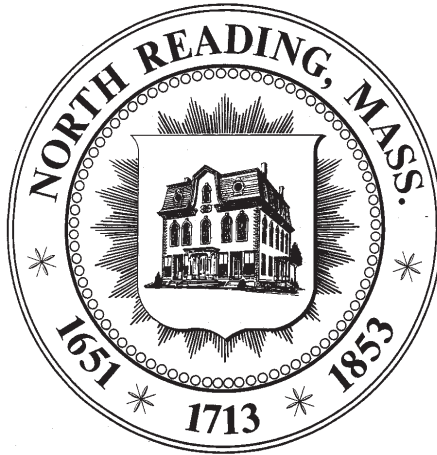


ANNUAL REPORT



TOWN OF

NORTH READING

MASSACHUSETTS

For the Year Ended December 31

2017

IN MEMORIAM

2 0 1 7

* * * * *

Timothy J. Callahan
Veterans Agent

* * * * *

Dennis F. Maher
Retired Police Sergeant

* * * * *

Norman Pepper
Retired Fire Captain

* * * * *

Donald Roberts
Selectman

* * * * *

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NORTH READING Of General Interest 2017

Date Incorporated: March 22, 1853

Home Rule Charter effective: July 1, 1970

Location:

Middlesex County -- Northeastern Massachusetts
Bordered by Wilmington on the west, Andover and North Andover on the north,
Middleton and Lynnfield on the east, and Reading on the south;
16 miles from Boston, 10 miles from Lawrence, 15 miles from Salem, and
234 miles from New York City.

Population: Federal Census: 14,892 (01/01/2010)
Town Census: 15,173 (12/31/2017)

Registered Voters a/o December 31, 2017: 11,004

Democrats:	2,433	Republicans:	1,781
Libertarian:	30	Unenrolled:	6,674
All Others:	86		

Elevation: Approximately 100 feet above sea level

Area: 13.26 Square Miles

Type of Government: Home Rule Charter
Town Administrator
Five-Member Board of Selectmen
Open Town Meeting (June and October)

Annual Town Election: Tuesday following first Monday in May

Annual Town Meetings:

Per the Town Charter -- to commence on the first Monday in June (primarily financial matters), and the first Monday in October (primarily zoning matters and other business) not in conflict with a legal or religious holiday, as set by the Board of Selectmen at a public hearing annually in January. Per the Town General By-laws, no quorum requirement for a regular Town Meeting or an adjourned session as stated in the By-laws; a quorum requirement of 150 voters for any other session of an Annual Town Meeting outside of the By-laws and all Special Town Meetings.

Total Assessed Valuations: Please see Assessor's Report in this book.

Tax Rate: Residential property: \$16.34 per thousand dollar valuation. (FY 2018)
Commercial property: \$16.34 per thousand dollar valuation. (FY 2018)

FEDERAL AND DISTRICT ELECTED OFFICIALS

Senators in Congress:	Elizabeth A. Warren (D) Edward J. Markey (D)
Representative in Congress:	Seth Moulton (D) (Sixth Congressional District)
State Senator:	Bruce E. Tarr (R) Gloucester (1st Essex & Middlesex)
State Representative:	Bradley H. Jones, Jr. (R) North Reading (20th Middlesex)
Councillor:	Eileen R. Duff (D) Gloucester (Fifth District)
District Attorney:	Marian T. Ryan (D) Northern District

Qualifications for registration as a voter:

Must be 18 years of age, American-born or fully-naturalized US citizen, and a resident of North Reading. Registration methods: on-line; mail-in; at the RMV; and in person at the Town Clerk's Office during regular office hours and during extended hours preceding elections and town meetings on dates as prescribed by law. No pre-existing residency requirement.

Absentee Voting : All Elections -- State, Primaries, Town and Specials

Early Voting : State Elections only (*per Chapter 111 Acts of 2014*)

Dog Licenses:

- Calendar licensing period: January 1 – December 31 annually
- All dogs must be licensed at 3 months of age per Town By-laws
- Proof of spaying or neutering and rabies vaccination certificate required
- Fees: Spayed Females & Neutered Males – \$10.00; Unaltered – \$20.00
- Late fee beginning April 1: \$10.00 in addition to the cost of the license
- No license fee for owners over 70 years of age; late fee assessed on April 1
[per Chapter 369 of the Acts of 2002 accepted by Town Meeting on April 7, 2003]

BILLS:

Real Estate Taxes --

Payable quarterly --
February 1, May 1, August 1, November 1
Interest at 14% if unpaid by the above dates

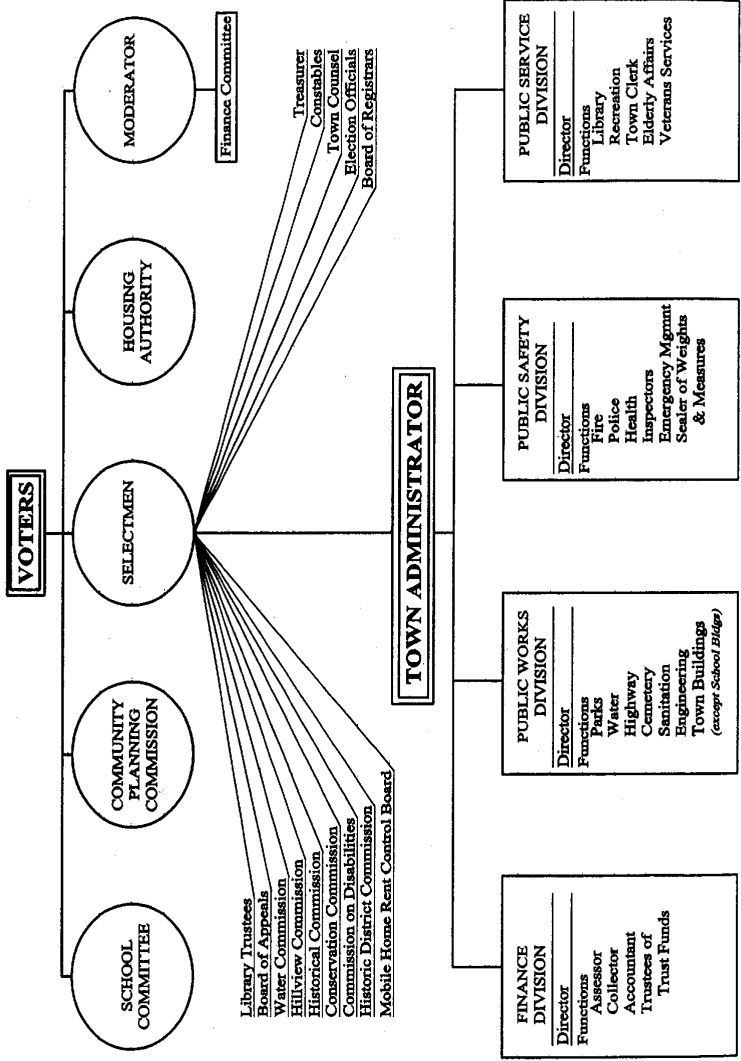
Personal Property, Water and Trash --

Billed quarterly – Due dates as indicated on bills
Interest at 14% for Personal Property and Water if unpaid by due date
Interest at 9% for Trash if unpaid by due date

Motor Excise Bills --

Due thirty days from date of issue
Interest at 12% if unpaid by due date

TOWN OF NORTH READING ORGANIZATIONAL CHART



ELECTED TOWN OFFICIALS

[Town Election May 2, 2017]

BOARD OF SELECTMEN

	TERM EXPIRES
Michael A. Prisco (<i>Chairman</i>)	May 2019
Kathryn M. Manupelli (<i>Vice-Chairman</i>)	May 2018
Andrew J. Schultz (<i>Clerk</i>)	May 2020
Robert J. Mauceri	May 2019
Stephen J. O'Leary	May 2018

MODERATOR

John J. Murphy	May 2018
----------------	----------

SCHOOL COMMITTEE

Melvin K. Webster (<i>Chairman</i>)	May 2019
Gerald Venezia (<i>Vice-Chairman</i>)	May 2018
Scott T. Buckley (<i>Secretary</i>)	May 2020
Janene C. Imbriano	May 2019
Julie B. Koepke	May 2018

COMMUNITY PLANNING COMMISSION

William C. Bellavance, Jr. (<i>Chairman</i>)	May 2018
Warren R. Pearce, Jr. (<i>Vice-Chairman</i>)	May 2019
Jonathan P. Cody (<i>Clerk</i>)	May 2019
Christopher B. Hayden	May 2020
Joseph R. Veno	May 2018

NORTH READING HOUSING AUTHORITY

Joseph R. Veno (<i>Chairman</i>)	May 2018
Liane R. Gonzalez (<i>Vice-Chairman</i>) (<i>State Appointee</i>)	April 2020
James DeCola (<i>Treasurer</i>)	May 2019
Michele A. Mawn (<i>Asst. Treasurer</i>)	May 2022
Mary S. Prenney	May 2020

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL

[Elected on State Election Ballot]

APPOINTMENTS BY TOWN MODERATOR

FINANCE COMMITTEE

Abigail Hurlbut, Chairman	Term Expires: June 2019
Benjamin Gamer, Vice Chairman	June 2018
Richard Johnson, Clerk	June 2020
Joseph Duffy	June 2017
Donald Kelliher	June 2018
Joseph Foti	June 2020
Ted Haggerty	June 2020
Jay Sultan	June 2019
Daniel Pulver	June 2019
Vinnie Ruschioni	June 2019

APPOINTMENTS BY THE BOARD OF SELECTMEN

TOWN ADMINISTRATOR

Michael P. Gilleberto	Term Expires: June 30, 2020
-----------------------	---------------------------------------

TOWN TREASURER

Maryann MacKay	December 31, 2019
----------------	-------------------

DETAIL CONSTABLES

Jerry Berg	December 31, 2018
------------	-------------------

CONSTABLES (Process-Servers)

Paul Dorsey	December 31, 2018
John Firriello	December 31, 2018
Douglas Labb	December 31, 2018
David Rosati	December 31, 2018
Paula Desrosiers	December 31, 2018

BOARD OF APPEALS

Paul O'Leary, Chairman	December 31, 2019
James Demetri	December 31, 2019
Joseph Keyes	December 31, 2018
John D. Nelson, Associate Member	December 31, 2019
Jennifer Platt, Associate Member	December 31, 2020

BOARD OF REGISTRARS

Barbara Stats, Town Clerk	Indefinite
Joyce Jenney	April 1, 2020
Kiely Gamelin	April 1, 2019
Leona Gallo (Resigned)	April 1, 2018
Gloria Mastro	April 1, 2018

CABLE ADVISORY COMMITTEE

John Firriello
Edward Strob
Kerry Reddington
Michael Sprycha
Gil Hurlbut
Peter Zawitowski

Term Expires:

Indefinite
Indefinite
Indefinite
Indefinite
Indefinite
Indefinite

CAPITAL IMPROVEMENT PLANNING COMMITTEE

Michael P. Gilleberto
Elizabeth Rourke
Kathryn Manupelli
Andrew Schultz
Joseph Foti
Abigail Hurlbut
Donald Kelliher
Julie Koepke
Michael Connelly

June 30, 2020
November 14, 2020
May 31, 2018
May 31, 2020
June 30, 2018
June 30, 2019
June 30, 2018
May 31, 2018
June 30, 2019

CONSERVATION COMMISSION

Lori Mitchener, Chairman
Martin Weiss, Vice-Chairman
Timothy Allen
Jonathan Cody
Thomas Romeo

December 31, 2018
December 31, 2020
December 31, 2020
December 31, 2018
December 31, 2019

COMMISSION ON DISABILITIES

Margaret Robertson, Chairman
Norma Pierce
Michael Scannell
George Russo
Joseph Veno

December 31, 2018
December 31, 2019
December 31, 2019
December 31, 2018
December 31, 2018

CULTURAL COUNCIL

Margaret Bradbury
Carol Jean Clark
Stephanie Baker
Carolyn Fortin
Thomas Kelly
Phil Healey
Barbara O'Neil Smith
Meghan O'Brien

December 31, 2020
December 31, 2020
December 31, 2018
December 31, 2017
December 31, 2017
December 31, 2020
December 31, 2020
December 31, 2017

ECONOMIC DEVELOPMENT COMMITTEE *

David Ferreira, Chairman
William Bellavance
Michael Prisco
Peter Beal
Sean Delaney
Joseph Lauria
Richard Wallner
Lisa Ferraguto
Christopher Hayden
Patrick Lee
Thomas Ollila

Term Expires:

May 3, 2018
May 30, 2018
May 7, 2019
March 3, 2019
March 31, 2020
March 3, 2020
March 3, 2018
March 2, 2018
July 13, 2018
March 2, 2021
May 4, 2018

**Appointed jointly by Board of Selectmen and Community Planning Commission*

FAIR HOUSING COMMITTEE

Michael P. Gilleberto, Director

Indefinite

FOREST COMMITTEE

Steven Nathan
Dana A. Rowe
Scott Stimpson

December 31, 2020
December 31, 2019
December 31, 2019

FOURTH OF JULY COMMITTEE

Anne Valade
Nancy Wolfe
Peter Spinelli
Philip DiPrima
Andrew String

Indefinite
Indefinite
Indefinite
Indefinite
Indefinite

HILLVIEW COMMISSION

George Stack, Chairman
Peter Hemme, Treasurer
Charles Carucci
Francis Hachey
Daniel J. Doherty III
Louis DiFronzo
William King

December 31, 2018
December 31, 2019
December 31, 2020
December 31, 2020
December 31, 2019
December 31, 2018
December 31, 2020

HISTORIC DISTRICT COMMISSION

Mabel DiFranza, Chairman
Mark Hall
David Ham
Patrick O'Rourke
Paul Chapman
Will Birkmaier
Peter Antonuccio

December 31, 2018
December 31, 2020
December 31, 2020
December 31, 2018
December 31, 2020
December 31, 2018
December 31, 2020

HISTORICAL COMMISSION

Christopher Hayden, Chairman
Les Masterson, Vice Chairman
Patricia Romeo
Mabel DiFranza
Stone M. Jasie, Clerk
Peter Antonuccio
Francine Coughlin

Term Expires:

December 31, 2018
December 31, 2018
December 31, 2020
December 31, 2017
December 31, 2019
December 31, 2018
December 31, 2020

HOUSING PARTNERSHIP

Vacant

LIBRARY TRUSTEES

Kathryn Geoffrion Scannell, Chairperson
Marci Bailey
Sarah Ralph
Mary Ann Lape
Lyn Parker
Sara Harrington
Geraldyn Vasile
Michelle Mullet, Associate Member
Thomas Kelly, Associate Member

December 31, 2019
December 31, 2020
December 31, 2018
December 31, 2018
December 31, 2017
December 31, 2019
December 31, 2020
December 31, 2020
December 31, 2020

MARTINS POND RECLAMATION STUDY COMMITTEE

Janet Nicosia, Chairperson
Lori Lynes
Kathryn Geoffrion Scannell
George Cangiano, Jr.
Chris Butler
Lawrence Soucie

December 31, 2019
December 31, 2019
December 31, 2019
December 31, 2018
December 31, 2018
December 31, 2019

MOBILE HOME RENT CONTROL BOARD

Vacant

RECYCLING COMMITTEE

Meg Robertson, Chairman
Matthew Libby
Bruce McArdle
Edward McGrath
John Rogers
Joe Veno

Indefinite
Indefinite
Indefinite
Indefinite
Indefinite
Indefinite

TAXATION AID COMMITTEE

Mary Prenney
Maryann Mackay
Debbie Carbone
Barbara Campbell
Robert Mauerci

December 31, 2020
December 31, 2019
December 31, 2019
December 31, 2018
May 8, 2018

WATER COMMISSION

Steven Correale Jr.
 Vincent Ragucci III
 Andrew Street
 Joseph Cimino
 Amit Subramani

Term Expires:

December 31, 2018
 December 31, 2020
 December 31, 2020
 December 31, 2018
 December 31, 2019

YOUTH SERVICES COMMITTEE

Judy Hall
 Kathy Dardeno
 Francis Ferraro, Vice Chairman
 Sandra Garniss
 Peter A. Majane, Chairman
 Samantha Miller
 Karen Buscemi
 Leslie Schultz
 Patricia Harrington
 Christy Dampousse
 Amy DiChiara

December 31, 2018
 December 31, 2018
 December 31, 2019
 December 31, 2019
 December 31, 2019
 December 31, 2019
 December 31, 2019
 December 31, 2018
 December 31, 2019
 December 31, 2020

**APPOINTMENTS TO STATE & REGIONAL COMMITTEES & ORGANIZATIONS BY
 THE BOARD OF SELECTMEN**

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

Robert Bracey

Term Expires:

December 31, 2019

IPSWICH RIVER WATERSHED ASSOCIATION

Mark Clark

Indefinite

**IPSWICH RIVER WATERSHED DISTRICT
 ADVISORY BOARD REPRESENTATIVE**

Mark Clark

Indefinite

**LIAISON TO THE NATIONAL OFFICE
 ON DISABILITY**

Position Vacant

LIAISON – MASS STATE ETHICS COMMITTEE

Barbara Stats

December 31, 2018

**LOCAL CENSUS LIAISON – U.S. DEPARTMENT OF
 COMMERCE FEDERAL CENSUS 2010**

Barbara Stats

Indefinite

MBTA ADVISORY BOARD REPRESENTATIVE

Anthony Petrillo

Indefinite

**METROPOLITAN AREA PLANNING COUNCIL
REPRESENTATIVE**

Danielle McKnight
Michael P. Gilleberto (Alternate)

Term Expires:

July 24, 2020
July 24, 2020

**NORTH READING'S AGENT TO FEMA
(FEDERAL EMERGENCY MANAGEMENT AGENCY)**

Michael P. Gilleberto

Indefinite

**MAPC REGIONAL WATER SUPPLY PROTECTION
STUDY COMMITTEE**

CPC Chairman or designee
DPW Chairman or designee

Indefinite
Indefinite

**READING MUNICIPAL LIGHT DEPARTMENT CITIZEN'S ADVISORY BOARD
REPRESENTATIVE**

Jason Small

December 31, 2019

BOARD OF SELECTMEN'S AD HOC COMMITTEES

VETERANS MEMORIAL COMMITTEE

Gordon Hall
John Watson
Lyman Fancy
James E. MacLauchlan
Joseph Veno
William McDonnell
James Saunders, Associate Member
Edward McHarg, Jr., Associate Member

Indefinite
Indefinite
Indefinite
Indefinite
Indefinite
Indefinite
Indefinite
Indefinite

VETERANS COMMITTEE (DISSOLVED 2017)

Joseph Veno
Albert DiSalvo
Kenneth Ravioli
Neil E. Rooney, III
Richard B. Stratton
John Wiese, Associate Member

December 31, 2019
December 31, 2018
December 31, 2019
December 31, 2018
December 31, 2017
December 31, 2016

VETERANS EVENTS COMMITTEE (FORMED 2017)

Joseph Veno
Albert DiSalvo
Neal E. Rooney, III
Richard B. Stratton
Arthur Cole
Kenneth Ravioli, Associate Member

December 31, 2020
December 31, 2020
December 31, 2018
December 31, 2019
December 31, 2019
December 31, 2020

WATER AND WASTEWATER PLANNING ADVISORY COMMITTEE

Luke Roy	Until Completion of Project
Joseph Foti (Water Commission)	Until Completion of Project
Robert Mauceri (Board of Selectmen)	Until Completion of Project
Michael Prisco (Board of Selectmen)	Until Completion of Project
Warren Pearce (Community Planning Commission)	Until Completion of Project

JOINT APPOINTMENTS OF BOARD OF SELECTMEN AND SCHOOL COMMITTEE

SECONDARY SCHOOL BUILDING COMMITTEE

Term Expires:

Charles Carucci, Chairman	Indefinite
Michael P. Gilleberto	Indefinite
Jon Bernard	Indefinite
Clifford Bowers	Indefinite
Michael Connelly	Indefinite
Phillip Dardeno	Indefinite
Sean T. Delaney	Indefinite
Laurie Witts	Indefinite
Stephen Nathan	Indefinite
Janene Imbriano	Indefinite
Gregg Doble	Indefinite
Helen Maynard	Indefinite
Aldo Tramontozzi	Indefinite
Edwin Stiles	Indefinite
Wayne Hardacker	Indefinite
Donald Kelliher	Indefinite
Anthony J. Loprete	Indefinite
Daniel McInnis	Indefinite
Catherine O'Connell	Indefinite
Stephen O'Leary**	Indefinite
John Pecora	Indefinite
Gerald Venezia	Indefinite

**** Appointed by the Board of Selectmen**

APPOINTMENTS BY THE TOWN ADMINISTRATOR

TOWN CLERK

Term Expires:

Barbara Stats	Indefinite
---------------	------------

TOWN COLLECTOR

Maryann MacKay	Indefinite
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TOWN ACCOUNTANT

Elizabeth Rourke	November 14, 2020
------------------	-------------------

DIRECTOR OF FINANCE

Elizabeth Rourke

November 14, 2020

**VETERANS, AGENT AND DIRECTOR
OF VETERANS' SERVICES**

Susan Magner

Indefinite

BUILDING INSPECTOR

James DeCola

Indefinite

WIRE INSPECTOR

Stephen Gigante

Indefinite

GAS INSPECTOR

Edward Cirigliano

Indefinite

**DIRECTOR OF EMERGENCY MANAGEMENT AND
NORTH READING'S REPRESENTATIVE TO THE MYSTIC
REGION REGIONAL EMERGENCY PLANNING COMMITTEE**

Theophilus Kuliopulos

December 31, 2018

SEALER OF WEIGHTS AND MEASURES

Leonard Rose

Indefinite

**LOCAL CENSUS LIAISON TO THE
UNITED STATES DEPARTMENT OF COMMERCE**

Barbara Stats

Indefinite

DIRECTOR OF PUBLIC WORKS

Andrew Lafferty

Indefinite

INSECT AND PEST CONTROL SUPERINTENDENT

Andrew Lafferty

Indefinite

TREE WARDEN

Andrew Lafferty

Indefinite

CUSTODIAN OF SOLDIERS' AND SAILORS' GRAVES

Lieutenant, North Reading Company of Minit and Militia

Indefinite

FIRE CHIEF

William Warnock (Retired)

Indefinite

PROVISIONAL FIRE CHIEF

Donald Stats

Until Permanent
FireChief Appointed**POLICE CHIEF**

Michael Murphy

Indefinite

PARKING CLERK

Karen Marlin

December 31, 2018

LIBRARY DIRECTOR

Sharon Kelleher

Indefinite

BOARD OF HEALTH

Gary Hunt

December 31, 2018

Michael Ricci

December 31, 2018

Pamela Vath

December 31, 2018

BOARD OF ASSESSORS

Debbie Carbone

December 31, 2018

Gregory Smith

December 31, 2018

Sebastian Tine

December 31, 2018

LAND UTILIZATION COMMITTEE

Margie Salt

December 31, 2020

Ken Tarr

December 31, 2019

William Reed

December 31, 2019

Michael Tyner

December 31, 2019

Jean Osborn

December 31, 2017

Anthony Giordano

December 31, 2019

Philipp Hertz

December 31, 2018

TRUSTEES OF TRUST FUNDS

Dallas Coffman

December 31, 2018

Jean Osborn

December 31, 2020

RECREATION COMMITTEE

Rita Mullin

December 31, 2018

Sergio Coviello

December 31, 2018

Billie Luker

December 31, 2018

Patricia Filmore

December 31, 2018

Ron Kern

December 31, 2018

Sheila Sturdevant

December 31, 2018

Rick Arington

December 31, 2018

DIRECTOR OF ELDER AFFAIRS

Mary Prenney

Indefinite

COUNCIL ON AGING

Mary Prenney, Chairman

Indefinite

Frances Cheney

December 31, 2020

Joseph Veno

December 31, 2018

Jennifer Collins

December 31, 2018

Maureen Donato

December 31, 2018

Richard Wallner

December 31, 2019

APPOINTMENTS BY BOARD OF HEALTH

DIRECTOR OF PUBLIC HEALTH AND HEALTH AGENT

Robert F. Bracey

Term Expires:

Indefinite

INSPECTOR OF ANIMALS

Jerry Berg

Indefinite

AGENT FOR ISSUING AND RECORDING BURIAL PERMITS

Robert F. Bracey

Indefinite

APPOINTMENTS BY TOWN COLLECTOR

DEPUTY COLLECTOR OF TAXES

Peter Ryan

Indefinite

BOARD OF SELECTMEN

2017 Annual Report

Selectmen Election and Board Organizational Changes

Andrew Schultz was elected to the Board replacing Mr. Jeffery Yull. The Board acknowledges the service of Selectman Yull and thanks him for his two (2) non-consecutive terms of dedicated service. We wish him well in his new endeavors.

After each election cycle the Board holds its annual re-organization meeting. This year the Board voted a new Chair and Vice Chair. The majority of the Board voted Selectman Mr. Michael Prisco as Chair, and Selectwoman Mrs. Kathryn Manupelli as Vice Chair. Mr. Schultz was voted as Clerk. The Board and its entire community want to thank Mr. Mauceri for his tireless years of dedication and leadership during his many years as Chairman.

Personnel Matters

In January, the Town hired Two (2) new Department Heads

- Information Technology (IT) Director: Mr. Matthew Cooper
- Human Resource Director: Mr. Robert Collins

In April, the Board executed a three (3) year contract extension with Town Administrator Michael Gilleberto.

Budget

Our FY2018 budget was passed at Town Meeting in June of 2017. We continue to be challenged with the cost of employee health insurance, county retirement and minimal increases in state aid. This systemic revenue problem continues to be one of our greatest budget challenges each year.

Health Insurance

The ever-increasing cost of Health Insurance continues to be one of our biggest budget challenges we face annually. Based on this fact the Town took a major change in its annual approach to managing its Health Care. The first change the Board made was to hire a “new” independent insurance agent, Integrated Benefits Group (IBG). IBG gives the Town an expanded approach towards help identifying solutions to achieve our goals and objectives related to Health Care Insurance. Through this process IBG analyzed the nationwide markets and determined it was in the Town and Employees best interest to make a change in our health care provide from Harvard Pilgrim Insurance back to our previous provider Blue Cross Blue Shield (BCBS).

In addition, IBG introduced the Board to a new and creative approach for controlling Health Care costs called the Participating Funding Agreement (PFA). The PFA allows the Town and our employees to be shareholders in controlling their collective health care costs. This allows the group health plan the ability to create plan assets (money) that otherwise would have been forfeited to the insurance company. One of the functions of joining a PFA required the Town to hire a Third-Party Administration Specialist to manage and execute the PFA. Based on this the Town entered a contract with Reimbursement Specialist, Inc. (RSI) as a third-party administrator.

Strategic Plan

Our Board conducts annual work session to review and update our Strategic plan. The plan is posted on the Town Website. The following list contains our top strategic objectives.

- a. MWRA - New water resource that will provide us with a guaranteed long term water supply.
- b. Storm Water - Identify cost & revenue sources to fund this EPA mandated program.
- c. Revenue Plan - That supports services without an override.
- d. Capital Plan – Funding that at a minimum prevents further degradation of our infrastructure.
- e. Economic Development – That will provide needed revenue to support our Strategic Objectives.
- f. Wastewater – Install in key commercial areas to increase the value of our commercial property.
- g. Fund OPEB – Create a plan to reduce the Town’s unfunded
- h. Transportation Enhancements – Review and identify a transportation service options for all residents.

Economic Development

Two years ago, and as part of the Boards Strategic Plan, we formed an Economic Development Committee (EDC) with the charge of expanding the Town’s commercial tax base.

We acknowledge their successful efforts in recommending a developer to purchase the remaining Berry Property on Lowell Street. The proposed project will add 450 over 55 condominiums in 9 buildings on the property. Their mission does not end here. The EDC is in the process of selling the remaining JT Berry parcel located at 102 Lowell road in the 2018 time frame.

Going forward they will place tremendous amount of attention on a possible permanent sewerage solution to improve and expand the business district along Main Street/Route 28 and Concord Street.

Water

Early in the year the Town of Andover reengaged the Town to discuss the possibilities of remaining as a drinking water customer, despite plans for the town to join the Massachusetts Water Resources Authority (MWRA) water system as planned since Andover informed the Town back in 2014 that it could not meet our long term future water needs.

In October the Town took the necessary steps to enable the Board to investigate the Andover option for the town’s future water needs. Putting Andover back in the mix for consideration as a potential supplier for 100% of the town’s future water needs required the Town to put on hold some of the due diligence efforts with MWRA and Reading.

This change in direction would not jeopardize what the Town has already approved for the potential MWRA option. It just doubles our engineering analysis efforts and extends the final decision making out until the late April 2018 time frame.

By considering both options now allows the town to place some greater emphasis on which option can provide a possible permanent sewerage solution in certain commercial sections; such as Concord Street &/or Main Street.

This change in approach also required the Board to obtain Town Meeting approval to enter into an up to 99 year Intermunicipal Agreement (IMA) with the Town of Andover and one with Reading. It also allows the Board to seek a Home-Rule petition for potable water through the filling of special legislation with the General Court to allow such an agreement to take place.

Town Meeting voted overwhelmingly to support a dual path that would enable the Town to continue its negotiations to see the Andover connection come to fruition and putting the MWRA plans on hold.

Berry Property

The Town acquired the remaining Berry Property in 2015 from DCAMM with incentives that will provide the Town a minimum of 50% of the sale of the property with incentives for even more.

In January, the Board and Community Planning Committee (CPC) jointly selected Pulte Homes of New England \$30M cash offer to purchase the 104 Lowell Road - 34 acre parcel to build 450 for sale "age-restricted units for 55 years of age or older".

In March, the Town held a Special Town Meeting to rezone 104 Lowell Road to allow Pulte's proposed residential use of the property.

The Town and Pulte Homes completed the real estate transaction on Friday December 01, 2017. With the sale going through the DCAMM Sale Partnership Model the net proceeds; after payment of costs & obligations, and including reimbursement to the Town for costs associated with maintaining and conveying the property, the Town received \$20.116 Million and the State of MA received \$8.997 Million. The Town net proceeds can only be used to pay down on Debt Obligations or Capital purchases.

Community Compact & Grant Opportunities

For the last several years now the Town has taken advantage of the Community Compact grant opportunities offered by the Commonwealth to implement best practices in areas the Town has a unfunded need. This particular year the Town was granted community compact funds to study the best practices in the area of Transportation. Through this opportunity and funding the Town was able to identify Merrimack Valley Regional Transportation Authority (MVRTA) as a transportation resource to provide our Seniors and Disabled Veterans a Ring and Ride van services to and from Medical Appointments. This is a new and long overdue transportation service for our Seniors and we couldn't have done it without the support of the Governor Baker administration and Representative Jones legislative leadership.

Also this year the Town applied for a \$3M MassWorks Infrastructure grant with the Commonwealth. The MassWorks program provides the funds for municipalities and other

eligible public entities to support and accelerate job growth in surrounding cities and towns. The Town should receive notice if grant was approved in the March 2018 timeframe.

Community Impact Team

The Community Impact Team (CIT) continues their efforts to focus of the drug epidemic facing the entire region. We thank the CIT and its subcommittees for all of their efforts in making North Reading a better place to live for our youth, adults and seniors. We thank Amy Luckiewicz for her leadership and effort in obtaining a 5 year grant of \$125,000 per year providing the CIT with resources to deal with the Opioid crisis that impacts our community.

Town Administrator

We appreciate the tireless effort of Michael Gilleberto in managing the Town's operations. This has been a year full of success, growth, and opportunities and Michael has utilized his leadership and management skills to assure all challenges, issues and opportunities were addressed in a timely and effective manner. We are a grateful community to have such a true professional as the leader of our Town and look forward to a long and productive relationship.

Acknowledgements

The Board thanks our elected officials, appointed boards and all of those who have volunteered their services for the benefit of our entire community. We acknowledge the efforts of all our departments and department heads in their effort to improve services for our residents and business community. Special thanks to Governor Baker and Lt. Governor Polito for all the grant and funding opportunities awarded our Town to help us to improve and expand our services to all. We also thank Representative Brad Jones and Senator Tarr for continually advocating on our behalf for North Reading. Special thanks to Karen Marlin and Jane Brooks for their tireless efforts in keeping the Board organized and informed.

Respectfully submitted,

Michael Prisco, Chairman
Kathryn Manupelli, Vice Chairwoman
Andrew Schultz, Clerk
Robert J. Mauceri
Stephen J. O'Leary

ANNUAL REPORT OF TOWN COUNSEL 2017

We are pleased to present our annual report as Town Counsel to the Town of North Reading. In calendar year 2017, we continued to advise the Board of Selectmen and other Town officials and employees on a wide array of issues, which included: real estate transactions; land use and zoning; conservation; enforcement actions; public and private way rights; permits; public records; the application of the open meeting law; construction contracts; procurement; licensing; cable; zoning board appeals; town meeting; special legislation; ballot questions and election issues; contract and collective bargaining negotiations; employee benefits and health insurance; labor and personnel matters; and on various other general municipal matters. Town Counsel also assisted in 2017 in the drafting of real estate documents, land development agreements, inter-municipal agreements, policies, contracts, and bylaw amendments. Town Counsel also represented the Town during various collective bargaining and contract negotiations.

This past year, Town Counsel responded to requests for opinions from Town officials on a wide variety of legal matters, including the appropriate appointing authority for certain positions, health insurance policies, potential conflicts of interest, use of conservation funds, responses to potential health code violations, committee appointments, bargaining obligations, gun license applications, potential bylaw amendments and charter changes, municipal fines, ballot questions, the potential reorganization of Town functions, and Town Meeting procedure. Town Counsel prides itself on providing Town officials and employees with efficient, effective, and responsive answers to requests for advisory opinions. We consider any request for an opinion as being urgent and requiring a prompt response. Additionally, Town Counsel continued to assist with the preparation for the Fall and Spring Annual and Special Town Meetings and attended all such meetings to answer legal questions and advise regarding proposed amendments. At the request of the Town Administrator or Board of Selectmen, we attended meetings of the Board of Selectmen and other Boards to provide advice on pending litigation and to assess the Town's risk management on legal matters. We also provide periodic updates to the Board of Selectmen at no charge on all pending litigation and non-litigation matters. Town Counsel also provided support by drafting proper motions for various Board meetings and by answering various procedural questions.

Town Counsel believes one of our highest priorities and goals is to provide proactive legal advice that prevents the Town from engaging in litigation. That being said, Town Counsel is always ready, able and willing to zealously litigate on behalf of the Town when it becomes necessary. We continue to work diligently to effectively represent the Town in all pending litigation whether in Federal or State Court, before Administrative Agencies, at Arbitration, or before other local boards. In conjunction with the efforts of the Town's administration, this proactive approach has once again assisted in mitigating the Town's litigation costs and reducing the number of pending cases.

The office of Town Counsel has also continued to work with the Town to reduce municipal legal costs by researching many issues of municipal law and issuing Memoranda and Email Blasts addressing those issues at no charge. In 2017, we advised the Town on case law, legislative developments and necessary policy updates through these memoranda and emails on issues and areas of law that included: the Municipal Modernization Act; Denial of Licenses for Non-Payment of Certain Municipal Charges; G.L.c41 §111F (Injured on Duty Benefits); Implications for Public Employers - The Regulation and Taxation of the Marijuana Act; Open Meeting Law and Social Media

- Potential Pitfalls; Public Building Construction Projects - Issues for Consideration When Drafting Warrant Articles; Update on the Public Records Law; The Regulation and Taxation of Marijuana Act; Massachusetts Prevailing Wage Laws Violation Letters; Solar Energy "Smart" Program; Employee Off-Duty Use of Medical Marijuana; Employment Implications of the Massachusetts Pregnant Workers Fairness Act; Important Changes to Open Meeting Law Regulations; and the Preparation of Public Records Guidelines. Additionally, training is always offered at no charge by Town Counsel to Town officials and employees on various legal issues and topics of concern through live seminars and electronic webinars. During 2017, certain Town officials and employees attended trainings that we presented on the Public Records Law and Sign Regulations.

In 2018, Town Counsel's objective, as always, is to assist the Town in accomplishing its vision and goals and to help the Town overcome any challenges, burdens and obstacles that it will face. Our goal is to provide the highest quality legal services to the Town in a responsive, flexible, timely, proactive and effective manner at a reasonable cost. We take very seriously the Town's best interests and the Board of Selectmen's strategic plan for the future and intend to assist in any way we can to help the Town continue to develop and move forward. Town Counsel will continue to work with Town officials to handle and respond to the challenges that lie ahead and to help further the Town's mission, community values and progress, as well as to help protect the Town's interests in 2018.

We extend our sincere appreciation to the Board of Selectmen for their continued confidence in retaining our firm, and we appreciate the cooperation, assistance and collaboration we have received on all matters from the Board of Selectmen, the office of the Town Administrator and other Town Boards, officials and employees. We look forward to our continued work with members of the North Reading Town government in the future.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "D. Klein", is written over a horizontal line.

Darren R. Klein, for the firm KP Law, P.C.
Town Counsel

TOWN OF NORTH READING
LIST OF CASES
April 2, 2018

PENDING LITIGATION

1. Edward Guide v. Chief of Police
Woburn District Court, 1653CV000751

This is an appeal of the Chief of Police's August 22, 2016 decision regarding the petitioner's license to carry firearms. On July 13, 2017, the Court held a hearing on the matter, which has been continued until at least April 2018.

2. Moran, et al. v. North Reading Community Planning Commission
Land Court Misc. No. 185690
21300-0070

This case involves an abutter's appeal of the Community Planning Commission's ("CPC") approval of Parm Development Inc.'s ("Parm") subdivision plan to improve a portion of Cameron Road.

GENERAL LITIGATION CASES CLOSED IN 2017 AND 2018

1. Richard M. Carnevale v. Town of North Reading
Essex Superior Court C.A. No. 16-1238
21300-0316

This case involves a complaint filed in or around September of 2016 under the "Wage Act" (G.L. c. 149, Section 148) alleging that the Town failed to pay the Plaintiff his full sick leave buyback upon his resignation and that the Town's actions allegedly violated the Wage Act. The Town filed a Motion to Dismiss in this matter. On December 1, 2016, a hearing was held in Essex County Superior Court. On December 7, 2016, the Town's Motion to Dismiss was granted. The Appeal period has expired and this matter is now closed.

2. Ian Griffin v. Chief of Police
Chief of Police v. Ian Griffin
Woburn District Court, C.A. Nos. 1753CV000015, 1753CV000052

These are related matters pertaining to Ian Griffin's petition to reverse the Chief of Police's decision to deny him a license to carry. Following the evidentiary hearing, on March 20, 2017, the District Court affirmed the Chief's decision and this matter is now closed.

3. Teamsters, Local 25 and Town of North Reading
(Department of Labor Relations Case No. MUP-16-5422)
21300-0315

This case involves an unfair labor practice charge filed by the Union regarding alleged regressive bargaining by the Town relative to ongoing successor collective bargaining agreement negotiations. The Town filed a response and an investigation conference was held on January 19, 2017. On February 26, 2017, the Union's unfair labor charge was dismissed, since the Hearing Officer found that there was not any agreement between the parties on whether retroactive wage increases would apply to former employees and, more importantly, that there was no evidence that the Town's bargaining team failed in their obligation to support the parties' agreement. This matter is now closed.

TOWN-OWNED LAND

For Your Information

Map & Parcel.....	Refers to Assessors Map & parcel pages and numbers.
Location.....	Street on which parcel is mentioned.
Approximate Area.....	Roughly the square footage or acreage of parcel mentioned.
Primary Use.....	If parcel is being used for town purposes, it is mentioned here.
Tax Land by Possession **.....	Designated by asterisks in report- land which is taken by the town due to default of property taxes – taken after land has been in tax title for a period of not less than 2 years.
Controlled/Supervision.....	Designated Committee, Commission, or department who has control or priority of mentioned parcel.
Date Acquired.....	The date which mentioned parcel came into town ownership.

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
3	23	Redmond Avenue	21,344		**	Gen. Gov.	5/4/1971			I
3	44	Wilmington Lane	257,004	Pumping Station		Water Dept.	9/29/1964		F	I
3	45	Redmond Avenue	350,658			Conserv. 10-77	3/21/1964	1/4 W	F	
3	47	Kristyn Lane	547,114		Gift	Gen. Gov.	7/9/1996			
3	67	Jill Circle	21,344		Gift	Gen. Gov.	7/9/1996			
3	78	Redmond Avenue	68,825		**	Gen. Gov.	8/2/2011			
3	79	Furbush Pond Lane	288,803		**	Gen. Gov.				
3	91	Raridan Street	82,764		**	Conserv. 10-80	10/14/1969			
4	110	Shenandoah Road	13,939		**	Gen. Gov.	11/23/1994	1/2W		
4	111	Shenandoah Street	10,454		**	Gen. Gov.	10/16/1961			
4	112	Shenandoah Street	10,454		**	Gen. Gov.	7/1/1953			
4	114	Shenandoah Street	10,454		**	Gen. Gov.	2/7/1978			
5	14	Grant Street	9,583		**	Gen. Gov.	12/22/2010			
5	54	Cold Spring Road	357,719		Gift	Conserv. 4-88	4/1/1988			
5	55	Cold Spring Road	39,640		**	Gen. Gov.	12/31/1953	1/4W	F	I
5	56	W. Arthur Road	25,240		**	Gen. Gov.	12/21/1950	3/4W	F	I
5	74	Hickory Street	7,405		**	Gen. Gov.	6/15/1983			
5	90	Cold Spring Road	118,919	Pumping Station	Gift	Water Dept.			F	I
5	91	Cold Spring Road	25,700		**	Gen. Gov.	5/26/1976	W	F	I
5	98	Carriage Way	102,366		Gift	Conservation	2/2/1976			I
6	1	Back River Lot	383,328	Water Treatment Plant	Gift	Gen. Gov.	7/1/1975			
6	2	Lowell Road	588,060		Gift	Water Dept.	11/20/1996			
6	3	Lowell Road	130,680	Watershed Protection	**	Gen. Gov.	10/8/1986			II
8	6	Hollywood Terrace	9,148		**	Gen. Gov.	8/17/1956	W	F	II
8	18	Algonquin Road	3,920		**	Gen. Gov.	10/16/1961	W	F	II
8	19	Algonquin Road	9,583		**	Gen. Gov.	10/17/1961		F	II
8	20	Algonquin Road	6,534	Affordable Housing	**	Gen. Gov.	12/1990	1/2W	F	II
8	30	Brookside Road	15,682	Affordable Housing	**	Gen. Gov.	5/5/1954	W	F	II
8	31	Brookside Road	17,860		**	Gen. Gov.	12/30/1998	W		II
8	32	Brookside Road	23,958		**	Gen. Gov.	5/4/1971	W		II
8	33	Brookside Road	6,098		**	Gen. Gov.	5/7/1968	W		II
8	34	Brookside Road	3,920		**	Gen. Gov.	5/4/1971	W		II
8	35	Piedmont Terrace	13,322		**	Gen. Gov.	10/19/1961	W		II
8	45	Brookside Road	6,098		**	Gen. Gov.	12/3/1992			II
8	46	Old Andover Road	6,970		**	Gen. Gov.	12/3/1953			I
8	54	Old Andover Road	74,052	Affordable Housing	**	Gen. Gov.	9/9/1981	1/4W	F	I
8	58	Brennwood Road	13,504		**	Gen. Gov.	8/17/1956	W		I
8	65	Laurelton Road	22,651		**	Gen. Gov.	10/16/1961	W		I
8	66	Laurelton Road	15,682		**	Gen. Gov.	10/16/1961	W		I
8	78	Belleflower Road	3,049		**	Gen. Gov.	7/15/1957	W		I
8	79	Belleflower Road	14,375		**	Gen. Gov.	10/16/1961	W	F	I
8	8	Hawthorne Terrace	11,326		**	Gen. Gov.	10/16/1961	1/2W	F	I
8	93	Evergreen Terrace	15,246		**	Gen. Gov.	9/21/1959	1/2W	F	I
8	99	Evergreen Terrace	1,307		**	Gen. Gov.	6/6/1975	1/2W	F	I
8	100	Evergreen Terrace	4,356		**	Gen. Gov.	10/16/1961	W	F	I
8	101	Burroughs Road	4,792		**	Conservation 10-94	3/18/1983			II
8	108	Burroughs Road	5,227		**	Conservation 10-94	4/12/1985		F	II
8	109	Brookside Road	10,019		**	Gen. Gov.	10/16/1961	W	F	II
8	110	Brookside Road	7,841		**	Conservation 10-94	10/16/1961	W	F	II
8	111	Brookside Road	11,326		**	Conserv. 10-80	10/16/1961	W	F	II
8	112	Algonquin Road			**					

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SO. L.	PRIMARY USE	TAX LAND BY POSSESSION *	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
8	113	Fairforest Terrace	35.284		**	Conserv. 10-80	7/16/1957	1/2W	F	II
8	114	Algonquin Road	3.485		**	Conserv. 10-75		1/2W		II
8	115	Hollywood Terrace	17.860		**	Conserv. 10-75	10/16/1961		F	II
8	116	Hollywood Terrace	3.485		**	Conserv. 10-75	11/4/1960		F	II
8	119	Hollywood Terrace	11.761		**	Conserv. 10-74	10/16/1961	1/2W	F	II
8	120	Hollywood Terrace	20.038		**	Conserv. 10-74	10/16/1961		F	II
8	121	Plainfield Road	17.860		**	Conserv. 10-74	10/17/1961	W	F	II
8	123	Plainfield Road	38.333		**	Conserv. 10-74	10/19/1961	1/2W	F	II
8	124	Plainfield Road	6.098		**	Conserv. 10-74	10/16/1961	W	F	II
8	125	Atwater Road	20.909		**	Conserv. 10-74	10/19/1961	W	F	II
8	126	River Road	10.019		**	Conserv. 10-74	10/16/1961	W	F	II
8	127	River Road	4.792		**	Conserv. 10-74	10/19/1961	W	F	II
8	128	Plainfield Road	15.682		**	Conserv. 10-74	10/16/1961	W	F	II
8	129	Plainfield Road	7.992		**	Conserv. 10-74	10/16/1961	W	F	II
8	130	Hollywood Terrace	25.265		**	Conserv. 10-74	10/16/1961	W	F	II
8	131	Hollywood Terrace	3.501		**	Conserv. 10-94	10/16/1961	W	F	II
8	132	Hollywood Terrace	3.520		**	Conserv. 10-94	11/4/1961	W	F	II
8	133	Hollywood Terrace	7.405		**	Conserv. 10-94	10/27/2011	W		II
8	134	Algonquin Road	3.485		**	Gen. Gov.				II
8	135	Algonquin Road	37.026		**	Conservation 10-94	10/16/1961	W	F	II
8	137	Algonquin Road	19.602		**	Conservation 10-94	10/16/1961	W	F	II
8	138	Garden Road	3.485		**	Conservation 10-94	10/16/1961	W	F	II
8	139	Burroughs Road	13.939		**	Conservation 10-94	10/16/1961	W	F	II
8	140	Burroughs Road	10.890		**	Conservation 10-94	8/17/1956	1/2W	F	II
8	144	Burroughs Road	270.072		**	Gen. Gov.	5/8/2000	W	F	II
8	145	Burroughs Road	36.155		**	Gen. Gov.	5/8/2000	W	F	II
8	188	Audubon Road	9.583		**	Gen. Gov.	7/16/1957		F	II
8	191	Audubon Road	3.200		**	Gen. Gov.	10/3/1968		F	II
8	193	Audubon Road	1.307		**	Gen. Gov.	6/6/1975	W	F	I
8	194	Burroughs Road	871		**	Gen. Gov.	7/16/1957	W	F	I
8	195	Burroughs Road	3.485		**	Gen. Gov.	6/21/1983	W	F	I
8	197	Audubon Road	3.049		**	Gen. Gov.	12/28/1959			II
8	204	Parkview Terrace	1.742		**	Gen. Gov.	10/17/1961			II
8	209	Edgewood Terrace	69.066		**	Gen. Gov.	12/2/1955	1/2W	F	II
8	221	Edgewood Terrace	7.541		**	Gen. Gov.	7/16/1957	1/4W	F	I
8	224	Edgewood Terrace	3.049	Affordable Housing	**	Gen. Gov.	4/2/1993			I
8	230	Homestead Terrace	1.742		**	Gen. Gov.	12/23/1953		F	I
8	234	Homestead Terrace	4.792		**	Gen. Gov.	6/10/1988			I
8	235	Homestead Terrace	3.049		**	Gen. Gov.	12/16/2009			I
8	236	Homestead Terrace	4.792	Affordable Housing	**	Gen. Gov.	12/23/1953			I
8	237	Homestead Terrace	3.049	Affordable Housing	**	Gen. Gov.	12/1/1959			I
8	238	Homestead Terrace	4.792	Affordable Housing	**	Gen. Gov.	11/19/1962	1/2W	F	I
8	239	Homestead Terrace	3.049	Affordable Housing	**	Gen. Gov.	8/17/1956	1/4W	F	I
8	240	Homestead Terrace	13.504		**	Gen. Gov.	8/24/1962	3/4W	F	I
8	241	Homestead Terrace	43.560		**	Gen. Gov.	6/10/1988	W	F	I
8	242	Homestead Terrace	1.742		**	Gen. Gov.	12/4/1963	W	F	I
8	243	Homestead Terrace	1.742		**	Gen. Gov.	10/1/1969	W	F	I
8	245	Pleasant View Terrace	15.246		**	Gen. Gov.	12/19/1958		F	I
8	257	Oakhurst Terrace	2.614		**	Gen. Gov.	12/23/1953	1/2W	F	II
8	258	Oakhurst Terrace	6.098		**	Conserv. 10-93	11/26/1965	W	F	II
8	260	Pinecrest Road	23.938		**	Conserv. 10-93		W		II
8	261	Pinecrest Road	6.534		**				F	

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
8	265	Lakeside Blvd.	4,536		**	Conservation	10/1/1968		F	II
8	267	Wildflower Terrace	1,742		**	Conserv. 10-93	6/6/1975	W	F	II
8	268	Wildflower Terrace	7,841		**	Conserv. 10-93		W	F	II
8	271	Oakhurst Terrace	2,178		**	Gen. Gov.	10/31/2000	W	F	II
8	272	Oakhurst Terrace	3,049		**	Gen. Gov.	10/31/2000	1/2W	F	II
8	274	Oakhurst Terrace	1,742		**	Gen. Gov.	6/6/1975	W	F	II
9	1	Old Andover Road	32,234		**	Gen. Gov.		W	F	I
9	4	Wolf Road	9,148		**	Gen. Gov.		W	F	II
9	5	Wolf Road	29,185		**	Gen. Gov.	3/23/1946	W	F	I
9	13	Old Andover Road	31,799		Gift	Water Dept.	9/6/1984	3/4W	F	I
9	19	North of Rte 125	18,295		**	Gen. Gov.	10/17/1967	1/4W	F	I
9	35	Nuska Trail	3,485		**	Gen. Gov.				I
9	36	Nuska Trail	6,098		**	Gen. Gov.	11/4/1960	1/4W		I
9	37	Nuska Trail	6,098		**	Gen. Gov.	6/6/1975			I
9	45	Old Andover Road	2,614		**	Gen. Gov.	9/16/1957			I
9	46	Old Andover Road	3,300		**	Gen. Gov.	9/16/1957			I
9	54	Old Andover Road	7,841		**	Gen. Gov.	11/19/2002			I
9	57	Old Andover Road	4,356		**	Gen. Gov.	12/23/1953			I
9	58	Bear Road	2,614		**	Gen. Gov.	10/16/1961			I
9	64	Highland Terrace	43,560		**	Gen. Gov.	8/17/1956	W	F	I
9	65	Lakeside Blvd.	627,264	Pumping Station	**	Water Dept.		W	F	I
9	79	Lakeside Blvd.	13,504		**	Water Dept.				I
9	103	Rahnden Terrace	2,178		**	Gen. Gov.	6/6/1975			I
9	110	Highland Terrace	3,049		**	Gen. Gov.	11/10/1959			I
9	111	Highland Terrace	7,841	cabin/shed	**	Gen. Gov.	11/19/1962			I
9	129	Rahnden Terrace	91,476	Prot. Of Water Supply	Emin. Dom.	Gen. Gov.	8/31/1972	W		I
9	130	Rahnden Terrace	2,614	Prot. Of Water Supply	Emin. Dom.	Gen. Gov.	8/31/1972			I
9	131	Old Andover Road	1,307		**	Gen. Gov.				I
11	5	Andover Line	7,405		**	Gen. Gov.	5/11/1994	W		I
11	6	Main Street	52,272		Gift	Conservation	11/15/1996	W	F	I
11	11	Hillside Road	16,117		**	Conserv. 3-70	5/22/1961			I
12	38	Hillside Road	871		**	Conserv. 3-70	1/18/1965		F	II
12	44	Travelled Way	1,307		**	Conserv. 3-70	8/1/1965		F	II
12	45	Travelled Way	7,118		**	Conserv. 3-70	8/1/1965		F	II
12	46	Travelled Way	1,307		**	Conserv. 3-63	1/18/1965		F	II
12	47	Travelled Way	11,326		**	Conserv. 3-63	6/27/1962		F	II
12	52	Bachelder (& Travelled Way)	871	Common Land	**	Gen. Gov.	6/27/1962			II
12	55	Bachelder Avenue	7,841		**	Conserv. 3-63	88/2012			II
12	123	Pluff Avenue	44,431		**	Gen. Gov.	6/27/1962			II
12	142	Travelled Way	8,712		**	Conserv. 4-74	7/26/1974		F	II
12	149	Main Street	1,307		**	Gen. Gov.	10/17/1967			II
12	152	Main Street	3,049		**	Gen. Gov.	10/17/1967			II
12	153	Main Street	1,307		**	Gen. Gov.	10/17/1967			II
13	51	Burroughs Road	7,405		**	Gen. Gov.				II
13	55	Burroughs Road	117,612	Playground	**	Recreation		1/2W		I
13	57	Wildflower Terrace	19,200		**	Conservation	9/21/1959	W	F	II
13	58	Wildflower Terrace	37,600		**	Conservation	7/16/1957	W	F	II
13	59	Pinecrest Terrace	3,200		**	Conserv. 10-93	10/17/1967	W	F	II
13	60	Burroughs Road	204,372		**	Gen. Gov.		3/4W	F	II
13	61	Burroughs Road	16,988		**	Gen. Gov.	6/5/1958		F	II
13	65	Birch Road	7,841		**	Gen. Gov.	6/5/1958	1/2W	F	II
13	68	Burroughs Road	37,026		**	Gen. Gov.		3/4W	F	II
13	70	Burroughs Road	14,500		**	Conserv. 10-93	12/4/1968	W	F	II

