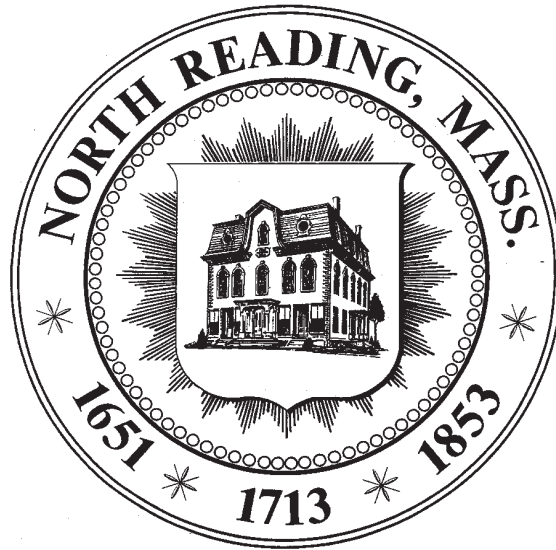


# ANNUAL REPORT



TOWN OF  
**NORTH READING**  
MASSACHUSETTS

For the Year Ended December 31

**2023**



**IN MEMORIAM**

**2024**

**Augustus S. "Gus" Lamont  
Police Sergeant**

\* \* \* \* \*

**John Welch  
Superintendent of Buildings**

\* \* \* \* \*

**Herbert E. Batchelder, Sr.  
Select Board- Recreation Committee**

\* \* \* \* \*

**Lyman Fancy- Plumbing Inspector  
Veterans Memorial Committee**

\* \* \* \* \*

**Richard F. Spindler, Sr.  
North Reading Public Works DPW Director**

\* \* \* \* \*

**Patricia Romeo  
Putnam House Director and Board Member  
North Reading Historical and Antiquarian Society  
Historic District Commission  
Community Planning Commission**

\* \* \* \* \*

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# NORTH READING Of General Interest 2023

Date Incorporated: March 22, 1853

Home Rule Charter effective: July 1, 1970

Location:

Middlesex County -- Northeastern Massachusetts  
Bordered by Wilmington on the west, Andover and North Andover on the north,  
Middleton and Lynnfield on the east, and Reading on the south;  
16 miles from Boston, 10 miles from Lawrence, 15 miles from Salem, and  
234 miles from New York City.

Population: Federal Census (every 10 years): 2020: 15,554 (12/31/2023)  
Town Census: 2023: 15,919 (12/31/2023)

Registered Voters a/o December 31, 2023: 12, 245  
Democrats: 2,316 Republicans: 1,573  
Unenrolled: 8,240 All Others: 116

Elevation: Approximately 100 feet above sea level

Area: 13.26 Square Miles

Type of Government: Home Rule Charter  
Town Administrator  
Five-Member Select Board  
Open Town Meeting (June and October)

Annual Town Election: Tuesday following first Monday in May

Annual Town Meetings:

Per the Town Charter:

- to commence on any day in June (primarily financial matters and other business), and any day in October (primarily zoning and by-law matters and other business) not in conflict with a legal or religious holiday, as set by the Select Board following a public hearing held annually no later than March 31st.

Per the Town General By-laws:

- no quorum requirement for any session of a regular Town Meeting;
- quorum of 150 voters required for all sessions of Special Town Meetings.

Total Assessed Valuations: Please see Assessor's Report in this book.

Tax Rate: Residential property: \$13.99 per thousand dollar valuation. (FY 2023)  
Commercial property: \$13.99 per thousand dollar valuation. (FY 2023)

## FEDERAL AND DISTRICT ELECTED OFFICIALS

Senators in Congress:	Elizabeth A. Warren (D) Edward J. Markey (D)
Representative in Congress:	Seth Moulton (D) (Sixth Congressional District)
State Senator:	Bruce E. Tarr (R) Gloucester (1st Essex & Middlesex)
State Representative:	Bradley H. Jones, Jr. (R) North Reading (20th Middlesex)
Councilor:	Eileen R. Duff (D) Gloucester (Fifth District)
District Attorney:	Marian T. Ryan (D) Northern District

### Qualifications for registration as a voter:

Must be 18 years of age, American-born or fully-naturalized US citizen, and a resident of North Reading. Registration methods: on-line; mail-in; at the RMV; and in person at the Town Clerk's Office during regular office hours and during extended hours preceding elections and town meetings on dates as prescribed by law. No pre-existing residency requirement. Pre-registration available to 16 & 17 year old citizens (*per Chapter 111 Acts of 2014*).

Absentee Voting : All Elections -- State, Primaries, Town and Special Elections  
Early Voting; Mail-In or In-Person: All Elections -- State, Primaries, Town and Special Elections (per the VOTES ACT adopted June 22, 2022).

### DOG LICENSES:

- Calendar licensing period: January 1 – December 31 annually
- All dogs must be licensed at 3 months of age per Town By-laws
- Proof of spaying or neutering and rabies vaccination certificate required
- Fees: Spayed Females & Neutered Males – \$10.00; Unaltered – \$20.00
- Late fee beginning April 1: \$10.00 in addition to the cost of the license
- No license fee for owners over 70 years of age; late fee assessed on April 1  
*[per Chapter 369 of the Acts of 2002 accepted by Town Meeting on April 7, 2003]*

### BILLS:

#### Real Estate Taxes -- Personal Property

Payable quarterly:

