and responds to community request by both phone and email. The assistant is also tasked with Public Records Request. Please be aware that this is a portion of the Assistant duties.

Sealer of Weights and Measures

The Building Department oversees weights and measures. Consumers and businesses will both benefit by this enforcement action from the Inspecting official and help to keep a fair marketplace. The weights and measures official tests weigh scales, gasoline pumps, oil pump trucks, inspect marketed goods, etc. A metallic seal or stamp seal is usually placed on the equipment or vehicle to show that it has been inspected for accuracy and correctness.

I have been notified by our Town Weights and Measures Inspector that he will be bringing in additional revenue from other communities. This will be from oil trucks that are required to be certified for dispensing accuracy. These are the other Towns that Weights and Measures provides services for and collects fees, North Andover, Saugus, Hamilton, Merrimack, and Topsfield. These fees collected from these Towns are disbursed half to the weight and measures and the other half to the Town of North Reading. Any work within the Town itself, one hundred percent (100%) comes back to the Town. The Weight and Measures employee is compensated through a small salary cap for the work performed directly for the Town.

Sealer of Weights and Measures annual report for calendar year 2020, from inspections, turned in fee's to the Town totaling \$13680.00.

FY2020 Achievements

- Sustaining the demands in this vigorous economy with the pandemic has had its challenges, as it has been exceptionally busy without any major issues.
- Are online permitting system could not have come at the right time due to the pandemic, as it afforded the ability for applicants to submit applications remotely.
- Continue to sustain the full implementation of Town wide permitting system for the Building Department.
- This has been the first full calendar year with the new permit fee structure and the department's revenue has increased by more than eleven percent.
- Sustain procedures for all original documentation to be scanned into the new permitting system at the time the application is submitted.
- Continue to meet the State Policies and Regulations by being diligent relative to the Building Code and thorough, with respect to all documentation required prior to issuing permits and how we perform our inspections.
- Oversee the many commercial projects in Town are in compliance with Massachusetts State Building Code 780 CMR.

- Maintained full compliance with Massachusetts State regulations relative to Board of Building Regulators.
- Maintained and continue to achieve compliance with ADA/AAB 521 CMR regulations.
- Have been able to successfully achieve the employee performance action plan/merit rating under the allotted time line.
- Work collaboratively with the Town Planner to be certain all projects are within the Towns Local General/Zoning Bylaws, State Laws and regulations for ADA/AAB.
- Sustain compliance with the Towns Zoning Bylaws relative to Business Certificates.
- Inspectors for all disciplines have maintained there CEU's to remain State Certified Inspector, through this pandemic.
- Sustain compliance with the Massachusetts General Bylaw Chapter 98 Section 35 for Weights and Measures.
- Issued 17 permits for new home construction.
- Issued 13 Certificates of Occupancies for new homes.
- Issued 56 building permits for Pulte, 51 mechanical, 51 sheet metal, 51 gas, 51 plumbing and 51 Electrical permits.

Goals and Objective for calendar year 2021

- Secure an Assistant Electrical Inspector, so we can continue to meet the growing needs of the community.
- Currently in Development is a Building Department manual, consisting of policies and procedures on the various responsibilities under our care.
- Continue to scan all plans and documentation for uploading to the permitting system, with codes that will allow us to access reports in a matter of minutes.
- Work on increasing the fees for periodic inspections, along with ZBA application fee increase. There has been to many times where we are barley covering cost.
- Continue to work with the Zoning Board of Appeals for all determinations.
- Continue to investigate complaints, within a timely manner and keep within the ten day period.
- Sustain awareness for all applicants regarding the Building, Electrical, Gas, Plumbing and HVAC code compliance.
- Continue to maintain ADA/AAB 521 CMR compliance.
- With the continued pandemic I am looking to see how we can effectively have all Inspectors for all disciplines continue their CEU's for maintenance of licenses with proof of Certifications.
- Work with animal control to achieve compliance with general bylaws regarding Kennels.
- Sustain the oversight of the Pulte project and work with the Management to help lessen the demands on the Building Department.
- Sustain a good working relationship with the Fire Department, relative to all life safety compliance.

- Continue to work with the Health Department relative to all issues, whether they plan review, onsite inspections and any other matters that require a collaborative resolution.
- Have been and will continue to work with Architects, Structural Engineers, Civil Engineers, Homeowners, Contractors, and Legal Counsel to achieve full compliance with all projects and/or zoning compliance.
- The Building Department will continue to work with the State of Massachusetts Board of Building Regulators, OSHA, Architectural Access Board (ADA), and Overseers of Weights and Measures.

With all of that conveyed, I want to thank everyone for our continued success, especially those in the Building Department and Weight and Measures for their hard work ethics. You are the people that make the difference. With much appreciation for everyone for hanging in there through these difficult times without compromising your principles.

Respectfully submitted,

Gerry Noel-CBO
Building Commissioner

HEALTH DEPARTMENT

ANNUAL REPORT FY 2020/2021

HEALTH DEPARTMENT MISSION STATEMENT

The mission of the Health Department is to educate, promote, improve and protect the public health and well-being of the citizens of the Town of North Reading, while contributing to building a healthy community and environment in which to live. Under the Commonwealth of Massachusetts General Law and the U.S. Department of Health and Human Services Federal Public Health Laws, the Health Department is mandated under a dutiful obligation to develop and implement health policies, standards, bylaws and regulations. The Health Department is also obligated to conduct inspections and provide public health services to the community.

BOARD OF HEALTH MEMBERS

In accordance with the Commonwealth of Massachusetts General Law-M.G.L. Chapter 41, the Board of Health is comprised of three (3) appointed officials by the Board of Selectman; these positions are one year terms with one member being appointed annually. The Board of Health holds monthly meetings. Additional meetings are scheduled if required. The members consist of:

Mr. Gary Hunt, Chairman
Mrs. Pam Vath, Member
Mrs. Karin Martin, Member

BOARD OF HEALTH STAFF:

Mr. Robert F. Bracey, Director of Public Health
Mrs. Stephanie Connolly, Administrative Assistant
Mrs. Donna Hovey, Public Health Nurse
Mrs. Mary Samos, Community Health Advisory Committee

PUBLIC SAFETY

Mr. Michael Murphy, Director of Public Safety

HEALTH DEPARTMENT FUNCTIONS

The Health Department enforces local, state and federal public health laws and rules and regulations daily. The Health Department promotes, educates and enforces the following: disease and injury prevention, promoting and offering immunization clinics, responding to bacterial illnesses, monitoring disease outbreaks, providing health education & prevention programs, provide health advisories, promoting health & wellness, nutrition and fitness information, tobacco control programs, environmental protection, respond to health hazards, ensuring water quality, monitoring waste disposal, investigating noise & air pollution, animal health, health monitoring, enforcement and ensuring of health and safety codes, health care access, and emergency preparedness and response.

Other public health functions include enforcement of the following local, state and federal codes, regulations and State & Federal statutes;

- Town of North Reading Board of Health Regulations:
- Town of North Reading Code of Ordinances:
- Commonwealth of Massachusetts Mandated Enforcement of Massachusetts State Sanitary Code(s).
- Commonwealth of Massachusetts Mandated Enforcement of Massachusetts State Statutes –Chapter 111 Public Health Laws:
- Commonwealth of Massachusetts Mandated Enforcement of other Massachusetts General Laws & Statutes:
- Commonwealth of Massachusetts State Mandated Requirements & Inspections:
- U.S. Federal Mandated Requirements, Inspections and Trainings:
- U.S. Department of Health and Human Services (HHS) and Department of Food and Drug Administration (FDA) – The 2013 Federal Food Code:
- Health Departments Other Mandated Requirements, Services & Inspections:
- Health Department issues the following permits annually:
 - Onsite Sewage Disposal Permits
 - Food Protection Program
 - Semi-Public & Public Pools
 - Recreational Camps for Children
 - Summer Day Camps
 - Tanning Salons
 - Septage Haulers
 - Solid Waste Haulers
 - Tobacco Establishments
 - Animal/Barn/Beaver Permits
 - Funeral Director
 - Burial Permits
 - Trailer Parks

FY20 Accomplishments

Developed new and or sustained Board of Health Community Health Program(s) which encompassed;

Administration:

- Developed and Implemented Health Department “Emergency Declaration” Order due to the COVID 19 Virus.
- Developed and Implemented Health Department “COVID 19 Restricting the Numbers of person(s) Orders” due to the Commonwealth of Massachusetts and Massachusetts Department of Public Health(MDPH) COVID 19 Orders
- Developed and Implemented Health Department “COVID 19 Required Facial Coverings” Orders” due to the Commonwealth of Massachusetts and Massachusetts Department of Public Health(MDPH) COVID 19 Orders

- Developed and Implemented Health Department “COVID 19 Personal Services Orders” due to the Commonwealth of Massachusetts and Massachusetts Department of Public Health(MDPH) COVID 19 Orders
- Developed and Implemented Health Department “COVID 19 Outside and Inside Gatherings” Orders” due to the Commonwealth of Massachusetts and Massachusetts Department of Public Health(MDPH) COVID 19 Orders
- Developed and Implemented Health Department “COVID 19 Places of Worship Orders” due to the Commonwealth of Massachusetts and Massachusetts Department of Public Health(MDPH) COVID 19 Orders
- Developed and Implemented Health Department “Long Term Care and Nursing Facilities” COVID 19 Orders in the Town of North Reading.
- Developed and Implemented Health Department Residential and Business “Community orders” COVID 19 orders due to the Commonwealth of Massachusetts and Massachusetts Department of Public Health(MDPH) COVID 19 Orders.
- Implemented Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “Sector Specific Workplace Safety Standards” in the Town of North Reading.
- Implemented Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “Sector Specific Workplace Safety Standards” Code Enforcement Program in the Town of North Reading.
- Since March 2020, contributed to the Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) weekly COVID 19 information/educational conferences/webinars on behalf of the Town of North Reading.
- Since March 2020, contributed to the Public Health Emergency Preparedness Region 3B weekly COVID 19 information/educational conferences/webinars on behalf of the Town of North Reading.
- Since March or 2020, ascertained COVID 19 funding in excess of \$1.2 Million Dollars from State and Federal sources - Massachusetts Department of Public Health (MDPH), Metropolitan, and Area Planning Council (MAPC).

Food Protection Program:

- Implemented Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “COVID 19 Sector Specific Workplace Safety Standards” for Restaurants in the Town of North Reading.
- Implemented Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “COVID 19 Sector Specific Workplace Safety Standards” Code Enforcement for Restaurants in the Town of North Reading.
- Sustained compliance with the Massachusetts Department of Public Health 105 CMR 590.000 - Food Protection Program by ensuring compliance with annual food service establishment inspections, code compliance, monitoring and investigation of all food borne illness outbreaks. Completed

Environmental Health:

- Implemented Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “COVID 19 Sector Specific Workplace Safety Standards” for construction projects in the Town of North Reading.
- Implemented Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “COVID 19 Sector Specific Workplace Safety Standards” Code Enforcement for Construction Business in the Town of North Reading.
- Sustained compliance with the Massachusetts Department of Environmental Protection 105 CMR 15.00 - for all On-Site Sewage Treatment and Disposal Systems, Grease Traps and Private Wells. Completed

Community Health:

- Implemented Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “COVID 19 Sector Specific Workplace Safety Standards” for Retail business in the Town of North Reading.
- Implemented Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “COVID 19 Sector Specific Workplace Safety Standards” Code Enforcement for Retail business in the Town of North Reading.
- Developed new community Influenza vaccination partnership with CVS Health and Walmart Health and Wellness Program.
- Developed and Implemented new Influenza vaccination program by bringing influenza program to the North Reading School Department to comply with new Massachusetts Department of Public Health regulation for the mandate of all school age child(ren).
- Developed and implemented new Community wide Influenza vaccination program by bringing Influenza vaccination program to the Town of North Reading.
- Developed and Implemented new Influenza vaccination program by increasing Town of North Reading community Influenza vaccination clinics from four (4) clinics to twenty(20)
- Sustained the Health Department involvement with the Town (CIT) Community Impact Team.
- Sustained Public Nursing services for North Reading Home bound residents.
- Sustained informational and educational community public health department web site.
- Sustained new weekly Arbovirus Mosquito Control Information and community statistics
- Sustained educational seminar to the residents of North Reading community on Tick borne illness-Lyme disease – Completed.
- Sustained public health community educational seminar to the residents of North Reading community on Arbovirus – West Nile Virus, Easter Equine Encephalitis, Zika viruses –Completed.

- Sustained compliance with the Massachusetts Department of Public Health 105 CMR 300.00 “Reportable Diseases Isolation & Quarantine” requirements and immunization clinics and screenings. – Reportable infectious and communicable disease control investigation -Completed

Community Sanitation:

- Implemented Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “COVID 19 Sector Specific Workplace Safety Standards” for Community Sanitation in the Town of North Reading.
- Implemented Massachusetts Department of Public Health (MDPH) and Massachusetts Division of Labor Standards (DLS) “COVID 19 Sector Specific Workplace Safety Standards” Code Enforcement for Community Sanitation in the Town of North Reading.
- Maintained compliance with the Massachusetts Department of Public Health - Community Sanitation Division for;
 - 105 CMR 410.00 Minimum Standards for Human Habitation
 - 105 CMR 430.000 Minimum Standards for Recreational Camps for Children
 - 105 CMR 435.000 Minimum Standards for Swimming Pools
 - 105 CMR 123.000 Minimum Standards Tanning Salons
 - 105 CMR 335.000 Treatment of Persons Exposed to Rabies
 - 105 CMR 460.000 Mass Regulations for Lead Poisoning Prevention Control
 - MGL Ch. 111 s 131 Investigations into Public Health nuisances (Noise, air and odor pollution)

Animal Health:

- Sustained compliance with the Massachusetts Department of Public Health 105 CMR 300 & 330 Division of Animals regarding the keeping of animals, rabies control, and mosquito control.
- Sustained all Animal Inspector inspections in accordance with the Massachusetts Division of Animal Health MGL Section 7 Chapter 129.

Emergency Preparedness:

- Activated the Town of North Reading’s Public Health Emergency Preparedness Dispensing Site Activation Plan.
- Activated the Town of Town of North Reading’s Emergency Preparedness Incident Command Structure (ICS).
- Activated the Town of North Reading’s Emergency Preparedness Emergency Dispensing Site Activation Site(EDS)
- Met all other FY 20 State and Federal Public Health deliverables required under the Health Department for the Region 3A Health Emergency Preparedness Coalition

FY21 Objectives & Goals:

The Town of North Reading Health Department will continue to work with the Board of Health, Select Board, and the Town Administrator to support the 10 essential functions of public health for the betterment of the Town of North Reading, Town residents and transient residents.

- Monitor the public health status of the Town of North Reading to identify community health problems.
- Diagnose and investigate public health problems and environmental health hazards in the community.
- Inform, educate, and empower the residents of North Reading about public health issues.
- Mobilize community partnerships to identify and solve public health problems.
- Develop policies and plans that support Town residents and community health efforts.
- Enforce public health laws and regulations that protect the health and wellness and ensure safety of all Town residents and transient residents.
- Direct Town of North Reading residents to needed personal public health services and assure the provision of health care when otherwise unavailable.
- Assure a competent public health and personal healthcare workforce.
- Evaluate effectiveness, accessibility, and quality of individual and population-based health services.
- Research for new insights and innovative solutions to public health problems.

EMERGENCY MANAGEMENT DEPARTMENT

The Town of North Reading is geographically located in an ideal location, from an emergency management perspective. The Town is far enough away from the ocean to avoid tsunamis, inundation due to storm surges, and high winds from northeasters. The Town is also unlikely to be struck by forest fires, mud slides, earthquakes, floods and droughts. This should not lull us into complacency. There are many other emergencies that can arise and we should be prepared both individually and as a community.

Mission

The mission of the Emergency Management Department is to develop plans and training to deal with all likely hazards. This mission is divided into four areas: hazard mitigation, planning, incident support, and cleanup.

Hazard Mitigation

The purpose of hazard mitigation is to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented during the immediate recovery from a disaster. This department works with Town Departments to coordinate efforts to obtain Federal & State funding for hazard mitigation projects.

Planning

This department works with all Town Departments to develop emergency operational plans (EOP) for response to emergencies. EOP's are essential to maintain Town readiness for disaster response & include an analysis of risk, identifies operational assumptions & resource demands, and integrates and synchronizes efforts across all levels of government. Each Town operating department maintains EOP's for their respective area of responsibility.

Incident Support

This department works with all the Town Departments to coordinate efforts to obtain resources from neighboring communities and the Massachusetts Emergency Agency. MEMA, in turn can reach out to regional equipment caches, the National Guard, adjoining states and FEMA. We provide situational awareness reports to and receive information from MEMA.

Clean-Up

After a natural disaster, such as blizzards, hurricanes, and tornadoes, a large amount of debris must be managed. A comprehensive debris management plan includes an initial damage assessment, the initial response to restore essential services, and a follow on comprehensive removal and disposal response.

Covid-19 Response

During the past year the COVID-19 pandemic has challenged and changed the nation in many ways that we, as citizens, have always taken for granted in our day to day lives, but also in dealing with emergencies. The North Reading Emergency Management Department played a vital role in securing and distributing personal protective equipment (PPE) to the Town's emergency responders and other public safety departments in order to keep them as practicably safe as possible while performing their duties during this challenging time. The North Reading Emergency Management Department would like to thank its longstanding partnerships with both MEMA and FEMA in coordinating and supporting North Reading's response to the pandemic

Community Emergency Response Team

North Reading Emergency Management is currently seeking volunteers to create a Community Emergency Response Team (CERT) to assist during emergencies. Training will be provided. One of the duties would be to staff the shelter. A properly managed shelter requires 18 personnel to manage two 12-hour shifts. A second group would assist the Emergency Management Director in the Emergency Operations Center (EOC).

The North Reading Emergency Management Department would like to thank the Town Administrator, Finance, Public Works, Health, Police and Fire departments for their continued professionalism and support of Emergency Management's mission.

Respectfully submitted,

Theophilos Kuliopulos
Emergency Management Director

NORTH READING SCHOOL COMMITTEE

OVERVIEW

The School Committee is charged with the responsibility to develop policies and a budget to support the quality of education provided to the children within the public schools of North Reading. Toward that end, the Committee remains committed to the mission of the public schools.

The North Reading Public Schools provide a safe, supportive, and contemporary learning environment where dedication to excellence, service, and life-long learning is paramount. All students are challenged to work collaboratively and to become creative and critical thinkers. Emphasis is placed on mastering core academic knowledge, developing 21st century skills, pursuing individual potential and fostering citizenship in a global society.

GOALS

The School Committee participated in a self-evaluation and identified four priority focus areas supported by goals, objectives, and strategies/actions as follows:

LEADERSHIP and GOVERNANCE

I. Objective:

In order to promote the inclusion of all students and provide equal access to all programs and curriculum the North Reading School Committee will develop and implement policies and practices that provide direction and tools for administrators to implement effective programs that maximize student achievement.

II. Actions:

A. Policy:

1. Support the administration's efforts to ensure the privacy of data and cybersecurity.
2. Develop policies and approve procedures for in person, hybrid, and remote learning, as well as virtual meetings that will advocate for and encourage discussion and participation.
3. Develop a cycle to review School Committee policies.

B. Strategic Planning:

1. Support the updated strategic plan, NRPS 2025, and the new Superintendent.
2. Support the design of all aspects of the reopening process and our modes of instruction for the 2020-21 school year with safety and security in mind.

C. Hiring, Evaluation, and Professional Development:

1. Ensure the proper evaluation of the Superintendent and consult with the Massachusetts Association of School Committees on the implementation of the Indicator Level Rubric.

D. Human Resources:

1. Support the Superintendent in an audit of our hiring processes to ensure that we are identifying and removing any potential biases that may impact the recruitment, hiring, and retention of qualified, diverse candidates.

E. Professional Development:

1. Actively engage in related professional development opportunities through the Massachusetts Association of School Committees, collaboration with neighboring School Committees, or other offerings.

FINANCIAL AND ASSET MANAGEMENT

I. Objective:

The North Reading School Committee will support a long-term plan and financial budget in order to reflect the district's new strategic plan, NRPS 2025, and other strategic initiatives.

II. Actions:

A. Budget:

1. Approve a Fiscal Year 2022 (FY22) budget that adequately meets district requirements for optimum student achievement and restores funding back to the original 2021 levels (pre-COVID) for a level services budget.
2. Garner support from state and local officials to achieve the funding needed to uphold the Mission and Vision of the school district; explore specific financial awards to the school district through the assistance of the state legislature delegation.
3. Successfully negotiate a collective bargaining agreement with the North Reading Educators Association, due to expire in Fiscal Year 2021.
4. Explore the reduction of fees and tuitions assessed (e. g., Athletics, Kindergarten, Transportation, Fine Arts).
5. Explore opportunities to reduce expenses associated with energy (solar power) and support the implementation of LED lighting.

EDUCATIONAL PROGRAM

I. Objective:

The North Reading School Committee will support the administration in its efforts to maximize the performance of each student in all academic areas in order to meet the expectations set forth in the mission and vision of the North Reading Public Schools.

II. Actions:

A. Advocacy:

1. Increase initiatives to address the Social Emotional Learning of students, with additional consideration for COVID-19.
2. Support the implementation of our in person, hybrid, and remote models and the Digital Learning Team's role in all modes of instruction.
3. Support a review of the Curriculum to ensure diversity, equity, and inclusion.
4. Support the Superintendent in his review of School Improvement Plans to ensure consistency and measureable, reportable data.
5. Evaluate the current changes to the School Start Times and continue to explore the best model for the future.
6. Increase the role of Student Representatives to the School Committee.

FAMILY and COMMUNITY RELATIONS

I. Objective:

In order to continuously improve the relationships with families and the community the North Reading School Committee will communicate openly, provide opportunities for feedback, and foster active partnerships with students, parents, organizations, and businesses.

II. Actions:

A. Participation:

1. Explore opportunities to increase in-person student and community engagement with the School Committee.
2. Explore the possibilities presented by virtual meetings and how to use technology to enhance participation.

B. Community Partnerships:

1. Participate in and support ongoing working groups (Social Justice, Reopening)

School Committee Membership and Special Projects:

In June 2020, Mr. Scott Buckley was re-elected to a three-year term on the School Committee. The School Committee officers during 2020 included: Mr. Scott Buckley, Chair; Mr. Rich McGowan, Vice Chair; Ms. Janene Imbriano, Secretary; Ms. Dyana Boutwell, Legislative Representative and Mr. Chris Pappavaselio. Ms. Imbriano served as a representative to the Secondary School Building Committee. Mr. Pappavaselio and Ms. Imbriano were appointed to the Policy Subcommittee; Ms. Boutwell and Ms. Imbriano were appointed to the Athletic Subcommittee; Mr. Buckley and Mr. McGowan were appointed to the Finance Planning Team; Mr. McGowan was appointed to serve as the liaison to the NORCAM Board of Directors; Mr. Pappavaselio and Ms. Imbriano were appointed to the Evaluation Subcommittee; Mr. Buckley and Ms. Boutwell were appointed to the Budget and Finance Subcommittee; Mr. McGowan and

Mr. Pappavaselio were appointed to the Fine Arts Subcommittee; Ms. Janene Imbriano served as representative to the Substance Abuse Coalition; Mr. Scott Buckley served as representative to the Special Education Parent Advisory Council, and Ms. Boutwell was appointed as representative to the Capital Improvements Planning Committee.

In 2020, the following North Reading High School students were elected to serve as Student Representatives to the School Committee: Julia Thorstad (Class of 2021), Sophia Gallupo (Class of 2022), Shivani Srikanth (Class of 2022), Gianna Naulivou (Class of 2022), and Paris McAuliffe (Class of 2023).

Town Meeting Action: At the June 2020 Town Meeting, voters approved the Fiscal Year 2021 budget of \$32,593,216 representing a 2.6% increase over the Fiscal Year 2020 appropriation.

October Town Meeting: No additional funds were requested by the North Reading School Department at the October Town Meeting.

Respectfully submitted,

Scott Buckley, Chair
Rich McGowan, Vice Chair
Janene Imbriano
Dyana Boutwell
Chris Pappavaselio

SUPERINTENDENT OF SCHOOLS

It is my pleasure to submit this annual report to the North Reading community as your Superintendent of Schools. The Superintendent is charged with implementing the programs and policies of the North Reading School Committee. The Superintendent is also responsible for the development of the annual budget and the day-to-day leadership and management of the school district.

Staffing

The district said goodbye to the following faculty and staff members who retired in the 2019-2020 school year. The retirees include:

Kathleen Dasho	Digital Learning Specialist, District (13 years)
Catherine Grant	Kindergarten Teacher, Hood School (23 years)
Wayne Hardacker	Supervisor of Buildings & Grounds, District (21 years)
Paul Larsen	Grade 3 Teacher, Hood School (23 years)
Lisa Martini	Food Service Associate, Batchelder School (12 years)
Susan Musacchio	Computer Tech/Robotics Teacher, Middle School (5 years)
Sandra Pothier	Special Education Paraprofessional, Middle School (21 years)
Linda Reynolds	Special Education Paraprofessional, Middle School (13 years)
Linda Welch	General Paraprofessional, Hood School (28 years)
Rachel Zimmerman	Food Service Associate, Little School (22.5 years)

We recognize and thank these individuals for the outstanding contributions each has made to our students and the North Reading Public Schools.

Student Performance

North Reading students continue to perform well on a variety of indicators. We are proud of our students' accomplishments and the recognition that they continue to receive for a job well done. Approximately 89% of the students of the Class of 2020 went on to two and four year colleges. Our students' SAT scores continue to exceed both the state and national averages as displayed below:

Subject	North Reading	Massachusetts	National
Reading and Writing	567	560	528
Mathematics	558	559	523

Again, 100% of our high school students met the MCAS graduation requirement. North Reading High School ran 15 Advanced Placement (AP) courses in English, Mathematics, Science, Social Studies, and Foreign Languages.

The Seal of Biliteracy was awarded to 7 students at North Reading High School in the Spring of 2020 while 5 students were awarded the Seal of Biliteracy with Distinction. Of these students,

one received the Seal of Biliteracy and another received the Seal of Biliteracy with distinction in two languages.

Due to the closure of schools related to COVID-19, the district did not administer the next-generation MCAS assessment in the spring of 2020. We continue to focus on areas of improvement as identified through the analysis of data from MCAS in previous years as well as other local assessments.

Our students continue to shine in so many other areas such as the visual and performing arts, athletics, academic competitions, and in co-curricular clubs and activities. These accomplishments ensure a well-rounded educational experience for our students and create long-lasting memories of friendship and success. Although the performances looked different in 2020, students participated in virtual shows and performances that continued to engage our students and the school community. The students in the Masquers drama club also organized an outdoor event in the fall at the middle school/high school campus to showcase their performance talents to spectators who passed by outside at a safe physical distance.

Budget

The School Department experienced a smooth and successful close out of fiscal year 2020. By taking a very conservative spending approach, the School Department was able to cover any additional costs and loss of revenue that arose as a result of the emergency state wide school closure that occurred on March 17, 2020 and lasted through the end of the school year. The School Department was able to leverage areas of cost savings resulting from the school closure in the following areas: utility costs, supplies and materials, salary costs for substitutes, athletic coaches and custodial overtime. These savings assisted with enabling the District to pre-pay special education tuitions and purchase additional personal protective equipment (PPE) and computer devices to prepare for the upcoming school year.

The School Department ended the year with \$692.03 remaining in its operating budget and carried over \$87,345 to pay outstanding bills it had yet to receive by the close of the fiscal year.

The expenditures for the 2019-20 school year were as follows:

Salary	\$25,800,749
Instructional Expenses	\$1,262,886
Operations and Maintenance	\$1,673,393
Transportation	\$717,859
Tuitions	\$2,302,193
Total Expended	\$31,757,081

The FY21 budget, as recommended by the administration and adopted by the School Committee, is a balanced budget given the available revenues presented by the municipal government. The amount adopted, as recommended, for FY21 is \$32,593,216. This represents a 2.6% increase over the previous year's budget. The adopted budget amount is \$672,752 less than the original

recommended budget of \$33,199,530. Despite the reductions that were made from the original request the School Department was able to avoid layoffs and reductions to existing staff members, even though we will be forgoing the appointment and hire of some key academic and administrative positions that have or will be vacant due to retirement and/or resignations. This includes a delay to the start date of the Assistant Superintendent for Teaching and Learning and the Director of Facilities. As you can imagine, the FY 2021 budget process presented many fiscal challenges and uncertainty resulting from the nationwide school closures and the impact of the COVID-19 virus. This has resulted in the need for both Town and School officials to make many difficult budgetary decisions. I am pleased with the collaborative effort on the part of all stakeholders, including Town Officials, Select Board members, Finance Committee members, School Committee, and members of the North Reading School Administrative staff and North Reading staff who have all stepped up and worked together to minimize the financial impact of this unprecedented situation.

The work to achieve a balanced budget for Fiscal Year 2021 by the Administration and School Committee has focused on protecting the overall educational experience for all students. We remain confident that working together with all of you as well as a very supportive base of parents and citizens of the community we will continue to deliver a high quality educational and co-curricular program for all students.

The fiscal year 2021 budget breakdowns by major expenditure were as follows:

Salary	\$27,224,866
Instructional Expense	\$1,200,225
Operations and Maintenance	\$2,015,925
Transportation	\$381,000
Tuition	\$1,771,200
Total Budget	\$32,593,216

The School District remains grateful to the citizens of North Reading for their continued support of public education and opportunities for all students.

This was a busy and productive year for the North Reading Public Schools and we appreciate the high level of support and involvement from parents and community members. Our collaborative relationship with town officials provides a strong foundation for future planning and success. I am so very proud of the important work that takes place each and every day in our schools, and I thank the citizens of North Reading for their commitment to education and all other operations of the North Reading Public Schools.

Respectfully submitted,

Patrick C. Daly
Superintendent of Schools

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

IN-DISTRICT ENROLLMENT
October 1, 2020

	<u>Batchelder School</u>	<u>Hood School</u>	<u>Little School</u>	<u>Elementary Total:</u>
Pre-K	0	17	24	41
K	72	53	49	174
1	84	57	60	201
2	68	51	27	146
3	73	50	50	173
4	71	59	42	172
5	83	52	56	191
<hr/>				
Total:	451	339	308	1,098

Grade	Middle School
6	176
7	193
8	185
<hr/>	
Total:	554

Grade	High School
9	131
10	181
11	164
12	186
PG	1
<hr/>	
Total:	663

Elementary	1,098
Middle School	554
High School	663
 Total Enrollment:	 2,315

North Reading Public Schools

TEN YEAR ENROLLMENT PROJECTIONS, 2020-21

Grade	2020-21 (Actual)	2021-22 (Proj.)	2022-23 (Proj.)	2023-24 (Proj.)	2024-25 (Proj.)	2025-26 (Proj.)	2026-27 (Proj.)	2027-28 (Proj.)	2028-29 (Proj.)	2029-30 (Proj.)	2030-31 (Proj.)
PreK-5	1,098	1,101	1,140	1,132	1,172	1,160	1,158	1,176	1,165	1,192	1,195
6-8	549	553	534	533	491	523	544	572	574	545	555
9-12	662	645	658	639	684	672	656	631	645	667	668
TOTAL	2,309	2,299	2,332	2,304	2,347	2,355	2,358	2,379	2,384	2,404	2,418

OFFICE OF TEACHING AND LEARNING

The Academic Services Department transitioned to the Office of Teaching and Learning in 2020. The transition of Dr. Patrick Daly to Superintendent of Schools supported the realignment of district wide responsibilities of central office administration. The Assistant Superintendent of Teaching & Learning will lead and support all efforts to engage all professionals in learning communities in order to facilitate the development and continuous improvement in the areas of curriculum, instruction, assessment, professional growth and development, and technology integration.

In response to the school closures on March 13, 2020 due to COVID-19 pandemic the Office of Teaching & Learning supported all schools and students as teaching and learning pivoted from traditional school days to remote learning for the remainder of the 2019-2020 school year. School buildings remained closed, but teaching and learning continued. Educators created remote lessons to address state identified priority standards. More importantly, our schools remained connected to students and families during this unprecedented time to promote social emotional wellbeing, health, and safety.

The spring and summer involved intense planning and re-planning to meet the ever changing regulations and guidance to reopen schools in September 2020. Through the hard work and vision of all stakeholders, the North Reading Public Schools reopened in a 5 day hybrid model designed to best meet the needs of students in person and remotely. As the calendar year comes to a close, the visions of advanced science, data, and vaccinations will hopefully return students to classrooms and all school experiences. Until then, thank you to the administrations, faculty, staff and entire community for an unforgettable and successful 2020.

2020 Highlights

Curriculum, Instruction, & Assessment

Throughout the 2020 school year, the following traditional work was done in the areas of Curriculum and Instruction:

- Focus on the updated ELA and Literacy and Mathematics frameworks K-12. Educators worked with the essential standards in order to focus on the essentials for student mastery.
- Emphasis on the state identified power standards to account for end of year learning targets and cohesive planning for 2020-2021.
- Expanded and implemented the World Language program at North Reading Middle School.
- Reviewed the updated World Language standard with final approval expected in the spring of 2021.
- K-8 schools continued exploring and developing RTI (Response to Intervention) models with respect to the MTSS (Multi-Tier System of Supports) model (currently being explored):
 - Title I Math Tutors at Hood, Little and Middle School.

- Curriculum Focus on Utilizing Common Assessments to improve student achievement and instruction.
- Continued implementation of the Science Frameworks K-12
- Implemented the new Social Studies/ History Frameworks K-12
 - Including the Civics Action Projects in Grades 8 & 12
- Expanded the Robotics Curriculum/ Digital Learning Curriculum (K-12)
- Used data to inform instruction (2019 MCAS, I-Ready, and other district common assessments with administration, curriculum and data leaders at each school)

Professional Growth and Development

North Reading Public Schools believes that high quality Professional Development is essential to improved teaching and learning. We continue to support our overarching curricular philosophies and methodologies with a renewed focus upon:

- Remote Teaching best practices, Hybrid Teaching best practices, and Social Emotional Learning in all environments.
- Social Justice and Equity
- Teaching and Learning, Universal Design for Learning, Personalized Learning, and Technology Integration/Digital Learning.
- Educator Evaluation and using Common Assessments to measure student growth.
- Unpacking the Massachusetts Frameworks and the development/refinement of common assessments based upon all frameworks.
- Data Informed Decision Making Training.
- Personalized Professional Learning and Personalized Learning for Students.

Technology and Digital Learning

The North Reading Public Schools is committed to providing a technology rich learning environment that promotes the development of skills and understandings necessary to compete in the global workforce. Educational technology assists our schools in effectively educating our students. Supporting the instructional process with technology is critical for collecting, evaluating and utilizing information. Students need essential information literacy skills to think critically and be successful in all areas.

In an ongoing effort to create a technology rich environment and in support of our district vision and mission, the North Reading Technology Department accomplished the following:

- Provided 1:1 learning devices (Chromebooks) for all students in the district, grades K-12 (supporting 2200+ student devices)
- Provided robust year start and continual professional development and support for educators, staff and students to support remote/hybrid learning
- Parent training & support for commonly used digital learning apps and resources (Seesaw, Google Classroom, Clever Portal, Google Meet, Chromebook use)
- Provided additional laptop devices to elementary teachers as part of an Elementary Refresh Cycle

- Provided Hotspot devices to assist those with limited wireless access at home
- Implemented Digital Learning Technical Support roles (2) for all buildings to support newly implemented technology, interactive classrooms and Chromebook support.
- Provided a central location in the MS/HS Media center for Digital Learning Support for staff and students and a district wide support phone line for the educational community to answer questions and correspond with the Digital Learning Team (978-526-5606)
- Received a generous donation of headsets which were provided to all schools
- Provided teachers with additional tabletop microphones, document cameras, headsets and speakers to support hybrid and online instruction
- The district participated in a statewide Cybersecurity Grant to support working safely online
- Refreshed 7 elementary classrooms with new SMART Learning Technology
- Continue to maintain and support wireless access points and infrastructure at all 5 schools

This year our Digital Learning Specialists and Director of Digital Learning continued to measure our progress in using technology to support learning by the standards set by the Massachusetts Department of Education. The following are some examples of ongoing integration projects facilitated by the Digital Learning Specialists:

- Provided students remote and hybrid STEAM learning activities as part of Massachusetts STEM week
- Digital Learning Specialists provided “Hour Of Code” student learning opportunities district wide
- The Digital Learning team continues to support Student Data Privacy policies and procedures and continues to stay updated on national and state mandates
- The Digital Learning teachers at the Middle School participated in a DESE SCRIPT Planning Professional Development grant to support strategic curriculum design and planning for Computer Science
- North Reading participated in a MAPLE (Massachusetts Personalized Learning Edtech) Learning Consortium

The North Reading School District continues to provide a high quality education for students. It is the role of the Assistant Superintendent of Teaching and Learning to provide the leadership that enables the district to maintain this solid foundation currently in place and to expand and extend rigorous and engaging learning experiences for all students. The administration, faculty, and support staff in our schools appreciate the support of the community in our collective and continuous work towards this goal.