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SO. L.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
13	71	Burroughs Road	348.80		**	Conservation	6/1/1995			
13	81	Burroughs Road	10,454		**	Gen. Gov.	2/29/1988			II
13	85	Elma Road	5,227		**	Gen. Gov.	10/12/1982			II
13	86	Elma Road	5,227		**	Gen. Gov.	10/14/1969			II
13	93	Elma Road	7,405		**	Gen. Gov.	5/30/1975			II
13	99	Wilma Road	6,098		**	Gen. Gov.	6/6/1975	W		II
13	100	Street Theresa Street	130,680		**	Conservation 10-94	11/20/1944		F	II
13	101	Street Theresa Street	52,272	Affordable Housing	**	Gen. Gov.	8/26/1999			II
13	121	Sullivan Road	21,344		**	Gen. Gov.	3/14/1974	W	F	II
13	127	Off Street Theresa Street	108,900		**	Conservation	10/7/1969	W		II
13	131	Wilma Road	6,875		**	Gen. Gov.	10/7/1969	1/4W		II
13	12	North Street	457,380	Town Hall	**	Gen. Gov.	10/7/1964			II
14	88	Pauley Road	10,238	Affordable Housing	**	Gen. Gov.	2/13/1998		F	
14	119	Main Street	27,007		**	Gen. Gov.	1/24/1964			II
14	131	North Street to Rogers Circle	1,702	Walkway	**	Gen. Gov.	1/25/1964			
14	141	Oak Avenue	16,583		**	Gen. Gov.	10/17/1967	3/4W		
14	142	Maple Avenue	16,583		**	Gen. Gov.	10/17/1967			
14	142	Lowell Road	457,380	Rita Mullin Res. Park	**	Recreation	11/20/1996			
14	148	Lowell Road	108,464	Former JT Berry	**	Gen. Gov.	12/3/2015		F	
15	57	Off Abbott Road	209,088		**	Gen. Gov.	5/26/1976	W		
15	58	Off Abbott Road	5.6A		Gift	Conservation	7/31/2008			
16	16	Off Main Street	5.2A	Little School	Gift	School Dept.				
17	16	Barberry Road	7,841		**	Gen. Gov.	8/28/1959	W		
17	17	Southwick Road	5,227		**	Gen. Gov.	8/28/1959	W		
17	29	Southwick Road	14,375		**	Gen. Gov.	5/3/1989	W		
17	53	Nutter Road	82,764		**	Gen. Gov.	10/2/2011			
17	57	Southwick Road	5,227		**	Gen. Gov.	6/26/1976			
18	30	Park Street	5,227		**	Gen. Gov.	5/26/1976			II
18	32	Fairview Avenue	2,100	Affordable Housing	**	Gen. Gov.				II
18	33	Fairview Avenue	2,100	Affordable Housing	**	Gen. Gov.				II
18	34	Fairview Avenue	8,400	Affordable Housing	**	Gen. Gov.				II
18	35	West Street	4,200	Affordable Housing	**	Gen. Gov.				II
18	36	West Street	4,200	Affordable Housing	**	Gen. Gov.				II
18	37	Fairview Avenue	29,000	Affordable Housing	**	Gen. Gov.		1/4W		II
18	38	Fairview Avenue	65,340	Affordable Housing	**	Gen. Gov.		1/4W		II
18	39	Fairview Avenue	65,340	Affordable Housing	**	Gen. Gov.		1/4W		II
18	40	Belleve Avenue	36,885	Affordable Housing	**	Gen. Gov.	3/30/1998			II
18	41	West Street	1,960		**	Gen. Gov.	8/17/1956			II
18	44	West Street	4,356		**	Gen. Gov.	10/22/2010	1/2W		II
18	47	Belleve Avenue	670,985		**	Conserv. 10-74		W	F	
18	47	Off Sandspur Lane	80,684		**	Gen. Gov.				
23	71	Park & South	2,614		Gift		3/7/1984			
23	33	Main Street	718,740		**	Conserv. 10-93	10/14/1970	W	F	
23	69	Off Park Street	87,120		**	Conserv. 10-75		W		
23	71	Park Street	56,628		**					
23	73	Main Street	41,191		Gift		3/7/1984			
24	38	Park Street	31,363		**	Gen. Gov.	7/11/2012	W		
25	42	Nichols Street	87,120		**	Gen. Gov.	8/14/2009			
25	25	Spruce Road	44,431		**	Gen. Gov.	101/9/2011			
25	79	Main Street	1,307		**	Gen. Gov.	101/7/1967			
26	14	Plymouth Street	31,363		**	Gen. Gov.	2/1/1994			
26	77	Off Francis Street	12,652	w/ bldg.	**	Gen. Gov.	2/1/1983	3/4W		
26	80	Off North Street	47,516		**	Gen. Gov.	9/11/1997			II

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SOFT	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
26	97	Main Street	436			Gen. Gov.	10/17/1967			
26	112	Valley Road	14,375	Water Tower		Gen. Gov.				
27	14	Off North Street	13,500			Water Dept.				
27	16	Deer Run Drive	474,804			Gen. Gov.	2/25/1988			
27	49	North Street	6,150,672	Hillview CC	E. Dom.	Gen. Gov.				
27	60	North Street	40,001	Parking - Hillview	Purchase	Gen. Gov.				
28	50	Shady Hill Drive	92,783		**	Gen. Gov.	4/26/1996	W	F	II
28	51	Shady Hill Drive	40,075		**	Gen. Gov.	3/11/1985	3/4W	F	II
28	55	Central Street	21,780		**	Gen. Gov.	1/31/2001	W	F	II
29	1	Central Street Rear	1,154,340		Gift	Conservation	2/1/1982	1/4W	F	I,II
29	2	Central Street	570,636	Pumping Station		Water Dept.		W	F	I
29	4	Central Street	71,003		Gift	Conserv. 10-75		1/4W		I
29	5	Central Street	505,296	Little League Field		Recreation	Oct-78	1/2W		I,II
29	30	Anthony Road	200,376			Conserv. 10-93	12/15/1958	W	F	II
31	47	Westward Circle	202,584			Conserv. 11-68	6/6/1968	W	F	II
31	78	Westward Circle	223,588		**	Gen. Gov.	3/11/1985	W	F	II
31	84	Westward Circle	223,524		**	School Dept.				II
32	32	Arden Way	20,909	Access Hood School		Gen. Gov.				II
32	33	Nelson Way	104,544		**	Gen. Gov.	12/7/2005			
32	34	Nelson Way	7,840		E. Dom.	Eisenhaure Pond Park	12/7/2005			
32	35	North Street	2,178		E. Dom.	Eisenhaure Pond Park	5/26/1976	W		II
33	33	Garden Road	39,204		**	Gen. Gov.				
33	34	Garden Road	52,272		**	Gen. Gov.		1/2W		
33	35	Cherry Street	52,460		**	Conservation 10-94		1/2W		
33	49	Cherry Street	18,730		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	50	Cherry Street	95,832		**	Conservation 10-94	12/28/1959	1/2W		
33	51	Cherry Street	19,200		**	Conservation 10-94	10/1/1968			
33	52	Cherry Street	41,818		**	Gen. Gov.	8/8/1995			
33	53	Cherry Street	19,166	Gift		Gen. Gov.		1/2W		
33	54	Fourth Street	169,884		**	Conservation 10-94	12/28/1959	1/4W		
33	55	Fourth Street	19,166		E. Dom.	Eisenhaure Pond Park	12/27/2005			
33	56	Fourth Street	113,256		E. Dom.	Eisenhaure Pond Park	12/27/2005			
33	57	Fourth Street	94,100		**	Conservation 10-94	10/1/1961	1/2W		
33	58	Broadway Street	7,368		**	Conservation 10-94	10/1/1961	3/4W		
33	59	Third Street	39,439		**	Eisenhaure Pond Park	12/27/2005			
33	60	Third Street	39,439		**	Eisenhaure Pond Park	12/27/2005			
33	61	Arden Way	19,602	Gift	E. Dom.	Gen. Gov.	8/18/2000	1/2W		
33	63	Third Street	20,038		**	Gen. Gov.	12/28/1959	1/2W		
33	64	Arden Way	20,909		E. Dom.	Eisenhaure Pond Park	12/27/2005			
33	66	Arden Way	22,216		E. Dom.	Eisenhaure Pond Park	12/27/2005			
33	67	Third Street	19,166		E. Dom.	Eisenhaure Pond Park	12/27/2005			
33	68	Third Street	21,780		E. Dom.	Eisenhaure Pond Park	12/27/2005			
33	69	Third Street	21,600		E. Dom.	Eisenhaure Pond Park	12/27/2005			
33	70	Third Street	21,780		E. Dom.	Eisenhaure Pond Park	12/27/2005			
33	74	Second Street	18,700		**	Conservation 10-94	2/29/1988			
33	75	Arden Way	87,120		**	Conserv. 10-75	12/31/1953	W		
33	76	Arden Way	22,400		**	Conserv. 10-75				
33	77	Second Street	22,400		**	Conserv. 10-75	10/19/1962			
33	80	Second Street	32,200		**	Conservation 10-94				
33	81	Second Street	18,200		**	Conservation 10-94	2/29/1988			
33	82	Second Street	17,424		**	Eisenhaure Pond Park		W		
33	83	Second Street	17,050		**	Conservation 10-94				
33	84	Magnolia Street	65,776		E. Dom.	Eisenhaure Pond Park	1/27/2005			

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
33	85	Mangolia Street	12,432		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	87	First Street	52,272		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	88	Applan Way & First Street	18,200			Conserv. 10-75				II
33	92	Day Avenue	19,166		**	Gen. Gov.	5/5/1954			
33	93	Day Avenue	9,583		**	Gen. Gov.	2/29/1988			
33	94	Day Avenue	38,333		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	95	Day Avenue	63,162		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	96	Applan Way	20,909		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	98	Applan Way	40,075		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	99	Applan Way	20,909		E. Dom.	Eisenhaure Pond Park	1/27/2005			
33	100	First Street	135,036		**	Eisenhaure Pond Park	2/16/1982	1/4W		
33	108	First Street	17,050		**	Conservation 10-94	1/4/1960			
34	26	Cameron Road	10,454		**	Gen. Gov.	9/26/2002	W		
34	27	Cameron Road	5,663		**	Conservation	9/29/1995			
34	28	Cameron Road	15,000		Gift	Gen. Gov.	1/28/1995	W		
34	29	Cameron Road	5,963		Gift	Conservation	9/29/1995			
34	30	Cameron Road	10,760		**	Gen. Gov.	5/30/1975			
34	32	Cameron Road	5,227		**	Gen. Gov.	10/15/1956			
34	33	Cameron Road	5,227		**	Gen. Gov.				
34	34	Cameron Road	5,227		**	Gen. Gov.		1/2W		
34	39	Pilgrim Road	34,848		Gift	Conservation	9/29/1995			
35	13	Harris Road	10,500		Gift	Gen. Gov.	12/4/1963	3/4W		
35	15	Harris Road	5,227		**	Gen. Gov.	8/17/1956	1/4W		
35	16	Harris Road	35,284		**	Gen. Gov.	8/17/1956			
35	18	Harris Road	5,227		**	Gen. Gov.	11/23/1964			
35	19	Harris Road	7,405		**	Gen. Gov.	9/21/1959			
35	20	Harris Road	2,614		**	Gen. Gov.	9/22/1949	1/2W		
35	22	Harris Road	5,227		**	Gen. Gov.	3/18/1983	1/2W		
35	23	Harris Road	10,019	w/ bldg.	**	Gen. Gov.	12/28/1982			
35	28	Quimby Road	20,909		Gift	Gen. Gov.	6/6/1975			
35	29	Quimby Road	10,019		**	Gen. Gov.	7/16/1957			
35	30	Quimby Road	10,019		**	Gen. Gov.	10/20/1975			
35	31	Quimby Road	10,454		**	Gen. Gov.	10/11/1961			
35	32	Quimby Road	10,454		**	Gen. Gov.	6/6/1975			
35	33	Quimby Road	10,019		**	Gen. Gov.				
36	33	Park Street	21,917	No Parish Park		Gen. Gov.				
36	34	Park Street	36,777	Rt. 62 Reconstruct.	DPW Purchase	Gen. Gov.	7/24/1998	W	F	
36	35	Chestnut & Central Sts.	161,172			Gen. Gov.	10/31/1941	W	F	
36	60	Park Street	130,680			Conserv. 3-67		W	F	
36	61	Chestnut Street	3,388,968	Soccer/Conservation			1/31/1969	W	F	
36	65	Chestnut Street	530,561	Public Works Garage	DPW		1/3/1969	3/4W	F	
36	66	Chestnut Street	2,025,104	Public Works Garage	DPW		10/19/1961	W	F	
37	1	Cedar Street	640,332		**	Gen. Gov.				
37	10	Cedar Street	10,019		**	Gen. Gov.				
37	12	Cedar Street	3,920		**	Gen. Gov.	9/10/2010			
37	11	Chestnut Street	696,960		Gift	Conserv. 10-75	3/31/1977	1/4W	F	
39	12	So. Chestnut Street	518,364		Gift	Conserv. 11-63	12/16/1968	1/2W	F	
39	13	Off Haverhill Street	679,536		Gift	Conserv. 4-66	3/13/1967	W	F	
40	56	Chestnut Street	41,600	Harmony Vale		DPW				
40	67	Haverhill Street	235,224	Land Swap w/ RMLD	**	Gen. Gov.	12/1/1999	1/4W		
41	52	Central Street	107,158			Gen. Gov.	10/7/1968	1/4W		
41	26	Central Street	42,000			Recreation	10/27/1993		F	

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SOE L	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
41	27	Central Street	20,005			Recreation	10/27/1993		F	
41	28	Central Street	20,008			Recreation	10/27/1993		F	
41	29	Central Street	1,717.261			Recreation	10/27/1993	1/2W	F	
41	30	Central Street	20,002			Recreation	10/27/1993		F	
41	31	Central Street	20,000			Recreation	10/27/1993		F	
41	32	Central Street	20,000			Recreation	10/27/1993		F	
41	33	Central Street	20,000			Recreation	10/27/1993		F	
41	34	Central Street	42,237			Recreation	9/20/2005		F	
41	35	Central Street	2110.548	Temporary Police Station		Gen. Gov.	12/2/1997	5%W		
41	52	Off Haverhill Street	74,052			Hillview Commission				
41	53	Off Haverhill Street	182,952			Recreation	9/22/1964	W	F	
41	69	Central Street	16,258	Part of Ipswich Rvr. Park		Conserv. 12-63	10/27/1993	W	F	
42	3	Park Street	32,234			Gen. Gov.	1/7/1989		F	
42	8	Park Street	235,660			Conservation	8/14/1979		F	
42	10	Central Street	13,750						F	
42	12	Park St.	43,382						F	
42	35	Park Street	36,500		**	Gen. Gov.	5/2/1997	W	F	
42	63	Bliss Road	12,825	Affordable Housing	**	DPW				
42	64	Bliss Road	5,227		Gift	Gen. Gov.	11/21/2000	1/4W		
42	66	Bliss Road	10,019		**	Gen. Gov.	101/1969			
42	72	Sherman Road	20,473		**	Gen. Gov.	3/21/1988			
42	76	Ivy Street	12,632		**	Gen. Gov.	10/29/1987			
42	80	Ivy Street	6,098		**	Gen. Gov.	2-29-87			
42	86	Meade Road	3,485		**	Gen. Gov.	6/6/1975			
42	107	Bliss Road	5,227		**	Gen. Gov.				
42	123	Dodge Road	7,405		**	Gen. Gov.				
42	125	Devons Road	7,405		Gift	Gen. Gov.	6/1/1979			
42	128	Devens Road	5,227		**	Gen. Gov.	1/28/1998			
42	140	Park Street	1,851,300	Jr-Sr High School	**	Gen. Gov.	3/18/1983			
42	144	Off Tower Hill Road	38,137	Transfer to School 10/94	**	School Dept.				
42	145	Park Street	185,130		Gift	School Dept.	8/25/1982	W	F	
42	146	Park Street	20,038		**	Conservation		W		
42	152	Dodge Road	5,227		**	Gen. Gov.	8/17/1956			
43	2	Maple Road	18,182		**	Gen. Gov.	8/6/1979	1/2W		
43	7	Maple Road	9,583		**	Gen. Gov.	8/26/1999			
43	8	Lee Road	6,098		Gift	Gen. Gov.	10/1/1969			
43	9	Lee Road	9,583		**	Gen. Gov.	10/28/1966	1/2W		
43	13	Juniper Road	6,098		**	Gen. Gov.	8/26/1999			
43	21	Maple Road	43,560		E. Dom.	Eisenhaure Pond Park	1/27/2005			
43	22	Maple Road	161,172		E. Dom.	Eisenhaure Pond Park	1/27/2005			
43	31	Oakdale Road	17,000	Affordable Housing	**	Gen. Gov.	12/4/1963			
43	32	Oakdale Road	3,000		**	Conservation	5/1/1975			
43	33	Oakdale Road	4,375	Affordable Housing	**	Gen. Gov.	12/24/1954			
43	34	Oakdale Road	3,000		**	Conservation	5/30/1975			
43	35	Oakdale Road	3,522		Gift	Conservation		1/4W		
43	39	Oakdale Road	14,375		E. Dom.	Gen. Gov.	1/27/2005			
43	40	Oakdale Road	27,878		E. Dom.	Eisenhaure Pond Park	12/2/2005			
43	41	Oakdale Road	21,780		E. Dom.	Eisenhaure Pond Park	2/1/1982	W		
43	46	Oakdale Road	42,253		**	Gen. Gov.	11/19/1962			
43	47	Oakdale Road	82,764		**	Conservation				
43	78	Tower Hill Road	30,000	Water Tower		Water Dept.				
43	85	Maple Road	47,516		E. Dom.	Eisenhaure Pond Park	1/27/2005			

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
44	1	Oakdale Road	23,087		**	Gen. Gov.	2/1/1982			
44	2	Oakdale Road	4,356		**	Gen. Gov.	3/1/1982			
44	3	Oakdale Road	22,920		**	Conservation 10-94	11/19/1962	3/4W		
44	6	Maple Road	78,408		**	Conservation 10-94				
44	8	Cherry Street	20,909		**	Gen. Gov.				
44	10	Cherry Street	19,602		E. Dom.	Eisenhaure Pond Park	1/27/2005			
44	11	Cherry Street	20,400		**	Conservation 10-94	12/24/1954			
44	13	Cherry Street	15,400		**	Conservation 10-94	12/23/1953			
44	14	Cherry Street	20,909		E. Dom.	Eisenhaure Pond Park	1/27/2005			
44	15	Brian Avenue	17,424		**	Gen. Gov.				
44	16	Cotter Avenue	34,800		**	Conservation	12/23/1953			
44	17	Cherry Street	18,731		E. Dom.	Eisenhaure Pond Park	1/27/2005			
44	18	Cherry Street	19,166		**	Gen. Gov.	4/26/1971			
44	19	Fourth Street	56,628		**	Conservation 10-94	10/16/1961	1/2W		
44	21	Madison Street	69,696		**	Conservation 10-94	8/17/1956	W		
44	22	Third Street	13,261		**	Conserv. 10-75	1/28/1953			
44	24	Thayer Street	34,480		**	Conservation 10-94	1/15/1988			
44	34	Oscar's Way	3,588		Gift	Conservation 2002	5/8/2002			
44	34	Cherry Street	38,400		Gift	Conservation 10-94				
44	98	Off Towerhill Road	182,952		Gift	Conservation	5/25/1995			
44	110	Oscar's Way	226,512		Gift	Conservation 2002	5/8/2002	1/2W	F	II
45	7	Janice Avenue	20,038		**	Gen. Gov.	4/13/1974			
45	37	Haverhill Street	135,907		Gift	Conservation	5/30/1995			
45	90	Colonial Hill Drive	20,634	Future road expansion	Gift	Gen. Gov.	4/11/1985			
45	95	George Root Way	3,920		Gift	Gen. Gov.	7/30/2009	1/4W		II
46	5	Haverhill Street	668,411	Hood School	**	School Dept.				
46	55	Westward Circle	9,564	Access Hood School	**	Conservation		3/4W	F	II
49	5	Cottage Street	152,460		Gift	Conservation	10/14/1970			
49	8	Old Coach Road	32,000		Gift	Conservation	4/24/1992			
50	18	Deerfield Place	1,248		Gift	Conservation				
50	37	Deerfield Place	1,307		**	Gen. Gov.	6/6/2011			
50	38	Deerfield Street	871		**	Conserv. 10-70	6/6/2011			
51	2	Off Haverhill Street	209,088	Ives Mem. Park	**	Conserv. 3-69				
51	3	Off Haverhill Street	209,088	Ives Mem. Park	**	Gen. Gov.	8/11/1993	1/2W	F	
51	5	Off Darsell Drive	270,972		Gift	Gen. Gov.	2/5/2013	W		
51	6	Off Darsell Drive	217,800		Gift	Conservation				
51	18	Arlene Drive	10,334		Gift	Gen. Gov.	2/5/2013			
52	30	Lindor Road	304,920	Ives Mem. Park	Gift	Conserv. 3-69		3/4W	F	
52	32	Off Haverhill Street	121,968		**	Gen. Gov.	5/8/2000			
52	53	Foley Drive	93,654	Access Strawberry Acres	**	Park Access				
52	74	Lillian Drive	2,735	Strawberry Acres	**	Conservation	11/1/1995			
52	80	Foley Drive	2,500		**	Gen. Gov.	11/1/1995			
52	81	Foley Drive	40,075		**	Conservation		1/4W		
52	86	Off Duane Drive	158,994	Strawberry Acres	Gift	Gen. Gov.	7/21/1989	W		
52	91	Strawberry Lane	97,574		**	Gen. Gov.	6/19/1996	1/2W	F	
52	93	Lindor Road	22,651		**	Gen. Gov.	10/16/1961	W		
52	93	Lindor Road	12,632		**	Gen. Gov.	7/31/2008			
53	37	Off Haverhill Street	52,272		Gift	Gen. Gov.	10-29-1857			
53	11.5	Off Duane Drive	148,104	Third Mtg. House	Gift	School Dept.	7/27/1984	W	F	
54	3	Park & Haverhill Street	370,260	Batchelder School		Conserv.	7/20/1966	W	F	
54	4	Park Street	121,968							
54	33	Willow Street	169,384							
54	34	Willow Street	169,384							

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
54	35	Willow Street	10,019		**	Gen. Gov.	10/17/1961	W	F	
54	39	Willow Street	222.16		Enim. D	Gen. Gov.	12/14/1971	W	F	
54	40	Willow Street	15,682		**	Gen. Gov.	4/26/1971	W	F	
54	41	Willow Street	69,696		**	Gen. Gov.	10/7/1968	1/2W	F	
54	42	Willow Street	13,504		**	Gen. Gov.	5/8/1974	W	F	
54	43	Willow Street	37,026		**	Gen. Gov.	3/18/1977	W		
54	44	Willow Street	20,038		**	Gen. Gov.	3/18/1977	W		
54	52	Elm Street	21,848		Gift	Conservation	2/9/1995			
54	53	Elm Street	23,499		Gift	Conservation	2/9/1995			
54	54	Elm Street	24,792		Gift	Conservation	2/9/1995			
54	55	Elm Street	21,360	Putnam House/Barn		Gen. Gov.				
54	63	Bow Street	100,188	Weeks Bldg.		Gen. Gov.				
54	65	Bow Street	15,077	Flint Library		Gen. Gov.				
54	67	Park Street	12,150	Library Parking		Gen. Gov.				
54	68	Park Street	10,146	Police & Fire Station		Gen. Gov.				
54	134	Park Street	104,344	Elderly Housing		Housing Authority				
54	135	Park Street	13,116	Island - Frt. Of Library		Gen. Gov.				
54	139	Off Passanage Lane	1,970		**	Gen. Gov.	11/8/1991			
55	15	Haverhill Street	226,512		**	Gen. Gov.	8/14/2009	W		
55	22	Off Railroad Avenue	10,019		**	Gen. Gov.	3/30/1998	1/2W		
55	23	Railroad Avenue	40,511		**	Gen. Gov.	9/21/1959	1/2W		
55	24	Railroad Avenue	6,970		**	Gen. Gov.	2/13/1990	1/2W		
56	74	Off Chestnut Street	7,405		**	Gen. Gov.	7/29/1957	W		
62	62	Boxwood Road	457,380	Trans. from school 10/97	**	Gen. Gov.	6/22/2005	W	F	
57	12	Off Crestwood Circle	3,920		**	Gen. Gov.	4/26/1963	W		
57	14	Crestwood Road	78,408		**	Gen. Gov.	4/9/2014			
57	15	Off Crestwood Circle	261,360		**	Conserv. 80	10/23/1970	W	F	
57	16	Off Crestwood Circle	261,360		**	Conserv. 3-62	6/27/1962	W	F	
57	71	Off Hickory Lane	47,916		**	Gen. Gov.	11/22/1982	W	F	
57	93	Off Hickory Lane	87,120		**	Gen. Gov.	5/26/1976	W	F	
60	17	Park Street	117,612	Playing Field	**	Recreation	8/25/2000	1/3W		I
60	42	Wams Road	274,428	Reserved Open Space	**	Gen. Gov.	3/18/1980			
62	37	Off Elm Street	15,000		**	Conserv. 10-75	10/23/1970	W	F	
62	38	Elm Street	15,000	Purchase of Chap. 61 A Land	**	Gen. Gov.	7/20/2005	W	F	
62	42	Elm Street	831,996		Gift	Recreation	9/15/2005	W		
62	44	Elm Street	40,946		**	Gen. Gov.	7/20/2005			
62	78	Elm Street	827,640	Purchase of Chap. 61 A Land	**	Gen. Gov.	6/10/1988			
68	10	Malm Road	4,792		**	Gen. Gov.	3/18/1983			
68	13	Malm Road	10,454		**	Gen. Gov.	12/24/1954	1/4W	F	
68	17	Forest Street	2,614		**	Gen. Gov.	1/31/2001			
69	2	Forest Street	5,227		**	Gen. Gov.	10/19/1961	1/2W	F	
69	5	Forest Street	11,761		**	Gen. Gov.	8/5/1974	W	F	
70	1	Essex Street	649,044		**	Gen. Gov.	7/15/1957			
70	8	Essex Street	5,663		**	Gen. Gov.	12/24/1959			
70	14	Lincoln Street	12,197		**	Gen. Gov.	10/17/1961	3/4W	F	
70	24	Wood Street	13,504		**	Gen. Gov.	5/30/1975	3/4W	F	
70	27	Essex Street	5,227		**	Gen. Gov.	5/7/1980	W	F	
70	28	Essex Street	277,913		**	Gen. Gov.	5/30/1975	1/4W	F	
70	29	Middleton Town Line	3,049		**	Gen. Gov.	4/30/1975			
70	30	Essex Street	2,014		**	Gen. Gov.				

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
70	32	Swan Pond	31,463		**	Gen. Gov. 10-75	1/1/1995	3/4W	F	
71	3	Adams Street	14,000		**	Conserv. '80	5/30/1975			
72	20	Swan Pond	17,500			Conserv. 9-84				
72	23	Swan Pond Road	43,560			Gen. Gov.		3/4W		
72	33	Near Swan Pond	209,088		**	Conservation '76	5/12/1971			
72	35	Swan Pond	2,912,421			Conserv. 4-75	2/27/1976	1/4W		
73	1	Swan Pond	1,960,200			Conservation	12/1/1971	1/2W		
73	2	Swan Pond	522,720			Conserv. 4-71	2/27/1964	W		
73	3	Swan Pond	400,752			Conservation		3/4W		
73	3	Swan Pond Road	1,367,784			Conservation	8/19/1976			
73	4	Swan Pond Road	43,560	(orig. part of 72/12)		School Dept.	2/6/1959	1/4W		
74	69	Swan Pond Road	1,651,000	Possible school site		Housing Authority				
74	90	Swan Pond Road	96,268		**	Gen. Gov.	12/12/1989	1/2W		
74	93	Shasta Drive	82,764		**	Gen. Gov.	5/26/1976		F	
75	2	Elm Street	10,019		**	Gen. Gov.	5/26/1976	3/4W	F	
75	7	Elm Street	70,712		**	Gen. Gov.	1/1/1967			
75	8	Elm Street	339,768	Purchase of Chap. 61 A Land		Gen. Gov.	7/20/2005	1/2W		
75	37	Elm Street	1,285,688	cemetery	**	Gen. Gov.			F	
75	50	Off Elm Street	33,977		**	Gen. Gov.	5/26/1976	W		
75	53	Off Biglum Road	200,376		**	Conservation	5/30/1975			
75	72	Elm Street	181,650	Purchase of Chap. 61 A Land	Gift	Conserv. 3-67	5/6/2002			
76	17	Lynnfield Line	28,000		**	Gen. Gov.	7/20/2005	W	F	
77	4	Nahant Street	12,632		**	Conserv. 10-93	11/29/1967	1/4W	F	
77	8	Riverside Drive	8,750		**	Gen. Gov.		W	F	
77	11	Off Nahant Street	4,792		**	Conserv. 10-93		W	F	
78	6	Riverside Drive	11,761		**	Gen. Gov.		W	F	
78	9	Riverside Drive	8,712		**	Gen. Gov.		W	F	
78	10	Riverside Drive	6,970		**	Gen. Gov.		W	F	
78	17	Riverside Drive	9,148		**	Gen. Gov.	3/18/1977	3/4W	F	
78	19	Riverside Drive	8,712		**	Gen. Gov.	1/18/1995			
78	22	Riverside Drive	19,602		**	Gen. Gov.	12/24/1959	1/2W		
78	26	Lynn Street	4,356		**	Gen. Gov.	1/1/1967		F	
78	27	Lynn Street	60,718		**	Conservation 10-88		3/4W		
78	34	Elm Street	1,840,110		**	Conserv. 3-71	9/1/1972	1/4W		
80	3	Swan Pond	13,504		**	Gen. Gov.				
80	5	Adams Street	30,056		**	Gen. Gov.				
81	1	Adams Street	56,628		**	Conserv. '80		1/4W		
81	4	Adams Street	522,720		Gift	Conserv. '80	9/1/1972	1/4W		
81	12	Swan Pond	392,040		**	Gen. Gov.	6/9/1994	3/4W		
81	15	Swan Pond Road	74,052		**	Gen. Gov.		W		
82	1	Swan Pond	346,738		**	Conserv. 10-74		W		
85	11	Off Green Meadow	7,500		Gift	Conservation	12/28/1982			
85	17	Off Green Meadow	3,375		Gift	Conservation	10/18/1982			
85	18	Middleton Town Line	6,534		**	Gen. Gov.	4/1/1996			
85	57	Gillis Drive	10,890		Gift	Gen. Gov.	10/17/1967			
86	1	Middleton Town Line								

BOARD OF REGISTRARS

2017 Annual Report

The Board of Registrars worked in conjunction with the Town Clerk's Office to prepare for all census and election activity. Census forms, voter registrations and nomination papers were processed for various deadlines and election and town meeting activity throughout the year.

The Board would like to thank Leona Gallo for her participation and service from 2015 until her resignation from the Board this year for personal reasons; and welcome Gloria Mastro to fill this unexpired position through the end of its term in 2018.

There was one election in 2017, the May 2nd Annual Town Election which had a 15.1% turnout of voters. In addition, Town Meeting activity included a Special Town Meeting on March 13th, the Annual Town Meeting on June 5th, and the Fall Annual Town Meeting on October 2nd. Complete text of Town Meeting minutes and Election results appears in the Town Clerk's Records section of this Annual Report.

As always, special thanks are extended to all of the election workers who are dedicated and tireless in their efforts on behalf of the election process and the Town. This office is very appreciative of and acknowledges their great contribution to the election process.

There are still three political "*PARTIES*" in Massachusetts: Democrat, Republican and Libertarian. There are also 26 political designations (whose voters may now vote in Primary Elections in the same manner as Unenrolled voters, per the 2014 Elections Reform Bill). The following is a break-down of the 11,004 registered voters in North Reading as of December 31st:

POLITICAL PARTIES	# Registered Voters	POLITICAL DESIGNATIONS	# Registered Voters
Democrat	2,433	United Independent	65
Republican	1,781	Conservative	6
Libertarian	30	Green Rainbow	4
Unenrolled	6,674	Interdependent 3 rd Party	3
		American Independent	2
		Pizza Party	2
		Pirate Party	2
		Constitution Party	1
		Prohibition Party	1
TOTAL	11,004		

As always, the Board of Registrars wishes to express their appreciation to Carr's Stationers as a drop-off location for the Annual Town Census. Drop boxes are also located at the Town Library and Town Hall. In addition, special gratitude is also extended to *C.R. SIGNS* and owner Rick Porter, for his continued services in updating banners used for Town Meeting notification.

Respectfully submitted,

Barbara Stats, Town Clerk, *MMC/CMMC on behalf of the Board of Registrars:*

Joyce Jenney

Kiely Gamelin

Gloria Mastro

DEPARTMENT OF ELDER AFFAIRS

Edith A. O'Leary Senior Center

Third Meeting House, Building on the Common, 157 Park Street, North Reading

The O'Leary Senior Center is located on the first floor of the Third Meeting House, Building on the Common. It is open Monday-Thursday 8am-4pm and on Friday from 8am-1pm to all residents 60 years of age and older. The Department serves close to one quarter of the Town's population and will continue to grow according to national statistics. In 2017 our Department provided the following services: transportation, general informational services, tax assistance, fuel assistance, food stamp (SNAP) assistance, health screening, health and wellness programs, cultural/social events and community education. In 2017 we provided 12,217 meals to both our homebound elders and meals served daily at the Senior Center.

Mystic Valley Elder Services (MVES) is North Reading's designated Area Agency on Aging. In 2017 we are proud to say that because of our partnership with MVES we were able to keep 38 North Reading residents who were nursing home eligible to remain in their own homes with services provided by MVES. Also with this partnership we were able to provide Behavioral Health Services, Health Benefits Counseling, Money Management Assistance, Legal Assistance and out of Town transportation through the TRIP Metro North program to our elder community.

In late October the Town of North Reading contracted with the Merrimack Valley Regional Transit Authority to announce the Ring & Ride North Reading program that provides medical transportation to various surrounding communities including Boston.

Our Fire Safety Program (a program between Elder Affairs and the North Reading Fire Department) continues to be successful.

We would like to thank our "Friends" of the Council on Aging members for their continued advocacy and fundraising efforts in support of the Center and to the population we serve.

We would also like to thank our volunteers for donating hundreds of hours of their time to make our Senior Center a great place to visit and our "Senior Echoes Chorus" under the direction of Marcia Cutlip for their constant dedication in bringing music to our entire community.

Sadly this year our long time van driver Mechele Cronin passed away. Mechele's smile and her unconditional caring of our senior community is missed by all.

The Department along with the Council on Aging (COA) Board will continue to work on the many challenges that face our ever growing elder population....the goal of the staff, volunteers and the COA Board is to help North Reading Elders safely age in place with dignity and independence in their homes and in the community which they help build...because there is no place like home!

Respectfully submitted,

Mary Prenney, Director
Susan Tilton, Outreach Asst.
Cindy Elmore/Al Heard, Van Drivers

Sherri Greer, Administrative Asst.
Jean Fitzgerald, Program Coordinator
Ron Visconti/Brenda Bugden Meal Mgrs.

HISTORICAL COMMISSION

The North Reading Historical Commission spent the year working on ways to further improve the Rufus Porter Ballroom and the Damon Tavern. The commission created a list of items that need improvement in the tavern and specifically in the ballroom. Commission members hope to start working on those projects in 2018 and begin to lay the groundwork for more improvements in the coming years.

The commission is also continuing to look for ways to promote the town's history. Volunteers opened the tavern for three open houses in 2017 and invited hundreds of people into the historic structure to explore the ballroom, visitor's center and inn rooms.

Additionally, the commission fielded multiple calls from the community about at-risk historic properties in North Reading. The town has lost historic structures over the years and the commission is exploring ways to protect and preserve the town's history.

respectfully submitted,

Les Masterson
Historical Commission

CENTER VILLAGE HISTORIC DISTRICT COMMISSION
2017 Annual Report

The Historic District Commission met 3 times during 2017. A Certificate of Appropriateness was granted to David Johnson, North Reading High School Athletic Director, to add a temporary fence to Carey Park during the yearly baseball season. A second Certificate of Appropriateness was issued to Happy DiFranza, 25 Bow Street, to restore the original shutters on 14 windows of her Bow Street home. A Certificate of Denial was issued to Lisa Eagan, Executive Director of the North Reading/Reading Chamber of Commerce, to hang advertising banner signs during the November 26, 2017 tree lighting ceremony.

Respectfully submitted,

Mabel DiFranza, Chairman
David Ham, Vice Chairman
Mark Hall
Paul Chapman
Patrick O'Rourke
William Birkmaier

FLINT MEMORIAL LIBRARY ANNUAL REPORT

The year 2017 was a busy one for the Flint Memorial Library.

Library staff, as well as representatives of the Trustees, Friends and business community worked together as the Strategic Planning Committee to develop and submit the 2018-2022 Strategic Plan to the Massachusetts Board of Library Commissioners.

As part of the year-long process, the library conducted an extensive public survey on library usage. Results from the survey will guide our decision-making, and be used in the library's ongoing focus on community needs, and adaptation of services to meet those needs.

The library continued to expand both the material and electronic collections with diverse titles and topics to further enhance patrons' experiences.

We also successfully transitioned patrons and staff from our previous Integrated Library System (Evergreen) to the Symphony and Enterprise software — the new circulation system used by all libraries in the Merrimack Valley Library Consortium. With the new system, patrons may use the BookMyne app and receive text message alerts.

During 2017, the library introduced the Gordon Ivester Author Series, with money left to the library from Gordon Ivester, a patron and North Reading resident. In its first year, the library hosted bestselling authors including: Dave Wedge, Tess Gerritsen, Carter Alan, Delia Cabe, Hallie Ephron, Mitchell Zuckoff, Anita Diamant, and Jonathan Eig.

Attendance also increased greatly at adult programs thanks to the Ivester series and events that reached a wider demographic. The library offered a variety of topical programs, including travel, sports, finance and personal improvement. A drop-in Mahjong group turned into a weekly program. A monthly cookbook club has dined in the Activity Room, using thematic recipes from the non-fiction floor of the library.

Our information technology upgrade program continued with the purchase of five chromebooks for in-library use by patrons. These chromebooks are the same technology used by the North Reading public schools.

The library participated in an eight-town library crawl, showcasing our building and services to visitors from all over eastern Massachusetts during this one-day event.

The Youth Services Department had its most successful summer in recent years with more than 600 participants in the summer reading program (a 10-percent increase over the previous year and a 62-percent increase over the last five years). Middle and high school participants rose by 27 and 33 percent respectively.

Youth Services also increased STEM (science technology engineering and math) programming to include four different weekly "clubs" for elementary school students — Crazy 8s Math for grades K-2, Crazy 8s Math for grades 3-5, STEM Club and Coding Club.

Many thanks to the Friends of the Library for their constant fundraising efforts and support. Money raised from the spring and fall book sales, raffles, annual cookie walk and member drives enhance the library's services and pay for museum passes, enrichment programs and other items not in the budget.

Thank you to the Trustees whose tireless dedication and advocacy make everything in this report possible.

Thank you to the members of the Strategic Planning Committee for devoting numerous hours toward the advancement and future of the library.

A sincere, heartfelt thank you to the staff and volunteers who work hard every day to ensure that knowledge and technology are available to everyone, and where people of all ages can enjoy lifelong learning.

Respectfully submitted,

Sharon Kelleher, Director
Flint Memorial Library

NORTH READING FIRE DEPARTMENT

PERSONNEL

Donald W. Stats, Jr., Chief of Department

Barry J. Galvin, Deputy Chief

Sandy Quinlan, Administrative Assistant

Group 1

Captain Eric Pepper

Firefighter Thomas Harris

Firefighter Nicholas Carney

Firefighter Brian Nash

Firefighter Tyler Samost

Group 2

Open

Firefighter Kevin Carter

Firefighter Vincent Zarella

Firefighter Nicholas LeColst

Firefighter Cory Harris

Group 3

Captain Joseph Marotta

Firefighter Michael Tannian

Firefighter Matthew Carroll

Firefighter Sean O'Brien

Firefighter Jeff Carey

Group 4

Captain Richard Nash

Firefighter David Lee

Firefighter Jonathan Burt

Firefighter Herbert Batchelder

Firefighter Christopher Hadley

CALL DEPARTMENT

Call Firefighter Brian Deshaies

Call Firefighter Jerry Ouellette

Call Firefighter Ken Robishaw

Call Firefighter James Norkum

Call Firefighter Mark Ricci

Call Firefighter Jeff Strong

I would like to publicly thank the members of this department for their dedication to the community and the courage and professionalism they display each and every time they respond to an incident no matter how large or small it may be.

The fire department responded to 2406 calls for service.

- 54 for actual fire calls with 14 building fires
- 1,264 calls for emergency medical service
- 181 calls for hazardous condition with no fire
- 335 call for public service
- 201 good intent calls
- 328 false alarm or false calls
- 34 severe weather calls
- 5 special incident types

Fire prevention, through inspections and permitting:

- Issued 242 permits totaling \$7,675
- Open Burning Permits 358
- Conducted 243 smoke detector inspections totaling \$6,075
- Received requests of 17 fire reports
- Billed 109 master box fees and collected \$32,700

SAFE grant educators continue to provide fire and life safety education to all nursery and kindergarten students at all elementary schools and evaluate all third grade students' knowledge and retention of the programs taught in kindergarten. In addition, they work with the science teachers in seventh grade to enhance their curriculum to teach fire behavior and the methods of heat transfer. Safe educators provide training to citizens from the Massachusetts Fire Services on "Retire the Fire" with an emphasis on in-home protection. This year "Retire the Fire" reached over 40 homes and installed over 50 smoke and carbon monoxide detectors as well as providing critical life safety advice to the town's people. This fire prevention effort is continuous each and every year.

Call department members responded to 20% of the total responses of the department for general recall. Some individual members were as high as 38% on call back. Call department members continue to supplement Advance Life Support when needed to the full time department. They continue to train monthly to keep their skills sharp and be ready to use as they respond back on incidents.

This year we responded to 1,264 calls for emergency medical service an increase from last year. Now that we are full staff it is rare occasion that we seek mutual aid for Advanced Life Support.

The Fire Alarm division continues to monitor the fire alarm systems to ensure that it's functional and operating correctly. This year they conducted numerous fire alarm inspections for new construction projects.

In closing I would like to extend my thanks to the Town Administrator, Elder Affairs, Finance Division, Building Inspection Division, Public Works, and the Police Department with whom we work regularly in routine and emergency situations.

Respectfully submitted,

Donald W. Stats, Jr.
Chief of Department

NORTH READING POLICE DEPARTMENT 2017 TOWN REPORT

Personnel Roster

Administration

Michael Murphy, Chief of Police
Kevin Brennan, Administrative Lieutenant
Mark Zimmerman, Patrol Lieutenant
Thomas Romeo, Detective Lieutenant
Derek Howe, Administrative Sergeant
Laura Parow, Administrative Assistant

Sergeants

Joseph Thibodeau, Afternoon Shift
Anthony Morlani, Afternoon Shift
Thomas Encarnacao, Night Shift
Paul Dorsey, Night Shift
Michael McAuliffe, Day Shift
Kevin Donle, Day Shift

Patrol Officers

James McCormack	Scott Tilton	Joseph Encarnacao
Michael LeBlanc	Keith Lamont	David DiFraia
Jason Connolly	James Carcia	Sean Lawson
Michael Hennessey	Gregory Connolly	John Raso
Ryan Haggerty	Peter DiPietro	Timothy King
Michael Hanley	Joseph Aleo	

Detectives

Thomas Hatch	Sean O'Leary	Paul Lucci, SRO
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Reserve Patrol Officers

Michael Sorrenti

Special Police Constable

Jerry Berg

Crossing Guards: 5

Matrons: 3

A Message from Chief Michael P. Murphy:

During the year 2017, several priority objectives were implemented by the North Reading Police Department to advance the overall well-being of the community. Early in the year, we conducted a review and analysis of each organizational component to make sure the Department is structured to provide the most efficient and effective coordination of police services.

During that time, one (1) officer was sworn in to permanent appointment. This officer was a lateral transfer from another MA police department and had already attended a full time police academy.

Another priority objective was to continue improving services and communication with the community. We utilized several strategies to accomplish this objective including;

- One of our primary goals in FY18 was to maintain Accreditation status that had been achieved in January 2011. In January 2017, the Department was assessed. Our objectives to meet the mandatory standards and exceed the optional standards were met and the Department was again awarded accreditation status.

Some of the more common benefits of Accreditation are to;

- Provide a norm for an agency to judge its performance.
- Provide a basis to correct deficiencies in an agency's operations before they become the public's problems.
- Require agencies to commit policies and procedures to writing.
- Promotes accountability among personnel and the evenhanded application of policies.
- Provide a means of independent evaluation of agency operations.
- Provide a quality assurance review of the agency.
- Enhance the reputation of the agency and promote public confidence in it.

Accreditation is also an effective risk management tool for preventing and reducing loss in professional liability claims.

The Standards address areas such as:

- Agency Authority, Jurisdiction and Use of Force
 - Recruitment, Selection, and Promotion of Personnel
 - Training, Discipline and Internal Affairs
 - Patrol, Traffic Operations and Criminal Investigations
 - Victim/Witness Assistance
 - Emergency Response Planning
 - Prisoner Transportation and Holding Facilities
 - Records and Communications
 - Collection and Preservation of Evidence
 - Property and Evidence Control
-
- We successfully transitioned the police department from Civil Service to Non Civil Service. The October 2016 Town Meeting approved that the positions of Police Officer, Sergeant, Lieutenant and Chief of Police be removed from Civil Service. The removal from Civil Service allowed the Town to conduct its own hiring, promotional, and disciplinary appeals process and decisions without being subject to the dictates of the Massachusetts Civil Service Commission.

This past April, the Town of North Reading, in conjunction with Police Exam Solutions, LLC, conducted an open competitive exam for the position of police officer. Over 140 applicants were administered the exam, of which 116 received a passing score. The Police Chief, in conjunction with the North Reading Human Resources Director, oversaw the hiring process which included several rounds of interviews and extensive background checks. After this lengthy process, Joe Aleo was extended a conditional offer of employment.

- In December of 2016, we began the planning process towards implementation of the new Nextgen 911 call reporting system. For more than 40 years, the 911 system has served the needs of the public in emergencies. Next Generation 911 (NG911) enhances the 911 system creating a faster, more flexible, resilient, and scalable system that allows 911 to keep up with communication technology used by the public. Put simply, NG911 is an Internet Protocol (IP) based system that allows digital information (e.g., voice, photos, videos, text messages) to flow seamlessly from the public, through the 911 network, and to emergency responders. For several months, we coordinated and planned with the Massachusetts State 911 Office for the transition. Once all of the new equipment was in place, we trained our officer's and transitioned to the new Nextgen 911 system. The public should see no difference on their end when they dial 911. Nextgen 911 increases the dispatcher's interaction with people calling 911. We now have much better mapping and GPS location capabilities. The new system also allows cell phone callers to be directed more geographically to the nearest 911 call center. In the near future, the second phase of the Nextgen 911 system will allow cell phone callers to send emergency 911 text messages and photos to the nearest 911 call center.
- In early October, 2017, President Trump declared the opioid epidemic a national public health emergency. This declaration allowed the release of additional federal funding to combat the crisis. We continue to see news media reports on heroin and Fentanyl overdoses and overdose deaths plaguing the Commonwealth. North Reading is no different. In part due to our close proximity to Lawrence, Lynn, and Lowell, opiate addicts who live in North Reading have a steady supply of these deadly drugs. Even with all the media coverage and drug assistance programs, the ravage caused by opiates, heroin, and Fentanyl abuse continues to rise.

In 2017, we responded to four (4) opiate related overdose deaths, three (3) more than we totaled in 2016. We attribute the increase in large part due to an increase in the availability of Fentanyl.

Fentanyl is a synthetic opiate; 50-100 times more potent than heroin, which has seemingly taken over the illegal drug trade in the Northeast, specifically Lawrence. Over the course of the year, we submit many substances to be tested and certified. Most of the submitted samples tested positive for Fentanyl. Heroin is no longer the preferred drug of choice. The demand for Fentanyl has sky rocketed. In fact, addicts are requesting Fentanyl over heroin and even seeking out a dealer whose product is known to have caused an overdose. The trend towards Fentanyl is very alarming and concerning because even with the public safety announcements, news reports, and media coverage, addicts still continue to seek out this deadly drug.

The amount of non fatal overdoses in 2017 remained just about the same as 2016, a statistic that may be skewed due to the availability of Narcan. In a recent interview with a person addicted to opiates, we were told that he has personally administered Narcan eight (8) times to eight (8)

different people, saving those persons from dying. Those overdoses were never reported to the Police and or Fire departments.

Moving forward in 2018, our department will look to initiate a program of Civilian Dispatchers to maximize the effectiveness of police services to the Town of North Reading and its citizens. The department will also look to establish full time drug enforcement and safety officer positions, as well as a full time mental health/substance abuse clinician. We will also participate in the national One Mind Campaign to ensure successful interactions between our officers and persons affected by mental illness.

Our main priority is providing the safest environment for our residents to live in, our commuters to work in, and our visitors to stay in.

I would like to thank the citizens of North Reading for their continued support of our service and to the men and women of the North Reading Police Department, both past and present, who have dedicated themselves to maintain the safety of this Community.

Respectfully submitted,

Chief Michael P. Murphy

Below are some of the programs our department provides to enhance the overall well being of the Town of North Reading.

Community Services Division:

Car Seat Installations- Three police officers are nationally certified in car seat installations. This service is provided free by appointment to all North Reading residents. Information about the program can be found on the internet at safekids.org.

CPR- Two police officers are certified CPR instructors. They also provide informational instruction to the public.

School Resource Officer:

The main purpose of the School Resource Officer program is to better coordinate efforts between the North Reading School Department and the North Reading Police Department to help provide and maintain a safe and secure environment within the schools.

The SRO's also partner with the Middlesex District Attorney's office and participate in Community Based Justice meetings. The partnerships formed with the North Reading School system has undoubtedly improved relationships and information sharing and improved communications with the youth population in North Reading. We'll continue to support our memorandum of understanding with the North Reading School Department to provide the students and staff with a safe and secure environment conducive to learning.

Accreditation Unit: The law enforcement accreditation system establishes a uniform set of “Best Practices” for police agencies that are consistent on a state wide scale, measurable and verified by an independent body as to compliance.

Within the law enforcement standards of “Best Practices” are compliance requirements dealing with life, health, safety, and high liability exposures. Every standard is intended to make an agency more professional while at the same time improving its services to the community.

The North Reading Police Department is one of sixty-six (66) Massachusetts Police Departments to be Accredited by the Massachusetts Police Accreditation Commission.

Safety Officer: The Safety Officer works closely with other town offices and citizens to better understand traffic related safety issues. The Safety Officer will make recommendations to town officials and implement approved traffic mitigation plans.

Training Division: The goal of the North Reading Police Training Division is to set and enforce training standards to identify and meet the training needs and facilitate the delivery of up-to-date, state of the art training.

In order to ensure that our officers are up to date with the latest changes in criminal and procedural law, North Reading Police Officers are required to attend annual in-service training. M.G.L. chapter 41, Section 96B, requires every full-time municipal police officer to attend a prescribed course of study approved by the Municipal Police Training Committee. All personnel receive training updates on motor vehicle law, criminal law, domestic violence, CPR, AED (Automatic External Defibrillator) training (this training allows us to deploy four AED’s in cruisers), First Responder (First Aid), sexual harassment training, community policing, Use of Force and other courses as necessary.

Firearms Licensing Division: The Firearms Licensing Unit is responsible for reviewing applications and renewals, issue permits and the collection of fees of all North Reading residents who hold Firearms licenses. The Firearms Licensing Division processed 208 applications and collected \$16,975 in fees. These fees are split between the Commonwealth and the Town to cover the expenses associated with licensing.

Jail Management: During 2017, 127 people were arrested and processed in the Booking area of the North Reading Police Department. In addition to arrests, 141 criminal complaints were issued and five (5) people were placed in Protective Custody.

Sex Offender Registry: The Sex Offender Registry Officer is responsible for registering Level (2) and Level (3) Sex Offenders annually. They also report bi-annually to the Sex Offender Registry Board to confirm all home and working addresses are correct.

Detective Division: The Detective Division is staffed by three fulltime Detectives and one full time School Resource Officer. The Detective Division is responsible for:

- Conducting follow-up investigations on reports initiated by the Patrol Division, Town Departments or outside police agencies;
- Conducting self-initiated investigations, resulting from intelligence gathered;
- Development and execution of arrest and search warrants;
- Participation in Law Enforcement networks such as the NEMLEC Regional Detectives and Regional Drug Task Forces;
- Performing surveillance and intelligence gathering;
- Conducting Vice and Organized Crime investigations;
- Conducting major motor vehicle crash investigations;
- Investigation of all Town vehicles crashes;
- Evidence processing, preserving, and analyzing for eventual court presentation;
- Assist in the development of techniques and procedures for effective crime scene search.
- Assist in identification and photography;
- Prepare and prosecute criminal cases;
- Handling the preliminary and follow-up investigations in all cases of actual or attempted rape or sexual assault;

2017 showed a very different change in investigations within the detective division of the Police Department. With the influx of opiate deaths in Massachusetts and more importantly, here at home in North Reading, our efforts were more, “home grown.” The amount of lost lives and the vast age difference showed that this epidemic has no boundaries. 2017 also showed us that young females are very much involved in the opiate crisis. Thus our involvement in investigations with other towns was reduced but the overall length of in-depth investigations in North Reading rose significantly due to the severity of the crimes, which are summarized below:

A several month long large scale state & federal investigation which was discovered by North Reading detectives, into the human trafficking of several Asian females throughout not only Massachusetts but also nationwide.

The arrest and prosecution of 3 large scale illegal drug distributors, 2 of which were actively dealing the deadly drug, Fentanyl.

2017 also showed a sharp rise in the crimes of theft by employees of local businesses. In total, 4 business owners were the victims of approximately \$85,000 in losses.

Sexual assaults were also prevalent in North Reading again with many being the result of alcohol and or drug use.

911 Dispatch and technology and Communications: The emergency dispatch center is manned by one sworn police officer. The officer is responsible for fielding all 911 calls, all non-emergency calls for services, all walk-in calls for service as well as dispatching officers and logging the information in the computer aided dispatch module. During 2017, the Dispatch Officer logged over 14,258 calls for service.

If anyone has an interest in learning more about these programs please visit our website www.nrpdp.org, find us on Facebook (www.facebook.com/NorthReadingPD), follow us on Twitter @NorthReadingPD or you can call or stop by the police station to inquire.