February 1, May 1, August 1, November 1

Interest at 14% if unpaid by the above dates

#### Water and Trash:

Billed quarterly – Due dates as indicated on bills

Interest at 14% for Personal Property and Water if unpaid by due date

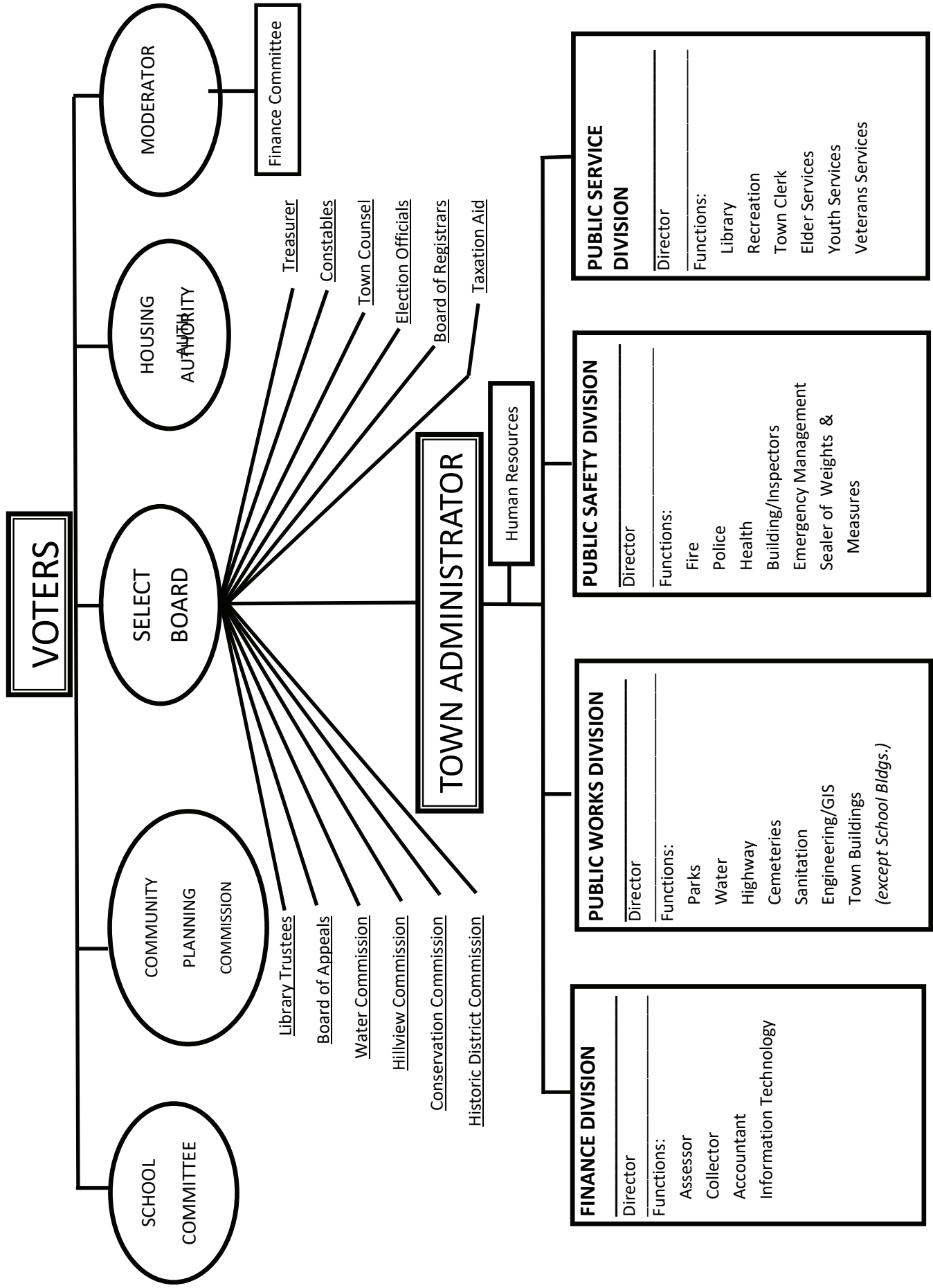
Interest at 9% for Trash if unpaid by due date

#### Motor Excise Bills:

Due thirty days from date of issue

Interest at 12% if unpaid by due date

# TOWN OF NORTH READING ORGANIZATIONAL CHART





# **ELECTED TOWN OFFICIALS**

*[Town Election May 2, 2023]*

## **SELECT BOARD**

	<b>TERM EXPIRES</b>
Liane R. Gonzalez . ( <i>Chair</i> ).....	May 2025
Vincenzo Stuto ( <i>Vice Chair</i> ) .....	May 2026
Richard F. Wallner ( <i>Clerk</i> ) .....	May 2025
Kathryn M. Manupelli .....	May 2024
Stephen J. O’Leary.....	May 2024

## **MODERATOR**

John J. Murphy .....	May 2024
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## **SCHOOL COMMITTEE**

Scott T. Buckley ( <i>Chairman</i> ).....	May 2026
Richard F. McGowan ( <i>Vice-Chair</i> ) .....	May 2024
Dyana Boutwell ( <i>Leg. Rep.</i> ).....	May 2024
Jeffrey L. Friedman .....	May 2025
Noelle M. Rudloff.....	May 2025

## **COMMUNITY PLANNING COMMISSION**

Warren R. Pearce, Jr. ( <i>Chairman</i> ) .....	May 2025
Jeffrey P. Griffin .....	May 2026
Ryan J. Carroll ( <i>Clerk</i> ).....	May 2024
David L. Rudloff .....	May 2025
Jeremiah C. Johnston.....	May 2024

## **NORTH READING HOUSING AUTHORITY**

James DeCola ( <i>Chairman</i> ).....	May 2024
Liane R. Gonzalez ( <i>Vice-Chairman</i> ) [ <i>State Appointee</i> ] .....	April 2025
Michele A. Mawn ( <i>Treasurer</i> ) .....	May 2025
Sherri L. Greer.....	May 2027
Lillian Martin ( <i>Tenant</i> ) .....	May 2028

## **NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL**

*[Elected every 4 years on State Election Ballot]*

Judith M. Dymant .....	November 2024
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## APPOINTMENTS BY TOWN MODERATOR

### FINANCE COMMITTEE

Abigail Hurlbut, Chair	<b>Term Expires:</b> June 30, 2025
Tim Sutherland	June 30, 2024
Richard Johnson, Clerk (Resigned)	June 30, 2023
Donald Kelliher	June 30, 2024
Daniel Pulver	June 30, 2024
Daniel Mills	June 30, 2025
Matthew Davis	June 30, 2026
Janene Imbriano	June 30, 2025
Nicholas Mirlocca	June 30, 2026
David Cross	June 30, 2026