Respectfully submitted,

Patrick C. Daly, Ed.D.
Superintendent

Sean T. Killeen, M.Ed.
Assistant Superintendent of Teaching & Learning

Daniel Downs, Ed.D.
Director of Digital Learning

STUDENT SERVICES

The Office of Student Services is the component of the North Reading Public Schools entrusted with providing support services for students in concert with the day to day efforts of the general education staff. The department oversees the provision of the mandated services required under the IDEA, Massachusetts 603.CMR, Section 504, as well as health services, and guidance/psychological services for all students. Services in these areas must always be in compliance with state and federal laws and must be provided in the least restrictive manner.

Health, guidance and psychological services are provided to all our students as needed. These components address an array of services ranging from educational testing and evaluation, supervision of medicinal regimens, home and hospital tutoring, acute medical intervention, psychological and social skills support, to college planning and application. In conjunction with the five school nurses and the school physician, Dr. Meghan Tramontozzi, we maintain our medical policies and receive approval from the Massachusetts Department of Public Health.

The Special Education Department provides a range of special education services to students with disabilities aged 3-22 in accordance with state and federal regulations to meet the needs of students with disabilities who are eligible for special education. The services may range from general classroom accommodations/modifications to highly specialized programs provided in settings outside of the public schools. In addition, North Reading is a member of both the SEEM Collaborative and Northshore Education Consortium. These public organizations reflect partnerships between 18 northwest and north shore cities and towns and provide many of the specialized programs for this low incidence, high need population of students.

Over the course of the 2020-2021 school year, the department in collaboration with building level staff and administration, continued the efforts to support specialized programming at elementary, middle, and high school levels. As a result, students continue to access their education in the least restrictive environment and the district continues its commitment to offering a continuum of programming at all levels. In March of 2020, the special education staff had to pivot as a result of the COVID-19 pandemic, to providing services and assessments in a virtual manner. This also resulted in Team meetings being held virtually requiring collaboration between staff, students, and families alike. This remote model of service delivery continued into the Extended School Year Program as well.

In the meantime, the day-to-day work continues with emphasis upon protecting the core and inspiring progress. By protecting the core, we seek to protect the values of the district and the people who serve the district and by inspiring progress, we continue to help the district to move forward with the latest methodologies and instructional teaching practices based on research and development to support children with disabilities and their non-disabled peers. In closing, after a long history of special education being viewed as separate from general education, the Student Services Department continually works in concert with the Superintendent, Assistant Superintendent and school administrators to work towards creating a unified system to benefit all students in the North Reading Public Schools.

Respectfully submitted,

Cynthia M. Conant
Director of Student Services

FACILITIES

The Facilities Department of the North Reading Public Schools currently employs 19 full time staff members as of December, 2020. Currently on staff we have 16 school-based custodians with one custodian holding a 7-D driving license, who at times is assigned to drive the student van. The District also employs a working Forman of Buildings and Grounds who oversees two fulltime maintenance/grounds staff members and also performs work orders himself. This year the District due to the COVID-19 pandemic decided to add two additional staff members (Mike Fitzgerald and Martin Miasserian) to assist with the cleaning and sanitization of all school facilities. At the same time I would like to thank custodian Nicholas Aiello for his service to the District, who decided to pursue other career opportunities.

The COVID-19 pandemic brought on many new challenges for the North Reading Public Schools. Air quality, sanitization and cleaning were all parts of a multi-pronged approach to keep the school facilities open and at the same time keep the students and staff safe. The High School and Middle School campus measures 270,000 square feet and has a state of the art Logix Web Controller system for all HVAC equipment. This has allowed the District to monitor and maintain the fresh air intake at the main campuses. The District also applied for federal funds under the government PPE (personal protective equipment) program and received \$129,000 for the High School/Middle School and Batchelder School, and another \$10,000 for the Hood and Little Schools. The monies were used to add another layer of air quality protection to the main campus and the Batchelder School by installing ionization to the District's main campus HVAC system and also installing ultraviolet (UV) protection to the Batchelder's HVAC system. The Hood and Little Schools were retrofitted with MERV 13 filters and all uninvent heaters were adjusted for more fresh air intake. The District also purchased ten (10) electrostatic sprayers to help with the daily sanitization needs of all campuses.

The Middle School and High School campuses are going into their sixth and seventh year of operation respectively, with no major equipment failures. The District performed a yearly top down assessment of all major pieces of equipment including chillers, boilers, controls and life safety. It was determined only minor repairs were needed at this time. Several upgrades were installed this past year including additional security cameras and a school wide LED lighting upgrade to both campuses partially paid for by Reading Municipal Light. Also the District hired a vendor to perform some painting in areas of need.

The Batchelder School is in year 15 since the building design project and shows no signs of wearing down. The Logix Web Controller system also monitors the HVAC equipment while overseeing the energy usage to keep costs down. The campus is well-designed and remains in good working order. Repairs to the HVAC equipment (a squirrel cage fan and replacement motor for Air Handling Unit #1) and a leaking pipe at the front vestibule door highlighted the major repairs. Several equipment upgrades at the Batchelder included a LED lighting upgrade along with a new clothes washer/dryer combination unit for the kitchen staff laundry. Also the District hired a vendor to come in and paint in areas where needed.

The Little and Hood Schools have also had a yearly top down assessment of all major pieces of equipment. The heating plants in both schools appear to be in great working order. The Little

School has three gas fired Lochinvar condensing boilers, (10 years old) which are monitored through the Logix Web Controller system to control energy costs. The Hood School has two gas fired Burnham boilers with Power Flame Burners to maintain energy costs. This past year both campuses were also upgraded with LED lighting as part of the Reading Municipal Light rebate program. Several upgrades included a new water heater at the Little School and painting the entire Hood School entryway.

The District still maintains most of the original vendors and suppliers of equipment and services but is currently looking at other ways to minimize and save on costs for the future.

Respectfully submitted,

Andrew Campagna
Director of Facilities

L.D. BATCHELDER SCHOOL

A year that will be marked in history books forever. The COVID-19 pandemic, including the shutdown of schools in March of 2020 forced the world to pause. The immediate response to stop the spread of the virus and protect the health and well-being of all. After two weeks of a district wide shut down, the L.D. Batchelder School worked hard to reconnect with students and families via remote learning instruction for the remainder of the school year. At the same time, we collectively planned and prepared for the reopening of schools in September 2020.

In planning for the 2020-2021 school year, the district created a hybrid learning platform for all schools to safely maintain the COVID-19 reopening guidance from the Department of Elementary and Secondary Education. This included 50% of the students in the classroom while the other 50% of the students engaged synchronously remotely from home. The A, B, A/B, A, B schedule rotation provided all students with a balance of in-person and remote instruction. The school year began with ten professional development days to support the professional transition with an emphasis on safety protocols/expectations, best practices in the hybrid environment, and planning and collaboration to meet the needs of all students. As a result, the school reopened in a full hybrid model providing full days of in person instruction with full remote synchronous learning in grades 1-5. Fortunately, all kindergarten students were able to return to full in-person learning every day maintaining all the health and safety protocols established by DESE and North Reading.

The Batchelder School prides itself on its commitment to the academic and social development of every student. The traditional school year impacted by the pandemic of COVID-19 challenged faculty, staff, families, and students, but the vision remained true. The core academic program is based on the standards outlined in the Massachusetts Curriculum Frameworks. It includes language arts, mathematics, history/social science, and science/technology, all taught by licensed classroom teachers. Students receive art education, music, and physical education classes. Digital Learning is taught once per week where teachers collaborate and promote digital literacy to engage student learning. The curriculum includes research, digital citizenship, and computer programming. We are proud of the climate and experience we provide our students to learn and develop at the L.D. Batchelder School.

Our collaborative faculty and staff continue to work together in the best interest of our students and community. Through our inclusionary practices and our focus on student success, we are able to challenge all students. The faculty and staff celebrated the recognition from the state as a “School of Recognition” for High Growth and Exceeding Targets as a result of the students’ hard work on the 2019 MCAS state assessment. In addition, we are proud to report that the state accountability report indicated that the L.D. Batchelder School achieved an accountability percentile ranking of 99. Due to the pandemic, MCAS was not administered in schools in the spring of 2020. This provided time to stay connected with students and families to facilitate learning opportunities and connectivity during the state of emergency.

As part of our character development curriculum, the L.D. Batchelder School maintains the “Spotlight Program.” The light shines on the following character traits: Effort/Perseverance, Respect, Citizenship, and Leadership. The program has afforded the entire school community an

opportunity to pause and celebrate the wonderful things students do daily and, at the same time, inspire others. Through the grade level and classroom discussions we continue to focus on the healthy development of self-confidence to ensure all individuals feel safe to explore and learn at the L.D. Batchelder School.

The Parents' Organization

The Batchelder Parents' Organization supports our efforts to enrich the curriculum for all students at the Batchelder School. Our enrichment committee works tirelessly with our classroom teachers to plan quality events and secure financial grants whenever possible. In addition to the enrichment support provided by the Batchelder Parents' Organization, the school benefits from their generous support to procure technology upgrades and other wish list items.

Although the pandemic challenged the ability to send students on field trips or even bring in outside enrichment opportunities, the parent organization remained active by coordinating and providing virtual enrichment classes for all grade levels. We look forward to working together to best support the students' experience at the L.D. Batchelder School.

As Principal, I am continually impressed by the amount of time and support given to maintain the L.D. Batchelder School students' success by various groups. The collective effort to support students' wellbeing and learning over the past year has been remarkable. The Parents' Organization supports the efforts of the Batchelder School faculty and students and helps bridge the necessary working relationship of the school, families, and the community. Together the faculty and staff work hard to provide a safe and engaging learning environment for all students. We strongly believe that the L.D. Batchelder School is an incredible place for students to learn and develop, and for teachers to challenge themselves professionally on a regular basis.

For almost twenty years, I have been privileged and honored to serve as the L.D. Batchelder School principal. To the faculty and staff, the children, the parents, and the community, thank you for your continued hard work and support.

Respectfully submitted,

Sean T. Killeen, Principal
L.D. Batchelder School

J. TURNER HOOD SCHOOL

As Principal of the J. Turner Hood School, I am happy to report on our curriculum initiatives, programs, and staffing. I am thankful for continued community support and I am proud of the many accomplishments of our students and staff.

The current enrollment of the J. Turner Hood School is 350 students. The physical plant houses three grade one classes, three grade two classes, three grade three classes, three grade four classrooms as well as three classes of grade five and two language-based classrooms. We host two full day kindergarten classes as well as one half day kindergarten class. We also have two specialized classrooms for students with communication needs as well as three classrooms from the SEEM Collaborative. This year we added an additional pre-school classroom that operates in a half day model with a morning and afternoon session. We opened the 2020 school year in a hybrid model and we were excited to welcome our students back to the degree to which we were able given our governing guidelines.

Throughout our transition back from the pandemic our shared goals for the J. Turner Hood School remained focused and inclusive of the following domains:

- Teaching & Learning
- Family & Community Engagement
- Professional Culture
- Management & Operations

As a faculty, we believe that “Hand in Hand Together We Can.” We believe that we can accomplish many goals if all the members of the J. Turner Hood School community remain cognizant of our theme and continue to work collaboratively in order to benefit our students.

With a commitment to professional growth, teachers continue to meet weekly in grade level groups in what we call Collaboration Sessions. During these sessions, teachers plan together and share successful ideas and strategies. Teachers and therapists work together to share work samples, discuss common assessments, and share their ways of thinking and expertise in order to best meet the needs of all students. Furthermore, the teaching faculty of the J. Turner Hood Elementary School continues to be actively engaged in the study of effective learning and teaching practices as a collective unit. Our Learning Communities are small groups of faculty and/or staff members who meet on a regular basis in order to identify new programs or topics to investigate, gather research and studies on new approaches, or implement and study the effectiveness of new practices and share these results with other faculty in the school. J. Turner Hood teachers benefit from Learning Communities as they enable them to integrate new learning into their classroom practices, reduce professional and social isolation, address specific and relevant concerns and allow for in-depth learning over a period of time. The benefits for schools include improving student performance, tying professional development to student achievement and school reform, and improving teacher job satisfaction.

The J. T. Hood School Council continues to meet monthly in order to review the goals set for the J. T. Hood School. As previously noted, our first goal is to improve teaching and learning. In

order to do this we must focus on our best practices to support student learning that we are all striving to attain. In our meetings we strategize ways to meet our goals throughout the school year, responding to community needs, student needs and district initiatives.

Open communication between and among our students, parents, and staff is of the highest priority. The district's Blackboard Connect system keeps our families informed in case of emergencies and informs parents of any non-emergency news or updates. In an effort to "go green" 100 percent of communications from my office go home electronically. Furthermore, the school website serves as a portal for communication between the school and all stakeholders.

I am proud to share that, with the joint efforts of my staff, parents and community members, the J. Turner Hood School continues to be a lively, engaging, warm and welcoming place to learn even in the most challenging circumstances.

Respectfully submitted,

Glen S. McKay, Principal
J. Turner Hood School

E. ETHEL LITTLE SCHOOL

The calendar year 2020 began with a school-wide celebration of our National Blue Ribbon Achievement. This celebration, which occurred on January 27, 2020, was attended by Governor Charlie Baker, Representative Brad Jones, Senator Bruce Tarr, and a variety of local officials (i.e. School Committee, Select Board, Town Administrator, etc.) as well as, multiple administrators of the North Reading Public Schools. Of utmost importance, our students, faculty, and staff were in attendance to witness the unveiling of the bronze plaque and National Blue Ribbon medallion that now adorns the main hallway. It was truly an exciting day for all of us. In late January, the faculty and staff were honored at a luncheon planned and facilitated by Principal Christine Molle, to recognize their hard work and dedication to the children of the Little School community.

Our school-based Social Emotional Committee continued to work on our “Six Pillars of Character” initiative. Each month, a grade level planned and hosted a school-wide assembly to talk (and teach) about one of the six pillars (respect, responsibility, citizenship, trustworthiness, fairness and caring). Our students wrote and performed songs, acted out vignettes, recited poetry, etc. Our reward (ticket) system has been a great success with behaviors improving in locations such as the cafeteria, bus room, and hallways. Members of our faculty and staff continue to serve on the district-wide Social Emotional Learning Committee and PAUSE/Wellness groups. Our UDL mentors have been meeting regularly with the faculty to continue to implement a Universal Design for Learning approach to improve their practice and provide for all our students’ needs. Due to the COVID-19 school closure in March 2020, many of these activities were suspended for the remainder of the school year.

This was our third year using the Empowering Writers and year five of the Eureka math curriculum in kindergarten through grade five. We continue to strive to build a strong math vocabulary/terminology across all grade levels with teachers displaying math terms and concepts (much like a word wall in reading) in their classrooms. We continue to implement a tiered intervention model of support for students in grades K-2 for ELA. It is our hope to expand the RTI model to grades 3-5 but this will be dependent on an increase in staffing. We are happy to report that both our fourth and fifth grade classrooms are once again departmentalized.

In January of 2020, our students competed in the annual National Geographic Bee, the annual Science Fair, the RMLD poster contest, Garden Club poetry contests, etc. As a school, we recognize that fostering creativity helps children to develop mentally, socially, and emotionally. The Little School takes great pride in our music and art programs. Unfortunately, due to the COVID-19 pandemic and subsequent shutdown of our schools in March, many of our events were cancelled. This includes: Arts Night, All-Town Band, All-Town Chorus, Family Fitness Night, field trips, enrichments, and our fifth-grade year-end celebration.

In March, life as we knew it changed abruptly. Students were sent home (and would ultimately not return until the following September). Plans were made to return the student’s belongings to them, and our fifth-grade graduating class had a “drive-by-parade” to celebrate their final year at the Little School.

Technology has always been a focus of this report. It is safe to say that our educators learned a tremendous amount of technology in a short period of time after the March 2020 shutdown. During the first few weeks, teachers were introduced to a variety of platforms to ensure that we could teach our children remotely. Weekly professional development opportunities were offered through our Digital Learning Specialists and teachers were encouraged to attend (and they did). Teachers took on the challenge of teaching from home with limited materials. Complicated schedules of remote meetings were developed and students participated from home using family owned devices. Chromebooks were made available for students who did not have available technology in order to participate. The last three months of school consisted of Google Meets, office hour check-ins with teachers, independent work, etc.

The summer was spent planning for a very different opening to school in September. Using the MA DESE guidelines, the district administration designed a hybrid learning model to bring our students back to school. Unlike the spring of 2020, the 2020-2021 school year would strive to ensure live, synchronous teaching throughout the day (for students who were remote and in the classroom at the same time). All children in grades kindergarten through grade five received a Chromebook in order for them to fully participate in the educational program offered by the district. Parent forums took place to explain the process and Back-to-School Night in September went virtual.

Summer passed quickly and before we knew it, we were thankfully returning to school. The 2020-2021 school year began like no other year, as our opening day was pushed to September 17th. At that time, we returned approximately 60 faculty/staff and 307 children, preschool to grade five back to the Little School in a hybrid learning model. The E. E. Little School is home to two of three district-wide integrated pre-kindergarten classrooms, as well as the RISE 1 (pre-kindergarten, kindergarten, and grade 1) program. While grades 1-5 returned to a 2 or 2 ½ day per week model, our pre-kindergarten and kindergarten classes returned to a full-time, five days a week model. Due to social distancing requirements, our two full-day kindergarten classrooms were full at 15 students, while our ½ day kindergarten class continued to grow from 7 to 20. Enrollments continue to fluctuate from year to year, and this year we were able to offer two sections of second and fourth grade, and three sections of grades one, three, and five. Currently, our first grade and fourth grade classrooms exceed the School Committee's target class size of 20. We are happy to report that, according to the Massachusetts Department of Elementary and Secondary Education (DESE) (2020), 100% of the faculty are fully licensed and "highly qualified."

We hit the ground running in September and welcomed parents to Back-to-School Night virtually for the first time. Classrooms and lunchrooms (both the cafeteria and the gymnasium) were accurately measured and marked to ensure that children were seated at least six feet apart (more in the lunchrooms). Kindergarten orientation occurred during the first days of school and allowed students to visit the classroom and meet their teacher. Tents were provided to ensure that parents were seated outside the classroom door in close proximity. Teachers (both classroom and special education) developed and communicated detailed schedules of synchronous teaching and learning opportunities. Kindergarten parents were trained on using Google Classroom in order to best support their students (in the event that the school needed to flip to a remote model for a period of time). Specials such as Physical Education, Art, Music, and

Digital Learning were designed to ensure limited student movement throughout the building. Carts were purchased for the specialists and specials began to be delivered in the classroom (and when possible, PE was offered outdoors). Specialists developed schedules for remote check-ins and posted lessons/activities to Google Classroom for students working remotely. Teachers planned outdoor mask/snack breaks throughout the day (with children playing in the snow after the first significant snowstorm in December). Signage was placed throughout the building, which included floor arrows, distancing decals, restroom signs for handwashing, mask requirement signs at entry ways, etc. The building received two new water bottle filling stations (which took the place of two traditional water fountains) and air purifiers were provided first for just small spaces with no windows and then, throughout the building in each classroom/office, etc. September to December 2020 ran smoothly with staff enforcing health/safety protocols. After months of speculation and debate regarding the children's ability to wear masks, I am happy to report that our students have been outstanding with the school's health and safety protocols. They consistently do their part to wear masks, wash their hands, and remain socially distanced. By the end of December, 2020, our COVID positive numbers remained very low with zero transmission in the building.

Life at school has surely been different. We miss having families in the building to experience the excellent work going on. The cancellation of the holiday musical program, Halloween parades, the ability to sing indoors, to play in groups, and to have a traditional physical education period have affected us all. In a year of such uncertainty, we have learned to be flexible, resilient and hopeful. Most importantly, we recognized the importance of the school community (faculty/staff and families) working as a team to provide our students with the best education possible (even in challenging times).

Respectfully submitted,

Christine A. Molle, Principal
E. Ethel Little School

NORTH READING MIDDLE SCHOOL

The faculty, staff, and administration of North Reading Middle School believe that all middle school students are capable of learning and achieving at high levels. We are a school based on the pursuit of excellence. We align our goals and objectives for continuous improvement with the district and with the criteria set forth by *Breaking Ranks in the Middle*. We are very proud to present some of our accomplishments as part of this annual report.

As of January 2021, student enrollment at the Middle School for the 2020-2021 school year was 550 students, which was comprised of 175 students in grade six, 190 students in grade seven, and 185 students in grade eight.

Teachers in our five major core curriculum content areas have been hard at work this year. To guide their instruction, the math and ELA departments analyzed the fall and winter iReady scores. The Social Studies department has been busy implementing the new Social Studies standards. The Science department is working with a new online teaching platform called Gizmos. The World Language and Computer Science departments have both expanded to include offerings in all 3 grades.

Our visual and performing arts teachers have also been hard at work providing innovative opportunities for students to engage with their curriculum during hybrid learning.

In December, the Middle School implemented a Multi-Tiered System of Support (MTSS). The purpose of MTSS is to help all students reach their potential. Through data analysis as well as teacher recommendation, we identified students at each grade level who we felt would benefit from additional math, reading or science interventions.

Our after-school activities continue to offer students opportunities outside of the classroom to enrich their learning experience. This year our clubs had to go virtual but that didn't stop students from signing up. Some of the virtual clubs we are offering this year are: robotics, art, memory book, geography, student council, peer leaders, science and book club.

In the area of Fine Arts, our band and chorus also continue to grow. We hope to be able to enjoy some virtual performances in the spring.

Overall, it has already been a busy year at the Middle School. We will continue to set ambitious goals and let our mission statement guide our decision making.

The Mission of the North Reading Middle School is to create a safe, supportive and challenging academic environment for all students to develop the knowledge, skills and attitudes necessary for success in a rapidly changing world.

Respectfully submitted,

Catherine O'Connell, Ed.D.
Principal, North Reading Middle School

NORTH READING HIGH SCHOOL

The students at North Reading High School, while working to adapt to hybrid learning, continued to provide valuable contributions to the North Reading community through service projects and volunteer participation. Student Council spearheaded food pantry collections where students collected over 3000 food items. Many winter volunteer activities and programs were curtailed this year due to COVID-19, but three new clubs – Team Cure, American Sign Language, and the Social Activism Club made their debut at North Reading High School during the pandemic.

MCAS results for the students in the Class of 2020, received in the fall of 2018, indicate that North Reading students continue to achieve at a high level on the MCAS examination in English, Mathematics, and Biology. Forty-seven students from the Class of 2021, as determined by the 2019 MCAS examination, were eligible for the John and Abigail Adams Scholarship.

One hundred and ninety-nine students in the Class of 2020 received their diplomas. The total percentage of students in the Class of 2020 choosing to further their education at two-year and four-year institutions was eighty-nine percent.

Specific departmental highlights for North Reading High School in 2020 are as follows:

English

- The department has developed an online database of best practices for hybrid learning
- Students continue to participate in and score well on the Advanced Placement English Literature and Composition and Advanced Placement English Language and Composition tests
- The student Book Club continues to meet
- The Academic Decathlon team won medals in math, music, science, economics, essay, and speech at their state meet

Mathematics

- The Computer Programming course continues to be popular. AP Computer Programming is running separately from Computer Programming in 2020-2021.
- All teachers continue to assist students in Mathematics classes in preparing for the MCAS examination and SAT and ACT tests as appropriate. A course is offered for Standardized Test Preparation.
- Massachusetts Curriculum Frameworks standards are now implemented within all classes in the Mathematics Department.

Science and Technology

- Science and Technology courses at the High School maintain their popularity.
- Members of the Science and Technology department successfully adapted, and continue to adapt, their instructional and assessment strategies for hybrid and remote learning.
- Interactive software and educational platforms were purchased to enhance remote instruction, some of which include Gizmos, Pivot Interactive, and Edpuzzle and allow for the facilitation of virtual labs.

Social Studies

- Department members continue to implement an instructional practice that emphasizes student inquiry in the new entirely digital hybrid model. Such an approach encourages work on a variety of North Reading Academic and Civic Expectations, including critical reading, effective writing, speaking, and research.
- Teachers are involved in Mock Trial, Model United Nations and various other clubs, including the new Social Activism Club, that promote both active higher order thinking and civic participation at the High School. Given the remote nature of the school year, meetings have been offered both “in school” for those students who are hybrid, and virtual for those who are not.
- The department is transitioning its Community Service program to a Civics Action Project, requiring a change in focus for Community Service for juniors and an entirely new program for seniors.

World Languages

- A new high school Spanish course, Hispanic Culture, was implemented.
- A license for online French was purchased for one year.
- Seal of Biliteracy testing was done as a mid-year assessment for French and Spanish 5.

Digital Learning and Entrepreneurship

- High School students are able to expand their real world business, financial literacy and entrepreneurship skills with the FBLA (Future Business Leaders of America and DECA (Distributive Education Clubs of America) program.
- The Department has been refining and expanding its curriculum offerings to support state initiatives in Digital Literacy, Financial Literacy and Computer Science. These updates include utilizing the Google Applied Digital Skills Curriculum in the Freshman Seminar course.

Library/Media

- Media Center purchases were mainly centered around providing resources for use in remote/ hybrid learning
- Many virtual services are provided in the media center including NRHS Book Form to allow for contactless check-out of print library books and virtual class meetings using Google Meet.
- There are a wide variety of free downloadable digital resources available including eBooks, audiobooks, movies, and music.

Performing Arts

- The students in the Performing Arts Department created a Haunted Walkthrough in October with singers, the band, and performers which was well attended and well received by all members of the community.
- The Masquers are working to perform a musical in the spring of 2021.
- NOTEorious a cappella group held virtual performances for students and staff.

Visual Arts

- The Visual Art Department is navigating this year's hybrid format in creative and dynamic ways. Art exhibits have moved virtual and the teachers have connected with students at home with live demonstrations and recorded instructions. The lessons utilize materials and tools that work seamlessly between in-person and remote learning. Delivering a consistent, engaging learning environment has been important as the teachers focus on topics such as social justice, equity and cultural awareness. The teachers are also adjusting their curriculum to align with the 2019 Massachusetts Arts Curriculum Frameworks which represent a major shift in visual arts education.

Physical Education/Health Education

- Middle/High School teachers continue to work collaboratively to share space by creating schedules for use of the main and auxiliary gyms. Given the current health crisis situation, as many PE classes as possible are held outside of the building.
- Students in Health Education classes continue to develop skills which will assist them in living healthy lives outside of high school.

Special Education

- A program exists to service high functioning students on the Autism Spectrum. This program includes a full time Board Certified Behavioral Specialist (BCBA), designated paraprofessionals, and all necessary therapeutic and professional consults.
- The North Reading High School Bridge Program follows the BRYT (Bridge for Resilient Youth in Transition) which was created by the Brookline Center for Community Mental Health for students who exhibit social/emotional challenges in the school environment.

Guidance Department

- The Guidance Department supported the Class of 2020 in submitting 1,288 college applications to over 200 different institutions.
- Eighty-nine percent of the Class of 2020 attended a two or four-year college after high school.
- In response to the lack of standardized testing sites, the guidance department hosted an SAT School Day administration for the Class of 2021.
- The Guidance Department shifted all of its services and programming to virtual means in response to the public health crisis.

Respectfully submitted,

Anthony J. Loprete, Principal
North Reading High School

NRHS CLASS OF 2020

Luke Joseph Abbatessa*†
 Lily Abigale Albano
 Cameron William Alter
 Elizabeth Anne Barrett*†
 Max Andrew Barrette*
 Alison Ann Batten*†
 Tyler William Bellavance
 Eric Michael Benecke*
 Ron Michael Benz*
 Summer Elizabeth Bonnell
 Demitri Nicholas Boulas
 Aaron James Brayden
 Nicole Lynn Bruzzese*†
 Colby Christopher Bryant*
 Sara Ann Burt*
 Laura Rose Buscemi*
 Gerald Kevin Callagy
 Justin Michael Capezzuto*†
 William John Carpenter*
 Ashley Elizabeth Carr
 Aidan James Carucci*†
 Michael Antonio Cataldo
 Cameron Robert Chinchillo*†
 Elena Madison Cogan*†
 Jeny Rose Collins*†
 Olivia Lauren Collins
 Giovanni Raffaele Colucciello
 Matthew Angus Conley
 Jacqueline Mary Connor
 Julianna Grace Connor*†
 Matthew Peter Connor*
 Leah Marie Corvino
 Julia Stefania Craig
 Alyssa Rose Cristiano*
 John Joseph Cuddy
 Madison Elizabeth Cullen
 Sara Nicole Curran
 James Walter Currier
 Kayla Catherine Daley*
 Jillian Eve Danico*
 Emily Mary Elizabeth Davis*†
 Storm Davis
 Andrew Michael DeBenedetto*
 Brandon Ray DeCleene*†
 Elinor Lillian DeCleene*†
 Joelle Elizabeth Demers*
 Alexis Louise Demetri*
 Gregory James Demetri Jr.
 Tiana Alyssa DiBella
 Julia Ann DiNapoli*†
 Sean Patrick Dolan
 Sean Casey Dorosh*†
 Erik Joseph Doucette*†
 Brendan Donovan Downer
 Michael Joseph Duquette
 Benjamin George Elis*†
 Xavia Rachel Elliott
 Ava Jolie Evelyn Femia*
 Danielle Maria Ferrante*†
 Mateo Ramon Florez*†
 Juliana Marie Fosco
 Joseph Edward Frammartino
 Emily Paige Frisiello
 Domenic Joseph Gallo
 Samantha Marie Galvin*†
 Stewart James Garniss*†

Baylee Elizabeth Gellar*
 Kathleen Luise Gettings*†
 Olivia Giacalone*†
 Benjamin Francis Giunta*†
 Samuel James Giunta*†
 Mark Anthony Giusto
 Stuart Clark Glover
 Natalie Anne Gonthier*†
 Andrew Tayag Gonzales
 Colin Brian Gover
 Alexandria Jane Grasso*†
 Brianna Elizabeth Grasso
 Lewis Brown Greenstein
 Bridget Mary Grew*†
 Christopher Michael Gwozdz
 Hanna Hamwi
 Theresa Xiao Li Hayes*†
 Maximas Daniel Helms
 Gaia Cathryn Hess*†
 Kila Dajay Higginbottom
 Alanna Marie Hill
 Thomas Hayes Hill
 Joseph John Hoadley*†
 Matthew Greg Imbriano
 Nicole Starr Jackson*
 John Thomas Janes III*
 John Elias Jimenez
 Alexis Ruth Jones*†
 Iain Robert Jones*
 Caitlin Elizabeth Joy*
 Steven Daniel Kane
 Preslav Stanimirov Karapchanski*†
 Ryan James Kavanaugh*
 Jack Eric Keller*†
 Joanna Charlotte Kellogg*†
 Lauren Anne Keough*†
 Hae-Jung Anais Kim*†
 Madison Lillian Louise Koury*†
 Emily Grace Kuperstein*†
 George Michael Kushakji
 Makenna Paige Lamont*†
 Jessalyn Ann LeBlanc*
 Kaitlyn Barbara Lehane*†
 Benjamin Paul Lombardo*†
 Jared Thomas Long
 Emma Margaret Lord
 Hannah Joslyn Lord*†
 William Moynihan Lord
 Olivia Chanel Lowe
 Matthew Christopher Luciano*†
 Michael Wayne Luker
 Isabella Copeland MacCaffrie*
 Lindsay Olsen MacLellan*†
 Jordan Thomas Madden
 Abigail Kathryn Mahoney*
 Margaret Mary Majeski*†
 Anthony Thomas Manupelli
 Anna Lee Marchesseault*†
 Griffin Paul May*†
 William Richard McCann*
 Kiley Marie McCarthy
 Sean Donald McCullough
 Matthew Quintin McGotty*†
 Nicholas Dell'Anno McGovern
 Ryan Baldwin McKinney
 Lauren Josephine Meaney*†

Ian Hirschl Miller*†
 Kyle William Mills
 Gabriel Paes Miranda
 Samantha Rose Mirasolo*†
 Talia Nicole Montealeone*†
 John Michael Muise*
 Madison Josephine Musgrave
 Hamza Nabih
 Mirna Massoud Anwar Narouz
 Christopher Bruce Nearing*†
 Kylie Mae Nemece
 Allison Rose Notarangeli
 Karlie Marie O'Brien
 Kaitlyn Grace O'Connell
 Nicholas James O'Donnell*
 Jack Patrick O'Leary
 Brandon Porter Ouellette
 Isabella Lea Parrett*†
 Mia Olympia Pastore
 Matthew Alfred Pawlak
 Madison Grace Pearce
 Ethan Hallman Pelmas*†
 Mario James Perrone*†
 Rachel Ashley Perry*†
 Meagan Rose Phillips*
 Alyssa Rose Prusik*†
 Evan Edward Raffael
 Caitlin Mary Raimo*†
 Cameron James Randazzo
 Isabella Marie Raso*†
 Mary Catherine Regan*†
 Angelina Christy Ricciardelli
 Jack Porter Rich
 Alexandra Eve Richards*†
 Ava Grace Rowe
 Daniel Albert Ryan
 Jason Robert Santoro
 Samantha Michelina Sarno
 Eric Richard Schultz*†
 Alexandra Marie Semeraro
 Scott Dylan Senneville
 Rachel Noel Shannon
 Zachary David Shaw
 Emily Rose Slavin*†
 Hannah Judith Slavin*†
 Connor Anthony Smith
 Julia Nicole Smith*†
 Austin Donald Stamegna
 Zack William Stats*
 Lacey Greer Stebbins
 Evan Charles Steele
 Lauren Anne Sullivan*†
 Peter Samuel Tempesta
 Mia Louise Tidd*
 Nicholas Orr Tormey*†
 Michaelangelo Nicholas Tsaparris*†
 Patrick Giacalone Tucker
 Mia Ann Ursino*
 Alex Michael VerColen
 Stephen John Vontzalides*
 Thomas Jacob Wagner*
 Shayla Anne Wilk*
 Lucie Anne Wilson*†
 Brendan Michael Witts*†
 Alana Marie Zarrella
 Vanessa Marie Zewiey*
 Jared William Zimmerman

*Graduating With Honors

†Member of National Honor Society

**NORTH READING
DOLLARS FOR SCHOLARS
SCHOLARSHIPS
Class of 2020**

**Luke Abbatessa
Elena Cogan
Julia DiNapoli
Samantha Galvin
Samuel Giunta
Alexis Jones
Preslav Karapchanski
Jack Keller
Hae-Jung Kim
Emily Kuperstein
Makenna Lamont
Kaitlyn Lehane
Matthew Luciano
Lauren Meaney
Talia Monteleone
Christopher Nearing
Meghan O'Neill
Isabella Parrett
Mario Perrone
Caitlin Raimo
Isabella Raso
Mary Regan
Emily Slavin
Nicholas Tormey
Michaelangelo Tsaparlis**

CLASS OF 2020 SCHOLARSHIPS

Barbara E. Aylward Memorial Scholarship
James R. Aylward Memorial Scholarship
Nedio E. Barrasso and Mary Barrasso Memorial Scholarships