2017 Total calls for service: 14,092

911 Calls: 291 Alarms: 631 Assist Citizen: 520 Assist Fire Department: 119 Assaults: 11 Bullying: 1 Burglary: 40 Disabled Motor Vehicles: 127 Disturbance: 347 Domestic Disturbances: 72 Drug Overdoses: 16 Hazards: 494 Larceny: 65 Medical Aid: 596 Mental Health: 55 Missing Persons: 21 Motor Vehicle Crashes: 380 Motor Vehicle Stops: 1546 Suspicious Activity: 496 Summons: 71 Threats: 14 Vandalism: 54 Welfare Checks: 174	Criminal Offenses Committed: 479 Felonies: 127 Crime Related Incidents: 128 Other Crime Related Incidents: 290 Arrests (On View): 50 Arrests (Based on Incident/Warrants): 58 Summons Arrests: 141 Arrests: 249 P/C's: 5 Juvenile Arrests: 19 Juveniles Referred (Arrests): 19 Restraining/Harassment Orders: 51
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Offenses:

Forcible Rape: 1 Forcible Sodomy: 3 Aggravated Assault: 10 Simple Assault: 15 Intimidation: 7 Burglary / Breaking and Entering: 6 Purse Snatch: 2 Shoplifting: 9 Theft from Building: 3 Theft from Motor Vehicle: 12 All Other Larceny: 32 Motor Vehicle Theft: 6 Counterfeiting / Forgery: 8 False Pretenses / Swindle: 10	Credit Card / Automatic Teller: 3 Impersonation: 6 Pornography/Obscene Material: 1 Destruction / Damage / Vandalism: 19 Drug / Narcotic Violations: 19 Weapon Law Violations: 5 Disorderly Conduct: 3 Driving Under the Influence: 15 Drunkenness: 5 Family Offenses, Nonviolent: 1 Liquor Law Violations: 9 Stolen Property Offenses: 8 All Other Offenses: 83 Town By-Law Offenses: 170
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Citizen Complaints:

A relationship of trust and confidence between the employees of the North Reading Police Department and the citizens of the community is essential to the successful accomplishment of law enforcement objectives.

It is the policy of the North Reading Police Department to:

- Investigate all complaints against the department or a member of the department, regardless of the source of such complaints, through a regulated, fair, and impartial Internal Affairs Program;
- Determine whether or not such complaints are valid; and
- Take appropriate action.

In 2017, there were no citizen complaints filed against the North Reading Police Department.

All employees of the North Reading Police Department are expected to conduct themselves, whether on or off duty, in such a manner as to reflect favorably upon themselves and the department. Any complaints against the Department should be directed in person, by phone or by mail to the Chief of Police.

Please visit our website www.nrpdpd.org and check us out on Facebook and Twitter!

BUILDING DEPARTMENT 2017

Annual Report

The Building Commissioner oversees the Building Department. The Building Department personnel consists of one full-time Building Inspector, a part-time Building Inspector, a full-time Administrator, a part-time Electrical Inspector, part-time Plumbing & Gas Inspector and part-time Sealer of Weights.

This year the Building Department issued a total of 492 building permits and performed over 1900 inspections. In addition to performing several inspections for each building permit, annual inspections are done at restaurants, churches, preschools as well as investigating all complaints that come into the Building Dept.

12 New Homes permits	\$ 3,670,300.00
59 Non- Residential permits	\$ 4,469,449.00
422 Additions/Alterations	\$17, 806,016.82
0 Town Houses	\$ 0
0 Commercial Building	0
Total Fees for Building	\$25,945,765.82
Total Fees for the Department	\$259,457.65

Respectfully submitted,

James DeCola
Inspector of Buildings

SEALER OF WEIGHTS AND MEASURES

2017 Annual Report

I hereby submit my report as Sealer of Weights and Measures for the Town of North Reading from January 1, 2017 to December 31, 2017. I have inspected, sealed, and adjusted or condemned a total of three hundred and seventy four measuring units. Fees totaling \$17,280.00 were turned over to the Town of North Reading and receipts were received for the same.

Respectfully submitted,

Leonard Rose
Inspector of Weights and Measures

WIRING INSPECTOR

2017 Annual Report

The Building Department issued 424 electrical permits. A total of \$134,528.00 has been deposited with the Town Treasurer.

Inspections for the year totaled over 1410 combined with over 21 Fire Department emergency calls.

Respectfully submitted,

Stephen Gigante
Wiring Inspector

PLUMBING & GAS INSPECTOR

2017 Annual Report

There were 211 plumbing and 194 gas permits issued in 2017. \$35,989.00 was turned over to the Treasurer. I performed approximately 756 inspections during the year.

Permits are issued at the Building Department during the normal business hours.

Respectfully submitted,

Edward Cirigliano
Plumbing & Gas Inspector

HEALTH DEPARTMENT

ANNUAL REPORT FY 2017/2018

HEALTH DEPARTMENT MISSION STATEMENT

The mission of the Health Department is to educate, promote, improve and protect the public health and well-being of the citizens of the Town of North Reading, while contributing to building a healthy community and environment in which to live. Under the Commonwealth of Massachusetts General Law and the U.S. Department of Health and Human Services Federal Public Health Laws, the Health Department is mandated under a dutiful obligation to develop and implement health policies, standards, bylaws and regulations. The Health Department is also obligated to conduct inspections and provide public health services to the community.

BOARD OF HEALTH MEMBERS

In accordance with the Commonwealth of Massachusetts General Law-M.G.L. Chapter 41, the Board of Health is comprised of three (3) appointed officials by the Board of Selectman; these positions are one year terms with one member being appointed annually. The Board of Health holds monthly meetings. Additional meetings are scheduled if required. The members consist of:

Mr. Gary Hunt, Chairman
Mrs. Pam Vath, Member
Mr. Michael Ricci, Member

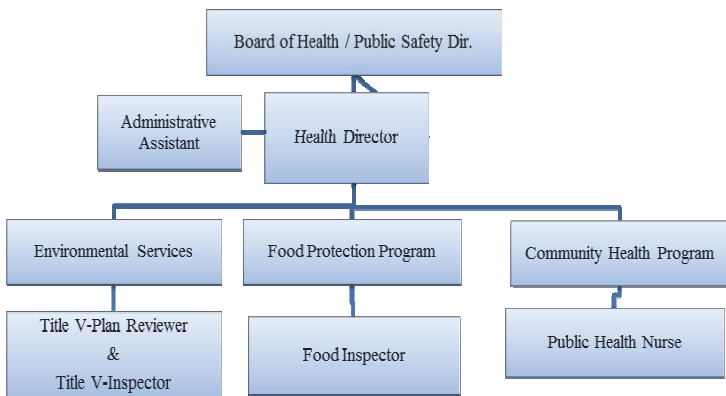
BOARD OF HEALTH STAFF:

Mr. Robert F. Bracey, Director of Public Health
Mrs. Amy DiChiara, Office Manager/Administrative Assistant
Mrs. Suzanne Swansburg, Public Health Nurse
Mr. Martin Fair, Title V Plan Review Consultant
Mr. Joseph Tabbi, Food Service Consultant

PUBLIC SAFETY

Mr. Michael Murphy, Director of Public Safety

BOARD OF HEALTH /PUBLIC SAFETY STRUCTURE



HEALTH DEPARTMENT FUNCTIONS

The Health Department enforces local, state and federal public health laws and rules and regulations daily. The Health Department promotes, educates and enforces the following: disease and injury prevention, promoting and offering immunization clinics, responding to bacterial illnesses, monitoring disease outbreaks, providing health education & prevention programs, provide health advisories, promoting health & wellness, nutrition and fitness information , tobacco control programs, environmental protection, respond to health hazards, ensuring water quality, monitoring waste disposal, investigating noise & air pollution, animal health, health monitoring, enforcement and ensuring of health and safety codes, health care access, and emergency preparedness and response.

Other public health functions include enforcement of the following local, state and federal codes, regulations and State & Federal statutes;

- Town of North Reading Board of Health Regulations:
- Town of North Reading Code of Ordinances:
- Commonwealth of Massachusetts Mandated Enforcement of Massachusetts State Sanitary Code(s).
- Commonwealth of Massachusetts Mandated Enforcement of Massachusetts State Statutes – Chapter 111 Public Health Laws:
- Commonwealth of Massachusetts Mandated Enforcement of other Massachusetts General Laws & Statutes:
- Commonwealth of Massachusetts State Mandated Requirements & Inspections:
- U.S. Federal Mandated Requirements, Inspections and Trainings:
- U.S. Department of Health and Human Services (HHS) and Department of Food and Drug Administration (FDA) – The 1999 Federal Food Code:
- Health Departments Other Mandated Requirements, Services & Inspections:
- FY 17/18 Permits Issued: 407

- Title V-
 - New Construction /Upgrade of systems-85
 - Disposal Works Installers 30
 - Well Permits 8
- Food Protection Program:
 - Food Service/Retail/Temporary Residential/Mobile/Church & Schools = 84
- Community Sanitation:
 - Swimming Pools-5
 - Summer Day Camps-3
 - Tanning Salons-1
- Environmental Health:
 - Septage Haulers-16
 - Solid Waste Haulers -2

Other:

- Tobacco Establishments 11
- Animal/Barn/Beaver Permits 27
- Funeral Director 2
- Burial Permits 62

- FY 17/18 Permits Reviewed: 972
- FY 17/18 Inspections: 601
- FY 17/18 Complaints: 35
- FY 17/18 Plan Review
 - Title V 204
 - Building Department signoff 505

FY17 Accomplishments

Developed new and sustained Board of Health Community Health Program(s) which encompassed;

- Provided new public health summer interns to assist with the Town (CIT) Community Impact Team.
- Sustained the health department involvement with the Town (CIT) Community Impact Team.
- Sustained community Influenza clinic(s) in collaboration with Walmart Health & Wellness Program.
- Sustained community influenza clinic specific for North Reading seniors by bringing an influenza clinic to O’Leary Senior Center.
- Sustained yearly “Food Manager Certification” class(s) for the North Reading business community.

- Sustained “First Aid/Anti Choking Certification” class(s) for the North Reading business community.
- Sustained public health community educational seminar to the residents of North Reading community on Arbovirus – West Nile Virus, Eastern Equine Encephalitis, Zika viruses.
- Sustained educational seminar to the residents of North Reading community on Tick borne illness-Lyme disease.
- Sustained Health Department policy and procedure for Title V Installers.
- Sustained Health Department fee structure for community festivals and events to better assist the business community.
- Sustained new educational community information on opioids abuse and prevention.
- Sustained Public Nursing services for North Reading Home bound residents.
- Sustained new weekly Influenza information and community statistics.
- Sustained new weekly Arbovirus Mosquito Control Information and community statistics
- Sustained new informational and educational community public health department web site.
- Sustained in executing a cost savings policy to the health department.
- Sustained Board of Health policy and procedure on accountability and transparency.
- Sustained leveled public health services with resources and funds allocated to the Health Department.
- Maintained compliance with the Massachusetts Department of Environmental Protection 105 CMR 15.00 - for all On-Site Sewage Treatment and Disposal Systems, Grease Traps and Private Wells.
- Maintained compliance with the Massachusetts Department of Public Health 105 CMR 590.000 - Food Protection Program by ensuring compliance with annual food service establishment inspections, code compliance, monitoring and investigation of all food borne illness outbreaks.
- Maintain compliance with the Massachusetts Department of Public Health 105 CMR 300.00 “Reportable Diseases Isolation & Quarantine” requirements and immunization clinics and screenings. – reportable infectious and communicable disease control investigation
- Maintained compliance with the Massachusetts Department of Public Health 105 CMR 300 & 330 Division of Animals regarding the keeping of animals, rabies control, mosquito control
- Maintained compliance with the Massachusetts Department of Public Health - Community Sanitation Division for;
 - 105 CMR 410.00 Minimum Standards for Human Habitation
 - 105 CMR 430.000 Minimum Standards for Recreational Camps for Children
 - 105 CMR 435.000 Minimum Standards for Swimming Pools
 - 105 CMR 123.000 Minimum Standards Tanning Salons
 - 105 CMR 335.000 Treatment of Persons Exposed to Rabies
 - 105 CMR 460.000 Mass Regulations for Lead Poisoning Prevention Control
 - MGL Ch. 111 s 131 Investigations into Public Health nuisances (Noise, air and odor pollution)

FY18 Objectives & Goals:

The Town of North Reading Health Department will continue to work with the Board of Health, Board of Selectman, and the Town Administrator to support the 10 essential functions of public health for the betterment of the Town of North Reading, Town residents and transient residents.

- Monitor the public health status of the Town of North Reading to identify community health problems.
- Diagnose and investigate public health problems and environmental health hazards in the community.
- Inform, educate, and empower the residents of North Reading about public health issues.
- Mobilize community partnerships to identify and solve public health problems.
- Develop policies and plans that support Town residents and community health efforts.
- Enforce public health laws and regulations that protect the health and wellness and ensure safety of all Town residents and transient residents.
- Direct Town of North Reading residents to needed personal public health services and assure the provision of health care when otherwise unavailable.
- Assure a competent public health and personal healthcare workforce.
- Evaluate effectiveness, accessibility, and quality of individual and population-based health services.
- Research for new insights and innovative solutions to public health problems.

Other:

- Continue to assist and sustain the health department involvement with the Town Community Impact Team in helping assist in public health issues such as opioid abuse, addiction and treatment services.
- Continue to assist and in working with local, state legislators, community leaders, business and public safety members on how to best analysis and educate the community on legalized marijuana.
- Maintain Community involvement with Healthy Communities Tobacco Collaborative.
- Maintain excellent community public health services.
- Maintain community involvement with the Greater Lawrence Emergency preparedness Coalition and the Greater River Valley Medical Reserve Corp
- Maintain Community involvement with Healthy Communities Tobacco Collaborative
- Maintain community awareness to increase emergency preparedness for emerging public health issues including pandemic flu, bioterrorism, natural disasters and emerging diseases.

EMERGENCY MANAGEMENT DEPARTMENT

The mission of the Emergency Management Department is to develop plans and training to deal with all likely hazards. This mission is divided into four areas: hazard mitigation, planning, incident support, and cleanup.

Hazard Mitigation. The purpose of hazard mitigation is to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented during the immediate recovery from a disaster. This department works with Town Departments to coordinate efforts to obtain Federal & State funding for hazard mitigation projects. This year we began the update to the 5 year Hazard Mitigation Plan.

Planning. This department works with all Town Departments to develop emergency operational plans (EOP) for response to emergencies. EOP's are essential to maintain Town readiness for disaster response & include an analysis of risk, identifies operational assumptions & resource demands, and integrates and synchronizes efforts across all levels of government. Each Town operating department maintains EOP's for their respective area of responsibility.

Incident Support. This department works with all the Town Department's to coordinate efforts to obtain resources from neighboring communities and the Massachusetts Emergency Agency. MEMA, in turn can reach out to regional equipment caches, the National Guard, adjoining states and FEMA. We provide situational awareness reports to and receive information from MEMA.

Clean up. After a natural disaster, such as blizzards, hurricanes, and tornadoes, a large amount of debris must be managed. A comprehensive debris management plan includes an initial damage assessment, the initial response to restore essential services, and a follow on comprehensive removal and disposal response.

Volunteers. We are seeking volunteers to create a Community Emergency Response Team (CERT) to assist during emergencies. Training will be provided. One of the duties would be to staff the shelter. A properly managed shelter requires 18 personnel to manage two 12-hour shifts. A second group would assist the Emergency Management Director in the Emergency Operations Center (EOC).

Respectfully submitted,

Theophilos Kuliopulos
Emergency Management Director

NORTH READING SCHOOL COMMITTEE

OVERVIEW

The School Committee is charged with the responsibility to develop policies and a budget to support the quality of education provided to the children within the public schools of North Reading. Toward that end, the Committee remains committed to the mission of the public schools.

The North Reading Public Schools provide a safe, supportive, and contemporary learning environment where dedication to excellence, service, and life-long learning is paramount. All students are challenged to work collaboratively and to become creative and critical thinkers. Emphasis is placed on mastering core academic knowledge, developing 21st century skills, pursuing individual potential and fostering citizenship in a global society.

GOALS

The School Committee participated in a self-evaluation and identified four priority focus areas supported by goals, objectives, and strategies/actions as follows:

LEADERSHIP and GOVERNANCE

I. Goal Statement:

The North Reading School Committee demonstrates a keen understanding of the role of the School Committee and works within the law and standards for best practice, uses policy as a governance tool, and exercises due diligence in budget and finance.

II. Objective:

Develop and implement district policies and practices that provide direction and tools for administrators to implement effective programs for student achievement, promote the inclusion of all students, and provide equal access to all programs and curriculum.

III. Activities:

A. Policy:

1. Develop and approve new policies including those required by state mandates and as recommended by the Massachusetts Association of School Committees
2. Evaluate the need for policies and guidelines that govern the use of hand held devices
3. Obtain periodic reports on the adherence to “Relations with Booster and Support Organizations” and “Student Activity Accounts” policies.

B. Strategic Planning:

1. Update NRPS 2021: A Plan for Strategic Continuous Improvement

2. Contribute to the annual implementation of the district's strategic plan: "NRPS 2021."
3. Continue to monitor the food services program
- C. Evaluation:
 1. Continue with the School Committee self-assessment process.
 2. Ensure the proper implementation of the new educator evaluation system for all professional faculty members; receive a mid-year and year-end update on the progress to achieve this goal
- D. Human Resources:
 1. Support the funding to hire one additional Digital Learning Specialist
 2. Continue to support DESE compatible data management systems to comply with increased data reporting to Massachusetts DESE.
 3. Evaluate the need for additional staffing and services districtwide (buildings and grounds, academic, support staff, etc.)
 4. Support initiatives to maintain a positive school culture and climate at all schools.
 5. Implement a program to publicly recognize retiring personnel
- E. Professional Development:
 1. Support and engage in relevant professional development opportunities
- F. Secondary School Building Project:
 1. Provide the leadership necessary to effectively and efficiently "close-out" the Secondary School Building Project

FINANCIAL AND ASSET MANAGEMENT

I. Goal Statement:

The North Reading School Committee develops and approves a clear financial plan that uses the budget document as the road map for fiscal stability, strategic planning, program continuity, and student achievement

II. Objective:

- A. Develop a long-term plan and budget that reflects NRPS 2021 and future strategic initiatives

III. Activities:

A. Budget:

1. Approve a Fiscal Year 2019 (FY19) budget that adequately meets district requirements for optimum student achievement
2. Continue efforts to garner support from state and local officials to achieve the funding needed to uphold the Mission and Vision of the school district

3. Continue to monitor the financial impact of the unfunded mandates on North Reading Public Schools
4. Contribute to the implementation of a strategic plan for the school district: "NRPS 2021."
5. Continue to receive periodic reports on the impact of the contribution of "fees" to the annual budget offset.
6. Form a Budget and Finance Subcommittee
7. Form an Employment Contract Review Subcommittee
8. Successfully negotiate an employment contract with the North Reading Education Association
9. Develop a five-year school building capital needs plan
10. Advocate for funding to support the buildings and grounds maintenance needs at all schools

B. Finance Planning Team:

1. Continue to collaborate monthly with representatives of the Board of Selectmen, Finance Committee, the Town Administrator, and the town's Director of Finance.

EDUCATIONAL PROGRAM

I. Goal Statement:

Enable the North Reading School District to achieve the NRPS 2021 goals and objectives leading to the realization of the district's Mission and Vision.

II. Objective:

Support the administration in its efforts to maximize the performance of each student in all academic areas.

III. Activities:

A. Advocacy:

1. Actively participate in legislative advocacy for improved support from the state and federal government.
2. Prioritize funds to support curriculum, instruction, assessment, and professional development utilizing aligned instructional technology.
3. Use reliable data to measure effectiveness of curriculum and instruction.
4. Remain current with the alignment to the Massachusetts Curriculum Frameworks.
5. Support the acquisition of the technology needed to administer standardized tests.
6. Expand the foreign language curriculum at the Middle School and the High School

7. Expand STEAM (Science, Technology, Engineering, Arts, and Mathematics) course offerings at the Middle School and the High School.
8. Explore the expansion of the freshmen advisory program for students at the High School to encompass the student's complete high school experience.
9. Add computer science course offerings into the curriculum.
10. Support initiatives to address the Social Emotional Learning of students

FAMILY and COMMUNITY RELATIONS

I. Goal Statement:

The North Reading School Committee will inform stakeholders and other citizens through open, transparent communication and opportunities for feedback resulting in a positive image of the school district.

II. Objective:

Foster active partnerships with parents, community organizations, and businesses which result in ongoing, productive communication and support for education.

III. Activities:

A. Media:

1. Expand the use of social media as a communication tool.
2. Increase community awareness of the budget process through the use of multimedia.
3. Maintain the school and district websites so as to be valuable, informational resources.
4. Celebrate the achievements of the North Reading school community
5. Support the research of and implementation of a school district mobile app.
6. Support the Superintendent's goal of establishing a "Parent University" program.

B. Community Partnerships:

1. Strengthen and expand community partnerships currently in place across the District.
2. Request one presentation a year from the North Reading representative to the School Committee for the Northeast Metropolitan Regional Vocational Technical High School.
3. Schedule a mid-year update on progress toward meeting goals contained in each of the School Improvement Plans.

School Committee Membership and Special Projects:

In May 2017, Mr. Scott Buckley was elected to his first three-year term on the School Committee, replacing Mr. Clifford Bowers. The School Committee officers during 2017

included: Mr. Mel Webster, Chair; Mr. Gerald Venezia, Vice-Chair; Mr. Scott Buckley, Secretary; and Ms. Julie Koepke, Legislative Representative. Ms. Imbriano and Mr. Venezia continued to serve as representatives to the Secondary School Building Committee. Ms. Imbriano and Mr. Buckley were appointed to the Policy Subcommittee; Mr. Webster and Mr. Venezia were re-appointed to the Athletic Subcommittee; Mr. Webster and Mr. Venezia were appointed to the Finance Planning Team; Mr. Buckley was appointed to serve as the liaison to the NORCAM Board of Directors; Ms. Koepke and Ms. Imbriano were re-appointed to the Evaluation Subcommittee; and Ms. Koepke was re-appointed as representative to the Capital Improvement Planning Committee.

In 2017, the following North Reading High School students were elected to serve as Student Representatives to the School Committee: Caitlyn Galvin (Class of 2018), Michael Tyrrell (Class of 2019), Bridget Grew (Class of 2020), Jerlin Kaithamattam (Class of 2018), Elizabeth Barrett (Class of 2020), and Samantha Galvin (Class of 2020).

Town Meeting Action: At the June 2017 Town Meeting, voters approved the fiscal year 2018 budget of \$29,633,545 representing a 3.8% increase over the fiscal year 2017 appropriation.

October Town Meeting: No additional funds were requested by the North Reading School Department at the October Town Meeting.

Respectfully submitted,

Mel Webster, Chair
Gerald Venezia, Vice-Chair
Janene Imbriano
Julie Koepke
Scott Buckley

SUPERINTENDENT OF SCHOOLS

It is my pleasure to submit this annual report to the North Reading community as your Superintendent of Schools. The Superintendent is charged with implementing the programs and policies of the North Reading School Committee. The Superintendent is also responsible for the development of the annual budget and the day-to-day leadership and management of the school district.

Staffing

The district said goodbye to the following faculty and staff members who retired in the 2016-2017 school year. The retirees include:

- Kathleen Apigian – Special Education Teacher, L.D. Batchelder School (33 years)
- Claudia Brown – Phys. Ed./Health Teacher, North Reading High School (19 years)
- Robin Clark – Occupational Therapist, J. Turner Hood School (10 years)
- Lillian Diezemann – Business Ed. Teacher, North Reading High School (29 years)
- Laura Fransen – Inclusion Paraprofessional, E. Ethel Little School (23 years)
- Jeanne Hanson - General Paraprofessional, L.D. Batchelder School (25 years)
- Judith Leccese – Inclusion Paraprofessional, E. Ethel Little School (12 years)
- Heidi McGlaufflin – Inclusion Paraprofessional, L. D. Batchelder School (14 years)
- Charles (Chuck) Pepper – Maintenance Custodian/Driver, District (24 years)
- Mary-Jane Skahan – Special Education Teacher, North Reading High School (20 years)
- Sylvia Weisz – Psychologist, North Reading Middle School (20 years)
- Linda Zullo – Inclusion Paraprofessional, North Reading Middle School (17 years)

We recognize and thank these individuals for the outstanding contributions each has made to our students and the North Reading Public Schools.

Student Performance

North Reading students continue to perform well on a variety of indicators. We are proud of our students' accomplishments and the recognition that they continue to receive for a job well done. Approximately 92% of our High School Class of 2017 went on to two and four year colleges. Our students' SAT scores continue to exceed both the state and national averages as displayed below. These results reflect students' performance of the new SAT format, and analysis reveals that North Reading students performed well not only as compared to their peers across the state and the nation but also as compared to students in the local region. Specifically, North Reading students ranked number two among seven other local communities for performance on the "Evidence-Based Reading and Writing" portion of the SAT, and number three for performance on the "Mathematics" portion of the SAT. These comparisons are made against students from the following school districts: Hamilton/Wenham, Swampscott, Masconomet, North Andover, Rockport, Wakefield, and Lynnfield.

	North Reading	Massachusetts	National
Evidence-Based Reading and Writing	595	553	539
Mathematics	583	550	533

Again, 100% of our high school students met the MCAS graduation requirement. North Reading High School offered 17 Advanced Placement (AP) courses in English, Mathematics, Science, Social Studies, and Foreign Language. In 2017, 499 Advanced Placement examinations were administered and 61.5% of students scored a 3, 4, or 5.

The district administered the next-generation MCAS assessment in the spring of 2017 for grades 3-8 for Mathematics and English Language Arts. It is important to note that across the Commonwealth the scores were lower due to the increased rigor and expectations for this new assessment and that North Reading performed well against the state averages. A high percentage of our students scored at Meeting Expectations or Exceeding Expectations, the newly created highest levels of achievement, on the 2017 English Language Arts MCAS assessment in grade 4 (69%) and grade 5 (61%), and for Mathematics MCAS in grade 3 (71%). The district also administered legacy MCAS at grade 10 with 98% of students scoring advanced and proficient for ELA and 95% scoring advanced and proficient for Mathematics. The 2017 Science and Technology/Engineering (STE) MCAS assessment was also administered with a percentage of students scoring advanced and proficient for grade 5 (73%), grade 8 (49%), and grade 10 (93%). The Batchelder School scored 91% advanced and proficient on the grade 5 STE assessment. We continue to focus on areas of improvement as identified through the analysis of data from these statewide assessments as well as other sources.

Our students continue to shine in so many other areas such as the visual and performing arts, athletics, subject area competitions and in co-curricular clubs and activities. These accomplishments ensure a well-rounded educational experience for our students and create long-lasting memories of friendship and success. The Performing Arts Center at North Reading Middle/High School allowed North Reading to host the Massachusetts Educational Theater Guild's 2017 High School Drama Festival in February, 2017. "Beauty and the Beast" was performed by the Masquers in December, 2017; the Middle School's "Alice in Wonderland" was performed in February, 2017, and the play "Brief Encounter" was performed in March, 2017 as well as many other special theatrical, musical, and choral events. The facility has also enabled the school department and the community to host numerous municipal and cultural events.

Budget

The School Department experienced a smooth and successful close of fiscal year 2017. As projected, personnel costs remained within budgeted ranges and the district was able to identify surplus funds in salary accounts due to attrition and turnover savings as well as special education tuitions and utility accounts as a result of conservative budgeting. These surplus funds were used to prepay special education expenses for fiscal year 2018. The School Department was able to exceed amounts forecasted during the budget season, which will help to provide some additional flexibility in fiscal year 2018. By taking a very conservative spending approach, the School Department was able to address any unforeseen costs that arose throughout the fiscal year. The School Department ended the year with \$399.99 remaining in its operating budget and carried over \$183,793.33 to pay outstanding bills it had yet to receive by the close of the fiscal year.

The expenditures for the school year were as follows:

Salaries	\$23,704,891.91
Instructional Expenses	\$1,107,422.69
Operations and Maintenance	\$1,586,495.96
Transportation	\$511,753.30
Tuitions	\$1,635,178.15
 Total Expended	 \$28,545,742.01

The fiscal year 2018 school budget appropriation was \$29,633,545. This amount represented a 3.8% increase over the fiscal year 2017 appropriation of \$28,546,142. The budget, although not funded to the extent desired, allowed the District to meet its contractual obligations with employees and employee unions, including additional staffing to provide full day kindergarten for each family who wanted it. The adopted budget maintained educationally sound class sizes at all levels but particularly in the primary grades at a level that does not exceed twenty-two students; the budget strived to meet the needs of the District's high needs student population. The budget allocated additional funds to assist with providing adequate preventative maintenance measures to be taken district wide and particularly at the middle school/high school campus. Most importantly, the approved budget allowed the District to maintain level services, avoided staffing reductions, and protected the educational experience for students.

The budget breakdowns by major expenditure were as follows:

Salary	\$24,752,649
Instructional Expense	\$1,061,041
Operations and Maintenance	\$1,778,903
Transportation	\$401,525
Tuition	\$1,639,427
 Total Budget	 \$29,633,545

The school department remains grateful to the citizens of North Reading for their continued support of public education and opportunities for all students.

This was a busy and productive year for the North Reading Public Schools and we appreciate the high level of support and involvement from parents and community members. Our collaborative relationship with town officials provides a strong foundation for future planning and success. As I have stated in the past, I am so very proud of the important work that takes place each and every day in our schools, and I thank the citizens of North Reading for their commitment to education.

Respectfully submitted,

Jon C. Bernard
Superintendent of Schools

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

IN-DISTRICT ENROLLMENT: 2017-2018

	<u>Batchelder School</u>	<u>Hood School</u>	<u>Little School</u>	<u>Elementary Total:</u>
Pre-K	0	2	46	48
K	79	44	56	179
1	69	53	44	166
2	78	54	53	185
3	67	64	43	174
4	86	64	54	204
5	85	57	35	177
Total:	464	338	331	1,133

Grade	Middle School
6	165
7	195
8	188
Total:	548

Grade	High School
9	195
10	208
11	189
12	217
PG	3
Total:	812

Elementary	1,133
Middle School	548
High School	812
Total Enrollment:	2,493

NORTH READING PUBLIC SCHOOLS

TEN YEAR ENROLLMENT PROJECTIONS

Grade	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
PreK-5	1,133	1,135	1,140	1,165	1,167	1,185	1,183	1,201	1,185	1,184	1,194
6-8	548	534	542	551	561	526	546	533	574	577	591
9-12	812	775	774	727	703	716	696	716	708	699	698
TOTAL	2,493	2,444	2,456	2,443	2,431	2,427	2,425	2,450	2,467	2,460	2,483

ACADEMIC SERVICES

The Academic Services Department of the North Reading Public Schools endeavors to engage professionals in learning communities in order to facilitate the development and continuous improvement in the areas of curriculum, instruction, assessment, professional growth and development, and technology integration.

Curriculum & Instruction

Throughout 2017 the following work was done in the areas of Curriculum and Instruction:

- Focus on the new 2017 ELA and Literacy and Mathematics frameworks K-12. Educators worked with the essential standards in order to focus on the essentials for student mastery.
- K-8 schools continued exploring and developing RTI (Response to Intervention) models with respect to the MTSS (Multi-Tier System of Supports) model (currently being explored):
 - Title I Math Tutors at Hood, Little and Middle School.
 - Curriculum Focus on Utilizing Common Assessments to improve student achievement and instruction
- Continued exploration and implementation of the Science frameworks
- Explored the draft Social Studies Frameworks
- Administered Next Generation MCAS in grades 3-8
- Implemented Eureka Math (preK-5) and Big Ideas Math (6-12)
- Expanded the Robotics Curriculum/ Digital Learning Curriculum (K-12)
- Used Data to inform instruction (i-Ready, data leaders at each school)

Professional Growth and Development

North Reading Public Schools believes that high quality Professional Development is essential to improved teaching and learning. We continue to support our overarching curricular philosophies and methodologies with a renewed focus upon:

- Teaching and learning, instruction for all students, and technology integration/digital learning
- Unpacking the Massachusetts Frameworks and the development/refinement of common assessments based upon all frameworks.
- Data Informed Decision Making Training
- Educator Evaluation and using Common Assessments to measure student growth
- Personalized Professional Learning

Technology and Digital Learning

The North Reading Public Schools is committed to providing a technology rich learning environment that promotes the development of skills and understandings necessary to compete in the global workforce. Educational technology assists our schools in effectively educating our

students. Supporting the instructional process with technology is critical for collecting, evaluating and utilizing information. Students need essential information literacy skills to think critically and be successful in all areas.

In an ongoing effort to create a technology rich environment and in support of our district vision and mission, the North Reading Technology Department accomplished the following:

- ☞ Introduced a 1:1 pilot at the Middle School in North Reading
- ☞ Expanded the use of devices at all five schools
- ☞ Increased the number of Smart Classrooms district wide - funded in part by the generous contributions of our parent groups.
- ☞ Extended professional collaboration with G Suite for Education (formerly Google Apps for Education) and exploring Chromebook devices at all levels
- ☞ Installed wireless access points and infrastructure at all three elementary schools
- ☞ Transitioned to PlusPortals at the High School and Middle School for parents to monitor student progress
- ☞ Continued online professional development registration and record keeping with My Learning Plan

This year our Digital Learning Specialists and Director of Digital Learning continued to measure our progress in using technology to support learning by the standards set by the Massachusetts Department of Education. The following are some examples of ongoing integration projects facilitated by the Digital Learning Specialists:

- ☞ Digital Learning Trainings (Tech Buzz) were offered to faculty and staff during 2017. Participants were introduced to a variety of network and web-based tools including iPads, SmartBoards, teacher web pages, and G Suite for Education (formerly Google Apps for Education).
- ☞ Attendance by several teachers and administrators at the MASSCue and Christa McAuliffe conferences which focused on how to integrate technology into their classroom practice.
- ☞ The Hour of Code was led by our Digital Learning Team and expanded district-wide.
- ☞ North Reading participated in Future Ready Schools, the #GoOpen Summit, and MAPLE (Massachusetts Personalized Learning Edtech)

The North Reading School District continues to provide a high quality education for students. It is the role of the Assistant Superintendent to provide the leadership that enables the district to maintain this solid foundation currently in place and to expand and extend rigorous and engaging learning experiences for all students. The administration, faculty, and support staff in our schools appreciate the support of the community in our collective and continuous work towards this goal.

Respectfully submitted,

Patrick C. Daly, Ed.D.
Assistant Superintendent

PUPIL PERSONNEL SERVICES

Pupil Personnel Services is the component of the North Reading Public Schools entrusted with providing support services for students in concert with the day to day efforts of the general education staff. The department oversees the provision of the mandated services required under the IDEA, Massachusetts 603.CMR, Section 504, as well as health services, and guidance/psychological services for all students. Services in these areas must always be in compliance with state and federal laws and must be provided in the least restrictive manner.

Health, guidance and psychological services are provided to all our students as needed. These components address an array of services ranging from educational testing and evaluation, supervision of medicinal regimens, home and hospital tutoring, acute medical intervention, psychological and social skills support, to college planning and application. In conjunction with the five school nurses and the school physician, Dr. Meghan Tramontozzi, we maintain our medical policies and receive approval from the Massachusetts Department of Public Health.

The district fully complies with state and federal mandates for the provision of Special Education services to students with disabilities ages 3-22. The Special Education Department provides a range of special education services to 486 students in accordance with state and federal regulations to meet the needs of students with disabilities who are eligible for special education. The services may range from general classroom accommodations to highly specialized programs provided in settings outside of the public schools. The North Reading Public Schools provides students with full academic programs outside of their neighborhood school as appropriate. In addition, North Reading is a member of both the SEEM Collaborative and Northshore Education Consortium. These public organizations reflect partnerships between 18 northwest and north shore cities and towns and provide many of the specialized programs for this low incidence, high need population of students.

While a variety of options are available to meet children's educational needs, a goal of the district is the successful inclusion of children with disabilities in the general education classroom. Research by the National Association of Special Education Teachers and experience reveals that students of all ages benefit from socializing and learning side by side with their peers. The district strives to create safe, healthy classrooms in which all students can learn and benefit from skillful teaching, rich curriculum and engagement with their peers. Additionally, in order to meet the IEP needs of students, the schools must determine the most appropriate programming to meet their unique learning style considerations. In some instances, this may involve the need for specialized staffing. The district also continues to have a significant number of students with Autism Spectrum Disorder. As this population of students' moves through the grades, staffing and programming requirements often change. Prepared with the knowledge that the community has high expectations for student learning and achievement, the department, along with the entire school district, is committed to providing high quality programs for students who necessitate a complex, multi-disciplinary approach. The district continues to support in-district programs, enhancing services to provide challenging academic settings and emotional supports and services, supporting additional therapeutic and behavioral intervention resources for those with social/emotional/behavioral needs and providing appropriate resources for students who are medically fragile. The district also continues its commitment to building

capacity for all staff to meet students' needs. By utilizing professional development and in-district expert opportunities, the staff continues to receive training in improving ways to address the needs of students. Professional development workshops for teachers, service providers, and paraprofessionals have included: IEP Development, Facilitating Effective Team Meetings, Assessment: Utilizing the WIAT-III, Unpacking Landmark Strategies, and Compassion Fatigue to name a few.

The Pupil Personnel Services Department continues to focus on improving educational results for children with disabilities which requires a focus on ensuring that students' educational services and placements are determined on an individual basis, according to the unique needs of the child in the least restrictive environment. This means that the focus is on teaching and learning, individualized approaches, educational results, and ensuring that students with disabilities graduate from school prepared, to the appropriate extent possible, for independent living and work or continued education.

Over the course of the 2017-18 school year, the department in collaboration with building level staff and administration, continued the efforts to support specialized programming at elementary, middle, and high school levels. As a result, students continue to access their education in the least restrictive environment and the district continues its commitment to offering a continuum of programming at all levels.

The Pupil Personnel Services Department has continued the structure of two coordinators of special education, one each at the elementary and secondary levels. Additionally, a full time secondary team chair has been added to the department. This structure strives to put administrative special education staff closer to the schools where staff and students function as supported by current research in the field by researchers such as Scott McConnell, University of Minnesota, Brian Reichow and Mark Wolery, Vanderbilt University, and others. We will continue to evaluate the structure of the department on an ongoing basis to ensure efficiency and student centered practice.

Also important to note, the Pupil Personnel Services Department is preparing to engage in the process of a Mid Cycle Review with the Department of Elementary and Secondary Education in February of 2018. Results from this review will form the basis for any required corrective action steps that may be necessary for implementation. The overarching goal of improving compliance with special education processes continues to be a focus of our work.

In the meantime, the day-to-day work continues with emphasis upon protecting the core and inspiring progress. By protecting the core, we seek to protect the values of the district and the people who serve the district and by inspiring progress, we continue to help the district to move forward with the latest methodologies and instructional teaching practices based on research and development to support children with disabilities and their non-disabled peers. In closing, after a long history of special education being viewed as separate from general education, the Pupil Personnel Department continually works in concert with the Superintendent, Assistant Superintendent and school administrators to work towards creating a totally unified system to benefit all students in the North Reading Public Schools.

Respectfully submitted,

Cynthia M. Conant
Director of Pupil Personnel Services

FACILITIES

The Facilities Department of the North Reading Public Schools employs 18 full time staff; 15 school based custodians, two combined maintenance staff/grounds staff and one, 7-D licensed, student van driver. Four new employees have been hired to fill positions of separated staff, Evan Damato, James Fafard, Joseph Howard and Nicholas Aiello. The newly renovated Middle School opened in September, 2015 and the entire High School/Middle School campus measures 270,000 square feet and is in full operation. Due to the increased size of the campus buildings and the highly technical nature of the HVAC, lighting and security controls, additional staffing needs will be considered. Service contracts with Acuity Lighting, Auto-mated Logic, Daikin and BCM Controls to assist with the HVAC operations and maintenance and security cameras, lighting controls and door fobs have been approved and are being utilized. The school department also has contracts for plumbing, electrical services and fire/burglar alarm protection. The school department also hires 3 part-time, summer helpers to complete needed painting projects and 5 part-time custodians to assist with summer cleaning. All these part-timers are North Reading, college or high school students or members of the teaching staff. This is a very cost effective and productive program.

The MIIA grant program has provided numerous grants, totaling over \$25,000.00, over several years to the school department to provide funds over and above the normal annual maintenance budget. Examples include: roof inspections, freeze-up prevention, asbestos awareness, infrared camera to locate heat losses, a septic system preventative maintenance program, and indoor air quality measurement equipment. The MIIA Rewards incentive program continues to save the town 8% on insurance premiums. This program promotes indoor air quality monitoring, facilities inspections, roof inspections and freeze-up prevention. This MIIA program requires frequent building inspections and reporting to MIIA by the school's buildings and grounds department.

The Little School is in year seven, using three very high, 96%+ efficiency, Lochinvar condensing boilers and two high rate, heating circulation pumps. The Little School has recently completed a major roof replacement project on 75% of the roof area through the Mass. School Building Authority's, Accelerated Repair Program. The reimbursement rate from the MSBA is 48% to the Town. The Hood School had an Auto-mated Logic energy management system installed which is compatible with all the other schools. All schools are now capable of having all cooling and heating systems controlled from an external energy management computer and should result in substantial energy savings. The Hood School also completed a major repaving project on almost all the parking lots. The Batchelder School is in year 12 since that building project was completed and continues to be a well-designed and efficiently operating school. A recent building project to upgrade the historic, Peabody St. entrance was completed on the stair landing and the portico columns. The entire High School/Middle School Campus is in full operation with common gym, kitchens, media center and performing arts center. This is a high performance building with many technological advances, including displacement ventilation, which provides all warm or cool air from roof-top mounted equipment with no motors in any classrooms and very high efficiency, condensing boilers and chillers. The entire building project has taken almost 10 years from inception to completion and The Gilbane Building Company has built a state of the art educational facility that should provide for superior teaching opportunities for decades.

Respectfully submitted,

Wayne V. Hardacker, Supervisor of Buildings & Grounds

L.D. BATCHELDER SCHOOL

100 Years of Academic Excellence

In September 2017, the school doors opened to 448 students in kindergarten through fifth grade at the L.D. Batchelder School for the 100th year. The community celebrated the occasion on September 23, 2017. “You can't really know where you are going until you know where you have been” - Maya Angelou. The L.D. Batchelder School and the Town of North Reading have worked diligently to provide the best education possible to all students for over 100 years. Thank you to everyone who has made an impact for our students then, now, and for the next 100 years.

The Batchelder School prides itself on its commitment to the academic and social development of every student. The core academic program is based on the standards outlined in the Massachusetts Curriculum Frameworks and Common Core Standards. It includes language arts, mathematics, history/social science, and science/technology, all taught by licensed classroom teachers. Students receive art education once per week; music and physical education classes are taught by specialists twice per week. In addition, the district implemented a new model of “digital learning” in the elementary schools where teachers and staff promote digital literacy to engage student learning. The curriculum includes research, digital citizenship, and computer programming. We are proud of the climate and experience we provide our students to learn and develop at the L.D. Batchelder School.

Our collaborative faculty and staff continue to work together in the best interest of our students and community. Through our inclusionary practices and our focus on student success, we are able to challenge all students. Together the faculty and staff work hard to provide the best instructional practices and student support to improve teaching and learning at the Batchelder School. The school continues to develop and sustain educational programming to meet the needs of all students within the district. As a result, the school community is fully engaged in learning,

As part of our character development curriculum, the L.D. Batchelder School implemented the “Spotlight Program”. The light shines on the following character traits: Effort/Perseverance, Respect, Citizenship, and Leadership. As members of the school community are recognized for demonstrating character, we celebrate during a whole school assembly once a month. The program has afforded the entire school community an opportunity to pause and celebrate the wonderful things students do on a daily basis and, at the same time, inspire others. Through the grade level and classroom discussions we continue to focus on the healthy development of self-confidence to ensure all individuals feel safe to explore and learn at the L.D. Batchelder School.

The Parents' Organization

This year, the Batchelder Parents' Organization supported grade level field trips and funded several enrichment programs. The Parents' Organization supports our efforts to enrich the curriculum for all students at the Batchelder School. Our enrichment committee works tirelessly with our classroom teachers to plan quality events and secure financial grants whenever possible. In addition to the enrichment support provided by the Batchelder Parents' Organization, the school benefits from their generous support to procure technology upgrades and other wish list items. Our students benefit greatly from the fundraising and continued support of the BPO!!

As Principal, I am continually impressed by the amount of time and support given to maintain the L.D. Batchelder School students' success by various groups. Volunteers work in our classrooms to support student learning. The Parents' Organization supports the efforts of the Batchelder School faculty and students, and helps bridge the necessary working relationship of the school, families, and the community.

To the faculty and staff, the children, the parents, and the community, thank you.

Respectfully submitted,

Sean T. Killeen, Principal
L.D. Batchelder School

J. TURNER HOOD SCHOOL

As Principal of the J. Turner Hood School, I am happy to report on our curriculum initiatives, programs, and staffing. I am thankful for continued community support and I am proud of the many accomplishments of our students and staff.

The current enrollment of the J. Turner Hood School is 351 students. The physical plant houses three grade one classes, three grade two classes, three grade three classes, three grade four classrooms as well as three classes of grade five and one language-based classroom. We host two kindergarten classes. We also have two specialized classrooms for students with communication needs as well as three classrooms from the SEEM Collaborative. We opened the 2017 school year by defining our school goals and discussing our collaborative efforts to enhance student learning.

The shared goals for the J. Turner Hood School are focused in the following domains:

- Teaching & Learning
- Family & Community Engagement
- Professional Culture
- Management & Operations

As a faculty, we believe that “Hand in Hand Together We Can.” We believe that we can accomplish many goals if all the members of the J. Turner Hood School community remain cognizant of our theme and continue to work collaboratively in order to benefit our students.

Our Parents’ Association has worked collaboratively with the school to improve the student learning environment in many ways this year. Throughout this fall, parents have become involved in our school community by volunteering in classrooms and offering their support to teachers. We welcomed this parental support and we’re very thankful to accept it! Throughout the fall of 2017, we were excited to work with the Parents’ Association and community to make this the best place for children – a place where we focus on children, we focus on learning, and we work together in a supportive relationship. We are so appreciative of our school-parent relationships.

With a commitment to professional growth, teachers continue to meet weekly in grade level groups in what we call Collaboration Sessions. During these sessions, teachers plan together and share successful ideas and strategies. Teachers and therapists work together to share work samples, discuss common assessments, and share their ways of thinking and expertise in order to best meet the needs of all students. Furthermore, the teaching faculty of the J. Turner Hood Elementary School continues to be actively engaged in the study of effective learning and teaching practices as a collective unit. Learning Communities meet on a regular basis. Our Learning Communities are small groups of faculty and/or staff members who meet regularly in order to identify new programs or topics to investigate, gather research and studies on new approaches, or implement and study the effectiveness of new practices and share these results with other faculty in the school. J. Turner Hood teachers benefit from Learning Communities as they enable them to integrate new learning into their classroom practices, reduce professional

and social isolation, address specific and relevant concerns and allow for in-depth learning over a period of time. The benefits for schools include improving student performance, tying professional development to student achievement and school reform, and improving teacher job satisfaction.

The J. T. Hood School Council continues to meet monthly in order to review the goals set for the J. T. Hood School. As previously noted, our first goal is to improve teaching and learning. In order to do this we must focus on our best practices to support student learning that we are all striving to attain. In our meetings we strategize ways to meet our goals throughout the school year, responding to community needs, student needs and district initiatives.

Open communication between and among our students, parents, and staff is of the highest priority. The district's Blackboard Connect system keeps our families informed in case of emergencies and informs parents of any non-emergency news or updates. In an effort to "go green" 100 percent of communications from my office go home electronically. Furthermore, the school website serves as a portal for communication between the school and all stakeholders.

I am proud to share that, with the joint efforts of my staff, parents and community members, the J. Turner Hood School is a lively, engaging, warm and welcoming place to learn. I am thankful to the many parents and community members who have given of themselves to support and join us in this positive force for the benefit of the children. At the Hood School, we will continue to have a great school year, and we will look forward to the days to come with creative energy and a strong commitment to our students.

Respectfully submitted,

Glen S. McKay, Principal
J. Turner Hood School

E. ETHEL LITTLE SCHOOL

The 2017-2018 school year began with a staff of approximately 57 and 331 children, preschool to grade five. The E. E. Little School is home to the district-wide integrated pre-kindergarten program. Over the past few years, our enrollments have supported two full-day and two half-day sessions. We completed a successful pilot of the “hybrid” kindergarten program in 2016-2017. Due to a significant increase in kindergarten enrollment for the 2017-2018 school year, we presently have two full-day kindergarten classrooms (currently full) and one half-day classroom. Overall, enrollments continue to fluctuate from year to year, and this year we were able to offer two sections of first grade, three sections of second and fourth grade; and two sections of third and fifth grade. Currently, our two full-day kindergartens, two first grades and two third grade classrooms exceed the School Committee’s target class size. We are happy to report that, according to the Massachusetts Department of Elementary and Secondary Education (2017), 100% of the faculty are fully licensed and “highly qualified.”

In late spring of 2017, the Little School’s playground project came to fruition. After two years of fundraising by the Little School PTO, the community came together in late April 2017 to build a new ADA compliant playground. The “weekend build” was soon followed by a rededication and grand-opening ceremony which was attended by staff, students, parents, and community members. We were pleased to have the family of Brianna Benenati join us as we rededicated the playground in her memory. Children of all ages are enjoying the new equipment, before, during, and after school.

During the summer months, the custodial crew and painters did an amazing job preparing the school for the opening in September. The facility is well-maintained. There were no summer programs at the Little School during the summer of 2017.

We are in the second year of full implementation of the Eureka math program. Teachers are reporting positive results as the children are exposed to consistent vocabulary/processes from year to year. Additionally, personalized learning is taking place in classrooms as children use technology (Chromebooks) to practice their math (i.e. Eearn, etc.) Also, the Little School has qualified for Title 1 support in the area of math. We continue to implement a tiered intervention model of support for students in grades K-2 for ELA. In grades 3-5 the reading teacher provides support to students (and faculty) as needed. It is our hope to eventually expand the RTI process to grades 3-5 (this is reliant on staffing). The KnowAtom science materials for grades 3-5 have been updated to align to the new Science Standards which were adopted in the fall of 2015. Students in first and second grade are having great success with FOSS Science. Every January, grades 4 and 5 participate in the annual National Geographic Bee in January, and our 5th graders host the annual science fair in late May. The Little School administration, data specialist, and staff have just completed the process of reviewing the results of the state standardized testing for grades 3, 4, and 5 (Next Generation MCAS 2.0) in order to identify strengths/weaknesses in our instructional program. In the spring of 2017, grade 4 participated in the computer-based version of the test. In the spring of 2018, both grades 4 and 5 will participate in the computer-based version, with third grade following in 2019. The Little School was not designated a level in 2017, and therefore, remains at level 2. 100% of students participated in the assessment.

The Little School takes great pride in its Visual and Performing Arts program, as well as our Physical Education program. Throughout the school year, students at multiple grade levels have the opportunity to perform before an audience. This includes (but is not limited to) the winter holiday concert (all grade levels), the pre-kindergarten year-end show, the grade one drama/musical production, the second grade talent show, classroom specific presentations, the All-Town Band and Chorus concerts, and the Little School Arts Night in May. During Arts Night, all students have their art work displayed with pride throughout the building. In June 2017, after months of rehearsals and preparation, the Little School Drama Club (comprised of 4th and 5th graders) presented two sold-out and highly-acclaimed performances of “Madagascar” at the NRHS/MS Performing Arts Center. The Little School Drama Club has a long history of successful performances that occur on a biennial rotation. Our Physical Education teacher meets weekly and collaborates with the school nurse to discuss health/wellness ideas. Additionally, Family Fitness Night is coordinated by the staff to promote the importance of a healthy lifestyle. This occurs in March with sold-out attendance.

Our second year of Digital Learning has proven to be very successful. All classrooms have SMART technology installed and operating. The school shares iPad and Chromebook carts. Classroom teachers are becoming more tech savvy and are incorporating technology into the planning of their lessons. The Digital Learning Specialist and Paraprofessional have been wonderful collaborators with the classroom teachers. In December, all students and teaching staff participated in the “Hour of Code.” This global event is designed as a one-hour introduction to computer science, designed to demystify code and show that anybody can learn the basics. In alignment with the Common Core Standards, we have incorporated keyboarding into each Digital Learning block for children in grades 3-5. The Little School’s Makerspace (The Little “Lab”-oratory) is in its second year of development. Classrooms will have the opportunity to visit on a scheduled basis. There is an ongoing focus to obtain age-appropriate materials/equipment to expand exploration (For example: Ozobots have been purchased for use in Digital Learning and the Makerspace). Many of the staff completed a Makerspace book study and a visit to a neighboring community to learn about their Makerspace. The Little School faculty continues to use websites, but Twitter is quickly taking the place of the website. Parents enjoy the “in the moment” communication provided through Twitter.

The Little School’s generous spirit is evident in its community service involvement. In addition to the annual food basket donation to the NR Food Pantry, the staff and students participate in: Coats for Kids, Toys for Tots, the Scholastic Book and Pajama Drive, and an ongoing monthly donation to an organization of choice (chosen by the staff).

The Little School recognizes the importance of fostering a love of reading in our students. The Reading Incentive Committee plans events for the fall and late winter, including events where families and students are encouraged to read together. In the fall of 2017, the entire school participated in a “One Book, One School” initiative. The book, “Nuts for You” was chosen and the activities to support this book included: scavenger hunts, daily trivia, classroom read-alouds, etc. Positive feedback was received from parents who commented that their children “loved it!”

The involvement of parents is key to the success of our schools. Our PTO and School Council continue to have a significant parent representation. The PTO has an ongoing focus of

providing enrichment and field trip opportunities and fundraises throughout the year to support those efforts.

The staff continues to develop professionally through district-offered presentations and independently through local colleges/area collaboratives. The large majority of classroom teachers have been SEI (Sheltered English Immersion) certified. The Little School's 2017-2019 focus will be on Social Emotional Learning (including a PBIS effort and mindfulness opportunities (for staff and students)). The Little School continues to have a strong presence on the district's PAUSE/Health Wellness Committee.

We are proud of the work being accomplished at the Little School.

Respectfully submitted,

Christine A. Molle, Principal
E. Ethel Little School

NORTH READING MIDDLE SCHOOL

The faculty, staff, and administration of the North Reading Middle School believe that all middle school students are capable of learning and achieving at high levels. We are a school based on the pursuit of excellence. We align our goals and objectives for continuous improvement with the district and with the criteria set forth by *Breaking Ranks in the Middle*. We are very proud to present some of our accomplishments as part of this annual report.

As of January 2018, student enrollment at the Middle School for the 2017-2018 school year was 548 students, which was comprised of 165 students in grade six, 196 students in grade seven, and 187 students in grade eight.