## APPOINTMENTS BY THE SELECT BOARD

### TOWN ADMINISTRATOR

Michael P. Gilleberto	<b>Term Expires:</b> June 30, 2024
-----------------------	---------------------------------------

### TOWN TREASURER

Maryann MacKay	December 31, 2024
----------------	-------------------

### CONSTABLES (Process-Servers)

Douglas Labb	December 31, 2024
David Rosati	December 31, 2024
Douglas Mercurio Esq.	December 31, 2024

### BOARD OF APPEALS

Jennifer Platt (Resigned)	December 31, 2023
Bob Breen	December 31, 2025
Maria E. Lockhart,	December 31, 2024
Michelle Bodian	December 31, 2024
Brendon Riley	December 31, 2024
John J. Verrengia (Resigned)	December 31, 2025

### BOARD OF REGISTRARS

Susan Duplin, Town Clerk	Indefinite
Kiely Gamelin	April 1, 2025
Stephanie Keohane	April 1, 2027
Lee Atlas	April 1, 2026

### CABLE ADVISORY COMMITTEE

John Nowosacki	Indefinite
Kerry Reddington	Indefinite
Michael Sprycha	Indefinite
Gil Hurlbut	Indefinite
Peter Zawistowski	Indefinite
David Doucette	Indefinite

**CAPITAL IMPROVEMENT PLANNING COMMITTEE**

Michael P. Gilleberto	June 30, 2024
Liane Gonzalez	June 30, 2024
Joseph Foti	June 30, 2024
Abigail Hurlbut	June 30, 2026
Donald Kelliher	June 30, 2024
Michael Connelly	June 30, 2024
Jeffrey Friedman	June 30, 2024
Vincenzo Stuto	June 30, 2024
Laurianne Galvin	June 30, 2024

**CONSERVATION COMMISSION**

Lori Mitchener, Chair	December 31, 2024
Randall S. Mason	December 31, 2024
James S. Cheney	December 31, 2026
Tomas E. Sanchez	December 31, 2026
Melissa Campbell	December 31, 2025

**COMMISSION ON DISABILITIES**

Nikki Tosi	December 31, 2024
Gina Moran	December 31, 2024
Rebecca Griffin (Resigned)	December 31, 2023
Marisa Morelo (Resigned)	December 31, 2023
Richard Wallner-Chair	December 31, 2025
Jason S Slattery	December 31, 2025
Mirko Messa (Resigned)	December 31, 2023

**CULTURAL COUNCIL**

Phil Healey, Chair (Resigned)	December 31, 2023
Nancy Ludwig	December 31, 2026
Frances Toneguzzo	December 31, 2024
Rebecca M Griffin	December 31, 2024
Susan Smith	December 31, 2025
Maxine MacPherson	December 31, 2025
Michael He	December 31, 2025
Julie Elkins	December 31, 2026
Kathleen DesBois	December 31, 2026

**ECONOMIC DEVELOPMENT COMMITTEE \***

David O'Neil, Chair	March 3, 2024
Jeffrey Griffin	June 6, 2024
Patrick Lee	March 3, 2026
Kathryn Manupelli	May 4, 2026
Vincenzo Stuto	December 31, 2024
Thomas Ollila, Associate Member	May 3, 2024
Matthew Dumont	May 24, 2024
Maria Freccero	May 24, 2024
Caitlin Sullivan-Associate Member	May 24, 2026
Lisa Egan-Resigned	May 24, 2024

*\*Appointed jointly by Select Board and Community Planning Commission*

**FACILITIES MASTER PLAN COMMITTEE**

Mark Hall	December 31, 2026
Kathryn Manupelli	May 7, 2024
Donald Kelliher	June 30, 2024
Abigail Hurlbut	June 30, 2025
Richard McGowan	May 7, 2024
Warren Pearce, Jr.	June 30, 2024
Todd Woekel	June 13, 2024

**FAIR HOUSING COMMITTEE**

Michael P. Gilleberto, Director	Indefinite
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**FIRE STATION BUILDING COMMITTEE**

Abigail Hurlbut (Finance)	June 30, 2025
Donald Kelliher (CIPC)	June 30, 2024
Todd Woekel (DPW)	December 20, 2024
Warren Pearce (CPC)	May 3, 2025
Rich McGowan (School)	May 7, 2024
Mark Hall (Historic District Committee)	December 31, 2026
Kate Manupelli (Select Board)	May 7, 2024
Chief Donald Stats	June 26, 2025
Eric Pepper (Fire Captain)	Until the Conclusion of the Project.
Jon Burt (Firefighter)	Until the Conclusion of the Project.
Joseph Parisi Director of Public Works	May 12, 2024
Michael Gilleberto Town Administrator	June 30, 2024

**FOREST COMMITTEE**

Dana A. Rowe Jr. Chair	December 31, 2025
Douglas P. Doty	December 31, 2025
Alison Polido	December 31, 2026

**HILLVIEW COMMISSION**

George Stack, Chair	December 31, 2024
Charles Carucci	December 31, 2026
Francis Hachey	December 31, 2026
Louis DiFronzo	December 31, 2024
William King	December 31, 2026
Theodore L Haggerty	December 31, 2025
Nicola Harron	December 31, 2025

**HISTORIC DISTRICT COMMISSION**

Mark Hall, Chair	December 31, 2026
David Ham (Resigned)	December 31, 2023
Paul Chapman	December 31, 2026
William Birkmaier	December 31, 2024
Thomas Parker	December 31, 2026
Heather T Sievers	December 31, 2024
Andrew Parson	December 31, 2024
Matthew Page	December 31, 2026