Arthur A. Barresi Memorial Scholarship
Joseph R. Bernard Memorial Scholarship
Paul Buckley Memorial Scholarship Sponsored by
NR Hockey Boosters
BIN/BIZ Builders Scholarship
Kristin M. Callahan Memorial Scholarship
Eleanor Cecilla Dell Scholarship Fund (of 2008)
Eleanor C. Dell Scholarship Fund (of 2014)

Larry Dysart North Reading Girls' Youth Basketball Scholarship
Fitzgerald Prize for Community Service in Memory of
Kalie and Roy Fitzgerald
Betzy Govoni Memorial Book Award
James Gregory Hannon Memorial Scholarship
Stephen Gregory Scholarship
Edith F. Holt Scholarship
Robert Hunt Memorial Scholarship
Ipswich River Community Chorus Scholarships

David Jamieson Memorial Scholarship
Frederick A. Keyes Memorial Scholarships

E. Ethel Little School Scholarships
Mr. and Mrs. Anthony J. Loprete Jr. Memorial Scholarships

Martin's Pond Community Pride Scholarship
Massachusetts Elks, Inc. Major Project Scholarship
Mighty Meredith Project Scholarships

Walter Miller Scholarship
Michael J. Mitton Memorial Scholarship
Moynihan Lumber Scholarship
Eric R. Nelson Memorial Scholarship
North Reading Education Association Scholarship
North Reading Garden Club Scholarship
North Reading Girls' Softball League Scholarships

Andrew Gonzales
Kyle Mills
Mary Regan
Sean Dorosh
Danielle Ferrante
Bridget Grew

Zack Stats
Julia DiNapoli
Samantha Galvin
Luke Abbatessa
Stewart Garniss
Samuel Giunta
Bridget Grew
Hae-Jung Kim
Madison Koury
Lauren Sullivan

Elizabeth Barrett
Michaelangelo Tsaparlis
Mario Perrone
Nicholas McGovern
Caitlin Raimo
Joseph Frammartino
Samuel Giunta
Griffin May
Jared Zimmerman
Andrew DeBenedetto
Lindsay Maclellan
Jack Keller
Andrew DeBenedetto
Mario Perrone
Madison Koury
Shayla Wilk
Emily Kuperstein
Lauren Sullivan
Giovani Colucciello
Ava Jolie Femia
Emily Kuperstein
Elinor DeCleene
Jeny Collins
Emily Kuperstein
Julia DiNapoli
Samantha Galvin
Margaret Majeski

North Reading High School Boys' Lacrosse Boosters Scholarship
North Reading High School Boys' Ice Hockey Boosters Scholarship
North Reading High School Parents' Association Scholarship
North Reading Historical & Antiquarian Society Scholarship
**North Reading Little League Scholarship-
President's Award**
**North Reading Little League -Harold B. Reynolds
Memorial Scholarship**
North Reading Lodge of Masons Scholarships

North Reading Music Boosters Scholarships

North Reading Town Republican Committee Scholarship
North Reading Women of the Moose Scholarship
**North Reading Youth Football &
Cheerleading League Scholarships**

North Reading Youth Hockey Scholarship
North Reading Youth Soccer Board of Directors' Scholarship
**North Reading Youth Soccer Scholarship in Memory of
Janet Connolly O'Neill**
North Reading Youth Soccer Scholarship
Robert Ramsdell Boys' Youth Basketball Scholarships

Reading Cooperative Bank
Josephine Romeo Memorial Scholarship
Edward A. Sapienza Scholarship
Bonnie Gay Simes Memorial Scholarship
Richard K. Smith Scholarship
L.J. Teixeira Seal of Biliteracy Scholarships

Jack Ton Memorial Scholarships

Turilli-Bourne Scholarship Trust Fund
Jay E. Valade and Paul E. Buckley Scholarship for Altruism
Sara Valenti Memorial Scholarship
Sponsored by North Reading Lacrosse Boosters
The Todd Verdonck Memorial Scholarship
Sponsored by the Diamond Club
Wakefield Elks Scholarship
Paul P. Barrasso, PER, PDD, HKM Scholarship
Wayne & Catherine Welsh Memorial Scholarship
West Village Women's Club Scholarship Fund

Colin Gover
Cameron Alter
Lauren Meaney
Justin Capezutto
Phil Dardeno
Mario Perrone

Andrew DeBenedetto
Gregory Demetri
Julianna Connor
Stewart Garniss
Samuel Giunta
Iain Jones
Griffin May
Christopher Nearing
Lauren Sullivan
Andrew DeBenedetto

Gregory Demetri
Nicole Jackson
Talia Monteleone
Jeny Collins
Lauren Meaney

Joanna Kellogg
Lauren Keough
Matthew Imbriano
Nicholas O'Donnell
Joseph Hoadley
Lauren Sullivan
Jack Keller
Hannah Lord
Christopher Nearing
Matthew McCotty
Gabriel Miranda
Jack Keller
Hae-Jung Kim
Madison Musgrave
Bridget Grew

Aiden Carucci

James Currier

Margaret Majeski
Alexis Jones
Jack Keller

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT

ANNUAL REPORT 2020

SCHOOL ADMINISTRATION

SUPERINTENDENT-DIRECTOR

David DiBarri

PRINCIPAL-DEPUTY DIRECTOR

Carla Scuzzarella

DISTRICT SCHOOL COMMITTEE

SCHOOL COMMITTEE CHAIRMAN

Deborah P. Davis - Woburn

VICE CHAIRMAN

Judith M. Dymont - North Reading

SECRETARY

Peter A. Rossetti, Jr. - Saugus

TREASURER

Larry Means - Stoneham

ASSOCIATE TREASURER

Vincent J. Carisella - Wakefield

COMMITTEE MEMBERS

Michael T. Wall - Chelsea

Jeanne M. Feeley - Malden

Henry S. Hooton - Melrose

Dawne H. Armitstead - Winthrop

Robert S. McCarthy - Reading

Ronald Jannino - Revere

Grant Leung - Winchester

OUTSTANDING STUDENT AWARD

Alexis Gallotto from Saugus a student in the Health Assisting program was chosen as Northeast's nominee at the State Awards Dinner for Outstanding Vocational Technical Students. The event is co-sponsored by the Massachusetts Association of Vocational Administrators and the Massachusetts Vocational Association.

***NATIONAL TECHNICAL HONOR SOCIETY**

The Northeast Chapter of the National Technical Honor Society held its annual Induction Ceremony in April. At the ceremony, 42 Seniors were inducted. There are a total of 42 Technical Honor Society members for the 2019-2020 school year.

***NATIONAL HONOR SOCIETY**

The Annual Induction Ceremony to the Northeast Chapter of the National Honor Society "Artisans" was held in April. At the ceremony 27 Juniors and 10 sophomores were inducted for the 2019-2020 school year bringing the total membership to 37.

SCHOLARSHIP COMMITTEE

The Northeast Awards and Scholarship Committee and PAC board presented awards and scholarships to 82 deserving students at the annual Senior Recognition Night. A total of \$40,425.00 was presented to Northeast students who will be working in their vocational fields, entering trade apprentice programs, or going on to one, two, or four-year programs at accredited colleges, universities, and trade schools. These awards and scholarships provide the students opportunities to purchase tools and equipment, and assist in offsetting the expense of attending institutions of higher education.

SCHOOL WIDE PROFESSIONAL DEVELOPMENT 19-20

The goal of professional development is to:

- Ensure that staff members are in compliance with current regulations enacted by the Massachusetts Department of Elementary and Secondary Education (DESE).
- Guarantee that all staff members are knowledgeable of legislation impacting the educational process of the commonwealth.
- Make staff members aware of the most recent trends and strategies in the district's mission of improving student achievement.
- In an effort to meet standards and indicators of Effective Teaching Practice Curriculum, Planning, and Assessment Standard will provide increasing quality remote; hybrid and/or in-person student engagement; instructional planning and practices while using innovative current technologically based learning techniques & experiences with a variety of online platforms.
- Enhance our educator Mentoring and Induction Program by utilizing peer observation as a professional development tool.

The activities that met these goals during the 2019-2020 school year included:

First Day Back Professional Development Day (August 26, 2019):

Educator's role in increasing student engagement.

Educator's responsibilities in improving vertical and horizontal alignment of curriculum

School wide initiative of increasing positive culture in the building

Invited speaker on positivity

Second Day Back Professional Development Day (August 27, 2019)

Five in/Five out curriculum alignment workshop Mini Exploratory program for Academic Teachers One School/One Book activities and book discussion.

New Teacher and Second and Third Year Teacher Monthly Professional Development Meetings

Development of effective SMART Goals

Teaching training included Creating a Classroom Culture, Well-Structured Lessons, Meeting Diverse Student Needs, Adjustment of Practice, Sharing Conclusions with Students, Two-Way Communications, Student Motivation and Self-Assessment.

Understanding Standard 3 and Standard 4

Bi-Monthly meetings beginning November 2019

Teachers will have the opportunity to perform seven rounds of instructional rounds during the school year (roughly every other month) and ask non-judgmental questions of what they saw (I See and I Wonder) in order to help establish the focus for the Professional Development in School Year 2020-21.

Instructional Rounds – Looking for student's engagement;

Teacher's role in "So you have chromebooks in the classroom now what?"

Monthly Academic Department Meetings looking at "How does current curriculum align?"

New Educators and 2nd & 3rd year educators Monthly meetings focusing on Standard 1 and Standard 2 rubrics

Interpreting ACCESS for ELs score reports for Instructional Workshops.

Professional Development Day – (January 3, 2020)

The School Resource Officer worked in conjunction with the Deans and the Administration to host Alice Training to the entire staff and students.

Professional Development Day – (February 3, 2020)

Continuation of Mini Exploratory Program for Academic Teachers
Continuation of use of chromebooks with in the classroom

Introduction to Google Classroom - (April 6, 7, & 8, 2020)

How Educators need to utilize google classroom as our primary platform for Class management

Introduction to Zoom Training – (May 11, 12 & 13, 2020)

How educators need to utilize zoom platform classroom meetings

SUPPORT SERVICES

The Northeast Student Services staff offers support and counseling to all students through individual and group counseling, specialized workshops and presentations, health services, and mediation services. All Northeast counselors are certified as School Adjustment Counselors and are qualified to handle a wide range of student issues. Two School Adjustment Counselors are bilingual (Spanish-speaking).

The Career Counselor provides career awareness and career development services to all students. The Career Counselor and School Adjustment Counselors provide specialized support to students enrolled in non-traditional vocational areas. Two School Nurses provide health services.

Support counseling groups are established each year based on student needs. Counseling groups for social skills development, anxiety management, non-traditional support, and English Language Learner support groups have been offered in the past.

The School Adjustment Counselors provide individual counseling support and crisis intervention to all students as needed. They will provide support to homeless students, assessing their special needs and coordinating with the Homeless Liaison (Administrator of Student Services). They also are responsible for developing and monitoring Section 504 Accommodation Plans in conjunction with the Administrator of Student Services. School Adjustment Counselors collaborate with school personnel, family members, doctors, psychiatrists, outside therapists, social workers, police, court personnel, and others.

The School Adjustment Counselors work to connect students and families with community based mental health services as needed. Elliot Community Human Services of Lynn serves as our crisis intervention linkage for emergency mental health services in the community.

The Bilingual School Adjustment Counselors provides native language support (Spanish) as needed to limited English proficient students and families across all grades. They provides specific support to the English Language Education program at Northeast, but support other Northeast Latino students and families as needed. Translation services (oral and written) and interpreting services are often required for parent communication throughout the building, and as needed, the counselor coordinates with all departments to assist. Referrals are made to a Spanish-speaking Psychologist for testing for Special Education evaluation. Coordinator for translation in other home languages is done on an as needed basis.

Career counseling and the college application process are emphasized by all school counselors. The Career Center is the focal area for a well-planned four-year career development program that prepares all Northeast students for their individually chosen career paths. The curriculum focuses on career assessment; career information and requirements; employability and entrepreneurial skills; interviewing skills; portfolios; and resume preparation. By providing assessments to evaluate skills, interests, and work values, the Career Counselor works with the School Adjustment Counselors to assist freshmen in their vocational selection process and upper class students with linkages to post-secondary education and employment opportunities.

The Career and Adjustment Counselors provide directed support to those students who are enrolled in career areas that are considered non-traditional for their gender. Students have the opportunity to participate in support groups, specialized presentations, and field trips that prepare them to understand the benefits of non-traditional choices, to manage challenges in each occupation and to understand the required post-secondary linkages to achieve their goals. The School Nurses have coordinated support services for pregnant and parenting teens with outside providers affiliated with local hospitals. In addition, they provide support to students with chronic medical conditions, coordinating with parents, doctors, nurses, etc. The School Nurses work closely with the School Adjustment Counselors to coordinate assistance when mental health needs arise. They also work closely with the Deans when emergency medical evaluations are required.

The Intervention & Prevention Coordinator at Northeast works collaboratively with the Administration, Guidance, and Teaching Staff to ascertain high risk needs areas for students and coordinate comprehensive intervention and prevention services utilizing internal and external resources. The IPC collaborated with outside Public Health agencies and utilized best practices in prevention services. The IPC Served as a liaison for Northeast Metro Tech on Public Health community teams to bring resources to our school. The IPC focused on the following areas during the school year: substance abuse, vaping, diversity, bullying prevention, conflict resolution, mental health.

In addition to the support provided by the counseling staff, the Special Education Department offers a TEAM meeting process that promotes monitoring of student progress and educational support. Each Special Education student is assigned a Liaison who is a teacher in the Special Education Department who oversees progress in relation to the Individual Education Program, communicating with parents, teachers, and counselors to help all students achieve success.

The Northeast Mentoring Program is a freshmen transition program that matches junior and senior mentors with small groups of freshmen students. The Northeast Mentors present the Freshmen Orientation day for freshmen and then meet with their groups throughout the year to offer support and to deliver positive lessons that promote a positive school climate. The mentors are trained in a leadership climate by the student services staff, developing a core of approximately 90 peer leaders from 11th and 12th grades.

The After School Help Program is one of educational assistance provided to students having difficulty with one or more academic subjects by academic and vocational teachers. This free assistance is offered every Wednesday in the library from 2:45-3:25. Water and snacks are provided as well as free transportation home.

Special school-wide workshops and presentations are offered through the year for different groups of students. Each year, all freshmen participate in group workshops focusing on identifying the signs of depression and gender equity issues. Large group assemblies and presentations have been offered focusing on goal setting and acts of kindness, substance abuse, teen dating issues, tolerance, character building, and others.

On a larger scale, the student service emphasis is on communication – communication with students and with parents. Mid-term progress reports are sent to parents each trimester and report cards are sent home three times per year. E-mail communication is welcomed and progress update meetings are held as needed. Parents and guardians are asked to be involved with all class scheduling activities.

Post-graduate planning information is shared through career assessment and planning activities. Additionally, the Guidance department held a FASFA night was held in January for parents to offer free support with financial aid specialists. A college planning night was held in April for sophomore and junior parents. Career Plans are sent home annually for parent review. Language development is communicated for Limited-English proficient students through assessment data and parent meetings. It is our goal to service all students equitably while attending specifically to those who have specific life challenges.

GRANTS RECEIVED IN FY 2020:

Entitlement and Allocation Grants

Title II, Part A: Improving Educator Quality, Fund Code: 140

The purpose of this federal grant program is to increase student achievement through comprehensive district initiatives that focus on the preparation, training, recruitment, and retention of highly qualified educators. These funds were utilized to support professional development in supervision.

Federal Special Education Entitlement, Fund Code: 240

The purpose of this federal entitlement grant program is to supplement local and state funds in providing services to students with disabilities. This funding source provides professional development for teachers of students with disabilities in addition to providing extended school day and extended school year (summer) learning opportunities for this targeted population.

Title I, Part A, Fund Code: 305:

Title I, the Elementary and Secondary Education Act, provides school district with funding to increase student achievement. The district utilizes these funds to support extended school day and extended school year (summer) learning opportunities for all students. The incoming grade 9 summer orientation program is one of the primary programs funded by Title 1. Professional development, targeting increasing student achievement, is also funded through Title 1.

Perkins Act Allocation Grant Program – Secondary, Fund Code: 400

The Carl D. Perkins Occupational Education Act provides funding to assist school districts in improving secondary career and technical programs. The district utilizes this funding source primarily to secure supplies, technology and equipment to guarantee that state-of-the-art conditions are being replicated in each career pathway.

Massachusetts Capital Skills Grant:

This competitive grant brought in \$250,000 to the district. These funds were used to purchase equipment and supplies for the Metal Fabrication Program. Twenty-five new state-of-the-art welding stations were purchased.

Perkins Planning Grant:

The district received \$20,000.00 to study the process of having the district collaborate with outside agencies. The Department Heads of Culinary Arts, Metal Fabrication, Design and Visual and Plumbing formed connections with community partners within the Greater Boston Area.

2019 GRADUATES

The 2019-20 school year represents the Fiftieth class to matriculate at Northeast Metropolitan Regional Vocational School. Northeast graduated 289 students. Breakdown of graduates' status after graduation is as follows:

Attending 4-year college	95	Employed	93
Attending 2-year college	52	Entering Military Service	6
Apprentice school	8	Other	35

SPECIAL NEEDS ENROLLMENT

Special Needs enrollment for the 2019-20 school year continued to represent approximately one-quarter share of the total school enrollment with students. The 326 Special Needs students represent 25% of the school population. Additionally, 123 students were eligible for services under section 504 of the Rehabilitation Act.

DISTRICT SCHOOL COMMITTEE ELECTION OF OFFICERS

At the Annual Organizational Meeting of the District School Committee on January 9, 2020 the following members were elected as Officers of the Northeast District School Committee:

Chairman	Deborah P. Davis, of Woburn
Vice Chairman	Judith M. Dymont, of North Reading
Secretary	Peter A. Rossetti, Jr. of Saugus
Treasurer	Larry Means, of Stoneham
Assoc. Treasurer	Vincent J. Carisella, of Wakefield

CONCLUSION

As Northeast celebrates its fiftieth year of career/technical excellence with its twelve member communities, the district continues to offer students the finest career technical education with which to build a successful career.

The District supports curriculum in both academic and career technical classrooms with the latest equipment and technology. Evidence of our commitment is reflected in the State’s grade 9 – 12 Dropout rate reports which indicates Northeast significantly lower at 0.2% versus the State rate of 2.0%. Recent graduate follow up data indicates that 97% of students from the Class of 2019 were positively placed in relevant post-secondary areas (*Source: MA DESE CVTE Grad Follow-up Survey INTERIM Results, Nov 2019*).

In fact, Northeast currently employs 31 alumni at the school, including the Superintendent-Director. Alumni’s stories of success and their readiness and willingness to help their alma mater by recruiting graduates for cooperative education experiences or employment is proof of their dedication to Northeast. Testimonials as to the success of our graduates continue to be received which makes us proud to have contributed in some small way to their accomplishments

The Northeast Class of 2019 achieved a 100 % pass rate on the ELA MCAS assessments, a 96% pass rate on the Math assessments and a 100% pass rate on the Science assessments Northeast continues to offer school day MCAS Enrichment Classes and after school enrichment programs for those students in need of additional preparation for the MCAS. Northeast also offers a well-attended Summer Transition Program for incoming freshmen and as a Summer Enrichment Program for enrolled at risk students preparing for the MCAS state assessments.

The Career Center facilitates student access to technology to further learn business aspects of their industries, develop career plans, resumes, and comprehensive portfolios, and prepare college and other post- secondary documents with the assistance of our faculty including Career and Adjustment Counselors.

Northeast continues to provide students the finest career technical education with which to build a positive and productive post-secondary experience, be it college or career, offering experiences with the latest equipment and technology in both the career technical and academic programs.

Once again, I am proud to have represented North Reading as a member of the Northeast Metropolitan Regional Vocational District School Committee. I will continue to serve as the guardian of funds allocated from the community to this educational institution and assist in and provide counsel to the school in maintaining the highest standards of educational excellence possible.

Respectfully submitted,

Judith Dymont, Committee Vice Chairman
Northeast School Committee
North Reading Representative

ENROLLMENT HISTORY

CITY/TOWN DISTRICT	S.Y. 08-09	S.Y. 09-10	S.Y. 10-11	S.Y. 11-12	S.Y. 12-13	S.Y. 13-14	S.Y. 14-15	S.Y. 15-16	S.Y. 16-17	S.Y. 17-18	S.Y. 18-19	S.Y. 19-20
Chelsea	198	206	190	195	199	204	199	208	218	239	272	247
Malden	234	222	216	215	198	194	189	170	165	150	137	135
Melrose	64	48	45	62	61	67	74	62	60	42	41	47
North Reading	38	37	37	36	35	32	27	34	37	33	31	33
Reading	26	26	28	23	16	19	17	17	16	20	20	25
Revere	238	244	238	234	225	223	224	216	234	250	255	254
Saugus	138	161	174	191	204	200	190	199	187	215	192	182
Stoneham	44	46	52	54	59	69	73	71	62	59	62	76
Wakefield	61	84	91	98	79	70	68	64	63	68	75	81
Winchester	9	7	11	13	15	14	11	9	13	8	7	6
Winthrop	44	55	65	58	60	65	62	68	60	47	44	47
Woburn	97	70	59	55	65	83	98	115	114	105	105	112
TOTALS:	1191	1206	1206	1234	1216	1240	1232	1235	1229	1236	1241	1245
NON DISTRICT GRAND TOTAL:	53	39	42	31	35	28	29	32	30	10	8	11
TOTALS:	1244	1245	1248	1265	1251	1268	1261	1267	1259	1246	1249	1256
 SPECIAL NEEDS ENROLLMENT	342	333	323	330	331	326	313	317	314	278	286	326
% SPECIAL NEEDS ENROLLMENT	27%	27%	26%	26%	26%	26%	26%	27%	23%	23%	21%	25%

PUBLIC WORKS DEPARTMENT

The following represents the Public Works activities accomplished during the calendar year 2020.

ADMINISTRATION

Administration provides managerial and clerical support to the department. The staff coordinates department functions in conjunction with policy, procedures and strategic goals developed by the Select Board and the Town Administrator. The Public Works Department is commissioned to provide services related to town's fleet maintenance, cemetery, public grounds, public buildings, engineering, solid waste collection & recycling, tree services, highway maintenance, snow and ice removal, storm water management and drinking water.

ENGINEERING DIVISION

The Engineering Division of the Department of Public Works provides technical support to the Department on public works projects, develops and manages construction contracts and water works projects. The division also provides general engineering services to numerous Town Departments, Boards and Commissions.

The Engineering division manages, among other things, storm water & drainage, roadway maintenance, and management of town-owned trees.

The GIS program is managed within the Engineering Division. GIS services are provided to all town departments and the public. The program continues to expand and is a valuable tool for all town departments.

STORM WATER & DRAINAGE

The Town is subject to the requirements of the EPA's MS4 program. The permit requirements include cleaning and inspecting all town catch basins and monitoring and testing all storm water outfalls, among other things. The Engineering and Highway Divisions continued to address any issues with the town's storm water management systems and continue to manage and improve our drainage system infrastructure.

Drainage system upgrades were completed as part of the town's annual paving program and the design and permitting for the reconstruction of drainage on Elm Street from Haverhill Street to Rte. 62 was completed this year.

STREET & ROAD MAINTENANCE

The Town finished repaving projects from 2019, crack sealed approximately 10 miles of road as well as continued to maintain and repair all other roads and sidewalks in town.

In conjunction with Wilmington DPW, North Reading milled and paved approximately .25 miles of Route 62 from the town line.

The following streets were reclaimed and repaved starting in 2019 and finished in 2020:

Peter Road – Haverhill Street to Peter Road
Anthony Road – Haverhill Street to Cul-de-sac
Victoria Road– Peter Road to Anthony Road
Mary Road – Peter Road to Cul-de-sac
Richard Road - Peter Road to Anthony Road

TREES

Tree care, trimming and removal of high risk public trees continued throughout the year. The DPW received numerous requests for tree service that were addressed by the Engineering Division and the Highway Division.

CEMETERY

There were 63 interments in 2020. In addition, there were 35 grave sites sold and 26 foundations installed for stone monuments. Expansion plans for the cemetery continues.

SNOW AND ICE

During the year 2020 a total of 35.75 inches of snow fell. Over the last 7 years snowfall in North Reading has averaged 64.5 inches per year.

FACILITIES DIVISION

The Facilities Division is managed by the Building Superintendent and assisted by a Maintenance Technician. The Facilities Division provides care and oversight to a number of buildings, including the Public Safety Building, Damon Tavern, Senior Center, Flint Memorial Library, Town Hall and the Department of Public Works Facilities. The Facilities Division is responsible for the management of the town’s buildings maintenance programs, Facilities Capital Improvement Projects, service contracts, vendor performance, and the procurement of services and supplies. In addition to these “normal” responsibilities; the department has the responsibility of maintaining a “safe” work environment for the town employees. During the COVID pandemic the facilities department has been constructing various (table top and hanging) protective screens, building one on one pods, door modifications and daily disinfecting. The facilities Division also oversees security systems at our town-owned buildings. Capital projects recently completed include the DPW garage renovation and the Town Hall boiler abatement and replacement.

SOLID WASTE

North Reading continues to provide residential curbside trash and recycling collection on a weekly basis. The Town held its annual combined Special Waste Collection and Household Hazardous Waste Collection Day in December. Due to the COVID 19 pandemic, the town was not able to host a paper shredding event in 2020. The Town held a curbside metal collection event in November. Additionally, curbside yard waste collection was conducted twice in the fall and twice in the spring. Total municipal solid waste collection for 2020 was 4,553 tons and total recycling collection was 1,267 tons.

WATER

The Water Department supplied 605 million gallons of water in 2020, averaging 1.65 million gallons per day. The day of maximum water consumption in 2020 was on June 20th when 2.59 million gallons were used. The Water Division continued to upgrade the distribution system throughout Town and responded to numerous water service and distribution system emergency repairs. The water division transitioned to being 100% supplied with water from the Town of Andover in January of 202.

FROM THE DIRECTOR

I would like to take this opportunity to thank the employees of the North Reading Department of Public Works for their commitment to providing a superior level of service to North Reading residents and visitors. I am proud of the dedication the Department's employees have to their jobs and look forward to assisting in the development of their careers here with the Town. I believe they are the Department's biggest assets and are the key to the effective development of the department in the future.

Respectfully submitted,

Christopher Deming
Interim Director of Public Works

RECYCLING COMMITTEE

North Reading Recycling Committee welcomed two new members with long time member, Joe Venno, retiring from the Committee. We recognize Joe's commitment to the Town and membership on the Committee and thank him for his years of devotion to the town.

The Recycling Committee encourages citizens to continue practicing the 3 R's: *Reduce, Reuse and Recycle*. Although the recycling market continues to remain in flux, it is improving. Recycling accepted items, rather than placing everything in the trash, does save taxpayer money by reducing disposal trash costs. Recycling approved materials in green bins or home made labeled barrels, continues to help the town, and more importantly the environment. Check out *Beyond the Bin*, the Mass DEP website at <https://recyclesearch.com/profile/ma/> to expand your individual efforts. Other recycle/reuse options within the Town include, at the Spindler DPW yard (166 Chestnut St.), scrap metal container, monthly oil collections, and small yard waste at the compost center. There are a variety of textile collections bins around town.

The Town continues to sponsor special collection days. In June, a "Special Collection" day collects car batteries, fluorescent bulbs, mercury thermometers/thermostats (with no fee), other items for a fee, propane tanks and tires. Household Hazardous Waste Day occurs in the Fall, collecting household chemicals (poisons insecticides, oil-based paints, etc.). Notices will be placed on the Town webpage, in the NR Transcript and on the North Reading Recycling and Community Facebook pages.

The Recycling Committee is always looking for new members to increase and support recycling efforts around the community.

Meg Robertson, Chair
Frank Falcone
Daniel Greenburg
Matthew Libby
Bruce McArdle
Usha Pillai
John Rogers

BOARD OF APPEALS

Annual Report

The Board of Appeals meets once a month on the first or second Thursday of the month. Due to the Corona Virus, the Town Hall has been closed to the public. Meetings have continued to be held once a month and have been virtual/teleconferences since April 2020.

There were a lot of changes to the membership of the Board of Appeals from December 2019 through 2020. Joe Keyes & Jim Demetri, both long time Board of Appeals members, resigned at the end of 2019, early January 2020. Terms for associate members Bill Bellavance and Matt D'Angelo both expired December 31, 2019, and they both chose not to renew their terms. Bob Breen, became a member at the end of 2019, and in early 2020, the Board of Appeals welcomed Vincent Ragucci as a new member and Maria Lockhart as an associate member. In February, Jennifer Platt took over as Chairperson; and at the end of 2020, associate member Frank Gazzola joined the board. Kathy Morgan has been the secretary for the Board since 2015.

The Board of Appeals reviewed and made determinations on 25 permits in 2020. The following is a breakdown of the hearings ruled on in 2020: 12 Special Permits for Home Occupations; 3 Special Permits for Chickens; 1 Special Permit for Use in a Highway Business District; 1 Special Permit for a business in a LB district; 6 Variances and 2 Appeals. The one Comprehensive permit for a 40B development at 20 Elm St., filed in 2019, is still under appeal.

The decisions of the Board help regulate and/or grant relief from the Zoning Bylaws and protect the small town character of North Reading.

Jennifer Platt, Chairperson

Bob Breen, Member

Vincent Ragucci, Member

Maria Lockhart, Associate Member

Frank Gazzola, Associate Member

COMMUNITY PLANNING COMMISSION 2020 ANNUAL REPORT

The Community Planning Commission (“CPC”) is constituted under Chapter 41 of the Massachusetts General Laws (“The Subdivision Control Law”) and consists of five members elected to three-year terms of office. Vacancies are filled by the Community Planning Commission and the Select Board acting jointly to appoint a replacement until the next election. In 2020, the Community Planning Commission consisted of:

Warren Pearce, Chair
William Bellavance, Vice Chair (resigned during 2020 and replaced as Vice Chair by
Christopher B. Hayden)
Ryan Carroll, Clerk
David Rudloff
Christopher B. Hayden

The Community Planning Commission staff consists of Danielle McKnight, AICP, Town Planner/Community Planning Administrator and Debra Savarese, Administrative Assistant.

The Community Planning Commission (CPC) is constituted under Chapter 41 of Massachusetts General laws and consists of five elected members. The Community Planning Department acts as the administration for the CPC, providing technical assistance and plan review. It is also responsible for the following duties:

- Subdivision Control: All division of property into lots must be reviewed and approved by CPC.
- Site Plan Review Special Permits: All construction of new commercial or industrial buildings, certain multi-family buildings or sites, and changes of use within existing buildings, must be reviewed and approved by CPC through a Special Permit granting process.
- Other Special Permits: The CPC is the Special Permit Granting Authority for Open Space Residential Development, Planned Unit Development, Multi-Family, Drive-Through, Wireless Communication Facilities and Floodplain Special Permit applications.
- Economic Development: The CPC supports economic development in the town by providing staff support to the Economic Development Committee, supporting and helping to drive the town’s economic development strategy, focusing planning efforts on vacant and underutilized properties, pursuing grant programs to support economic development, and providing constructive review of new proposals and timely processing of applications.
- Long-Range Planning: the CPC is responsible for updates to the town’s master plan, as needed, and other long-term planning projects, including corridor studies and district revitalization plans.
- Zoning Bylaw: The CPC’s responsibilities include proposals to amend the Town’s zoning bylaw in support of zoning that enhances the town’s character, protects natural resources, and supports the local business climate.

- Regional Planning: The CPC contributes to and helps shape the regional planning efforts of the Metropolitan Area Planning Council (MAPC), and specifically the North Suburban Planning Council, of which the department head is a co-chair.
- Grants: The CPC applies for and administers grants as needed to accomplish the above, at times in collaboration with other town departments.

Objectives:

- To offer efficient, timely and thorough review of projects under CPC jurisdiction, in order to achieve the best possible projects in the interest of the Town.
- To offer the most expeditious permitting process possible by chairing the development Review Team Committee meetings to allow department feedback prior to submittal of large or complex projects.
- To be responsible and responsive to town officials and departments, state agencies, residents and the general public while complying with statutory requirements and limitations.
- To offer assistance and information to developers, the public and residents throughout the permitting construction processes for new project.
- To draft and support passage of new zoning bylaws to further the interests of the Town.
- To pursue grant opportunities to further planning, community and economic development goals of the Town, in collaboration with other Town departments where appropriate.
- To provide administrative support to the EDC.
- To consider strategies for beautification, including streetscape improvements.
- To assess the need and plan for a variety of housing types in town, including new affordable housing, with the support of the Regional Housing Services Office.
- To continue supporting the town administration in its exploration of transportation improvements, and to promote economic development.
- To initiate long-term planning for the Town.

CPC projects in 2020:

- Began implementation of Master Plan completed in January 2020:
 - concept and wastewater planning effort for Route 28 at Winter and Main Streets, anticipated to be complete by Spring 2021;
 - obtained TM funds for a traffic study and conceptual roadway redesign for Route 28
 - continued sidewalk planning including design for Central Street; design is at approximately 95% completion;
 - pursued a feasibility study and RFP development for senior affordable housing at 3 Carpenter Drive
- Worked with Parks & Recreation, as well as with MAPC as consultants, to complete an Open Space & Recreation Plan for the Town. The work was funded by a \$20,000 appropriation from Town Meeting and \$12,000 in technical assistance grant funds from MAPC.

- Continued coordinating implementation of the Town’s new electronic permitting software for the development-related departments (Planning, Health, Fire, Health, Fire, and DPW/Engineering; Conservation and Town Clerk are expected to be done by March 2021; Building was completed the prior year). The purpose of this new program is to expedite and facilitate permitting, allowing for faster service and greater transparency for the public, as well as more efficient coordination among development staff. The project is funded by a Community Compact IT grant (\$85,075) and Town Meeting funds.
- Economic Development Committee: Coordinated the Town’s participation in the Commonwealth’s microenterprise grant program for COVID relief; updated website and mailing lists with information about additional business support programs and responded to business owners looking for assistance.
- Worked with businesses in Riverpark on the new design and upgrading of the Concord/Fordham/Riverpark intersection to improve pedestrian access and safety.
- Assisted with the responses required of the Town by the proposed 40B development at 20 Elm Street, including online information updates, responses to state agencies, and supporting the GIS coordinator’s work in preparing calculations for the General Land Area Minimum.
- Represented North Reading in the Metro North Regional Housing Services Office, which assists with compliance/monitoring of existing units, support of the Housing Production Plan, and assistance with planning for new affordable units.

PERMITTING ACTIVITY:

The CPC issued the following (including from January 2020 - December 2020):

- Approval Not Required endorsements: 3 (2 & 4 Judith Drive, 23 & 25 Riverside Drive and 86 & 89 Burroughs Road)
- Site Plan Review Special Permits: 2 (9 Main Street drive-through and 239 North Street)
- Subdivision: 0
- Floodplain Special Permits: 0
- Determination of Access: 0
- Modifications to Site Plan Review: 0
- Modifications to Subdivision: 0

Subdivision Control

In fulfilling its responsibilities under Chapter 41 of the Massachusetts General Laws, the Community Planning Commission monitored the following projects under construction:

- Grand Legacy subdivision
- Eaton Circle subdivision
- Nichols Street Extension subdivision
- Mallard Lane subdivision
- Shay Lane subdivision
- Charles Street Extension

No new subdivision applications were received.

Street Acceptance:

No requests were made for Street Acceptance.

Assistance to Other Town Boards

The Community Planning Commission and its staff rendered assistance and made recommendations on numerous requests from other Town Boards, Commissions and Departments throughout the year. In addition, the Community Planning Administrator works closely with other departments by providing long-range planning as requested.

Community Planning Commission Meetings

Community Planning Commission meetings are open to the public. All are welcome and encouraged to attend. When meeting in person, meetings are held Tuesday evenings at 7:30 p.m. in the Town Hall, 235 North Street (Murphy Center), unless otherwise posted. Meetings are held via Zoom currently due to the pandemic and are also broadcast on NORCAM. Requests for agenda time may be made through the Community Planning Department.

The Community Planning Commission gratefully acknowledges the hard work of its staff as well as the staff of other Town Departments, and all other Boards and Commissions whose assistance was invaluable during the year.