Our four major curriculum content area teachers have been hard at work this year. What follows is a brief summary of their focus areas thus far. The math department is continuing to implement Big Ideas. The math department also analyzed the spring 2017 MCAS data to help guide their instruction. The English Language Arts (ELA) department also analyzed the data from the 2017 MCAS test and used this data to inform their instructional practice. The Social Studies department has been busy discussing the new Social Studies Framework. The Science Department analyzed the 2017 Grade 8 MCAS scores looking for areas of improvement. They also have fully implemented the new science standards into grade 6, 7, 8.

In October, the Middle School began to implement year 3 of the Massachusetts Tiered System of Support (MTSS). The purpose of MTSS is to help all students reach their potential. Through state and diagnostic testing analysis as well as teacher recommendation, we identified students at each grade level who we felt would benefit from additional math, ELA, study skills and or organizational instruction. In the months of October, November and December we held 9 MTSS sessions. We will offer 10 more MTSS sessions starting in January through early April.

Our after school activities continue to offer students opportunities outside of the classroom to enrich their learning experience. Some of the clubs we are offering this year are: video production, robotics, writing, art, drama, newspaper, memory book, geography, student council, peer leaders, Early Act, debate and book club. In January of 2018 we held our annual Geography Bee. I am pleased to report that this year's winner was seventh grade student, Christian DaCosta.

In the area of Fine Arts, our band and chorus also continue to grow. We have been able to enjoy several performances already this year including a Veteran's Day Assembly as well as a Holiday Concert. In February of 2018 our Drama Club will present *Once on This Island*.

The Middle School implemented year 2 of a positive behavior intervention and support (PBIS) framework this year. This framework is a continuation of the monthly social curriculum lessons we have delivered to students over the past several years. Once a month during extended homeroom blocks teachers deliver lessons to students focused on activities designed to meet the non-academic needs of adolescents. A team of teachers, administrators and support staff meet monthly to create these lessons.

Overall, it has already been a busy year at the Middle School. We will continue to set ambitious goals and let our mission statement guide our decision making.

The Mission of the North Reading Middle School is to create a safe, supportive and challenging academic environment for all students to develop the knowledge, skills and attitudes necessary for success in a rapidly changing world.

Respectfully submitted,

Catherine O'Connell, Ed.D.
Principal, North Reading Middle School

NORTH READING HIGH SCHOOL

North Reading High School's students provided valuable contributions to the North Reading community through numerous community service projects and volunteer participation this year. Students baked apple pies and participated in the annual "Apple Festival," and spearheaded food pantry collections where students collected over 5000 food items. The Class of 2018 Powder Puff teams donated a portion of the proceeds from the annual Powder Puff football game to the North Reading food pantry as well. Students volunteered at the annual "Frosty Fair," the Flint Memorial Library Book Sale, and the Community Choral concert. The Student Council again sponsored a "Kids' Night Out" where parents could drop off their children at the High School and enjoy a parents' evening out. These volunteer activities and programs, among others, contribute to the community service component of our students' education as well as to their personal growth, while encouraging them to give back and provide valuable contributions to the North Reading community.

The Guidance Department at North Reading High School hosted its fifteenth annual "College Fair" for students and parents. Over one hundred colleges and universities from the New England region and beyond were present at the High School to speak with students and parents about their respective academic institutions.

Students also continue to score well on the Massachusetts Comprehensive Assessment System (MCAS) exam. North Reading High School students' MCAS performance ratings continue to meet the standards as established by the Massachusetts Department of Education, an accomplishment of which the school and community can be very proud. MCAS results for the students in the class of 2019, received in the fall of 2017, indicate that North Reading students continue to achieve at a high level on the MCAS examination in English, Mathematics, and Biology. Sixty-three students from the Class of 2018, as determined by the 2016 MCAS examination, are eligible for the John and Abigail Adams Scholarship.

One hundred and eighty-six students in the Class of 2017 received their diplomas. The total percentage of students in the Class of 2017 choosing to further their education at two-year and four-year institutions was ninety-five percent.

Specific departmental highlights for North Reading High School in 2017 are as follows:

English

- Students continue to participate in and score well on the Advanced Placement English Literature and Composition and Advanced Placement English Language and Composition tests.
- All teachers continue to assist students in English classes in preparing for the MCAS examination and SAT and ACT tests as appropriate. A Standardized Test Preparation course is offered within the school day. Spring 2017 MCAS results placed 99% of the students in the Class of 2019 at the Advanced or Proficient level. The overall SAT score for English continues to be above both state and national averages, though the department is continuing its work on strategies to increase student achievement across all achievement levels.

- Six students from the Writing Club had stories selected from over 4500 entries for publication in *Spine-Chillers – Tales from the Bay State*. This book will be published and released and copies will be sent to the Library of Congress and the British Museum.
- The Academic Decathlon continues to run with a department member as the advisor. North Reading High School's team had several students take home medals at competition this year.
- The department is continuing to research new titles and new supplementary texts to increase student achievement and engagement.

Mathematics

- Students continue to participate in and score very well on the Advanced Placement Calculus AB and BC examinations and AP Statistics examinations.
- The Computer Programming course first offered in 2011-201 continues to be popular and there is interest in an AP level course. AP Computer Programming is running concurrently with Computer Programming in 2017-2018. Increased enrollment would lead to separate classes.
- All teachers continue to assist students in Mathematics classes in preparing for the MCAS examination and SAT and ACT tests as appropriate. A course is offered for Standardized Test Preparation. This is a popular course and testing scores for MCAS continue to improve. Spring 2017 MCAS results placed 95% of the students in the Class of 2019 at the Advanced or Proficient level.
- Common Core standards are now implemented within all classes in the Mathematics Department.

Science and Technology

- MCAS Biology scores continue to show success with 89% of students earning scores in the Advanced and Proficient categories.
- The World of Science Club has continued hosting a successful "lunch with a scientist" series. Each month the students of the club host a speaker of science profession. This series is open to all students in the school and has had an upwards of 80+ students thus far at each of the presentations. The club has students participating in the Women in Science, MIT Science Olympiad Invitational, and Science Olympiad Competitions this year. Additionally, the club is running programs for elementary school students to spark interest in STEM and working to set up a Science Teen Café with a local mentor.
- One member of the science department is participating in the Building Science Investigation program with the Concord Consortium. This is an interactive program where students investigate energy efficiency in the school, in the public, and in their own homes, while learning the concepts behind thermal transfer.
- The science department continues to provide outside experiences for students to enhance the curriculum. Students have visited the Harvard Natural History Museum for a presentation on Animal Adaptations and Evolution; the Wheelabrator waste-to energy plant to learn how trash is converted to energy; and the Mass. Audubon's Ipswich River Wildlife Sanctuary to learn about wetland functions and conservation.

Social Studies

- Department members continue to implement an instructional practice that emphasizes student inquiry. Such an approach encourages work on a variety of North Reading Academic and Civic Expectations, including critical reading, effective writing, speaking, and research.

- The department continues to work on horizontal and vertical alignment for skills that is helping to create a common language and practice among staff for critical areas of student learning. In addition to previously worked on areas of alignment, the department made further progress toward alignment on the research process, and the addition of a NoodleTools subscription in the fall of 2017 will require us to again revisit the process, but will also enable us to more easily teach the process in a uniform way.
- Teachers continue to implement District Determined Measures (DDMs) that encourages alignment for content, reading and writing skills within each of the courses. Data from these measures is used to both alter assessments and inform instructional practice.
- Department teachers are involved in the Debate Club, Mock Trial, Model UN, and various other clubs and activities that promote both active higher order thinking and civic participation at the High School.
- The department continues to provide students the opportunity to participate in a variety of special activities and field trips.

Foreign Language

- Foreign Language teachers are fully implementing technology so students can record their speech and teachers can assess it. More attention is being given to performance-based assessments and student-led discussions in the target language following lessons and activities.
- French 1 is again being offered to students, and new French textbooks have been implemented at the middle and high schools. French students traveled to Quebec in November.
- A group of students have started an International Club, with a member of the Foreign Language Department serving as advisor.
- The Foreign Language Department continues to collaborate to enrich the teaching of culture. Most Spanish classes contributed to making a traditional “Day of the Dead Alter” which was constructed and displayed for the entire school community to view in the Media Center.

Business Education

- Course offerings address the key digital learning, business and technology skills and digital competencies to support college and career readiness as outlined by the National Standards for Business Education. The department provides students a framework of learning to meet the demands of fast-moving technology and the support for students to design and develop the next big idea.
- The department is engaged in ongoing curriculum review and development of how digital literacy, computer science and information technology connects and supports students to be college and career ready in the 21st Century.
- New and updated courses developed in the past year are Robotics Academy; Web Design & Development; Introduction to Business; Accounting I & II; Marketing; Finance; and Entrepreneurship.

Library/Media

- Thirty new HP Chromebooks were added to the High School media center collection.
- 2159 items were borrowed from the NRHS Media Center during the 2016-2017 school year.
- NRHS students borrowed a total of 284 titles from the Commonwealth eBook Collections Program.

- A total of 380 new titles were added to the Media Center's collection.
- The High School Media Center website was regularly updated and new, assignment specific web pages were developed for use in conjunction with scheduled high school class visits.

Performing Arts

- Noteorious performed in the National High School a Cappella Competition Varsity Vocals, the Taste of Metro, Manchester Essex A Cappella night, the Hamilton-Wenham A Cappella Festival, Salem's Pitch Trials, and Music in the Parks.
- Band, Jazz Band, Chorus, Piano and Concert Band, and Noteorious performed at the North Reading Apple Festival, Spring Recognition Awards, the Annual Spring Concert, National Honor Induction ceremony, All Town Concert, and graduation.
- Masquers performed the "Mock Car Crash" for all junior and senior students in conjunction with SADD and the North Reading fire and police departments and Boston's Med Flight.
- Masquers presented four "sold out" performances of *Beauty and the Beast*, in December.
- Band, Jazz Band, Chorus, NOTEorious, and Piano performed the Annual Holiday Concert on December 20th.

Visual Arts

- Our students again participated in the Scholastic Art & Writing awards: Aleksa Wilk was a Silver Key Regional Award Recipient; four other students received Honorable Mention Awards in this national contest.
- Students participated in the Congressional Arts Awards and Exhibit in the spring of 2017. Makenzie Iriana received Best of School and Laura Wagner received Honorable Mention.
- In April, North Reading High School hosted the annual North Reading District Wide Art Exhibition. The exhibit was on display for two weeks in the high school's "Main Street" area.
- Teachers collaborated to create an NRHS Art Department website to enhance communication within the community about our curriculum, current events, displays, and other relevant information.

Physical Education/Health Education

- Middle/High School teachers continue to work collaboratively to share space by creating schedules for use of the main and auxiliary gyms as well as the Fitness Center.
- The Fitness Center continues to be a popular spot for students before, during, and after school. YouTube videos allow the school community to learn about the use of the cardio and strength machines. Several staff members make use of the center during lunch. Release forms are needed for all students.
- Students in grades 9-12 elect physical education as a required course at North Reading High School. The Administration, along with the North Reading School Committee, has created a practice which allows students in grades eleven and twelve to "opt out" of physical education by participating in sports, using the Fitness Center, or other approved outside physical activity.
- Some Middle/High School Physical Education and Health teachers attended the Massachusetts Association for Health, Physical Education, Recreation, and Dance convention for professional development again this year.

- Students in Health Education classes continue to develop skills which will assist them in living healthy lives outside of high school.

Special Education

- Students with significant special needs and learning challenges in sub-separate programs are partially included into academics and electives. NRHS continues to expand and enhance these programs to meet the needs of students transitioning from the Middle School, and also for new students or those returning from out-of-district programs. We continue our efforts to provide quality programs that allow students to be educated within their community.
- A new program was established in 2016 to service high functioning students on the Autism Spectrum. This program includes a full time Board Certified Behavioral Specialist (BCBA), a designated paraprofessional, and all necessary therapeutic and professional consults (i.e. Speech-Language Pathology, Occupational Therapy, Physical Therapy, and psychological professionals). Certified Special Education Teachers and paraprofessionals continue to service and support students in the inclusion and small group settings as prescribed on Individual Education Programs.
- The North Reading Transition Academy services young adults with learning delays who have been awarded a Certificate of Attainment. The Academy provides community, vocational, social and life skills activities to generalize students' abilities and to aid in the transition to adult living.

Guidance Department

- The Guidance Department aided the Class of 2017 with the submission of 1,429 applications to colleges and universities.
- A two day "Common Application Bootcamp" was offered in August. This event allowed students to complete a major part of their Common Application early. Students also received instruction related to the college admission essay and attended seminars on such topics as "staying organized during the college admission process." More than eighty students participated.
- In addition to its regular programming for parents/guardians, the guidance Department offered a series of "Informational Coffees." A sampling of topics presented include: advanced training in Naviance/Family Connection; a review of the junior and senior year timelines; and, conducting a college search.
- The Guidance department organized and oversaw the administration of four hundred sixty-six Advanced Placement exams in May.

Respectfully submitted,

Anthony J. Loprete, Principal
North Reading High School

NORTH READING HIGH SCHOOL CLASS OF 2017

Elaina Rose Aliferis*†
 Mario Peter Ameno
 Vitaliy Yuriyovych Andrusyshyn*†
 Victoria Josephine Angelesco†
 Cassandra Janet Arsenis
 Claire Elizabeth Bailey*†
 Michael Paul Bartram
 Madison Caroline Baxter
 Dylan James Beauregard
 Julien James Beauregard*
 Erika Lyn Beherrell*†
 Noah Francis Belinowicz*†
 Kimberly Mae Bockley*†
 Ryan Patrick Bratton*†
 Michelle Kathryn Brayden
 Sean Mathew Brogan
 Emily Ann Brooks*†
 David Michael Brown*
 Sean Patrick Buckley
 Alessandra Clare Budny*†
 Eleanor Sullivan Burgess*†
 Samantha Lynne Caetano
 Andrew Stephen Campagna*
 Lindsey Devon Carroll*
 Antonio Catino III*†
 Jordan Mary Michelle Celli*†
 Collin William Chase*†
 Madeline Kathryn Chase
 Tyler Nicholas Collins
 Courtney Joyce Copelas*†
 Kristina Lynne Copelas*†
 Kyle Stephen Corsetti
 Shane Michael Coskren
 Claudia Marissa Cuneo*
 Jamie Morgan Currie
 Leonardo Couto Da Fonseca
 Lisa Marie Dale*
 Cameron Michael Davis*†
 Patrick Joseph Davis*†
 Gianna Nicole Delaney*†
 Drew Thomas Delano*
 Nicholas Salvatore Dell Isola
 Ashley Taylor Desousa*
 Domenica Marie DiStasio*†
 Robert Francis Donohue*†
 James Thomas Doran*
 Thiago Barreto Dovalle
 Shelby Susan Downer
 Emily Rose Dwyer*†
 Cory James Dyer*
 Anthony Joseph Eldridge*†
 Griffin Alexander Elis*†
 Massimo Domenico Femia
 Claire Rose Finnegan*†
 Michael Robert Finocchiaro
 Joseph Ryan Fitzgerald*
 Shannon Marie Fuller

Cassidy Rae Gaeta
 Marissa Ruth Galuppo*†
 Taryn Kathleen Gately*†
 Aaron William Gautreau*†
 Austin Xavier Gerrior
 Megan Elizabeth Gilbert
 George Lawrence Giunta*†
 Timothy Willson Goucher
 Matthew William Gravallese*†
 Matthew John Hall
 Katerina Lefki Hassapis*†
 Thomas Werner Helms III*†
 Palenque Askia Onyowon Herbert
 Andrew Perry Hudson
 Erin Elizabeth Hunter*†
 Jenson Jose Kaithamattam*†
 Andrew Stephen Kay
 Joanna Faith Keaton*†
 Jessica Marie Kelly*†
 Kristen Kelly Keough*†
 Tatiana Maeve Kittredge
 Madylin Julia Knight*†
 Julia Marie Kushakji*†
 Gabrielle Michaela Lanzaro*†
 Thomas Moore Lasdin*†
 Rebekah Anne Leavitt*†
 Matthew Joseph Lewis*†
 Connor James Lilley
 Tia Marie Long
 Hannah Elizabeth Lydotes*†
 Courtney Katrina Lynch
 Daniel Patrick Madden
 Yllara Dias Maia*†
 Anthony Maldonado
 Shea Angus Malloy*†
 Daniel Lee Maloney*
 Holly Abigail Manzelli
 Matthew Cole McCarthy*
 Michael Aldo McCauley*
 Isabella Concetta McDonald
 Thomas Gilbert McHugh
 Brian James McNulty
 Shania Marie McTague
 Jeffrey Y Mejia
 John Joseph Merullo*
 James Chandler-Palmer Moda*†
 Robert William Moline
 Carlos Daniel Moreno*†
 Giana Rose Moscaritolo
 Jessica Taylor Muise*
 Haley Vasile Nathan*†
 Samantha Millie Nemec
 Jack Thomas O'Brien*
 Aidan Mark O'Connor
 Robert Joseph O'Donnell
 Jenna Rose O'Leary
 William Joseph O'Neill*†

Spencer Mary O'Rourke†
 Matthew Gerard Paolucci*†
 Katherine Marie Pecora*†
 Caleb John Pelmas*†
 Julia Marie Perrone*†
 Robert Logan Perry
 William David Phelan
 Camron Joseph Piscatelli*
 Michela Rose Prisco
 Michael Daniel Quaratiello*†
 Carlos Enrique Rameriz*
 Christopher Paul Reardon
 John Joseph Reardon
 Nadine Marcelle Rechdan
 Jared Robert Regan*†
 Zachary Charles Robarts*†
 Ariana Lea Romeo*†
 Adam Robert Rossetti*†
 Liam Thomas Rutherford*†
 Timothy Michael Ryan*†
 Savannah Catherine Sapp*†
 Jackson Domenic Schille*
 Vanessa Therese Semeraro
 Olivia Rose Shapiro*†
 Alice Margaret Shaw*†
 Andrew Hunter Shedd*†
 Nicole Amanda Shedd*†
 Liam Joseph Slavin
 Cameron John Logan Smith
 Colleen Aine Smith
 Anna Mae Sorensen*†
 Kevin James Sovak*†
 Casey Allison Sparkes*
 Brooke Antonia Sponzo*†
 Carly Michaela Sponzo*†
 Asher Mae Spurr
 Logan Speizer Stansbury*†
 Connor Francis Stead*
 Valerie Kendall Stebbins*†
 Nolan James Stimpson*†
 Thomas John Stokes
 Scott Richard Strangman
 John Francis Stringer
 Nicole Anne Sullivan*†
 Shawn Michael Tilton
 Jackson Charles Tormey*†
 Anthony Giovanni Tramontozzi*†
 Scott Francis Valenti*
 Natalia Teresa Vasquez
 Neva Luna Ventullo*†
 Andrew Nicholas Vontzalides*†
 Cameron James Wade*†
 Daniel Michael Wall
 Cailin Rose Walsh*†
 Cynthia Jameson Walsh*
 Aubreigh Mullan Waterhouse
 Nathanael Joseph Wilson

Sarah Marie Wilson*†
Seth Victor Wing
Alaina Marie Wise*†
Collin Mathew Witts*
Hannah Elizabeth Wright
Richard Wu*†

†Member of National Honor Society

Thomas Philip Wuorinen
Marissa Rose Zarella*†
Jacob Benjamin Zelikman†
Jonathan Michael Zewiey
Emily Han Zhang*†

*Graduating With Honors

**NORTH READING
DOLLARS FOR SCHOLARS SCHOLARSHIPS
CLASS OF 2017**

Erica Beherrell
Kimberly Bockley
David Brown
Alessandra Budney
Eleanor Burgess
Jamie Currie
Patrick Davis
Griffin Elis
Claire Finnegan
Jenson Kaithamattam
Joanna Keaton
Julia Kushakji
Rebekah Leavitt
Matthew McCarthy
Robert O'Donnell
Katherine Pecora
Julia Perrone
Zachary Robarts
Liam Rutherford
Susannah Sapp
Andrew Shedd
Nicole Shedd
Brooke Sponzo
Logan Stansbury
Connor Stead
Valerie Stebbins
Nicole Sullivan
Anthony Tramontozzi
Cameron Wade
Richard Wu

CLASS OF 2017 SCHOLARSHIPS

Barbara E. Aylward Memorial Scholarship
James R. Aylward Memorial Scholarship
Arthur A. Barresi Memorial Scholarship
L.D. Batchelder School Scholarships

Joseph R. Bernard Memorial Scholarship
BIN BIZ Builders Scholarship
Kristin M. Callahan Memorial Scholarship
Chartwells Nutrition Services Scholarship
The Joseph Countie & Edward Collins Memorial Scholarship
Larry Dysart North Reading Girls' Youth Basketball Scholarship
Fitzgerald Prize for Community Service in Memory of Kalie and Roy
Fitzgerald
Tulita Kuchins Gibson Memorial Scholarship
Betzy Govoni Memorial Book Award
Stephen Gregory Scholarship
James Gregory Hannon Scholarship
Edith F. Holt Scholarship
Robert Hunt Memorial Scholarship
David Jamieson & Todd Verdonck Memorial Scholarships

Frederick A. Keyes Memorial Scholarships

E. Ethel Little School Scholarships

Anthony J. Loprete Jr. Memorial Scholarship
Massachusetts Elks Scholarships, Inc. Major Project

Walter Miller Scholarship
Michael J. Mitton Memorial Scholarship
Moynihan Lumber Scholarship
North Reading Community Chorale Scholarships

North Reading Education Association Scholarship
North Reading Girls' Softball League Scholarships
North Reading High School Boys' Lacrosse Boosters Scholarship
North Reading High School Hockey Boosters Scholarship
North Reading High School Parents' Association Scholarship
North Reading Historical & Antiquarian Society Scholarship
North Reading Little League Scholarship-Phil Dardeno President's Award
North Reading Little League -Harold B. Reynolds Memorial Scholarship
North Reading Lodge of Masons Scholarships

Nadine Rechdan
Matthew Lewis
Hannah Lydotes
Andrew Shedd
Nicole Shedd
Alaina Wise
George Giunta
Joanna Keaton
James Moda
Jackson Schille
Katerina Hassapis

Patrick Davis
Zachary Robarts
Kimberly Bockley
Thomas McHugh
Eleanor Burgess
Courtney Copelas
Patrick Davis
Drew Delano
Robert Donohue
John Merullo
Claire Finnegan
Thomas Helms III
Sean Buckley
Olivia Shapiro
Jordan Celli
David Brown
Hannah Lydotes
Haley Nathan
Logan Stansbury
Emily Zhang
Drew Delano
Taryn Gately
Yllara Maia
Valerie Stebbins
Neva Ventullo
Kristina Copelas
Julia Perrone
James Doran
James Doran
Ashley Desousa
Richard Wu
Jackson Schille
Daniel Madden
Claire Bailey
Jessica Kelly

North Reading Music Boosters Scholarships

North Reading Police Association Criminal Justice Scholarship
North Reading Rotary Club Scholarships

North Reading Town Republican Committee Scholarship
North Reading Youth Football & Cheerleading League Scholarships

North Reading Youth Football Presidents Scholarship
North Reading Youth Hockey Scholarships

North Reading Youth Soccer Board of Directors' Scholarships
North Reading Youth Soccer Scholarship in Memory of
Janet Connolly O'Neill
North Reading Youth Soccer Scholarships

North Reading Women of the Moose Scholarship
Frank L. Prusik Memorial Scholarships
Robert Ramsdell Boys' Youth Basketball Scholarship
Reading Cooperative Bank Scholarships
Edward A. Sapienza Scholarship
Bonnie Gay Simes Memorial Scholarship
Richard K. Smith Scholarship
Sara Valenti Memorial Scholarship
Sponsored by North Reading Lacrosse Boosters
Sara Valenti Memorial Scholarship
Sponsored by North Reading Hockey Boosters
Turilli-Bourne Scholarship Trust Fund Scholarship
Wakefield Lodge of Elks #1276 Scholarships:

Daniel Donovan Memorial Scholarship
Thomas M. Ryan Memorial Scholarship
William Joseph Memorial Scholarship
Frederick J. DeVries, PER, PDD, HLM Scholarship
Scholarship Committee Award, Given in the name of
James H. Murphy
Departed member Scholarship Given in Memory of
Jay Merrill, Jr., PER
West Village Women's Club Scholarship

Thomas Lasdin
Daniel Maloney
Olivia Shapiro
Valerie Stebbins
Neva Ventullo
Anthony Tramontozzi
Drew Delano
Robert Donohue
John Merullo
Anthony Tramontozzi
Matthew McCarthy
Jenna O'Leary
Emily Brooks
Sean Buckley
Jackson Schille
Patrick Driscoll
Carlos Moreno

Anthony Tramontozzi
David Brown
Kristina Copelas
Katerina Hassapis
Jenson Kaithamattam
Haley Nathan
Zachary Roberts
Katerina Hassapis
Logan Stansbury
Thomas Helms III
Gabrielle Lanzaro
John Merullo
Shea Malloy
Julia Kushakji

Sean Buckley

Jackson Schille
Chloe Gladu

Davis Brown
David Brown
William Phelan III
William Phelan III

Susannah Sapp

Alaina Wise
Julia McDonald

**NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL
DISTRICT
ANNUAL REPORT**

SCHOOL ADMINISTRATION

SUPERINTENDENT-DIRECTOR

David DiBarri

PRINCIPAL-DEPUTY DIRECTOR

Carla Scuzzarella

DISTRICT SCHOOL COMMITTEE

SCHOOL COMMITTEE CHAIRMAN

Deborah P. Davis – Woburn

VICE CHAIRMAN

Judith M. Dymnt - North Reading

SECRETARY

Peter A. Rossetti, Jr. – Saugus

TREASURER

Larry Means - Stoneham

ASSOCIATE TREASURER

Vincent J. Carisella – Wakefield

COMMITTEE MEMBERS

Michael T. Wall – Chelsea	Robert S. McCarthy - Reading
Jeanne M. Feeley – Malden	Ronald J. Jannino – Revere
Henry S. Hooten – Melrose	John Bradley - Winchester
Dawne M. Armitstead – Winthrop	

OUTSTANDING STUDENT AWARD

Joseph DeBenedictis from Wakefield a student in the Carpentry program was chosen as Northeast's nominee at the State Awards Dinner for Outstanding Vocational Technical Students. The event is co-sponsored by the Massachusetts Association of Vocational Administrators and the Massachusetts Vocational Association.

***NATIONAL TECHNICAL HONOR SOCIETY**

The Northeast Chapter of the National Technical Honor Society held its annual Induction Ceremony in April. At the ceremony, 8 Seniors and 38 Juniors were inducted. There are a total of 46 Technical Honor Society members for the 2016-2017 school year.

***NATIONAL HONOR SOCIETY**

The Annual Induction Ceremony to the Northeast Chapter of the National Honor Society "Artisans" was held in April. At the ceremony 1 Senior, 23 Juniors and 7 sophomores were inducted for the 2016-2017 school year bringing the total membership to 31.

SCHOLARSHIP COMMITTEE

The Northeast Awards and Scholarship Committee and PAC board presented awards and scholarships to 56 deserving students at the annual Senior Recognition Night. A total of \$35,510 was presented to Northeast students who will be working in their vocational fields, entering trade apprentice programs, or going on to one, two, or four-year programs at accredited colleges, universities, and trade schools. These awards and scholarships provide the students opportunities to purchase tools and equipment, and assist in offsetting the expense of attending institutions of higher education.

***PEER MEDIATION PROGRAM**

Our Northeast Peer Mediation Center continues to help reduce problems at Northeast. The mediation process is successful in resolving conflicts concerning rumors, threats, name-calling, teasing, harassment, hazing, and physical fights. Northeast has a full-time coordinator and 8 trained sophomore, junior and senior peer mediators. A trained mediator is a neutral person not involved in the dispute and through the mediation process, helps people come to their own agreement about how they want to resolve their conflict.

SCHOOL WIDE PROFESSIONAL DEVELOPMENT 16-17

The goal of professional development is to:

- o Ensure that staff members are in compliance with current regulations enacted by the Massachusetts Department of Elementary and Secondary Education (DESE).
- o Guarantee that all staff members are knowledgeable of legislation impacting the educational process of the commonwealth.
- o Make staff members aware of the most recent trends and strategies in the district's mission of improving student achievement.

The activities that met these goals during the 2016-2017 school year included:

First Day Back Professional Development Day (August 29, 2016):

Included training by Hult Company – school culture and team building. In addition, training was held on Special and General Education Laws, Civil Rights, and Discipline.

Educator Evaluation Training Throughout the School Year (November 14, January 23, March 13, April 10 and May 8)

Teacher training included the utilization of the self-assessment document with highlighted elements, writing SMART goals, creating and implementing District Determined Measures (DDM's), participating in focused peer observations, and building evidence binders.

Administrators and department heads received continued instruction and support in the Educator Evaluation process recently enacted by the DESE. In addition, department heads were trained in conducting and writing observations, formative and summative evaluations and reviewing and using evidence binders in evaluations. Teachers 21 conducted 4 training sessions on evaluations, what to look for and how to write quality evaluations.

Student safety concerns (November 16, 2016)

The school resource officer worked in conjunction with the Deans and the Administration to host Alice training to the entire staff and students.

Improving student achievement (November 14-16, 2016)

A series of workshops were held for all teachers to highlight the connections between the academic course content and the career area content, specifically Strand 3. The Special Education Department received an extensive training on Special Education Law and best practices. The Career side of the house participated in a training on SKILLS assessment.

Curriculum Mapping (November 7, December 5, February 6, March 6, and April 10)

5 1 hour sessions during faculty meetings -how to teach in the long block. ATLAS curriculum mapping -how to use ATLAS and how to input lessons.

2017 SUMMER TRANSITION PROGRAM:

The Summer Transition and Enrichment Program at Northeast Metropolitan Regional Vocational School is a two-week program that ran from Monday July 10th until Friday July, 21st. This program was conducted as a transitional experience for students entering grade 9 in August 2017. This transition opportunity providing mathematics, English language Arts, and career and technical introductory activities is funded by the federal Title I, and Carl D. Perkins grants. The students are provided with busing to and from school, and a mid-morning snack. These services, as well as the program itself are run at no cost for the students or parents/ guardians. The students are divided into ten groups of no more than ten students. These groups spend one half of the morning split between mathematics and English Language Arts. The other half of the morning is spent in a career and technical mini exploratory exercise. During the summer of 2017 two laboratory sessions of Biology were introduced. Session 1 dealt with an Introduction to Sickle Cell Anemia, Genetics, and Micro Pipetting Skills. The students were introduced to basic concepts and vocabulary associated with genetics.

The second lab exercise introduced the incoming students to Gel Electrophoresis. In summary, the students were introduced to biological concepts in a classroom and laboratory setting. They were taught several important laboratory skills and were asked to form hypotheses, perform experiments, interpret their results and share with peer groups. They experienced the synergy of learning from text/readings then applying their knowledge in the laboratory setting in a fun, safe and informative way.

Summer 2017 saw in excess of 150 incoming freshmen take advantage of this program. These incoming students develop familiarity with the building as well as an orientation to the concept of a career and technical high school. Most importantly these students work with staff members who become a recognizable face when the entire school population reports at the end of August.

Respectfully,

Joseph P. O'Brien, Jr.
Summer Transition Coordinator

Funding for this program was provided through Title I, and the Carl D. Perkins Occupational Education Act Federal grants.

SUPPORT SERVICES

The Northeast Student Services staff offers support and counseling to all students through individual and group counseling, specialized workshops and presentations, health services, and mediation services. All Northeast counselors are certified as School Adjustment Counselors and are qualified to handle a wide range of student issues. One School Adjustment Counselor is bilingual (Spanish-speaking).

The Career Counselor and Small Business Coordinator provide career awareness and career development services to all students. The Career Counselor and School Adjustment Counselors provide specialized support to students enrolled in non-traditional vocational areas. Two School Nurses provide health services and a Peer Mediation Coordinator implements a Peer Mediation Program.

Support groups are established each year based on student needs. Support groups for pregnant and parenting teens, social skills groups for freshmen, anger management, anxiety, and non-traditional support groups are examples of groups that have been offered in the past.

The School Adjustment Counselors provide individual counseling support and crisis intervention to all students as needed. They will provide support to homeless students, assessing their special needs and coordinating with the Homeless Liaison (Administrator of Student Services). They also are responsible for developing and monitoring Section 504 Accommodation Plans in conjunction with the Administrator of Student Services. School Adjustment Counselors collaborate with school personnel, family members, doctors, psychiatrists, outside therapists, social workers, police, court personnel, and others.

The School Adjustment Counselor work to connect students and families with community based mental health services as needed. Elliot Community Human Services of Lynn serves as our crisis intervention linkage for emergency mental health services in the community.

The Bilingual School Adjustment Counselor provides native language support (Spanish) as needed to limited English proficient students and families across all grades. She provides specific support to the English Language Education program at Northeast, but supports other Northeast Latino students and families as needed. Translation services (oral and written) and interpreting services are often required for parent communication throughout the building, and as needed, this counselor coordinates with all departments to assist. Referrals are made to a Spanish-speaking Psychologist for testing for Special Education evaluation.

Career counseling and the college application process are emphasized by all school counselors. The Career Center is the focal area for a well-planned four-year career development program that prepares all Northeast students for their individually chosen career paths. The curriculum focuses on career assessment; career information and requirements; employability and entrepreneurial skills; interviewing skills; portfolios; and resume preparation. By providing assessments to evaluate skills, interests, and work values, the Career Counselor works with the School Adjustment Counselors to assist freshmen in their vocational selection process and upper class students with linkages to post-secondary education and employment opportunities.

The Career and Adjustment Counselors provide directed support to those students who are enrolled in career areas that are considered non-traditional for their gender. Students have the opportunity to participate in support groups, specialized presentations, and field trips that prepare them to understand the benefits of non-traditional choices, to manage challenges in each occupation and to understand the required post-secondary linkages to achieve their goals.

The School Nurses have coordinated support services for pregnant and parenting teens with outside providers affiliated with local hospitals. In addition, they provide support to students with chronic medical conditions, coordinating with parents, doctors, nurses, etc. The School Nurses work closely with the School Adjustment Counselors to coordinate assistance when mental health needs arise. They also work closely with the Deans when emergency medical evaluations are required.

The Peer Mediation Coordinator at Northeast operates a Peer Mediation Program where upper class students undergo twelve hours of specialized training in mediation skills and implement a program to work out arising conflicts between students. This is a very positive prevention program that contributes to the development of a positive school climate as students learn to come to their own agreements about how to solve conflict.

In addition to the support provided by the counseling staff, the Special Education Department offers a TEAM meeting process that promotes monitoring of student progress and educational support. Each Special Education student is assigned a Liaison who is a teacher in the Special Education Department who oversees progress in relation to the Individual Education Program, communicating with parents, teachers, and counselors to help all students achieve success.

The Northeast Mentoring Program is a freshmen transition program that matches junior and senior mentors with small groups of freshmen students. The Northeast Mentors present the Freshmen Orientation day for freshmen and then meet with their groups throughout the year to offer support and to deliver positive lessons that promote a positive school climate. The mentors are trained in a leadership climate by the student services staff, developing a core of approximately 90 peer leaders from 11th and 12th grades.

The After School Help Program is one of educational assistance provided to students having difficulty with one or more academic subjects by academic and vocational teachers. This free assistance is offered every Wednesday in the library from 2:45-3:25. Water and snacks are provided as well as free transportation home.

Special school-wide workshops and presentations are offered through the year for different groups of students. Each year, all freshmen participate in group workshops focusing on identifying the signs of depression and gender equity issues. Large group assemblies and presentations have been offered focusing on goal setting and acts of kindness, substance abuse, teen dating issues, tolerance, character building, and others.

On a larger scale, the student service emphasis is on communication – communication with students and with parents. Mid-term progress reports are sent to parents each quarter and report cards are sent home four times per year. E-mail communication is welcomed and progress update meetings are held as needed. Parents and guardians are asked to be involved with all class scheduling activities.

Post-graduate planning information is shared through career assessment and planning activities. Additionally ,the Guidance department held a FASFA night was held in January for parents to offer free support with financial aid specialists. A college planning night was held in April for sophomore and junior parents. Career Plans are sent home annually for parent review. Language development is communicated for Limited-English proficient students through assessment data and parent meetings. It is our goal to service all students equitably while attending specifically to those who have specific life challenges.

SUMMER PROGRAMS

Northeast Metro Tech Summer School Program enjoyed another successful campaign since its inception in 1988. The Northeast Summer School serviced high school students, from a number of surrounding communities, in six different academic areas including, Math, Science, English, Social Studies, Language, and Vocational Related. The goals of promoting a positive learning atmosphere, retention, and promotion, as well as providing skills to assist each student at the next grade level are paramount objectives behind the philosophical make-up of our summer school.

Our summer program also continued with its Basic Welding certification program. This program was not only extremely successful, but gives both students and adults, from our surrounding communities, an opportunity to explore and possible begin new careers.

The Northeast Summer School program launched an on-line credit recovery program in 2014. In 2015, the program doubled in enrollment. This program is designed for students who need to fulfill credit deficits in courses that are not running due to low enrollment. These courses are monitored by a credit recovery specialist instructor, and meet all Massachusetts DESE curriculum frameworks requirements.

2017 GRADUATES

The 2016-17 school year represents the Forty Seventh class to matriculate at Northeast Metropolitan Regional Vocational School. Northeast graduated 287 students. Breakdown of graduates' status after graduation is as follows:

Attending 4-year college	90	Employed	114
Attending 2-year college	65	Entering Military Service	8
Apprentice school	0	Other	22

SPECIAL NEEDS ENROLLMENT

Special Needs enrollment for the 2016-17 school year continued to represent approximately one quarter share of the total school enrollment with students. The 290 Special Needs students represent 23.3% of the school population . Additionally , 75 students were eligible for services under section 504 of the Rehabilitation Act.

CONCLUSION

As Northeast celebrates its forty-seventh year of career/technical excellence with its twelve member communities, the district continues to offer students the finest career technical education with which to build a successful career.

The District supports curriculum in both academic and career technical classrooms with the latest equipment and technology. Evidence of our commitment is reflected in the State's grade 9 – 12 Dropout rate reports which indicates Northeast significantly lower at 0.6% versus the State rate of 2.0%. Recent graduate follow up data indicates that 98% of students from the Class of 2016 were positively placed in relevant post-secondary areas (*Source: MA DESE CVTE Grad Follow-up Survey INTERIM Results, Nov 2017*).

In fact, Northeast currently employs 32 alumni at the school, including the Superintendent-Director. Alumni's stories of success and their readiness and willingness to help their alma mater by recruiting graduates for cooperative education experiences or employment is proof of their dedication to Northeast. Testimonials as to the success of our graduates continue to be received which makes us proud to have contributed in some small way to their accomplishments

The Northeast Class of 2017 achieved a 99.7% pass rate on the MCAS assessments. Northeast continues to offer school day MCAS Enrichment Classes and after school enrichment programs for those students in need of additional preparation for the MCAS. Northeast also offers a well-attended Summer Transition Program for incoming freshmen and as a Summer Enrichment Program for enrolled at risk students preparing for the MCAS state assessments.

The Career Center facilitates student access to technology to further learn business aspects of their industries, develop career plans, resumes, and comprehensive portfolios, and prepare college and other post-secondary documents with the assistance of our faculty including Career and Adjustment Counselors.

Northeast continues to provide students the finest career technical education with which to build a positive and productive post-secondary experience, be it college or career, offering experiences with the latest equipment and technology in both the career technical and academic programs.

Once again, I am proud to have represented North Reading as a member of the Northeast Metropolitan Regional Vocational District School Committee. I will continue to serve as the guardian of funds allocated from the community to this educational institution and assist in and provide counsel to the school in maintaining the highest standards of educational excellence possible.

Respectfully submitted,

Judith Dymont, Vice Chairman
Northeast School Committee
North Reading Representative

ENROLLMENT HISTORY

CITY/TOWN DISTRICT	S.Y. 05-06	S.Y. 06-07	S.Y. 07-08	S.Y. 08-09	S.Y. 09-10	S.Y. 10-11	S.Y. 11-12	S.Y. 12-13	S.Y. 13-14	S.Y. 14-15	S.Y. 15-16	S.Y. 16-17
Chelsea	221	203	198	206	190	195	199	204	199	208	218	220
Malden	215	238	234	22	216	215	198	194	189	170	165	160
Melrose	56	64	64	48	45	62	61	67	74	62	60	45
North Reading	28	40	38	37	37	36	35	32	27	34	37	33
Reading	19	26	26	26	28	23	16	19	17	17	16	16
Revere	241	242	238	244	238	234	225	223	224	216	234	237
Saugus	146	137	138	161	174	191	204	200	190	199	187	205
Stoneham	34	46	44	46	52	54	59	69	73	71	62	66
Wakefield	59	65	61	84	91	98	79	70	68	64	63	63
Winchester	7	9	9	7	11	13	15	14	11	9	13	9
Winthrop	41	45	44	55	65	58	60	65	62	68	60	57
Woburn	99	97	97	70	59	55	65	83	98	115	114	105
TOTALS:	1166	1212	1191	1206	1206	1234	1216	1240	1232	1235	1229	1216
NON DISTRICT	43	47	53	39	42	31	35	28	29	32	30	31
GRAND TOTAL:	1209	1259	1244	1245	1248	1265	1251	1268	1261	1267	1259	1247
SPECIAL NEEDS												
ENROLLMENT	287	320	342	333	323	330	331	326	313	317	314	299
% SPECIAL NEEDS												
ENROLLMENT	24%	26%	27%	27%	26%	26%	26%	26%	26%	27%	23%	23%

PUBLIC WORKS DEPARTMENT

The following represents the Public Works activities accomplished during the calendar year 2017.

ADMINISTRATION

Administration provides managerial and clerical support to the department. The staff coordinates department functions in conjunction with policy, procedures and strategic goals developed by the Board of Selectmen and the Town Administrator. The Public Works is commissioned to provide services related to fleet maintenance, cemetery, public grounds, public buildings, engineering, solid waste collection, tree services, highway maintenance, snow and ice removal, storm water and water services.

ENGINEERING

This past year the Engineering Office reviewed/inspected the following subdivision and site plans: 3 Wren Circle, Nichols Street Ext., Eaton Circle, 35-37 Main Street, 20 Main Street, 104 Lowell Road, 197 Main Street, 271 Main Street, 303 Main Street, 68 Elm and Stump Road, and 109 Marblehead Street with 9 Cottage Street. The Town received a grant from the Commonwealth of Massachusetts Executive Office of Energy and Environmental Affairs to prepare a Municipal Vulnerability Preparedness Plan. Work to fulfill the grant requirements was initiated this year.

STORM WATER & DRAINAGE

The Department of Public Works submitted the Storm Water Annual Report to EPA and MA DEP for Year 14 of the current General Permit. The Town is in compliance for 2017.

The Engineering Office reviewed and recommended stormwater permits be issued for the following projects:

40-50 Fordham Road (Wilmington, MA), 20 Main Street, 35-37 Main Street, Nichols Street Extension and Eaton Circle.

STREET AND ROAD MAINTENANCE

The following streets were reclaimed and repaved:

Sunset Ave – North Street to Wagon Drive

Wyoming Ave – North Street to Wagon Drive

Wagon Drive – Sunset Ave to Westchester Drive

Barbie Lane – Wyoming Ave to end

The following streets were reconstructed and repaved:

Hancock Street – Devons Road to Dix Road

Wadsworth Road – Linwood Ave easterly to end

The following roads were cracksealed:

Pinecrest Road, Oakhurst Terrace, Edgewood Terrace, Parkview Terrace, Roach Circle, Old Andover Road, Viewcrest Terrace, Belleflower Road, Algonquin Road, Fieldcrest Terrace, Old Andover Road, Voke Street, North Street, LeClaire Street, Porter Road, Ten Rod Way, Olde Coach Road, Crosswell Corner, Palomono Drive, and Colonial Hill Drive.

CEMETERY

There were 56 interments in 2017. In addition, there were 69 grave sites sold and 28 foundations installed for stone monuments. Expansion plans for the cemetery continues.

SNOW AND ICE

During the year 2017 a total of 65.25 inches of snow fell. Over the last 12 years snowfall in North Reading has averaged 63.8 inches per year.

TREES

Tree care, trimming and removal high risk public trees continued throughout the year.

Facilities Division

Working collaboratively with multiple DPW divisions, the Facilities Division is managed by the Building Superintendent and assisted by one Maintenance Technician. Division oversight includes the Public Safety Building, Damon Tavern, Senior Center, Flint Memorial Library, Town Hall and the Department of Public Works Facilities. The Facilities Division is responsible for the management of the towns municipal buildings maintenance program, facility related capital improvement projects, maintenance information systems, service contracts, vendor performance, division budget and the procurement of services and supplies.

Maintenance Program

Throughout the year periodic inspections and maintenance occur on elevators, HVAC equipment, generators, septic, fire suppression & alarm systems, door systems, emergency lighting, roof systems, back flow devices, plumbing and electrical systems. In 2017 the historic buildings were added to the integrated pest control program. Several service contract were bid through the procurement process. The division received multiple MIIA rewards and grant funding for participation in roof maintenance, freeze protection, floor drain and building inspection programs.

Energy Efficiency

The division continues to utilize grants and energy rebates. RMLD rebated 50% of the cost for participation in the LED retrofit program. The common street lights, exterior of the public safety building and particular facilities common areas are outfitted with LED lighting. The installation of water conservation devices began in 2017 and will continue.

Building Improvements

The Fire Station received energy efficient replacement windows, a renovated kitchen/living space and upgrades to plumbing & electrical on the second floor. The library second floor flat roof was replaced and the installation of 4000 square feet of flooring took place at the Town Hall. The Police Station received two new hot water heaters.

Capital Plans

If funded the following upgrades will take place in 2018. Renovate personnel areas, install ventilation & roof systems and resurface the main bay floor at the DPW Complex. Repair the Public Safety building foundation. Install new floors in the east wing, renovate the front foyer restrooms, add handicap accessible door openers and resurface the rear parking area at Town Hall. Replace sections of deteriorated clapboard at Library and paint the building. Upgrade all security cameras at the Police Station from analog to HD imaging and replace the inefficient AC unit in the communication room.

SOLID WASTE

North Reading continues to provide residential curbside trash and recycling on a weekly basis. The Town held its annual Special Waste Collection for propane tanks, tires, car batteries, fluorescent bulbs, mercury thermometers in June and its annual Household Hazardous Waste Collection Day in October. The Town held a curbside metal collection event in May, and a rigid plastic collection and paper shredding event in June. Additionally, curbside yard waste collection was conducted on 2 events in the fall and 2 events in the spring. Total solid waste collection for 2017 was 4,552 tons and total recycling collection was 1,300 tons

WATER

The Water Department supplied 559 million gallons of water in 2017, averaging 1.53 million gallons per day. The day of maximum water consumption in 2017 was on June 23RD when 2.16 million gallons were used.

FROM THE DIRECTOR

I wish to take this opportunity to thank the employees of the North Reading Department of Public Works for their dedication and ongoing commitment toward both serving the residents of the Town and maintaining our infrastructure. The long hours they spend working in what are often difficult conditions helps to provide for the safety of the entire community.

Respectfully submitted,

Mark E. Clark
Acting Director of Public Works

RECYCLING COMMITTEE
2017 Annual Report

North Reading's Recycling Program realized a savings of \$90,288 in avoided tip fees in FY17 and maintained a recycling rate of more than 24 percent (24.25).

Since FY06, North Reading has avoided \$1,064,874 in tip fees at the Covanta incinerator, an average of \$89,356.

As the tables below illustrate, recycling from the curbside collection has increased. The recycling totals do not include the scrap metal collected at the Spindler DPW Complex, the yard waste collected at the curb or at the Compost Center, or the textiles, books and other materials collected in the various bins around the town.

At the Special Collection in June, 159 households participated. In October, the materials collected in the Special Collection were included in Household Hazardous Waste Day and 223 households took advantage of the collection.

FY16 vs. FY17 (in tons)

	FY16	FY17	2016 vs. 2017
Commingled	627.45	624.44	- 3.0 %
Paper	710.11	743.70	+ 4.1 %
Schools	29.12	20.91	- 8.2%
Trash	4255.51	4464.28	+ 4.9 %

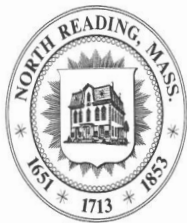
Calendar Year 2016 vs. 2017 (in tons)

	2016	2017	2016 vs. 2017
Commingled	608.44	615.96	+ 1.2 %
Paper	705.42	743.74	+ 5.4 %
Schools	26.58	19.91	- 25.1%
Trash	4212.80	4552.47	+ 8.1 %

Meg Robertson, Chairwoman
Matthew Libby

Bruce McArdle
Edward McGrath

John Rogers
Joseph Veno



Board of Appeals

**ZONING BOARD OF APPEALS
2017 ANNUAL REPORT**

The Zoning Board of Appeals consists of three regular members and two associate members who meet-monthly to hear requests for variances, special permits and appeals of the decision of the Building Inspector. The decisions of the Board help regulate and/or grant relief from the zoning bylaws and protect the small town character of North Reading.

This year the Board had 36 hearings for variances, special permits, home occupations and appeals.

John Nelson, an Associate Member of the Zoning Board of Appeals has submitted his resignation. John has served on the Board for 16 years as an Associate Member. He has dedicated many hours of his time and the Board would like to thank him for his years of service to the Town of North Reading.

Respectfully submitted,

Paul O'Leary, Chairman
James Demetri, Member
Joseph Keyes, Member
Jennifer Platt, Associate
John D. Nelson, Associate

COMMUNITY PLANNING COMMISSION

2017 ANNUAL REPORT

The Community Planning Commission (“CPC”) is constituted under Chapter 41 of the Massachusetts General Laws (“The Subdivision Control Law”) and consists of five members elected to three-year terms of office. Vacancies are filled by the Community Planning Commission and the Board of Selectmen acting jointly to appoint a replacement until the next election. The Community Planning Commission presently consists of:

William Bellavance, Chair
Warren Pearce, Vice Chair
Jonathan Cody, Clerk
Joseph Veno, Member
Christopher B. Hayden, Member

The Community Planning Commission staff consists of Danielle McKnight, Town Planner/Community Planning Administrator and Debra Savarese, Administrative Assistant.

The Community Planning Commission (CPC) is constituted under Chapter 41 of Massachusetts General laws and consists of five elected members. The Community Planning Department acts as the administration for the CPC, providing technical assistance and plan review. It is also responsible for the following duties:

- Subdivision Control: All division of property into lots must be reviewed and approved by CPC.
- Site Plan Review Special Permits: All construction of new commercial or industrial buildings, certain multi-family buildings or sites, and changes of use within existing buildings, must be reviewed and approved by CPC through a Special Permit granting process.
- Other Special Permits: The CPC is the Special Permit Granting Authority for Open Space Residential Development, Planned Unit Development, Multi-Family, Drive-Through, Wireless Communication Facilities and Floodplain Special Permit applications.
- Economic Development: The CPC supports economic development in the town by providing staff support to the Economic Development Committee, supporting and helping to drive the town’s economic development strategy, focusing planning efforts on vacant and underutilized properties, pursuing grant programs to support economic development, and providing constructive review of new proposals and timely processing of applications.
- Long-Range Planning: the CPC is responsible for updates to the town’s master plan, as needed, and other long-term planning projects, including corridor studies and district revitalization plans.
- Zoning Bylaw: The CPC’s responsibilities include proposals to amend the Town’s zoning bylaw in support of zoning that enhances the town’s character, protects natural resources, and supports the local business climate.

- Regional Planning: The CPC contributes to and helps shape the regional planning efforts of the Metropolitan Area Planning Council (MAPC), and specifically the North Suburban Planning Council, of which the department head is a co-chair.
- Grants: The CPC applies for and administers grants as needed to accomplish the above, at times in collaboration with other town departments.

Objectives:

- To offer efficient, timely and thorough review of projects under CPC jurisdiction, in order to achieve the best possible projects in the interest of the Town.
- To offer the most expeditious permitting process possible by chairing the development Review Team Committee meetings to allow department feedback prior to submittal of large or complex projects.
- To be responsible and responsive to town officials and departments, state agencies, residents and the general public while complying with statutory requirements and limitations.
- To offer assistance and information to developers, the public and residents throughout the permitting construction processes for new project.
- To draft and support passage of new zoning bylaws to further the interests of the Town.
- To pursue grant opportunities to further planning, community and economic development goals of the Town, in collaboration with other Town departments where appropriate.
- To provide administrative support to the EDC, which in 2017 focused on the sale and redevelopment of the former JT Berry site.
- To consider strategies for beautification, including streetscape improvements.
- To assess the need and plan for a variety of housing types in town, including new affordable housing.
- To continue supporting the town administration in its exploration of transportation improvements, including paratransit alternatives, to increase access for residents who cannot drive, and to promote economic development.
- To continue working with the Regional Housing Services Office to maintain good records of affordable housing in town and to plan for how to meet the town's affordable housing needs.

CPC projects in 2017:

- Supported the Town in its efforts to sell and redevelop 104 Lowell Road, including bringing zoning amendments in support of the redevelopment to a special Town Meeting in March 2017, leading the 43D expedited permitting process for Martins Landing, and completing the review and issuing permits for the site development. The sale of the property for \$30M followed.
- Continued work on the town's first affordable Housing Production Plan, which will include an assessment of the special housing needs of the town's growing senior population.
- Represented North Reading in the Metro North Regional Housing Services Office to support and monitor affordable housing in the town and the region.
- Applied for and received \$384,000 from MassDOT's Complete Streets program to fund construction of a new sidewalk along Haverhill Street from approximately Foley Street to

North Street, and the installation of new traffic speed recorders and signage for the Police Department.

- Completed work on a paratransit study for the Town, which assisted in designing the program for Merrimack Valley Regional Transit Authority’s new Ring & Ride service to transport seniors and disabled veterans to medical appointments.
- Following up on the MAPC Short Term Economic Development Strategy for Main Street, the CPC initiated rezoning several Main Street and Winter Street parcels to facilitate redevelopment with the Main Street Mixed Use Overlay District.
- Applied for and received a \$25,000 technical assistance grant from MAPC to fund a portion of a new Master Plan update for the Town.

PERMITTING ACTIVITY:

Subdivision Control

In fulfilling its responsibilities under Chapter 41 of the Massachusetts General Laws, the Community Planning Commission issued approvals for the following subdivisions:

- | | |
|------------------|--------------------|
| • Eaton Circle | 7 lots, 1 existing |
| • Nichols Street | 5 lots |

Subdivisions Previously Approved & Under Construction or Requiring Follow-Up Activity

The following subdivisions were approved by the Community Planning Commission prior to 2017 and remain under construction:

Bradford Pond Estates	27 lots
Charles St./Deerfield Place	10 lots
Dogwood Lane	5 lots
318 Haverhill Street	3 lots (1 existing)
Shay Lane	9 lots

Approval Not Required Activity:

Seven Approval Not Required (“Form A”) plans were submitted to the Community Planning Commission. All were endorsed.