**HISTORICAL COMMISSION**

Christopher Hayden, Chair	December 31, 2024
Les Masterson, Vice Chair	December 31, 2024
Patricia Romeo (deceased)	December 31, 2023
Stone M. Jasie, Clerk (Resigned)	December 31, 2025
Francine Coughlin	December 31, 2026
David Cross (Resigned)	December 31, 2023
Joann Williams-Hoxha	December 31, 2026
Brian McAuliffe	December 31, 2026

**LIBRARY TRUSTEES**

Kathryn Geoffrion Scannell, Vice Chair	December 31, 2025
Jennifer Stritzel Thomson, Chair	December 31, 2026
Katie Gabriello	December 31, 2026
Heather Sievers	December 31, 2024
Margot Schomp	December 31, 2025
Maxine MacPherson	December 31, 2024
Donna Colebrook	December 31, 2026
Marishka Cannell	December 31, 2026

**MARTINS POND RECLAMATION STUDY COMMITTEE**

George Cangiano, Jr. Chair	December 31, 2024
Lawrence Soucie	December 31, 2025
Joel Spruance (Resigned)	December 31, 2023
Donald Skoog	December 31, 2025
James Grier	December 31, 2025
Joann Williams-Hoxha (Resigned)	December 31, 2023
Samantha Meier	December 31, 2025
Lori June Chasse	December 31, 2026

**MOBILE HOME RENT CONTROL BOARD**

Lidia Real-Costa	December 31, 2024
John Mannion	December 31, 2025
Larry Brown (Resigned)	December 31, 2023

**RECYCLING COMMITTEE**

John Rogers, Chair	Indefinite
Matthew Libby (Resigned)	Indefinite
Bruce McArdle	Indefinite
Daniel Greenberg	Indefinite
Frank Falcone (Resigned)	Indefinite
Deborah Pascale	Indefinite
Bonnie Gibson	Indefinite
Matthew Page	Indefinite

**TAXATION AID COMMITTEE**

Debbie Carbone, Chair	December 31, 2025
Maryann Mackay	December 31, 2025
Richard Wallner	December 31, 2024
Gail Manning	December 31, 2024
Pricilla Fitzgerald	December 31, 2026

**TRANSPORTATION COMMITTEE**

Warren Pearce Jr.  
Alexis Arsenis, Chair  
Diane Norris  
Rebecca Griffin  
June Storey  
Daniel Greenberg

May 7, 2025  
March 12, 2026  
December 31, 2025  
December 31, 2025  
December 31, 2024  
December 31, 2024

**WATER COMMISSION**

Vincent Ragucci III, Chair  
Andrew Street  
Joseph Cimino

December 31, 2026  
December 31, 2026  
December 31, 2024

**WASTEWATER PROJECT COMMITTEE**

Stephen Casazza  
Vincent Stuto  
Jeffrey Griffin  
Timothy Sutherland  
Steven Correale  
Victor Hui

December 31, 2024  
December 31, 2024  
December 31, 2024  
December 31, 2024  
December 31, 2024  
December 31, 2024

**YOUTH SERVICES COMMITTEE**

Peter A. Majane, Chair  
Jason Slattery, Vice-Chair  
Francis Ferraro  
Jodi Sponzo (Resigned)  
Amy DiChiara (Resigned)  
Beatriz Vautin  
Alexis Arsenis  
Amy Salomon  
LeSeandria Thomas

December 31, 2025  
December 31, 2024  
December 31, 2024  
December 31, 2023  
December 31, 2023  
December 31, 2025  
December 31, 2024  
December 31, 2024  
December 31, 2025

**APPOINTMENTS TO STATE & REGIONAL COMMITTEES & ORGANIZATIONS BY  
THE SELECT BOARD**

**HOUSING AUTHORITY TENANT REPRESENTATIVE**

Lillian Martin

May 2, 2028

**IPSWICH RIVER WATERSHED ASSOCIATION**

Position Vacant

**IPSWICH RIVER WATERSHED DISTRICT  
ADVISORY BOARD REPRESENTATIVE**

Position Vacant

**LIAISON TO THE NATIONAL OFFICE  
ON DISABILITY**

Position Vacant

**LIAISON – MASS STATE ETHICS COMMITTEE**

Susan Duplin

December 31, 2024

**MBTA ADVISORY BOARD REPRESENTATIVE**

Anthony Petrillo

Indefinite

**METROPOLITAN AREA PLANNING COUNCIL  
REPRESENTATIVE**

Danielle McKnight

October 19, 2026

Michael P. Gilleberto (Alternate)

October 19, 2023

**NORTH READING'S AGENT TO FEMA  
(FEDERAL EMERGENCY MANAGEMENT AGENCY)**

Michael P. Gilleberto

Indefinite

**MAPC REGIONAL WATER SUPPLY PROTECTION  
STUDY COMMITTEE**

CPC Chairman or designee

Indefinite

DPW Chairman or designee

Indefinite

**READING MUNICIPAL LIGHT DEPARTMENT CITIZEN'S ADVISORY BOARD  
REPRESENTATIVE**

Jason Small

December 31, 2025

**SELECT BOARD'S AD HOC COMMITTEES**

**VETERANS MEMORIAL COMMITTEE**

Richard Stratton- Chair

Indefinite

William McDonnell- Vice Chair

Indefinite

Gordon Hall

Indefinite

John Watson

Indefinite

James E. MacLauchlan (Resigned)

Indefinite

Edward McHarg, Jr., Associate Member

Indefinite

**VETERANS EVENTS COMMITTEE**

Richard B. Stratton, Chair

December 31, 2025

Andrew Lee (Resigned)