Respectfully submitted,

Warren Pearce, Jr., Chair
Ryan Carroll, Clerk
David Rudloff, Member
Christopher B. Hayden, Member

ECONOMIC DEVELOPMENT COMMITTEE 2020 ANNUAL REPORT

The Economic Development Committee (“EDC”) is jointly appointed by the Select Board and Community Planning Commission and consists of seven voting members appointed to three-year terms of office after an initial appointment of staggered terms. The Economic Development Committee presently consists of:

Peter Beal, Vice Chair
David Ferreira
David O’Neil
Pat Lee
Christopher Hayden (CPC representative member)
Vincenzo Stuto (Select Board representative member)

(William Bellavance, Jr., Sean Delaney, Michael Prisco and Andrew Shultz also served on the EDC for some of 2020 but are no longer members.)

Associate (non-voting members) also serve three-year terms. Currently, the EDC has the following associate members: Lara Mattolo, and Tom Ollila. Liane Gonzalez is the Select Board Liaison.

The EDC is supported administratively by the Community Planning Department: Danielle McKnight, Town Planner/Community Planning Administrator, and Debra Savarese, Administrative Assistant.

Objectives:

The purposes of the Committee are to advise the Select Board, CPC, and the Town Administrator (TA) on matters of policy related but not limited to:

- Develop an Economic Development Strategy consistent with the town’s Community Development/Master Plan and Objectives established periodically by the Select Board;
- Develop plans for the reuse of major commercial parcels acquired or accessible to the Town. *i.e. recent acquisition, sale and ongoing redevelopment of portions of the former JT Berry property on Lowell Road;*
- Develop “local Tax Incentive Program” to stimulate redevelopment on underutilized or abandoned commercial property (Primarily Concord Street and Route 28);
- Within the Economic Development Strategy, work with staff to obtain additional grants for State and Federal economic development;
- Establish an Aesthetics/Beautification Program for Select Board and CPC approval and implementation;
- Advise the Select Board, CPC, and any other Town departments or officials as appropriate, on matters related to economic development in the community;
- Establish and maintain an ongoing dialogue with business owners and owners of major properties on a proactive basis to understand how the Town can work with them to achieve their plans;

- In order to achieve the above, review options to funding economic development activities in cooperation with other civic organizations;
- Work with State Legislators to identify available Economic Development funds that could be used to upgrade and expand the Town's infrastructure;
- Establish and maintain a working relationship with utilities serving the community, including electric, gas, internet access, cable TV, or others.

EDC projects in 2020:

- Worked with Town staff and DEP to plan for the future resale, cleanup and development of 70 Concord Street. Hired a consultant to perform a document review and advise the Town of next steps in proceeding with acquiring the property for sale and reuse.
- Coordinated the Town's participation in the Commonwealth's microenterprise grant program for COVID relief; updated website and mailing lists with information about additional business support programs and responded to business owners looking for assistance.

ECONOMIC DEVELOPMENT COMMITTEE MEETINGS

Economic Development Committee meetings are open to the public and are held the third Tuesday evening of each month from 6:00-8:00 p.m. in the Town Hall, 235 North Street (Murphy Center), or virtually via Zoom, unless otherwise posted. Requests for agenda time may be made through the Community Planning Department.

Respectfully submitted,

Peter Beal, Vice Chair
 David Ferreira
 David O'Neil
 Pat Lee
 Christopher Hayden (CPC representative member)
 Vincenzo Stuto (Select Board representative member)

COMMISSION ON DISABILITIES

The Commission's mission is to work as a liaison with North Reading citizens, businesses, community organizations, town government & committees to raise awareness and to improve the community for individuals with disabilities living and working in North Reading. Due to COVID, and with a number of members leaving the committee, we have been inactive, not meeting during 2020. Although the committee has been inactive, the Chair worked with the Planning Department, Danielle McKnight and Building Inspector, Gerald Noel in submitting a grant application to the Mass. Office on Disability for an ADA Improvement Grant, which we were recently awarded. Danielle McKnight will oversee the development of an ADA self-evaluation plan. Once the town has an ADA transitional plan in place, there will be opportunities for additional grant funding to support the town in improving physical and programmatic access for individuals with disabilities in North Reading.

The Commission recognizes and thanks, Michael Scannell, and Norma Pierce for their many years of service and participation. The Commission is always looking for new members, who have a disability or have a family member with a disability and/or anyone with an interest in improving North Reading in becoming to a more accessible to all citizens.

Meg Robertson, Chair
Elizabeth Coolidge-Stolz
Joe Veno

CONSERVATION COMMISSION

2020 ANNUAL REPORT

Administration of the Massachusetts Wetlands Protection Act and the North Reading General Wetlands Protection Bylaw is the primary function of the Conservation Commission. The Commission is required to review any work within one hundred feet of a wetland, or two hundred feet from a perennial stream or river, such as the Ipswich River, the Skug River, Martins Brook, and Rapier Brook. The Commissions permitting activities involve new home construction and subdivisions, additions to existing homes; installation of swimming pools, septic system repairs, wetland violations and enforcement, and other property improvements and landscaping alterations. During 2020 the Commission reviewed 43 Notice of Intent applications, 2 Requests for Determination of Applicability, 48 requests for Certificates of Compliance and 2 Enforcement Action. Each action or filing requires at least one site visit by the Commission and its Agent, at least one public hearing, and the issuance of a permit with restrictive conditions or a negative decision.

The Commission oversees and protects Town owned Conservation Land and if sufficient funds exist the Commission may purchase property. The Commission encourages gifts and donations of land to the Town for conservation purposes. Currently, approximately 140 parcels containing over 550 acres are under the controlled supervision of the Commission. Lands owned by the Commission include Ives Memorial Park, land along the Ipswich River and numerous large and small parcels throughout the Town. Maps are available at Town Hall. These lands are set aside to preserve their function to protect our watershed resources.

The North Reading Conservation Commission is comprised of five voting members who are appointed by the Select Board. Residents of North Reading are encouraged to accept associate member appointments both to learn more about the Town's wetlands and water resources and to become an active member of the community. The Commission currently has two non-voting associate members. The Commission provides educational opportunities for its new members. The Commission meets monthly at the Town Hall, 235 North Street, but due to the pandemic the Commission has moved to holding monthly meetings via Zoom. Site visits and inspections are made for each agenda item prior to the meetings.

The Commission shares office space with the Community Planning Commission in Room 9 at the Town Hall. The Commission has a part-time agent, Leah Basbanes, and a part-time administrative assistant, Christine Doolin. Leah is available to meet with residents and real estate developers to help interpret the applicability of the Massachusetts Wetlands Protection Act and the North Reading General Wetlands Protection Bylaw. Leah and Christine are also available to help with permit applications and to schedule agenda time at Commission meetings.

The Commission members are unpaid volunteers who give of their time and effort to benefit the Town of North Reading. The Commission endeavors to work in cooperation with residents, applicants, other town boards, local state and federal agencies for the protection of our natural resources. The services of the Commission members and its staff are recognized and greatly appreciated by the Town of North Reading.

Respectfully submitted,

North Reading Conservation Commission

Lori Mitchener, Chair

Tomas Sanchez, Vice Chair

Melissa Campbell, Member

Randy Mason, Member

Lauren Beshara, Member

John Lape, Associate

James Cheney, Associate

**2020 ANNUAL REPORT OF
THE MARTIN'S POND RECLAMATION STUDY COMMITTEE
AND THE MARTIN'S POND ASSOCIATION**

Members: As of December 31, the town-appointed Martin's Pond Reclamation Study Committee (MPRSC) members were: George Cangiano, Jr-Chair, James Grier-Vice Chair, Joel A. Spruance-Secretary, Lawrence Soucie, Donny Skoog and Joann Hoxha. The Martin's Pond Association (MPA) has no official appointed committee.

Liaisons: Our Board of Selectmen liaison is Richard Wallner.

Affiliations:

- Membership with the Massachusetts Congress of Lake and Pond Associations (MA COLAP)
- Members/supporters of the Ipswich River Watershed Association (IRWA) - both financially and by our environmental work.

Environmental Issues at Martin's Pond:

- We conducted an invasive plant survey in the summer of 2020 to gather information regarding the return of Eurasian Milfoil and other invasives. Treatment for Milfoil will be coordinated during the summer of 2021.
- We secured 25K at the annual town meeting to fund treatment in the summer of 2021.
- Water Chestnut continues to be a problem, but luckily it can be harvested by hand. We had to pull high amounts primarily located on the north side of the island, and some along the shoreline.
- Current invasives being watched in Martin's Pond are Eurasian Milfoil, Variable Milfoil, Fanwort, Water Chestnut, and Curly Leaf Pondweed.
- We are currently working on our NOI which will allow us to treat as planned.

Flooding Issues:

- Pond levels remained stable throughout the year.
- Beaver trapping continues as needed under emergency permitting and in-season trapping when beaver dams are causing flooding upstream. Volunteers who regularly kayaked down Martin's Brook to search for beaver activity found the channel to be too clogged with vegetation and dams to pass. Channel clearing is advised.
- The Town has a continuous monitoring device at the Benevento Culvert. This has an alert system based on water levels to predict flooding issues and dams.

MPA Events/Fundraisers:

- The North Reading Community Band holds a concert annually at Clarke Park in June.
- The 22nd Annual Children's Fishing Derby was held in collaboration with Wildside Bass Club and Mass Bass Federation on Saturday, June 16th.
- We initiated a new Martin's Pond Pride Scholarship in 2017, which was well received. It was advertised as a neighbor-to-neighbor scholarship and all funds were private donations from the community. This was an essay based \$500 scholarship with an award committee. Last year's scholarship was awarded to Matthew Corrieri.

Social Media:

- Our Facebook page continues to be a popular site with 1083 likes.

To learn more about the Martins Pond Reclamation Study Committee and the Martins Pond Association, visit <https://www.facebook.com/MartinsPond/>

Respectfully submitted,

George Cangiano and James Grier

PARKS AND RECREATION DEPARTMENT
2020 Annual Report

The Parks and Recreation Department is committed to providing the best recreational programming and park facilities for North Reading residents. Our department maintains ***Benevento Memorial Park*** (baseball fields, restrooms and concession/storage facility), ***Chestnut Street Complex*** (soccer fields, basketball court and Kid Spot playground, concession/storage facility); ***Clarke Park at Martin's Pond*** (boat dock, sand volleyball court, basketball court, playground, sheltered picnic area, bathroom/storage facilities); ***Arthur J. Kenney Field*** (synthetic turf field and track, press box, concession/bathroom facilities); ***Ipswich River Park*** (soccer fields, baseball field, softball field, tennis courts, basketball courts, street hockey rink, skate park, horseshoe pits, gazebo picnic area, pavilion picnic area concession/storage facility, bathroom facilities, park maintenance building and Recreation center); ***Rita J. Mullin Softball Field***; ***Town Hall Softball Field***; ***North Parish Park***; and we assist the school department with maintenance on fields that youth sports actively participate.

The Parks & Recreation Department was hit extremely hard due to the COVID-19 pandemic. In March of 2020 we had to cancel all of our indoor programs, outdoor programs and special events scheduled through June 2020 awaiting how to proceed resulting in a \$76,950 loss to program revenues. We also had to cancel all league play through June 2020 resulting in a \$77,000 loss to our league revenues. And to add insult to injury, we had to cancel all park permits through June 2020 resulting in an \$8,200 loss to park revenues. Total revenue loss \$162,150.

Also, with a projection of the above losses and being a self-funded department, we had to immediately put a plan in place to cut all non-essential expenditures and seasonal employees. We cut utilities, office supplies, cell phones, paper advertising, overtime and seasonal employees. This was the first time in over 20 years that we worked the parks and fields with no assistance from seasonal employees and no opportunity for overtime. We prioritized the necessary work and had to leave the seasonal extras for another day.

The Recreation Department faced new challenges this past year with the COVID 19 Pandemic hitting our Country for a full year thus far. Although being shut down from March-June, we were able to work under the State guidelines and get a limited summer of programming out to the public. The community was quick to register for the types of programs that were perfect under the guidelines. Tennis, Golf and Archery were our three most popular programs due to the fact that they were outdoor individual sports with plenty of room for social distancing. We also ran limited indoor enrichment programs with smaller groups. In the fall we continued with creative thinking and brought any program we could outdoors. We did really well again with Karate in the Park, Yoga in the Park, soccer, Nature programs etc. We tried virtual programming for the first time as well and had great success with a computer programming class for kids. We continue to get creative with programming and with our flexibility in this fluid situation. We look forward to a summer that will bring us closer to what we would consider a "normal" summer, yet in smaller groups and numbers. Although this has been the least successful year monetarily, it was one of the most challenging years and one we are most proud.

We wish to thank all of the league volunteers who *stepped up to the plate*, learned the state guidelines, implemented them and kept the children and adults safe while they enjoyed the great outdoors!

Respectfully submitted,

Staff

Maureen Stevens, Operations Director/Department Head
Lynne Clemens, Recreation Director

Marty Tilton, Parks Director

Committee

Ronald Kern, Chairperson
Billie Luker, Vice-Chairperson

Rita Mullin, Clerk

THE HILLVIEW COMMISSION

2019 Annual Report

State of the Enterprise

The Hillview Enterprise remains healthy and as always is weather dependent. Golf revenue for the fiscal year ending June 30, 2020 was lower than the previous two year. The Covid-19 pandemic caused course closure for the months of March and April. Despite the closure, revenues continue to be strong.

We are in the twenty third year of our course improvement plan with a goal to improve play and course safety. We remain cognizant of the necessity to improve facilities and continue marketability.

Management

Karen Moberg continued as our Operations Manager and is now in here fourth year in the role. Karen is presently responsible for the day to day operations of the Enterprise. Karen has continued to be the Hillview point of contact for many town departments and has developed relationships that allow the positive workflow to continue within the town.

The day to day operations of the Golf Course remain contracted out to G.F.M.I., Inc. The management contract was put out to bid and was awarded to GFMI in February 2018. GFMI continues to provide monthly revenue reports to the Commission during golf season. The Function Hall was still in contract with Group One Entertainment, LLC., Mr. Nick Yebba through the end of FY20.

Communication continues to be excellent between the Commissioners, Town Administrator, Town Finance Director, Board of Selectman and other Town Committees.

Golf Course

The golf course remains the main source of revenue for the Enterprise. To assure revenues will meet the needs of the Enterprise we have continued to invest in equipment, capital improvements. Extensive tree work continues annually. Addressing tree issues is imperative in being a good neighbor, and for the safety of our patrons. The Commission invested in a fountain for the pond off the 18th hole in order to improve circulation and transition of well water.

The GFMI Management Team: Mr. Steve Murphy, President and Mr. Chris Carter, Treasurer, Golf Director, Mr. Dick Baker, and staff continue to do an outstanding job of managing the golf course and keeping the grounds in pristine shape. Superintendent, Mr. Colin Smethurst has grown into his role with GFMI and has been recognized nationally for his achievements. Colin is always mindful of the grounds and always has the best interest of the course in mind.

Function Hall

Mr. Nick Yebba, Group One Entertainment, LLC., is manager in charge of functions for the Hillview Country Club and all operations of the function hall management. The Covid-19 pandemic forced a closure of the Function space in March 2020 and State guidelines restricted the ability to host events for the remainder of the fiscal year.

Building Improvements

The Commission continues to make building improvements a priority. The age of the function hall does cause the need for frequent repair and maintenance. The Commission has overseen continuous repairs to the roof to combat frequent leaking. This has been an ongoing concern and will continue to be a focus for repair in the coming years. The building is a part of the Town's Facility Master Plan and has been evaluated by professional consultants to determine the best future course of action.

Commission Membership

The Commission members are appointed by the Select Board on a staggered three year term.

Acknowledgments

We are also indebted to citizen volunteers, town officials, town employees and the individual efforts of the Commissioners to assure that the operation of the Hillview Enterprise continues to be run efficiently.

G.F.M.I. has planted trees in honor of past employees who have passed away.

We are pleased again to report the Hillview Enterprise again remains viable with the ability to meet all of its financial, contractual and community obligations.

Respectfully submitted,

Mr. George Stack, Chairman
Mr. Fran Hachey, Vice Chairman
Mr. Peter Hemme, Treasurer
Mr. Chuck Carucci
Mr. Louis DiFronzo
Mr. Dan Doherty
Mr. Bill King

CONSTABLE'S RETURN OF SERVICE

JOHN J. FIRRIELLO
CONSTABLE
One Sullivan Road
North Reading, MA 01864

I have notified and warned the inhabitants of the Town of North Reading 20 days before the **PRESIDENTIAL PRIMARY** to vote on **TUESDAY, MARCH 3, 2020**, by posting the Warrant in the following eight (8) places within the Town of North Reading:

- Precinct #1 – North Reading Gas & Service
1 Washington Street
B.C. Construction Co., Inc.
3 Washington Street

- Precinct #2 – Carr's Stationers
271 Main Street
Town Hall
235 North Street

- Precinct #3 – Reading Lumber Co.
110 Main Street
Eastgate Liquors
12 Main Street

- Precinct #4 – U. S. Post Office
174 Park Street
Ryers Store
162 Park Street

ATTEST: /s/ John J. Firriello, Constable Date: February 11, 2020

NORTH READING, MA

PRESIDENTIAL PRIMARY

DEMOCRATIC

03/03/2020

DEMOCRATIC	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
PRESIDENTIAL PREFERENCE					
Blanks	2	1	1	2	6
Deval Patrick	0	0	5	2	7
Amy Klobuchar	7	16	16	19	58
Elizabeth Warren	128	137	160	142	567
Michael Bennet	0	2	1	0	3
Michael R, Bloomberg	148	90	107	124	469
Tulsi Gabbard	6	5	5	9	25
Cory Booker	1	0	0	0	1
Julian Castro	1	0	0	0	1
Tom Steyer	5	7	4	3	19
Bernie Sanders	164	187	171	217	739
Joseph R. Biden	315	290	334	336	1275
John K. Delaney	0	0	0	0	0
Andrew Yang	0	0	2	0	2
Pete Buttigieg	42	35	38	45	160
Marianne Williamson	0	0	0	1	1
No Preference	2	3	3	7	15
Write-Ins	0	0	0	0	0
TOTALS	821	773	847	907	3348
<i>Proof</i>					3348
STATE COMMITTEE MAN					
<i>First Essex & Middlesex District -- Vote for ONE MAN</i>					
Blanks	306	275	281	305	1167
Thomas E. Lawnsby	511	498	564	599	2172
Write-Ins	4	0	2	3	9
TOTALS	821	773	847	907	3348
<i>Proof</i>					3348
STATE COMMITTEE WOMAN					
<i>First Essex & Middlesex District -- Vote for ONE WOMAN</i>					
Blanks	312	271	278	309	1170
Carla C. Christensen	507	502	567	598	2174
Write-Ins	2	0	2	0	4
TOTALS	821	773	847	907	3348
<i>Proof</i>					3348

NORTH READING, MA

PRESIDENTIAL PRIMARY

DEMOCRATIC

03/03/2020

TOWN COMMITTEE -- DEMOCRATIC					
<i>North Reading -- Vote for not more than Thirty-Five</i>					
Blanks	23097	21658	23330	25016	93101
Susan M. Holsing	437	392	466	492	1787
Michael E. Houle	393	391	444	466	1694
Dianne M. Heeley	409	401	464	499	1773
Nicholas J. DiGiovanni	406	397	453	493	1749
Sara-Jane Griffin	402	389	465	482	1738
William K. Griffin	389	369	449	460	1667
Georgette C. DiGiovanni	413	393	451	501	1758
Esther R. Friedman	396	379	445	472	1692
Patrick R. Gamelin	390	370	438	463	1661
Michelle Mullet	413	395	453	485	1746
Christopher J. Keohan	396	373	445	478	1692
Brian E. Blackwood	389	387	450	488	1714
Christine E. Boudouris	397	376	440	470	1683
Daniel B. Greenberg	399	383	447	480	1709
Write-Ins	9	2	5	0	16
TOTALS	28735	27055	29645	31745	117180
<i>Proof</i>					<i>117180</i>
NO. OF DEMOCRATIC BALLOTS CAST: 3348 // TOTAL VOTES CAST: 4450					
NO. REGISTERED VOTERS: 11,383 // PERCENTAGE OF TOTAL VOTES CAST: 39.09%					

NORTH READING, MA

PRESIDENTIAL PRIMARY

REPUBLICAN

03/03/2020

REPUBLICAN	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
PRESIDENTIAL PREFERENCE					
Blanks	1	1	5	3	10
William F. Weld	23	19	24	28	94
Joe Walsh	1	3	3	1	8
Donald J. Trump	217	250	259	215	941
Roque "Rocky" De La Fuente	0	2	0	0	2
No Preference	7	2	9	8	26
Write-Ins	4	1	1	1	7
TOTALS	253	278	301	256	1088
<i>Proof</i>					<i>1088</i>
STATE COMMITTEE MAN					
<i>First Essex & Middlesex District -- Vote for ONE MAN</i>					
Blanks	21	26	27	12	86
Richard A. Baker	58	78	80	67	283
Jeffrey R. Yull	172	174	194	177	717
Write-Ins	2	0	0	0	2
TOTALS	253	278	301	256	1088
<i>Proof</i>					<i>1088</i>
STATE COMMITTEE WOMAN					
<i>First Essex & Middlesex District -- Vote for ONE WOMAN</i>					
Blanks	69	77	68	53	267
Amanda Kesterson	101	117	122	122	462
Laura M. Sapienza-Grabski	81	83	111	79	354
Write-Ins	2	1	0	2	5
TOTALS	253	278	301	256	1088
<i>Proof</i>					<i>1088</i>

NORTH READING, MA

PRESIDENTIAL PRIMARY

REPUBLICAN

03/03/2020

TOWN COMMITTEE--REPUBLICAN					
<i>North Reading -- Vote for not more than Thirty-Five</i>					
Blanks	5862	6877	6812	5789	25340
Jeffrey R. Yull	156	162	184	174	676
Irene B. Yull	126	120	156	135	537
Roy F. Walters	109	105	140	115	469
Liane R. Gonzalez	111	109	140	125	485
James Nelson	109	104	135	114	462
Linda M. Stratton	107	104	136	114	461
Richard B. Stratton	106	102	133	112	453
Laina A. Simone	105	103	140	125	473
Robert B. Leith	104	100	129	108	441
Linda L. Leith	104	99	137	110	450
Rexford H. Whitmore	100	99	127	109	435
Andrew J. DePatie	102	99	126	113	440
Richard A. Mottolo	105	105	130	109	449
Hugo W. Wiberg, III	105	99	129	118	451
Bradley H. Jones, Jr.	175	157	211	177	720
Jean G. Jones	121	105	150	122	498
Bradley H. Jones	167	154	205	166	692
Gordon R. Hall	122	107	146	119	494
Lisa L.M. Macchi	104	100	126	110	440
Robert J. Mauceri	117	103	140	122	482
Charles F. Garlington	101	102	126	107	436
Janet A. Vincze	105	102	134	118	459
Joyce A. Jenney	106	98	130	108	442
Lee D. Atlas	100	102	129	107	438
Linda A. Jones	115	107	156	122	500
Sheila A. Maxwell	104	103	126	111	444
Write-Ins	7	3	2	1	13
TOTALS	8855	9730	10535	8960	38080
<i>Proof</i>					38080
NO. OF REPUBLICAN BALLOTS CAST: 1088 // TOTAL VOTES CAST: 4450					
NO. REGISTERED VOTERS: 11,383 // PERCENTAGE OF TOTAL VOTES CAST: 39.09%					

NORTH READING, MA

PRESIDENTIAL PRIMARY

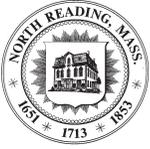
LIBERTARIAN

03/03/2020

LIBERTARIAN	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
PRESIDENTIAL PREFERENCE					
Blanks	1	0	0	0	1
Arvin Vohra	0	0	0	0	0
Vermin Love Supreme	0	0	0	0	0
Jacob George Hornberger	0	0	1	1	2
Samuel Joseph Robb	0	0	0	0	0
Dan Taxation is Theft Behrman	0	0	0	1	1
Kimberly Margaret Ruff	0	0	1	0	1
Kenneth Reed Armstrong	0	0	0	0	0
Adam Kokesh	1	0	0	0	1
Jo Jorgensen	0	2	0	0	2
Max Abramson	0	0	0	0	0
No Preference	1	0	0	1	2
Write-Ins	1	0	2	0	3
TOTALS	4	2	4	3	13
<i>Proof</i>					13
STATE COMMITTEE MAN					
<i>First Essex & Middlesex District -- Vote for ONE MAN</i>					
Blanks	4	1	3	3	11
Write-Ins	0	1	1	0	2
TOTALS	4	2	4	3	13
<i>Proof</i>					13
STATE COMMITTEE WOMAN					
<i>First Essex & Middlesex District -- Vote for ONE WOMAN</i>					
Blanks	3	1	4	3	11
Write-Ins	1	1	0	0	2
TOTALS	4	2	4	3	13
<i>Proof</i>					13
TOWN COMMITTEE -- LIB					
<i>North Reading -- Vote for not more than Ten</i>					
Blanks	40	19	39	30	128
Write-Ins [others]	0	1	1	0	2
TOTALS	40	20	40	30	130
<i>Proof</i>					130
NO. OF LIBERTARIAN BALLOTS CAST: 13 // TOTAL VOTES CAST: 4450					
NO. REGISTERED VOTERS: 11,383 // PERCENTAGE OF TOTAL VOTES CAST: 39.09%					

03/03/2020

GREEN-RAINBOW	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
PRESIDENTIAL PREFERENCE					
Blanks	0	0	0	0	0
Dario Hunter	0	0	0	1	1
Sedinam KC Moyowasifza-Curry	0	0	0	0	0
Kent Mesplay	0	0	0	0	0
Howard Hawkins	0	0	0	0	0
No Preference	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTALS	0	0	0	1	1
<i>Proof</i>					<i>1</i>
STATE COMMITTEE MAN					
<i>First Essex & Middlesex District -- Vote for ONE MAN</i>					
Blanks	0	0	0	1	1
Write-Ins	0	0	0	0	0
TOTALS	0	0	0	1	1
<i>Proof</i>					<i>1</i>
STATE COMMITTEE WOMAN					
<i>First Essex & Middlesex District -- Vote for ONE WOMAN</i>					
Blanks	0	0	0	1	1
Write-Ins	0	0	0	0	0
TOTALS	0	0	0	1	1
<i>Proof</i>					<i>1</i>
TOWN COMMITTEE -- GR					
<i>North Reading -- Vote for not more than Ten</i>					
Blanks	0	0	0	10	10
Write-Ins [others]	0	0	0	0	0
TOTALS	0	0	0	10	10
<i>Proof</i>					<i>10</i>
NO. OF GREEN-RAINBOW BALLOTS CAST: 01 // TOTAL VOTES CAST: 4450					
NO. REGISTERED VOTERS: 11,383 // PERCENTAGE OF TOTAL VOTES CAST: 39.09%					



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
WARRANT FOR ANNUAL TOWN ELECTION
MAY 5, 2020 postponed to JUNE 23, 2020**



Postponed as provided under Chapter 45 of the Acts of 2020

SS.

To either of the Constables of the **TOWN of NORTH READING – GREETING:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Elections to vote at:

PRECINCT 1 – St. Theresa’s Church Hall, 51 Winter Street

PRECINCT 2 – St. Theresa’s Church Hall, 51 Winter Street

PRECINCT 3 – St. Theresa’s Church Hall, 51 Winter Street

PRECINCT 4 – St. Theresa’s Church Hall, 51 Winter Street

on **TUESDAY**, the **TWENTY-THIRD DAY** of **JUNE, 2020** from **12:00 pm noon to 6:00 pm** for the following purpose:

To cast their votes in the Annual Town Election for the election of candidates for the following offices:

SELECT BOARD – One for Three Years

MODERATOR – One for One Year

SCHOOL COMMITTEE – One for Three Years

COMMUNITY PLANNING COMMISSION – One for Three Years

HOUSING AUTHORITY -- One for Five Years

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

As *UNANIMOUSLY* voted by the Select Board this **FIRST** day of **JUNE, 2020**,

and given under our hands this **THIRD** day of **JUNE, 2020**.

- /s/ Kathryn M. Manupelli, Chair
- /s/ Stephen J. O’Leary, Vice-Clerk
- /s/ Liane Gonzalez
- /s/ Andrew J. Schultz
- /s/ Richard F. Wallner

SELECT BOARD OF NORTH READING

ATTEST: /s/ Barbara Stats
Barbara Stats – Town Clerk

Dated: June 3, 2020

Warrant to be posted in at least (7) places in the Town

CONSTABLE'S RETURN OF SERVICE

JOHN J. FIRRIELLO
CONSTABLE
One Sullivan Road
North Reading, MA 01864

I have notified and warned the inhabitants of the Town of North Reading 19 days before the **2020 Annual Town Election** postponed from May 5, 2020, to vote on **TUESDAY, JUNE 23, 2020**, by posting the Warrant in the following eight (8) places within the Town of North Reading:

- Precinct #1 – North Reading Gas & Service
1 Washington Street
B.C. Construction Co., Inc.
3 Washington Street

- Precinct #2 – Carr's Stationers
271 Main Street
Town Hall
235 North Street

- Precinct #3 – Reading Lumber Co.
110 Main Street
Eastgate Liquors
12 Main Street

- Precinct #4 – U. S. Post Office
174 Park Street
Ryers Store
162 Park Street

ATTEST: /s/ John J. Firriello, Constable Date: June 4, 2020

NORTH READING, MA

MAY 5, 2020

TOWN ELECTION

postponed to 6/23/2020

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SELECT BOARD					
<i>for Three Years</i>					
<i>Vote for not more than ONE</i>					
Blanks	9	7	7	10	33
Vincenzo Stuto	58	44	65	86	253
<i>Write-Ins [others]</i>	1	1	1	1	4
TOTALS	68	52	73	97	290
<i>Proof</i>					290
MODERATOR					
<i>for One Year</i>					
<i>Vote for not more than ONE</i>					
Blanks	8	5	14	11	38
John J. Murphy	59	47	59	86	251
<i>Write-Ins [others]</i>	1	0	0	0	1
TOTALS	68	52	73	97	290
<i>Proof</i>					290
SCHOOL COMMITTEE					
<i>for Three Years</i>					
<i>Vote for not more than ONE</i>					
Blanks	8	6	5	3	22
Scott T. Buckley	60	46	66	94	266
<i>Write-Ins [others]</i>	0	0	2	0	2
TOTALS	68	52	73	97	290
<i>Proof</i>					290
COMMUNITY PLANNING					
<i>for Three Years</i>					
<i>Vote for not more than TWO</i>					
Blanks	7	8	10	9	34
Christopher B. Hayden	61	44	63	88	256
<i>Write-Ins [others]</i>	0	0	0	0	0
TOTALS	68	52	73	97	290
<i>Proof</i>					290
HOUSING AUTHORITY					
<i>for Five Years</i>					
<i>Vote for not more than ONE</i>					
Blanks	6	2	9	2	19
Mary S. Prenney	62	50	64	95	271
<i>Write-Ins [others]</i>	0	0	0	0	0
TOTALS	68	52	73	97	290
<i>Proof</i>					290
Total Voter Enrollment -- 11,453					
Total Voter Participation -- 290 // 02.53%					

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
SPECIAL TOWN MEETING
MAY 11, 2020
7:00 P.M.**

[Postponed to August 8, 2020 @ 9:00 am – 189 Park Street]

Middlesex, SS.

To either of the Constables of the Town of North Reading in the County of Middlesex,
GREETINGS.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Daniel H. Shay Performing Arts Center, North Reading High School, Park Street in said North Reading, on **MONDAY**, the **ELEVENTH DAY OF MAY, 2020** at seven o'clock in the evening, then and there to act on the following articles:

Article 1 Acquisition, Appropriation, and Conveyance –14 Concord Street

To see if the Town will vote to authorize the Select Board to acquire by gift, purchase, or eminent domain, upon such terms and conditions as it deems appropriate, for general municipal purposes, the land or any portion thereof or interest therein, with all improvements, buildings and structures located thereon, known as 14 Concord Street, identified as Assessor's Map 18, Parcel 015, and believed to be more particularly described as Lot 3 in that deed recorded with the Southern Middlesex Registry of Deeds in Book 26234, Page 419, and as funding therefor and any and all costs incidental and related thereto, including property clean-up and removal of buildings and structures from the premises following acquisition, to raise and appropriate, appropriate by transfer from available funds, and/or borrow a sum of money, and further to authorize the Select Board upon such acquisition to convey such land or any portion thereof or interest therein upon such terms and conditions and for such consideration as the Select Board shall deem appropriate, and to authorize the Select Board to enter into all agreements and take all action necessary, convenient or appropriate to carry out such acquisition and disposition; or what it will do in relation thereto.

Sponsor: Select Board

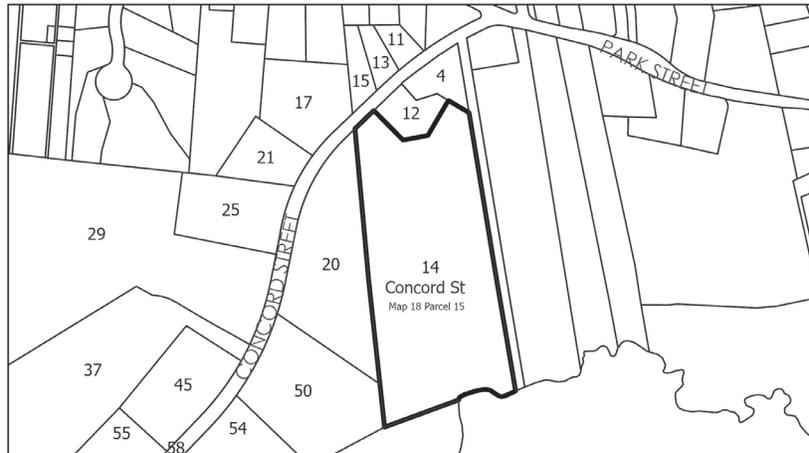
Description...

Under state law, the Town has an option to acquire property located at 14 Concord Street (commonly known as "Seven Acres Turkey Farm"). This article would approve funding and authorize the Select Board to purchase this property, and to sell this property in the future.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting



Article 2 Acquisition, Appropriation, and Conveyance – 4 & 12 Concord Street

To see if the Town will vote to authorize the Select Board to acquire by gift, purchase, or eminent domain, upon such terms and conditions as it deems appropriate, for general municipal purposes, the lands or any portion thereof or interest therein, with all improvements, buildings and structures located thereon, known as 4 Concord Street and 12 Concord Street, identified as Assessor’s Map 18, Parcel 13 and Map 18, Parcel 14, respectively, and believed to be more particularly described as Lots 1 and 2 in that deed recorded with the Southern Middlesex Registry of Deeds in Book 26234, Page 419, and as funding therefor and any and all costs incidental and related thereto, including property clean-up and removal of buildings and structures from the premises following acquisition, to raise and appropriate, appropriate by transfer from available funds, and/or borrow a sum of money, and further to authorize the Select Board upon such acquisition to convey such lands or any portion thereof or interest therein upon such terms and conditions and for such consideration as the Select Board shall deem appropriate, and to authorize the Select Board to enter into all agreements and take all action necessary, convenient or appropriate to carry out such acquisition and disposition; or what it will do in relation thereto.

Sponsor: Select Board

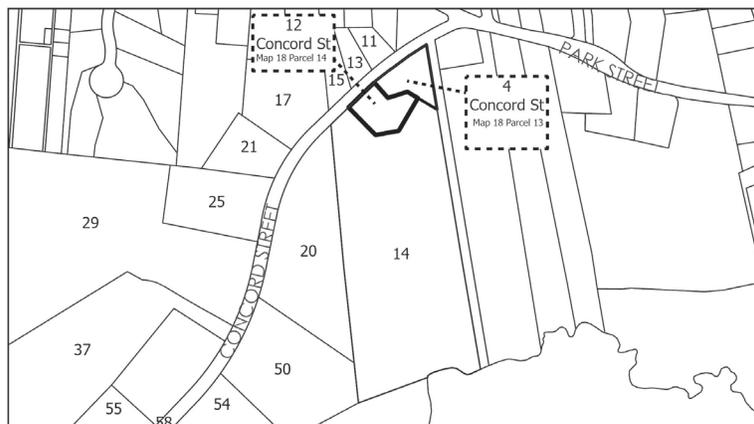
Description...

