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TOWN OF NORTH READING  
Massachusetts

**Parks and Recreation Meeting Minutes of  
Monday, November 18, 2019  
Town Hall, Room 5 at 7pm**

**Attendance:**

**Committee Members:** Ron Kern (RK), Rita Mullin (RM), Sergio Coviello (SC), Sheila Sturdevant (SS), Pat Filmore (PF), Billie Luker (BL), Mike Fitzpatrick

**Staff:** Maureen Stevens (MS), Marty Tilton (MT), Lynne Clemens (LC), Maria Brown (MB)

**Tardy:**

**Absent:**

**Call to order:** 738pm; Quorum, called by RK

**Audience of Citizens:**

**Acceptance of Minutes:**

(PF) made a motion to accept Meeting Minutes of September 16, 2019.

(SS) Second the Motion

Approved: 7 Opposed: 0 Abstained: 0 Motion: PASSED

**NEW BUSINESS:**

**Recreation Committee Re-Appointment:** Committee members received an email reminder from the Town Administrators office to Renew Appointments and get sworn in before December 31, 2019. They have been reminded.

**LUC – Liaison:** RM would like to continue as liaison between North Reading Parks & Recreation and the Land Utilization Committee.

(SS) made a motion to renew Rita Mullin's Liaison position between NRP&R & LUC.

(SC) Second the Motion

Approved: 7 Opposed: 0 Abstained: 0 Motion: PASSED

**Open Space Committee Update:** RM, MS & MT are all on the Committee. The kick off meeting went very well. They got a lot accomplished. Each member has a role. They are now circulating a flyer, which mentions a survey for North Reading residents. An email has been sent out in numerous social media outlets. We are looking to have responses from the survey before the December 5<sup>th</sup> Public meeting. We are also hoping to have the public attend to voice their opinions.

**OLD BUSINESS:**

**Parks Director:** Update

MT

- MT & staff continuing fall clean up. They will be working on trees, benches and equipment maintenance.
- Busy working on the Open Space Committee.
- MT & Mike Marciano will be taking a pesticide class the next few days.

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**Parks Director:** Update Continued.

- Rich Giannattasio has given them an estimate of expenses for the security cameras at the park. He's broken it up into Bandstand/Shed area - \$2,570, Snack Shack (update current camera) - \$1,380 and Skate Park - \$3,200. Chief Murphy and RM have stressed the necessity of having a camera at the Skate Park. Need to drill trenches behind the Snack Shack. Camera will be on Pole, where you will be able to see the Skate Park and open field. MT – need to get additional quotes to be in compliance. RM asked if we receive a reduction in our insurance if we have the cameras. MS will ask the TA's office. The expense of the Security Camera's is a Small Capital Item. RM asked if there was any other area/park that would benefit from having a security camera. MT stated that we are fortunate that he did not feel any other area/park would need a camera.

**LC/Recreation:** Not present.

**LC**

**MS/Operations Director Update:**

**MS**

MS Budget numbers – due December 16, 2019. She will have them ready for the next Recreation meeting on December 16<sup>th</sup>. No Large Capital items. Small Capital Item will be security cameras.

Open Space Plan – MS mentioned that Danielle McNight is the Team Leader. December 5<sup>th</sup> at 6:30pm is the public meeting, she stressed spreading the word that residents fill out the survey and come to the meeting to voice their opinions and ideas.

MS asked if we could have our next Recreation meeting start at 6pm on December 16, 2019. We could start our FONRPC meeting then move into the Recreation meeting.

**LUC (RM):** It was discussed that a member(s) from Recreation and LUC should meet in January to discuss a resolution for the tent used for six week BBQ.

**CIT (RM):** RM - they are having numerous events on alcohol awareness, vaping and drugs.

**FONRPC:**

**Character Breakfast** - January 26<sup>th</sup> is the Character Breakfast. We are almost sold out of 10:15am seating. The 8:30am seating has 110 seats remaining.

**W&F Social** – discussion was had regarding management of the Hillview and a possible boycott by Townspeople. SC will contact Shriners to see if it could be an option B. LC to meet with TA to see what their position is on location of W&F.

**NEW BUSINESS:**

RK welcomed Mike Fitzpatrick. MF was excited to be back and working with Recreation again.

**Next Recreation Committee Meeting:** Monday, December 16, 2019.

• **Adjournment:**

(MF) made a motion to adjourn meeting at 8:22pm.

(SC) seconds the motion.

**Approved: 7 Opposed: 0**

**Abstained: 0**

**Motion: PASSED**