November 6, 2023

Deborah Aldrich, Associate Member

December 31, 2025

Arthur Cole

December 31, 2026

Kenneth Ravioli, Associate Member

December 31, 2026

Michelle Reid

December 31, 2024

Daniel Mahoney

December 31, 2025

Lori Martinez

December 31, 2026

Roberta Sanchez

December 31, 2026

John Watson

December 31, 2026

**JOINT APPOINTMENTS OF THE SELECT BOARD AND SCHOOL COMMITTEE**

**SECONDARY SCHOOL BUILDING COMMITTEE**

Charles Carucci, Chair	<b>Term Expires:</b> Indefinite
Michael P. Gilleberto	Indefinite
Clifford Bowers	Indefinite
Michael Connelly	Indefinite
Phillip Dardeno	Indefinite
Sean T. Delaney	Indefinite
Laurie Witts	Indefinite
Stephen Nathan	Indefinite
Janene Imbriano	Indefinite
Gregg Doble	Indefinite
Aldo Tramontozzi	Indefinite
Anthony J. Loprete	Indefinite
Daniel McInnis	Indefinite
Catherine O'Connell	Indefinite
Stephen O'Leary**	Indefinite
John Pecora	Indefinite

**\*\* Appointed by the Select Board**

**APPOINTMENTS BY THE TOWN ADMINISTRATOR**

<b>TOWN CLERK</b> Susan Duplin	<b>Term Expires:</b> Indefinite
<b>TOWN COLLECTOR</b> Maryann MacKay	Indefinite
<b>TOWN ACCOUNTANT</b> Laurianne Galvin	April 14, 2026
<b>DIRECTOR OF FINANCE</b> Laurianne Galvin	April 14, 2026
<b>VETERANS, AGENT AND DIRECTOR OF VETERANS' SERVICES</b> Susan Magner	Indefinite
<b>BUILDING INSPECTOR</b> Gerard Noel	Indefinite
<b>WIRE INSPECTOR</b> Stephen Gigante	Indefinite
<b>GAS INSPECTOR</b> Edward Cirigliano	Indefinite
<b>SEALER OF WEIGHTS AND MEASURES</b> Leonard Rose	Indefinite



**LOCAL CENSUS LIAISON TO THE  
UNITED STATES DEPARTMENT OF COMMERCE**

Susan Duplin

Indefinite

**DIRECTOR OF PUBLIC WORKS**

Joseph Parisi

Indefinite

**CUSTODIAN OF SOLDIERS' AND SAILORS' GRAVES**

Lieutenant, North Reading Company of Minit and Militia

Indefinite

**FIRE CHIEF**

Donald Stats

Indefinite

**POLICE CHIEF**

Mark Zimmerman

Indefinite

**PARKING CLERK**

Karen Marlin

December 31, 2024

**LIBRARY DIRECTOR**

Sharon Kelleher

Indefinite

**BOARD OF HEALTH**

Gary Hunt

December 31, 2024

Karen Martin

December 31, 2024

Pamela Vath

December 31, 2024

**BOARD OF ASSESSORS**

Debbie Carbone

December 31, 2024

Gregory Smith

December 31, 2024

Sebastian Tine (Resigned)

December 31, 2023

John Verrengia

December 31, 2024

**LAND UTILIZATION COMMITTEE**

William Reed

December 31, 2025

Anthony Giordano

December 31, 2024

Philipp Hertz

December 31, 2024

Katherine Araniz

December 31, 2025

Daniel Greenberg (Resigned)

December 31, 2025

Rita Mullin (Recreation Committee)

December 31, 2024

Margaret Salt

December 31, 2024

Randy Mason (Conservation Commission)

December 31, 2023

Brian McAuliffe

December 31, 2024

**TRUSTEES OF TRUST FUNDS**

Dallas Coffman

December 31, 2025

Jean Osborn

December 31, 2026

Sarah Allen McGoldrick

December 31, 2024

**RECREATION COMMITTEE**

Ronald Kern, Chair	December 31, 2024
Rita Mullin	December 31, 2024
Sergio Coviello (Resigned)	December 31, 2023
Billie Luker	December 31, 2024
Patricia Filmore	December 31, 2024
Sheila Sturdevant	December 31, 2024
Michael Fitzpatrick (Resigned)	December 31, 2023
William Cannell	December 31, 2024

**DIRECTOR OF ELDER AFFAIRS**

Kimberly Manzelli	Indefinite
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**COUNCIL ON AGING**

Daniel Greenberg, Chair	December 31, 2025
Katherine McCabe Scott	December 31, 2024
Valerie Schiavone	December 31, 2025
Larry Brown (Resigned)	December 31, 2023
Elizabeth DiTrapano	December 31, 2026
Maxine McPherson	December 31, 2026
Margie Salt	December 31, 2024
Suresh Rao	December 31, 2026

**APPOINTMENTS BY BOARD OF HEALTH**

**DIRECTOR OF PUBLIC HEALTH AND HEALTH AGENT**

Robert F. Bracey	<b>Term Expires:</b> Indefinite
------------------	------------------------------------

**INSPECTOR OF ANIMALS**

Jerry Berg	Indefinite
------------	------------

**AGENT FOR ISSUING AND RECORDING BURIAL PERMITS**

Robert F. Bracey	Indefinite
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**APPOINTMENTS BY TOWN COLLECTOR**

**DEPUTY COLLECTOR OF TAXES**

Peter Ryan	Indefinite
------------	------------

# **2023 Annual Report of the Select Board**

## **Select Board and Board organizational changes**

In 2023, Mrs. Liane Gonzalez was nominated to serve as Chair, Mr. Vincenzo Stuto continued as Vice Chair. Richard Wallner continued as Clerk.

## **Elections and Town Meeting**

The town conducted its Regular (Annual) Election in May and Annual Town Meetings in June and October. A Special Town Meeting was held in March. The Board wishes to acknowledge and thank Town Clerk, Susan Duplin her staff, and the many Election Workers who staffed the polls and office. Additional thanks to the Department of Public Works, Police, and Fire Department staff who assisted. Special thank you to the School Department and its custodial staff for assisting with the three Town Meetings.

## **Wastewater Planning**

The Town continues its Wastewater planning efforts for the commercial and industrial corridors in 2023. A wastewater committee was formed made up of elected officials, private citizens and business owners. Those meetings and discussions continue. No town meeting date has been determined.