This article would authorize the Select Board to acquire two residential properties adjacent to 14 Concord Street, and to convey those properties in the future.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting



Article 3 Amend FY2020 Operating Budget

To see if the Town will vote to amend the FY2020 Operating Budget voted under Article 15 of the June 10, 2019 Annual Town Meeting, including the funding of the first year of certain collective bargaining agreements, or otherwise amend said vote and to raise by taxation and appropriate, or appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds, and/or borrow a sum of money for such purposes; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This is a routine article to provide supplemental funding for department budgets for FY2020, including potentially funding the first year of certain collective bargaining agreements.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this twenty-ninth day of February in the year of our Lord two thousand and twenty.

SELECT BOARD

- /s/ Kathryn M. Manupelli, Chair
- /s/ Stephen J. O’Leary, Vice Chair
- /s/ Liane R. Gonzalez, Clerk
- /s/ Andrew J. Schultz
- /s/ Richard Wallner

A True Copy: Attest
John J. Firriello, Constable

CONSTABLE'S RETURN OF SERVICE

JOHN J. FIRRIELLO
CONSTABLE
One Sullivan Road
North Reading, MA 01864

I have notified and warned the inhabitants of the Town of North Reading 71 days before the **SPECIAL TOWN MEETING** to be held on **MONDAY, MAY 11, 2020**, by posting the Warrant in the following eight (8) places within the Town of North Reading:

Precinct #1 – North Reading Gas & Service
1 Washington Street
B.C. Construction Co., Inc.
3 Washington Street

Precinct #2 -- Carr's Stationers
271 Main Street
Town Hall
235 North Street

Precinct #3 – Reading Lumber Co.
110 Main Street
Eastgate Liquors
12 Main Street

Precinct #4 – U. S. Post Office
174 Park Street
Ryers Store
162 Park Street

ATTEST: /s/ John J. Firriello, Constable

Date: February 29, 2020

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
Special Town Meeting
North Reading High School Turf Field
May 11, 2020
Postponed to August 8, 2020 -- 9:00 AM**

The Special Town Meeting of May 11, 2020 was called to order on August 8, 2020 at 9:25 am by Moderator John Murphy. The Special Town Meeting had been continued 4 times by the Moderator in accordance with MGL 39:10A due to the ongoing COVID-19 Public Health Emergency to the following dates:

June 8, 2020, June 29, 2020, July 27, 2020 and August 8, 2020.

The following public safety personnel were on duty: Police Chief Michael Murphy, Fire Chief Donald Stats, Police Lieutenant Thomas Romeo and Firefighter Brian Letendre. Registrar Barbara Stats was present.

The Moderator read the following quorum certification of the Board of Registrars:

“This is to certify that the reduced quorum requirement of 15 registered voters required to call this Special Town Meeting to order is present, in accordance with Chapter 92 of the Acts of 2020 – *An Act Relative to Municipal Governance During the Covid-19 Emergency*,” and as voted by the North Reading Select Board at a duly-posted virtual meeting held on July 20, 2020 after consultation with -- and the approval of -- the Town Moderator.”

[Signed by Barbara Stats, Town Clerk on behalf of the Board of Registrars]

Mr. Moderator -- I move that the following persons be admitted to the meeting: Jonathan Eichman, Town Counsel; Janet Murphy, Assistant Town Clerk (*freedom of the floor*); Carol Ducrow, Town Clerk Staff; Maureen Doherty, North Reading Transcript (*freedom of the floor*); Maureen Stevens, Parks/Rec Operations Director; Sharon Kelleher, Library Director; Robert Collins, HR Director, Debbie Carbone, Assessor; Danielle McKnight, Town Planner; David Giangrande, Town Consultant; Patrick Daly, School Superintendent; Juliana Tempesta; Jenna Russell; Deborah Ham; and Harold Miller, Scott Cowles, Scott Burke, Joe Howard, Custodial Staff; and Rob Carbone, Jason Smith, Phil Healey, Norcam. **UNANIMOUS**

The *Pledge of Allegiance to the Flag* was led by Select Board Chair K.Manupelli.

Mr. Moderator: I move to dispense with the reading of the Warrant and to refer to the Articles by number, and further to dispense with the reading of the *Return of Service* by the Constable. *[K.Manupelli]* **UNANIMOUS**

**Article 1 Acquisition, Appropriation, and Conveyance –
14 Concord Street**

To see if the Town will vote to authorize the Select Board to acquire by gift, purchase, or eminent domain, upon such terms and conditions as it deems appropriate, for general municipal purposes, the land or any portion thereof or interest therein, with all improvements, buildings and structures located thereon, known as 14 Concord Street, identified as Assessor's Map 18, Parcel 015, and believed to be more particularly described as Lot 3 in that deed recorded with the Southern Middlesex Registry of Deeds in Book 26234, Page 419, and as funding therefor and any and all costs incidental and related thereto, including property clean-up and removal of buildings and structures from the premises following acquisition, to raise and appropriate, appropriate by transfer from available funds, and/or borrow a sum of money, and further to authorize the Select Board upon such acquisition to convey such land or any portion thereof or interest therein upon such terms and conditions and for such consideration as the Select Board shall deem appropriate, and to authorize the Select Board to enter into all agreements and take all action necessary, convenient or appropriate to carry out such acquisition and disposition; or what it will do in relation thereto.

Sponsor: Select Board

**ARTICLE 1 -- ACQUISITION, APPROPRIATION, AND CONVEYANCE –
14 CONCORD STREET**

I move to authorize the Select Board to acquire by gift, purchase, or eminent domain, upon such terms and conditions as it deems appropriate, for general municipal purposes, the land or any portion thereof or interest therein, with all improvements, buildings and structures located thereon, known as 14 Concord Street, identified as Assessor's Map 18, Parcel 015, and believed to be more particularly described as Lot 3 in that deed recorded with the Southern Middlesex Registry of Deeds in Book 26234, Page 419, and as funding therefor and any and all costs incidental and related thereto, including property clean-up and removal of buildings and structures from the premises following acquisition, to appropriate one million one hundred twenty thousand dollars (\$1,120,000) from Sale of Town Land Special Revenue, and further to authorize the Select Board upon such acquisition to convey such land or any portion thereof or interest therein upon such terms and conditions and for such consideration as the Select Board shall deem appropriate, and to authorize the Select Board to enter into all agreements and take all action necessary, convenient or appropriate to carry out such acquisition and disposition, as printed in the warrant.

[K.Manupelli] [Requires 2/3 vote]

Select Board recommends by majority vote *[4 in favor and 1 opposed]*.

Finance Committee does not recommend by majority vote --

[2 in favor and 5 opposed].

School Committee by previous vote unanimously recommend.

Planning Commission by previous vote unanimously recommend --
[with 3 of 5 members present].

Recreation Committee member R.Mullin conveyed their recommendation.

Land Utilization Committee member M.Salt conveyed the unanimous recommendation of the LUC.

A 15-minute *leave of the meeting* was UNANIMOUSLY voted for a presentation by Town Administrator M.Gilleberto. A handout of the presentation was available for all voters under both Article 1 and Article 2 as presented by the Town Administrator, and is included as an addendum to these minutes.

Select Board member R.Wallner, as the dissenting vote on the Board, suggested that there were many other options to explore for use of this land, in addition to preserving it for later determination. He felt a "stewardship" of the Poulte \$20 million fund, and felt the Town should look at the big picture and stay on course with their plan, including the Facilities Master Plan needs for the Town Hall, Fire Station and Senior Center, as well as sewer connections to expand commercial development.

Select Board member V.Stuto agrees with the needs cited by R.Wallner, but feels this is a small price to pay to maintain control of this parcel to maximize it for the best use for the entire Town. He referenced the proposed project at 20 Elm Street as an example of the Town not being in control of its own destiny.

Select Board Chair K.Manupelli agreed with both Board members, but felt this acquisition of open land is an opportunity that should not be missed and future use of the parcel can be determined later after consideration of all options. Select Board member L.Gonsalves also agreed that acquisition of the parcels would allow the Town to control its future use.

The Community Planning Commission cited other needs from their 10-year Master Plan -- housing for seniors or a mixed-use development with a Community Center. FinCom members A.Hurlbut, D.Pulver and D.Kelliher stated that there is no definitive purpose identified which would benefit the future of the Town; purchasing the land for an unknown future use may not be the best use of the funds at this time, citing other known projects which should be addressed such as the Fire Station, Town Hall and an Intergenerational Center; that the Town would only be reacting to an opportunity with no definitive purpose or plan in place. LUC member M.Salt stated that this may be one of the last big parcels available to the Town as others are privately-owned, and that the LUC receives many inquiries from residents regarding open space.

A motion to move to the question was stated: Hand count: YES: 85 -- NO: 107

The motion to terminate debate FAILS; the Town Meeting continued.

Select Board member S.O'Leary stated that this was an opportunity that presented itself and the Town had a limited time-frame to exercise the option; the Town would step into

the shoes of the buyer and pay fair market value for the property and be able to control how it could best be utilized.

Many residents favored the opportunity to purchase the land for control of its destiny; for preservation until a proper use could be fully-vetted; citing the development of the Ipswich River Park and Eisenhaure Pond Park as examples of well-utilized land; statements that available land does not just appear; land values keep rising; the Town could face another 40B situation if not in its control; the need to protect the quality of life and fragile eco-systems; and once the property is gone, it will be an opportunity lost forever.

Other residents who did not favor the purchase felt that a planned use should be identified before purchasing; that there are many parcels of Town-owned land yet to be utilized; the general location is already primarily zoned for commercial use; the money could be used for previously identified known uses and needs.

Mr. Moderator: Move to the question: *Carried.*

Hand Count on the motion to purchase the property under Article 1:

Yes -- 116 No -- 87 *Motion FAILED for lack of 2/3 vote.*

**Article 2 Acquisition, Appropriation, and Conveyance –
4 and 12 Concord Street**

To see if the Town will vote to authorize the Select Board to acquire by gift, purchase, or eminent domain, upon such terms and conditions as it deems appropriate, for general municipal purposes, the lands or any portion thereof or interest therein, with all improvements, buildings and structures located thereon, known as 4 Concord Street and 12 Concord Street, identified as Assessor's Map 18, Parcel 13 and Map 18, Parcel 14, respectively, and believed to be more particularly described as Lots 1 and 2 in that deed recorded with the Southern Middlesex Registry of Deeds in Book 26234, Page 419, and as funding therefor and any and all costs incidental and related thereto, including property clean-up and removal of buildings and structures from the premises following acquisition, to raise and appropriate, appropriate by transfer from available funds, and/or borrow a sum of money, and further to authorize the Select Board upon such acquisition to convey such lands or any portion thereof or interest therein upon such terms and conditions and for such consideration as the Select Board shall deem appropriate, and to authorize the Select Board to enter into all agreements and take all action necessary, convenient or appropriate to carry out such acquisition and disposition; or what it will do in relation thereto.

Sponsor: Select Board

**Article 2 Acquisition, Appropriation, and Conveyance –
4 and 12 Concord Street**

I move to pass over Article 2. *[S.O'Leary]*

Select Board recommends passing over Article 2.
Finance Committee stated that no recommendation was required.

Voice vote on the motion to pass over Article 2: **UNANIMOUS**

Article 3 Amend FY2020 Operating Budget

To see if the Town will vote to amend the FY2020 Operating Budget voted under Article 15 of the June 10, 2019 Annual Town Meeting, including the funding of the first year of certain collective bargaining agreements, or otherwise amend said vote and to raise by taxation and appropriate, or appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds, and/or borrow a sum of money for such purposes; or what it will do in relation thereto.

Sponsor: Select Board

ARTICLE 3 -- AMEND FY 2020 OPERATING BUDGET

I move to pass over Article 3 as printed in the warrant. *[K.Manupelli]*

Voice vote on the motion to pass over Article 3: **UNANIMOUS**

Mr. Moderator: I move to reconsider Article 1.
[J.Yull] [Requires 2/3 vote]

Hand count on the motion to reconsider Article 1:
Yes: 61 No: 105 **Motion to reconsider Article 1 failed.**

Mr. Moderator: I move to adjourn this meeting *sine die*. *[K.Manupelli]*
Voice vote on the motion to adjourn: **UNANIMOUS**

The meeting adjourned at 11:35 am. There were 214 voters in attendance. Checkers for the meeting were: Patricia Fillmore, Patricia Bemiss, Carol Cleri, Camille Welch, Jean Fitzgerald, Anne Casey and Rose Vitale. Janet Murphy assisted with check-in procedures. Media services were provided through NORCAM by Robert Carbone, Philip Healy and Jason Smith; Custodial Services by Harold Miller, Michael Parow and other the School Department Staff.

A True Record: Attest
Barbara Stats, Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
ANNUAL TOWN MEETING
JUNE 29, 2020
7:00 P.M.**

Middlesex, SS.

To either of the Constables of the Town of North Reading in the County of Middlesex, GREETINGS.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Gymnasium, North Reading High School, Park Street in said North Reading, on **MONDAY**, the **TWENTY-NINTH DAY OF JUNE, 2020**, at **seven o'clock** in the evening, then and there to act on the following articles:--

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

As voted by the Select Board this **First** day of **June** in the year of our Lord **two thousand and twenty**.

Given under our hands this **Third** day of **June** in the year of our Lord **two thousand and twenty**.

SELECT BOARD

/s/ Kathryn M. Manupelli, Chair
/s/ Stephen J. O'Leary, Vice Chair
/s/ Liane R. Gonzalez, Clerk
/s/ Andrew J. Schultz
/s/ Richard F. Wallner

A True Copy: Attest
Barbara Stats, Town Clerk

CONSTABLE'S RETURN OF SERVICE

JOHN J. FIRRIELLO
CONSTABLE
One Sullivan Road
North Reading, MA 01864

I have notified and warned the inhabitants of the Town of North Reading 26 days before the **2020 ANNUAL TOWN MEETING** on **MONDAY, JUNE 29, 2020, postponed from June 8, 2020**, by posting the Warrant in the following eight (8) places within the Town of North Reading:

- Precinct #1 – North Reading Gas & Service -- 1 Washington Street
B.C. Construction Co., Inc. -- 3 Washington Street
- Precinct #2 – Carr's Stationers -- 271 Main Street
Town Hall -- 235 North Street
- Precinct #3 – Reading Lumber Co. -- 110 Main Street
Eastgate Liquors -- 12 Main Street
- Precinct #4 – U. S. Post Office -- 174 Park Street
Ryers Store -- 162 Park Street

ATTEST: /s/ John J. Firriello, Constable Date: June 4, 2020

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
Annual Town Meeting
North Reading High School Gym
June 29, 2020
7:00 P.M.**

The Annual Town Meeting was called to order on June 29, 2020 at 7:10 pm by Moderator John Murphy. The following public safety personnel were on duty: Police Chief Michael Murphy and Fire Chief Donald Stats. Registrar Barbara Stats was present.

Mr. Moderator -- I move that the following persons be admitted to the meeting:

Darren Klein, Town Counsel (*freedom of the floor*); Janet Murphy, Assistant Town Clerk (*freedom of the floor*); Maureen Doherty, North Reading Transcript (*freedom of the floor*); Harold Miller, School Department (*freedom of the floor*); Marc Hamel, Building Superintendent; Alison Kane, Audio Director; Maureen Stevens, Parks/Rec Operations Director; Sharon Kelleher, Library Director; Robert Collins, HR Director, Patrick Daly, School Superintendent; Michael Connelly, School Business/Finance Manager; Matthew Cooper, NR IT; Sudhir Elapavuluru, North Reading; Lisa DeMeo, Haverhill; Al Pereira, Business Owner; Rob Carbone, Phil Healey and Jason Smith, NORCAM. [K.Manupelli]. **UNANIMOUS**

The *Pledge of Allegiance to the Flag* was led by Select Board Chair K.Manupelli.

Mr. Moderator: I move to dispense with the reading of the Warrant and to refer to the Articles by number, and further to dispense with the reading of the *Return of Service* by the Constable. [K.Manupelli] **UNANIMOUS**

Article 1 FY2020 Budget Amendment

To see if the Town will vote to amend the FY2020 Operating Budget voted under Article 15 of the June 10, 2019 Annual Town Meeting, including the funding of the first year of certain collective bargaining agreements, and appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds, or borrow a sum of money for such purposes; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This is a routine article to provide supplemental funding for department budgets for the fiscal year ending June 30, 2019, including potentially funding the first year of certain collective bargaining agreements. A request for funds will be available for Town Meeting, if necessary.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 1 -- AMEND FY2020 BUDGET

I move to amend the FY2020 Operating Budget voted under Article 15 of the June 10, 2019 Annual Town Meeting as follows:

- Transfer \$130,000 from FY 2020 Water Department Retained Earnings to Line 101 – Water Department Expenses;
- Confirm and approve all previous appropriations applied to fund the cost items contained in the first year of a collective bargaining agreement between the Town of North Reading and North Reading Police Union, Massachusetts Coalition of Police, Local 456, covering the period of July 1, 2019 through June 30, 2022.

as specified in Article 1 as printed in the warrant. *[R.Wallner]*

Select Board recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 1: **UNANIMOUS***

Article 2 Fund FY2020 Snow and Ice Deficit

To see if the Town will vote to transfer from any available source of funds, or appropriate and transfer from unexpended warrant articles of previous years a sum of money to fund a deficit in the FY2020 Snow and Ice Budget; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article provides funds necessary for a deficit, if any, in the Snow and Ice Budget for the fiscal year ending June 30, 2020.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 2 -- FUND FY2020 SNOW AND ICE DEFICIT

I move to transfer from Free Cash the sum of \$220,000 to fund a deficit in the FY2020 Snow and Ice Budget; as specified in Article 2 as printed in the warrant. *[R.Wallner]*

Select Board recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 2: **UNANIMOUS***

Article 3 FY2020 Appropriate Funds to Capital Improvement Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2020 Operating Budget voted under Article 15 of the June 10, 2019 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 2007 Town Meeting; or what it will do in relation thereto.

Sponsor: Select Board

Description...

The Select Board proposes to transfer surplus funds, if any, to the Town's Capital Improvement Stabilization Fund. The use of this fund includes funding capital purchases in order to reduce the need for borrowing for certain projects, and to pay debt service. The current balance in the account is \$1,093,674.00. An estimated amount is to be added to the Fund from various sources under this article.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 3 -- FY2020 APPROPRIATE FUNDS TO CAPITAL IMPROVEMENT STABILIZATION FUND

I move to transfer from Free Cash the sum of \$1,050,000 to be added to the Capital Improvement Stabilization Fund; as specified in Article 3 as printed in the warrant.
[R.Wallner]

Select Board recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 3: **UNANIMOUS***

Article 4 FY2020 Transfer Funds to Water Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2020 Operating Budget voted under Article 15 of the June 10, 2019 Annual Town Meeting, FY2020 Water Department retained earnings or appropriate by transfer from any available source of funds a sum of money to be added to the Water Stabilization Fund; or what it will do in relation thereto.

Sponsor: Finance Committee

Description...

The Water Stabilization Fund is used to fund water enterprise capital projects and other water enterprise related purposes. It is proposed an amount be transferred from Water Retained Earnings into the Water Stabilization Fund. The present balance in the Fund is \$2,463,550.00.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 4 -- FY2020 TRANSFER FUNDS TO WATER STABILIZATION FUND

I move to transfer from FY 2020 Water Department Retained Earnings the sum of \$321,173 to be added to the Water Infrastructure Stabilization Fund; as specified in Article 4 as printed in the warrant. *[R.Wallner]*

Select Board recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 4: **UNANIMOUS***

Article 5 FY2020 Appropriate Money to Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2020 Operating Budget voted under Article 15 of the June 10, 2019 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Stabilization Fund; or what it will do in relation thereto.

Sponsor: Finance Committee

Description...

The Select Board proposes to transfer surplus funds, if any, to the Town's Stabilization Fund. The Stabilization Fund may be used for any lawful purpose, however, it represents the Town's rainy day fund for unexpected emergencies. The current balance in the account is \$3,030,102.00.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 5 -- FY2020 APPROPRIATE MONEY TO STABILIZATION FUND

I move to transfer from Free Cash the sum of \$583,793.98 to be added to the Stabilization Fund; as specified in Article 5 as printed in the warrant. *[R. Wallner]*

Select Board recommends.

Finance Committee recommends.

Voice vote on the motion under Article 5: UNANIMOUS

Article 6 FY2020 Transfer Funds to Other Post Employment Benefits Liability Trust Fund

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds, a sum of money to the Other Post Employment Benefits Liability Trust Fund established under Article 19 of the June 3, 2013 Town Meeting; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article will transfer surplus funds, if any, to supplement a reserve account to pay for future health care costs for retirees. The current balance in this account is \$1,659,696.00.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 6 -- FY2019 TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND

I move to Pass Over Article 6. *[L. Gonzalez]*

Select Board recommends passing over.

Finance Committee recommends passing over.

Voice vote on the motion to pass over Article 6: UNANIMOUS

Article 7 FY2020 Transfer Funds to Solid Waste Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2020 Operating Budget voted under Article 15 of the June 10, 2019 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Solid Waste Stabilization Fund established under Article 23 of the April 3, 2006 Town Meeting; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article seeks to transfer surplus funds, if any, from funding sources including Trash Receipts to be used to offset future Solid Waste costs. The current balance in this account is \$171,570.00.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 7 -- FY2020 TRANSFER FUNDS TO SOLID WASTE STABILIZATION FUND

I move to transfer from Line 55 – Solid Waste Management in the FY 2020 Operating Budget voted under Article 15 of the June 10, 2019 Town Meeting the sum of \$30,000 to be added to the Solid Waste Stabilization Fund; as specified in Article 7 as printed in the warrant. *[L. Gonzalez]*

Select Board recommends.

Finance Committee recommends.

*Voice vote on the motion to pass over Article 7: **UNANIMOUS***

Article 8 Select Town Officers

To choose all necessary Town officers not elected by ballot, and determine what instructions shall be given to them.

Sponsor: Select Board

Description...

This is a customary article required by law which provides for the selection of officers not otherwise specified within the Annual Town Election Ballot, the General By-laws or the Charter.

Recommendations ...

Select Board: Recommended.

Finance Committee: No action required

ARTICLE 8 -- SELECT TOWN OFFICERS

I move to authorize the Select Board to choose all necessary Town Officers not elected by ballot and to determine what instructions shall be given. *[L. Gonzalez]*

Select Board recommends.

Finance Committee stated that no action was required.

*Voice vote on the motion under Article 8: **UNANIMOUS***

Article 9 Hear and Act on Reports of Town Officers and Committees

To hear and act upon the reports of Town Officers and Committees.

Sponsor: Select Board

Description...

This is a customary article which provides for Officers and Committees so instructed to report to Town Meeting their progress or recommendations.

Recommendations ...

Select Board: Recommended.

Finance Committee: No action required.

ARTICLE 9 -- HEAR AND ACT ON REPORTS OF TOWN OFFICERS AND COMMITTEES

I move to accept the printed Town Report for the calendar year 2019 as the report of Town Officers and Committees. *[L. Gonzalez]*

Select Board recommends.

Finance Committee stated that no action was required.

*Voice vote on the motion under Article 9: **UNANIMOUS***

Article 10 Authorize Director of Public Works to Accept Easements

To see if the Town will vote to authorize the Director of Public Works to accept, on behalf of the Town, easements in perpetuity from owners of record in cases where such easements are deemed necessary or desirable for the installation and maintenance of drainage and water mains, or for other construction, which easements are in the interests of public health, welfare, safety, or convenience to the motoring public; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article is presented annually to allow the Director of Public Works to accept easements for the construction and maintenance of water mains, drainage and other purposes.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 10 -- AUTHORIZE DIRECTOR OF PUBLIC WORKS TO ACCEPT EASEMENTS

I move to authorize the Director of the Department of Public Works to accept easements on behalf of the Town; as specified in Article 10 as printed in the warrant. *[L. Gonzalez]*

Select Board recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 10: **UNANIMOUS***

Article 11 Authorize Treasurer to Enter into Compensating Balance Agreements

To see if the Town will vote to authorize its Treasurer/Collector to enter into a compensating balance agreement or agreements for FY2021 pursuant to MGL Chapter 44, Section 53F; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This is a customary article which allows the Treasurer to enter into compensating balance agreements with banks through which a portion of the interest earnings of deposits are retained by the bank in exchange for services.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 11 -- AUTHORIZE TREASURER TO ENTER INTO COMPENSATING BALANCE AGREEMENTS

I move to authorize the Treasurer to enter into compensating balance agreements; as specified in Article 11 as printed in the warrant. *[V.Stuto]*

Select Board recommends.

Finance Committee recommends.

Voice vote on the motion under Article 11: UNANIMOUS

Article 12 Authorize Chapter 90 Highway Construction

To see if the Town will accept and expend such sum or sums of money that may be available under the provisions of Massachusetts General Laws, Chapter 90, Section 34, Clause 2(a) or other state roadway reimbursement programs and to authorize the Select Board to enter into a contract with the Massachusetts Department of Transportation Highway Division for the construction, reconstruction or maintenance of roadways in Town; or what it will do in relation thereto.

Sponsor: Department of Public Works

Description...

This article authorizes the use of Chapter 90 State Highway Aid for road and highway improvements. As of February 28, 2020, the Town anticipated receiving \$518,167 in Fiscal Year 2021 Chapter 90 funding for local road projects.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 12 -- AUTHORIZE CHAPTER 90 HIGHWAY CONSTRUCTION FUNDS

I move to appropriate such sum as may be allotted from the Chapter 90 Apportionment or other state roadway reimbursement programs for the purpose of constructing, reconstructing or maintaining roadways within the Town of North Reading; as specified in Article 12 as printed in the warrant. *[V.Stuto]*

Select Board recommends.

Finance Committee recommends.

Voice vote on the motion under Article 12: UNANIMOUS

Article 13 Prior Year Bills

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from any available source of funds, a sum of money to pay prior year bills; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article provides for payment of prior fiscal year bills which were not submitted prior to the end of fiscal year 2019. The requested amount for prior year bills, if any, will be available at Town Meeting. A 4/5 vote is required for approval of this article.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 13 -- PRIOR YEAR BILLS

I move to transfer from FY2020 Operating Budget Line 6 (General Insurance Expenses) the sum of \$2,363.00 to pay bills of a prior year for property and casualty insurance deductibles; to transfer from FY2020 Operating Budget Line 105 (Hillview Country Club Expenses) the sum of \$174.00 to pay bills of a prior year for sanitation services; and to transfer from FY 2020 Operating Budget Line 50 (Fire Department Expenses) the sum of \$15,387.06 to pay bills of a prior year for Fire Department radios, as specified in Article 13 as printed in the warrant.

[V.Stuto] [Requires 4/5 vote]

Select Board recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 13: **UNANIMOUS***

Article 14 FY 2021 Operating Budget

To see if the Town will vote to fix the compensation of all elected officers, provide for a reserve fund, and allocate sums of money to defray charges and expenses of the Town, including or relating to, but not limited to:

- Town Boards,
- Town Departments,
- Town Committees,
- Debt and the interest thereon
- Wages and Salaries; and
- Employee Benefits

for the fiscal year ending June 30, 2021 to appropriate the funds required for the aforementioned purposes and/or to fund the first year of certain collective bargaining agreements; and to raise these funds by taxation as authorized by MGL Ch. 59, by transferring unexpended funds remaining in accounts established by Warrant Articles of previous Town Meetings or any other available source of funds; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article is the annual operating budget of General Government, including potentially funding the first year of certain collective bargaining agreements, and the School Department. It sets forth appropriations of funds to pay for all the normal costs of

providing governmental services to the community for the period of July 1, 2020 to June 30, 2021. The budget is voted in two (2) motions; one for appropriations requiring a majority vote and a second for appropriations requiring a 2/3rd vote.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 14 -- FY2021 OPERATING BUDGET [Motion #1]

I move to raise and appropriate and transfer the sums set forth in the column headed "Select Board Recommended" in Lines 1 through 112 excluding Line 99 (Debt Service), including the transfer of other funds, and to increase Line 79 (Public Schools Salaries) by \$66,438.00, for an overall FY 2021 Operating Budget sum totaling \$77,003,665; and also to eliminate the \$150,000 in funding from the OPEB Trust Fund for Line 33 (Pensions and Benefits) and instead raise and appropriate said funding; and further to eliminate \$50,000 in Free Cash funding for Line 53 (DPW Capital) and instead raise and appropriate said funding; all as set forth in the Budget Detail dated June 29, 2020 as printed in the warrant and amended in this motion, and further that the lines for department salaries and expenses shall be considered a single appropriation for each department, except for Line 98 which shall be for purposes of paying assessments to Northeast Metropolitan Regional Vocational High School and Essex North Shore Agricultural and Technical High School, as specified in Article 14 as printed in the warrant. *[K.Manupelli]*

Select Board recommends.

Finance Committee recommends.

School Committee recommends.

*Voice vote on the motion under Article 14: **UNANIMOUS***

ARTICLE 14 -- FY2021 OPERATING BUDGET [Motion #2]

I move to raise and appropriate and transfer the sums set forth in the column headed "Select Board Recommended" Line 99 (Debt Service) in the amount of \$7,904,789 including the transfer of other funds, all as set forth in the Budget Detail dated June 29, 2020, as printed in the warrant.

[K.Manupelli] [Requires 2/3 vote]

Select Board recommends.

Finance Committee recommends.

School Committee recommends.

*Voice vote on the motion under Article 14: **UNANIMOUS***

Article 15 FY 2021 Capital Expenditures

To see if the Town will vote to raise by taxation and appropriate, appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from available funds or borrow pursuant to any applicable enabling authority, a sum of money for the purchase of items of a capital nature including, but not limited to, the possible projects and funding sources set forth below, and further to authorize the Town Administrator to sell or trade-in items rendered surplus by such purchases; or what it will do in relation thereto.

Project	Department	Cost	Source of Funds
Town Hall -- Replace Boiler	DPW--Facilities	\$350,000	Bond
Replace F-350 Pickup Truck	DPW -- Highway	\$ 50,000	Free Cash
Replace F-350 Pickup Truck	School	\$ 50,000	Free Cash
Stretcher Load System Retrofit	Fire Dept.	\$ 36,560	Ambulance Receipts Reserved Fund
Reel Grinder for Golf Course	Hillview	\$ 35,000	Hillview Enterprise Retained Earnings
Fairway Aerator for Golf Course	Hillview	\$ 35,000	Hillview Enterprise Retained Earnings
Greens Tri Plex Mower	Hillview	\$ 40,000	Hillview Enterprise Retained Earnings
Fairway Mower	Hillview	\$ 55,000	Hillview Enterprise Retained Earnings
Rough Mower	Hillview	\$ 55,000	Hillview Enterprise Retained Earnings
Water Distribution System Upgrades	Water	\$200,000	Water Enterprise-Bond
Replace Takeuchi Excavator	Water	\$110,000	Water Enterprise-Bond
Replace F-350 Pickup Truck	Water	\$ 53,500	Water Enterprise-Bond

Description...

This article, required by the Town Charter, annually funds the purchase and replacement of capital equipment for various Town Departments including the School Department as recommended by the Capital Improvement Planning Committee.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 15 -- CAPITAL

I move to appropriate amounts to purchase items of a Capital nature in the amounts and for the purposes as specified in Article 15 as printed in the warrant, with the exception of the project entitled "Replace F-350 Pickup Truck" for the Water Department which shall be funded by a transfer of \$53,000 from the Water Infrastructure Stabilization Fund, including equipping vehicles and, for all items, all incidental and related costs; and furthermore, in all instances where "Bond" is listed as the Source of Funds said borrowing will be pursuant to MGL Chapter 44, Section 7(1) or any other enabling authority, and to authorize the Treasurer, with the approval of the Select Board, to borrow said specified sums and issue bonds and notes therefor; and further that any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with MGL Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. *[K.Manupelli] [Requires 2/3 vote]*

Select Board recommends.

Finance Committee recommends.

School Committee recommends.

*Voice vote on the motion under Article 15: **UNANIMOUS***

Article 16 Fund Retirement Obligations

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds a sum of money for the purpose of funding FY 2021 retirement obligations; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article will provide funding for obligations owed to municipal and school employees who are retiring during FY2021. The Town has established a Retirement Trust Fund for this purpose, but due to past early retirements, the Fund is insufficient to meet the obligations. Therefore, additional funding is needed.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 16 -- FUND RETIREMENT OBLIGATIONS

I move to transfer from Free Cash the sum of \$200,000 for the purpose of funding FY2021 retirement obligations for Town employees; as specified in Article 16 as printed in the warrant. *[K.Manupelli]*

Select Board recommends.

Finance Committee recommends.

School Committee recommends.

*Voice vote on the motion under Article 16: **UNANIMOUS***

Article 17 Appropriate Funds to Other Post Employment Benefits Liability Trust Fund

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds, a sum of money to the Other Post Employment Benefits Liability Trust Fund established under Article 19 of the June 3, 2013 Town Meeting; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article supplements a reserve account to pay for future health care costs for retirees. The current balance in this account is \$1,659,696.00.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 17 -- TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND

I move to raise and appropriate the sum of \$300,000 for the purpose of funding the Other Post Employment Benefits Liability Trust Fund; as specified in Article 17 as printed in the warrant. *[K.Manupelli]*

Select Board recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 17: **UNANIMOUS***

Article 18 Appropriate Money for Legal Expenses 20 Elm Street Litigation

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money for legal fees associated with the 20 Elm Street Chapter 40B Comprehensive Permit Application, including any costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would provide funding for legal and other expenses related to the 20 Elm Street Chapter 40B Comprehensive Permit Application.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 18 -- APPROPRIATE MONEY FOR LEGAL EXPENSES 20 ELM STREET LITIGATION

I move to transfer the sum of \$102,083.50 from Free Cash and the sum of \$97,916.50 from FY 2020 Line 7 (Town Counsel) Special Litigation Budget to fund expenses for 20 Elm Street Litigation including legal costs, consultants, engineers, and costs related thereto; as specified in Article 18 as printed in the warrant. *[K.Manupelli]*

Select Board recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 18: **CARRIED by Majority Vote***

Article 19 Authorize Lease of Land/Rooftop Space for Solar Photovoltaic Facilities

To see if the Town will vote to transfer the care, custody, and control of parcels of land located at 189 Park Street, North Reading, shown on Assessor's Map 41 as Parcel 140 and known as the North Reading Middle School and High School, to the School Committee for school-related purposes and for the purpose of (i) leasing building rooftop space and any unused, open-land areas for the installation of solar photovoltaic facilities and (ii) granting easements on, over and under said parcels of land in connection with such solar photovoltaic facilities, with such leases and easements to be for such terms of years, and on such other terms and conditions, as the School Committee deems in the best interests of the Town; or to act in any manner in relation thereto.

Sponsor: School Committee

Description...

This article would authorize the School Committee to utilize the Middle/High School roof and/or a ground area in the vicinity of the rear parking lot for a solar array system. The School Committee proposes to lease these spaces to a solar development firm in exchange for monthly payments for up to 20 years. The revenue generated from the lease payments would be used to offset annual energy and utility costs, reducing the amount required from the School Department's operating budget for these costs.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 19 -- AUTHORIZE LEASE OF LAND/ROOFTOP SPACE FOR SOLAR PHOTOVOLTAIC FACILITIES

I move to transfer the care, custody, and control of parcels of land located at 189 Park Street, North Reading, shown on Assessor's Map 41 as Parcel 140 and known as the North Reading Middle School and High School from the School Committee for the purposes for which it is currently held to the School Committee for school-related purposes and for the purpose of (i) leasing building rooftop space and any unused, open-land areas for the installation of solar photovoltaic facilities and (ii) granting easements on, over and under said parcels of land in connection with such solar photovoltaic facilities; as specified in Article 19 as printed in the warrant. *[S.O'Leary]*
[Requires 2/3 vote]

Select Board unanimously recommends.