271 Haverhill Street/1 Charles Street
6 Stump Avenue/6 Elm Street
9 Cottage Street/109 Marblehead Street
104 Lowell Road

Site Plan Review Activity:

The following is a list of the Site Plan Review Special Permits and Special Permit Modifications that were issued in 2017 by the Community Planning Commission:

35-37 Main Street (self storage/retail)
20 Main Street (CVS/Eastgate redevelopment)
104 Lowell Road (Martins Landing – 450 condominiums (55+)
197 Main Street (Andrea's Pizza)
271 Main Street (Atlantic Plaza modifications)
303 Main Street (Dos Lobos – modifications)
184 Main Street (Frommelt Dock & Door – modifications)

Determination of Access:

The following is a list of the Determination of Access approvals that were issued in 2017 by the Community Planning Commission

6 Stump Avenue/68 Elm Street
47 & 51 Oakdale Road
9 Cottage Street/109 Marblehead Street

Assistance to Other Town Boards

The Community Planning Commission and its staff rendered assistance and made recommendations on numerous requests from other Town Boards, Commissions and Departments throughout the year. In addition, the Community Planning Administrator works closely with other departments by providing long-range planning as requested.

Community Planning Commission Meetings

Community Planning Commission meetings are open to the public. All are welcome and encouraged to attend. Meetings are held Tuesday evenings at 7:30 p.m. in the Town Hall, 235 North Street (Murphy Center), unless otherwise posted. Requests for agenda time may be made through the Community Planning Department.

The Community Planning Commission gratefully acknowledges the hard work of its staff as well as the staff of other Town Departments, and all other Boards and Commissions whose assistance was invaluable during the year.

Respectfully submitted,

William Bellavance, Jr. Chair
Warren Pearce, Jr., Vice Chair
Jonathan Cody, Clerk
Christopher B. Hayden, Member
Joseph Veno, Member

ECONOMIC DEVELOPMENT COMMITTEE 2017 ANNUAL REPORT

The Economic Development Committee (“EDC”) is jointly appointed by the Board of Selectmen (“BOS”) and Community Planning Commission (“CPC”) and consists of seven voting members appointed to three-year terms of office after an initial appointment of staggered terms. The Economic Development Committee presently consists of:

David Ferreira, Chair
William Bellavance, Jr., Vice Chair
Michael Prisco, Clerk
Joseph Lauria,
Peter Beal
Sean Delaney
Richard Wallner

Associate (non-voting members) also serve three-year terms. Currently, the EDC has five associate members: Christopher B. Hayden, Pat Lee, Lisa Ferraguto, David Burnham and Tom Ollila.

The EDC is supported administratively by the Community Planning Department: Danielle McKnight, Town Planner/Community Planning Administrator, and Debra Savarese, Administrative Assistant.

Objectives:

The purposes of the Committee are to advise the BOS, CPC, and the Town Administrator (TA) on matters of policy related but not limited to:

- Develop an Economic Development Strategy consistent with the town’s Community Development/Master Plan and Objectives established periodically by the Board of Selectmen (BOS);
- Develop plans for the reuse of major commercial parcels acquired or accessible to the Town. *i.e. recent acquisition, sale and ongoing redevelopment of portions of the former JT Berry property on Lowell Road*
- Develop “local Tax Incentive Program” to stimulate redevelopment on underutilized or abandon commercial property. (Primarily Concord Street and Route 28)
- Within the Economic Development Strategy, work with staff to obtain additional grants for State and Federal economic development;
- Establish an Aesthetics/Beautification Program for BOS and CPC Approval and implementation.
- Advise the Board of Selectmen, CPC, and any other Town departments or official as appropriate, on matters related to economic development in the community;
- Establish and maintain an ongoing dialogue with business owners and owners of major properties on a pro-active basis to understand how the Town can work with them to achieve their plans;

- In order to achieve the above, review options to funding economic development activities in cooperation with other civic organizations;
- Work with State Legislators to identify available Economic Development funds that could be used to upgrade and expand the Town's infrastructure;
- Establish and maintain a working relationship with utilities serving the community, including electric, gas, internet access, cable TV, or others.

EDC projects in 2017:

- The key focus of the EDC in 2017 was facilitating the sale and redevelopment of property remaining from the former JT Berry site at 104 Lowell Road. The Commonwealth conveyed this property, along with 102 Lowell Road, to the town in December 2015.
 - Following an RFP process in for 104 Lowell Road, on January 3, 2017 the Board of Selectman selected Pulte Homes' \$30M cash offer for 450 for-sale age-restricted units for 55 years of age or older (Martins Landing)
 - Upon completion of permitting for Martins Landing, the Town closed on the sale to Pulte Homes on November 29, 2017.
 - The EDC continues working with real estate brokerage firm TR Advisors on the disposition of the remaining 102 Lowell Road property in 2018.

ECONOMIC DEVELOPMENT COMMITTEE MEETINGS

Economic Development Committee meetings are open to the public and are held the third Wednesday evening of each month from 6:00-8:00 p.m. in the Town Hall, 235 North Street (Murphy Center), unless otherwise posted. Requests for agenda time may be made through the Community Planning Department.

Respectfully submitted,

David Ferreira, Chair
 William Bellavance, Jr., Vice Chair
 Michael Prisco, Clerk
 Joseph Lauria
 Peter Beal
 Sean Delaney
 Richard Wallner

NORTH READING COMMISSION ON DISABILITIES

The North Reading Commission on Disabilities (NRCD) is an appointed citizen group. The mission of the NRCD is to work as liaison to the business community, town government/departments and Town committees and with any person with a disability living or working in North Reading. The NRCD is committed to developing solutions for improving access for persons with disabilities with in the town, by working with business or property owners. In addition the NRCD will serve as resource to the public on the laws and rights under the Americans with Disabilities Act (ADA).

We would like to recognize Jim DeCola for all his assistance and support throughout the years as a liaison with our committee and the town.

The Committee is always looking for new members who have a disability, have a family member with a disability or may be interested in improving access in North Reading, for all community members.

North Reading Commission on Disabilities

Norma Pierce

Meg Robertson

George Russo

Mike Scannell

Joe Veno

Jim Decola Building Inspector/ADA

CONSERVATION COMMISSION 2017 ANNUAL REPORT

Administration of the Massachusetts Wetlands Protection Act and the North Reading General Wetlands Protection Bylaw is the primary function of the Conservation Commission. The Commission is required to review any work within one hundred feet of a wetland, or two hundred feet from a perennial stream or river, such as the Ipswich River, the Skug River, Martins Brook, and Rapier Brook. The Commissions permitting activities involve new home construction and subdivisions, additions to existing homes; installation of swimming pools, septic system repairs, wetland violations and enforcement, and other property improvements and landscaping alterations. During 2017 the Commission reviewed 35 Notice of Intent applications, 4 Requests for Determination of Applicability, 22 requests for Certificates of Compliance and 2 Enforcement. Each action or filing requires at least one site visit by the Commission and its Agent, at least one public hearing, and the issuance of a permit with restrictive conditions or a negative decision.

The Commission oversees and protects Town owned Conservation Land and if sufficient funds exist the Commission may purchase property. The Commission encourages gifts and donations of land to the Town for conservation purposes. Currently, approximately 140 parcels containing over 550 acres are under the controlled supervision of the Commission. Lands owned by the Commission include Ives Memorial Park, land along the Ipswich River and numerous large and small parcels throughout the Town. Maps are available at Town Hall. These lands are set aside to preserve their function to protect our watershed resources.

The North Reading Conservation Commission is comprised of five voting members and any number of associate members appointed as the need arises. The Commission is currently looking for Associate members to be trained and become full members. Residents of North Reading are encouraged to accept associate member appointments both to learn more about the Town's wetlands and water resources and to become an active member of the community. The Commission provides educational opportunities for its new members. The Commission meets monthly at the Town office on North Street. Site visits and inspections are made for each agenda item prior to the meetings.

The Commission shares office space with the Community Planning Commission in Room 9 at the Town Hall. The Commission has a part-time agent, Leah Basbanes, and a part-time administrative assistant, Christine Doolin. Leah is available to meet with residents and real estate developers to help interpret the applicability of the Massachusetts Wetlands Protection Act and the North Reading General Wetlands Protection Bylaw. Leah and Christine are also available to help with permit applications and to schedule agenda time at Commission meetings.

The Commission members are unpaid volunteers who give of their time and effort to benefit the Town of North Reading. The Commission endeavors to work in cooperation with residents, applicants, other town boards, local state and federal agencies for the protection of our natural resources. The services of the Commission members and its staff are recognized and greatly appreciated by the Town of North Reading.

Respectfully submitted,

North Reading Conservation Commission

Lori Mitchener, Chairman
Jonathan Cody, Vice Chairman

Tim Allen, Member
Martin Weiss, Member
Thomas Romeo, Member

**2017 ANNUAL REPORT OF
THE MARTIN'S POND RECLAMATION STUDY COMMITTEE
AND THE MARTIN'S POND ASSOCIATION**

Members: As of December 31, the town-appointed Martin's Pond Reclamation Study Committee (MPRSC) members were: Janet Nicosia-Chair, Lori Lynes-Vice Chair, Kath Geoffrion Scannell-Secretary, Larry Soucie, George Cangiano, Jr. and Chris Butler. The Martin's Pond Association (MPA) has no official appointed committee but has many active participants.

Liaisons: Our Board of Selectmen liaison is Michael Prisco. The Neighborhood Watch program works in cooperation with Lieutenant Kevin Brennan, Detective Tom Romeo and others of the North Reading Police.

Affiliations:

- Membership with the Massachusetts Congress of Lake and Pond Associations (MA COLAP)
- Members/supporters of the Ipswich River Watershed Association (IRWA) - both financially and by our environmental work.
- Janet Nicosia was honored with a Good Neighbor Award from the Community Impact Team.
- Martin's Pond was featured in the fall issue of The Readings magazine.

Environmental Issues at Martin's Pond:

- We conducted another treatment to the pond for invasive plants using Solitude Lake Management (the successor to the merge of ACT with Lycott). We will have another survey performed in the Spring of 2018.
- We continue to hand-pull Water Chestnut and so far this method is working well to control this invasive species. This summer we did not find any active plants.
- A new invasive has been identified in the pond, Curly Leaf Pondweed. We are hand-pulling this plant thus far.
- In August, during the treatment for invasives the scientist from Solitude identified what was later confirmed to be Blue-Green algae. The pond was closed for contact by the Board of Health for several weeks until the pond tested safe.

Flooding Issues:

- Pond levels remained lower than average throughout the year.
- Beaver trapping continues as needed under emergency permitting and in-season trapping when beaver dams are causing flooding upstream. Volunteers regularly kayak down Martin's Brook to search for beaver activity. MPRSC members Lori and Larry regularly scout the area.
- The Town has installed continuous monitoring device at the Benevento Culvert. This has an alert system based on water levels to predict flooding issues and dams.
- Volunteer continue to monitor gages as needed.

Crime Watch Group:

- We did not have any Crime Watch meetings during 2017. The individuals who spearheaded the Crime Watch have been largely inactive and we have not had many issues. We still maintain a list-serve for crime related issues. Thankfully 2017 was relatively quiet.

MPA Events/Fundraisers:

- A Community Band Concert was held at Clarke Park on June 22nd.
- The 20th Annual Children's Fishing Derby was held in collaboration with Wildside Bass Club and Mass Bass Federation on Saturday, June 24th.
- We initiated a new Martin's Pond Pride Scholarship in 2017, which was well received. It was advertised as a neighbor-to-neighbor scholarship and all funds were private donations from the community. This was an essay based \$500 scholarship with an award committee. Jacob Sinclair-Steeves was the successful candidate.
- A group of families had a pot luck get together at Clarke Park in August.
- A group of neighbors walked the west side of the neighborhood singing carols in December.

Eagle Scout Project:

- We continued to work with Eagle Scout candidate Joseph Gonthier, who planted two Honey Locust and two Red Maples along the shoreline of Martin's Pond to promote nesting and perching areas in the future for our Bald Eagles. Joe returned to place watering bags on the trees. Joe was awarded his Eagle Scout designation, and Janet Nicosia attended on behalf of Martin's Pond.

Social Media:

- The www.martinspond.org website continues as a resource for information. Copies of all the reports and studies mentioned above can be accessed through our website.
- Our Facebook page continues to be a popular site with 966 likes. Our goal is to reach 1,000 likes by the end of 2018.

To learn more about the Martins Pond Reclamation Study Committee and the Martins Pond Association, visit our website: www.martinspond.org and "like" us on Facebook.

Respectfully submitted,

Janet Nicosia and Lori Lynes

PARKS AND RECREATION DEPARTMENT

The Parks and Recreation Department is committed to providing the best recreational programming and park facilities for North Reading residents. Our department maintains ***Benevento Memorial Park*** (baseball fields, restrooms and concession/storage facility), ***Chestnut Street Complex*** (soccer fields, basketball court and Kid Spot playground, concession/storage facility); ***Clarke Park at Martin's Pond*** (boat dock, sand volleyball court, basketball court, playground, sheltered picnic area, bathroom/storage facilities); ***Arthur J. Kenney Field*** (synthetic turf field and track, press box, concession/storage facilities); ***Ipswich River Park*** (soccer fields, baseball field, softball field, tennis courts, basketball courts, street hockey rink, skate park, horseshoe pits, gazebo picnic area, pavilion picnic area concession/storage facility, bathroom facilities, park maintenance building and Recreation center); ***Rita J. Mullin Softball Field***; ***Town Hall Softball Field***; ***North Parish Park***; ***Park Street*** (basketball court) and we assist the school department with maintenance on fields that youth sports actively participate.

The Parks Department works at a constant pace to keep up with the required care of all sports fields, open field areas, playgrounds and many facilities offered within each park. Our parks annually host Relay for Life, Softball tournaments, Thanksgiving Turkey Trot Road Race, Youth Soccer Fall tournament, Summer Concert/BBQ series, 4th of July events, National Night Out and a Farmer's Market. Each year the Parks Department organizes hundreds of field and park permits including Adult, Youth, Club, School and private rentals.

North Reading Little League hosted the 2017 State Championships at the newly renovated Benevento Little League Complex. This event brought in hundreds of players and spectators who were truly impressed by the facility and its organizers. Great job to all involved! The Middle/High School new multi-purpose grass field and softball field was up and running for the spring season. The Parks Director was part of the Committee to address the requirement of bathrooms at the Arthur J. Kenney Turf Field. The Committee worked extremely hard to fulfill the requirement and also combine it to include a much needed concession stand. The bathroom/concession facility is expected to be installed and ready for use by April 1, 2018.

The Recreation Department had another successful summer with great weather leading to fantastic programming. We were able to keep our summer playground program prices affordable with no increases and our registration numbers climbed again from the previous year. We strive to continue with good options to assist families find fun, safe programs and camps for kids of all interests to attend over the summer months. We also continue to give scholarships to several families in need each year to attend our programs.

Last summer we celebrated our 20th anniversary of Ipswich River Park by extending our barbecue series with an additional barbecue on the anniversary date. We welcomed the community to attend a wonderful event sponsored by Teradyne with no entrance fee. Over 1,000 people enjoyed a large petting zoo, a Bubble Party and music by DJ Zati. We shot out 20th anniversary tee shirts and gave away fun prizes every 20 minutes. The favorite part of the day was the food prices from 20 years ago! We continued the celebration all summer long with extra giveaways at each barbeque.

Parks & Recreation and Friends of North Reading Parks and Recreation continues annually to work on our large fundraising efforts towards a Community Center. Our Summer Barbeque Series, Wine and Food Social and Disney Character Breakfasts are just a few of our very successful events.

Parks & Recreation participated in the 1st annual Town Day sponsored by the Reading/North Reading Chamber of Commerce and hosted at Ipswich River Park. We are looking forward to participating in the 2nd annual Town Day with some of our summer staff to promote our programming.

We continue to enjoy welcoming new families to town by delivering over 500 Welcome Totes with information on Parks and Recreation, town celebrations, local businesses and general community information.

Recreation has worked at getting more involved in the community by joining several committees including the North Reading Social Service Action Team, P.A.U.S.E. and Wellness team, NR Rotary, National Night Out, Community Impact Team and the K-12 Action Team and North Reading Town Day.

All revenues are generated through rentals, user fees, vending, fundraising and program fees are used for salaries, employee benefits, administrative, equipment maintenance, park upgrades and recreational program development. Programs and events are self-supporting. Our Department works as an Enterprise and must proactively collect revenues and cautiously expend. Prices are reviewed and set to maintain a responsible budget and encourage participation. We offer many payment options including cash, check and credit cards. Our website and Facebook allow us to be current in our day to day operations.

We wish to thank the numerous corporate sponsors, donators, town departments and volunteers for supporting us because we couldn't do what we do without you. We would also like to recognize our Friends of North Reading Parks & Recreation, a 501(c)3 charitable organization, who run annual fundraising events whose mission is to improve and upgrade parks and recreation programs with its gifts.

Respectfully submitted,

Staff

Maureen Stevens, Operations Director/Department Head
Lynne Clemens, Recreation Director

Marty Tilton, Parks Director

Committee

Ronald Kern, Chairperson
Billie Luker, Vice-Chairperson

Rita Mullin, Clerk

THE HILLVIEW COMMISSION

State of the Enterprise

The Hillview Enterprise remains healthy and as always is weather dependent. Golf revenue for the fiscal year ending June 30, 2017 decreased from the previous year, but 2016 had been higher due to weather.

We are in the twentieth year of our course improvement plan with a goal to improve play and course safety. We remain cognizant of the necessity to improve facilities and continue marketability.

Management

Fiona Maxwell continued as our Operations Manager until May 2017 and was replaced by Karen Moberg in July 2017. Fiona (and later Karen) was responsible for the day to day operations of the Enterprise. Fiona continued to provide a level of enthusiasm and professionalism that serves the Enterprise well. Her decision to leave the position was amicable. Fiona was an integral part in training her replacement and the Commission wished her well on her new endeavor.

The day to day operations of the Golf Course and Function Hall remain contracted out to G.F.M.I., Inc. and Group One Entertainment, LLC., Mr. Nick Yebba. Our practice of monthly meetings with their representatives to review financial reports, operations and issues assure that the Commission's objectives are openly communicated and understood. This has been the formula for the past twenty-nine years, and is an important component of the Enterprise.

Communication continues to be excellent between the Commissioners, Town Administrator, Town Finance Director, Board of Selectman and other Town Committees.

Golf Course

The golf course remains the main source of revenue for the Enterprise. To assure revenues will meet the needs of the Enterprise we have continued to invest in equipment, capital improvements. Extensive tree work continues annually. Addressing tree issues is imperative in being a good neighbor, and for the safety of our patrons.

The GFMI Management Team: Mr. Steve Murphy, President and Mr. Chris Carter, Treasurer, Superintendent, Mr. Matt Grady, Golf Director, Mr. Dick Baker, and staff continue to do an outstanding job of managing the golf course and keeping the grounds in pristine shape. We are grateful for their efforts in making the Hillview Golf Course one of the best in the area.

Function Hall

Mr. Nick Yebba, Group One Entertainment, LLC., is manager in charge of functions for the Hillview Country Club and all operations of the function hall management.

Building Improvements

The Commission continues to make building improvements a priority. The age of the function hall does cause the need for frequent repair and maintenance. The Commission has overseen extensive repairs to the roof to combat frequent leaking. This has been an ongoing concern and is

showing signs significant improvement. The Commission also made repairs to the pub, most substantially replacing one of the large exterior windows.

Commission Membership

The Commission members are appointed by the Board of Selectmen on a staggered three year term.

Acknowledgments

We are also indebted to citizen volunteers, town officials, town employees and the individual efforts of the Commissioners to assure that the operation of the Hillview Enterprise continues to be run efficiently.

G.F.M.I. has planted trees in honor of past employees who have passed away.

We are pleased again to report the Hillview Enterprise again remains viable with the ability to meet all of its financial, contractual and community obligations.

Respectfully submitted,

Mr. George Stack, Chairman
Mr. Fran Hachey, Vice Chairman
Mr. Peter Hemme, Treasurer
Mr. Chuck Carucci
Mr. Louis DiFronzo
Mr. Dan Doherty
Mr. Bill King

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
SPECIAL TOWN MEETING
MARCH 13, 2017
7:00 P.M.**

Middlesex, SS.

To either of the Constables of the Town of North Reading in the County of Middlesex,
GREETINGS.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Daniel H. Shay Performing Arts Center, North Reading High School, Park Street in said North Reading, on **MONDAY, the THIRTEENTH DAY OF MARCH, 2017** at seven o'clock in the evening, then and there to act on the following articles:

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this sixth day of February in the year of our Lord two thousand and seventeen.

BOARD OF SELECTMEN

Robert J. Mauceri, Chairman
Stephen J. O'Leary, Vice Chairman
Kathryn M. Manupelli, Clerk
Michael A. Prisco
Jeffrey R. Yull

A True Copy: ATTEST:
John J. Firriello, Constable

CONSTABLE'S RETURN OF SERVICE

**JOHN J. FIRRIELLO
CONSTABLE**

I have notified and warned the inhabitants of the Town of North Reading 33 days before the **SPECIAL TOWN MEETING** on **MONDAY, MARCH 13, 2017**, by posting the Warrant in the following eight (8) places of the Town:

Precinct 1	M & H Auto & Gas B. C. Construction	1 Washington Street 3 Washington Street
Precinct 2	Carr's Stationers Town Hall	271 Main Street 235 North Street
Precinct 3	Reading Lumber Co. Eastgate Liquors	110 Main Street 12 Main Street
Precinct 4	U. S. Post Office Ryers Store	174 Park Street 162 Park Street

ATTEST: /s/ John J. Firriello, Constable

Date: February 17, 2017

**COMMONWEALTH OF MASSACHUSETTS
TOWN of NORTH READING
Special Town Meeting
High School Performing Arts Center
March 13, 2017
7:00 P.M.**

The March 13, 2017 Special Town Meeting was called to order by Moderator John Murphy at 7:30 pm. In accordance with Section 172-4 of the *Code of North Reading*, the Board of Registrars certified that a quorum of at least 150 voters required to call the Special Town Meeting to order was present.

The following public safety personnel were on duty: Police Officer Sean O'Leary and Firefighter David Lee. Registrar Barbara Stats was present.

Mr. Moderator -- I move that the following persons be admitted to the meeting:

Elizabeth Rourke, Finance Director; Darren Klein and Jonathan Eichman, Town Counsel (*freedom of the floor*); Carol Ducrow, Clerk's Staff (*freedom of the floor*); Bill LaForme, North Reading Transcript (*freedom of the floor*); Harold Miller, School Department (*freedom of the floor*); Allison Kane, School PAC Manager (*freedom of the floor*); Jon Bernard, School Superintendent; Michael Murphy, Police Chief; Matthew Cooper, NR IT; Maryann Mackay, Treasurer/Collector; Andrew Lafferty, DPW Director; Debbie Carbone, Assessing Manager; Danielle McKnight, Town Planner; Amy Luckiewicz, Youth Services; Maureen Stevens, Parks/Rec Operations Director; Susan Magnier, Veterans Agent; Mark Comeau and Robert Michaud, Poulte Group; Maxwell Murphy, Santeen Wadhwa, and Ray Schmidt, North Reading; Francis DeCoste, Boston; and Rob Carbone and Jason Smith, NORCAM.

[K.Manupelli] **UNANIMOUS**

Tellers appointed by the Moderator were Marcia Bailey, Ken Tarr and Geoff Simons. The *Pledge of Allegiance to the Flag* was led by Selectboard Chairman R.Mauceri.

The Moderator recognized and thanked the following student volunteers who would be providing the wireless microphones to persons speaking during the Meeting, as well as providing wheelchair assistance to those in need: Jerlin Kaithamattam, Ashley Lehane, Giana Moscaritolo, Courtney Puglia, Mason Siciliano and Eric Tully.

Mr. Moderator: I move to dispense with the reading of the Warrant and Return of Service by the Constable. [R.Mauceri] **Unanimous**

Article 1 Amend Code – Zoning By-law - Changes to Residential Multi-Family Zoning District Bylaw, §200-90

To see if the Town will vote to amend the North Reading Zoning Bylaw to make the following changes to §200-90. Multi-family residential:

- In paragraph 1, line 1, insert “, located within the Residence M (RM) Zoning District,” immediately after “A building or group of buildings”
- In paragraph 1, insert immediately after the final sentence: “The provisions of this section of the Zoning Bylaw are intended for multi-family residential structures within the RM Zoning District. Other multi-family residential structures are controlled by the provisions of their respective zoning districts, including overlay zoning districts.”

- In 200-90 subsection A., insert “within the RM Zoning District” immediately after “forty thousand (40,000) square feet in area”
- In 200-90 subsection C., insert “within the RM Zoning District” immediately after “Each lot”
- In 200-90 subsection E., insert “within the RM Zoning District” immediately after “No building shall exceed two and one-half (2 ½) stories in height”
- In 200-90 subsection F., insert “within the RM Zoning District” immediately after “any other property boundary line”
- In 200-90 subsection G., insert “within the RM Zoning District” immediately after “Screening and buffering”
- In 200-90 subsection H., insert “within the RM Zoning District” immediately after “All parking and loading facilities”
- Delete 200-90 subsection I. in its entirety

or what it will do in relation thereto. [W.Pearce] [Requires 2/3 vote]

Sponsor: Community Planning Commission

Description...

The article clarifies that the provisions of the existing Multi-Family Zoning District pertain only to the RM zoning district, and do not apply to multi-family housing development elsewhere in town, which may be regulated by other zoning districts and overlay districts.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 1 Amend Code – Zoning By-law - Changes to Residential Multi-Family Zoning District Bylaw, §200-90

I move to amend the Code of North Reading Zoning Bylaws, Section 200-90 as specified in Article 1 as printed in the warrant. [W.Pearce] [Requires 2/3 vote]

M.Prisco was *UNANIMOUSLY* granted 10-minute leave of the meeting for the purpose of a presentation under Articles 1-4.

M.Prisco reviewed the history on the development process for the property at Lowell Road, including various financial benefits to the Town. Town Planner D.McKnight reviewed the four articles and the various changes to word use and definitions under these articles.

Board of Selectmen unanimously recommends.

Finance Committee recommends.

Community Planning Commission recommends.

In response to various inquiries, it was stated by Town officials that there would be nine 4-story buildings comprised of 450 deed-recorded age-restricted units (55-and older),

the Town will bear no responsibility or burden should the complex not maintain maximum occupancy; there will be no affordable units within this complex as the Town has attained its 10% requirement; the Town will address concerns over the potential impact to Police, Fire, DPW and traffic issues; and there would be restrictions on the use of the proceeds from the sale and development of the property. The efforts of the Selectmen, Town Administrator, and State Legislators Tarr and Jones were recognized as instrumental in moving this project forward.

Mr. Moderator: Move the question. *[D.Medico] Unanimous*

Voice vote on the Motion under Article 1:
CARRIED by 2/3 majority vote as declared by the Moderator.

**Article 2 Amend Code – Zoning By-law –
Establishment of Multi-Family Housing Overlay District**

To see if the Town will vote to amend the North Reading Zoning Bylaw by inserting a new Article XXV, Multi-Family Housing Overlay District, which provides as follows:

§ 200-150. Purpose.

The purpose of the Multi-Family Housing Overlay District is to provide opportunities for the development of new multi-family housing within the Town, in the interest of providing a variety of needed housing types.

§ 200-151. Applicability.

This bylaw applies to any property to be placed within the Multi-Family Housing Overlay District and shall include the following parcels that are listed below and are shown on the Multi-Family Housing Overlay District Map on file in the Community Planning Department. The Multi-Family Housing Overlay District is herein established as an overlay district.

Area (acres)	Map and Parcel	Street Number	Street Name
34.21	Map 7 Parcel 2	104	Lowell Road
2.49	Map 14 Parcel 148	102	Lowell Road
47.78	Map 14 Parcel 9	100	Lowell Road
10.50	Map 14 Parcel 142	96	Lowell Road
3.00	Map 6 Parcel 3	96R	Lowell Road

§ 200-152. Effect of overlay district.

The Multi-Family Housing Overlay District regulations of this article apply in addition to the underlying zoning district regulations. In case of conflict between the regulations of this article and other regulations in this bylaw, the regulations of this article shall control, whether more or less restrictive. Where no Multi-Family Overlay District regulation is stated in this article, the regulations of the underlying zoning district and all other applicable provisions of this bylaw shall apply.

§ 200-153. Use regulations.

The following use shall be permitted in the Multi-Family Overlay District: dwelling, multi-family, as defined in §200-4, Word usage and definitions, of the North Reading Zoning Bylaw.

§ 200-154. Dimensional and density regulations.

A. The dimensional and density regulations of the underlying zoning district are to be adhered to within the Multi-Family Overlay District.

B. Multiple buildings are allowed on one lot. The minimum separation between buildings shall be two times the required side yard setback.

§ 200-155. Parking requirements.

A. The minimum required off-street parking shall be two spaces per dwelling unit.

B. The required parking spaces may be located in an accessory garage, in a dedicated parking area on the lot, or stacked within the driveway serving the development. When the parking spaces are located outside, the area used for parking shall be graded and drained so as to prevent surface water accumulation within the parking area and to prevent surface water runoff to an adjoining property or the public way.

C. Dimensions of outdoor parking spaces shall be a minimum of 10 feet by 20 feet. Dimensions of indoor parking garage spaces shall be a minimum of 9 feet by 18 feet.

D. No off-street parking space shall be located within the minimum front yard setback.

E. There shall be a landscaped buffer of not less than four feet between any driveway and the nearest side lot line, and no paved surface areas and no off-street parking shall be permitted within the buffer zone.

§ 200-156. Severability.

In the event that one or more of the provisions of this article are determined to be illegal or unenforceable by a court of competent jurisdiction, then the illegality or unenforceability of any such provision shall not affect the validity of any other provision of this article which remains in full force and effect.

and further to amend the Town of North Reading Zoning Map to add a new Multi-Family Overlay District consisting of the following parcels:

Area	Map and Parcel	Street Number	Street Name
34.21 acres	Map 7 Parcel 2	104	Lowell Road
2.49 acres	Map 14 Parcel 148	102	Lowell Road
47.78	Map 14 Parcel 9	100	Lowell Road
10.50 acres	Map 14 Parcel 142	96	Lowell Road
3.00 acres	Map 6 Parcel 3	96R	Lowell Road

or what it will do in relation thereto.

Sponsor: Community Planning Commission

Description...

The article establishes a new overlay district that allows multi-family housing by right, and establishes regulations for that overlay district, including parking. The overlay district affects five parcels currently located within the Industrial Office zoning district. The provisions of the underlying zoning district remain intact.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

**Article 2 Amend Code – Zoning By-law –
Establishment of Multi-Family Housing Overlay District**

I move to amend the Code of the Town of North Reading Zoning Bylaws by adding a new Article XXV, Multi-Family Housing Overlay District as specified in Article 2 as printed in the warrant. *[W.Pearce] [Requires 2/3 vote]*

Board of Selectmen unanimously recommends.

Finance Committee unanimously recommends.

Community Planning Commission unanimously recommends.

Voice vote on the Motion under Article 2:

CARRIED by 2/3 majority vote as declared by the Moderator.

**Article 3 Amend Code – Zoning By-Law - Changes to Dimensional and
Density Requirements of Industrial/Office Zoning District
Bylaw, §200-40**

To see if the Town will vote to amend the North Reading Zoning Bylaw to make the following changes to §200-40: Industrial/Office (I/O) District, under B.2., Bulk and coverage controls:

- f. Maximum Height: delete “50 feet” and insert “60 feet” in its place.
- Add “or fifteen feet to the *** section, as follows: “***Parking garages and similar structures which are an integral part of a structure and intended for use by the general public, as well as occupants of said structure, shall not be considered in these calculations up to a maximum of one and one-half (1.5) stories or fifteen (15) feet.”

In addition, delete the following language from 200-40, immediately following subsection E.:“4.

All uses or combinations of uses within this division (G) must occupy a minimum 50,000 square feet of building spaces. No shopping centers or malls with less than said 50,000 square feet are permitted in the I/O District.”

or what it will do in relation thereto.

Sponsor: Community Planning Commission

Description...

The article raises the height limit of structures within the I/O zoning district from 50 feet (currently allowed) to 60 feet, clarifies the role garages play in calculating building height, and eliminates a provision that certain uses, including retail stores, must be a maximum of 50,000 square feet.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

**Article 3 Amend Code – Zoning By-Law –
Changes to Dimensional and Density Requirements of
Industrial/Office Zoning District Bylaw, §200-40**

I move to amend the Code of North Reading Zoning Bylaws, Section 200-40 as specified in Article 3 as printed in the warrant. [W.Pearce] [Requires 2/3 vote]

Board of Selectmen unanimously recommends.

Finance Committee unanimously recommends.

Community Planning Commission unanimously recommends.

Voice vote on the Motion under Article 3: UNANIMOUS

**Article 4 Amend Code – Zoning By-law - Changes to Word uses and
definitions, §200-4**

To see if the Town will vote to amend the North Reading Zoning Bylaw's definition of "Overlay District" in Section 200-4 to delete the strikethrough language, as shown:

"A zoning district such as the Floodplain District which is superimposed on other zoning districts and whose regulations are supplementary to those of the affected zoning districts so overlaid. ~~Where there is a conflict between the Zoning Bylaw and an overlay district regulation or restriction, the more restrictive shall apply.~~

or what it will do in relation thereto.

Sponsor: Community Planning Commission

Description...

The article would clarify that regulations in overlay zoning districts apply, even when in conflict with underlying zoning regulations. This would address an inconsistency currently in the zoning, as some overlay districts are intended to introduce additional restrictions, while others are intended to introduce new uses, dimensions or other regulations not otherwise allowed in an underlying zoning district.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

**Article 4 Amend Code – Zoning By-law –
Changes to Word uses and definitions, §200-4**

I move to amend the Code of North Reading Zoning Bylaws, Section 200-4 as specified in Article 4 as printed in the warrant. [W.Pearce] [Requires 2/3 vote]

Board of Selectmen unanimously recommends.
Finance Committee unanimously recommends.
Community Planning Commission unanimously recommends.

Voice vote on the motion under Article 4: UNANIMOUS

Mr. Prisco acknowledged and thanked his fellow EDC members, the Commonwealth of MA, State Rep. Brad Jones and State Senator Bruce Tarr.

Article 5 Appropriate Money for Construction of Facilities at Arthur J. Kenney Field

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds, or borrow a sum of money to fund the design, construction, reconstruction or remodeling of facilities at the Arthur J. Kenney Field including, but not limited to, public restrooms, including any costs incidental or related thereto; or what it will do in relation thereto.
[S.O'Leary]

Sponsor: Board of Selectmen

Description...

This article seeks a sum of money to construct public restroom facilities at the Arthur J. Kenney turf field to bring the facility into compliance with the state Building Code.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

Article 5 Appropriate Money for Construction of Facilities at Arthur J. Kenney Field

I move to appropriate fifty thousand dollars (\$50,000) from Free Cash for the continued design of facilities at the Arthur J. Kenney Field including, but not limited to, public restrooms, including any costs incidental or related thereto; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project, as specified in Article 5 as printed in the warrant. *[S.O'Leary]*

Board of Selectmen recommends by vote of 4-1.

Finance Committee recommends by a vote of 4-2.

School Committee unanimously recommends.

S.O'Leary was granted a 10-minute leave of the meeting for a presentation of the Athletic Fields Committee. M.Webster reviewed the composition of the committee and the history of the Turf Field when originally completed and it was determined that the facility would need 26 restrooms, for which a waiver was given by the State for 13 units (8 women's and 5 men's). Various options were reviewed including retro-fitting the 2-year old team room building, which they have voted not to support as it would tear apart a new building. The estimated construction costs had escalated in just the two-month period between January and March from over \$565,000 to over \$652,000. The AFC voted to recommend funds for additional designer services at this Special Town Meeting in order to bid the construction of the project, and then request construction funds at the June Town Meeting with bids in hand representing a more accurate cost for the project.

Mr. Moderator – I move to amend the motion for warrant Article 5 to read as follows:

To appropriate the sum of \$50,000 from Free Cash for the design, construction, reconstruction and remodeling of the existing team building and new storage structure at the Arthur J. Kenney Field including, but not limited to, public restrooms, and any costs incidental or related thereto. [J.Yull]

Board of Selectmen does not recommend the amendment by a vote of 4-1.

Finance Committee does not wish to make a recommendation at this time.

School Committee has voted unanimously to not modify the existing team building, based on advice from the architects.

J.Yull, the dissenting vote on the Board of Selectmen for the main motion, was granted a 10-minute leave-of-the-meeting for the purpose of a presentation. He presented a list of supporting points for his amendment to renovate the current team building, including affordability, use of an existing structure, building utilities and site utilities; and providing access from the turf field bleachers, baseball field, softball field and for students. He stated that this amendment would result in a cost-savings for the taxpayers as a new stand-alone structure would be more expensive; and the amendment would still demonstrate to the State that the Town is moving forward in meeting their requirement for a bathroom facility; and questioned whether the Athletic Field Committee proposal would lead to additional costs to the Town.

R.Mullen thanked the various Town Committees for all the time they have spent working on this project, no matter the outcome of any vote. As a member of the Athletic Fields Committee she stated that they do not yet know the final cost for the recommended project, but altering the existing 2-year old structure would nullify the current warranty on the team building, as well as result in a loss of storage, which may then require bringing in trailers to replace the lost storage. She stated that the Athletic Fields Committee does not support this amendment.

Finance Committee voted 4-2 against this amendment. They acknowledge that using the team building would reduce the cost, however there are too many uncertainties.

In response to discussion as to favoring the amendment to “add-on” to the current building, M.Webster stated that the current building is a full-use building and there is no ability or space to “add-on” to the current team building, that it would have to be torn apart under the amendment. To clarify, the Moderator stated that the bathrooms would go into the existing team building and not built into an addition. Concern was also expressed that the current concession stand generates revenue for many other groups during field events, and the cost savings under the amendment could help to improve that facility so that many groups could better benefit by the proceeds that it generates. Others questioned the costs for both bathroom projects in general, comparing them to the lesser cost for a full-sized home on the market.

Move to the question: *Carried.*

Voice vote on the amendment under Article 5: *Amendment FAILED.*

Discussion ensued on the main motion under Article 5.

Finance Committee member D.Kelliher stated that his Committee voted 4-2 to recommend the main motion, however he struggled with the ultimate cost of the project and would like to explore if there can be any relief from the State on the size or scope of the building to somehow reign-in the cost; G.Venezia also supports anything that can be done to reduce the cost. S.O'Leary stated that they will have it looked at again by the State for any additional relief, and are committed to getting the project to its final stage.

Move to the question: *Carried.*

Voice vote on the Main Motion under Article 5: Motion CARRIED.

Article 6 Amend Code - Zoning By-law –

Prohibited Uses (Recreational Marijuana Establishments)

To see if the Town will vote to amend the North Reading Zoning Bylaw by adding to Article VIII a new section immediately prior to Section 200-37 as follows:

Section 200-36.1: Prohibited uses.

In the Town of North Reading, the following uses are prohibited in all zoning districts:

A. Recreational marijuana establishments. Consistent with MGL c. 94G, § 3(a)(2), all types of marijuana establishments as defined in MGL c. 94G, § 1(j), including marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, but not to include registered marijuana dispensaries as defined by Article XXIV, Registered Marijuana Dispensaries, of this Zoning Bylaw; or what it will do in relation thereto.

Sponsor: Community Planning Commission

Description...

The article prohibits recreational marijuana establishments in the town, except for medical marijuana establishments as defined in the Registered Marijuana Dispensaries bylaw.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 6 Amend Code - Zoning By-law –

Prohibited Uses (Recreational Marijuana Establishments)

I move to amend the Code of the Town of North Reading Zoning Bylaws by adding to Article VIII a new section immediately prior to Section 200-37 as follows:

Section 200-36.1: Prohibited uses

as printed in as specified in Article 6 as printed in the warrant. [J.Yull] [Requires 2/3 vote]

Board of Selectmen unanimously recommends.

Finance Committee recommends.

Community Planning Commission recommends by a vote of 3-2.

J.Yull explained the purpose for prohibiting the sale of recreational marijuana in the Town, which has nothing to do with medical marijuana which is already addressed in the by-laws. In response to a question on other communities, J.Yull stated that he only knows of one community that has taken such action already.

In response to a question on the legality of the article, Town Counsel D.Klein responded that this was the proper forum. There was much discussion on the pros and cons of recreational marijuana, the impact this would have on our Police Department, and attracting appropriate types of commercial development to the Town.

Move the question: *Carried.*

Hand count on the Motion under Article 6:

Yes—124 No – 36

Motion *CARRIED* by counted 2/3 majority vote.

Mr. Moderator: I move to adjourn this meeting *sine die*. [R.Mauceri] **UNANIMOUS**

The meeting adjourned at 10:04 pm. There were 205 voters present.

Checkers for the evening were: Patricia Fillmore, Anne Casey, Camille Welch, Dorothy Hartery, M.Jean Fitzgerald and Rose Vitale. Assistant Town Clerk Janet Krol and Carol Ducrow assisted with check-in procedures. Media services were provided through NORCAM by Robert Carbone, Philip Healy and Jason Smith; Custodial services by Harold Miller.

A true record. ATTEST:
Barbara Stats, Town Clerk



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
WARRANT FOR ANNUAL TOWN ELECTION
MAY 2, 2017**



SS.

To either of the Constables of the **TOWN of NORTH READING** –
GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Elections to vote at:

PRECINCT 1 – St. Theresa's Church Parish Hall, 51 Winter Street

PRECINCT 2 – St. Theresa's Church Parish Hall, 51 Winter Street

PRECINCT 3 – St. Theresa's Church Parish Hall, 51 Winter Street

PRECINCT 4 – St. Theresa's Church Parish Hall, 51 Winter Street

on **TUESDAY, the SECOND DAY of MAY, 2017** from **7:00 am to 8:00 pm** for the following purpose:

To cast their votes in the Annual Town Election for the election of candidates for the following offices:

SELECTMAN – One for Three Years

MODERATOR – One for One Year

SCHOOL COMMITTEE – One for Three Years

COMMUNITY PLANNING COMMISSION – One for Three Years

HOUSING AUTHORITY -- One for Five Years

and on the following question:

QUESTION 1

SHALL THE TOWN PROHIBIT THE OPERATION OF ALL TYPES OF MARIJUANA ESTABLISHMENTS AS DEFINED IN G.L. C.94G, SECTION 1, INCLUDING MARIJUANA CULTIVATORS, MARIJUANA TESTING FACILITIES, MARIJUANA PRODUCT MANUFACTURERS, MARIJUANA RETAILERS OR ANY OTHER TYPE OF LICENSED MARIJUANA RELATED BUSINESSES WITHIN THE TOWN OF NORTH READING?

YES

NO

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this **TWENTY-FOURTH** day of **APRIL, 2017.**

/s/ Robert J. Mauceri, Chairman

/s/ Stephen J. O'Leary, Vice-Chairman

/s/ Kathryn M. Manupelli

/s/ Michael A. Prisco

/s/ Jeffrey R. Yull

SELECTMEN OF NORTH READING

Warrant to be posted in at least (7) places in the Town by the Constable.

ATTEST: /s/ John J. Firriello, Constable

Dated: April 24, 2017

CONSTABLE'S RETURN OF SERVICE

JOHN J. FIRRIELLO

CONSTABLE

One Sullivan Road

North Reading, MA 01864

I have notified and warned the inhabitants of the Town of North Reading 8
days before the **ANNUAL TOWN ELECTION** to vote on **TUESDAY,**
MAY 2, 2017, by posting the Warrant in the following eight (8) places within the
Town of North Reading:

Precinct #1 – M & H Auto & Gas Station
1 Washington Street
B.C. Construction Co., Inc.
3 Washington Street

Precinct #2 – Carr's Stationers
271 Main Street
Town Hall
235 North Street

Precinct #3 – Reading Lumber Co.
110 Main Street
Eastgate Liquors
12 Main Street

Precinct #4 – U. S. Post Office
174 Park Street
Ryers Store
162 Park Street

ATTEST: /s/ John J. Firriello, Constable

Dated: April 25, 2017

NORTH READING, MA
Annual Town Election
MAY 2, 2017

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SELECTMAN					
for Three Years					
Vote for not more than ONE					
Blanks	9	9	9	12	39
Jeffrey R. Yull	100	90	120	152	462
Andrew J. Schultz*	285	189	327	359	1160
Write-Ins	0	0	0	2	2
TOTALS	394	288	456	525	1663
MODERATOR					
for One Year					
Vote for not more than ONE					
Blanks	93	79	111	125	408
John J. Murphy*	297	209	340	397	1243
Write-Ins	4	0	5	3	12
TOTALS	394	288	456	525	1663
SCHOOL COMMITTEE					
for Three Years					
Vote for not more than ONE					
Blanks	17	17	25	17	76
Scott T. Buckley*	201	145	243	257	846
Laina A. Simone	175	126	188	250	739
Write-Ins	1	0	0	1	2
TOTALS	394	288	456	525	1663
COMMUNITY PLANNING					
for Three Years					
Vote for not more than ONE					
Blanks	106	85	124	146	461
Christopher B. Hayden*	287	201	330	376	1194
Write-Ins	1	2	2	3	8
TOTALS	394	288	456	525	1663
HOUSING AUTHORITY					
for Five Years					
Vote for not more than ONE					
Blanks	110	81	128	140	459
Michele A. Mawn*	284	207	324	382	1197
Write-Ins	0	0	4	3	7
TOTALS	394	288	456	525	1663
BALLOT QUESTION #1					
<i>Prohibition against Recreational Marijuana</i>					
Blanks	11	12	19	15	57
YES*	269	175	309	349	1102
NO	114	101	128	161	504
TOTALS	394	288	456	525	1663
Voter Enrollment -- 11,008					
Total Voter Participation -- 1663 //15.1%					

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
ANNUAL TOWN MEETING
JUNE 5, 2017
7:00 P.M.**

Middlesex, SS.

To either of the Constables of the Town of North Reading in the County of Middlesex,
GREETINGS.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Daniel H. Shay Performing Arts Center, North Reading High School, Park Street in said North Reading, on **MONDAY, the FIFTH DAY OF JUNE, 2017**, at **seven o'clock** in the evening, then and there to act on the following articles:--

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this eighth day of May in the year of our Lord two thousand and seventeen.

BOARD OF SELECTMEN

Michael A. Prisco, Chairman
Kathryn M. Manupelli, Vice Chairman
Andrew J. Schultz, Clerk
Robert J. Mauceri
Stephen J. O'Leary

A True Copy. ATTEST:
John J. Firriello, Constable

CONSTABLE'S RETURN OF SERVICE

**JOHN J. FIRRIELLO
CONSTABLE**

I have notified and warned the inhabitants of the Town of North Reading 28 days before the **ANNUAL TOWN MEETING** on **MONDAY, JUNE 5, 2017**, by posting the Warrant in the following eight (8) places of the Town:

Precinct 1	M & H Auto & Gas B. C. Construction	1 Washington Street 3 Washington Street
Precinct 2	Carr's Stationers Town Hall	271 Main Street 235 North Street
Precinct 3	Reading Lumber Co. Eastgate Liquors	110 Main Street 12 Main Street
Precinct 4	U. S. Post Office Ryers Store	174 Park Street 162 Park Street

ATTEST: /s/ John J. Firriello, Constable

Date: May 9, 2017

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
ANNUAL TOWN MEETING
JUNE 5, 2017
7:00 P.M.**

The Annual Town Meeting was called to order on June 5, 2017 at 7:19 pm by Moderator John Murphy.

The following public safety personnel were on duty: Police Lt. Thomas Romeo and Firefighter Michael Tannian. Registrar Barbara Stats was present.

Mr. Moderator -- I move that the following persons be admitted to the meeting: Elizabeth Rourke, Finance Director; Darren Klein, Town Counsel (*freedom of the floor*); Carol Ducrow, Clerk's Staff (*freedom of the floor*); Bill LaForme, North Reading Transcript; Harold Miller, School Department (*freedom of the floor*); Allison Kane, School PAC Manager (*freedom of the floor*); Jon Bernard, School Superintendent; Michael Connelly, School Finance Director; Michael Murphy, Police Chief; Matthew Cooper, NR IT; Maryann Mackay, Treasurer/Collector; Andrew Lafferty, DPW Director; Mark Clark, Water Superintendent; Debbie Carbone, Assessing Manager; Danielle McKnight, Town Planner; Amy Luckiewicz, Youth Services; Maureen Stevens, Parks/Rec Operations Director; Al Pereira, Business Owner; Daniel Mannion and Ryan Kay, Boy Scouts; and Rob Carbone and Jason Smith, NORCAM. [A.Schultz J. **UNANIMOUS**

Tellers appointed by the Moderator were Ed McGrath, Sean Delaney and Geoff Simons. The *Pledge of Allegiance to the Flag* was led by Selectboard Chairman M. Prisco.

The Moderator recognized and thanked the following student volunteers who would be providing the wireless microphones to persons speaking during the meeting: Jake Stats and Zack Stats.

Selectman B.Mauceri recognized former Selectman Jeff Yull for his years of service on the Board, who has acknowledged with applause by the Town Meeting.

Mr. Moderator: I move to dispense with the reading of the Warrant and to refer to the Articles by number, and further to dispense with the reading of the *Return of Service* by the Constable. [M.Prisco] **UNANIMOUS**

Article 1 FY2017 Budget Amendment

To see if the Town will vote to amend the FY2017 Operating Budget voted under Article 20 of the June 6, 2016 Annual Town Meeting, including the funding of the first year of certain collective bargaining agreements, and appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds, or borrow a sum of money for such purposes; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This is a routine article to provide supplemental funding for department budgets for FY2017, including potentially funding the first year of certain collective bargaining agreements. A request for funds will be available for town meeting, if necessary.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 1 -- AMEND FY2017 BUDGET

I move to Pass Over Article 1 as printed in the warrant. *[R.Mauceri]*

Board of Selectmen unanimously recommends.
Finance Committee recommends.

R.Mauceri noted that there were no deficits in the current budget.

Voice vote on the motion to pass over Article 1: UNANIMOUS

Article 2 Fund FY2017 Snow and Ice Deficit

To see if the Town will vote to transfer from any available source of funds, or appropriate and transfer from unexpended warrant articles of previous years a sum of money to fund a deficit in the FY2017 Snow and Ice Budget; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article provides funds necessary for the Snow and Ice Budget that is in deficit for fiscal year ending June 30, 2017.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 2 -- FUND FY2017 SNOW AND ICE DEFICIT

I move to transfer from Free Cash the sum of \$60,000 to fund a deficit in the FY2017 Snow and Ice Budget; as specified in Article 2 as printed in the warrant. *[B.Mauceri]*

Board of Selectmen unanimously recommends.
Finance Committee unanimously recommends.

Voice vote on the main motion under Article 2: UNANIMOUS

Article 3 FY2017 Appropriate Funds to Capital Improvement Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2017 Operating Budget voted under Article 20 of the June 6, 2016 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 2007 Town Meeting; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The Board of Selectmen proposes to transfer surplus funds, if any, to the Town's Capital Improvement Stabilization Fund. The use of this fund includes funding capital purchases in order to reduce the need for borrowing for certain projects. The current balance in the account is \$1,185,575. An estimated amount is to be added to the Fund from various sources under this article.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

**ARTICLE 3 -- FY2017 APPROPRIATE FUNDS TO CAPITAL IMPROVEMENT
STABILIZATION FUND**

I move to transfer from Free Cash the sum of \$896,637 and transfer from FY 2017 Omnibus Debt Service operating budget (Line 94) the sum of \$200,000 for a total of \$1,096,637 to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 2007 Town Meeting; as specified in Article 3 as printed in the warrant. [R.Mauceri]

Board of Selectmen unanimously recommends.
Finance Committee unanimously recommends.

Voice vote on the main motion under Article 3: UNANIMOUS

Article 4 FY2017 Transfer Funds to Water Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2017 Operating Budget voted under Article 20 of the June 6, 2016 Annual Town Meeting, FY2017 Water Department retained earnings or appropriate by transfer from any available source of funds a sum of money to be added to the Water Stabilization Fund; or what it will do in relation thereto.

Sponsor: Finance Committee

Description...

The Water Stabilization Fund is used to fund water enterprise capital projects and other water enterprise related purposes. It is proposed an amount be transferred from Water Retained Earnings into the Water Stabilization Fund. The present balance in the Fund is \$448,231.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 4 -- FY2017 TRANSFER FUNDS TO WATER STABILIZATION FUND

I move to transfer from the FY 2017 Water Department Retained Earnings the sum of \$511,057 to be added to the Water Stabilization Fund; as specified in Article 4 as printed in the warrant. [R.Mauceri]

Board of Selectmen unanimously recommends.
Finance Committee unanimously recommends.

Voice vote on the main motion under Article 4: UNANIMOUS

Article 5 FY2017 Appropriate Money to Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2017 Operating Budget voted under Article 20 of the June 6, 2016 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Stabilization Fund; or what it will do in relation thereto.

Sponsor: Finance Committee

Description...

The Board of Selectmen proposes to transfer surplus funds, if any, to the Town's Stabilization Fund. The Stabilization Fund may be used for any lawful purpose, however, it represents the Town's rainy day fund for unexpected emergencies. The current balance in the account is \$2,255,706.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 5 -- FY2017 APPROPRIATE MONEY TO STABILIZATION FUND

I move to Pass Over Article 5 as printed in the warrant. [A.Schultz]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion to pass over Article 5: UNANIMOUS

Article 6 FY2017 Transfer Funds to Other Post Employment Benefits Liability Trust Fund

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds, a sum of money to the Other Post Employment Benefits Liability Trust Fund established under Article 19 of the June 3, 2013 Town Meeting; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article will transfer surplus funds, if any, to supplement a reserve account to pay for future health costs for retirees. It is anticipated that transfers into this account will continue in upcoming fiscal years. The current balance in this account is \$578,724.

Recommendations...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 6 -- FY2017 APPROPRIATE FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND

I move to transfer from Pensions and Benefits (Line 30) in the FY 2017 Operating Budget voted under Article 20 of the June 6, 2016 Town Meeting the sum of \$250,000 to be added to Other Post Employment Benefits Liability Trust Fund, established under Article 36 of the June 3, 2013 Town Meeting, as specified in Article 6 as printed in the warrant. [A.Schultz]

Board of Selectmen recommends.

Finance Committee unanimously recommends.

Voice vote on the main motion under Article 6: UNANIMOUS

Article 7 FY2017 Transfer Funds to Solid Waste Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2017 Operating Budget voted under Article 20 of the June 6, 2016 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Solid Waste Stabilization Fund established under Article 23 of the April 3, 2006 Town Meeting; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article seeks to transfer surplus funds, if any, from funding sources including Trash Receipts to be used to offset future Solid Waste costs. The current balance in this account is \$100,553.