## **Personnel Matters**

Longtime Water Superintendent, Mark Clark retired and was recognized at a public event at the North Reading Moose Lodge. The town welcomed Mathew Prince as its new Water Superintendent. The Town also welcomed a new Town Engineer, Dan O'Donnell, a new Youth Services Director, Eleanor Richard, and a new Assistant Building inspector, Jason Lacroix. The Town also recognized the retirement of Leah Basbanes as Conservation Agent. Additionally, the town hired new EMT/Firefighters-Liam and Jason Tannian, Michel Carisma, & Christopher Jacobson. The North Reading Police Department hired Patrolman Brain Murphy. They bid farewell to first responders Captain Joseph Marotta & EMT/Firefighter Brian Letendre from the North Reading Fire Department and North Reading Police Department-Chief Michael Murphy, Lieutenant Thomas Romeo, & Sergeant Michael McAuliffe. The Board wishes to thank those Employees who served our town well and welcome and congratulate our New Employees. The Board settled collective bargaining agreements with The North Reading DPW Employees, The North Reading Library Staff Association, North Reading Superior Officers and also reviewed the Town Administrators Performance Evaluation.

## **Budget/Finance**

June Town Meeting approved a balanced budget that was only possible due to the hard work of the Financial Planning Team. There were many departmental requests made that could not be funded, and similar to last year the Town is experiencing significant financial pressures that will continue to make it difficult to maintain existing services. The Select Board continues to seek avenues for new revenue. The Board wishes to recognize the work of the Capital Improvement Committee, who once again developed a

comprehensive capital plan that was approved by Town Meeting in June. In August, the Arthur Kenney Field Turf Replacement Project was completed.

### **Other Actions**

In April the Board voted to extend Temporary Outdoor Dining for our local restaurants to allow some relief for the loss of revenue during Covid, and voted to approve the Martins Landing Regulatory Agreement. In August The Board held a Nuisance/Dangerous Dog Hearing and approved the Acceptance of Gifts (Friends of Council on Aging and Friends of Parks and Recreation). In September the Select Board voted for a Street Acceptance for Eaton Circle. In December the Board reviewed an opportunity to purchase property on Central Street at several meetings throughout the year. American Rescue Plan Act Funds (ARPA) were discussed and ultimately voted on. Many conversations were had by the Board pertaining to Wastewater and Fire Station Building Project. Lastly, four Proclamations were voted on unanimously, February: Dollars for Scholars; June: Lesbian, Gay, Bisexual, Transgender and Queer Pride Month; September: Carmen DiChara Day; and November: North Reading Veterans Month.

### **Acknowledgments**

The Board acknowledges and thanks every citizen who has stepped up to serve in any elected and/ or appointed position to make our community a better place to live and work. The Board thanks our Town Employees and Department Heads for their continued dedication and efforts to ensure the continuity of Town operations for our citizens and businesses. The Board thanks and acknowledges our legislative leaders, Representative, Brad Jones and Senator, Bruce Tarr, for their unwavering dedication to our Town, including their efforts to secure legislative measures, financial assistance, opportunities and programs to help our Town and assist our citizens. The Board looks forward to working with Governor, Maura Healy and Lieutenant, Kimberly Driscoll.

Respectfully submitted,

Liane Gonzalez, Chair  
Vincenzo Stuto, Vice Chair  
Richard Wallner, Clerk  
Kathryn Manupelli  
Stephen O'Leary

## 2023 ANNUAL REPORT OF TOWN COUNSEL

We are pleased to present our annual report as Town Counsel to the Town of North Reading. In calendar year 2023, the Town faced various important, novel, and emergent legal issues and challenges that resulted in the Town needing counsel. As all of these legal challenges developed, we continued to promptly advise Town officials regarding the best practices and next steps to be implemented.

In 2023, Town Counsel continued to assist with the preparation for the Fall and Spring Annual and Special Town Meetings. Town Counsel attended all Town Meetings to answer legal questions and advise regarding proposed amendments. Town Counsel also represented the Town during various contract and settlement negotiations; and also provided support by drafting proper motions for many Board meetings and by answering various procedural questions. Additionally, Town Counsel responded during this past year to requests for opinions from Town officials on a wide variety of legal matters, including the application of the Public Records and Open Meeting laws, review and release of minutes, municipal finance, conflicts of interest, Town Moderator Authority, public discourse, injured on duty leave, employee benefits, mandated reporters, special legislation, open space residential development, procurement, and numerous labor and personnel issues. Town Counsel prides itself on providing Town officials and employees with proactive, efficient, effective, and responsive answers to requests for advisory opinions. We consider any request for an opinion as being urgent and requiring a prompt response.

Further, we continued to advise the Select Board and other Town officials and employees on a wide array of issues, which included: enforcement actions; cease and desist letters; MBTA zoning, easements and drainage easements; contingent appropriations; home rule amendments; contract negotiations and procurement; rent control; wastewater; social media; submission of records to POST; Board appointments; fee collection; data privacy; public accommodations; Board of Health regulations; affordable housing; permitting; election laws; Bylaw review; nuisance violations; real estate transactions; licensing; land use and zoning; conservation; public and private way rights; public records; the application of the open meeting law; construction contracts; cable; town meeting; board appeals; contract and collective bargaining negotiations; labor and personnel matters; and on various other general municipal matters. Town Counsel also assisted in the drafting of real estate documents, policies, contracts, and bylaw amendments.

The office of Town Counsel has also continued to work with the Town to reduce municipal legal costs by researching many issues of municipal law and issuing Memoranda, Email Blasts, and posting extensive materials available to our clients on our website addressing those issues at no charge. In 2023, we advised the Town on case law, legislative developments and necessary policy updates through these memoranda, emails, and materials available on our website on issues and areas of law that included: Evolution of a Chapter 40B Project; Municipal Finance Law; SJC Extends “Totality of the Circumstances” Test in Determining Whether Land is Held for Specific Municipal Purpose; Hiring or Supervising Family Members; Open Meeting Law Decisions; Cannabis Control Commission Regulatory Amendments; Compliance Guidelines for MBTA Communities; Constitutional Considerations; Tax Title Surplus Proceeds; DLS Offers Interim Guidance; Change to Standards for Investment of Trust Funds; Policies to

Promote Equity in the Cannabis Industry; Water District Contamination Claims; SCOTUS Decision Casts Doubt on Tax Foreclosure Sales; Notice to Quit and Eviction Actions; SJC Declares Public Comments Policy Unconstitutional; No Bargaining Obligation for Fire Chief Promotional Process; Article 97 Requirements; Amending a Zoning Bylaw; Opioid Settlements; Allocation of Funds; and POST Commission Regulations.