Finance Committee unanimously recommends.

School Committee unanimously recommends.

In response to an inquiry, School Business Manager M.Connelly stated that the option presented was the most cost-effective of all those explored.

*Voice vote on the motion under Article 19: **UNANIMOUS***

Article 20 Authorize Electricity Supply/On-Bill Credit Purchase Agreements

To see if the Town will vote to authorize the School Committee to (i) enter into one or more electricity supply, on-bill credit or similar agreements with the owner(s) of solar photovoltaic facilities to be installed at the North Reading Middle School and High School for such terms of years, and on such other terms and conditions, as the School Committee deems in the best interests of the Town; or to act in any manner in relation thereto.

Sponsor: School Committee

Description...

This article would authorize the School Committee to enter into a purchasing agreement with a solar development firm and/or Reading Municipal Light Department (RMLD) for the use of electricity generated from a solar array system that would be installed on the Middle/High School roof and/or a ground area in the vicinity of the rear parking lot, for the purpose of reducing the amount of electricity required to be purchased for the property.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 20 -- AUTHORIZE ELECTRICITY SUPPLY/ON-BILL CREDIT PURCHASE AGREEMENTS

I move to authorize the School Committee to enter into one or more electricity supply, on-bill credit or similar agreements with the owner(s) of solar photovoltaic facilities to be installed at the North Reading Middle School and High School; as specified in Article 20 as printed in the warrant. [S.O'Leary]

Select Board unanimously recommends.

Finance Committee Chair A.Hurlbut stated that the Committee had voted at a previous meeting not to recommend as they expected this Article to be passed over; but further stated that although a quorum of the FinCom was not present, if they were able to vote at this Town Meeting they would be in favor of the Article.

School committee unanimously recommends.

*Voice vote on the motion under Article 20: **UNANIMOUS***

Article 21 Authorize Agreements for Payments in Lieu of Taxes

To see if the Town will vote to authorize the Select Board to enter into one or more agreements for payments in lieu of taxes pursuant to G.L. c. 59, § 38H(b) with the owner(s) of solar photovoltaic facilities to be installed at the North Reading Middle School and High School for such terms of years, and on such other terms and conditions, as the Select Board deems in the best interests of the Town; or to act in any manner in relation thereto.

Sponsor: School Committee

Description...

The article would authorize the Select Board to enter into one or more Payment in Lieu of Tax agreements for up to 20 years with a solar development firm for a solar array system that would be installed at the Middle School/High School as proposed in Article 19 and 20.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 21 -- AUTHORIZE AGREEMENTS FOR PAYMENTS IN LIEU OF TAXES

I move to authorize the Select Board to enter into one or more agreements for Payment(s) in Lieu of Taxes (PILOT) pursuant to G.L. c.59, §38H(b) with the owner(s) of solar photovoltaic facilities to be installed at the North Reading Middle School and High School for such terms of years, and on such other terms and conditions, as the Select Board deems in the best interests of the Town; as specified in Article 21 as printed in the warrant. [S.O'Leary]

Select Board unanimously recommends.

Finance Committee unanimously recommends.

School Committee unanimously recommends.

*Voice vote on the motion under Article 21: **UNANIMOUS***

Article 22 Establish School Rental Revolving Account

To see if the Town will vote to establish a revolving fund entitled School Rental Revolving Fund pursuant to Massachusetts General Laws Chapter 40, Section 3, to be expended by the School Department for the purpose of receiving rental payments for the leasing of surplus space in or on a school, and to accept the provision in Chapter 40 Section 3 that allows funds to be expended for the upkeep and maintenance of any facility under the control of the school committee and for any balance to remain in said account rather than revert to the General Fund..

Sponsor: School Committee

Description...

This article would establish a School Rental Revolving Account for the purpose of depositing lease payments from a solar development firm utilizing the Middle School/High School for a solar array system. The revenue generated from the lease payments would be used to offset annual energy and utility costs, reducing the amount required from the School Department's operating budget for these costs.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 22 -- ESTABLISH SCHOOL RENTAL REVOLVING ACCOUNT

I move that the Town establish pursuant to Chapter 40, Section 3, a School Rental Revolving Fund for the purpose of receiving certain rental payments for the leasing of surplus space in or on a school, and to accept the provision in Chapter 40 Section 3 that allows funds to be expended for the upkeep and maintenance of any facility under the control of the School Committee and for any balance to remain in said account rather than to revert to the General Fund; as specified in Article 22 as printed in the warrant. [S.O'Leary]

Select Board unanimously recommends.

Finance Committee unanimously recommends.

School Committee unanimously recommends.

In response to a question regarding the disposition of excess revenues generated from rental payments, S.O'Leary stated that the revenues generated would likely not exceed the expenses incurred for which the account would be established; however any

potential surplus revenues would stay in this account and would require further Town Meeting action for expending.

*Voice vote on the motion under Article 22: **UNANIMOUS***

Article 23 Authorize Lease for LED Lighting Project

To see if the Town will vote to authorize the School Committee, or a designee thereof, and the Town Administrator, or a designee thereof, to enter into a contract or contracts for the installation of LED Lighting fixtures for a lease term in excess of three years but not to exceed five years, including any extension or renewal thereof or option under an existing contract, upon such terms and conditions determined by the School Committee or designee, and the Town Administrator or designee, to be in the best interests of the Town; provided, however, that, prior to executing a contract for a term in excess of three years, the School Committee or designee shall certify in writing to the Town Administrator that such longer term will enable the Town to secure more favorable terms, considering price, expected useful life of the lighting fixtures and any other relevant factors, that would otherwise be available under a contract with a three-year term; or what it will do in relation thereto .

Sponsor: School Committee

Description...

The article would authorize the School Committee to enter into a contract term of up to five years with an LED lighting firm to install LED lighting fixtures at interior and exterior lights at the Middle/High School, L.D. Batchelder Elementary School, E. Ethel Little Elementary School, and J.T. Hood Elementary School. The contract would allow for installation costs to be financed over a period of up to five years, and funds available due to reduced energy costs would cover the annual installation cost payment. Once the contract ends, the School Committee anticipates seeing reduced electricity consumption generating a savings of between \$85,000 and \$100,000 annually.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 23 -- AUTHORIZE LEASE FOR LED LIGHTING PROJECT

I move to authorize the School Committee, or a designee thereof, and the Town Administrator, or a designee thereof, to enter into a contract or contracts for the installation of LED Lighting fixtures for a lease term in excess of three years but not to exceed five years, including any extension or renewal thereof or option under an existing contract, upon such terms and conditions determined by the School Committee or designee, and the Town Administrator or designee, to be in the best interests of the Town; provided, however, that, prior to executing a contract for a term in excess of three years, the School Committee or designee shall certify in writing to the Town Administrator that such longer term will enable the Town to secure more favorable terms, considering price, expected useful life of the lighting fixtures and any other relevant factors, that would otherwise be available under a contract with a three-year term; as specified in Article 23 as printed in the warrant. [S.O'Leary] [Requires 2/3 vote]

Select Board unanimously recommends.

Finance Committee unanimously recommends.

School Committee unanimously recommends.

*Voice vote on the motion under Article 23: **UNANIMOUS***

Article 24 Funding for FY2021 Revaluation

To see if the Town will vote to raise by taxation and appropriate, appropriate by transfer from available funds, or borrow pursuant to any applicable State statute, a sum of money to perform a complete revaluation of all property; or what it will do in relation thereto.

Sponsor: Board of Assessors

Description...

This article proposes that a complete and thorough documenting and valuing of personal property characteristics and conducting a revaluation of all real estate in the town as mandated by the Department of Revenue under Massachusetts General Laws, Chapter 40 Section 56. The revaluation will be conducted in Fiscal Year 2021 effective for Fiscal Year 2022. A dollar amount will be available at Town Meeting.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended.

ARTICLE 24 -- FUNDING FOR FY2021 REVALUATION

I move to transfer from Overlay Reserve the sum of \$150,000 to fund the FY 2022 property revaluation; as specified in Article 24 as printed in the warrant.

[S.O'Leary]

Select Board unanimously recommends.

Finance Committee unanimously recommends.

*Voice vote on the motion under Article 24: **UNANIMOUS***

The Moderator thanked the attendees for their cooperation and participation and thanked the Town Officials responsible for the many hours and meetings of pre-planning required to safely conduct this Town Meeting under COVID-19 conditions, which successfully allowed the FY'21 operating budget to be approved.

Mr. Moderator: I move to adjourn this meeting *sine die*. *[K.Manupelli]*

*Voice vote on the motion to adjourn: **UNANIMOUS***

The meeting adjourned at 7:48 pm. There were 49 voters present.

Checkers for the evening were: Patricia Fillmore, Jean Fitzgerald, Carol Cleri, Camille Welch, Nancy Brown and Rose Vitale. Media services were provided by NORCAM; Audio-visual services by Alison Kane; and Custodial services by Harold "Buddy" Miller.

A true record. ATTEST:

Barbara Stats, Town Clerk

June 29, 2020 Annual Town Meeting
[Delayed from June 8, 2020]

	FY2021			
	FY20 Budget	DEPARTMENT REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY				
ALL COSTS	75,327,997	77,724,974	76,937,227	76,937,227
GENERAL GOVERNMENT:				
ADMINISTRATION	1,546,528	1,687,402	1,582,132	1,582,132
FINANCE	13,186,437	14,071,641	13,938,131	13,938,131
PUBLIC SAFETY	8,397,198	8,647,000	8,402,465	8,402,465
PUBLIC WORKS	3,900,142	4,071,614	3,913,039	3,913,039
GENERAL SERVICES	1,448,745	1,609,439	1,483,582	1,483,582
LAND USE	248,826	255,638	235,638	235,638
EDUCATION	32,488,977	33,258,248	33,258,248	33,258,248
DEBT SERVICE	8,006,267	7,904,789	7,904,789	7,904,789
ENTERPRISES	6,104,877	6,219,203	6,219,203	6,219,203

Above is a summary, by function, of the FY2021 Operating Budgets of all Town Departments.

A D M I N I S T R A T I O N				
MODERATOR	50	50	50	50
1 SALARIES	50	50	50	50
2 EXPENSES	-	-	-	-
FINANCE COMMITTEE	2,050	2,050	2,050	2,050
3 SALARIES	1,500	1,500	1,500	1,500
4 EXPENSES	550	550	550	550
RESERVE FUND	110,000	110,000	110,000	110,000
5 EXPENSES	110,000	110,000	110,000	110,000
GENERAL INSURANCE	356,243	366,930	366,930	366,930
6 EXPENSES	356,243	366,930	366,930	366,930
				* Line 6 Fund \$11,067 from WATER REVENUE
TOWN COUNSEL	130,500	130,500	130,500	130,500
7 EXPENSES	130,500	130,500	130,500	130,500
				* Line 7 Fund \$8,000 from WATER REVENUE
SELECT BOARD	27,572	28,718	26,574	26,574
8 SALARIES	22,822	23,718	21,574	21,574
9 EXPENSES	4,750	5,000	5,000	5,000
TOWN ADMINISTRATOR	359,375	369,703	292,703	292,703
10 SALARIES	316,675	325,053	250,053	250,053
11 EXPENSES	42,700	44,650	42,650	42,650
12 CAPITAL	-	-	-	-
				* Line 10 Fund \$20,877 from WATER REVENUE

June 29, 2020 Annual Town Meeting
[Delayed from June 8, 2020]

		FY2021		
	FY20 Budget	DEPARTMENT REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY				
HUMAN RESOURCES	180,544	217,789	191,663	191,663
13 SALARIES	164,194	179,475	179,475	179,475
14 EXPENSES	16,350	38,314	12,188	12,188
15 CAPITAL	-	-	-	-
SALARY POOL SUPPLEMENT	380,194	461,662	461,662	461,662
Overtime and Longevity	15,000	15,000	15,000	15,000
Retirement Incentives/Buy-backs				
Compensation Change	365,194	446,662	446,662	446,662
16 SALARY POOL SUPPLEMENT	380,194	461,662	461,662	461,662
FINANCE				
FINANCE DIRECTOR	211,859	216,994	216,994	216,994
17 SALARIES	211,859	216,994	216,994	216,994
* Line 17 Fund \$1,663 from WATER REVENUE				
ACCOUNTING	204,843	228,467	198,467	198,467
18 SALARIES	124,468	127,827	127,827	127,827
19 EXPENSES	80,375	100,640	70,640	70,640
20 CAPITAL	-	-	-	-
* Line 18 Fund \$13,878 from WATER REVENUE				
* Line 19 Fund \$11,082 from WATER REVENUE				
ASSESSING	241,554	251,764	251,764	251,764
21 SALARIES	188,571	195,281	195,281	195,281
22 EXPENSES	52,983	56,483	56,483	56,483
23 CAPITAL	-	-	-	-
TREASURY	66,968	68,197	68,197	68,197
24 SALARIES	66,968	68,197	68,197	68,197
25 EXPENSES	-	-	-	-
26 CAPITAL	-	-	-	-
COLLECTION	298,596	309,199	268,689	268,689
27 SALARIES	214,950	224,803	184,293	184,293
28 EXPENSES	83,646	84,396	84,396	84,396
29 CAPITAL	-	-	-	-

* Line 27 Fund \$19,271 from WATER REVENUE

* Line 28 Fund \$805 from WATER REVENUE

June 29, 2020 Annual Town Meeting
[Delayed from June 8, 2020]

		FY2021			
		FY20 Budget	DEPARTMENT REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY					
...Expenses		-	-	-	-
FIRE DEPARTMENT		3,639,612	3,862,884	3,715,561	3,715,561
39	SALARIES	3,164,914	3,290,412	3,143,089	3,143,089
40	EXPENSES	391,844	481,570	481,570	481,570
41	CAPITAL	82,854	90,902	90,902	90,902
* Line 39 Fund \$475,430 from AMBULANCE RESERVE					
* Line 40 Fund \$174,570 from AMBULANCE RESERVE					
Operations					
...Salaries		3,159,914	3,285,412	3,138,089	3,138,089
...Expenses		194,364	254,700	254,700	254,700
...Capital		70,147	70,595	70,595	70,595
		<u>3,424,425</u>	<u>3,610,707</u>	<u>3,463,384</u>	<u>3,463,384</u>
Fire Alarm					
...Salaries		-	-	-	-
...Expenses		20,500	20,500	20,500	20,500
...Capital		12,707	18,807	18,807	18,807
		<u>33,207</u>	<u>39,307</u>	<u>39,307</u>	<u>39,307</u>
Emergency Medical Service					
...Salaries		-	-	-	-
...Expenses		175,780	174,570	174,570	174,570
...Capital		-	-	-	-
		<u>175,780</u>	<u>174,570</u>	<u>174,570</u>	<u>174,570</u>
Call Force					
...Salaries		5,000	5,000	5,000	5,000
...Expenses		1,200	31,800	31,800	31,800
...Capital		-	-	-	-
		<u>6,200</u>	<u>36,800</u>	<u>36,800</u>	<u>36,800</u>
Fire & Police Mechanic					
...Salaries		-	-	-	-
...Expenses		-	-	-	-
...Capital		-	1,500	1,500	1,500
		<u>-</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
EMERGENCY MANAGEMENT		3,478	3,478	3,478	3,478
42	SALARIES	-	-	-	-
43	EXPENSES	3,478	3,478	3,478	3,478
44	CAPITAL	-	-	-	-
CODE ENFORCEMENT		367,661	368,432	324,254	324,254
45	SALARIES	336,209	341,155	296,977	296,977
46	EXPENSES	31,452	27,277	27,277	27,277
47	CAPITAL	-	-	-	-
* Line 45 Fund \$23,000 from 104 LOWELL ROAD REVOLVING FUND					
Building Inspection					
...Salaries		238,339	241,627	217,449	217,449
...Expenses		20,112	17,652	17,652	17,652
...Capital		-	-	-	-
		<u>258,451</u>	<u>259,279</u>	<u>235,101</u>	<u>235,101</u>

June 29, 2020 Annual Town Meeting
[Delayed from June 8, 2020]

		FY2021			
		FY20 Budget	DEPARTMENT REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY					
Plumbing & Gas Inspection					
...Salaries		40,604	38,450	38,450	38,450
...Expenses		5,250	3,825	3,825	3,825
		<u>45,854</u>	<u>42,275</u>	<u>42,275</u>	<u>42,275</u>
Weights & Measures					
...Salaries		7,300	7,300	7,300	7,300
...Expenses		1,785	2,025	2,025	2,025
		<u>9,085</u>	<u>9,325</u>	<u>9,325</u>	<u>9,325</u>
Electrical Inspection					
...Salaries		49,966	53,778	33,778	33,778
...Expenses		4,305	3,775	3,775	3,775
...Capital		-	-	-	-
		<u>54,271</u>	<u>57,553</u>	<u>37,553</u>	<u>37,553</u>
HEALTH		266,257	262,116	262,116	262,116
48	SALARIES	169,937	180,196	180,196	180,196
49	EXPENSES	96,320	81,920	81,920	81,920
50	CAPITAL	-	-	-	-
Administration					
...Salaries		144,977	155,236	155,236	155,236
...Expenses		6,020	6,020	6,020	6,020
...Capital		-	-	-	-
		<u>150,997</u>	<u>161,256</u>	<u>161,256</u>	<u>161,256</u>
Environmental Health					
...Salaries		-	-	-	-
...Expenses		90,300	75,900	75,900	75,900
		<u>90,300</u>	<u>75,900</u>	<u>75,900</u>	<u>75,900</u>
Community Health					
...Salaries		24,960	24,960	24,960	24,960
...Expenses		-	-	-	-
...Misc Capital		-	-	-	-
		<u>24,960</u>	<u>24,960</u>	<u>24,960</u>	<u>24,960</u>
PUBLIC WORKS					
OPERATIONS		2,484,592	2,647,525	2,503,950	2,503,950
51	SALARIES	1,206,186	1,296,944	1,103,369	1,103,369
52	EXPENSES	1,246,306	1,350,581	1,350,581	1,350,581
53	CAPITAL	32,100	-	50,000	50,000
* Line 51 Fund \$94,424 from WATER REVENUE * Line 52 Fund \$26,101 from WATER REVENUE * Line 52 Fund \$10,000 from CEMETERY FUNDS * Line 52 Fund \$20,000 from PERPETUAL CARE * Line 53 Fund \$50,000 from FREE CASH					
Administration					
...Salaries		128,162	126,931	126,931	126,931
...Expenses		21,900	24,500	24,500	24,500
...Capital		-	-	50,000	50,000
		<u>150,062</u>	<u>151,431</u>	<u>201,431</u>	<u>201,431</u>
Engineering					

June 29, 2020 Annual Town Meeting
[Delayed from June 8, 2020]

	FY20 Budget	FY2021		
		DEPARTMENT REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY				
...Salaries	39,517	49,709	40,709	40,709
...Expenses	4,500	12,300	12,300	12,300
...Capital	10,100	-	-	-
	<u>54,117</u>	<u>62,009</u>	<u>53,009</u>	<u>53,009</u>
 Road & Street				
...Salaries	403,380	411,061	336,710	336,710
...Expenses	161,240	181,217	181,217	181,217
...Capital	-	-	-	-
	<u>564,620</u>	<u>592,278</u>	<u>517,927</u>	<u>517,927</u>
 Snow & Ice				
...Salaries	-	-	-	-
...Expenses	175,000	175,000	175,000	175,000
	<u>175,000</u>	<u>175,000</u>	<u>175,000</u>	<u>175,000</u>
 Street Lighting				
...Expenses	70,009	74,260	74,260	74,260
 Trees				
...Salaries	-	-	-	-
...Expenses	36,000	41,000	41,000	41,000
	<u>36,000</u>	<u>41,000</u>	<u>41,000</u>	<u>41,000</u>
 Machinery Maintenance				
...Salaries	156,646	194,889	136,086	136,086
...Expenses	154,800	150,960	150,960	150,960
...Capital	-	-	-	-
	<u>311,446</u>	<u>345,849</u>	<u>287,046</u>	<u>287,046</u>
 Cemetery, Parks and Grounds				
...Salaries	141,476	144,146	139,286	139,286
...Expenses	21,300	21,300	21,300	21,300
...Capital	-	-	-	-
	<u>162,776</u>	<u>165,446</u>	<u>160,586</u>	<u>160,586</u>
 Town Buildings				
...Salaries	108,899	114,023	114,023	114,023
...Expenses	496,654	507,456	507,456	507,456
...Capital	22,000	-	-	-
	<u>627,553</u>	<u>621,479</u>	<u>621,479</u>	<u>621,479</u>
 Stormwater				
...Salaries	228,106	256,185	209,624	209,624
...Expenses	104,903	162,588	162,588	162,588
...Capital	-	-	-	-
	<u>333,009</u>	<u>418,773</u>	<u>372,212</u>	<u>372,212</u>
 SOLID WASTE MANAGEMENT	1,264,050	1,272,589	1,272,589	1,272,589
54 SALARIES	21,663	21,663	21,663	21,663
55 EXPENSES	1,242,387	1,250,926	1,250,926	1,250,926
FUEL / VEHICLE POOL	151,500	151,500	136,500	136,500
56 EXPENSES	151,500	151,500	136,500	136,500

June 29, 2020 Annual Town Meeting
[Delayed from June 8, 2020]

	FY20 Budget	FY2021		
		DEPARTMENT REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY				
G E N E R A L S E R V I C E S				
TOWN CLERK	263,654	306,955	306,955	306,955
57 SALARIES	220,603	247,936	247,936	247,936
58 EXPENSES	43,051	59,019	59,019	59,019
59 CAPITAL	-	-	-	-
Clerk				
...Salaries	198,661	205,066	205,066	205,066
...Expenses	19,545	21,775	21,775	21,775
...Capital	-	-	-	-
	218,206	226,841	226,841	226,841
Elections				
...Salaries	21,942	42,870	42,870	42,870
...Expenses	23,506	37,244	37,244	37,244
...Capital	-	-	-	-
	45,448	80,114	80,114	80,114
ELDER SERVICES	175,130	202,360	183,503	183,503
60 SALARIES	155,755	181,557	162,700	162,700
61 EXPENSES	19,375	20,803	20,803	20,803
62 CAPITAL	-	-	-	-
VETERANS' SERVICES	362,242	344,630	314,630	314,630
63 SALARIES	70,552	52,940	52,940	52,940
64 EXPENSES	291,690	291,690	261,690	261,690
65 CAPITAL	-	-	-	-
LIBRARY	588,103	668,968	616,968	616,968
66 SALARIES	460,452	541,667	489,667	489,667
67 EXPENSES	127,651	127,301	127,301	127,301
68 CAPITAL	-	-	-	-
YOUTH SERVICES	59,616	86,526	61,526	61,526
69 SALARIES	56,616	83,326	58,326	58,326
70 EXPENSES	3,000	3,200	3,200	3,200

June 29, 2020 Annual Town Meeting
[Delayed from June 8, 2020]

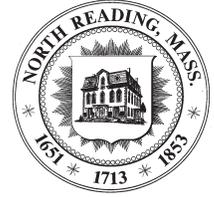
		FY2021		
	FY20 Budget	DEPARTMENT REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY				
LAND USE				
CONSERVATION COMMISSION	44,048	47,945	47,945	47,945
71 SALARIES	24,934	26,620	26,620	26,620
72 EXPENSES	19,114	21,325	21,325	21,325
73 CAPITAL	-	-	-	-
PLANNING COMMISSION	191,240	194,154	174,154	174,154
74 SALARIES	146,874	149,788	149,788	149,788
75 EXPENSES	44,366	44,366	24,366	24,366
76 CAPITAL	-	-	-	-
BOARD of APPEALS	13,538	13,538	13,538	13,538
77 SALARIES	8,038	8,038	8,038	8,038
78 EXPENSES	5,500	5,500	5,500	5,500
EDUCATION				
PUBLIC SCHOOLS	31,757,773	32,526,778	32,526,778	32,526,778
SALARIES	26,433,390	27,158,428	27,158,428	27,158,428
79 TEACHERS	20,028,680	20,751,477	20,751,477	20,751,477
80 ADMINISTRATION	2,993,411	2,953,366	2,953,366	2,953,366
81 PARAPROFESSIONALS/TUTORS	1,563,695	1,460,219	1,460,219	1,460,219
82 CUSTODIAL	1,104,083	1,109,143	1,109,143	1,109,143
83 ATHLETICS	362,320	373,160	373,160	373,160
84 HEALTH SERVICES	7,988	7,988	7,988	7,988
85 TRANSPORTATION SPED	143,557	143,435	143,435	143,435
86 TECHNOLOGY SUPPORT	229,656	234,215	234,215	234,215
87 SALARY POOL SUPPLEMENT		125,425	125,425	125,425
EXPENSES	5,324,383	5,368,350	5,368,350	5,368,350
88 DISTRICT LEADERSHIP & ADMINISTRATION	207,050	238,050	238,050	238,050
89 INSTRUCTION	1,061,625	1,170,575	1,170,575	1,170,575
90 STUDENT SERVICES	414,150	420,750	420,750	420,750
91 OPERATION & MAINTENANCE OF PLANT	1,634,775	1,697,275	1,697,275	1,697,275
92 FIXED CHARGES	65,500	55,500	55,500	55,500
93 COMMUNITY SERVICES	5,250	5,000	5,000	5,000
94 EQUIPMENT	5,000	5,000	5,000	5,000
95 SPECIAL ED TUITION	1,926,033	1,771,200	1,771,200	1,771,200
96 SMALL CAPITAL	5,000	5,000	5,000	5,000
97 UNASSIGNED REDUCTION				
98 REGIONAL VOTECH & ESSEX AGRICUL	731,204	731,470	731,470	731,470

June 29, 2020 Annual Town Meeting
[Delayed from June 8, 2020]

	FY20 Budget	FY2021 DEPARTMENT REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY				
DEBT SERVICE				
School Debt				
Athletic Field Bathroom Facilities	22,667	22,450	22,450	22,450
Batch Entrance 6/17	5,625	5,375	5,375	5,375
Batchelder Plans	11,000	10,600	10,600	10,600
Batchelder Renovations	716,500	702,100	702,100	702,100
Device Initiative 06/15	16,875	11,250	11,250	11,250
High/Middle Construction	4,854,111	4,802,662	4,802,662	4,802,662
Hood & High Modulares	-	-	-	-
Hood School Renovation	291,062	275,940	275,940	275,940
Little School Asbestos Abatement	5,700	-	-	-
Little School Roof 10/15	81,400	74,025	74,025	74,025
Middle Boiler/Little Soffit	12,200	11,800	11,800	11,800
Modular Classrooms 10/06	71,100	63,600	63,600	63,600
Modulares 3	-	-	-	-
School Asbestos Abatement 06/1:	-	5,550	5,550	5,550
School Boiler 06/11	28,750	27,500	27,500	27,500
School Rack Truck 06/13	-	-	-	-
School Roof Repairs 10/09	11,250	11,019	11,019	11,019
School Security 10/07	-	-	-	-
School technology 06/11	16,500	15,750	15,750	15,750
Ambulance 10/10	31,500	-	-	-
Building on the Common Improve. 10/09	22,500	22,038	22,038	22,038
Class A Fire Pumper 10/12	-	-	-	-
Connection Design 10/17	50,231	39,200	39,200	39,200
Culvert Installation 4/10	28,750	27,500	27,500	27,500
DPW Building Roof 6/18	26,865	23,000	23,000	23,000
DPW Dump Truck 10/11	27,500	26,250	26,250	26,250
DPW Loader 6/18	22,092	21,850	21,850	21,850
DPW Truck 06/13	-	-	-	-
Drain System Repairs 6/14	11,200	10,900	10,900	10,900
Drain System Repairs 6/15	6,125	5,875	5,875	5,875
Dump Truck 04/06	10,600	10,200	10,200	10,200
Eisenhaure Park	172,325	167,481	167,481	167,481
Fire Department Communications 6/17	90,508	79,200	79,200	79,200
Fire Pumper - E3	57,042	50,100	50,100	50,100
Fire Pumper 10/05	27,113	21,213	21,213	21,213
Fire Station AC 6/14	5,575	5,425	5,425	5,425
Fire Station Improvements 06/15	6,775	6,525	6,525	6,525
Fire Station Improvements 06/16	16,788	16,288	16,288	16,288
Flint Library Repairs 10/09	5,475	5,359	5,359	5,359
GIS Base Map 6/15	16,125	15,375	15,375	15,375
Light Fixtures-Municipal Bldgs 10/09	5,175	5,059	5,059	5,059
Loader 10/05	5,300	5,100	5,100	5,100
Munis Software 10/12	-	-	-	-
Park St. Bridge	6,750	6,556	6,556	6,556
Police Facility Improvements 06/13	5,075	-	-	-
Police Station Renovations	522,363	505,563	505,563	505,563
Police Technology/Remodel 04/07	32,738	31,738	31,738	31,738
Public Safety Exterior Repairs 6/14	5,375	5,225	5,225	5,225
Replace Culverts	6,100	5,900	5,900	5,900
Replace Dump Truck 40&41 6/15	21,525	20,775	20,775	20,775
Replace Wood Chipper 6/14	5,075	-	-	-
Senior Van 6/14	5,075	-	-	-
Sewer FEIR 06/15	53,750	51,250	51,250	51,250
Skug River Culvert 6/14	17,475	17,025	17,025	17,025
Smith Property	212,900	205,900	205,900	205,900
Stormwater	22,206	21,500	21,500	21,500
Technology 10/07	-	-	-	-
Title V	-	-	-	-
Town Hall Doors 6/14	2,475	-	-	-
Town Hall Renovations 6/15	7,675	7,425	7,425	7,425
Town Hall Roof	46,606	45,250	45,250	45,250
Town INET 6/18	40,542	40,750	40,750	40,750

June 29, 2020 Annual Town Meeting
[Delayed from June 8, 2020]

		FY2021		
	FY20 Budget	DEPARTMENT REQUEST	SELECT BOARD REC	FINCOM REC
FUNCTION SUMMARY				
Town Road 06/13	5,825	5,675	5,675	5,675
Town Road 06/15	13,750	13,250	13,250	13,250
Town Road 6/17	40,500	39,000	39,000	39,000
Town Road 6/18	41,500	41,700	41,700	41,700
Town Road Program 6/14	15,000	17,025	17,025	17,025
Town Wifi 06/16	17,375	11,750	11,750	11,750
Wastewater DEIR 06/13	-	-	-	-
Short Term Interest & Admin. Fee	68,311	207,975	207,975	207,975
99 DEBT SERVICE	8,006,267	7,904,789	7,904,789	7,904,789
		* Line 99 Fund \$43,916 from RESERVE for DEBT EXCLUSION		
		* Line 99 Fund \$1,127 from RESERVE for SEPTIC LOANS		
		* Line 99 Fund \$1,349,025 from CAPITAL IMPROVEMENT STABILIZATION FUND		
ENTERPRISE FUNDS				
WATER DEPARTMENT	3,971,196	3,981,344	3,981,344	3,981,344
100 SALARIES	830,405	804,854	804,854	804,854
101 EXPENSES	2,337,517	2,440,653	2,440,653	2,440,653
102 CAPITAL	-	27,000	27,000	27,000
103 DEBT	803,274	708,837	708,837	708,837
		* Line 100 Fund \$804,854 from WATER REVENUE		
		* Line 101 Fund \$2,440,653 from WATER REVENUE		
		* Line 102 Fund \$27,000 from WATER REVENUE		
		* Line 103 Fund \$708,837 from WATER REVENUE		
HILLVIEW COUNTRY CLUB	1,478,861	1,531,345	1,531,345	1,531,345
104 SALARIES	26,711	26,980	26,980	26,980
105 EXPENSES	1,026,600	1,084,200	1,084,200	1,084,200
106 IN LIEU of TAX PAYMENT	-	-	-	-
107 L.U.C. EXPENSES	-	-	-	-
108 CAPITAL	25,000	50,000	50,000	50,000
109 DEBT	400,550	370,165	370,165	370,165
		*Line 104 Fund \$26,980 from HILLVIEW REVENUE		
		*Line 105 Fund \$1,084,200 from HILLVIEW REVENUE		
		*Line 108 Fund \$50,000 from HILLVIEW REVENUE		
		*Line 109 Fund \$370,165 from HILLVIEW REVENUE		
PARKS AND RECREATION ENTERPRISE	654,820	706,514	706,514	706,514
110 SALARIES	496,110	539,069	539,069	539,069
111 EXPENSES	158,710	149,445	149,445	149,445
112 CAPITAL	-	18,000	18,000	18,000
		*Line 110 Fund \$248,340 from RAISE and APPROPRIATE		
		*Line 110 Fund \$290,729 from PARKS & RECREATION REVENUE		
		*Line 111 Fund \$149,445 from PARKS & RECREATION REVENUE		
		*Line 112 Fund \$18,000 from PARKS & RECREATION RETAINED EARNINGS		
SUMMARY				
GENERAL GOVERNMENT	28,727,876	30,342,734	29,554,987	29,554,987
EDUCATION	32,488,977	33,258,248	33,258,248	33,258,248
DEBT SERVICE	8,006,267	7,904,789	7,904,789	7,904,789
ENTERPRISES	6,104,877	6,219,203	6,219,203	6,219,203
TOTAL BUDGET	75,327,997	77,724,974	76,937,227	76,937,227



**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
WARRANT FOR SEPTEMBER 1, 2020 STATE PRIMARY
TOWN OF NORTH READING**

SS.

To the Constables of the **TOWN** of **NORTH READING** –
GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Primaries to vote at:

- PRECINCT 1 – St. Theresa’s Church Hall, Winter Street**
- PRECINCT 2 – St. Theresa’s Church Hall, Winter Street**
- PRECINCT 3 -- St. Theresa’s Church Hall, Winter Street**
- PRECINCT 4 – St. Theresa’s Church Hall, Winter Street**

on **TUESDAY**, the **FIRST DAY** of **SEPTEMBER, 2020** from **7:00 am to 8:00 pm** for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

**SENATOR IN CONGRESS.....FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESSSIXTH DISTRICT
COUNCILLOR..... FIFTH DISTRICT
SENATOR IN GENERAL COURT..... FIRST ESSEX & MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT TWENTIETH MIDDLESEX DISTRICT
REGISTER OF PROBATE MIDDLESEX COUNTY**

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

As *unanimously* voted by the Select Board this **17th** day of **AUGUST, 2020**
and given under our hands this **18th** day of **AUGUST, 2020**.

Kathryn M. Manupelli, Chair
/s/ Liane Gonzalez, Vice-Clerk
Vincenzo Stuto
/s/ Stephen J. O’Leary
/s/ Richard F. Wallner

SELECT BOARD OF NORTH READING

* * * * *

ATTEST: /s/ Barbara Stats
Barbara Stats – Town Clerk

Dated: August 18, 2020 .