Recommendations...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 7 -- FY2017 TRANSFER FUNDS TO SOLID WASTE STABILIZATION FUND

I move to transfer from Solid Waste Management (Line 50) in the FY 2017 Operating Budget voted under Article 20 of the June 6, 2016 Town Meeting the sum of \$25,000 to be added to the Solid Waste Stabilization Fund established under Article 23 of the April 2006 Town Meeting; as specified in Article 7 as printed in the warrant. [A.Schultz]

Board of Selectmen recommends.

Finance Committee unanimously recommends.

Voice vote on the main motion under Article 7: UNANIMOUS

Article 8 Select Town Officers

To choose all necessary Town officers not elected by ballot, and determine what instructions shall be given to them.

Sponsor: Board of Selectmen

Description...

This is a customary article required by law which provides for the selection of officers not otherwise specified within the Annual Town Election Ballot, the General By-laws or the Charter.

Recommendations ...

Selectmen: Recommended.

Finance Committee: No action required.

ARTICLE 8 -- SELECT TOWN OFFICERS

I move to authorize the Board of Selectmen to choose all necessary Town Officers not elected by ballot and to determine what instructions shall be given. [A.Schultz]

Board of Selectmen recommends.

Finance Committee stated that no action was required of them.

Voice vote on the main motion under Article 8: UNANIMOUS

Article 9 Hear and Act on Reports of Town Officers and Committees

To hear and act upon the reports of Town Officers and Committees.

Sponsor: Board of Selectmen

Description...

This is a customary article which provides for Officers and Committees so instructed to report to Town Meeting their progress or recommendations.

Recommendations ...

Selectmen: Recommended.

Finance Committee: No action required.

ARTICLE 9 -- HEAR AND ACT ON REPORTS OF TOWN OFFICERS AND COMMITTEES

I move to accept the printed Town Report for the year 2016 as the report of Town Officers and Committees and to hear other reports as may be presented at this meeting. [A.Schultz]

Finance Committee Chair A.Hurlbut reported that through cooperative efforts, the budget gaps for 2018 have been closed. However the Finance Committee remains concerned with the escalating costs of providing level services to the town as the cost of providing goods and services continues to rise outpacing the revenues generated, stating further that preliminary projections for the next several years indicate that substantial deficits are likely. The Finance Committee recommends that the Stabilization Fund be maintained at 5% of net revenue, as this fund demonstrates the Town's financial health and helps to sustain our bond rating.

D.Kelliher Chair of the Capital Planning Committee reviewed the charge of the committee and all the time and hard work involved by the members in reviewing the Capital projects submitted and prioritizing the same.

Ed McGrath of the Recycling Committee stated that a few months ago, a milestone was reached when the Town realized a savings of \$1,000,000 in tipping fees due to the recycling program. He encouraged all to be vigilant in maximizing their recycling efforts.

M.Prisco gave a report on the Merrimack Valley Regional Transportation Authority "Ring and Ride" Program for seniors and disabled residents which the Town has recently joined. He stated that the Town would be able to use MBTA allotment money towards this new program which could start by late October.

Voice vote on the main motion under Article 9: UNANIMOUS

Article 10 *Authorize Director of Public Works to Accept Easements*

To see if the Town will vote to authorize the Director of Public Works to accept, on behalf of the Town, easements in perpetuity from owners of record in cases where such easements are deemed necessary or desirable for the installation and maintenance of drainage and water mains, or for other construction, which easements are in the interests of public health, welfare, safety, or convenience to the motoring public; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article is presented annually to allow the Director of Public Works to accept easements for the construction and maintenance of water mains, drainage and other purposes.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 10 -- AUTHORIZE DIRECTOR OF PUBLIC WORKS TO ACCEPT EASEMENTS

I move to authorize the Department of Public Works to accept easements on behalf of the Town as specified in Article 10, as printed in the warrant. [S.O'Leary]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the main motion under Article 10: UNANIMOUS

Article 11 Authorize Treasurer to Enter into Compensating Balance Agreements

To see if the Town will vote to authorize its Treasurer/Collector to enter into a compensating balance agreement or agreements for FY2018 pursuant to MGL Chapter 44, Section 53F; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This is a customary article which allows the Treasurer to enter into compensating balance agreements with banks through which a portion of the interest earnings of deposits are retained by the bank in exchange for services.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 11 -- AUTHORIZE TREASURER TO ENTER INTO COMPENSATING BALANCE AGREEMENTS

I move to authorize the Treasurer to enter into compensating balance agreements as specified in Article 11 as printed in the warrant. [S.O'Leary]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the main motion under Article 11: UNANIMOUS

Article 12 Authorize Chapter 90 Highway Construction

To see if the Town will accept and expend such sum or sums of money that may be available under the provisions of Massachusetts General Laws, Chapter 90, Section 34, Clause 2(a) or other state roadway reimbursement programs and to authorize the Board of Selectmen to enter into a contract with the Massachusetts Department of Transportation Highway Division for the construction, reconstruction or maintenance of roadways in Town; or what it will do in relation thereto.

Sponsor: Department of Public Works

Description...

This article authorizes the use of Chapter 90 State Highway Aid for road and highway improvements. The Town anticipates receiving \$508,338.27 in Fiscal Year 2018 Chapter 90 Funding for local projects.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 12 -- AUTHORIZE CHAPTER 90 HIGHWAY CONSTRUCTION FUNDS

I move to appropriate such sum as may be allotted from the Chapter 90 Apportionment or other state roadway reimbursement programs for the purpose of constructing, reconstructing or maintaining roadways within the Town of North Reading, as specified in Article 12 as printed in the warrant. [S.O'Leary]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the main motion under Article 12: UNANIMOUS

Article 13 Prior Year Bills

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from any available source of funds, a sum of money to pay prior year bills; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article provides for payment of prior fiscal year bills which were not submitted prior to the end of fiscal year 2016. The requested amount for prior year bills will be available at Town Meeting. A 4/5 vote is required for approval of this article.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 13 -- PRIOR YEAR BILLS

I move to transfer from FY2017 Omnibus Line 47 DPW snow and ice expenses the sum of \$208.00 to pay bills of the prior year; as specified in Article 13 as printed in the warrant. [S.O'Leary] [Requires 4/5 vote]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the main motion under Article 13: UNANIMOUS

Article 14 Fund Construction of Pump Station, Reading and North Reading Water System Improvements for MWRA Water Interconnection

To see if the Town will vote to raise by taxation and appropriate, appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, appropriate by transfer from available funds, and/or borrow a sum of money for the purpose of constructing a pump station and provide water system improvements in Reading and North Reading for interconnection with the MWRA water system, including but not limited to the development of design plans for the project, the preparation of bid documents, the oversight of permitting and actual construction of such improvements, and everything incidental or related thereto, and to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow under and pursuant to Massachusetts General Laws Chapter 44 Section 7 or Section 8, or any other enabling authority, and to issue bonds or notes of the Town therefor; or what it will do in relation thereto.

Note: Without limiting the generality of the foregoing warrant article, it is expected that the project costs will break down as follows:

Project	Department	Cost	Source of Funds
Reading Water System Improvements -- Construction	Water	\$4,670,000	Bond
North Reading System Improvements -- Construction	Water	\$1,000,000	Bond
Pump Station -- Construction	Water	\$2,550,000	Bond

Sponsor: Board of Selectmen

Description...

This article seeks to fund construction and related expenses associated with the interconnection to the Massachusetts Water Resources Authority, which was approved at the June 2016 Town Meeting.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

**ARTICLE 14 -- FUND CONSTRUCTION OF PUMP STATION, READING AND
NORTH READING WATER SYSTEM IMPROVEMENTS FOR MWRA
WATER INTERCONNECTION**

I move that the Town appropriate the total sum of eight million two hundred twenty thousand dollars (\$8,220,000) for the purpose of effectuating the Town's interconnection with the MWRA water system, and specifically including expenditures for water system improvements in the Town of Reading, and all costs incidental and related thereto, as specified in Article 14 of the Warrant; and as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under and pursuant to MGL Chapter 44 Sections 7 or 8, or any other enabling authority, and to issue bonds and notes of the Town therefor; while the bonds issued hereunder shall be general obligation bonds of the Town, it is anticipated that this borrowing shall be repaid from the Water Enterprise Fund; further, that the Board of Selectmen is authorized to pursue federal, state, or other grant funding, the proceeds of which may be allocated towards said projects; and further that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with MGL Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, and further to authorize the Board of Selectmen to take any other action necessary to carry out this project. [S.O'Leary] [Requires 2/3 vote]

Board of Selectmen unanimously recommends.

Finance Committee unanimously recommends.

Selectman S.O'Leary stated that this article was a continuation of the necessary phases and previous actions of Town Meeting to make this project come to fruition in order to provide a long-term solution to our on-going water situation and needs. Agreements are being finalized with the Town of Reading which will be followed by construction of the pump station. The project is 'on-target' for completion by July 1, 2019.

Voice vote on the main motion under Article 14: UNANIMOUS

Article 15 FY 2018 Operating Budget

To see if the Town will vote to fix the compensation of all elected officers, provide for a reserve fund, and allocate sums of money to defray charges and expenses of the Town, including or relating to, but not limited to:

- Town Boards,
- Town Departments,
- Town Committees,
- Debt and the interest thereon, and
- Wages and Salaries
- Employee Benefits

for the fiscal year ending June 30, 2018 to appropriate the funds required for the aforementioned purposes and/or to fund the first year of certain collective bargaining agreements; and to raise these funds by taxation as authorized by MGL Ch. 59, by transferring unexpended funds remaining in accounts established by Warrant Articles of previous Town Meetings or any other available source of funds; or what it will do in relation thereto.

Description...

This Article is the annual operating budget of General Government, including potentially funding the first year of certain collective bargaining agreements, and the School Department. It sets forth appropriations of funds to pay for all the normal costs of providing governmental services to the community for the period of July 1, 2017 to June 30, 2018. The budget is voted in two (2) motions; one for appropriations requiring a majority vote and a second for appropriations requiring a 2/3rd vote.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 15 -- FY2018 OPERATING BUDGET -- MOTION #1

I move to raise and appropriate and transfer the sums set forth in the column headed "Selectmen Recommended" in the Line Items 1 through 107 excluding Line 94 (Debt Service), including the transfer of other funds, all as set forth in the Budget Detail dated June 5, 2017 totaling \$62,145,692 and further that the lines for department salaries and expenses shall be considered a single appropriation for each department, except for Lines 74 through 93 (Education) and 95 through 107 (Water, Hillview and Parks and Recreation Enterprise Funds). *[K.Manupelli]*

Board of Selectmen recommends.

Finance Committee recommends.

School Committee recommends by 4-0 vote of those present.

Town Administrator M.Gilleberto presented a brief overview of the budget.

Voice vote on Motion #1 under Article 15: CARRIED

ARTICLE 15 -- FY2018 OPERATING BUDGET -- MOTION #2

I move to raise and appropriate and transfer the sums set forth in the column headed "Selectmen Recommended Line 94 (Debt Service) in the amount of \$7,947,959 including the transfer of other funds, all as set forth in the Budget Detail dated June 5, 2017. *[K.Manupelli] [Requires 2/3 vote]*

Board of Selectmen recommends.

Finance Committee recommends.

School Committee recommends.

Voice vote on Motion #2 under Article 15: UNANIMOUS

NOTE: THE FY2018 OPERATING BUDGET FOLLOWS THE TOWN MEETING MINUTES

Article 16 FY 2018 Capital Expenditures

To see if the Town will vote to raise by taxation and appropriate, appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from available funds or borrow pursuant to any applicable enabling authority, a sum of money for the purchase of items of a capital nature including, but not limited to, the possible projects and funding sources set forth below, and further to authorize the Town Administrator to sell or trade-in items rendered surplus by such purchases; or what it will do in relation thereto.

PROJECT	DEPARTMENT	COST	SOURCE of FUNDS
Communications	Fire	\$ 535,000	Bond
Library Flat Roof Replacement	Town Buildings	\$ 45,000	Raise and Appropriate
Town Road	DPW - Highway	\$ 300,000	Bond
Replace #22-2004 F-250 Truck	DPW - Highway	\$ 45,500	Raise and Appropriate
Elementary Wireless Infra. Upgrade	Schools	\$ 107,357	Capital Improv. Stab.
Computer/Equipment Replacement Plan	IT	\$ 35,000	See Notes ¹ *
Bathroom Facilities at Field	Board of Selectmen	\$ 200,000	Bond
Computer Devices	Schools	\$ 60,000	Capital Improve. Stab.
Replace Engine 3	Fire	\$ 575,000	Bond
Town Hall Floor Installation	Town Buildings	\$ 50,000	Raise and Appropriate
Police Station – Plumbing Repairs	Town Buildings	\$ 36,617	Free Cash
Library – Plumbing Repairs	Town Buildings	\$ 35,046	Free Cash
Replace SUV	DPW Highway	\$ 36,000	Free Cash
Batchelder/Peabody St. Entrance Repair	Schools	\$ 25,000	Bond
Asphalt Hot Box	DPW - Highway	\$ 30,000	Free Cash
NPDES Stormwater Compliance	DPW - Engineering	\$ 62,000	See Notes ² *
Meter Replacement	Water	\$ 250,500	Bond
Water Main Replace / Unaccepted Ways	Water	\$ 45,000	Water Infra. Stabilization
GIS Upgrades	Water	\$ 25,000	Water Infra. Stabilization
* Note 1 -- \$12,337 Free Cash / \$22,663 Raise and Appropriate -- for a total of \$35,000			
* Note 2 -- \$11,837 Free Cash / \$50,163 Capital Improvement Stabilization -- for a total of \$62,000			

Sponsor: Board of Selectmen

Description...

This article, required by the Town Charter, annually funds the purchase and replacement of capital equipment for various Town Departments including the School Department as recommended by the Capital Improvement Planning Committee.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 16 -- CAPITAL

I move to appropriate amounts to purchase items of a Capital nature as specified in Article 16 as printed in the warrant and recommended by the Capital Improvement Planning Committee with the following change: \$62,000 for NPDES Stormwater Compliance funded as follows: Raise and Appropriate \$11,837 and \$50,163 from Capital Improvement Stabilization; and furthermore, in all instances where "Bond" is listed as the Source of Funds said borrowing will be pursuant to MGL Chapter 44, Section 7(9) or any other enabling authority, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said specified sums and issue bonds and notes therefor; and further that any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with MGL Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

[K.Manupelli] [Requires 2/3 vote]

Board of Selectmen recommends.

Finance Committee recommends.

School Committee recommends by 4-0 (one absent).

Chairman D.Kelliher gave an explanation of the screening process for capital requests, together with a brief review of all the items on the Capital plan.

Voice vote on the main motion Under Article 16:

CARRIED by 2/3 majority vote as declared by the Moderator.

Article 17 Appropriate Funds for Facilities at Arthur J. Kenney Field

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds, or borrow a sum of money to fund the design, construction, reconstruction or remodeling of facilities at the Arthur J. Kenney Field including, but not limited to, public restrooms, including any costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article seeks to fund the construction and/or reconstruction of public facilities, including, but not limited to, public restrooms at Arthur J. Kenney Field.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 17 -- APPROPRIATE FUNDS FOR FACILITIES AT ARTHUR J. KENNEY FIELD

I move that \$430,000 is appropriated from Free Cash, and \$50,000 is appropriated from overlay surplus, for the construction of restrooms and a concession stand at the Arthur J. Kenney Field, including any costs incidental or related thereto; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project, as specified in Article 17 as printed in the warrant. *[K.Manupelli]*

Board of Selectmen recommends.

Finance Committee votes 3 in favor and 5 opposed.

School Committee recommends by 4-0 of those present.

Mel Webster of the Athletic Fields Committee gave a brief overview on the history and evolution of the project resulting in a reduction to the number of bathrooms required. The project went out to bid in April with 3 options, however only one bid was received which was deemed unacceptable. The project was re-bid with a completion date extended to March 2018 resulting in three bids, including one for a total cost of \$680,000, that amount being a \$172,000 difference to add on the concession stand, which he felt such cost would never be the same in the future from any bidder.

Many voters and committee persons spoke in support of the complete project citing the same cost benefit at this time, which they felt would only increase in the future; the benefits to the many community sports teams and other groups who run the concession stand which goes back into their own programs to supplement their activities resulting in a cost-savings to the Town's budget; and the community service that running the facility provides to many students.

D.Kelliher was one of the Finance Committee's dissenting votes and agrees that while the project would be desirable, it has leaped ahead of other worthwhile projects, and therefore should not be undertaken at this time. Other persons stated similar concerns regarding other projects already being considered which would now not be funded due to this project; that snack shacks have historically been funded through fundraising events and not taxation; that the concession stand should not be funded in this manner as it is not necessary; and that the facility should have been part of the original MS/HS project.

S.O'Leary stated that it was not an oversight that this facility was not included with the original MS/HS project as it was not subject to re-imbursement; he understands that the concession stand is not a priority, but at some point it will need to be built and because of the price submitted through the one bid, the entire Athletic Fields Committee was on-board and felt that waiting would likely incur a higher cost in the future.

Mr. Moderator: I move to the question. *Carried.*

Voice vote on the main motion under Article 17: CARRIED

Article 18 Rescind Authorization to Borrow

To see if the Town will vote to rescind the authorized, but unissued balances of various borrowing authorizations approved by the Town from time to time, which amounts are no longer needed to pay costs of completing the projects for which they were originally approved, or to take any other action relative thereto.

Sponsor: Board of Selectmen

Description...

This is a routine article seeking to rescind bond authorizations that are no longer needed because the respective projects are completed or have been abandoned.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 18 -- RESCIND AUTHORIZATION TO BORROW

I move that the unissued balances of the borrowing authorizations described below, which amounts are no longer needed to pay costs of completing the projects for which they were originally approved, are hereby rescinded and of no further force or effect:

Town Meeting Date	Article	Purpose	Amount to be Rescinded
March 19, 2012		Middle-High School Construction	\$ 30,225,090
October 8, 2015		Little School Roof	\$ 677,887

as specified in Article 18 as printed in the warrant. [K.Manupelli]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the main motion under Article 18: UNANIMOUS

Article 19 Appropriation of Ban Premiums to Reduce Middle/High School Project Borrowing Costs

To see if the Town will vote to appropriate the premium paid to the Town upon the sale of bonds or notes issued for the Middle/High School Construction project, which are the subject of a Proposition 2 ½ debt exclusion, to pay for costs of the project being financed by such bonds or notes and to reduce the amount authorized under Article 1 of the March 18, 2013 Special Town Meeting to be borrowed for such project, but not yet issued by the Town by the same amount; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article proposes to apply a Ban Premium, received at the time of sale of bans for the High/Middle School Project, to pay for project costs previously approved. The total amount borrowed for the project is to be reduced by the same amount. These actions are consistent with the advisory issued by the Department of Revenue on the impact of ban premiums on borrowings financed by a debt exclusion. A similar action was taken on Ban Premiums at the June 2013 and June 2104 Town Meetings.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 19 -- APPROPRIATION OF BAN PREMIUMS TO REDUCE MIDDLE/HIGH SCHOOL PROJECT BORROWING COSTS

I move to appropriate the sum of \$30,089.85 as the Premium paid to the Town upon the sale of bans or notes issued for the High/Middle School Construction project, which are the subject of a Proposition 2 ½ debt exclusion, to pay for costs of the project being financed by such bans or notes and to reduce the amount authorized to be borrowed for such project, but not yet issued by the Town by the same amount; as specified in Article 19 of the warrant. [K.Manupelli]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the main motion under Article 19: UNANIMOUS

Article 20 Fund Retirement Obligations

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds a sum of money for the purpose of funding FY2018 retirement obligations; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article will provide funding for obligations in the anticipated amount of \$207,179 owed to municipal and school employees who are retiring during FY2018. The Town has established a Retirement Trust Fund for this purpose, but due to past early retirements, the Fund is insufficient to meet the obligations. Therefore, additional funding is needed.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 20 -- FUND RETIREMENT OBLIGATIONS

I move to raise and appropriate the sum of \$207,179 for the purpose of funding FY2018 retirement obligations for Town employees, as specified in Article 20 as printed in the warrant. [R.Mauceri]

Board of Selectmen unanimously recommends.

R.Mauceri explained that this covers the anticipated retirement benefits of both Town and School employees in the next fiscal year.

Finance Committee unanimously recommends.

Voice vote on the main motion under Article 20: UNANIMOUS

Article 21 Transfer Funds to Other Post Employment Benefits Liability Trust Fund

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds, a sum of money to the Other Post Employment Benefits Liability Trust Fund established under Article 19 of the June 3, 2013 Town Meeting; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article supplements a reserve account to pay for future health costs for retirees. The current balance in this account is \$ 578,724.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 21 -- TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND

I move to raise and appropriate the sum of \$300,000 for the purpose of funding the Other Post Employment Benefits Liability Trust Fund, established under Article 36 of the June 3, 2013 Town Meeting, as specified in Article 21 as printed in the warrant. [R.Mauceri]

Board of Selectmen unanimously recommends.

R.Mauceri stated that the Town has been funding this obligation for new employees. Finance Committee unanimously recommends.

Voice vote on the main motion under Article 21: UNANIMOUS

Article 22 Appropriate Money for Special Counsel Legal Expenses

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money for negotiation, mediation and/or litigation with PMA Consultants, LLC and Dore and Whittier Architects, Inc. concerning the Secondary School Building Project, including any costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article would provide additional funding for legal expenses related to the Secondary School Building Project.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 22 -- APPROPRIATE MONEY FOR SPECIAL COUNSEL LEGAL EXPENSES

I move to pass over Article 22 as printed in the warrant. *[M.Prisco]*

Board of Selectmen recommend passing over.

Finance Committee recommend passing over.

Voice vote on the motion to pass over Article 22: UNANIMOUS

Article 23 Fund Master Plan

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available funds, or borrow a sum of money to fund an updated Community Development Plan pursuant to MGL Chapter 41, Section 81D; or what it will do in relation thereto.

Sponsor: Community Planning Commission

Description...

The article requests funds to update the Town's Community Development Plan (Master Plan). The most recent Master Plan was completed in 2004. The Master Plan will follow the format prescribed by MGL Chapter 41, Section 81D, and will include chapters addressing housing, transportation/circulation, economic development, land use, and natural/cultural resources. Planning work recently completed in the areas of economic development, housing and transportation will be incorporated into the Master Plan update.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 23 -- FUND MASTER PLAN

I move to transfer from Free Cash the sum of \$85,000 to fund a Community Development Master Plan, including any costs incidental or related thereto; as specified in Article 23 as printed in the warrant. *[M.Prisco]*

Board of Selectmen recommends.

Finance Committee recommends.

Community Planning Commission recommends.

Voice vote on the main motion under Article 23: UNANIMOUS

Article 24 Amend Code of North Reading and Act on Revolving Funds

To see if the Town will vote pursuant to the provisions of General Laws, Chapter 44, Section 53E½, as most recently amended, to (1) establish and/or reauthorize the following revolving funds for FY 2018 and establish annual spending limits as set forth below, and further (2) to amend the Code of North Reading Town By-Laws by adding a new Chapter 66 – Finance, Article 1, Revolving Funds, § 66-1, Establishment of Revolving Accounts; establishing and/or reauthorizing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, such bylaw to provide as follows:

§ 66-1, Establishment of Revolving Accounts

There are hereby established in the Town of North Reading pursuant to the provisions of General Laws, Chapter 44, section 53E½, the following Revolving Funds:

PROGRAM or PURPOSE	DEPARTMENT RECEIPTS	REPRESENTATIVE or BOARD AUTHORIZED TO SPEND
Conservation (Wetland Protection)	Received in connection with Conservation Department Programs)	Conservation Commission
Damon Tavern (Maintenance and Repair of Damon Tavern)	Received in connection with Lease of Damon Tavern	Historical Commission and the Department of Public Works
Rain Barrel (Purchasing additional rain barrels and related costs)	Received in connection with Sale of rain barrels	Water Department
Recycling Promotion (Meeting the expenses of recycling programs)	Received in connection with the sale of recyclable products	Department of Public Works
Department of Elder Affairs (Providing assistance for the operation of elderly related programs)	Received in connection with Department of Elder Affairs programs	Department of Elder Affairs
Emergency Management "All Hazards" (Meeting the expenses related to assisting in the cleanup of spills of hazardous materials)	Received in connection with emergency management programs	Fire Chief
Youth Services (Meeting the expenses of the Youth Services Department's salaries and/or expenses)	Received in connection with Youth Services department salaries and/or programs	Youth Services Committee
Library Activity Room (Upkeep and maintenance of the library building)	Received from the operation of certain programs in the Library Activity Room	Library Trustees
Board of Health Clinic (Meet expenses for routine immunization and emergency dispensing clinics)	Received from certain immunization clinics and grants	Board of Health

Expenditures from each revolving fund set forth herein shall be subject to the limitation established by Town Meeting, or any increase therein, all as may be authorized in accordance with G.L. c.44, §53E½.

And to set fiscal year spending limits for such revolving funds as follows:

Program or Purpose	FY Spending Limit
Conservation (Wetland Protection)	\$100,000
Damon Tavern (Maintenance and Repair of Damon Tavern)	\$78,000
Rain Barrel (Purchasing additional rain barrels and related costs)	\$5,000
Recycling Promotion (Meeting the expenses of recycling programs)	\$5,000
Department of Elder Affairs (Providing assistance for the operation of elderly related programs)	\$12,000
Emergency Management "All Hazards" (Meeting the expenses related to assisting in the cleanup of spills of hazardous materials)	\$15,000
Youth Services (Meeting the expenses of the Youth Services Department's salaries and/or expenses)	\$80,000
Library Activity Room (Upkeep and maintenance of the library building)	\$15,000
Board of Health Clinic (Meet expenses for routine immunization and emergency dispensing clinics)	\$25,000

or act on anything relative thereto.

Sponsor: Board of Selectmen

Description...

Recent changes to state law require the Town to establish a bylaw in this fashion in order to continue the practice of utilizing revolving accounts. Once established, these accounts serve to dedicate revenues from the identified departments to certain purposes as described in the article.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 24 -- AMEND CODE OF NORTH READING AND ACT ON REVOLVING FUNDS

I move that the Town vote pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to: (1) establish and/or re-establish revolving funds for Fiscal Year 2018; (2) establish fiscal year spending limits; and (3) amend the Code of North Reading

Town By-Laws by adding a new Chapter 66–Finance, Article 1, Revolving Funds, §66-1, Establishment of Revolving Accounts, all as set forth in the warrant under Article 24.
[M.Prisco]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the main motion under Article 24: UNANIMOUS

Article 25 Amend Code – General By-Laws – Regulation of Drones

To see if the Town will vote to amend the Code of North Reading General By-Law by adding a new Chapter 9 - Standards For Operation of Unmanned Aircraft Systems; and to amend the list of fines under Chapter 1, General Provisions 1-5.B.(3), Violations and Penalties, to include those specified under Chapter 9, which provides as follows:

§ 9-1. Definitions.

For this bylaw, the following terms shall have the following meanings:

CIVIL UAS –An unmanned aircraft or unmanned aircraft system operated by any person for any purposes other than strictly hobby or recreational purposes, including, but not limited to, commercial purposes or in furtherance of, or incidental to, any business or media service or agency.

MODEL AIRCRAFT – An unmanned aircraft or unmanned aircraft system operated by any person strictly for hobby or recreational purposes.

PERSON —An individual, partnership, corporation, association or other legal entity.

PUBLIC UAS- An unmanned aircraft or unmanned aircraft system operated by any public agency for government related purposes.

UNMANNED AIRCRAFT –An aircraft, including, but not limited to, an aircraft commonly known as a “drone,” that is operated without the possibility of direct human intervention from within or on the aircraft.

UNMANNED AIRCRAFT SYSTEM –An unmanned aircraft and associated elements, including, but not limited to, any communication links and components that control the unmanned aircraft.

§ 9-2. Authorization to operate.

Subject to the provisions of this bylaw, a person that is authorized by federal law to operate unmanned aircraft systems may operate an unmanned aircraft system in the Town of North Reading for any lawful purpose if the unmanned aircraft system is operated in a manner consistent with federal law.

§ 9-3. Interference with emergency responders.

A person shall not operate an unmanned aircraft system in a manner that knowingly and intentionally interferes with any of the following while performing their official duties:

- A. A law enforcement officer;
- B. A firefighter;
- C. Emergency medical personnel; or
- D. Search and rescue personnel.

§ 9-4. Operation regulations.

A. No person shall operate any model aircraft or civil UAS within the Town of North Reading in a careless or reckless manner so as to endanger the life or property of another. The standard of what constitutes careless and reckless operation shall be the same as the standard set forth in any federal statutes or regulations governing aeronautics, including, but not limited to, Federal Aviation Rule 91.13.

B. No person shall knowingly and intentionally operate an unmanned aircraft within a distance that, if the person were to be present personally rather than through remote operation of an unmanned aircraft, would be a violation of a restraining order or other judicial order.

C. No person shall knowingly and intentionally operate an unmanned aircraft system to capture photographs, video or audio recordings of an individual in a manner that invades an individual's reasonable expectation of privacy.

D. No person shall operate any model aircraft within the Town of North Reading beyond the visual line of sight of the person operating the model aircraft. The operator must use his or her own natural vision to observe the model aircraft. People other than the operator may not be used in lieu of the operator for maintaining visual line of sight of the model aircraft. "Visual line of sight" means that the operator has an unobstructed view of the model aircraft. The use of vision-enhancing devices, such as binoculars, night vision goggles, powered vision magnifying devices, and goggles or other devices designed to provide a first-person view from the model aircraft, do not constitute a visual line of sight of the person operating the model aircraft.

E. Excluding takeoff and landing, no person shall operate any model aircraft or civil UAS within the Town of North Reading closer than 25 feet to any individual, except the operator or person(s) assisting the operator.

F. No person shall operate any model aircraft or civil UAS within the Town of North Reading in a manner that is prohibited by any federal statute or regulation governing aeronautics.

§ 9-5. Exceptions.

This bylaw shall not apply to any public UAS operated pursuant to, and in compliance with, the terms and conditions of any current and enforceable authorization granted by the Federal Aviation Administration.

§ 9-6. Enforcement; violations and penalties.

A. Whoever violates any provision of this bylaw shall be subject to a fine of \$300 for each violation. Each violation shall constitute a separate offense.

B. Enforcement of this bylaw shall be by the Chief of Police and/or his designee and may be enforced by noncriminal disposition in accordance with the provisions of § 1-5 of the Town's Bylaws and MGL c. 40, §21D, or through any other lawful process. Nothing in this bylaw shall preclude the Police Department from enforcing any applicable state law.

or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article proposes to establish a bylaw to protect citizens from invasions of privacy, potential trespassers and address safety issues presented by careless drone operations, which are not otherwise the subject of federal law.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 25 -- AMEND CODE -- GENERAL BY-LAWS -- REGULATION OF DRONES

I move to amend the Code of North Reading General By-Laws, by adding a new Chapter 9 -- Standards for Operation of Unmanned Aircraft Systems; and to amend the

list of fines under Chapter 1 – General Provisions 1-5.B.(3), Violations and Penalties, to include those specified under Chapter 9; all as specified in Article 25 of the warrant.
[M.Prisco]

Board of Selectmen recommends.
Finance Committee will make their recommendation after the presentation.

Town Administrator M.Gilleberto gave a brief overview on the purpose for this bylaw. In response to discussion and concerns on FAA regulations already covering the use of drones, Police Chief M.Murphy stated that there is currently no local enforcement authority under FAA Regulations and it is highly unlikely that the FAA would respond to any complaints at the local level. This by-law would provide the Police Department with the authority to impose fines for the mis-use of drones to protect the privacy rights of our citizens. He acknowledged that this is an evolving area that will require education by both the Police Department and the public, but stressed that the purpose is to address the improper use of drones and to provide a means to enforce the same. Town Counsel D.Klein reminded the Town Meeting that the by-law would require approval by the Attorney General's Office, and likely the FAA, as well as any other agencies deemed necessary by the Attorney General's Office.

Mr. Moderator: Move to the question: *Carried.*

Voice vote on the main motion under Article 25: CARRIED

Article 26 Amend Code – General By-Laws Snow Removal on Streets and Sidewalks

To see if the Town will vote to amend the Code of North Reading General By-Laws by deleting Chapter 158-9 Snow Removal on Streets and Sidewalks and replacing it as follows:

§ 158-9. Snow removal on streets and sidewalks.

A. The tenant or occupant, and in case there is no tenant or occupant, the owner or any other person having the care of any building or lot of land which is used for non-residential purposes abutting upon any street or public place within the Town where there is a sidewalk, shall clear sidewalks of snow and ice within 24 hours after the snow ceases to fall. If the sidewalk becomes covered with ice that cannot be readily removed, the tenant, occupant, or owner shall place a sufficient amount of sand, salt or similar commercially available off-the-shelf snow/ice melting materials on the sidewalk so as to render it safe for pedestrians. Failure to comply with the requirements of this section may result in the Town causing the snow and ice to be removed, and the costs of such removal, if not paid by the tenant, occupant, or other person within thirty (30) days of the issuance of a statement therefor by the Town, shall be assessed and collected in accordance with the provisions of General Laws Chapter 80. The foregoing shall not limit the remedies set forth in Subsection D.

B. The owner, or any other person having the care of any non-residential building abutting upon or any part of which stands within fifteen (15) feet of the line of any street, the roof of which building pitches or slopes toward the street or sidewalk, shall fit or provide such roof with snow barriers or guards sufficient to prevent the sliding of snow and ice from such building onto any part of the street or sidewalk. Failure to comply with the requirements of this section may result in the Town causing the snow and ice to be removed from the public sidewalks, and the costs of such removal, if not paid by the tenant, occupant, or other person

within thirty (30) days of the issuance of a statement therefor by the Town, shall be assessed and collected in accordance with the provisions of General Laws Chapter 80. The foregoing shall not limit the remedies set forth in Subsection D.

C. No person shall lay, throw or place or cause to be placed any snow or ice on any portion of any street or sidewalk within the town, which has been cleared or plowed for travel. No snow shall be plowed across any public way by any private plow to deposit snow from one property to another. No snow shall be deposited in such a way as to obstruct the operation of any fire hydrant, including Fire Department connections to buildings, cisterns and dry hydrants. This provision shall be in addition to the provisions of § 158-6.

D. This bylaw shall be enforceable through the non-criminal disposition provided for in § 1-5. The penalty for violation shall be \$300 per offense. Each day or portion thereof during which a violation continues shall constitute a separate offense. The Chief of the North Reading Police Department or his/her designee and the Director of the North Reading Department of Public Works or his/her designee shall be authorized to enforce this bylaw.

E. To the extent that any particular provision of this bylaw is determined to be invalid, such invalidation shall not affect the validity of any other provision.

Sponsor: Board of Selectmen

Description...

This article proposes to update the existing bylaw and to strengthen the Town's ability to enforce the bylaw by increasing the fine and allowing the Town to recover fines as well as the cost of plowing or removing snow at properties that are not in compliance.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

**ARTICLE 26 -- AMEND CODE – GENERAL BY-LAWS – SNOW REMOVAL ON
STREETS AND SIDEWALKS**

I move to amend the Code of North Reading General By-Laws, Chapter 158-9 – Snow Removal on Streets and Sidewalks by deleting the text thereof in its entirety and inserting in its place new text as printed in Article 26 of the warrant and to further amend the list of fines under Chapter 1 – General Provisions 1-5.B.(3), Violations and Penalties in accordance with Section D of this bylaw, all as printed in Article 26 of the warrant.

[M.Prisco]

Board of Selectmen recommends.

Finance Committee recommends.

Chairman M.Prisco explained that enforcement of the current by-law has not been successful, and this amendment is an effort to support compliance and enforcement of the by-law, and remove the burden of doing so from the Town. Selectman A. Schultz spoke against the amendment because the sidewalk along Rt. 28 is not continuous, which would defeat the goal of providing continuous accessibility.

Mr. Moderator: Move to the question: *Carried*.

Hand count on the main motion under Article 26: **Yes -- 83 No -- 24**

Motion CARRIED

Article 27 Amend Code – Zoning By-Laws – Article XXVI – Main Street Mixed Use Overlay

To see if the Town will vote to amend the North Reading Zoning Bylaw by inserting a new Article XXVI, Main Street Mixed Use Overlay District, which provides as follows:

§ 200-157. Purpose.

The purpose of the Main Street Mixed Use Overlay District is to provide opportunities for the development of new multi-family housing within the Town, in the interest of providing a variety of needed housing types; to encourage the revitalization of an important commercial district within a key section of Main Street and Winter Street by introducing residential development to support new and existing retail, restaurants and other businesses and services; and to foster a town-center-type development pattern, in accordance with planning studies and recommendations completed by the local Regional Planning Agency with and for the Town.

§ 200-158. Applicability.

This article applies to any property to be placed within the Main Street Mixed Use Overlay District and shall include the following parcels that are listed below and are shown on the Main Street Mixed Use Overlay District Map on file in the Community Planning Department. The Main Street Mixed Use Overlay District is herein established as an overlay district.

Area (acres)	Map and Parcel	Street Number	Street Name
21.19	Map 24 Parcel 36	97	Main Street
3.16	Map 24 Parcel 35	103	Main Street
0.98	Map 24 Parcel 47	107	Main Street
0.93	Map 24 Parcel 50	109	Main Street
0.50	Map 24 Parcel 34	68	Winter Street
3.00	Map 24 Parcel 52	0	Winter Street
0.95	Map 24 Parcel 08	73	Winter Street
2.24	Map 24 Parcel 49	66	Winter Street
1.40	Map 25 Parcel 51	133	Main Street
1.30	Map 25 Parcel 55	0R	Winter Street

§ 200-159. Effect of overlay district.

The Main Street Mixed Use Overlay District regulations of this article apply in addition to the underlying zoning district regulations. The Main Street Mixed Use Overlay is an overlay district superimposed on the underlying zoning districts, including without limitation any other overlay districts, now or hereafter established by the Zoning Bylaw. The use, dimensional, parking and other regulations governing the underlying zoning district(s) shall remain in full force, and are not amended or modified by this article. A development or project shall comply completely with underlying zoning, but may also contain within it multi-family residential uses as provided for in this article.

§ 200-160. Use regulations.

A. In addition to all of the uses allowed by right and by special permit within the underlying Highway Business Zoning District, multi-family dwellings are permitted by right as a component of a mixed use development; provided, however, that multi-family residential uses cannot exceed 80% of the total square footage of buildings on any parcel. The remaining 20%, at least, of total building square footage, must be occupied by another use allowed by right or by special permit.

B. Assisted living facilities, senior housing, and 55 and over age-restricted/active adult housing are permitted by right but may not exceed 80% of the total square footage of buildings on any parcel. The remaining 20%, at least, of total building square footage, must be occupied by another use allowed by right or by special permit.

§ 200-161. Dimensional and density regulations.

A. The dimensional and density regulations of the underlying zoning district, Highway Business, are to be adhered to within the Main Street Mixed Use Overlay District.

B. Multiple principle buildings are allowed on one lot. The minimum separation between buildings shall be two times the required side yard setback.

§ 200-162. Parking requirements.

A. The minimum required off-street parking shall be two spaces per dwelling unit.

B. The required parking spaces may be located in an accessory garage, in a dedicated parking area on the lot, or stacked within the driveway serving the development. When the parking spaces are located outside, the area used for parking shall be graded and drained so as to prevent surface water accumulation within the parking area and to prevent surface water runoff to an adjoining property or the public way.

C. Dimensions of outdoor parking spaces shall be a minimum of 10 feet by 20 feet. Dimensions of indoor parking garage spaces shall be a minimum of 9 feet by 18 feet.

D. There shall be a landscaped buffer of not less than four feet between any driveway and the nearest side lot line, and no paved surface areas and no off-street parking shall be permitted within the buffer zone.

§ 200-163. Severability.

In the event that one or more of the provisions of this article are determined to be illegal or unenforceable by a court of competent jurisdiction, then the illegality or unenforceability of any such provision shall not affect the validity of any other provision of this article which remains in full force and effect.

and further to amend the Town of North Reading Zoning Map to add a new Main Street Mixed Use Overlay District consisting of the following parcels:

Area (acres)	Map and Parcel	Street Number	Street Name
21.19	Map 24 Parcel 36	97	Main Street
3.16	Map 24 Parcel 35	103	Main Street
0.98	Map 24 Parcel 47	107	Main Street
0.93	Map 24 Parcel 50	109	Main Street
0.50	Map 24 Parcel 34	68	Winter Street
3.00	Map 24 Parcel 52	0	Winter Street
0.95	Map 24 Parcel 08	73	Winter Street
2.24	Map 24 Parcel 49	66	Winter Street
1.40	Map 25 Parcel 51	133	Main Street
1.30	Map 25 Parcel 55	0R	Winter Street

or what it will do in relation thereto.

Sponsor: Community Planning Commission

Description...

This warrant article would enable residential multi-family development within the new overlay district, as a component of a mixed-use project.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 27 -- AMEND CODE – ZONING BY-LAWS – ARTICLE XXVI – MAIN STREET MIXED USE OVERLAY

I move to amend the Code of North Reading Zoning By-Laws, by adding a new Article XXVI – Main Street Mixed Use Overlay as specified in Article 27 of the warrant, provided that:

- In §200-158, Applicability, Delete the following property from the Main Street table: 21.19 acres, Map 24, Parcel 36, 97 Main Street, (Stop and Shop property);
- In §200-160 A, delete “multi-family dwellings are permitted by right” and replace with “multi-family dwellings are permitted by special permit issued by the Community Planning Commission”;
- In §200-160 A and §200-160 B, at the end of the second sentence, insert the words “in the Highway Business Zoning District”.
- Delete the following property from the table describing the map amendment: 21.19 acres, Map 24, Parcel 36, 97 Main Street, (Stop and Shop property).

[Wm. Bellevance] [Requires 2/3 vote]

Board of Selectmen recommends by a 3-2 vote.

Finance Committee stated that no action was required of them.

Community Planning Commission recommends.

Planning Administrator D. McKnight gave a brief oral review of the purpose of the article to encourage mixed-use development along the Rt. 28 corridor. In response to an inquiry regarding the elimination of the largest parcel for the Stop and Shop property, M.Prisco stated that the intent is to address this new mixed-use in small stages which would allow for a re-evaluation of the impact on other areas or services. S.O’Leary spoke with his reasons as one of the two dissenting votes of the Selectmen stating that while he fully endorses the concept, he believes that it is premature, an investment in a packaged treatment facility would be needed, and that there is better potential for this use on the westerly side of Rt. 28 as the areas identified in this article have little opportunity to be impacted by this change.

Hand count on the motion under Article 27: Yes -- 79 No -- 20

Motion: CARRIED.

Article 28 Authorize Naming of Distance Learning Lab at North Reading Middle/High School

To see if the Town will vote to name the Distance Learning Lab at North Reading Middle/High School in honor of Dr. David S. Troughton, former Superintendent of Schools.

Sponsor: North Reading School Committee

Description...

This article requests to name the Distance Learning Lab at North Reading Middle/High School in honor of Dr. David S. Troughton, who served as Superintendent of Schools in North Reading from 1994 to 2009.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 28 -- AUTHORIZE NAMING OF DISTANCE LEARNING LAB AT NORTH READING MIDDLE/HIGH SCHOOL

I move to authorize the naming of the Distance Learning Lab at the Middle/High School in honor of Dr. David S. Troughton in accordance with General By-law 5-27 as specified in Article 28 as printed in the warrant. *[G.Venezia]*

Board of Selectmen unanimously recommends.

Finance Committee unanimously recommends.

School Committee recommends.

G.Venezia spoke to the vision and accomplishments of Dr. David Troughton during his tenure from 1994 – 2010 as Superintendent of Schools.

Voice vote on the main motion under Article 28: CARRIED.

Moderator: I move to adjourn this meeting *sine die*. *[M.Prisco]* **UNANIMOUS**

The meeting adjourned at 10.34 pm. There were 156 voters in attendance.

Checkers for the evening were: Patricia Fillmore, Anne Casey, Camille Welch, Nancy Brown, Dorothy Hartery and Rose Vitale. Assistant Town Clerk Janet Murphy and Carol Ducrow assisted with check-in procedures. Media services were provided through NORCAM by Robert Carbone, Philip Healy and Jason Smith; Custodial services by Harold Miller.

A true record. Attest:

Barbara Stats, Town Clerk

June 5, 2017 Annual Town Meeting

FY2018

	FY17 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY				
ALL COSTS	67,808,605	70,131,217	70,093,651	70,093,651
GENERAL GOVERNMENT:				
ADMINISTRATION	1,397,694	1,482,712	1,534,228	1,534,228
FINANCE	11,410,221	11,973,059	11,973,059	11,973,059
PUBLIC SAFETY	7,339,223	7,567,215	7,567,215	7,567,215
PUBLIC WORKS	3,173,357	3,382,499	3,301,517	3,301,517
GENERAL SERVICES	1,332,438	1,326,521	1,326,521	1,326,521
LAND USE	200,681	219,739	219,739	219,739
EDUCATION	29,252,244	30,216,985	30,216,985	30,216,985
DEBT SERVICE	8,010,624	7,947,959	7,947,959	7,947,959
ENTERPRISES	5,692,123	6,014,527	6,006,427	6,006,427
A D M I N I S T R A T I O N				
MODERATOR	50	50	50	50
1 SALARIES	50	50	50	50
2 EXPENSES	-	-	-	-
FINANCE COMMITTEE	2,025	2,050	2,050	2,050
3 SALARIES	1,500	1,500	1,500	1,500
4 EXPENSES	525	550	550	550
RESERVE FUND	110,000	135,200	135,200	135,200
5 EXPENSES	110,000	135,200	135,200	135,200
GENERAL INSURANCE	318,810	335,793	335,793	335,793
6 EXPENSES	318,810	335,793	335,793	335,793
* Line 6 Fund \$10,432 from WATER REVENUE				
TOWN COUNSEL	128,000	115,000	115,000	115,000
7 EXPENSES	128,000	115,000	115,000	115,000
* Line 7 Fund \$8,000 from WATER REVENUE				
SELECTMEN	23,413	24,014	24,014	24,014
8 SALARIES	20,088	20,489	20,489	20,489
9 EXPENSES	3,325	3,525	3,525	3,525
TOWN ADMINISTRATOR	377,023	419,600	419,600	419,600
10 SALARIES	311,473	353,651	353,651	353,651
11 EXPENSES	65,550	65,949	65,949	65,949
12 CAPITAL	-	-	-	-
* Line 10 Fund \$19,679 from WATER REVENUE				
Town Administrator				
...Salaries	192,572	199,181	199,181	199,181
...Expenses	42,650	40,250	40,250	40,250
...Capital	-	-	-	-
	235,222	239,431	239,431	239,431
Human Resources				
...Salaries	118,901	154,470	154,470	154,470
...Expenses	22,900	25,699	25,699	25,699
	141,801	180,169	180,169	180,169
SALARY POOL SUPPLEMENT	438,373	451,005	502,521	502,521
Overtime and Longevity	15,000	15,000	15,000	15,000
Retirement Incentives/Buy-backs				
Compensation Change	423,373	436,005	487,521	487,521
13 SALARY POOL SUPPLEMENT	438,373	451,005	502,521	502,521

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FY2018

	FY17 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY				
FINANCE				
FINANCE DIRECTOR	73,703	188,096	188,096	188,096
14 SALARIES	73,703	188,096	188,096	188,096
* Line 14 Fund \$1,568 from WATER REVENUE				
ACCOUNTING	288,723	192,119	192,119	192,119
15 SALARIES	211,646	111,844	111,844	111,844
16 EXPENSES	77,077	80,275	80,275	80,275
17 CAPITAL	-	-	-	-
* Line 15 Fund \$13,082 from WATER REVENUE				
* Line 16 Fund \$10,446 from WATER REVENUE				
ASSESSING	219,991	234,468	234,468	234,468
18 SALARIES	176,856	187,350	187,350	187,350
19 EXPENSES	43,135	47,118	47,118	47,118
20 CAPITAL	-	-	-	-
TREASURY	58,499	64,287	64,287	64,287
21 SALARIES	58,499	64,287	64,287	64,287
22 EXPENSES	-	-	-	-
23 CAPITAL	-	-	-	-
COLLECTION	266,705	279,383	279,383	279,383
24 SALARIES	186,008	195,186	195,186	195,186
25 EXPENSES	80,697	84,197	84,197	84,197
26 CAPITAL	-	-	-	-
* Line 24 Fund \$18,165 from WATER REVENUE				
* Line 25 Fund \$759 from WATER REVENUE				
INFORMATION SYSTEMS	443,342	482,885	482,885	482,885
27 SALARIES	174,303	200,185	200,185	200,185
28 EXPENSES	254,039	267,700	267,700	267,700
29 CAPITAL	15,000	15,000	15,000	15,000
* Line 27 Fund \$9,789 from WATER REVENUE				
* Line 28 Fund \$15,041 from WATER REVENUE				
PENSIONS & BENEFITS	10,059,258	10,531,821	10,531,821	10,531,821
County Retirement	3,499,063	3,726,502	3,726,502	3,726,502
Workers' Compensation	286,622	324,603	324,603	324,603
Employment Security	20,000	20,000	20,000	20,000
Health Insurance	5,664,000	5,850,600	5,850,600	5,850,600
Life Insurance	21,000	21,000	21,000	21,000
Medicare	513,573	534,116	534,116	534,116
Public Safety Disability	30,000	30,000	30,000	30,000
Retired Public Safety Medical	-	-	-	-
Uninsured Medical	25,000	25,000	25,000	25,000
30 PENSIONS & BENEFITS	10,059,258	10,531,821	10,531,821	10,531,821

* Line 30 Fund \$224,953 from WATER REVENUE

* Line 30 Fund \$3,200 from PARKS and RECREATION REVENUE

* Line 30 Fund \$50,000 from HEALTH INSURANCE RECOVERY FUND

* Line 30 Fund \$250,000 from OPEB TRUST FUND

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FY2018

	FY17 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY				
PUBLIC SAFETY				
POLICE DEPARTMENT	3,815,314	3,950,965	3,950,965	3,950,965
31 SALARIES	3,441,080	3,554,697	3,554,697	3,554,697
32 EXPENSES	271,695	291,082	291,082	291,082
33 CAPITAL	102,539	105,186	105,186	105,186
Operations				
...Salaries	3,404,908	3,518,186	3,518,186	3,518,186
...Expenses	264,858	285,932	285,932	285,932
...Capital	102,539	105,186	105,186	105,186
	<u>3,772,305</u>	<u>3,909,304</u>	<u>3,909,304</u>	<u>3,909,304</u>
Animal Control				
...Salaries	36,172	36,511	36,511	36,511
...Expenses	6,837	5,150	5,150	5,150
...Capital	-	-	-	-
	<u>43,009</u>	<u>41,661</u>	<u>41,661</u>	<u>41,661</u>
FIRE DEPARTMENT	3,068,141	3,158,096	3,158,096	3,158,096
34 SALARIES	2,703,109	2,713,103	2,713,103	2,713,103
35 EXPENSES	331,932	402,143	402,143	402,143
36 CAPITAL	33,100	42,850	42,850	42,850
Operations				
...Salaries	2,607,509	2,668,103	2,668,103	2,668,103
...Expenses	164,894	184,894	184,894	184,894
...Capital	27,100	36,850	36,850	36,850
	<u>2,799,503</u>	<u>2,889,847</u>	<u>2,889,847</u>	<u>2,889,847</u>
Fire Alarm				
...Salaries	-	-	-	-
...Expenses	10,500	10,500	10,500	10,500
...Capital	6,000	6,000	6,000	6,000
	<u>16,500</u>	<u>16,500</u>	<u>16,500</u>	<u>16,500</u>
Emergency Medical Service				
...Salaries	-	-	-	-
...Expenses	154,298	198,298	198,298	198,298
...Capital	-	-	-	-
	<u>154,298</u>	<u>198,298</u>	<u>198,298</u>	<u>198,298</u>
Call Force				
...Salaries	45,000	45,000	45,000	45,000
...Expenses	2,240	8,451	8,451	8,451
...Capital	-	-	-	-
	<u>47,240</u>	<u>53,451</u>	<u>53,451</u>	<u>53,451</u>
Fire & Police Mechanic				
...Salaries	50,600	-	-	-
...Expenses	-	-	-	-
...Capital	-	-	-	-
	<u>50,600</u>	<u>-</u>	<u>-</u>	<u>-</u>
EMERGENCY MANAGEMENT	3,478	3,478	3,478	3,478
37 SALARIES	-	-	-	-
38 EXPENSES	3,478	3,478	3,478	3,478
39 CAPITAL	-	-	-	-

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FY2018

		FY17 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY					
CODE ENFORCEMENT		227,252	235,617	235,617	235,617
40	SALARIES	207,995	214,580	214,580	214,580
41	EXPENSES	19,257	21,037	21,037	21,037
42	CAPITAL	-	-	-	-
Building Inspection					
...	Salaries	152,356	158,055	158,055	158,055
...	Expenses	12,842	13,317	13,317	13,317
...	Capital	-	-	-	-
		165,198	171,372	171,372	171,372
Plumbing & Gas Inspection					
...	Salaries	20,720	21,096	21,096	21,096
...	Expenses	2,533	2,833	2,833	2,833
		23,253	23,929	23,929	23,929
Weights & Measures					
...	Salaries	6,420	6,420	6,420	6,420
...	Expenses	800	975	975	975
		7,220	7,395	7,395	7,395
Electrical Inspection					
...	Salaries	28,499	29,009	29,009	29,009
...	Expenses	3,082	3,912	3,912	3,912
...	Capital	-	-	-	-
		31,581	32,921	32,921	32,921
HEALTH		225,038	219,059	219,059	219,059
43	SALARIES	138,406	132,427	132,427	132,427
44	EXPENSES	86,632	86,632	86,632	86,632
45	CAPITAL	-	-	-	-
Administration					
...	Salaries	138,406	132,427	132,427	132,427
...	Expenses	6,120	6,120	6,120	6,120
...	Capital	-	-	-	-
		144,526	138,547	138,547	138,547
Environmental Health					
...	Salaries	-	-	-	-
...	Expenses	68,962	68,962	68,962	68,962
		68,962	68,962	68,962	68,962
Community Health					
...	Salaries	-	-	-	-
...	Expenses	11,550	11,550	11,550	11,550
...	Misc Capital	-	-	-	-
		11,550	11,550	11,550	11,550