Warrant to be posted in (7) or more conspicuous places in the Town by the Constable

CONSTABLE'S RETURN OF SERVICE

JOHN J. FIRRIELLO
CONSTABLE
One Sullivan Road
North Reading, MA 01864

I have notified and warned the inhabitants of the Town of North Reading 14 days before the **STATE PRIMARY** to vote on **TUESDAY, SEPTEMBER 1, 2020**, by posting the Warrant in the following eight (8) places within the Town of North Reading:

- Precinct #1 – North Reading Gas & Service
1 Washington Street
B.C. Construction Co., Inc.
3 Washington Street

- Precinct #2 – Carr's Stationers
271 Main Street
Town Hall
235 North Street

- Precinct #3 – Reading Lumber Co.
110 Main Street
Eastgate Liquors
12 Main Street

- Precinct #4 – U. S. Post Office
174 Park Street
Ryers Store
162 Park Street

ATTEST: /s/ John J. Firriello, Constable Date: August 20, 2020

TOWN OF NORTH READING, MA
DEMOCRATIC STATE PRIMARY -- SEPTEMBER 1, 2020

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SENATOR in CONGRESS					
<i>Vote for One</i>					
Blanks	4	4	2	6	16
Edward J. Markey	446	416	438	437	1737
Joseph P. Kennedy, III	327	373	352	377	1429
Write-Ins	3	0	0	0	3
TOTALS	780	793	792	820	3185
<i>Proof</i>					3185
REP IN CONGRESS	<i>Sixth District</i>				
<i>Vote for One</i>					
Blanks	23	37	35	33	128
Seth Moulton	608	612	635	649	2504
Jamie M. Belsito	81	94	80	96	351
Angus G. McQuilken	65	49	42	42	198
Write-Ins	3	1	0	0	4
TOTALS	780	793	792	820	3185
<i>Proof</i>					3185
COUNCILLOR	<i>Fifth District</i>				
<i>Vote for One</i>					
Blanks	182	196	202	194	774
Eileen R. Duff	593	596	589	625	2403
Write-Ins	5	1	1	1	8
TOTALS	780	793	792	820	3185
<i>Proof</i>					3185
SENATOR--GEN. COURT	<i>First Essex and Middlesex District</i>				
<i>Vote for One</i>					
Blanks	761	773	777	799	3110
Write-Ins	19	20	15	21	75
TOTALS	780	793	792	820	3185
<i>Proof</i>					3185
REP -- GEN. COURT	<i>Twentieth Middlesex District</i>				
<i>Vote for One</i>					
Blanks	180	197	184	183	744
Michelle Mullet	592	591	607	633	2423
Write-Ins	8	5	1	4	18
TOTALS	780	793	792	820	3185
<i>Proof</i>					3185
REGISTER of PROBATE	<i>Middlesex County</i>				
<i>Vote for One</i>					
Blanks	199	203	195	206	803
Tara E. DeCristofaro	576	588	596	613	2373
Write-Ins	5	2	1	1	9
TOTALS	780	793	792	820	3185
<i>Proof</i>					3185
TOTAL VOTER ENROLLMENT -- 11,544					
VOTER PARTICIPATION -- 4260 (36.9%)					

TOWN OF NORTH READING, MA
REPUBLICAN STATE PRIMARY -- SEPTEMBER 1, 2020

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SENATOR in CONGRESS					
<i>Vote for One</i>					
Blanks	17	8	14	8	47
Shiva Ayyadurai	88	102	93	98	381
Kevin J. O'Connor	162	146	156	165	629
Write-Ins	0	1	0	3	4
TOTALS	267	257	263	274	1061
<i>Proof</i>					1061
REP IN CONGRESS	<i>Sixth District</i>				
<i>Vote for One</i>					
Blanks	49	44	49	39	181
John Paul Moran	216	212	214	232	874
Write-Ins	2	1	0	3	6
TOTALS	267	257	263	274	1061
<i>Proof</i>					1061
COUNCILLOR	<i>Fifth District</i>				
<i>Vote for One</i>					
Blanks	263	254	261	271	1049
Write-Ins	4	3	2	3	12
TOTALS	267	257	263	274	1061
<i>Proof</i>					1061
SENATOR--GEN. COURT	<i>First Essex and Middlesex District</i>				
<i>Vote for One</i>					
Blanks	36	32	26	30	124
Bruce E. Tarr	230	225	237	244	936
Write-Ins	1	0	0	0	1
TOTALS	267	257	263	274	1061
<i>Proof</i>					1061
REP -- GEN. COURT	<i>Twentieth Middlesex District</i>				
<i>Vote for One</i>					
Blanks	26	30	16	22	94
Bradley H. Jones, Jr.	240	227	246	252	965
Write-Ins	1	0	1	0	2
TOTALS	267	257	263	274	1061
<i>Proof</i>					1061
REGISTER of PROBATE	<i>Middlesex County</i>				
<i>Vote for One</i>					
Blanks	263	253	259	273	1048
Write-Ins	4	4	4	1	13
TOTALS	267	257	263	274	1061
<i>Proof</i>					1061
TOTAL VOTER ENROLLMENT -- 11,544					
VOTER PARTICIPATION -- 4260 (36.9%)					

TOWN OF NORTH READING, MA
LIBERTARIAN STATE PRIMARY -- SEPTEMBER 1, 2020

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SENATOR in CONGRESS					
<i>Vote for One</i>					
Blanks	0	2	0	1	3
Write-Ins	3	2	4	1	10
TOTALS	3	4	4	2	13
<i>Proof</i>					13
REP IN CONGRESS	<i>Sixth District</i>				
<i>Vote for One</i>					
Blanks	1	3	4	1	9
Write-Ins	2	1	0	1	4
TOTALS	3	4	4	2	13
<i>Proof</i>					13
COUNCILLOR	<i>Fifth District</i>				
<i>Vote for One</i>					
Blanks	2	3	4	1	10
Write-Ins	1	1	0	1	3
TOTALS	3	4	4	2	13
<i>Proof</i>					13
SENATOR--GEN. COURT	<i>First Essex and Middlesex District</i>				
<i>Vote for One</i>					
Blanks	3	3	4	2	12
Write-Ins	0	1	0	0	1
TOTALS	3	4	4	2	13
<i>Proof</i>					13
REP -- GEN. COURT	<i>Twentieth Middlesex District</i>				
<i>Vote for One</i>					
Blanks	2	3	4	1	10
Write-Ins	1	1	0	1	3
TOTALS	3	4	4	2	13
<i>Proof</i>					13
REGISTER of PROBATE	<i>Middlesex County</i>				
<i>Vote for One</i>					
Blanks	2	3	4	1	10
Write-Ins	1	1	0	1	3
TOTALS	3	4	4	2	13
<i>Proof</i>					13
TOTAL VOTER ENROLLMENT -- 11,544					
VOTER PARTICIPATION -- 4260 (36.9%)					

TOWN OF NORTH READING, MA
GREEN-RAINBOW STATE PRIMARY -- SEPTEMBER 1, 2020

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SENATOR in CONGRESS					
<i>Vote for One</i>					
Blanks	0	0	1	0	1
Write-Ins	0	0	0	0	0
TOTALS	0	0	1	0	1
<i>Proof</i>					1
REP IN CONGRESS	<i>Sixth District</i>				
<i>Vote for One</i>					
Blanks	0	0	1	0	1
Write-Ins	0	0	0	0	0
TOTALS	0	0	1	0	1
<i>Proof</i>					1
COUNCILLOR	<i>Fifth District</i>				
<i>Vote for One</i>					
Blanks	0	0	0	0	0
Write-Ins	0	0	1	0	1
TOTALS	0	0	1	0	1
<i>Proof</i>					1
SENATOR--GEN. COURT	<i>First Essex and Middlesex District</i>				
<i>Vote for One</i>					
Blanks	0	0	1	0	1
Write-Ins	0	0	0	0	0
TOTALS	0	0	1	0	1
<i>Proof</i>					1
REP -- GEN. COURT	<i>Twentieth Middlesex District</i>				
<i>Vote for One</i>					
Blanks	0	0	1	0	1
Write-Ins	0	0	0	0	0
TOTALS	0	0	1	0	1
<i>Proof</i>					1
REGISTER of PROBATE	<i>Middlesex County</i>				
<i>Vote for One</i>					
Blanks	0	0	1	0	1
Write-Ins	0	0	0	0	0
TOTALS	0	0	1	0	1
<i>Proof</i>					1
TOTAL VOTER ENROLLMENT -- 11,544					
VOTER PARTICIPATION -- 4260 (36.9%)					

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
TOWN MEETING
OCTOBER 5, 2020
7:00 P.M**

Middlesex, SS.

To either of the Constables of the Town of North Reading in the County of Middlesex, GREETINGS.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at 189 Park Street in said North Reading, on **MONDAY**, the **FIFTH DAY OF OCTOBER, 2020** at seven o'clock in the evening, then and there to act on the following articles:

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

As voted by the Select Board this this thirty-first day of August in the year of our Lord two thousand and twenty.

Given under our hands this 3rd day of September in the year of our Lord two thousand and twenty.

SELECT BOARD

Kathryn M. Manupelli, Chair
/s/ Liane R. Gonzalez, Vice Chair
/s/ Vincenzo Stuto, Clerk
/s/ Stephen J. O'Leary
/s/ Richard F. Wallner

A True Copy: Attest:
Barbara Stats, Town Clerk

CONSTABLE'S RETURN OF SERVICE

JOHN J. FIRRIELLO
CONSTABLE
One Sullivan Road
North Reading, MA 01864

I have notified and warned the inhabitants of the Town of North Reading 18 days before the **2020 Annual Fall Town Meeting on Monday, October 5, 2020, RE-SCHEDULED TO SATURDAY, OCTOBER 3, 2020**, by posting the Warrant in the following eight (8) places of the Town, together with the following documents in accordance with the provisions of MGL Chapter 39:10A and Chapter 53 of the Acts of 2020:

- Moderator’s Notice of Intent to Declare Recess and Continuance of October 5, 2020 Annual Fall Town Meeting to Saturday, October 3, 2020;
- MGL Chapter 39:10A
- October 5, 2020 Annual Fall Town Meeting Warrant--rescheduled to October 3, 2020.

Precinct #1 -- North Reading Gas & Service --1 Washington Street
B.C. Construction Co., Inc. – 3 Washington Street

Precinct #2 Carr’s Stationers – 271 Main Street
Town Hall – 235 North Street

Precinct #3 Reading Lumber Co. – 110 Main Street, North Reading
Eastgate Liquors – 12 Main Street, North Reading

Precinct #4 U. S. Post Office – 174 Park Street, North Reading
Ryers Store – 162 Park Street, North Reading

ATTEST: /s/ John J. Firriello, Constable Date: September 16, 2020

COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
Fall Annual Town Meeting
Arthur Kenney Turf Field
October 3, 2020 – 11:00 AM
[Rescheduled from October 5, 2020]

The Fall Annual Town Meeting was called to order on October 3, 2020 at 11:10 am by Moderator John Murphy. The following public safety personnel were on duty: Police Chief Michael Murphy and Fire Chief Donald Stats; Registrar Barbara Stats was present.

Tellers appointed by the Moderator were: Marcia Bailey and Irene Yull.

Mr. Moderator -- I move that the following persons be admitted to the meeting: Lauren Goldberg, Town Counsel (*freedom of the floor*); Janet Murphy, Assistant Town Clerk (*freedom of the floor*); Carol Ducrow, Town Clerk Staff (*freedom of the floor*); Maureen Doherty, North Reading Transcript (*freedom of the floor*); Harold Miller, School Department (*freedom of the floor*); Maureen Stevens, Parks/Rec Operations Director; Sharon Kelleher, Library Director; Robert Collins, HR Director; Patrick Daly, School Superintendent; Michael Connelly, School Business/Finance Director; Rob Carbone, Phil Healey and Jason Smith, NORCAM. *[K.Manupelli]*. **UNANIMOUS**

The *Pledge of Allegiance to the Flag* was led by Select Board Chair K.Manupelli.

Mr. Moderator: I move to dispense with the reading of the Warrant and to refer to the Articles by number, and further to dispense with the reading of the *Return of Service* by the Constable. *[K.Manupelli]* **UNANIMOUS**

Article 1 Hear and Act on Reports of Town Officers and Committees

To hear and act upon the reports of Town Officers and Committees.

Sponsor: Select Board

Description...

This is a customary article which provides for Officers and Committees so instructed to report to Town Meeting their progress or recommendations.

Recommendations ...

Select Board: Recommended

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 1 -- HEAR AND ACT ON REPORTS OF TOWN OFFICERS AND COMMITTEES

I move to hear reports of Town Officers and Committees as may be presented at this meeting. *[L.Gonzalez]*

No reports were presented.

Voice vote on the motion under Article 1: **UNANIMOUS**

Article 2 Prior Year Bills

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from any available source of funds, a sum of money to pay prior year bills; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would provide for payment of prior fiscal year bills which were not submitted prior to the end of Fiscal Year 2020. The requested amount for prior year bills, if any, will be available at Town Meeting. A 4/5 vote is required for approval of this article.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 2 -- PRIOR YEAR BILLS

I move to authorize from FY2021 Operating Budget Line 105 (Hillview Country Club Expenses) the sum of \$149.00 to pay a bill of a prior year for sanitation services; as specified in Article 2 as printed in the warrant.

[L. Gonzalez] [Requires 4/5ths vote]

Select Board recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 2: **UNANIMOUS***

Article 3 Transfer Funds to Capital Improvement Stabilization Fund

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 2007 Town Meeting; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would transfer funds to the Town's Capital Improvement Stabilization Fund. The use of this fund includes funding capital purchases in order to reduce the need for borrowing for certain projects, and to pay debt service. The current balance in the account is \$794,983.28. A recommendation for a transfer into the Fund, if any, will be available at Town Meeting.

Recommendations ...

Select Board: Recommended

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 3 -- TRANSFER FUNDS TO THE CAPITAL IMPROVEMENT STABILIZATION FUND

I move to transfer from Free Cash the sum of \$200,000 to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 1, 2007 Annual Town Meeting; as specified in Article 3 as printed in the warrant. *[L. Gonzalez]*

Select Board recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 3: **UNANIMOUS***

Article 4 Appropriate Money to Stabilization Fund

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Stabilization Fund; or what it will do in relation thereto.

Sponsor: Finance Committee

Description...

This article would transfer funds to the Town's Stabilization Fund. The Stabilization Fund may be used for any lawful purpose, however, it represents the Town's rainy day fund for unexpected emergencies. The current balance in the account is \$3,618,881.67. A recommendation for a transfer into the Fund, if any, will be available at Town Meeting.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 4 -- APPROPRIATE MONEY TO STABILIZATION FUND

I move to pass over Article 4 as printed in the warrant. [L. Gonzalez]

Select Board recommends passing over.

Finance Committee recommends passing over.

*Voice vote on the motion to pass over Article 4: **UNANIMOUS***

Article 5 Transfer Funds to Other Post Employment Benefits Liability Trust Fund

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Other Post Employment Benefits Liability Trust Fund established under Article 36 of the June 3, 2013 Town Meeting; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would transfer funds to a reserve account to pay for future health and pension costs for retirees. The current balance in this Fund is \$2,193,479.42. A recommendation for a transfer into the Fund, if any, will be available at Town Meeting.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 5 -- TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND

I move to pass over Article 5 as printed in the warrant. [S.O'Leary]

Select Board unanimously recommends passing over.

Finance Committee recommends passing over.

*Voice vote on the motion to pass over Article 5: **UNANIMOUS***

Article 6 Appropriate Money to Participating Funding Arrangement Fund

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Participating Funding Agreement Fund established under Article 24 of the June 4, 2018 Town Meeting and re-named under Article 6 of the October 15, 2018 Town Meeting; or what it will do in relation thereto.

Sponsor: Select Board

Description...

The Select Board proposes to transfer the Town's share of surplus funds from the FY 2020 employee health insurance program, if any, to the Town's Participating Funding Arrangement Fund. The Fund is a reserve account to pay for the Town's portion of future employee health insurance costs.

Recommendations ...

Select Board: Recommended

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 6 -- APPROPRIATE MONEY TO PARTICIPATING FUNDING ARRANGEMENT FUND

I move to transfer from Free Cash the sum of \$389,096 to be added to the Participating Funding Arrangement Fund; all as further specified in Article 6 as printed in the warrant. [S.O'Leary]

Select Board unanimously recommends.

Finance Committee unanimously recommends.

*Voice vote on the motion under Article 6: **UNANIMOUS***

Article 7 Amend FY 2021 Operating Budget

To see if the Town will vote to amend the FY2021 Operating Budget voted under Article 14 of the June 29, 2020 Annual Town Meeting, including funding the first year of certain collective bargaining agreements, or otherwise amend said vote and to raise by taxation and appropriate, or appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available funds or borrow a sum of money for such purposes; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would amend the FY2021 operating budget adopted at June Town Meeting. Specific lines to be amended, if any, will be available at Town Meeting.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 7 -- AMEND FY 2021 OPERATING BUDGET

I move to pass over Article 7 as printed in the warrant. [S.O'Leary]

Select Board recommends passing over.

Finance Committee recommends passing over.

*Voice vote on the motion to pass over Article 7: **UNANIMOUS***

Article 8 Rescind Authorization to Borrow

To see if the Town will vote to rescind the authorized, but unissued balances of various borrowing authorizations approved by the Town from time to time, which amounts are no longer needed to pay costs of completing the projects for which they were originally approved, or to take any other action relative thereto.

Sponsor: Select Board

Description...

This is a routine article seeking to rescind bond authorizations that are no longer needed because the respective projects are completed or have been abandoned.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 8 -- RESCIND AUTHORIZATION TO BORROW

I move to pass over Article 8 as printed in the warrant. [S.O'Leary]

Select Board recommends passing over.

Finance Committee unanimously recommends passing over.

*Voice vote on the motion to pass over Article 8: **UNANIMOUS***

Article 9 Amend FY 2021 Capital Budget

To see if the Town will vote to amend the FY2021 Capital Budget voted under Article 15 of the June 29, 2020 Annual Town Meeting, including the potential appropriation of funds for additional projects; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would amend the FY2021 capital budget adopted at June Town Meeting. Proposed amendments, if any, will be provided at Town Meeting.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 9 -- AMEND FY 2021 CAPITAL BUDGET

I move to amend the FY2021 Capital Expenditures as voted under Article 15 of the June 29, 2020 Annual Town Meeting by authorizing the following projects and all costs related or incidental thereto:

Department	Project	Amount	Funding Source
School	Hood School Lift	\$ 35,000	Capital Improvement Stab. Fund
School	Little School HVAC	\$ 65,000	Capital Improvement Stab. Fund
DPW	Upper Elm St. Drainage	\$ 550,000	Bond
DPW	Library Exterior	\$ 130,000	Bond
DPW	Police HVAC	\$ 50,000	Capital Improvement Stab. Fund
DPW	Police Locker Room	\$ 25,000	Capital Improvement Stab. Fund

and furthermore, in all instances where "Bond" is listed as the Source of Funds said borrowing will be pursuant to MGL Chapter 44, Section 7(1) or any other enabling authority, and to authorize the Treasurer, with the approval of the Select Board, to borrow said specified sums and issue bonds and notes therefor; and further that any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with MGL Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount [R.Wallner] [Requires 2/3rd vote]

Select Board unanimously recommends.

Finance Committee unanimously recommends.

School Committee voted at a previous meeting to recommend.

*Voice vote on the motion under Article 9: **UNANIMOUS***

Article 10 Appropriate Money for Special Counsel Legal Expenses

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money for negotiation, mediation and/or litigation with PMA Consultants, LLC and Dore and Whittier Architects, Inc. concerning the Secondary School Building Project, including any costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would provide additional funding for legal expenses related to the Secondary School Building Project.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 10 -- APPROPRIATE MONEY FOR SPECIAL COUNSEL LEGAL EXPENSES

I move to pass over Article 10 as printed in the warrant. [R.Wallner]

Select Board recommends passing over.

Finance Committee recommends passing over.

*Voice vote on the motion to pass over Article 10: **UNANIMOUS***

Article 11 Appropriate Money for Martin's Pond Water Treatment

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in warrant articles of previous years, or appropriate by transfer from any available funds, or borrow a sum of money to fund an invasive weed treatment program at Martin's Pond, including removal, herbicide, monitoring, and costs related thereto; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would provide funding for an invasive weed treatment program at Martin's

Pond.

Recommendations ...

Select Board: Recommended

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 11 -- APPROPRIATE MONEY FOR MARTIN'S POND WATER TREATMENT

I move to appropriate from Free Cash the sum of \$25,000 for the purpose of funding an invasive weed treatment program, including herbicide, monitoring, and costs related thereto, as specified in Article 11 as printed in the warrant. *[R.Wallner]*

Select Board unanimously recommends.

Finance Committee recommends.

Voice vote on the motion under Article 11: UNANIMOUS

Article 12 Fund Town Building Repairs

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available funds, or borrow a sum of money for the repair of Town buildings, including any costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would fund improvements and/or repairs to various municipal buildings. The amount to be requested, if any, will be provided at Town Meeting.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 12 -- FUND TOWN BUILDING REPAIRS

I move to transfer from Free Cash the sum of \$50,000 to construct, reconstruct or make improvements to Town Hall and other municipal buildings, including all incidental and related costs; as specified in Article 12 as printed in the warrant. *[R.Wallner]*

Select Board unanimously recommends.

Finance Committee recommends.

Voice vote on the motion under Article 12: UNANIMOUS

Article 13 Appropriate Money for Historical Buildings

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining on warrant Articles of previous years, or appropriate by transfer from any available funds, or borrow a sum money for the purpose of repairs, maintenance, and improvements to buildings located on the grounds of the Reverend Daniel Putnam House located at 27 Bow Street and identified as Assessors' Map 54, Parcel 63.

Sponsor: Select Board

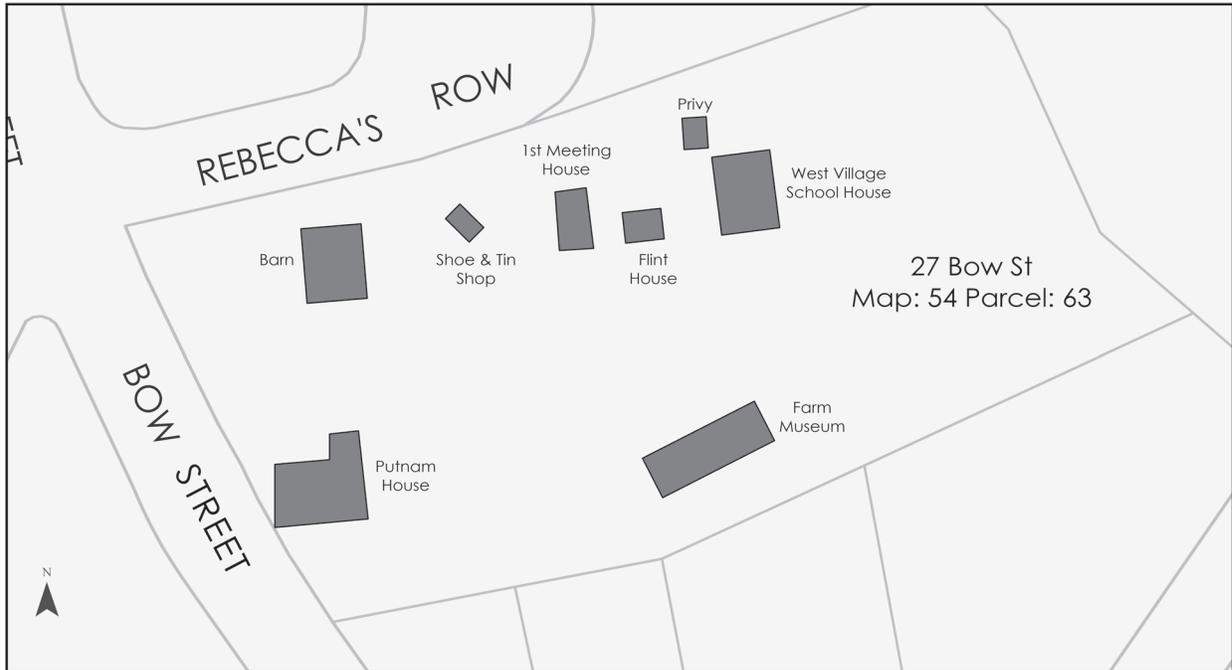
Description...

This article would appropriate funds for repairs, maintenance, and improvements to historical buildings located on the grounds of the Reverend Daniel Putnam House.

Recommendations ...

Select Board: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting



ARTICLE 13 -- APPROPRIATE MONEY FOR HISTORICAL BUILDINGS

I move to appropriate from Free Cash the sum of \$9,999 for the purpose of repairs, maintenance and improvements to historical buildings located on the grounds of the Reverend Daniel Putnam House located at 27 Bow Street and identified as Assessor's Map 54, Parcel 63, and further to authorize the Select Board to enter into a grant agreement with the North Reading Historical and Antiquarian Society for said Society to receive and expend such funds for the intended purpose in accordance with all public procurement and other requirements applicable to the Town; as specified in Article 13 as printed in the warrant. [K.Manupelli]

Select Board unanimously recommends.

Finance Committee unanimously recommends.

Voice vote on the motion under Article 13: UNANIMOUS

Article 14 Fund Hazard Mitigation Plan Update

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining on warrant Articles of previous years, or appropriate by transfer from any available funds, or borrow a sum money to fund an update to the Town's Hazard Mitigation Plan; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article would provide funding to update the town's Hazard Mitigation Plan, which expires in 2021.

Recommendations ...

Select Board: Recommended

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 14 -- FUND HAZARD MITIGATION PLAN UPDATE

I move to appropriate from Free Cash the sum of \$25,000 for a consultant to complete an updated Hazard Mitigation Plan, and all costs incidental and related thereto; as specified in Article 14 as printed in the warrant. *[K.Manupelli]*

Select Board unanimously recommends.

Finance Committee unanimously recommends.

*Voice vote on the motion under Article 14: **UNANIMOUS***

Article 15 Accept MGL Chapter 33, Section 59 - Effect of Military Service on Salary, Seniority and Leave Allowances of Public Employees

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 33, Section 59 which provides that Town employees serving in the armed forces of the Commonwealth, or a reserve component of the armed forces of the United States, shall be entitled to receive pay without loss of ordinary remuneration (certain pay and benefits) as a public employee during service in the uniformed service; or what it will do in relation thereto.

Sponsor: Select Board

Description...

This article, if approved, would accept a provision of state law that affords certain pay and benefits to employees serving in the military.

Recommendations ...

Select Board: Recommended

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 15 -- ACCEPT MGL CHAPTER 33, SECTION 59 – EFFECT OF MILITARY SERVICE ON SALARY, SENIORITY AND LEAVE ALLOWANCES OF PUBLIC EMPLOYEES

I move that the Town accept the provisions of MGL Chapter 33, Section 59 as specified in Article 15 as printed in the warrant. *[K.Manupelli]*

Select Board unanimously recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 15: **UNANIMOUS***

Article 16 Fund Route 28/Main Street Study and Redesign

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining on warrant Articles of previous years, or appropriate by transfer from any available funds, or borrow a sum money to fund a traffic study and 25% design for Route 28/Main Street; or what it will do in relation thereto.

Sponsor: Community Planning Commission and Department of Public Works

Description...

This article would provide funding for a traffic/corridor study and/or an initial design for the reconstruction of Route 28 / Main Street.

Recommendations ...

Select Board: Recommended

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 16 -- FUND ROUTE 28 MAIN STREET STUDY AND REDESIGN

I move to appropriate from Free Cash the sum of \$90,000 for a consultant to complete a traffic/corridor study of Route 28 Main Street, including all costs incidental and related thereto; as specified in Article 16 as printed in the warrant. *[K.Manupelli]*

Select Board recommends.

Finance Committee recommends by majority vote.

Community Planning Commission recommends.

Several voters expressed concerns regarding using Free Cash with budget constraints in the coming year; could the money be better spent on other infrastructure projects needed now; will this end up as another outdated study before the Town is ready to pursue the project; that the State should fund the project since it is a State Road.

Town Planner D.McKnight responded that the State was not contemplating addressing this project now or in the foreseeable future, but would work with the Town. Town Administrator M.Gilleberto added that such projects have a wait time of many years, so planning now will put the Town in a better position in the future for wastewater when the time is appropriate, as well as in a better position to receive grant funds from the State. FinCom member D.Mills expressed his initial concerns expending Free Cash for this project, but feels it will put the Town on the right path for the future and will allow the Town to have more input on the road, where the State would simply be paving it.

*Voice vote on the motion under Article 16: **CARRIED.***

Mr. Moderator: I move to adjourn this meeting *sine die*. *[K.Manupelli]*

*Voice vote on the motion to adjourn: **UNANIMOUS***

The meeting adjourned at 11:46 am. There were 87 voters present.

Checkers for the Meeting were: Patricia Fillmore, Patti Bemiss, Jean Fitzgerald, Carol Cleri, Camille Welch, Anne Casey and Nancy Brown. Media services were provided by NORCAM; and Custodial services by School Department staff.

A True Record : Attest:

Barbara Stats, Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
WARRANT FOR 2020 STATE ELECTION
NOVEMBER 3, 2020**

SS.

To the Constables of the Town of North Reading,

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Elections to vote at:

- PRECINCT 1 – St. Theresa’s Church Hall, Winter Street**
- PRECINCT 2 – St. Theresa’s Church Hall, Winter Street**
- PRECINCT 3 – St. Theresa’s Church Hall, Winter Street**
- PRECINCT 4 – St. Theresa’s Church Hall, Winter Street**

on **TUESDAY, THE THIRD DAY of NOVEMBER, 2020**, from **7:00 A.M. to 8:00 P.M.** for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

**ELECTORS OF PRESIDENT AND VICE PRESIDENTFOR THESE UNITED STATES
SENATOR IN CONGRESS.....FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS.....SIXTH DISTRICT
COUNCILLOR.....FIFTH DISTRICT
SENATOR IN GENERAL COURT..... FIRST ESSEX & MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT TWENTIETH MIDDLESEX DISTRICT
REGISTER OF PROBATEMIDDLESEX COUNTY
SCHOOL COMMITTEE NORTHEAST METROPOLITAN REGIONAL**

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 5, 2020?

SUMMARY

This proposed law would require that motor vehicle owners and independent repair facilities be provided with expanded access to mechanical data related to vehicle maintenance and repair.

Starting with model year 2022, the proposed law would require manufacturers of motor vehicles sold in Massachusetts to equip any such vehicles that use telematics systems — systems that collect and wirelessly transmit mechanical data to a remote server — with a standardized open access data platform. Owners of motor vehicles with telematics systems would get access to mechanical data through a mobile device application. With vehicle owner authorization, independent repair facilities (those not affiliated

with a manufacturer) and independent dealerships would be able to retrieve mechanical data from, and send commands to, the vehicle for repair, maintenance, and diagnostic testing.

Under the proposed law, manufacturers would not be allowed to require authorization before owners or repair facilities could access mechanical data stored in a motor vehicle's on-board diagnostic system, except through an authorization process standardized across all makes and models and administered by an entity unaffiliated with the manufacturer.

The proposed law would require the Attorney General to prepare a notice for prospective motor vehicle owners and lessees explaining telematics systems and the proposed law's requirements concerning access to the vehicle's mechanical data. Under the proposed law, dealers would have to provide prospective owners with, and prospective owners would have to acknowledge receipt of, the notice before buying or leasing a vehicle. Failure to comply with these notice requirements would subject motor vehicle dealers to sanctions by the applicable licensing authority.

Motor vehicle owners and independent repair facilities could enforce this law through state consumer protection laws and recover civil penalties of the greater of treble damages or \$10,000 per violation.

A YES VOTE would provide motor vehicle owners and independent repair facilities with expanded access to wirelessly transmitted mechanical data related to their vehicles' maintenance and repair.

A NO VOTE would make no change in the law governing access to vehicles' wirelessly transmitted mechanical data.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 5, 2020?

SUMMARY

This proposed law would implement a voting system known as "ranked-choice voting," in which voters rank one or more candidates by order of preference. Ranked-choice voting would be used in primary and general elections for all Massachusetts statewide offices, state legislative offices, federal congressional offices, and certain other offices beginning in 2022. Ranked-choice voting would not be used in elections for president, county commissioner, or regional district school committee member.

Under the proposed law, votes would be counted in a series of rounds. In the first round, if one candidate received more than 50 percent of the first-place votes, that candidate would be declared the winner and no other rounds would be necessary. If no candidate received more than 50 percent of the first-place votes, then the candidate or candidates who received the fewest first-place votes would be eliminated and, in the next round, each vote for an eliminated candidate would instead be counted toward the next highest-ranked candidate on that voter's ballot.

Depending on the number of candidates, additional rounds of counting could occur, with the last-place candidate or candidates in each round being eliminated and the votes for an eliminated candidate going to the voter's next choice out of the remaining candidates. A tie for last place in any round would be broken by comparing the tied candidates' support in earlier rounds. Ultimately, the candidate who was, out of the remaining candidates, the preference of a majority of voters would be declared the winner.

Ranked-choice voting would be used only in races where a single candidate is to be declared the winner and not in races where more than one person is to be elected.

Under the proposed law, if no candidate received more than 50 percent of first-place votes in the first round, the rounds of ballot-counting necessary for ranked-choice voting would be conducted at a central tabulation facility. At the facility, voters' rankings would be entered into a computer, which would then be used to calculate the results of each round of the counting process. The proposed law provides that candidates in a statewide or district election would have at least three days to request a recount.

The Secretary of State would be required to issue regulations to implement the proposed law and conduct a voter education campaign about the ranked-choice voting process. The proposed law would take effect on January 1, 2022.

A YES VOTE would create a system of ranked-choice voting in which voters would have the option to rank candidates in order of preference and votes would be counted in rounds, eliminating candidates with the lowest votes until one candidate has received a majority.

A NO VOTE would make no change in the laws governing voting and how votes are counted.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

As voted by the Select Board this **19th** day of **OCTOBER, 2020 and**

Given under our hands this **23rd** day of **OCTOBER, 2020:**

- /s/ Kathryn M. Manupelli, Chair
- /s/ Liane R. Gonzalez, Vice-Chair
- /s/ Vincenzo Stuto, Clerk
- /s/ Stephen J. O'Leary
- /s/ Richard F. Wallner

SELECT BOARD OF NORTH READING

ATTEST: /s/ Barbara Stats
Barbara Stats – Town Clerk

Dated: October 23, 2020 .

Warrant to be posted in (7) or more conspicuous places in the Town by the Constable

CONSTABLE'S RETURN OF SERVICE

JOHN J. FIRRIELLO
CONSTABLE
One Sullivan Road
North Reading, MA 01864

I have notified and warned the inhabitants of the Town of North Reading 12 days before the **STATE ELECTION** to vote on **TUESDAY, NOVEMBER 3, 2020**, by posting the Warrant in the following eight (8) places within the Town of North Reading:

Precinct #1 – North Reading Gas & Service
1 Washington Street
B.C. Construction Co., Inc.
3 Washington Street

Precinct #2 – Carr's Stationers
271 Main Street
Town Hall
235 North Street

Precinct #3 – Reading Lumber Co.
110 Main Street
Eastgate Liquors
12 Main Street

Precinct #4 – U. S. Post Office
174 Park Street
Ryers Store
162 Park Street

ATTEST: /s/ John J. Firriello, Constable Date: October 26, 2020

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
PRESIDENT-VICE PRESIDENT					
<i>Vote for One</i>					
Blanks	14	21	20	22	77
Biden - Harris	1412	1398	1371	1404	5585
Hawkins - Walker	9	5	6	15	35
Jorgensen - Cohen	36	34	35	35	140
Trump -- Pence	1124	937	1012	1043	4116
Write-Ins [others]	17	16	11	10	54
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					10007
SENATOR -- CONGRESS					
<i>Vote for One</i>					
Blanks	86	88	72	72	318
Edward J. Markey	1358	1379	1378	1416	5531
Kevin J. O'Connor	1152	928	987	1032	4099
Shiva Ayyadurai (W-I)	15	16	17	7	55
Write-Ins [others]	1	0	1	2	4
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					10007
REPRESENTATIVE IN CONGRESS					
<i>Vote for One</i>					
Blanks	116	133	111	94	454
Seth Moulton	1437	1389	1422	1457	5705
John Paul Moran	1058	887	920	977	3842
Write-Ins	1	2	2	1	6
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					10007
COUNCILLOR					
<i>Vote for One</i>					
Blanks	1035	884	908	941	3768
Eileen R. Duff	1555	1498	1526	1573	6152
Write-Ins	22	29	21	15	87
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					10007
SENATOR IN GENERAL COURT					
<i>Vote for One</i>					
Blanks	732	767	733	717	2949
Bruce E. Tarr	1868	1610	1707	1786	6971
Write-Ins	12	34	15	26	87
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					10007
REPRESENTATIVE IN GENERAL COURT					
<i>Vote for One</i>					
Blanks	145	183	138	139	605
Bradley H. Jones, Jr.	1788	1362	1592	1658	6400
Michelle Mullet	678	866	724	730	2998
Write-Ins	1	0	1	2	4
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					10007
Register of Probate					
<i>Vote for One</i>					
Blanks	1015	849	896	934	3694
Tara E. DeCristofaro	1567	1539	1540	1581	6227
Write-Ins	30	23	19	14	86
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					10007
Voter Enrollment -- 11,909					
Voter Participation -- 10,007 -- 84.02%					

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
VOKE -- CHELSEA					
<i>Vote for One</i>					
Blanks	1180	1047	1065	1124	4416
Michael T. Wall	1421	1353	1384	1396	5554
Write-Ins	11	11	6	9	37
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					10007
VOKE -- MALDEN					
<i>Vote for One</i>					
Blanks	1222	1100	1114	1176	4612
James J. Holland	1382	1304	1333	1345	5364
Write-Ins	8	7	8	8	31
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					10007
VOKE -- MELROSE					
<i>Vote for One</i>					
Blanks	1353	1207	1252	1251	5063
Ward Hamilton	692	644	670	702	2708
Andrew J. White	556	551	527	567	2201
Write-Ins	11	9	6	9	35
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					10007
VOKE--NORTH READING					
<i>Vote for One</i>					
Blanks	1003	937	887	934	3761
Judith Dymont	1604	1471	1560	1584	6219
Write-Ins	5	3	8	11	27
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					10007
VOKE -- READING					
<i>Vote for One</i>					
Blanks	1240	1115	1155	1171	4681
Robert S. McCarthy	1367	1292	1296	1350	5305
Write-Ins	5	4	4	8	21
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					10007
VOKE -- REVERE					
<i>Vote for One</i>					
Blanks	1305	1173	1209	1222	4909
Anthony L. Caggiano	681	616	641	634	2572
Melissa A. Jannino-Elam	618	615	599	664	2496
Write-Ins	8	7	6	9	30
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					10007

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
VOKE -- SAUGUS					
<i>Vote for One</i>					
Blanks	1277	1187	1196	1244	4904
Peter Rossetti, Jr.	1329	1218	1255	1276	5078
Write-Ins	6	6	4	9	25
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					<i>10007</i>
VOKE -- STONEHAM					
<i>Vote for One</i>					
Blanks	1305	1191	1211	1259	4966
Lawrence M. Means	1302	1213	1240	1257	5012
Write-Ins	5	7	4	13	29
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					<i>10007</i>
VOKE -- WAKEFIELD					
<i>Vote for One</i>					
Blanks	1303	1207	1219	1256	4985
Vincent J. Carisella	1302	1196	1231	1263	4992
Write-Ins	7	8	5	10	30
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					<i>10007</i>
VOKE -- WINCHESTER					
<i>Vote for One</i>					
Blanks	2598	2395	2433	2512	9938
Write-Ins	14	16	22	17	69
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					<i>10007</i>
VOKE -- WINTHROP					
<i>Vote for One</i>					
Blanks	2599	2398	2442	2517	9956
Write-Ins	13	13	13	12	51
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					<i>10007</i>
VOKE -- WOBURN					
<i>Vote for One</i>					
Blanks	1404	1291	1321	1350	5366
Deborah P. Davis	1186	1110	1125	1172	4593
Write-Ins	22	10	9	7	48
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					<i>10007</i>
Voter Enrollment -- 11,909					
Voter Participation -- 10,007 -- 84.02%					

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
QUESTION 1	Motor Vehicle Repair				
Blanks	176	171	159	132	638
YES	1854	1697	1750	1858	7159
NO	582	543	546	539	2210
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					10007
QUESTION 2	Ranked Choice Voting				
Blanks	209	191	189	179	768
YES	820	840	840	802	3302
NO	1583	1380	1426	1548	5937
TOTALS	2612	2411	2455	2529	10007
<i>Proof</i>					10007
Voter Enrollment -- 11,909					
Voter Participation -- 10,007 -- 84.02%					

TOWN CLERK'S OFFICE
Vital Statistics and Licenses Issued
January 1, 2020 - December 31, 2020

Vital Record Statistics Recorded for 2020:

Births: 140
Marriages: 37
Deaths: 147

Number of Dogs Licensed: 993
Licensing Period January 1st – December 31st

Business Certificates Recorded:

New Certificates: 23
Renewals: 50
Discontinued: 8
Expired / Lapsed: 14

Passport Application Information:

Available "on-line"
Go to: www.travel.state.gov

Fish & Wildlife Licenses:

All licenses sold "on-line" a/o January 1, 2012
Go to: <http://www.mass.gov/dfwele/dfw/>

DEPARTMENT OF VETERANS SERVICES
Annual Report 2020

The Veterans Department continues to provide financial assistance to Veterans and their dependents in accordance with Mass General Laws (MGL) 108 CMR 1:00-11:00. This service is provided to eligible Veterans, Spouses, and their dependents who are struggling financially. Chapter 115 assists with Housing Benefits, Fuel Assistance, and Medical reimbursements. The present case load is comprised of Veterans in need of long term assistance, and for those who are unemployed. Assisting the Veterans of North Reading with an array of support services through local, state, and federal entities continues to remain a top priority. In addition, the case load continues to grow to assist Veterans in filing for Disability Compensation for service connected disabilities and for the aging Veterans in need of Aid and Attendance.

Due to the unforeseen Covid 19 pandemic which changed lives not only here in North Reading but throughout the world, the Veterans Department had to reinvent its ability to continue to provide assistance to Veterans and their Families. The Department met with some challenges however, with the use of Website, Local Newspaper, Zoom Calls, Phone Calls, Mailing, Faxes, Scanning, and Emails we were able to continue to provide assistance. Although we were unable to meet in person, the use of technology proved to be invaluable to continue providing local, state, and federal services. In addition, we worked closely with Northeast Veteran Service Officers and the Department of Veteran Services weekly to provide updates to Veterans and families of additional assistance available due to the pandemic. Vital information was provided for those facing evictions caused by the pandemic.

Meals were provided by the generosity of local restaurants. The office provided names of local families 2 -3 times per week in need of meals which were arranged by the local restaurants for delivery and pick up. In addition, in coordination with local Veterans Organizations to include Outreach Centers and Bedford VA we were able to provide additional resources of groceries for those in need on a regular basis. The office remained available seven days a week to assist those in need.

ANNUAL VETERANS DINNER SOCIAL: Due to COVID 19 we were unable to hold our Annual Veterans Dinner at the Tewksbury Country Club. It is our hope that we will be able to continue this tradition November 11, 2021.

The Veterans Department continues to pride itself in assisting our Veterans, Warriors, and their families utilizing resources through local, state and federal agencies enabling this department to continue to provide the best possible care for our Veterans and their dependents to ensure their needs are met.

Respectfully submitted,

Susan Magner
Director of Veterans Services

DEPARTMENT OF VETERANS SERVICES
Annual Report 2020

VETERANS EVENTS COMMITTEE AND VETERANS MEMORIAL COMMITTEE

MEMORIAL DAY PARADE and CEREMONY: Due to COVID 19 and restrictions put in place by Governor Charlie Baker, we were unable to hold our annual Memorial Day Parade. Graveside services and laying of wreaths were performed by North Reading Minit and Militia. The graveyard services were videotaped early on to incorporate them into our Virtual Memorial Day Ceremony. Guest Speakers included Town Administrator Michael Gilleberto, Select Board Member Liane Gonzalez, Geoff Bemiss, Richard Stratton USMC, John Watson US Navy, Roy Walters US Navy, Amy Conti (US Army) additionally, Kristi Stephens (daughter of Edward Stephens US Army Vietnam Veteran), Linda Russo (widow of Robert Russo US Army Vietnam Veteran) gave moving tributes of their heroes who passed away due to service connected disabilities. Reverend Rachel Fisher gave the Invocation and Benediction and Susan Magner NR Veterans Director read the Governors Proclamation. Roll Call of North Reading Veterans who have passed was presented by Geoff Bemis.

It is our hope that 2021 will allow for physical ceremony. Thank you to all who helped us honor all our local heroes.

VETERANS DAY: In a collaborative effort between numerous North Reading volunteers and organizations, we were able to present a special Veteran's Day Ceremony virtually utilizing footage of past ceremonies. Guest speakers submitted videos honoring men and women who have served our country. Traditional Governors Proclamation and North Reading Proclamation were incorporated into the virtual program. Thank you USMC Veteran Richard Stratton, Linda Stratton, Reverend Rachel Fisher, Representative Bradley Jones, Senator Bruce Tarr, Congressman Seth Moulton, Select Board Chair Kathryn Manupelli for helping us bring an honorable ceremony to our Veterans.

Special Thank You to Rob, Phil and Jason of NorCam who provided collaboration and videotaping of speakers and for the countless hours putting these two very important ceremonies together in a virtual context.

Respectfully submitted,

Susan Magner
Director of Veterans Services

YOUTH SERVICES DEPARTMENT 2020 Annual Report

North Reading Youth Services' mission is to allow for the voice of our youth to be heard in the community. We strive to establish student-driven social and experiential activities and provide opportunities for young adults to become active members of our community. Through these programs we hope to foster a healthy self-image and encourage positive decision making for all youth and their networks.

In 2020, North Reading Youth Services adapted and created all programming to meet the fluidity of a global pandemic while also developing meaningful partnerships within the community. The Department started strong in January 2020 by attending the MIAA Leadership Conference with two NRHS seniors. That quickly led to a new NR youth driven club called Freeform, intended to offer fun activities and outings for all substance free youth. The first event was "open gym games" during February vacation with 6 youth in attendance. Additionally, YS partnered with the Social Services Action Team offering the first intergenerational event, the 2020 Winter Celebration. Youth of all ages assisted with handwriting addresses for those invitations to be mailed as well as hand-delivered hundreds of others. The event was a great success, enjoyed by 50+ attendees ranging in ages from 6-months-old to several in their late eighties. Time was spent playing games, sharing sweet treats and together enjoying the incredible live performance of the HS acapella group, NOTEorious. All involved were very excited about the intent of having future intergenerational events at least one in every season. Additionally, community service opportunities at Community Giving Tree (in Boxford/Middleton) were offered to all middle and high schoolers. In February, YS partnered with Josh Bornstein of Dragonfly Recordings, offering Intro to DJing for the first time. It was an awesome, hands-on experience enjoyed by 10 local youth. Through the end of February, YS facilitated 5th Grade Girls Group, EarlyAct Club, Mentoring and MS Youth Group on a weekly basis. As of March, in response to COVID-19, YS shifted their priorities and approach to meet the growing and dire needs of the community. In doing so, the broad scope of services provided by YS' grew exponentially, creating distinct categories.

COVID-19 Emergency Response

As of 3/16/20, the YS Director served as the NR Human Services liaison, ensuring that the needs of all NR residents were known, heard and addressed, while working collaboratively with NR Elder Services and NR Veteran Services. Starting in the first week of April, COVID-19 Response Team Meetings were held weekly, with the liaison providing updates and insight to the team. Additionally, the Director provided total oversight of and participation in Project 500; including the compilation of nearly 500 phone numbers and the formation of a team of 20+ volunteers. The group effort comprised of making individual calls to all NR residents identified as being 70+ years old and living alone to provide a personal check-in with each of them. The Director also partnered with community volunteers pertaining to all aspects of the formation of "In This Together 01864" including the creation and management of the NR Hotline, a resource for all NR residents. The Director recruited volunteers and delivered Meals on Wheels home deliveries and also supported NR Elder Services with an outreach initiative of preparing and hand-delivering inspirational messages and facial masks to 2,000+ NR senior citizen households. Starting in June 2020, the Director participated on the School Re-opening Task Force in

preparation for the start of school in September. The Director attended the MMA HSC Webinar with Executive Office of Elder Services and monthly Council on Aging meetings in hopes of best supporting NR's most at risk population. The Director met bi-weekly during the summer with other community stakeholders to organize and provide a community wide mask distribution to NR residents. Lastly, the Director supported NR Board of Health with making contact tracing calls to NR residents that were directly impacted by COVID-19 as well as with COVID-19 Vaccination Clinics.

Youth Services Programming

As of April, all Youth Services programming transitioned to a virtual platform in response to the global pandemic, including: 5th Grade Girls Group, EarlyAct Club, Mentoring, MS Youth Group, Together Tuesday's (cooking, self-care, ironing, Zumba, basketball game) and a Walking Audio Book Club. Daily and weekly check-in's for all age groups were created and offered ensuring opportunities of connectedness in hopes of addressing feelings of loneliness and isolation. Honoring the cores of socialization, healing and tolerance, summer programming offered: a youth and parent book club (All American Boys by Jason Reynolds and Brendan Kiely), Lunch Bunch, a self-care series, Together Tuesday's (modified outdoor games) and virtual Youth Action Team (YAT) meetings. As the advisor, the Director helped facilitate YAT's community wide programs, including Breezy Bike Bustle, the creation and distribution of a COVID-19 Infographic and a NR parks community wide clean-up event. Fall 2020 programming was only in-person outdoors and otherwise all virtual, including: 5th Grade Girls Group, Middle School Youth Group, Pen Pal Club, Virtual Mentoring and YAT. YS partnered with the Flint Memorial Library Youth Services Director for a Halloween Costume and Home Decoration Contest as well as together partnered with the HS International Club to offer Spanish and French lessons to NR youth for free. For the first time, YS facilitated individualized FaceTime calls with Santa to 109 local youth and also modified the YS Reality Fair to be experienced virtually.

Age-Friendly Initiative

The Director served on the North Reading Age Friendly Task Force in partnership with UMass Boston Gerontology Institute. The frequent meetings paid specific attention to the creation and implementation of a survey as well as focus groups, identifying the needs of all NR residents especially those over the age of 55. These efforts fully align with the AARP Age-Friendly Communities Initiative which NR was inducted into in October 2019.

Professional Development/Training

The Director attended CADCA's Midyear Institute in July 2020 as well as several other training webinars throughout the year, totaling 32+hours of professional development. Trainings included:

- Childhood Anxiety: 5 Key Techniques to Help Children Cope
- The Kids We Lose
- How To Be An Anti-Racist with Ibram X. Kendi
- Pride in Prevention
- Addressing the Unique Needs of LGBTQ+
- Drug Endangered Children: The Youngest and Forgotten Victims
- Is Leadership the Antidote to Implicit Bias

- Cultural Competency
- Preventing Adverse Childhood Experiences
- 4 Foundations for Helping Trauma-Impacted Youth Not Just Survive, but Thrive! Certificate
- The Virtual Antidote: A Practical Approach for Youth Mental Health During the Pandemic
- 3 Ways to Use Mindfulness with Substance Using Adolescents and Young Adults Certificate

Social Justice Efforts

The Director worked collaboratively with North Reading Youth for Antiracism (NRY4A) in various aspects, including, publicly supporting them with the Peaceful March for Racial Justice that they organized and facilitated in July 2020. Additionally, the Director participated in several social justice meetings during the summer under the guidance of Superintendent Patrick Daly. The Director serves on the Social Justice sub-committee with school stakeholders.

Boards, Committees & Partnerships

The Director served on Boston Post Cane Committee, CIT Leadership Team, Community Impact Team (Chair), COVID-19 Emergency Planning Team, K-12 Action Team, Mental Wellness Action Team, NRMS Community Connections Team, P.A.U.S.E. – Social Justice Subcommittee, School Re-opening Task Force, Social Services Action Team and Vaping Subcommittee. The Director created the “Connect with Someone Challenge” for self-care week hosted by the Mental Wellness Action Team as well as assisted with the facilitation of Town Meetings in June and October, and Special Town Meeting in August. In 2020, YS partnered with Community Giving Tree, Dragonfly Recordings (Josh Bornstein), Flint Memorial Library, NORCAM, NRY4A (NR Youth for Antiracism), NRHS Civil Activism Club, NRHS International Club, NRHS Media Center Director, NRHS Student Council, NR Board of Health, NR Elder Services, NR Fire Department, NR Police Department, NR Veteran Services, NOTEorious (HS acapella group) and Social Services Action Team.

In 2021, YS continues to partner with school and community stakeholders ensuring social justice for all residents. Facilitation of programming, events and activities with specific focus on mental health, the widespread impacts of COVID-19 and intergenerational experiences remain a priority. YS will facilitate a youth driven podcast and create a financial literacy curriculum for HS students. Additionally, the Department will continue to strive to diversify funding sources in effort of generating department revenue and financial self-sustainability and will further explore the concept of the Youth Services store to serve that mission. The YS graduating senior lottery will be awarded to encourage and increase YS’ participation at the high school level. Lastly, YS hopes to integrate a part-time Assistant Director which will expand and enhance every aspect of the department, including funding sources and quality programming and services.

Much appreciation and gratitude to all of our supporters and volunteers who have enabled the department with its continued success.

Respectfully Submitted,

Jennifer Ford

Pronouns: she/her/hers

Director of Youth Services

CIT Annual Report 2020

The Community Impact Team's Leadership Team experienced some changes in 2020. Select Board Member Liane Gonzalez was assigned as the liaison to the CIT. In addition, Dr. Patrick Daly replaced retired Superintendent Jon Bernard. The Leadership Team met monthly to discuss projects and oversee fiscal management until March, 2020 when all meetings shifted to virtual format via Zoom.

Superintendent Dr. Patrick Daly continued as the Chair of the "K-12 Action Team." The group met through February, 2020 until the focus shifted entirely to managing COVID education. COVID also disrupted the Social Services Action Team from meeting regularly.

The Mental Wellness Action Team, led by Laura Miranda, separated from the Coalition and formed their own Action Team under the CIT umbrella. The group met monthly via Zoom to produce wellness, mindfulness, and support programming during COVID. Among its most successful projects was the Mindfulness Week. Held in November, 2020, it produced virtual programming that was accessible to all ages.

The Youth Substance Use Prevention Coalition completed half of its fourth year, operating on an October 1 fiscal year. Volunteer Marci Bailey continued as Coalition Chair. The group developed a robust Sustainability Plan in preparation of the upcoming scheduled end of federal funding. All programming shifted to online by March, 2020. The group, however, continued to host successful monthly meetings online which led to a number of successfully distanced programs. These included the DEA Drug Take Back and Ditch the Vape campaigns, multiple nicotine and alcohol reduction programs, and maintaining a three-per-week posting schedule of information online. The committee also attempted to collect its fourth large-scale Core Measurement Survey of grades six through twelve, focusing on questions related to alcohol, tobacco, marijuana, vape and prescription drugs. However, due to virtual learning, the responses were so low that the data were deemed invalid. A plan for April, 2021 data collection was formed with the concept of students returning to school by then.

BOARD OF ASSESSORS

The Assessors report for Fiscal 20 is as follows:

The FY 2020 Total Real Estate valuation:	\$	3,199,556,969
Personal Property valuation:	\$	58,132,090
Tax rate for residential/open space	\$	15.60
Tax rate for commercial/industrial/personal property	\$	15.60

Amounts levied by class, percentage, valuation & taxes:

Classes	Percentage	Valuation	Taxes
Residential	87.5543	\$ 2,985,474,038	\$ 46,573,375
Open space			
Commercial	6.5378	\$ 222,929,562	\$ 3,477,701
Industrial	4.1664	\$ 142,069,700	\$ 2,216,287
Personal property	1.7415	\$ 59,382,550	\$ 926,368
Total exemptions granted:	85	Amount:	\$ 74,219.00

Motor vehicle and trailer excise:		
Excise tax amount	\$	3,061,795.37

Respectfully submitted,

The Assessing Office

Board Members:

Sebastine Tine, Chrm

Gregory Smith

Deborah Carbone

Staff members:

Deborah Carbone – Assessing Manager

Debbie Pothier – Administrative Assistant

Paula Berry – Clerk / Secretary

**TOWN TREASURER
2020 ANNUAL REPORT**

The transactions in the General Cash Account, in summary form
were as follows:

Balance 6/30/2019.....	\$	58,340,559.00
Balance 6/30/2020.....	\$	62,303,609.30

FUNDED DEBT

Outstanding Long Term 7/1/2020	\$	69,905,000.00
Bond Paid in FY 20.....	\$	5,380,000.00
New Bonds FY 20	\$	0.00
Outstanding Short Term 7/1/2020	\$	8,913,380.00
New BANS FY20.....	\$	8,913,380.00
BANS Paid in FY20.....	\$	7,172,077.00
All Outstanding Debt as of June 30, 2020.....	\$	78,818,380.00

DEBT ACCOUNT

Buildings.....	\$	3,765,000.00
Departmental Equipment.....	\$	2,386,678.00
School Buildings.....	\$	62,705,577.00
School Other.....	\$	810,000.00
General.....	\$	5,331,625.00
Water.....	\$	3,819,500.00
Total.....	\$	78,818,380.00

Respectfully submitted,

Maryann MacKay, Town Treasurer

**TOWN COLLECTOR
2020 ANNUAL REPORT**

Outstanding Balances June 30, 2020:

Levy of 2012		
Real Estate	\$	737.68
Levy of 2013		
Motor Vehicle.....	\$	5,024.91
Levy of 2014		
Personal Property	\$	5,964.86
Motor Vehicle.....	\$	4,711.77
Levy of 2015		
Personal Property	\$	6,345.74
Motor Vehicle.....	\$	8,624.68
Levy of 2016		
Personal Property	\$	6,979.10
Motor Vehicle.....	\$	8,842.03
Levy of 2017		
Real Estate	\$	59.68
Personal Property	\$	5,983.51
Motor Vehicle.....	\$	8,685.06
Levy of 2018		
Real Estate	\$	67.98
Personal Property.....	\$	5,832.67
Motor Vehicle.....	\$	12,502.62
Levy of 2019.		
Real Estate	\$	37,981.39
Personal Property	\$	5,032.91
Motor Vehicle.....	\$	25,166.47
Levy of 2020		
Real Estate	\$	362,950.78
Personal Property	\$	7,315.27
Motor Vehicle.....	\$	152,691.80
Levy of 2020		
Real Estate (bills mailed on June 26, 2020.....	\$	26,388,455.49
Personal Property (bills mailed on June 26, 2020	\$	490,904.90

FY 2020
TOWN OF NORTH READING TRUST FUNDS

Account Description	07/01/2019 Balance	Receipts	Disbursements/ Transfers +/-	06/30/20 Balance	Non Expendible	Available	Unrealized Gain/Loss	Ending Market Value
Cultural Council Scholarship	7,981.94	\$142.14	0.00	8,124.08	6,779.00	1,240.99	60.37	8,184.45
Harmony Vale Cemetery	9,335.98	\$166.28	0.00	9,502.26	1,000.00	8,380.52	70.62	9,572.88
Howard, L. (LMDP) HV Cemetery	7,618.51	\$135.67	0.00	7,754.18	500.00	7,154.83	57.62	7,811.80
Park Street Cemetery/Damon	3,591.62	\$63.97	0.00	3,655.59	100.00	3,508.75	27.16	3,682.75
Park Street Cemetery/Flint	2,532.77	\$45.12	0.00	2,577.89	300.00	2,244.86	19.16	2,597.05
Perpetual Care	764,639.71	\$13,612.95	-5,250.00	773,002.66	750,023.00	13,008.63	5,676.04	778,678.70
Conservation	119,273.03	\$2,124.09	0.00	121,397.12	25,000.00	94,841.78	902.19	122,299.31
Harriet N. Flint Memorial Fund	13,654.68	\$243.20	0.00	13,897.88	4,150.00	9,569.82	103.28	14,001.16
Flint Memorial Library Piano Trust	7,046.73	\$125.49	0.00	7,172.22	2,715.00	4,365.33	53.30	7,225.52
Flint Memorial Hall	13,887.26	\$247.27	0.00	14,134.53	6,000.00	7,953.44	105.05	14,239.58
Walter S. Flint School Fund	14,274.99	\$254.19	0.00	14,529.18	10,000.00	4,343.03	107.97	14,637.15
Alice G. Wilson LDB School Recreation	1,456.91	\$25.95	0.00	1,482.86	500.00	963.86	11.02	1,493.88
Elliot Flint	17,997.55	\$320.50	0.00	18,318.05	5,000.00	13,083.36	136.14	18,454.19
Ebenezer Damon 1-Mile Grounds	10,085.08	\$179.59	0.00	10,264.67	5,000.00	5,133.16	76.29	10,340.96
Anne U. Abbott Riverside Cem. Perp. Care	6,135.33	\$109.25	0.00	6,244.58	1,000.00	5,164.57	46.40	6,290.98
150th Anniversary Fund	538.03	\$9.60	0.00	547.63	125.00	415.61	4.07	551.70
American Revolution Tri-Centennial	464.94	\$8.29	0.00	473.23	100.00	367.17	3.52	476.75
James R. Alyward Scholarship	5,540.43	\$94.97	-250.00	5,385.40	5,000.00	313.15	36.70	5,422.10
Barbara E. Alyward Scholarship	5,282.23	\$94.07	0.00	5,376.30	5,000.00	307.42	39.96	5,416.26
Veterans Memorial Committee Perp Trust	17,411.45	\$307.78	-500.00	17,219.23	6,493.37	10,498.81	121.40	17,340.63
Richard K. Smith Scholarship	5,622.59	\$100.12	0.00	5,722.71	5,000.00	649.39	42.53	5,765.24
Edith F. Holt Scholarship	3,714.07	\$64.21	-250.00	3,528.28	3,000.00	479.85	22.93	3,551.21
West Village Club Scholarship	5,614.92	\$99.99	0.00	5,714.91	1,780.64	3,861.08	42.48	5,757.39
The James Gregory Hannon Memorial Scholarship	10,380.11	\$184.84	0.00	10,564.95	10,000.00	429.59	78.51	10,643.46
Richard P. Murphy Memorial Scholarship	6,115.20	\$108.92	0.00	6,224.12	3,000.00	3,144.38	46.26	6,270.38
James R. Stewart III Memorial Scholarship	4,479.10	\$77.51	-500.00	4,056.61	3,979.83	18.37	23.58	4,080.19
Michael J. Mitton Memorial Scholarship	40,086.79	\$711.62	-500.00	40,298.41	39,000.00	775.67	292.92	40,591.33
Nedio E & Mary Barrasso Memorial Scholarship	104,520.80	\$1,861.37	0.00	106,382.17	100,000.00	5,019.20	790.60	107,172.77
Fitzgerald Prize for Community Service	20,553.36	\$360.39	-500.00	20,413.75	15,000.00	5,145.73	145.10	20,558.85
Eleanor Frazier Memorial	958.62	\$17.06	0.00	975.68	675.00	288.18	7.25	982.93
Eric R. Nelson Memorial Scholarship	9,036.39	\$160.94	0.00	9,197.33	7,314.91	1,764.58	68.35	9,265.68
Arthur A. Barresi Permanent Scholarship	26,288.57	\$464.76	0.00	26,753.33	25,000.00	1,410.52	198.78	26,952.11
Eleanor C Dell Scholarship (of 2014)	737,499.60	\$13,081.50	-3,300.00	747,281.10	714,853.23	22,810.75	5,509.75	752,790.85
Eleanor Ceceilia Dell Scholarship (of 2008)	5,298.24	\$94.33	0.00	5,392.57	5,000.00	323.48	40.08	5,432.65
Turilli-Bourne Scholarship	3,940.19	\$112.99	3,175.00	7,228.18	0.00	7,176.80	95.79	7,323.97
TOTAL	2,012,857.72	35,810.92	-7,875.00	2,040,793.64	1,768,388.98	246,156.66	15,063.17	2,055,856.81

TRUSTEES OF TRUST FUNDS
2020 ANNUAL REPORT

Our mission is to oversee the trust funds of North Reading as reported in the Town Report. Specifically, we

- Review the quarterly trust fund statements provided by the Town Treasurer for performance, consistency and accuracy.
- Meet each spring to recommend the amount of each scholarship award available for graduating North Reading High School (NRHS) students, based on conditions of the trust and available earnings in each fund, generally as of December 31 of the previous year. We provide this information to the NRHS Scholarship Committee or, in some cases, the School Committee, along with a Term Sheet with qualifications for candidates and instructions. Upon request, we notify the trust fund donors regarding the names and amounts of the scholarships awarded.
- Annually report fund balances and other pertinent information to the administrators of other trust funds (not under our administration).
- Meet with and assist donors who desire to establish new trust funds.
- Ensure that trust fund governing documents are preserved in digital format with town records.
- Research to recover or establish governing documents for all trust funds as needed.

In the spring of 2020, we recommended the following scholarship awards to the NRHS Scholarship Committee and NR School Committee (*):

\$	250	Barbara E. Aylward Scholarship
	250	James R. Aylward Scholarship
	4,000	Nedio E. Barrasso & Mary Barrasso Memorial Scholarship (\$2,000 each)
	500	Arthur A. Barresi Scholarship
	15,000	Eleanor C. Dell Scholarship 2014
	250	Eleanor Cecilia Dell 2008
	500	Fitzgerald Prize for Community Service
	250	James Gregory Hannon Memorial Scholarship (*)
	250	Edith F. Holt Memorial Scholarship (*)
	500	Michael J. Mitton Memorial Scholarship
	500	Eric R. Nelson Memorial Scholarship
	250	Richard K. Smith Memorial Scholarship
	0	James R. Stewart III Memorial Scholarship
	500	Turilli-Bourne Scholarship
	<u>500</u>	West Village Women's Club Scholarship
\$	23,500	

Lacking governing documents, we could not recommend awards from these scholarships:

Eleanor Frazier Memorial
Richard P. Murphy Memorial Scholarship

The grand total for the 2020 scholarship awards was \$23,500.

The trustees met once in 2020. Other business of note:

- In 2019, we asked our Town Administrator to obtain Town Counsel's opinion about our role (as an unelected board) and ability to create and implement an IPS for our funds. We also need guidance about the remaining two scholarship funds (noted above) that lack governing documents – and thus prevent us from making awards. We are awaiting guidance.
- For calendar year 2020, the investment adviser reported a current yield of +1.51% and a total return (including unrealized appreciation) of +2.32%.

Respectfully submitted,

Dallas W. Coffman, Chairman
Jean C. Osborn, Trustee

TOWN ACCOUNTANT

The following pages are the audited General Purpose Financial Statements of the Town of North Reading for the Fiscal Year 2020. The statements and accompanying notes were prepared by Giusti, Hingston and Company, P.C., the outside audit firm, as a result of the annual audit of the Town's financial records by the firm.

Responsibility for the accuracy and completeness of the data presented rests with the Town. I believe the data, as presented, is accurate in all material respect, that it is presented in a manner designed to fairly set forth the financial position of the Town measured by the activity of its various funds.

The Town's finances continue to feel the pressure of rapid growth and a general decline in the economy. The Town's ability to generate sufficient revenue to provide the services demanded is severely limited by the constraints of Proposition 2-1/2. The Town is faced with difficulty, funding not only the operating budget, but major capital projects over the next few years. This can only be accomplished by careful and thoughtful planning of the Town's leaders.

Respectfully submitted,

Elizabeth Rourke
Finance Director/Town Accountant

Town of North Reading, Massachusetts
Balance Sheet
Governmental Funds
June 30, 2020

	General	Sale of Town Land Special Revenue	School Building Capital Project	Nonmajor Governmental Funds	Total Governmental Funds
Assets:					
Cash/Investments	\$ 21,308,912	\$ 19,597,380	\$ 212,212	\$ 11,956,387	\$ 53,074,891
Petty Cash	785	-	-	-	785
Receivables:					
Property Taxes	954,384	-	-	-	954,384
Tax Liens	681,078	-	-	-	681,078
Excises	389,254	-	-	-	389,254
User Charges	122,843	-	-	464,970	587,813
Other Liens	13,675	-	-	-	13,675
Intergovernmental	973,572	-	-	914,528	1,888,100
Tax Foreclosures	418,024	-	-	-	418,024
Total Assets	<u>\$ 24,862,527</u>	<u>\$ 19,597,380</u>	<u>\$ 212,212</u>	<u>\$ 13,335,885</u>	<u>\$ 58,008,004</u>
Liabilities:					
Warrants Payable	\$ 246,075	\$ -	\$ -	\$ 76,035	\$ 322,110
Accrued Salaries Payable	3,147,831	-	-	371	3,148,202
Employees' Withholding Payable	1,148,879	-	-	-	1,148,879
Due to Other Governments	1,489	-	-	-	1,489
Unclaimed Checks	20,750	-	-	-	20,750
Guarantee Deposits	557,486	-	-	-	557,486
Other Liabilities	35,298	-	-	-	35,298
Bonds Anticipation Notes Payable	-	-	5,070,577	1,988,303	7,058,880
Total Liabilities	<u>5,157,808</u>	<u>-</u>	<u>5,070,577</u>	<u>2,064,709</u>	<u>12,293,094</u>
Deferred Inflows of Resources:					
Unavailable Revenues	3,155,757	-	-	830,904	3,986,661
Total Deferred Inflows of Resources	<u>3,155,757</u>	<u>-</u>	<u>-</u>	<u>830,904</u>	<u>3,986,661</u>
Fund Equity:					
Fund Balances:					
Nonspendable	-	-	-	793,292	793,292
Restricted	-	19,597,380	-	5,659,288	25,256,668
Committed	6,047,057	-	-	3,987,692	10,034,749
Assigned	1,583,150	-	-	-	1,583,150
Unassigned	8,918,755	-	(4,858,365)	-	4,060,390
Total Fund Balances	<u>16,548,962</u>	<u>19,597,380</u>	<u>(4,858,365)</u>	<u>10,440,272</u>	<u>41,728,249</u>
Total Liabilities Deferred Inflows of Resources and Fund Balances	<u>\$ 24,862,527</u>	<u>\$ 19,597,380</u>	<u>\$ 212,212</u>	<u>\$ 13,335,885</u>	<u>\$ 58,008,004</u>

Town of North Reading, Massachusetts
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
Fiscal Year Ended June 30, 2020

	<u>General</u>	Sale of Town Land <u>Special Revenue</u>	School Building <u>Capital Project</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
<u>Revenues:</u>					
Property Taxes	\$ 52,666,118	\$ -	\$ -	\$ -	\$ 52,666,118
Tax Liens	107,644	-	-	-	107,644
Excises	3,122,706	-	-	-	3,122,706
Penalties and Interest	195,830	-	-	-	195,830
Licenses and Permits	536,526	-	-	-	536,526
Fees and Other Departmental	248,105	-	-	-	248,105
Intergovernmental	18,408,795	-	-	3,548,149	21,956,944
Charges for Services	1,184,886	-	-	3,558,812	4,743,698
Fines and Forfeits	8,026	-	-	-	8,026
Earnings on Investments	934,783	-	-	22,248	957,031
In Lieu of Taxes	362,392	-	-	-	362,392
Contributions	-	-	-	207,107	207,107
Miscellaneous	178,224	-	-	174,882	353,106
Total Revenues	<u>77,954,035</u>	<u>-</u>	<u>-</u>	<u>7,511,198</u>	<u>85,465,233</u>
<u>Expenditures:</u>					
General Government	3,512,627	-	-	798,109	4,310,736
Public Safety	7,704,618	-	-	492,697	8,197,315
Education	41,352,187	-	36,977	3,663,339	45,052,503
Intergovernmental	230,174	-	-	-	230,174
Highways and Public Works	3,956,020	-	-	1,015,146	4,971,166
Human Services	687,576	-	-	31,494	719,070
Culture and Recreation	682,234	-	-	151,076	833,310
Employee Benefits and Insurance	11,344,004	-	-	-	11,344,004
Debt Service	7,660,806	-	-	-	7,660,806
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>77,130,246</u>	<u>-</u>	<u>36,977</u>	<u>6,151,861</u>	<u>83,319,084</u>
Excess of Revenues Over (Under) Expenditures	<u>823,789</u>	<u>-</u>	<u>(36,977)</u>	<u>1,359,337</u>	<u>2,146,149</u>
<u>Other Financing Sources (Uses):</u>					
Transfers In	1,538,942	-	-	100,000	1,638,942
Transfers (Out)	(79,791)	-	-	(1,042,588)	(1,122,379)
Total Other Financing Sources (Uses)	<u>1,459,151</u>	<u>-</u>	<u>-</u>	<u>(942,588)</u>	<u>516,563</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>2,282,940</u>	<u>-</u>	<u>(36,977)</u>	<u>416,749</u>	<u>2,662,712</u>
Fund Balance, Beginning	<u>14,266,022</u>	<u>19,597,380</u>	<u>(4,821,388)</u>	<u>10,023,523</u>	<u>39,065,537</u>
Fund Balance, Ending	<u>\$ 16,548,962</u>	<u>\$ 19,597,380</u>	<u>\$ (4,858,365)</u>	<u>\$ 10,440,272</u>	<u>\$ 41,728,249</u>