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FY2018

	FY17 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY				
PUBLIC WORKS				
OPERATIONS	2,045,197	2,263,750	2,182,768	2,182,768
46 SALARIES	951,997	1,072,435	991,453	991,453
47 EXPENSES	1,065,525	1,108,315	1,108,315	1,108,315
48 CAPITAL	27,675	83,000	83,000	83,000
* Line 46 Fund \$89,004 from WATER REVENUE * Line 47 Fund \$24,603 from WATER REVENUE * Line 47 Fund \$10,000 from CEMETERY FUNDS * Line 47 Fund \$20,000 from PERPETUAL CARE				
Administration				
...Salaries	54,835	54,401	54,401	54,401
...Expenses	11,050	20,950	20,950	20,950
...Capital	-	8,000	8,000	8,000
	65,885	83,351	83,351	83,351
Engineering				
...Salaries	25,119	33,219	25,119	25,119
...Expenses	2,000	3,000	3,000	3,000
	27,119	36,219	28,119	28,119
Road & Street				
...Salaries	403,309	441,253	392,332	392,332
...Expenses	132,740	134,340	134,340	134,340
...Capital	7,675	40,000	40,000	40,000
	543,724	615,593	566,672	566,672
Snow & Ice				
...Salaries	-	-	-	-
...Expenses	175,000	175,000	175,000	175,000
	175,000	175,000	175,000	175,000
Street Lighting				
...Expenses	65,000	70,000	70,000	70,000
Trees				
...Expenses	32,000	32,000	32,000	32,000
Machinery Maintenance				
...Salaries	129,291	136,084	136,084	136,084
...Expenses	105,000	105,000	105,000	105,000
...Capital	-	20,000	20,000	20,000
	234,291	261,084	261,084	261,084
Cemetery, Parks and Grounds				
...Salaries	93,142	121,714	97,753	97,753
...Expenses	9,500	21,300	21,300	21,300
...Capital	-	15,000	15,000	15,000
	102,642	158,014	134,053	134,053
Town Buildings				
...Salaries	88,277	97,961	97,961	97,961
...Expenses	428,332	441,822	441,822	441,822
...Capital	20,000	-	-	-
	536,609	539,783	539,783	539,783
Stormwater				
...Salaries	158,024	187,803	187,803	187,803
...Expenses	104,903	104,903	104,903	104,903
...Capital	-	-	-	-
	262,927	292,706	292,706	292,706
SOLID WASTE MANAGEMENT	952,664	968,749	968,749	968,749
49 SALARIES	19,789	16,264	16,264	16,264
50 EXPENSES	932,875	952,485	952,485	952,485

June 5, 2017 Annual Town Meeting

FY2018

	FY17 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY				
FUEL / VEHICLE POOL	175,496	150,000	150,000	150,000
51 EXPENSES	175,496	150,000	150,000	150,000
GENERAL SERVICES				
TOWN CLERK	253,155	227,724	227,724	227,724
52 SALARIES	201,638	192,799	192,799	192,799
53 EXPENSES	49,517	34,925	34,925	34,925
54 CAPITAL	2,000	-	-	-
Clerk				
...Salaries	168,356	180,315	180,315	180,315
...Expenses	18,701	16,250	16,250	16,250
...Capital	2,000	-	-	-
	189,057	196,565	196,565	196,565
Elections				
...Salaries	33,282	12,484	12,484	12,484
...Expenses	30,816	18,675	18,675	18,675
...Capital	-	-	-	-
	64,098	31,159	31,159	31,159
ELDER SERVICES	149,622	156,839	156,839	156,839
55 SALARIES	134,002	140,779	140,779	140,779
56 EXPENSES	15,620	16,060	16,060	16,060
57 CAPITAL	-	-	-	-
VETERANS' SERVICES	362,655	344,301	344,301	344,301
58 SALARIES	45,415	46,611	46,611	46,611
59 EXPENSES	317,240	297,690	297,690	297,690
60 CAPITAL	-	-	-	-
LIBRARY	511,528	540,530	540,530	540,530
61 SALARIES	395,546	415,367	415,367	415,367
62 EXPENSES	115,982	125,163	125,163	125,163
63 CAPITAL	-	-	-	-
YOUTH SERVICES	55,478	57,127	57,127	57,127
64 SALARIES	52,478	54,127	54,127	54,127
65 EXPENSES	3,000	3,000	3,000	3,000
LAND USE				
CONSERVATION COMM	32,891	34,580	34,580	34,580
66 SALARIES	13,910	15,599	15,599	15,599
67 EXPENSES	18,981	18,981	18,981	18,981
68 CAPITAL	-	-	-	-
PLANNING COMMISSION	152,959	163,102	163,102	163,102
69 SALARIES	132,441	139,212	139,212	139,212
70 EXPENSES	20,518	23,890	23,890	23,890
71 CAPITAL	-	-	-	-
BOARD of APPEALS	14,831	22,057	22,057	22,057
72 SALARIES	11,181	18,407	18,407	18,407
73 EXPENSES	3,650	3,650	3,650	3,650

June 5, 2017 Annual Town Meeting

FY2018

	FY17 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY				
E D U C A T I O N				
PUBLIC SCHOOLS	28,546,142	29,633,545	29,633,545	29,633,545
SALARIES	23,930,259	24,752,649	24,752,649	24,752,649
74 TEACHERS	18,087,829	18,806,794	18,806,794	18,806,794
75 ADMINISTRATION	2,695,951	2,746,820	2,746,820	2,746,820
76 PARAPROFESSIONALS/TUTORS	1,448,876	1,433,340	1,433,340	1,433,340
77 CUSTODIAL	1,100,661	1,070,302	1,070,302	1,070,302
78 ATHLETICS	295,607	306,453	306,453	306,453
79 HEALTH SERVICES	7,988	7,988	7,988	7,988
80 TRANSPORTATION SPED	137,064	136,464	136,464	136,464
81 TECHNOLOGY SUPPORT	156,283	156,283	156,283	156,283
82 SALARY POOL SUPPLEMENT		88,205	88,205	88,205
EXPENSES	4,615,883	4,880,896	4,880,896	4,880,896
83 DISTRICT LEADERSHIP & ADMINISTRATION	173,734	189,727	189,727	189,727
84 INSTRUCTION	1,007,982	1,039,891	1,039,891	1,039,891
85 STUDENT SERVICES	366,325	417,675	417,675	417,675
86 OPERATION & MAINTENANCE OF PLANT	1,383,003	1,501,676	1,501,676	1,501,676
87 FIXED CHARGES	87,500	87,750	87,750	87,750
88 COMMUNITY SERVICES	4,750	4,750	4,750	4,750
89 EQUIPMENT		-	-	-
90 SPECIAL ED TUITION	1,592,589	1,639,427	1,639,427	1,639,427
91 SMALL CAPITAL		-	-	-
92 UNASSIGNED REDUCTION				
93 REGIONAL VOTECH & ESSEX AGRICUL	706,102	583,440	583,440	583,440
D E B T S E R V I C E				
School Debt				
Batchelder Plans	12,150	11,785	11,785	11,785
Batchelder Renovations	779,595	765,533	765,533	765,533
Device Initiative 06/15	17,400	17,400	17,400	17,400
High School Hot Water System	-	-	-	-
High/Middle Construction	4,629,600	4,630,200	4,630,200	4,630,200
Hood & High Modulares	37,725	36,448	36,448	36,448
Hood School Renovation	320,830	311,030	311,030	311,030
Little School Asbestos Abatement	5,250	5,150	5,150	5,150
Little School Roof 10/15	86,720	81,000	81,000	81,000
Middle Boiler/Little Soffit	18,825	18,278	18,278	18,278
Modular Classrooms 10/06	79,875	76,625	76,625	76,625
Modulars 3	54,750	52,925	52,925	52,925
School Asbestos Abatement 06/13	6,025	5,925	5,925	5,925
School Boiler 06/11	31,250	30,500	30,500	30,500
School Rack Truck	-	-	-	-
School Rack Truck 06/13	15,750	15,450	15,450	15,450
School Roof Repairs 10/09	11,863	11,663	11,663	11,663
School Security 10/07	5,550	5,300	5,300	5,300
School Security 10/08	-	-	-	-
School technology 06/11	23,150	17,550	17,550	17,550

June 5, 2017 Annual Town Meeting

FY2018

	FY17 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY				
04 Dump Truck - 35,000 GVW	10,180	-	-	-
Ambulance 10/10	34,500	33,600	33,600	33,600
Building on the Common Improve. 10/09	23,725	23,325	23,325	23,325
Cemetery Upgrade 10/06	-	-	-	-
Cemetery Upgrade 10/09	-	-	-	-
Class A Fire Pumper 10/12	130,950	123,500	123,500	123,500
Cruisers 10/05	-	-	-	-
Culvert Installation 4/10	31,250	30,500	30,500	30,500
DPW Dump Truck 10/11	30,000	29,250	29,250	29,250
DPW Garage Improvements 10/09	5,050	-	-	-
DPW Lift	-	-	-	-
DPW Small Dump Truck	-	-	-	-
DPW Truck 06/13	15,650	15,350	15,350	15,350
DPW Truck 10/09	-	-	-	-
Drain System Repairs 6/14	11,850	11,650	11,650	11,650
Drain System Repairs 6/15	6,200	6,200	6,200	6,200
Dump Truck 04/06	11,950	11,450	11,450	11,450
Dump Truck 10/05	-	-	-	-
Eisenhaure Park	188,419	182,169	182,169	182,169
Fire Department Vehicle 10/09	-	-	-	-
Fire Pumper - E4	15,285	-	-	-
Fire Pumper 10/05	30,363	29,188	29,188	29,188
Fire Station AC 6/14	5,900	5,800	5,800	5,800
Fire Station Improvements 06/15	10,440	10,440	10,440	10,440
Fire Station Improvements 06/16	-	21,783	21,783	21,783
Flint Library Repairs 04/09	5,781	5,681	5,681	5,681
GIS Base Map 6/15	16,800	16,800	16,800	16,800
Light Fixtures-Municipal Bldgs 10/09	5,481	5,381	5,381	5,381
Loader 10/05	11,225	10,800	10,800	10,800
Munis Software 10/12	87,550	85,850	85,850	85,850
Park St. Bridge	7,394	7,144	7,144	7,144
Police Communications Equip. 10/09	-	-	-	-
Police Facility Improvements 06/13	5,402	5,300	5,300	5,300
Police Station Renovations	581,564	561,658	561,658	561,658
Police Technology/Remodel 04/07	36,113	34,863	34,863	34,863
Public Safety Exterior Repairs 6/14	5,700	5,600	5,600	5,600
Replace Culverts	6,675	6,493	6,493	6,493
Replace Dump Truck 40&41 6/15	23,040	23,040	23,040	23,040
Replace Wood Chipper 6/14	10,550	10,350	10,350	10,350
Road Program 04/06	-	-	-	-
Road Program 10/07	-	-	-	-
Road Program 10/09	-	-	-	-
Roads 10/04	-	-	-	-
Senior Van 6/14	10,550	10,350	10,350	10,350
Sewer FEIR 06/15	26,000	46,000	46,000	46,000
Skug River Culvert 6/14	18,450	18,150	18,150	18,150
Smith Property	233,025	226,638	226,638	226,638
Stormwater	24,426	23,656	23,656	23,656
Stormwater 4/10	-	-	-	-
Technology 10/07	5,375	5,125	5,125	5,125
Title V	10,868	10,868	10,868	10,868
Town Hall Doors 6/14	5,250	5,150	5,150	5,150
Town Hall Generator	5,125	-	-	-
Town Hall Renovations 6/15	15,600	10,600	10,600	10,600
Town Hall Roof	51,113	49,363	49,363	49,363
Town Road 06/13	11,200	6,050	6,050	6,050
Town Road 06/15	14,000	14,000	14,000	14,000
Town Road Program 6/14	23,600	23,200	23,200	23,200
Town Wifi 06/16	-	17,800	17,800	17,800
Wastewater DEIR 06/13	5,250	5,150	5,150	5,150
Short Term Interest & Admin. Fee	49,500	69,937	69,937	69,937
94 DEBT SERVICE	8,010,624	7,947,959	7,947,959	7,947,959

* Line 94 Fund \$43,916 from RESERVE for DEBT EXCLUSION

* Line 94 Fund \$15,872 from RESERVE for SEPTIC LOANS

* Line 94 Fund \$300,000 from CELL TOWER REVENUE

* Line 94 Fund \$1,173,666 from CAPITAL IMPROVEMENT
STABILIZATION FUND

June 5, 2017 Annual Town Meeting

FY2018

	FY17 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY				
ENTERPRISE FUNDS				
WATER DEPARTMENT	3,601,945	3,869,337	3,861,237	3,861,237
95 SALARIES	724,590	751,126	743,026	743,026
96 EXPENSES	2,231,603	2,351,648	2,351,648	2,351,648
97 CAPITAL	125,000	8,000	8,000	8,000
98 DEBT	520,752	758,563	758,563	758,563
* Line 95 Fund \$743,026 from WATER REVENUE				
* Line 96 Fund \$2,351,648 from WATER REVENUE				
* Line 97 Fund \$8,000 from WATER REVENUE				
* Line 98 Fund \$758,563 from WATER REVENUE				
HILLVIEW COUNTRY CLUB	1,467,270	1,505,758	1,505,758	1,505,758
99 SALARIES	29,166	30,759	30,759	30,759
100 EXPENSES	951,104	984,240	984,240	984,240
101 IN LIEU of TAX PAYMENT	-	-	-	-
102 L.U.C. EXPENSES	-	-	-	-
103 CAPITAL	35,000	65,000	65,000	65,000
104 DEBT	452,000	425,759	425,759	425,759
*Line 99 Fund \$30,759 from HILLVIEW REVENUE				
*Line 100 Fund \$984,240 from HILLVIEW REVENUE				
*Line 103 Fund \$65,000 from HILLVIEW REVENUE				
*Line 104 Fund \$425,759 from HILLVIEW REVENUE				
PARKS AND RECREATION ENTERPRISE	622,908	639,432	639,432	639,432
105 SALARIES	461,758	463,755	463,755	463,755
106 EXPENSES	133,250	149,975	149,975	149,975
107 CAPITAL	27,900	25,702	25,702	25,702
*Line 105 Fund \$211,099 from RAISE and APPROPRIATE				
*Line 105 Fund \$252,656 from PARKS & RECREATION REVENUE				
*Line 106 Fund \$149,975 from PARKS & RECREATION REVENUE				
*Line 107 Fund \$19,252 from PARKS & RECREATION REVENUE				
*Line 107 Fund \$6,450 from PARKS & RECREATION RETAINED EARNINGS				
S U M M A R Y				
GENERAL GOVERNMENT	24,853,614	25,951,746	25,922,280	25,922,280
EDUCATION	29,252,244	30,216,985	30,216,985	30,216,985
DEBT SERVICE	8,010,624	7,947,959	7,947,959	7,947,959
ENTERPRISES	5,692,123	6,014,527	6,006,427	6,006,427
TOTAL BUDGET	67,808,605	70,131,217	70,093,651	70,093,651

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
FALL ANNUAL TOWN MEETING
OCTOBER 2, 2017
7:00 P.M.**

Middlesex, SS.

To either of the Constables of the Town of North Reading in the County of Middlesex,
GREETINGS.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Daniel H. Shay Performing Arts Center, North Reading High School, Park Street in said North Reading, on **MONDAY, the SECOND DAY OF OCTOBER, 2017** at seven o'clock in the evening, then and there to act on the following articles:

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this fifth day of September in the year of our Lord two thousand and seventeen.

BOARD OF SELECTMEN

Michael A. Prisco, Chairman
Kathryn M. Manupelli, Vice Chairman
Andrew J. Schultz, Clerk
Stephen J. O'Leary
Robert J. Mauceri

A True Copy. ATTEST:
John J. Firriello, Constable

CONSTABLE'S RETURN OF SERVICE

**JOHN J. FIRRIELLO
CONSTABLE**

I have notified and warned the inhabitants of the Town of North Reading 27 days before the **FALL ANNUAL TOWN MEETING** on **MONDAY, OCTOBER 2, 2017**, by posting the Warrant in the following eight (8) places of the Town:

Precinct 1	M & H Auto & Gas B. C. Construction	1 Washington Street 3 Washington Street
Precinct 2	Carr's Stationers Town Hall	271 Main Street 235 North Street
Precinct 3	Reading Lumber Co. Eastgate Liquors	110 Main Street 12 Main Street
Precinct 4	U. S. Post Office Ryers Store	174 Park Street 162 Park Street

ATTEST: /s/ John J. Firriello, Constable

Date: September 11, 2017

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
ANNUAL FALL TOWN MEETING
High School Performing Arts Center
October 2, 2017**

The Fall Annual Town Meeting was called to order on October 2, 2017 at 7:15 pm by Moderator John Murphy.

The following public safety personnel were on duty: Police Lt. Kevin Brennan and Firefighter Herbert Batchelder. Registrar Barbara Stats was present.

Mr. Moderator – I move that the following persons be admitted to the meeting:
Elizabeth Rourke, Finance Director; Darren Klein, Town Counsel (*freedom of the floor*); Janet Murphy and Carol Ducrow, Clerk's Staff (*freedom of the floor*); Maureen Doherty, North Reading Transcript (*freedom of the floor*); Harold Miller, School Department (*freedom of the floor*); Allison Kane, School PAC Manager (*freedom of the floor*); Jon Bernard, School Superintendent; Michael Murphy, Police Chief; Matthew Cooper, NR IT; Maryann MacKay, Treasurer/Collector; Andrew Lafferty, DPW Director; Mark Clark, Water Superintendent; Michael Soraghan, Town Engineer; Debbie Carbone, Assessing Manager; Danielle McKnight, Town Planner; Amy Luckiewicz, Youth Services; Maureen Stevens, Parks/Rec Operations Director; Sharon Kelleher, Library Director; Robert Williamson, Wright-Pierce Engineers; Stephen Pheasant, visitor; Boy Scouts Kyle Mills and Ben Tenney; Andover Representatives: Town Manager Andrew Flanagan, Deputy Town Manager John Mangiaratti, Selectman Paul Salafia, Patrick Lawlor, Chris Cronin, Selectman Laura Gregory (voted in advance but did not attend); Lynnfield visitors: Town Clerk Trudy Reid, Moderator Arthur Bourque, Gill Giugliano, Richard Regitano, Gary Hathaway, Bob MacKendrick, Jack Adelson, Laurie Perino; Student Volunteers: Bridget McDonough, Samantha Sturdevant, Abriana McCollim, Haley Diamond, Ashley Kor; and NORCAM staff Rob Carbone and Jason Smith. [A.Schultz] **UNANIMOUS**

The *Pledge of Allegiance* was led by Chairman M. Prisco, and a *Moment of Silence* was also observed immediately thereafter out of respect to all the victims of the random shooting incident which took place at an outdoor concert venue in Las Vegas on the previous day.

Tellers appointed by the Moderator were Sean Delaney, Geoff Simons and Ed McGrath. The Moderator recognized and thanked the following student volunteers who were providing the wireless microphones to persons speaking during the meeting: Bridget McDonough, Samantha Sturdevant, Abriana McCollim, Haley Diamond and Ashley Kor.

Mr. Moderator: I move to dispense with the reading of the Warrant and to refer to the Articles by number, and further to dispense with the reading of the Return of Service by the Constable.
[M.Prisco] **UNANIMOUS**

Mr. Moderator: I move that the following person be admitted to the meeting: Alan Kong, resident.
[S.O'Leary] **UNANIMOUS**

Article 1 Hear and Act on Reports of Town Officers and Committees

To hear and act upon the reports of Town Officers and Committees.

Sponsor: Board of Selectmen

Description...

This is a customary article which provides for Officers and Committees so instructed to report to Town Meeting their progress or recommendations.

Recommendations ...

Selectmen: Recommended.

Finance Committee: No Action Required.

ARTICLE 1 -- HEAR AND ACT ON REPORTS OF TOWN OFFICERS AND COMMITTEES

I move to hear reports of Town Officers and Committees as may be presented at this meeting.

[K.Manupelli]

Chair M.Prisco presented a report on behalf of the Economic Development Committee regarding the *Ring & Ride* program offered through the Merrimac Valley Regional Transportation Authority, which is scheduled to begin on October 30th. Initially the service will be for transportation to and from medical appointments only, available to residents age 60 or older, and all disabled veterans regardless of age. It may be a shared ride, and will have a nominal cost based on pre-determined destination zones; ticket books will be available for purchase in advance. A scheduling reservation will be required at least 24 hours ahead of the need for the service, which will be operational on Mondays through Fridays. More information will be forthcoming.

A report from Mel Webster on behalf of the School Athletic Facilities Committee provided an update on the completion of the irrigation system at the softball and all-purpose fields which are now getting full use. In addition, the infrastructure at the Turf Field bathroom / snack-shack facility will be completed by the end of November; the new building will be assembled in sections and is still anticipated to be completed by mid-March 2018 in time for the Spring athletic season.

Board of Selectmen recommends.

Voice vote on the motion under Article 1: UNANIMOUS

Article 2 Prior Year Bills

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from any available source of funds, a sum of money to pay prior year bills; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article provides for payment of prior fiscal year bills which were not submitted prior to the fiscal year ending on June 30, 2017. As of September 5, 2017, there are two bills for which action is anticipated to be requested. The requested amount for this and any other prior year bills will be available at Town Meeting. Requires 4/5 vote.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 2 -- PRIOR YEAR BILLS

I move to authorize payment of bills of the prior year in the amount of \$9,973.06 by transferring from the FY 2018 Omnibus budget as voted under Article 15 of the June 5, 2017 Annual Town Meeting as follows:

Line 96 – Water Enterprise Expenses	\$282.06
Line 47 – DPW Snow and Ice Expenses	\$216.00
Line 47 – DPW Road and Street Expenses	\$6,945.00
Line 30 – Pensions and Benefits	\$2,530.00

as specified in Article 2 as printed in the warrant. [K.Manupelli] [Requires 4/5 vote]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 2: UNANIMOUS

Article 3 Transfer Funds to Capital Improvement Stabilization Fund

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 2007 Town Meeting; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The Board of Selectmen proposes to transfer surplus funds, if any, to the Town's Capital Improvement Stabilization Fund. The intended use of the fund includes capital purchases and debt financing. The current balance in the account is \$2,282,838. As of September 5, 2017, an amount of \$200,000 is proposed to be added to the Fund.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 3 -- TRANSFER FUNDS TO THE CAPITAL IMPROVEMENT STABILIZATION FUND

I move to transfer from Free Cash the sum of \$200,000 to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 1, 2007 Annual Town Meeting; as specified in Article 3 as printed in the warrant. *[K.Manupelli]*

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 3: UNANIMOUS

Article 4 Appropriate Money to Stabilization Fund

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Stabilization Fund; or what it will do in relation thereto.

Sponsor: Finance Committee

Description...

The Board of Selectmen proposes to transfer surplus funds, if any, to the Town's Stabilization Fund. The Stabilization Fund may be used for any lawful purpose, however, it represents the Town's rainy day fund for unexpected emergencies. The current balance in the account is \$2,259,566. A recommendation for a transfer into the Fund, if any, will be available at Town Meeting.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 4 -- APPROPRIATE MONEY TO STABILIZATION FUND

I move to pass over Article 4 as printed in the warrant. *[R.Mauceri]*

Board of Selectmen unanimously recommends passing over.

Finance Committee recommends passing over with the caveat that this is an important account as it is the Town's "rainy-day" account which is currently underfunded.

R.Mauceri stated that because certified Free Cash was not known at the time the Warrant was signed, no allotment was determined for this account. S.O'Leary further stated that by the end of this fiscal year at the June 2018 Town Meeting, the balance of Free Cash will be known for an allocation into this fund, as has been done in the past.

Voice vote on the motion to Pass Over Article 4: UNANIMOUS

Article 5 Transfer Funds to Other Post Employment Benefits Liability Trust Fund

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Other Post Employment Benefits Liability Trust Fund established under Article 36 of the June 3, 2013 Town Meeting; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The Board of Selectmen proposes to transfer surplus funds, if any, to supplement a reserve account to pay for future health and pension costs for retirees. The current balance in this Fund is \$1,142,547. A recommendation for a transfer into the Fund, if any, will be available at Town Meeting.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 5 -- TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND

I move to pass over Article 5 as printed in the warrant. [R.Mauceri]

Board of Selectmen unanimously recommends passing over.

R.Mauceri stated that they expect to add money to this account next June.

Finance Committee recommends passing over.

Voice vote on the motion to Pass Over Article 5: UNANIMOUS

Article 6 Amend FY 2018 Operating Budget

To see if the Town will vote to amend the FY2018 Operating Budget voted under Article 15 of the June 5, 2017 Annual Town Meeting, including funding the first year of certain collective bargaining agreements, or otherwise amend said vote and to raise by taxation and appropriate, or appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available funds or borrow a sum of money for such purposes; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article authorizes FY2018 operating budget adopted at the June Town Meeting. Specific lines to be amended, if any, will be available at Town Meeting.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 6 -- AMEND FY 2018 OPERATING BUDGET

I move to amend the FY2018 Operating Budget voted under Article 15 of the June 5, 2017 Annual Town Meeting as follows:

(DPW Building Assistant) Transfer \$4,700.00 from line 13 salary pool supplement of FY2018 Omnibus budget to line 46 DPW Salaries

as specified in Article 6 as printed in the warrant. [R.Mauceri]

Board of Selectmen unanimously recommends.

Finance Committee recommends.

Voice vote on the motion under Article 6: UNANIMOUS

Article 7 Fund Repairs to Town Buildings

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available funds, or borrow a sum of money for the repair of Town buildings, including any costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The proposed article seeks funds to make non-capital improvements to various municipal buildings. A request not to exceed \$50,000 is anticipated.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 7 -- FUND REPAIRS TO TOWN BUILDINGS

I move to transfer from Free Cash the sum of \$50,000 to construct, reconstruct or make improvements to Town Hall and other municipal buildings, including all incidental and related costs; as specified in Article 7 as printed in the warrant. [M.Prisco]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 7: UNANIMOUS

Article 8 Fund Town Facilities Master Plan

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available funds, or borrow a sum of money to fund a Master Plan to address current and future Town facility needs, including any costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The proposed article requests funds to create a Master Plan to prioritize and address current and future Town building needs.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 8 -- FUND TOWN FACILITIES MASTER PLAN

I move to transfer from Free Cash the sum of \$200,000 to fund a Master Plan to address current and future Town facility needs, including any costs incidental or related thereto; as specified in Article 8 as printed in the warrant. [M.Prisco]

Board of Selectmen recommends.

Finance Committee withholds their recommendation until after the presentation.

Chair M.Prisco stated that the intent of the Facilities Master Plan was to address and prioritize the current and future facility needs for the Town's aging buildings in conjunction with the Town's Master Plan, which had been funded in June without the inclusion of Town Buildings, explaining that this item has been on the Selectmen's Strategic Plan for a number of years. In response to an inquiry, S.O'Leary stated it had been about 15 years since the buildings were reviewed as part of the now-defunct FUMP Committee (Facility Use Master Plan Committee).

Finance Committee approves.

Voice vote on the motion under Article 8: UNANIMOUS

Article 9 Appropriate Supplemental Funds for J.T. Berry/Lowell Road Property

To see if the Town will vote to raise by taxation and appropriate, appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, appropriate by transfer from available funds, and/or borrow a sum of money to be used for the maintenance and disposition of the former J.T. Berry/Lowell Road property, including any incidental and related costs, which acquisition and disposition was previously authorized under Article 10 of the October 2014 Town Meeting; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The proposed article would provide supplemental funds for legal, engineering, maintenance, or other costs, if needed, for the maintenance/disposition of the former J.T. Berry/Lowell Road property.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

**ARTICLE 9 -- APPROPRIATE SUPPLEMENTAL FUNDS FOR J.T. BERRY / LOWELL RD.
PROPERTY**

I move to pass over Article 9 as printed in the Warrant. *[M.Prisco]*

Board of Selectmen recommends passing over.

Finance Committee recommends passing over.

Chair M.Prisco stated that there is no further appropriation required, as the closing for the sale of this property is anticipated on November 29th. He stated that they have been working on this project continuously since June and thanked the Town Administrator, his staff and the Finance Committee for all of their efforts. The proceeds of the sale would be split 70-30 with the State.

Voice vote on the motion to Pass Over Article 9: UNANIMOUS

**Article 10 Appropriate Funds for Study and Design – Water/Wastewater
Connection**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, appropriate by transfer from any other available funds, and/or borrow in accordance with any applicable law, a sum of money to study the Town's options for acquiring a supplemental supply of potable water to meeting North Reading's long-term needs, including but not limited to studying the feasibility of acquiring additional potable water from the Town of Andover, and the feasibility of establishing a wastewater interconnection with the Town of Andover; said expenditure to include but not be limited to, any studies, engineering, preparation of designs/plans, and any other costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The proposed article seeks to provide funding for feasibility evaluation, design, engineering, surveying, additional cost estimation, and other costs associated with ongoing planning efforts to address the Town's long-term potable water and wastewater needs, including the evaluation of proposals from the Town of Andover.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

**ARTICLE 10 -- APPROPRIATE FUNDS FOR STUDY AND DESIGN –
WATER/WASTEWATER CONNECTION**

I move that the Town appropriate \$325,000 for water and/or wastewater study and/or design, including all costs related thereto, and as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under and pursuant to MGL Chapter 44 Sections 7 or 8, or any other enabling authority, and to issue bonds and notes of the Town therefor; while the bonds issued hereunder shall be general obligation bonds of the Town, it is anticipated that \$175,500 of this shall be paid from the Water Enterprise Fund Retained Earnings and \$149,500 of this borrowing shall repaid from the General Fund; further, that the Board of Selectmen is authorized to pursue federal, state, or other grant funding, the proceeds of which may be allocated towards said projects; further that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with MGL Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, and further to authorize the Board of Selectmen to take any other action necessary to carry out this project.

[S.O'Leary] [Requires 2/3 vote]

S.O'Leary requested a 20-minute leave-of-the-meeting for the purpose of a presentation under Articles 10 – 14, which was *unanimously* granted.

He outlined the situation which had evolved over the past 3 – 4 years: the Town's wells were producing only 35% of the water needs of the community with the remainder being supplied through Andover since 1991; due to the aging condition of these wells, the Town had to seek an alternative solution to provide and fulfill the Town's current and future potable water requirements. Initially, Andover indicated that they would not be able to provide North Reading's complete water needs or pursue the special permitting doing so would require, thus forcing the Town to seek an alternative solution.

The Town entered into extensive negotiations with the MWRA and the Town of Reading to tie-into the MWRA's service through the Town of Reading, thus ensuring both a timeless and limitless source of water for North Reading. Previous Town Meetings in 2016 and 2017 had approved this measure, together with initial funding for a pumping station, permitting and special legislation in order to move forward in this direction for completion by July 1, 2019.

Following a change in Andover's leadership and reflection what the impact of North Reading pursuing an alternate water source would have on their water rates, the current Andover administration was now amenable to supplying North Reading with all of its water needs. Understanding that the Town was already well on its way to enter into agreements with the Town of Reading and the MWRA, Andover granted a 2-year extension of our current intermunicipal agreement to supply North Reading with water through July 1, 2019, which would allow North Reading time to properly review and evaluate the situation and both options now available in order to make the best long-term decision for our Town.

He stated that the Board of Selectmen openly and fully disclosed the evolution of this situation to both Reading and MWRA Officials, and voted to "pause" its proceedings with the MWRA in order to fully evaluate both options. Due to the timelines involved, the Board intends to follow a parallel forward path until ultimately making a final decision by April 2018. Authorization and approval of Articles 10-14 this evening would provide the Board with the ability and the flexibility to pursue either the MWRA/Reading option or the Andover option by April, following a comprehensive assessment of both. He provided a brief review of the purpose under each of the five articles, and addressed the pros and cons involved with each agreement. Andover will hold a Special Town Meeting in January for approval of a 99-year intermunicipal agreement with North Reading, and will seek approval and permitting to withdraw additional water from the Merrimac River to accommodate North Reading's potable water needs. A joint petition to the Legislature for a 99-year agreement would be required.

Board of Selectmen unanimously recommends.
Finance Committee recommends.

Responding to various inquiries regarding an Andover connection, it was stated by the Selectmen that: water-use restrictions would only be voluntary just as have been in Andover; North Reading and Andover both currently add chlorine to purify their water while the MWRA uses chloramines; additional chlorine would have to be added through the two existing Andover connections to maintain an effective level of disinfectant because the level of chlorine added by Andover would have diminished by the time any treated-water reaches the North Reading connections; the water rate charge for North Reading would start at 95% of Andover's Tier 1 rate; additional Town Meeting action would be required to proceed with Andover; articles previously voted regarding an MWRA connection would probably be rescinded at a future Town Meeting; \$953,000 would be reimbursed by Andover to North Reading over the next 10 years for expenses already incurred by North Reading in establishing an MWRA connection; even if the Andover connection is not selected, they will still reimburse North Reading \$250,000 for suspending the MWRA connection in order to evaluate the Andover option so late in the timeline.

During the discussion, many voters thanked the Selectmen, particularly R.Mauceri and S.O'Leary, for their persistence in strategizing and pursuing this new opportunity with Andover to gain the best advantage in providing North Reading with a choice for long-term potable water, and at the same time thanking the MWRA and Reading Town Officials for their willingness to partner with North Reading at a time when Andover was not receptive to providing North Reading with such an opportunity.

Mr. Moderator – Move the question. [*K. Geoffrion-Scannell*] *Carried*

Voice vote on the motion under Article 10:

Motion CARRIED BY 2/3rd majority vote as declared by the Moderator.

Mr. Moderator: I move to admit State Senator Bruce Tarr. *Unanimous*

S.O'Leary thanked Senator Tarr and Rep. Jones for their assistance and persistence with the MWRA legislation, as well as additional legislation with Andover.

Article 11 Authorize Intermunicipal Agreement with Town of Andover and Home-Rule Petition for Potable Water

To see if the Town will vote to authorize the Board of Selectmen to enter into an Intermunicipal Agreement with the Town of Andover for potable water for a term of up to 99 years on such terms and conditions that the Board determines are in the best interests of the Town; and further, to see if the Town will authorize the Board of Selectmen to take any and all action necessary to effectuate such agreement including, but not limited to, petitioning the General Court for a special act authorizing said Agreement; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The proposed article would authorize the Board of Selectmen, pending the results of a feasibility evaluation, to enter into a long-term intermunicipal agreement for potable water with the Town of Andover.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 11 -- AUTHORIZE INTERMUNICIPAL AGREEMENT WITH TOWN OF ANDOVER AND HOME-RULE PETITION FOR POTABLE WATER

I move that the Town vote to authorize the Board of Selectmen to enter into an Intermunicipal Agreement with the Town of Andover for potable water for a term of up to 99 years on such terms and conditions that the Board determines are in the best interests of the Town; and further, to authorize the Board of Selectmen to petition the General Court for a special act authorizing said Agreement; provided however, that the General Court shall be authorized to make ministerial, clerical, and editorial changes of form only to said bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and to authorize the Board of Selectmen to approve such amendments as are within the public purpose of this petition.

[*S.O'Leary*]

Board of Selectmen unanimously recommends.

Finance Committee unanimously recommends.

Voice vote on the motion under Article 11: CARRIED

An inquiry regarding reconsideration of Articles 10 and 11 was asked, but not pursued.

Article 12 Fund Construction of Pump Station, Reading and North Reading Water System Improvements for MWRA Water Interconnection and Acceptance of Water from the MWRA

To see if the Town will vote to raise by taxation and appropriate, appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, appropriate by transfer from available funds, and/or borrow a sum of money to supplement the amounts appropriated under Article 14 of the June 5, 2017 Town Meeting for the purpose of constructing a pump station and providing water system improvements in Reading and North Reading for interconnection with the MWRA water system, including but not limited to the development of design plans for the project, the preparation of bid documents, the oversight of permitting, actual construction of such improvements, and for payment of any

costs or fees associated with acceptance of water from the MWRA, including but not limited to the so-called MWRA entrance fee; and to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow a sum or sums of money pursuant to Massachusetts General Laws Chapter 44 Section 7 or Section 8, or any other enabling authority, and to issue bonds or notes of the Town therefor; and further, to authorize the Board of Selectmen to execute a contract with the MWRA or other funding entity allowing the Town to borrow funds for, or otherwise make payments of, MWRA fees or assessments over a period of more than three years, or what it will do in relation thereto .

Sponsor: Board of Selectmen

Description...

The article would authorize supplemental funding for an interconnection to the Massachusetts Water Resources Authority for potable water, which was approved at the June 2016 Town Meeting and funded at the June 2016 and 2017 Town Meetings, and authorize the Board of Selectmen to execute an agreement to pay assessments associated with joining the MWRA.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 12 -- FUND CONSTRUCTION OF PUMP STATION, READING AND NORTH READING WATER SYSTEM IMPROVEMENTS FOR MWRA WATER INTERCONNECTION AND ACCEPTANCE OF WATER FROM MWRA

I move that the Town appropriate seven million six hundred eighty thousand dollars (\$7,680,000) to supplement the amounts appropriated under Article 14 of the June 5, 2017 Town Meeting for the purpose of constructing a pump station and providing water system improvements in Reading and North Reading for interconnection with the MWRA water system, including but not limited to the development of design plans for the project, the preparation of bid documents, the oversight of permitting, actual construction of such improvements, and for payment of any costs or fees associated with acceptance of water from the MWRA, including but not limited to the so-called MWRA entrance fee; and to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow a sum or sums of money pursuant to the MWRA Alternative Entrance Fee Payment Schedule Program, Massachusetts General Laws Chapter 44 Sections 7 or 8, or any other enabling authority, and to issue bonds or notes of the Town therefor; while the bonds issued hereunder shall be general obligation bonds of the Town, it is anticipated that this borrowing shall be repaid from the Water Enterprise Fund; further, that the Board of Selectmen is authorized to pursue federal, state, or other grant funding, the proceeds of which may be allocated towards said projects; further that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with MGL Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and further, to authorize the Board of Selectmen to execute a contract with the MWRA or other funding entity allowing the Town to borrow funds for, or otherwise make payments of, MWRA fees or assessments over a period of more than three years. [S.O'Leary] [Requires 2/3 vote]

Board of Selectmen unanimously recommends.

Finance Committee unanimously recommends.

Voice vote on the motion under Article 12: UNANIMOUS

Article 13 Authorize Intermunicipal Agreement with Town of Reading and Home-Rule Petition for Potable Water

To see if the Town will vote to authorize the Board of Selectmen to enter into an Intermunicipal Agreement with the Town of Reading for potable water for a term of up to 99 years on such terms and conditions that the Board determines are in the best interests of the Town; and further, to see if the Town will authorize the Board of Selectmen to take any and all action necessary to effectuate such agreement including, but not limited to, petitioning the General Court for a special act authorizing said Agreement; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The proposed article would authorize the Board of Selectmen to enter into a long-term intermunicipal agreement for potable water with the Town of Reading.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 13 -- AUTHORIZE INTERMUNICIPAL AGREEMENT WITH THE TOWN OF READING AND HOME-RULE PETITION FOR POTABLE WATER

I move that the Town vote to authorize the Board of Selectmen to enter into an Intermunicipal Agreement with the Town of Reading for potable water for a term of up to 99 years on such terms and conditions that the Board determines are in the best interests of the Town; and further, to authorize the Board of Selectmen to petition the General Court for a special act authorizing said Agreement; provided however, that the General Court shall be authorized to make ministerial, clerical, and editorial changes of form only to said bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and to authorize the Board of Selectmen to approve such amendments as are within the public purpose of this petition.

[S.O'Leary]

Board of Selectmen unanimously recommends.

Finance Committee unanimously recommends.

Voice vote on the motion under Article 13: CARRIED

Article 14 Authorize Article 97 Legislation for Potable Water Interconnection with Town of Reading

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain, upon such terms and conditions as it deems appropriate, easements or other interests in land for water supply purposes in certain parcels of land in the Town of North Reading located on Mill Street and identified as North Reading Assessors Map 21, Parcels 1 and 7, and in certain parcels of land in the Town of Reading located on Mill Street and identified as Reading Assessors Map 56, Parcels 101 and 106, said parcels of land being owned by the Town of Reading; and further, to authorize the Board of Selectmen to petition the General Court for special legislation authorizing the Town to acquire such interests in land and provide for the construction of a water main and related facilities within such lands to provide potable water to the Town of North Reading, which authorization may include such approval as is required under Article 97 of the Amendments to the Massachusetts Constitution, notwithstanding the provisions of any applicable general or special law to the contrary, including but not limited to section 16 of chapter thirty B of the General Laws, provided that the General Court may make clerical or editorial changes of form only to the bill submitted by the Selectmen unless the Selectmen approve amendments to the bill before enactment by the General Court; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The proposed article would authorize the Board of Selectmen to acquire an interest in property along the border with the Town of Reading for purposes of constructing an interconnection with the Town of Reading to receive potable water from the MWRA.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

**ARTICLE 14 -- AUTHORIZE ARTICLE 97 LEGISLATION FOR POTABLE WATER
INTERCONNECTION WITH THE TOWN OF READING**

I move to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain, upon such terms and conditions as it deems appropriate, easements or other interests in land for water supply purposes in certain parcels of land in the Town of North Reading located on Mill Street and identified as North Reading Assessors Map 21, Parcels 1 and 7, and in certain parcels of land in the Town of Reading located on Mill Street and identified as Reading Assessors Map 56, Parcels 101 and 106, said parcels of land being owned by the Town of Reading; and further, to authorize the Board of Selectmen to petition the General Court for special legislation authorizing the Town to acquire such interests in said land to provide for the construction of a water main and related facilities within such lands to provide potable water to the Town of North Reading, which authorization may include such approval as is required under Article 97 of the Amendments to the Massachusetts Constitution, notwithstanding the provisions of any applicable general or special law to the contrary, including but not limited to section 16 of chapter thirty B of the General Laws, provided that the General Court may make clerical or editorial changes of form only to the bill submitted by the Selectmen unless the Selectmen approve amendments to the bill before enactment by the General Court; or what it will do in relation thereto; all as specified in Article 14 as printed in the Warrant. [S.O'Leary]

Board of Selectmen unanimously recommends.
Finance Committee recommends.

In response to a question, S.O'Leary stated that such legislation for an easement or other interest on this property would only be filed if the Town decided to pursue the MWRA connection; otherwise no such Legislation would be filed and therefore there would be no impact to the Conservation Land.

Voice vote on the motion under Article 14: CARRIED

S.O'Leary thanked Town Meeting for their support on Articles 10 – 14, and further acknowledged and thanked the Andover representatives who were in attendance.

Article 15 Amend Code – General By-laws – Social Host Responsibility

To see if the Town will vote to amend the Code of North Reading General By-Laws by adding a new Chapter 147 - Social Host Responsibility; and to amend the list of fines under Chapter 1, General Provisions § 1-5B(3), Violations and Penalties, to include those specified under Chapter 147, which provides as follows:

§ 147-1 Purpose.

It is the purpose of this chapter to protect the public interest, welfare, health and safety within the Town of North Reading by prohibiting the service to and consumption of alcoholic beverages and drugs by persons under the age of 21 at private premises located within the Town. The North Reading Community Impact Team finds that the occurrence of social gatherings at private premises where alcoholic beverages or drugs are served to or consumed by persons under the age of 21 is harmful to such persons themselves and a threat to public welfare, health and safety. The North Reading Community Impact Team finds further that persons under the age of 21 often obtain alcoholic beverages or drugs at such gatherings and that persons who rent, own, or otherwise control the premises at which such service and/or consumption is occurring will be more likely to ensure that alcoholic beverages and drugs are neither served to nor consumed by persons under the age of 21 at these gatherings when there are potential penalties for violations.

§ 147-2 Definitions.

For purposes of this chapter, the following terms shall be defined as follows:

ALCOHOLIC BEVERAGE

Any liquor, wine, beer, spirits, cider or other liquid or solid, patented or not, composed of or containing alcohol or spirits, whether or not brewed, fermented or distilled, and capable of being consumed by a person.

CONTROL

The authority and ability to regulate, direct, or dominate.

DRUG

Any substances recognized as drugs in the official United States Pharmacopeia of the United States or official National Formulary or any supplement to any of them; or any substances intended for use in the diagnosis, cure, mitigation, treatment, or prevention of disease in man or animals; or any substances, other than food, intended to affect the structure, or any function, of the body of man and animals. This definition expressly includes marijuana in any form.

OPEN HOUSE PARTY

A social gathering at a residence or other private property or premises with minors present.

PERSON

A human being and, where appropriate, a public or private corporation, an unincorporated association or a partnership.

PREMISES

A home, yard, apartment, condominium, hotel or motel room, or other dwelling unit, or a hall or meeting room, whether occupied as a dwelling, or specifically for a party, or other social function, and whether owned, leased, rented, or used with or without compensation. The term "premises" shall also include private functions held at public facilities within the Town of North Reading.

§ 147-3 Prohibited activity.

Any person, regardless of age, who owns, rents or otherwise controls any premises regardless of age shall be responsible when an open house party takes place at said premises where that person knows, or has reason to know, that any alcoholic beverage or drug is being unlawfully possessed, served to or consumed by persons under the age of 21 at these gatherings at said premises.

§ 147-4 Exemptions.

The provisions of this chapter shall not apply to:

- A. The possession or consumption of a drug by an individual for which that individual has a current, valid prescription or as otherwise permitted by any other applicable law.
- B. The consumption of alcoholic beverages which occurs exclusively by a person under the age of 21 in the immediate presence of and so directed or authorized by his/her parent/grandparent or legal guardian.
- C. The practice of legally recognized religious observances.

§ 147-5 Violations and penalties; enforcement.

Failure to comply with § 147-3 herein shall constitute a violation of this chapter punishable by a fine or warning as outlined below. Fines may be assessed at the discretion of the enforcing officer by criminal complaint or by noncriminal disposition in accordance with § 1-5 of the Town Code.

A. Penalties.

(1) A first violation of this chapter shall be punishable by a fine of \$100, which shall be issued by the North Reading Police Department plus an administrative recoupment of police expenses dealing with this violation in the amount of \$100.

(2) A second violation of this chapter at the same premises or by the same person within a twelve-month period shall be punishable by a fine of \$200 plus an administrative recoupment of police expenses dealing with this violation in the amount of \$100.

(3) A third or subsequent violation of this chapter at the same premises or by the same person within a twelve-month period shall be punishable by a fine of \$300.

B. Enforcement.

(1) The enforcement of this chapter shall be delegated to the Chief of Police and/or his designee(s), which for the purposes of this section shall mean any sworn police officer of the North Reading Police Department.

(2) This chapter does not preclude the Police Department from enforcing any provision(s) of applicable criminal law as may be independently applicable.

§ 147-6 Calculation of time for penalties.

The fine schedule prescribed as set forth in this chapter is based upon a rolling schedule, meaning that in calculating the fine payable, the Town of North Reading shall count backward starting from the date of the most recent violation of this chapter to determine how many previous violations of said chapter have taken place at the premises or have been committed by the same person during the statutory twelve-month period.

§ 147-7 Appeals.

Any person upon whom is imposed a fine/penalty pursuant to this chapter shall have the right to appeal the imposition of such fine/penalty in a noncriminal proceeding by making a written request within 21 days to the Clerk Magistrate in Woburn District Court.

§ 147-8 Effect on other laws; severability.

A. If any part or provision of this chapter shall be deemed to be inconsistent with any federal or state statute, law, rule, or regulation, then such statute, law, rule or regulation shall prevail.

B. If any part or provision of this chapter or the applicability thereof to any person or circumstance is adjudged invalid by a court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision of or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this chapter or the application thereof to other persons or circumstances.

Sponsor: Board of Selectmen

Description...

This bylaw would place responsibility on parents, guardians, and other individuals to ensure that unlawful activity does not take place at parties or gatherings held at private residences and other locations, including motels, hotels and functions. While state laws govern underage drinking and illegal substance abuse activity, this local bylaw would regulate this activity at the local level while not impacting the criminal penalties for such behavior under state law or the potential for civil liability.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 15 -- AMEND CODE -- GENERAL BY-LAWS -- SOCIAL HOST RESPONSIBILITY

I move to amend the Code of North Reading General By-Laws by adding a new Chapter 147 – Social Host Responsibility; and, further, to amend the list of fines under Chapter 1 – General Provisions 1-5.B.(3), Violations and Penalties, to include those specified under Chapter 147; all as specified in Article 15 of the warrant. [A.Schultz]

Board of Selectmen recommends.

Finance Committee will withhold their recommendation until after the presentation.

A.Schultz reviewed the results of a survey given to last year's Senior class which indicated a 51.8% use of alcohol within the past 30-days of the survey in comparison to the national average of 33.2% use, which he expressed as a revelation to the Board. Youth Services Director A.Luckiewicz representing the Community Impact Team (CIT) explained that the proposed by-law supports their aim to reduce alcohol and drug use in conjunction with the CIT's Drug-Free Communities Grant goal under which the Town is receiving \$125,000 annually for 5-years towards training and education.

During the ensuing discussion, Police Chief M.Murphy stated that this by-law will provide law enforcement officials the opportunity to engage in a productive dialogue with involved parties outside of the criminal-statute process, which has been difficult to enforce within the Court system, and provide an educational opportunity to impact and reduce the prevalent use of alcohol and drugs without public release of identity; and that the civil penalty fines under this by-law are the maximum allowed under the non-criminal statute. A few voters considered this an overreach by government and rather to be a parenting issue; however most voters and all officials repeatedly stated throughout the discussion that this would provide a tool for law enforcement that does not currently exist, and further emphasized by Fire Chief W.Warnock that if the by-law saves just one life, it would be worth it.

Mr. Moderator – Move the question. [M.Scannell] *Unanimous*
Finance Committee recommends the article.

Voice vote on the motion under Article 15: CARRIED

Article 16 Amend Code – General By-laws – Betterment Assessments

To see if the Town will vote to amend the Code of North Reading General By-laws Chapter 25 Assessments and by deleting the chapter in its entirety replacing it as follows:

§ 25-1 Betterment assessments.

The Town of North Reading may assess up to 100% of project cost for betterments approved through the processes outlined below.

§ 25-2 Streets, sidewalks, storm drains.

A. Private streets. Street, sidewalk or storm drain betterments will be assessed using the Fixed Uniform Rate Method.

(1) The Town of North Reading, based on the availability of funds, may assess up to 100% of project cost for street betterments.

(2) At a public hearing, abutters on private streets must vote on whether they want their street converted to a public street. If a majority of the property owners residing on a street and representing a majority of the road frontage vote in favor of the conversion and the acceptance of costs for construction, the Public Works Department will recommend to the Board of Selectmen the placement of the street on a list for conversion as funds become available. At the public hearing abutters are given a not-to-exceed assessment cost estimate per linear foot of frontage

(3) The final assessment is the lower of either the actual per-linear-foot cost based on the total construction costs divided by the assessable frontage, or the estimated assessment quoted at the public hearing. The date between its acceptance on the list by the Board of Selectmen and the date it is funded for conversion may be and is typically several years. After it is funded, the Department of Public Works shall prepare engineering and construction documents so that it may be put out to bid and constructed. Sometime between the date it is funded and the award of the conversion contract, the street is accepted as a public street by Town Meeting. Along with the Town Meeting vote of acceptance, a notice of assessment and a layout plan is filed at the Registry of Deeds. The filing allows for title companies to recognize that the street is to

become a public street and assessments to be rendered at a future unknown date. However, the layout plan and notice of assessment will not show on a certificate of municipal liens because the work has not yet been undertaken and no costs have been assessed for the conversion of the street to public.

(4) After the street is accepted as a public street, the construction contract is awarded and construction takes place. It is not uncommon for the construction of private streets, sidewalks, or storm drains to span two full construction seasons. The current practice is for assessments to be calculated within six months following the completion of all work associated with the particular street being converted. This six-month allowance is in conformance with the statute. Therefore, abutters can expect to receive their assessments for street conversion within six months of completion of street construction.

§ 25-3 Public water supply; sewers.

A. Water main or sewer improvement betterments will be assessed using the Uniform Unit Method.

(1) The Town of North Reading may assess up to 100% of the necessary funds for water or sewer betterments.

(2) At a public hearing the abutters and property owners must vote on whether they want water or sewer mains constructed in the street. If a majority of the property owners residing on a street and representing the majority of the estimated usage vote in favor of the construction of the water or sewer improvement and the acceptance of costs for construction, the Public Works Department recommends to the Board of Selectmen, the placement of the street on a list for construction as funds become available. At the public hearing the abutters will be given a not-to-exceed assessment cost estimate based on estimated usage as defined in Title 5 of the State Environmental Code 310 CMR Section 15.203.

(3) The final assessment is the lower of either the actual cost based on the total construction costs divided by the assessable usage, or the estimated assessment quoted at the public hearing. The date between acceptance on the list by the Board of Selectmen and the date funded may be and is typically several years. After funding, the Department of Public Works prepares engineering and construction documents so that the construction may be put out to bid and constructed. A notice of assessment and a layout plan is filed at the Registry of Deeds. The filing allows for title companies to recognize that assessments are to be rendered at a future unknown date. However the notice of assessment will not show on a certificate of municipal liens because the work has not yet been undertaken and no costs have been assessed for the construction or report of the sidewalks/drains.

(4) The construction contract is awarded and construction takes place. It is not uncommon for the construction of water or sewer improvements to span multiple construction seasons. The current practice is for assessments to be calculated within six months following the completion of all work associated with the particular water main being constructed. This six-month allowance is in conformance with the statute. Therefore, abutters can expect to receive their assessments within six months of completion.

Sponsor: Board of Selectmen

Description...

This article would modify the existing bylaw relative to betterments by eliminating the requirement that the Town pay 50% of the cost of the project, allowing betterment projects to proceed in the absence of Town funds.

Recommendations ...

Selectmen:

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 16 -- AMEND CODE -- GENERAL BY-LAWS -- BETTERMENT ASSESSMENTS

I move to pass over article 16 as printed in the warrant. [A.Schultz]

Board of Selectmen recommends passing over.
Finance Committee recommends passing over.

Voice vote on the motion to Pass Over Article 16: CARRIED

Article 17 Appropriate Money for Special Counsel Legal Expenses

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money for negotiation, mediation and/or litigation with PMA Consultants, LLC and Dore and Whittier Architects, Inc. concerning the Secondary School Building Project, including any costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article would provide additional funding for legal expenses related to the Secondary School Building Project.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 17 -- APPROPRIATE MONEY FOR SPECIAL COUNSEL LEGAL EXPENSES

I move to appropriate from Free Cash the sum of \$150,000 for negotiation, mediation and/or litigation with PMA Consultants, LLC and Dore and Whittier Architects, Inc., concerning the Secondary School Building Project, and all costs incidental and related thereto; as specified in Article 17 as printed in the warrant. *[A.Schultz]*

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 17: CARRIED

After repeated outbursts throughout the Meeting without recognition to speak, and not adhering to the protocol of Town Meeting as requested, the Moderator respectfully requested a Town Meeting attendee to leave the Meeting. *[In accordance with the Moderator's Authority under MGL 39:17]*

Article 18 Sale of Land – 8 Devens Road (Map 42, Parcel 128)

To see if the Town will vote to transfer the care, custody and control of that parcel of land located at 8 Devens Road and identified as Assessors Map 42, Parcel 128, from the tax title custodian for tax collection purposes, to the Board of Selectmen for general municipal purposes, including the purpose of conveyance, and authorize the Board to convey all or a portion of such property on such terms and conditions as it may deem appropriate; or what it will do in relation thereto .

Sponsor: Board of Selectmen

Description...

The proposed article would authorize the Board of Selectmen to sell the above noted parcel of land by soliciting requests for proposals.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 18 -- SALE OF LAND – 8 DEVENS ROAD (MAP 42, PARCEL 128)

I move to transfer the care, custody and control of a parcel of land located at 8 Devens Road, and identified as Map 42, Parcel 128, from the tax title custodian for tax collection purposes to the Board of Selectmen for general municipal purposes, including the purpose of conveyance; as specified in Article 18 as printed in the warrant. *[A.Schultz] [Requires 2/3 vote]*

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 18: UNANIMOUS

Article 19 Acquire Property for Public Potable Water Main – 100 Lowell Road (Map 14, Parcel 9)

To see if the Town will authorize the Board of Selectmen to acquire by purchase, gift, swap or eminent domain, the fee, easement, or lesser interests in all or a portion of property located at 100 Lowell Road and identified as North Reading Assessors Map 14, Parcel 9, for purposes of constructing a public potable water main; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The article authorizes the Board of Selectmen to obtain further interest in property located at 100 Lowell Road for purposes of constructing a public water main to serve adjacent property.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

**ARTICLE 19 – ACQUIRE PROPERTY FOR PUBLIC POTABLE WATER MAIN –
100 LOWELL ROAD (MAP 14, PARCEL 9)**

I move to authorize the Board of Selectmen to acquire by purchase, gift, or eminent domain, the fee or lesser interest in all or a portion of that property located at 100 Lowell Road and identified as North Reading Assessors Map 14, Parcel 9, for public water supply purposes, as specified in Article 19 as printed in the warrant. *[M.Prisco]*

Board of Selectmen recommends.

Finance Committee recommends.

Chair M.Prisco explained that the current easement which allows for the water main that services 100 Lowell Road to also service 102 and 104 Lowell Road (parcels currently owned by the Town but under sale agreement) to be transferred to the new owners so that access for the water main can continue to service these surrounding properties. He did not feel that action under this article would be necessary unless the owners of 100 Lowell Road were unaccommodating; however the Article would ensure such action if required.

Voice vote on the motion under Article 19: CARRIED

Mr. Moderator – I move to adjourn this meeting *sine die*. *[M.Prisco]*

Voice vote on the motion to adjourn sine die: CARRIED

The meeting adjourned at 10:01 pm. There were 128 voters present.

Checkers for the evening were: Patricia Fillmore, Anne Casey, Camille Welch, Delores Parks, Dorothy Hartery and Rose Vitale. Assistant Town Clerk Janet Murphy and Carol Ducrow assisted with check-in procedures. Media services were provided through NORCAM by Robert Carbone, Philip Healy and Jason Smith; audio services by Allison Kane; and custodial services by Harold Miller.

A True Record. Attest:
Barbara Stats, Town Clerk

TOWN CLERK'S OFFICE
Vital Statistics and Licenses Issued
January 1, 2017 - December 31, 2017

Vital Record Statistics Recorded for 2017:

Births:	151
Marriages:	62
Deaths:	136

* * * * *

Number of Dogs Licensed: 1033
Licensing Period January 1st – December 31st

* * * * *

Business Certificates Recorded:

New Certificates:	38
Renewals:	49
Discontinued:	11

* * * * *

Passport Application Information:

Available “on-line”

Go to: www.travel.state.gov

* * * * *

Fish & Wildlife Licenses:

All licenses sold “on-line” a/o January 1, 2012

Go to: <http://www.mass.gov/dfwele/dfw/>

DEPARTMENT OF VETERANS SERVICES

Annual Report 2017

The Veterans Department continues to provide financial assistance to Veterans and their dependents in accordance with Mass General Laws (MGL) 108 CMR 1:00-11:00. This service is provided to eligible Veterans, Spouses, their dependents, Parents who are struggling financially. Chapter 115 assists with Ordinary Benefits, Fuel Assistance, and Medical reimbursements. The present case load is comprised of Veterans in need of long term assistance, and for those who are unemployed. The need for Chapter 115 continues to grow through outreach and financial constraints. Assisting the Veterans of North Reading with an array of support services through local, state, and federal entities continues to remain a top priority.

Today's warriors are committed to as many as two or more tours to Iraq and Afghanistan creating a high percentage of PTSD and TBI cases. Homelessness, suicide and drug addiction rates continue to plague the lives of our Veterans and their families. It is the responsibility of the Veterans Service Officer to continue the crusade of educating oneself through conferences, local and state meetings by obtaining knowledge and guidance in order to provide the best possible services to our Veterans and their dependents.

COMMEMORATIVE PARTNER: North Reading Veterans Department and the Town of North Reading became a commemorative partner for the 50th Anniversary of the Vietnam War in 2016. As a commemorative partner continue committing ourselves to honoring our Vietnam Veterans through ceremony and events two times per year until 2025. North Reading Vietnam Veterans were honored; Memorial Day Parade as Honorary Parade Marshals and Veterans Day.

ANNUAL VETERANS SOCIAL: The Veterans Department, and Veterans Committee hosted its 8th Annual Veterans Social honoring North Readings Veterans and Troops at the Hillview Country Club which took place on Sunday, 24 September 2017 The social encourages Veterans, Warriors, and the general populous to join us in a comfortable setting with socializing, fine food, and entertainment. The afternoon gives the community an opportunity to thank and honor our men and women for their service. Many Veterans and Supporters joined us for an afternoon of honor those who have served and those who are currently serving. The Marine Corps Color Guard, 25th Regiment of Fort Devens opened our afternoon by posting our Nations Colors followed by the Pledge of Allegiance which was led by Tim Callahan's grandchildren, Julia, Timothy III, and William, followed by the National Anthem. A moving live presentation of the POW/MIA missing man table ceremony performed by the Lynn English Cadets and Captain Castinetti was so moving captivating the audience. Reverend Richard Hughes blessed our meal with special prayer to all Veterans. Guest Speakers included Representative Brad Jones, Secretary Francisco Urena Dept. of Veterans Services, Chairman of the BOS Robert Mauceri, and Town Administrator Michael Gilleberto. Senator Bruce Tarr paid Tribute to Major Timothy Callahan USAF ret. and former Veterans Director for North Reading who had passed away in July. Senator Tarr recognize the heroics of Tim's military career and in recognition of Major Callahan, presented the family with the framed journal (Senate Adjournment Order) which was read into the record on July 17, 2017 in recognition of Major Callahans' noble and impressive career. In addition the family was presented a plaque by Don Pierce and Grace Washburn of the Patriot Guard. Key note speakers included Gold Star Dad and Retired USMC First Sergeant

John Bernard who lost his only son LCpl Joshua Bernard USMC to an RPG in 2009 Afghanistan pleads to leaders to give up application of Counter Insurgency Doctrine (COIN) and presented educational and eye opening facts of what our Men and Women endure on the battle field with the current rules of engagement and the implementation of COIN and the affects it has taken on all wars since its implementation in 1940. COIN is hampering the efforts of the American War Fighter. Gold Star Dad Carlos Arredondo and his wife Melida who lost two sons LCpl Alex Arredondo KIA Iraq 2004 in a hostile attack and in 2011, his son Brian took his life due to his overwhelming grief of losing his brother. Carlos and Melida have formed a family foundation to assist Veterans and military families, especially those dealing with suicide. The ROTC Lynn English Marine Corps Cadets, under the direction of Sgt Major Ken Oswald, USMC, performed silent precision drill that simply awed the entire audience with their professionalism and talent. These young men and women were amazing to observe their spectacular precision, dress, and overall demeanor, and respect for the uniform and their leader Sgt Major Ken Oswald. Thank you again to the Teresa's at the Hillview Country Club Karen and staff for a wonderful meal and assisting with coordinating such a wonderful and memorable event for all. Thank you to Brad of DJ Zati Productions for donating your time providing an array of wonderful music; thank you to Maureen Stevens who checks in all guests, her help is so much appreciated. Thank you to Dianne Crowell, Andrea Swenson, and Larry Ready for assisting in the set up. Thank you to all who participated and continue to join us each year. Thank you sponsors: The Savings Bank, NAPA Auto Parts, Reading Cooperative Bank, Winterhill Bank, The Jones Committee, AAA of North Reading, Mystic Valley Gold Chapter 21, Kitty's Restaurant, Tai Chi of North Reading, VFW Post 10874, Jim Tildsley, MG Hall Contractors Inc., Ed McHarg, Dan Jones. Thank you for helping to make this event a success. It is an honor and pleasure to present an event each year for all who have served and for the families who have maintained the home front. We strongly encourage the North Reading Community to take time out of their schedules and join us in honoring all who have served and continue to serve today.

The Veterans Department continues to pride itself in assisting our Veterans, Warriors, and their families utilizing resources through local, state and federal agencies enabling this department to continue to provide the best possible care for our Veterans and their dependents to ensure their needs are met.

Respectfully submitted,

Susan Magner
Director of Veterans Services

DEPARTMENT OF VETERANS SERVICES
Annual Report 2017

VETERANS COMMITTEE AND VETERANS MEMORIAL COMMITTEE

MEMORIAL DAY PARADE: The Veterans Department assisted the Memorial Day Parade Committee by enhancing the presence of Veterans from all Wars. North Reading Vietnam Veterans served as Honorary Parade Marshalls riding in a convoy of convertibles. In addition the traditional Veterans Truck carrying Veterans unable to physically complete the route, were joined with dozens of Veteran walkers. In addition, the Marine Corps Color Guard, 25th Regiment of Fort Devens led our honored Veterans while the National Guard 272nd Chemical Company of Camp Curtis Guild provided support of Warriors and Vehicles. The Minit Militia, Board of Selectmen, North Reading Schools, Girl and Boy Scouts, NR Police and Fire Departments, along with other community based groups joined the Parade on this sunny, blue sky day to honor all who have sacrificed for our freedom. Memorial Day is a day of remembrance for those who have sacrificed their freedom so we as Americans can enjoy ours. It is imperative to take time to remember our fallen and to continue to educate our young on the importance of this day. Ceremonies continued at the completion of the Parade route in the Gazebo where our Honorary Parade Marshalls were honored. Thank you to all who continue to participate in the day's events honoring all who have served and sacrificed.

VETERANS DAY: Due to inclement weather, Veterans Day Services were held at the Batchelder School. It was a wonderful morning with the gym all decorated with patriotic colors and stories with pictures of loved ones by the 3rd graders. The stage background was a sea of flags presented by the Patriot Guard. The Stage was filled to capacity with Veterans of all eras and the support of Town and State Officials and guest speakers. The Boys and Girl Scouts were all in front of the stage. It was a picturesque view from the audience stand point. Veterans Day MC was NR High Sam Barrette. Bell Ringer, John Watson opened the ceremony at precisely 11:00 AM. Reverend Rachel Fisher of the Aldersgate Church delivered the invocation followed by the NR HS Band led by Drum Major Emily Nearing and Asst. Drum Major Jessica Palazzolo. Our nation's colors were presented by the North Reading Police Honor Guard and the NR Boy Scouts Troop 750 and Cub Pack 731, Venture Crew 921 and NR Girl Scouts lead us in the Pledge of Allegiance. Tamika Thurston, vocalist same an amazing rendition of the National Anthem.

Jeff Yull NR Rep. Town Committee read the 2017 Scholarship Winner Anthony Tramontozzi's Essay on What the Flag Means to Me. The Governors Proclamation was delivered by Richard Stratton, Minit/Militia and The Towns Proclamation was delivered by Board of Selectman Andrew Schultz. Guest Speakers included Town Administrator Michael Gilleberto, and an amazing speech delivered in honor of our Veterans by Selectwoman Kathryn Manupelli followed by encouraging words by Representative Bradley Jones Jr. Honored Guest Speaker was Major Regina Grant US Army with a long distinguished career as an enlisted soldier turned Officer. Major Grant spoke with conviction on the trials and tribulations our men and women endure returning from the battlefield. Her powerful speech captivated the audience. Honorary Guest Speaker Major Regina Grant United States Army spoke with conviction of the heroics of our Vietnam Veterans presented clear facts on the mistreatment and lack of support upon their return

home. Laura Wagner and Hugo Wilber IV performed taps. At the conclusion of the ceremony, everyone had the opportunity to join us in the Cafeteria for refreshments. Please take time to visit U Tube to revisit the ceremonies of the North Reading Veterans Department and Committees. Thank you for your support.

Thank you to all who participated: Honored Guest Speaker US Army Major Regina Grant, Tamika Thurston, Vocalist, Master of Ceremonies Sam Barrette, NR Police Honor Guard, NR Fire Dept., Senator Bruce Tarr, State Representative Bradley Jones Jr, Board of Selectmen Chairman Michael Prisco, Bob Mauceri, Stephen O'Leary, Andrew Schultz and Kathryn Manupelli, Town Administrator Michael Gilleberto, Pastor Rachel Fisher, NR Veterans Memorial Committee, VFW Post 10874, DAV Post 37, NR Minit/Militia, NR Veterans Committee, Patriot Guard, Jeff Yull, Eric Forman & NR HS Band, Drum Major Emily Nearing, Asst. Drum Major Jessica Palazzolo, Buglers, Hugo Wiberg IV & Laura Wagner, Rivera, NR Boy Scouts Troop 750 and Cub Scout Pack 731, NR Girl Scouts, NR Venture Crew 921, Good Day Flowers, Heavenly Donuts, Horseshoe Grille, Ryers Store, Millie Lytle, Gary Twohig and Gloria Mastro. Millie Lytle, Larry Ready, Gary Twohig for set up. We would like to send a special thank you to Heavenly Donuts, Ryers Store, and the Horseshoe Grille for providing refreshments for our post ceremony.

Thank you all for your steadfast support in this Honorable Ceremony. To the North Reading Community, thank you for taking time out of your busy schedules to remember and honor all who have served this great Nation. It is humbling to see the numbers continue to grow for such an important day.

Respectfully submitted,

Susan Magner
Director of Veterans Services

YOUTH SERVICES DEPARTMENT 2017 Annual Report

North Reading Youth Services mission is to allow for the voice of our youth to be heard in the community. We strive to establish student-driven social and experiential activities and provide opportunities for young adults to become active members of our community. Through these programs we hope to foster a healthy self-image and encourage positive decision making for Middle and High school-aged youth.

North Reading Youth Services has continued to grow in developing existing and new teen programming and increasing participation. Summer Programming again welcomed an increase in participants in both middle and high school ages. This year, again, the highlight of the summer was adding a middle-school 2-day white water rafting trip to The Forks, Maine. Both the high school and middle school trips included an 8-hour rafting experience, nature hike with an outdoor guide and science teacher as well as cooking class. The trip also coordinated leadership and life skills with the students having to cook their own meals and take care of the cabins.

The Department also assisted with the second North Reading Night Off as part of the Community Impact Team as well as the Youth Substance Coalition. The partnership with the Community Impact Team has been key in addressing both safety and social concerns of students and families. The Director serves as Vice-Chair of CIT as well as Chair/Liaison to the Youth Substance Use Prevention Coalition which was established in 2014. She also serves on the additional action teams of CIT.

Entering into the school year, the Department re-established the weekly Middle School Youth Group and Mentoring Program. The programs are now hosted in the Middle School and Middle/High School Library. The department offered frequent low-cost or free vacation week day programming and enrichment for both age groups. The EarlyAct Program for grades 3-5 was expanded and completed eight service projects.

The Department Head regularly served on multiple committees including the Community Impact Team's K-12 Action Team, Social Services Action Team, and chaired the Youth Substance Use Prevention Coalition, until Marci Bailey took the helm at the end of 2017. In addition, she served on the Superintendent's Council Team, Middle School Advisory Council, P.A.U.S.E., and maintained partnerships with the Veteran's Department, Elder Services, Flint Library, Chamber of Commerce and Rotary Club. The November, 2017 Reality Fair was coordinated by the Department Head and included over twenty volunteers providing a hands-on literacy program to all North Reading High School Juniors.

As of October, 2017, the Youth Services Director is overseeing the federal drug grant and reporting to the Police Chief. As we move into 2018, our aim is to increase participation at the high school level, hire a new Youth Services Director, and implement skills-based programs. In response to parent interest, we will focus on developing hands-on learning programs similar to the Reality Fair program. A special thanks to all of our supporters and volunteers who have helped to make this program a success.

Respectfully submitted,

Amy Luckiewicz, Youth Services Director

CIT
Annual Report 2017

The Community Impact Team's K-12 Action Team promoted the third North Reading Night Off event in March, 2017. This event strives to promote a stress-free, family-centric time. Pledges to participate came from across the community including town organizations and the school department. Several discounts to local eateries were also offered and feedback was collected for next year. The K-12 Action Team also sponsored or co-sponsored events aimed at promoting a healthy quality of life for young people and to provide important information for parents that will assist them in guiding their children in making informed decisions throughout their adolescent years. The topics for such informational programs include the dangers of drug and alcohol use and abuse, "screen" time (time on a computer, cell phone, video games), bullying, and cyber safety.

The Youth Substance Use Prevention Coalition completed half of its first year, operating on an October 1 fiscal year. The committee completed its first large-scale survey of grades six through twelve, focusing on questions related to alcohol, tobacco, marijuana, and prescription drugs. Results showed that alcohol use among seniors is higher than the national average. The committee further completed presentations on these results to the School Committee and Board of Selectmen, furthering education and buy-in. The group also advocated for a by-law change to increase penalties around social hosting. This committee is now the largest volunteer CIT committee with over twenty-five members.

Aimed at improving the quality of life for all, the Social Services Action Team focused on housing, transportation and adult education. Seven new volunteers joined the team and contributed articles of interest to the Council on Aging newsletter. Additionally, the group advocated for a town-wide facilities feasibility study which was agreed upon at Town meeting. They also initiated a study of LIFE in Lynnfield to complement current affordable housing study via the Community Planning Commission (CPC). SSAT members also became more active at CPC and Board of Selectmen meetings. This group provided greater awareness of senior and affordability issues as reflected in the BOS Strategic Goals and Objectives document, attended Night Out, Apple Fest and Town Day hosting informational tables.

BOARD OF ASSESSORS

The Assessors report for Fiscal 17 is as follows:

The FY 2017 Total Real Estate valuation:	\$ 2,885,711,719
Personal Property valuation:	\$ 49,330,390
Tax rate for residential/open space	\$ 16.13
Tax rate for commercial/industrial/personal property	\$ 16.13

Amounts levied by class, percentage, valuation & taxes:

Classes	Percentage	Valuation	Taxes
Residential	87.8512	\$ 2,885,711,719	\$ 46,546,530.03
Open space			
Commercial	6.4276	\$ 188,652,461	\$ 3,042,964.20
Industrial	4.0405	\$ 118,590,700	\$ 1,912,867.99
Personal property	1.6807	\$ 49,330,390	\$ 795,699.19

Total exemptions granted: 85 **Amount: \$ 55,426.91**

Motor vehicle and trailer excise:
Excise tax amount \$2,751,161.04

Respectfully submitted,

The Assessing Office

Board Members:
Sebastine Tine, Chrm
Gregory Smith
Deborah Carbone

Staff members:
Deborah Carbone – Assessing Manager
Debbie Pothier – Administrative Assistant
Paula Berry – Clerk / Secretary

**TOWN TREASURER
2017 ANNUAL REPORT**

The transactions in the General Cash Account, in summary form
were as follows:

Balance 6/30/2016	\$30,505,221.83
Balance 6/30/2017.....	\$29,732,933.12

FUNDED DEBT

Outstanding Long Term 7/1/2017	\$ 78,906,736.00
Bond Paid in FY 17.....	\$ 5,040,868.00
New Bonds FY 17	\$ 0.00
Outstanding Short Term 7/1/2017	\$ 0.00
New BANS FY17.....	\$ 10,107,000.00
BANS Paid in FY17.....	<u>\$ 8,636,000.00</u>
All Outstanding Debt as of June 30, 2017.....	\$ 89,013,736.00

DEBT ACCOUNT

Buildings.....	\$ 5,099,568.00
Departmental Equipment.....	\$ 1,076,000.00
School Buildings.....	\$71,406,000.00
School Other.....	\$ 1,785,000.00
General.....	\$ 5,526,736.00
Water.....	<u>\$ 4,120,432.00</u>
Total.....	\$89,013,736.00

Respectfully submitted,

Maryann MacKay, Town Treasurer

**TOWN COLLECTOR
2017 ANNUAL REPORT**

Outstanding Balances June 30, 2017:

Levy of 2012		
Real Estate	\$	737.68
Levy of 2013		
Motor Vehicle.....	\$	5,811.99
Levy of 2014		
Real Estate	\$	2.69
Personal Property	\$	5,964.86
Motor Vehicle.....	\$	5,903.86
Levy of 2015		
Personal Property	\$	6,376.60
Motor Vehicle.....	\$	11,537.38
Levy of 2016		
Real Estate	\$	2,766.73
Personal Property	\$	7,106.07
Motor Vehicle.....	\$	17,711.10
Levy of 2017		
Real Estate	\$	94,946.73
Personal Property	\$	6,359.16
Motor Vehicle.....	\$	60,400.57
Levy of 2018		
Real Estate (bills mailed on June 27, 2017.....	\$	23,337,038.81
Personal Property (bills mailed on June 27, 2017.....	\$	440,134.16

FY 2017
TOWN OF NORTH READING TRUST FUNDS

Account Description	07/01/2016 Balance	Receipts	Disbursements/ Transfers +/-	06/30/17 Balance	Non Expendible	Available	Unrealized Gain/Loss	Ending Market Value
Cultural Council Scholarship	7,824.29	\$34.68	-100.00	7,758.97	6,779.00	979.97	-44.11	7,714.86
Harmony Vale	9,034.55	\$40.64	0.00	9,075.19	1,000.00	8,075.19	-51.59	9,023.60
Luther G. Howard	7,372.57	\$33.15	0.00	7,405.72	500.00	6,905.72	-42.10	7,363.62
Park Street Cemetery	2,450.99	\$11.02	0.00	2,462.01	300.00	2,162.01	-14.00	2,448.01
Perpetual Care	770,723.79	\$3,282.25	-24,750.00	749,256.04	698,023.00	51,233.04	-4,259.19	744,996.85
Conservation	115,422.65	\$518.82	0.00	115,941.47	25,000.00	90,941.47	-659.08	115,282.39
Plint Memorial Library	9,874.63	\$44.39	0.00	9,919.02	3,150.00	6,769.02	-56.39	9,862.63
Thomas Stafford	3,339.26	\$15.00	0.00	3,354.26	1,000.00	2,354.26	-19.07	3,335.19
Library Piano Trust	7,114.17	\$31.86	-22.92	7,123.11	2,715.00	4,408.11	-40.49	7,082.62
Plint Memorial Hall	13,438.97	\$60.38	0.00	13,499.35	6,000.00	7,499.35	-76.74	13,422.61
Walter S. Flint	45,565.24	\$202.30	-25,301.94	20,465.60	10,000.00	10,465.60	-116.34	20,349.26
Alice G. Wilson	1,409.87	\$6.34	0.00	1,416.21	500.00	916.21	-8.05	1,408.16
Elliot Flint	17,416.53	\$78.29	0.00	17,494.82	5,000.00	12,494.82	-99.45	17,395.37
Ebenezer Damon	9,759.49	\$43.88	0.00	9,803.37	5,000.00	4,803.37	-55.73	9,747.64
Anne U. Abbott	5,937.30	\$26.67	0.00	5,963.97	1,000.00	4,963.97	-33.90	5,930.07
150th Anniversary	520.69	\$2.35	0.00	523.04	125.00	398.04	-2.97	520.07
Tri-Centennial American R	449.97	\$2.00	0.00	451.97	100.00	351.97	-2.57	449.40
James R. Alward	5,857.31	\$26.34	0.00	5,883.65	5,000.00	883.65	-33.45	5,850.20
Barbara E. Alward	5,857.30	\$25.08	-250.00	5,632.38	5,000.00	632.38	-32.02	5,600.36
Veterans Memorial Scholar	16,849.38	\$75.74	0.00	16,925.12	0.00	16,925.12	-96.21	16,828.91
Richard K. Smith Scholarsh	5,491.23	\$24.67	0.00	5,515.90	5,000.00	515.90	-31.36	5,484.54
Edith F. Holt Scholarship	4,339.43	\$19.52	0.00	4,358.95	3,000.00	1,358.95	-24.78	4,334.17
West Village Club Scholars	6,079.27	\$26.52	-200.00	5,905.79	1,780.64	4,125.15	-33.57	5,872.22
James Greg Hamon	10,890.90	\$47.46	-300.00	10,638.36	10,000.00	638.36	-60.47	10,577.89
Richard Murphy Scholarship	5,917.78	\$26.62	0.00	5,944.40	3,000.00	2,944.40	-33.79	5,910.61
James Stewart Scholarship	5,324.37	\$23.10	-500.00	4,847.47	4,035.00	812.47	-27.56	4,819.91
Michael J. Mitton Scholars	38,925.50	\$171.41	-500.00	38,596.91	38,033.51	563.40	-219.41	38,377.50
Barrasso Fund	105,148.36	\$452.90	-4,000.00	101,601.26	100,000.00	1,601.26	-577.56	101,023.70
The Fitzgerald Prize	20,884.43	\$93.06	-500.00	20,477.49	15,000.00	5,477.49	-116.41	20,361.08
Eleanor Frazier Memorial	927.65	\$4.18	0.00	931.83	675.00	256.83	-5.30	926.53
Eric Nelson Memorial Schh	8,744.70	\$39.32	0.00	8,784.02	7,314.91	1,469.11	-49.93	8,734.09
Arthur A. Barresi Scholarsh	26,430.95	\$118.81	0.00	26,549.76	25,000.00	1,549.76	-150.92	26,398.84
Eleanor C Dell Fund	5,127.22	\$23.05	0.00	5,150.27	5,000.00	150.27	-29.28	5,120.99
Eleanor Cecelia Dell Fund	621,195.05	\$2,767.67	-5,000.00	618,962.60	615,000.00	3,962.60	-3,518.53	615,444.07
Turille-Bourne Scholarship	3,660.67	\$19.34	750.00	4,430.01	1,000.00	3,430.01	-25.15	4,404.86
TOTAL	1,925,306.46	8,418.69	-60,674.86	1,873,050.29	1,610,031.06	2,63,019.23	-10,647.47	1,862,402.82

TRUSTEES OF TRUST FUNDS 2017 ANNUAL REPORT

The mission of the Trustees of Trust Funds is to oversee the trust funds of North Reading as reported in the Town Report. Specifically, we

- Review the quarterly trust fund statements provided by the Town Treasurer for consistency and accuracy.
- Meet each spring to determine the amount of each scholarship award that is available to be given to graduating North Reading High School students. This amount is based on the conditions of the trust and available earnings in each fund, generally as of December 31 of the prior calendar year. We send this information to the North Reading High School Scholarship Committee, along with the necessary qualifications of candidates. Upon request, we notify the trust fund donors regarding the names and amounts of the scholarships awarded.
- Inform the administrators of other trust funds, not under the administration of the Trustees of Trust Funds, of fund balances and other pertinent information.
- Meet and assist donors who are establishing new trust funds. Ensure that trust fund governing documents are saved in electronic form with the town records.
- Attempt to recover or establish governing documents for all trust funds.

In the spring of 2017, we recommended the following scholarship award amounts to the NRHS Scholarship Committee:

\$ 250 Barbara E. Aylward Scholarship
250 James R. Aylward Scholarship
none Nedio E. Barrasso & Mary Barrasso Memorial Scholarship
500 Arthur A. Barresi Scholarship
none Eleanor C. Dell Scholarship 2014
none Eleanor Cecilia Dell 2008
500 Fitzgerald Prize for Community Service
300 James Gregory Hannon Memorial Scholarship
250 Edith F. Holt Memorial Scholarship
500 Michael J. Mitton Memorial Scholarship
300 Richard K. Smith Memorial Scholarship
none James R. Stewart III Memorial Scholarship
500 Turilli-Bourne Scholarship (new in 2016)
200 West Village Women's Club Scholarship

Due to lack of governing documents, we did not recommend any award from these scholarships.

none Eleanor Frazier Memorial
none Richard P. Murphy Memorial Scholarship
none Eric R. Nelson Memorial Scholarship

The grand total for the 2017 scholarship awards was \$3,550.

The trustees met nine times in 2017. Highlights of 2017 included the following:

- We attended a School Committee meeting to give information about four funds that are to be administered by the School Committee:
 - *Walter S. Flint School Fund*
 - *Alice G. Wilson L.D. Batchelder School Recreation Fund*
 - *Edith F. Holt Scholarship Fund*
 - *James Gregory Hannon Memorial Scholarship Fund.*
- We met with DPW Director Andrew Lafferty to review six trusts related to cemeteries and sidewalks, and discuss how the interest might be used. We also identified a trust (*Park Street Cemetery/ Damon*) that needs to be reinstated since it was erroneously merged into the Perpetual Care Fund many years ago. The other DPW funds are:
 - *Anna U. Abbott* (for Abbott grave in Riverside Cemetery)
 - *Luther G. Howard* (for his wife's grave in Harmony Vale Cemetery)
 - *Harmony Vale Cemetery* (for general upkeep of this cemetery)
 - *Park Street Cemetery/ Flint* (for Charles & Harriet Flint family graves)
 - *Ebenezer Damon Center Mile* (public grounds and sidewalks).
- We met with Finance Director Elizabeth Rourke and Town Treasurer Maryann MacKay to discuss reporting requirements, investment options, and reinstating the *Park Street Cemetery/Damon Fund*.
- The Trustees sent follow-up emails requesting governing trust documents to the following:
 - the family of Richard P. Murphy
 - the family of Eric R. Nelson
 - the North Reading Cultural Council

We continued research into several other funds to clarify their usage, and also to identify which ones need to be formally accepted by the town.

Respectfully submitted,

Dallas W. Coffman, Chairman
Jean C. Osborn, Trustee

TOWN ACCOUNTANT

The following pages are the audited General Purpose Financial Statements of the Town of North Reading for the Fiscal Year 2017. The statements and accompanying notes were prepared by Giusti, Hingston and Company, P.C., the outside audit firm, as a result of the annual audit of the Town's financial records by the firm.

Responsibility for the accuracy and completeness of the data presented rests with the Town. I believe the data, as presented, is accurate in all material respect, that it is presented in a manner designed to fairly set forth the financial position of the Town measured by the activity of its various funds.

The Town's finances continue to feel the pressure of rapid growth and a general decline in the economy. The Town's ability to generate sufficient revenue to provide the services demanded is severely limited by the constraints of Proposition 2-1/2. The Town is faced with difficulty, funding not only the operating budget, but major capital projects over the next few years. This can only be accomplished by careful and thoughtful planning of the Town's leaders.

Respectfully submitted,

Elizabeth Rourke
Finance Director/Town Accountant

Town of North Reading, Massachusetts
Statement of Net Position
June 30, 2017

	Governmental <u>Activities</u>	Business - Type <u>Activities</u>	<u>Total</u>
Assets:			
Current:			
Cash/Investments	\$ 20,830,868	\$ 6,768,413	\$ 27,599,281
Petty Cash	585	-	585
Accounts Receivable:			
Property Taxes	527,089	-	527,089
Tax Liens	557,989	15,786	573,775
Excises	241,977	-	241,977
User Charges	689,328	430,569	1,119,897
Liens	12,052	34,264	46,316
Intergovernmental	856,539	-	856,539
Noncurrent:			
Accounts Receivable:			
Intergovernmental	1,460,358	-	1,460,358
Deferred Special Assessments	2,580	-	2,580
Capital Assets:			
Assets Not Being Depreciated	20,794,216	4,638,039	25,432,255
Assets Being Depreciated, Net	152,659,519	8,879,292	161,538,811
Total Assets	<u>198,633,100</u>	<u>20,766,363</u>	<u>219,399,463</u>
Deferred Outflows of Resources:			
Pensions	4,588,230	185,209	4,773,439
Total Deferred Outflows of Resources	<u>4,588,230</u>	<u>185,209</u>	<u>4,773,439</u>
Liabilities:			
Current:			
Warrants Payable	235,338	5,548	240,886
Accounts Payable	-	181,794	181,794
Accrued Salaries Payable	2,680,814	17,027	2,697,841
Employees' Withholding Payable	421,703	-	421,703
Unclaimed Checks	12,540	-	12,540
Guarantee Deposits	-	29,748	29,748
Accrued Interest Payable	263,400	20,999	284,399
Compensated Absences	727,986	76,790	804,776
Bonds Payable	4,549,416	624,557	5,173,973
Bond Anticipation Notes Payable	6,901,568	3,205,432	10,107,000
Noncurrent:			
Bonds Payable	75,319,358	3,324,112	78,643,470
Compensated Absences	2,911,944	115,186	3,027,130
Net Pension Liability	45,650,377	1,842,732	47,493,109
Other Post Employment Benefit Obligations	35,265,601	907,233	36,172,834
Total Liabilities	<u>174,940,045</u>	<u>10,351,158</u>	<u>185,291,203</u>
Deferred Inflows of Resources:			
Taxes and User Charges Paid in Advance	167,286	-	167,286
Pensions	955,829	38,583	994,412
Total Deferred Inflows of Resources	<u>1,123,115</u>	<u>38,583</u>	<u>1,161,698</u>
Net Position:			
Net Investment in Capital Assets	90,431,654	10,452,649	100,884,303
Restricted for:			
Gifts, Grants and Other Statutory Restrictions	6,156,792	-	6,156,792
Perpetual Funds:			
Expendable	119,262	-	119,262
Nonexpendable	743,942	-	743,942
Unrestricted	(70,293,480)	109,182	(70,184,298)
Total Net Position	<u>\$ 27,158,170</u>	<u>\$ 10,561,831</u>	<u>\$ 37,720,001</u>

Town of North Reading, Massachusetts
Statement of Activities
Fiscal Year Ended June 30, 2017

Functions/Programs	<u>Expenses</u>	Net (Expenses) Revenues and					
		Program Revenues			Changes in Net Assets		
		Charges for	Operating	Capital	Governmental	Business -	Total
		<u>Services</u>	<u>Grants and</u>	<u>Grants and</u>	<u>Activities</u>	<u>Type</u>	
			<u>Contributions</u>	<u>Contributions</u>		<u>Activities</u>	
Primary Government:							
<i>Governmental Activities:</i>							
General Government	\$ 3,058,534	\$ 614,165	\$ 200,984	\$ -	\$ (2,243,385)	\$ -	\$ (2,243,385)
Public Safety	7,723,159	1,247,345	109,750	-	(6,366,064)	-	(6,366,064)
Education	43,106,708	2,160,635	15,270,786	1,699,914	(23,975,373)	-	(23,975,373)
Highways and Public Works	4,415,985	1,077,185	578,881	-	(2,759,919)	-	(2,759,919)
Human Services	721,278	53,266	215,255	-	(452,757)	-	(452,757)
Culture and Recreation	997,555	5,258	158,920	-	(833,377)	-	(833,377)
Fringe Benefits and Insurance	14,269,978	-	12,904	-	(14,257,074)	-	(14,257,074)
Interest on Debt Service	3,218,737	-	-	-	(3,218,737)	-	(3,218,737)
Total Governmental Activities	77,511,934	5,157,854	16,547,480	1,699,914	(54,106,686)	-	(54,106,686)
<i>Business-Type Activities:</i>							
Hillview	1,138,123	1,395,466	18,633	-	-	275,976	275,976
Recreation	596,187	440,410	-	-	-	(155,777)	(155,777)
Water Services	3,279,911	4,593,492	9,562	-	-	1,323,143	1,323,143
Total Business-Type Activities	5,014,221	6,429,368	28,195	-	-	1,443,342	1,443,342
Total Primary Government	\$ 82,526,155	\$ 11,587,222	\$ 16,575,675	\$ 1,699,914	(54,106,686)	1,443,342	(52,663,344)
Property Taxes					47,202,756	-	47,202,756
Motor Vehicle and Other Excise Taxes					3,100,440	-	3,100,440
Penalties and Interest on Taxes					228,736	-	228,736
Other Taxes, Assessments and							
In Lieu of Tax Payments					265,332	-	265,332
Intergovernmental					1,784,852	-	1,784,852
Interest and Investment Income					40,735	-	40,735
Other Revenue					141,529	-	141,529
Contributions to Permanent Funds					18,000	-	18,000
Net Gain (Loss) on Sale of Assets					(37,157)	-	(37,157)
Transfers, Net					236,955	(236,955)	-
Total General Revenues and Transfers					52,982,178	(236,955)	52,745,223
Change in Net Assets					(1,124,508)	1,206,387	81,879
Net Position:							
Beginning of the Year					28,282,678	9,355,444	37,638,122
End of the Year					\$ 27,158,170	\$ 10,561,831	\$ 37,720,001

Town of North Reading, Massachusetts
Balance Sheet
Governmental Funds
June 30, 2017

	General	School Building Capital Project	Nonmajor Governmental Funds	Total Governmental Funds
Assets:				
Cash/Investments	\$ 13,574,148	\$ 598,163	\$ 6,658,557	\$ 20,830,868
Petty Cash	585	-	-	585
Receivables:				
Property Taxes	527,089	-	-	527,089
Tax Liens	557,989	-	-	557,989
Excises	241,977	-	-	241,977
User Charges	103,231	-	586,097	689,328
Other Liens	12,052	-	-	12,052
Intergovernmental	1,703,751	-	613,146	2,316,897
Special Assessments	-	-	2,580	2,580
Tax Foreclosures	418,024	-	-	418,024
Total Assets	<u>\$ 17,138,846</u>	<u>\$ 598,163</u>	<u>\$ 7,860,380</u>	<u>\$ 25,597,389</u>
Liabilities:				
Warrants Payable	\$ 200,790	\$ -	\$ 34,548	\$ 235,338
Accrued Salaries Payable	2,680,546	-	268	2,680,814
Employees' Withholding Payable	421,703	-	-	421,703
Unclaimed Checks	12,540	-	-	12,540
Bonds Anticipation Notes Payable	-	5,000,000	1,901,568	6,901,568
Total Liabilities	<u>3,315,579</u>	<u>5,000,000</u>	<u>1,936,384</u>	<u>10,251,963</u>
Deferred Inflows of Resources:				
Unavailable Revenues	3,321,885	-	784,295	4,106,180
Taxes Paid in Advance	167,286	-	-	167,286
Total Deferred Inflows of Resources	<u>3,489,171</u>	<u>-</u>	<u>784,295</u>	<u>4,273,466</u>
Fund Equity:				
Fund Balances:				
Nonspendable	-	-	743,942	743,942
Restricted	-	-	2,929,343	2,929,343
Committed	4,946,993	-	2,562,416	7,509,409
Assigned	925,679	-	-	925,679
Unassigned	4,461,424	(4,401,837)	(1,096,000)	(1,036,413)
Total Fund Balances	<u>10,334,096</u>	<u>(4,401,837)</u>	<u>5,139,701</u>	<u>11,071,960</u>
Total Liabilities Deferred Inflows of Resources and Fund Balances	<u>\$ 17,138,846</u>	<u>\$ 598,163</u>	<u>\$ 7,860,380</u>	<u>\$ 25,597,389</u>

Town of North Reading, Massachusetts
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
Fiscal Year Ended June 30, 2017

	General	School Building Capital Project	Nonmajor Governmental Funds	Total Governmental Funds
<u>Revenues:</u>				
Property Taxes	\$ 46,986,502	\$ -	\$ -	\$ 46,986,502
Tax Liens	122,172	-	-	122,172
Excises	3,083,068	-	-	3,083,068
Penalties and Interest	228,736	-	-	228,736
Licenses and Permits	449,197	-	-	449,197
Fees and Other Departmental	231,636	-	-	231,636
Intergovernmental	15,715,660	1,077,041	3,345,247	20,137,948
Charges for Services	976,486	-	3,349,761	4,326,247
Fines and Forfeits	14,518	-	-	14,518
Earnings on Investments	40,735	-	3,573	44,308
In Lieu of Taxes	265,332	-	-	265,332
Contributions	-	-	393,535	393,535
Miscellaneous	131,973	-	87,451	219,424
Total Revenues	<u>68,246,015</u>	<u>1,077,041</u>	<u>7,179,567</u>	<u>76,502,623</u>
<u>Expenditures:</u>				
General Government	2,828,781	-	227,474	3,056,255
Public Safety	7,092,552	-	255,182	7,347,734
Education	35,793,654	3,659,309	5,296,291	44,749,254
Intergovernmental	190,041	-	-	190,041
Highways and Public Works	3,149,793	-	957,669	4,107,462
Human Services	684,614	-	33,222	717,836
Culture and Recreation	603,407	-	165,183	768,590
Employee Benefits and Insurance	10,185,436	-	-	10,185,436
Debt Service	7,759,172	-	-	7,759,172
Total Expenditures	<u>68,287,450</u>	<u>3,659,309</u>	<u>6,935,021</u>	<u>78,881,780</u>
Excess of Revenues Over (Under) Expenditures	<u>(41,435)</u>	<u>(2,582,268)</u>	<u>244,546</u>	<u>(2,379,157)</u>
<u>Other Financing Sources (Uses):</u>				
Transfers In	1,479,701	-	1,169	1,480,870
Transfers (Out)	<u>(212,268)</u>	<u>-</u>	<u>(1,031,647)</u>	<u>(1,243,915)</u>
Total Other Financing Sources (Uses)	<u>1,267,433</u>	<u>-</u>	<u>(1,030,478)</u>	<u>236,955</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>1,225,998</u>	<u>(2,582,268)</u>	<u>(785,932)</u>	<u>(2,142,202)</u>
Fund Balance, Beginning	<u>9,108,098</u>	<u>(1,819,569)</u>	<u>5,925,633</u>	<u>13,214,162</u>
Fund Balance, Ending	<u>\$ 10,334,096</u>	<u>\$ (4,401,837)</u>	<u>\$ 5,139,701</u>	<u>\$ 11,071,960</u>

Town of North Reading, Massachusetts
Reconciliation of the Governmental Funds Balance Sheet
Total Fund Balances to the Statement of Net Position
June 30, 2017

Total Governmental Fund Balances	\$ 11,071,960
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	173,453,735
Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds	3,688,156
Certain changes in the net pension liability are required be included in the expense in future periods. These changes are reported as deferred outflows/(deferred inflows) of resources related to pensions.	
Deferred Outflows of Resources - Pensions	4,588,230
Deferred Inflows of Resources - Pensions	(955,829)
Certain liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds	
Bonds Payable	(79,868,774)
Other Post Employment Benefit Obligations	(35,265,601)
Net Pension Liability	(45,650,377)
Accrued Interest on Bonds	(263,400)
Compensated Absences	(3,639,930)
Net Assets of Governmental Activities	<u><u>\$ 27,158,170</u></u>

Town of North Reading, Massachusetts
Reconciliation of the Statement of Revenues, Expenditures,
and Changes in Fund Balances of Governmental Funds
to the Statement of Activities
For the Year Ended June 30, 2017

Net change in fund balances - total governmental funds \$ (2,142,202)

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays and the contribution of assets exceeded depreciation in the current period.

Capital Outlay	6,031,819	
Depreciation	<u>(4,973,252)</u>	
Net Effect of Reporting Capital Assets		1,058,567

In the statement of activities, the gain (loss) on the trade in of capital assets is reported, whereas in the governmental funds, the gain (loss) is not reported. (37,157)

Revenues in the Statement of Activities that do not provide current financial resources are considered unavailable in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in unavailable revenue. (314,994)

The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are amortized in the Statement of Activities. This amount reflects the net effect of these differences in the treatment of long-term debt and related items.

Amortization of Premium from Bond	248,548	
Principal Payments on Bonds	<u>4,276,868</u>	
Net Effect of Reporting Long Term Debt		4,525,416

In the statement of activities, interest on outstanding long-term debt is accrued, whereas in governmental funds, interest is not reported until due. This amount represents the change from the prior year's accrual. 15,019

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds. These amounts represent the change in these accounts from the prior fiscal year.

Compensated Absence Payable Accrual	(144,615)	
Other Post Employment Benefits Payable	(2,703,983)	
Net Pension Liability	<u>(1,380,559)</u>	
Net Effect of Reporting Other Items		(4,229,157)

Change in net assets of governmental activities \$ (1,124,508)

Town of North Reading, Massachusetts
Statement of Net Position
Proprietary Funds
June 30, 2017

	Business-Type Activities Enterprise Funds			
	<u>Water</u>	<u>Hillview</u>	<u>Recreation</u>	<u>Total</u>
Assets				
Current:				
Cash and Cash Investments	\$ 5,672,998	\$ 796,428	\$ 298,987	\$ 6,768,413
Receivables, Net of Allowance for Uncollectibles:				
User Charges	430,569	-	-	430,569
Tax Liens	15,786	-	-	15,786
Liens	34,264	-	-	34,264
Noncurrent:				
Assets Not Being Depreciated	1,268,320	3,369,719	-	4,638,039
Assets Being Depreciated, Net	6,569,726	2,098,087	211,479	8,879,292
Total Assets	<u>13,991,663</u>	<u>6,264,234</u>	<u>510,466</u>	<u>20,766,363</u>
Deferred Outflows of Resources:				
Pensions	185,209	-	-	185,209
Total Deferred Outflows of Resources	<u>185,209</u>	<u>-</u>	<u>-</u>	<u>185,209</u>
Liabilities				
Current:				
Warrants Payable	11	3,734	1,803	5,548
Accounts Payable	181,794	-	-	181,794
Accrued Wages Payable	4,086	2,812	10,129	17,027
Guarantee Deposits	-	29,748	-	29,748
Accrued Interest Payable	8,134	12,865	-	20,999
Bond Anticipation Notes Payable	3,205,432	-	-	3,205,432
Bonds Payable	284,557	340,000	-	624,557
Compensated Absences	37,852	978	37,960	76,790
Noncurrent:				
Bonds Payable	944,112	2,380,000	-	3,324,112
Net Pension Liability	1,842,732	-	-	1,842,732
Other Post Employment Benefits Payable	416,661	110,801	379,771	907,233
Compensated Absences	56,779	1,468	56,939	115,186
Total Liabilities	<u>6,982,150</u>	<u>2,882,406</u>	<u>486,602</u>	<u>10,351,158</u>
Deferred Inflows of Resources:				
Pensions	38,583	-	-	38,583
Total Deferred Inflows of Resources	<u>38,583</u>	<u>-</u>	<u>-</u>	<u>38,583</u>
Net Assets				
Net Investment in Capital Assets	6,369,680	3,871,490	211,479	10,452,649
Unrestricted	786,459	(489,662)	(187,615)	109,182
Total Net Assets	<u>\$ 7,156,139</u>	<u>\$ 3,381,828</u>	<u>\$ 23,864</u>	<u>\$ 10,561,831</u>

Town of North Reading, Massachusetts
Statement of Revenues, Expenses and Changes in Fund Net Position
Proprietary Funds
Fiscal Year Ended June 30, 2017

	Business-Type Activities			
	<u>Enterprise Funds</u>			
	<u>Water</u>	<u>Hillview</u>	<u>Recreation</u>	<u>Total</u>
Operating Revenues:				
Charges for Services	\$ 4,514,434	\$ 1,391,447	\$ 440,410	\$ 6,346,291
Departmental	-	4,019	-	4,019
Contributions	-	18,550	-	18,550
Miscellaneous	79,058	-	-	79,058
Total Operating Revenues	<u>4,593,492</u>	<u>1,414,016</u>	<u>440,410</u>	<u>6,447,918</u>
Operating Expenditures:				
Personal Services	491,562	24,763	419,235	935,560
Nonpersonal Services	2,426,922	837,745	159,696	3,424,363
Depreciation	321,528	180,793	17,256	519,577
Total Operating Expenditures	<u>3,240,012</u>	<u>1,043,301</u>	<u>596,187</u>	<u>4,879,500</u>
Operating Income	<u>1,353,480</u>	<u>370,715</u>	<u>(155,777)</u>	<u>1,568,418</u>
Nonoperating Revenues (Expenses):				
Intergovernmental	8,994	-	-	8,994
Earnings on Investments	568	83	-	651
Interest on Debt	(39,899)	(94,822)	-	(134,721)
Total Nonoperating Revenues (Expenses)	<u>(30,337)</u>	<u>(94,739)</u>	<u>-</u>	<u>(125,076)</u>
Income Before Operating Transfers	<u>1,323,143</u>	<u>275,976</u>	<u>(155,777)</u>	<u>1,443,342</u>
Transfers In	-	-	211,099	211,099
Transfers Out	(432,417)	-	(15,637)	(448,054)
Total Transfers	<u>(432,417)</u>	<u>-</u>	<u>195,462</u>	<u>(236,955)</u>
Change in Net Assets	<u>890,726</u>	<u>275,976</u>	<u>39,685</u>	<u>1,206,387</u>
Net Position, July 1, 2016	<u>6,265,413</u>	<u>3,105,852</u>	<u>(15,821)</u>	<u>9,355,444</u>
Net Position June 30, 2017	<u>\$ 7,156,139</u>	<u>\$ 3,381,828</u>	<u>\$ 23,864</u>	<u>\$ 10,561,831</u>

Town of North Reading, Massachusetts
Statement of Cash Flows
Proprietary Fund
Fiscal Year Ended June 30, 2017

Business-Type Activities

Enterprise Funds

	<u>Water</u>	<u>Hillview</u>	<u>Recreation</u>	<u>Total</u>
Cash Flows from Operating Activities:				
Receipts from Customers	\$ 4,576,186	\$ 1,414,016	\$ 440,410	\$ 6,430,612
Payments to Employees	(490,825)	(30,589)	(425,488)	(946,902)
Payments to Vendors	(2,286,472)	(833,945)	(134,121)	(3,254,538)
Net Cash Flows Provided (Used) by Operating Activities	<u>1,798,889</u>	<u>549,482</u>	<u>(119,199)</u>	<u>2,229,172</u>
Cash Flows from Non Capital Related Financing Activities:				
Transfers from (to) Other Funds (Net)	(432,417)	-	195,462	(236,955)
Net Cash Flows Provided (Used) by Non Capital Related Financing Activities	<u>(432,417)</u>	<u>-</u>	<u>195,462</u>	<u>(236,955)</u>
Cash Flows from Capital and Related Financing Activities:				
Acquisition of Capital Assets	(707,706)	(317,116)	(21,579)	(1,046,401)
Proceeds from Bond Anticipation Notes	3,205,432	-	-	3,205,432
Payments on Bond Anticipation Notes	(2,050,000)	-	-	(2,050,000)
Amortization of Premium on Bonds	(4,557)	-	-	(4,557)
Principal Payments on Bonds	(400,006)	(355,000)	-	(755,006)
Interest Payments	(40,071)	(96,254)	-	(136,325)
Net Cash Flows Provided (Used) by Capital and Related Financing Activities	<u>3,092</u>	<u>(768,370)</u>	<u>(21,579)</u>	<u>(786,857)</u>
Cash Flows from Investing Activities:				
Earnings on Investments	568	83	-	651
Net Cash Flows Provided (Used) by Investing Activities	<u>568</u>	<u>83</u>	<u>-</u>	<u>651</u>
Net Increase (Decrease) in Cash and Cash Equivalents	<u>1,370,132</u>	<u>(218,805)</u>	<u>54,684</u>	<u>1,206,011</u>
Cash and Cash Equivalents, July 1, 2016	4,302,866	1,015,233	244,303	5,562,402
Cash and Cash Equivalents, June 30, 2017	<u>\$ 5,672,998</u>	<u>\$ 796,428</u>	<u>\$ 298,987</u>	<u>\$ 6,768,413</u>
Reconciliation of Net Income to Net Cash Provided (Used) by Operating Activities:				
Operating Income (Loss)	\$ 1,353,480	\$ 370,715	\$ (155,777)	\$ 1,568,418
Adjustments to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities:				
Depreciation Expense	321,528	180,793	17,256	519,577
(Increase) Decrease in Accounts Receivable	(17,306)	-	-	(17,306)
(Increase) Decrease in Deferred Outflows of Resources	(100,794)	-	-	(100,794)
Increase (Decrease) in Wages Payables	(9,499)	2,004	(7,692)	(15,187)
Increase (Decrease) in Compensated Absences	10,236	(7,830)	1,439	3,845
Increase (Decrease) in Deferred Inflows of Resources	26,335	-	-	26,335
Increase (Decrease) in Net Pension Liability	187,289	-	-	187,289
Increase (Decrease) in Other Payables	27,620	3,800	25,575	56,995
Net Cash Provided by Operating Activities	<u>\$ 1,798,889</u>	<u>\$ 549,482</u>	<u>\$ (119,199)</u>	<u>\$ 2,229,172</u>

Town of North Reading, Massachusetts
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2017

	Private Purpose Trust Fund <u>Scholarship</u>	Other Post Employment Benefits <u>Trust</u>	Agency <u>Funds</u>
Assets:			
Cash and Cash Investments	\$ 869,242	\$ -	\$ 421,278
Cash and Equivalents	-	250,000	-
Equities	-	341,307	-
Fixed Income	-	250,055	-
Money Market	-	1,185	-
Total Assets	869,242	842,547	421,278
Liabilities:			
Current:			
Other Liabilities	-	-	421,278
Total Liabilities	-	-	421,278
Net Position:			
Restricted:			
Other Post Employment Benefits	-	842,547	-
Scholarships:			
Expendable	25,403	-	-
Nonexpendable	843,839	-	-
Total Net Position	<u>\$ 869,242</u>	<u>\$ 842,547</u>	<u>\$ -</u>

Town of North Reading, Massachusetts
Statement of Changes in Fiduciary Net Position - Fiduciary Funds
June 30, 2017

	Private Purpose Trust Fund <u>Scholarship</u>	Other Post Employment Benefits <u>Trust</u>	<u>Total</u>
Revenues:			
Gift	\$ 4,254	\$ -	\$ 4,254
Employer Contributions	-	1,664,864	1,664,864
Earnings on Investments	(1,493)	38,659	37,166
	<u>2,761</u>	<u>1,703,523</u>	<u>1,706,284</u>
Total Additions			
Expenditures:			
Scholarships Awarded	15,425	-	15,425
Benefits Paid	-	1,394,864	1,394,864
	<u>15,425</u>	<u>1,394,864</u>	<u>1,410,289</u>
Total Distributions			
Change in Net Position	(12,664)	308,659	295,995
	<u>(12,664)</u>	<u>308,659</u>	<u>295,995</u>
Net Position:			
Beginning of the Year	881,906	533,888	1,415,794
	<u>881,906</u>	<u>533,888</u>	<u>1,415,794</u>
End of the Year	\$ 869,242	\$ 842,547	\$ 1,711,789
	<u><u>\$ 869,242</u></u>	<u><u>\$ 842,547</u></u>	<u><u>\$ 1,711,789</u></u>