Town Counsel believes one of our highest priorities and goals is to provide proactive legal advice that prevents the Town from engaging in litigation. That being said, Town Counsel is always ready, able and willing to zealously litigate on behalf of the Town when it becomes necessary. We continue to work diligently to effectively represent the Town in all pending litigation. In 2023, Town Counsel represented the Town and its officers in proceedings before Massachusetts courts and administrative and enforcement agencies. At the request of the Town, we attended meetings of the Select Board and other Boards to provide advice on pending litigation and to assess the Town's risk management on legal matters. In addition to effectively litigating on behalf of the Town in these matters, Town Counsel, whenever possible, works to promote conciliatory efforts on behalf of the Town and negotiate cost-effective resolutions to disputes that address the Town's best interests and priorities.

In 2024, Town Counsel will continue to help guide the Town through all of their legal challenges and needs. Town Counsel's objective, as always, is to assist the Town in moving forward with its vision and mission. To that end, our goal is to provide the highest quality legal services to the Town in a timely, proactive and effective manner at a reasonable cost. We take seriously the Town's best interests and the Select Board's strategic plan for the future and intend to assist the Town to accomplish its objectives. Town Counsel will continue to work with Town officials to respond to the challenges that lie ahead and to help further the Town's mission and community, as well as to help protect the Town's interests in 2024. We extend our sincere appreciation to the Select Board for their continued confidence in retaining our firm, and we appreciate the cooperation, assistance and collaboration we have received on all matters from the Select Board, the office of the Town Administrator and other Town Boards, officials and employees. We look forward to our continued work with members of the North Reading Town government in the future.

Respectfully submitted,

Respectfully submitted,



Darren R. Klein, for the firm KP Law, P.C.  
Town Counsel\*

# TOWN-OWNED LAND

## For Your Information

- Map & Parcel..... Refers to Assessors Map & parcel pages and numbers.
- Location..... Street on which parcel is mentioned.
- Approximate Area..... Roughly the square footage or acreage of parcel mentioned.
- Primary Use..... If parcel is being used for town purposes, it is mentioned here.
- Tax Land by Possession \*\*..... Designated by asterisks in report- land which is taken by the town due to default of property taxes – taken after land has been in tax title for a period of not less than 2 years.
- Controlled/Supervision..... Designated Committee, Commission, or department who has control or priority of mentioned parcel.
- Date Acquired..... The date which mentioned parcel came into town ownership.

**TOWN OWNED LAND**

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
3	23	Redmond Avenue	21,344		**	Gen. Gov.	5/4/1971			I
3	44	Wilmington Line	257,004	Pumping Station	**	Water Dept.	9/29/1964		F	I
3	45	Redmond Avenue	350,658			Conserv. 10-77	3/21/1964		F	I
3	47	Kristyn Lane	547,114			Gen. Gov.	7/9/1996	1/4 W		
3	67	Jill Circle	14,375		Gift	Gen. Gov.	7/9/1996			
3	78	Jill Circle	21,344		Gift	Gen. Gov.	7/9/1996			
3	79	Redmond Avenue	68,825		**	Gen. Gov.	8/2/2011			
3	91	Furbush Pond Lane	288,803		**	Gen. Gov.	8/2/2011			
4	110	Raridan Street	82,764		**	Conserv. 10-80	10/14/1969			
4	111	Shenandoah Road	13,939		**	Gen. Gov.	11/23/1994	1/2W		
4	112	Shenandoah Street	13,939		**	Gen. Gov.	10/16/1961			
4	113	Shenandoah Street	10,454		**	Gen. Gov.	7/1/1953			
4	114	Shenandoah Street	10,454		**	Gen. Gov.	2/7/1978			
5	14	Grant Street	9,583		**	Gen. Gov.	12/22/2010			
5	54	Cold Spring Road	35,719		**	Conserv. 4-88	4/1/1988			
5	55	Cold Spring Road	39,640		**	Gen. Gov.	12/31/1953	1/4W	F	I
5	65	MacArthur Road	25,265		**	Gen. Gov.	12/27/1950	3/4W	F	I
5	74	High Street	7,405		**	Gen. Gov.	6/15/1983			
5	90	Cold Spring Road	118,919	Pumping Station	Gift	Water Dept.			F	I
5	91	Cold Spring Road	25,700		**	Gen. Gov.	5/26/1976	W	F	I
5	98	Carriage Way	102,366	Water Treatment Plant	Gift	Conservation	2/2/1976			I
6	1	Back River Lot	383,328		Gift	Gen. Gov.				
6	2	Lowell Road	588,060		Gift	Gen. Gov.				
6	3	Lowell Road	130,680		Gift	Water Dept.	7/1/1975			
8	6	Hollywood Terrace	9,148		**	Gen. Gov.	11/20/1996			II
8	18	Algonquin Road	3,920		**	Gen. Gov.	10/8/1986	W	F	II
8	19	Algonquin Road	9,583		**	Gen. Gov.	8/17/1956	W	F	II
8	20	Algonquin Road	9,148		**	Gen. Gov.	10/16/1961	W	F	II
8	30	Brooksdale Road	6,534	Affordable Housing	**	Gen. Gov.	10/17/1961		F	II
8	31	Brooksdale Road	15,682	Affordable Housing	**	Gen. Gov.	1/2/1990	1/2W	F	II
8	32	Brooksdale Road	17,860		**	Gen. Gov.	5/5/1954	W	F	II
8	33	Brooksdale Road	23,958		**	Gen. Gov.	12/30/1998	W		II
8	34	Brooksdale Road	6,098		**	Gen. Gov.	5/4/1971	W		II
8	35	Brooksdale Road	3,920		**	Gen. Gov.	10/7/1968	W		II
8	36	Fieldcrest Terrace	12,632		**	Gen. Gov.	5/4/1971	W		II
8	45	Evergreen Terrace	6,098		**	Gen. Gov.	10/19/1961	W		II
8	54	Old Andover Road	6,970		**	Gen. Gov.	12/3/1992			II
8	56	Old Andover Road	74,052	Affordable Housing	**	Gen. Gov.	12/23/1953	1/4W	F	I
8	58	Brentwood Road	13,504		**	Gen. Gov.	9/9/1981	W		I
8	65	Laurelton Road	22,651		**	Gen. Gov.	8/17/1956	W		I
8	66	Laurelton Road	15,682		**	Gen. Gov.	10/16/1961	W		I
8	78	Belleflower Road	3,049		**	Gen. Gov.	10/16/1961	W		I
8	79	Belleflower Road	14,375		**	Gen. Gov.	7/15/1957	W		I
8	93	Hawthorne Terrace	11,326		**	Gen. Gov.	10/16/1961	W	F	I
8	99	Evergreen Terrace	15,246		**	Gen. Gov.	10/16/1961	1/2W	F	I
8	100	Evergreen Terrace	1,307		**	Gen. Gov.	9/21/1959	1/2W	F	I
8	101	Evergreen Terrace	4,356		**	Gen. Gov.	6/6/1975	1/2W	F	I
8	108	Burroughs Road	4,792		**	Gen. Gov.	10/16/1961	W	F	I
8	109	Burroughs Road	5,227		**	Conservation 10-94	3/18/1983			II
8	110	Brooksdale Road	10,019		**	Conservation 10-94	4/12/1983			II
8	111	Brooksdale Road	7,841		**	Gen. Gov.	10/16/1961	W	F	II
8	112	Algonquin Road	11,326		**	Conservation 10-94	10/16/1961	W	F	II
8	113	Fieldcrest Terrace	35,284		**	Conserv. 10-80	10/16/1961	W	F	II
8	114	Algonquin Road	3,485		**	Conserv. 10-80	7/16/1957	1/2W	F	II
						Conserv. 10-75		1/2W		II



TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
8	115	Hollywood Terrace	17,860		**	Conserv. 10-75	10/16/1961		F	II
8	116	Hollywood Terrace	3,485		**	Conserv. 10-75	11/4/1960		F	II
8	119	Hollywood Terrace	11,761		**	Conserv. 10-74	10/16/1961	1/2W	F	II
8	120	Hollywood Terrace	20,038		**	Conserv. 10-74	10/16/1961		F	II
8	121	Plainfield Road	17,860		**	Conserv. 10-74	10/17/1961	W	F	II
8	123	Plainfield Road	38,333		**	Conserv. 10-74	10/19/1961	1/2W	F	II
8	124	Plainfield Road	6,098		**	Conserv. 10-74	10/16/1961	W	F	II
8	125	Atwater Road	20,909		**	Conserv. 10-74	10/19/1961	W	F	II
8	126	River Road	10,019		**	Conserv. 10-74	10/16/1961	W	F	II
8	127	River Road	4,792		**	Conserv. 10-74	10/19/1961	W	F	II
8	128	Plainfield Road	15,682		**	Conserv. 10-74	10/16/1961	W	F	II
8	129	Plainfield Road	4,792		**	Conserv. 10-74	10/16/1961	W	F	II
8	130	Hollywood Terrace	25,265		**	Conserv. 10-74	7/16/1957	W	F	II
8	131	Hollywood Terrace	3,920		**	Conserv. 10-74	10/16/1961	W	F	II
8	132	Hollywood Terrace	3,920		**	Conservation 10-94	10/19/1961	W	F	II
8	133	Hollywood Terrace	7,405		**	Conservation 10-94	11/4/1960	W	F	II
8	134	Algonquin Road	3,485		**	Gen. Gov.	10/27/2011	W		II
8	135	Algonquin Road	37,026		**	Gen. Gov.		W		II
8	137	Algonquin Road	19,602		**	Conservation 10-94	10/16/1961	W	F	II
8	138	Garden Road	3,485		**	Conservation 10-94	10/16/1961	W	F	II
8	139	Garden Road	13,939		**	Conservation 10-94	10/16/1961	W	F	II
8	140	Burroughs Road	10,890		**	Conservation 10-94	8/17/1956	1/2W	F	II
8	144	Burroughs Road	256,900		**	Gen. Gov.	5/8/2000	W	F	II
8	145	Burroughs Road	36,155		**	Gen. Gov.	5/8/2000	W	F	II
8	188	Audubon Road	9,583		**	Gen. Gov.	7/16/1957	W	F	II
8	191	Audubon Road	3,200		**	Gen. Gov.	10/3/1968	W	F	II
8	193	Audubon Road	1,307		**	Gen. Gov.	6/6/1975	W	F	I
8	194	Burroughs Road	871	Purchased	Purchased	Gen. Gov.	7/16/1957	W	F	I
8	195	Burroughs Road	3,485		**	Gen. Gov.	6/21/1983	W	F	I
8	197	Audubon Road	3,049		**	Gen. Gov.	12/28/1959			II
8	204	Parkview Terrace	1,742		**	Gen. Gov.	10/17/1961			II
8	209	Audubon Road	69,696		**	Gen. Gov.	12/23/1953	1/2W	F	I
8	221	Edgewood Terrace	7,841		**	Gen. Gov.	7/16/1957	1/4W	F	I
8	224	Edgewood Terrace	3,049	Affordable Housing	**	Gen. Gov.	4/2/1993			I
8	230	Edgewood Terrace	1,742		**	Gen. Gov.	12/23/1953			I
8	234	Homestead Terrace	4,792		**	Gen. Gov.	6/10/1988		F	I
8	235	Homestead Terrace	3,049		**	Gen. Gov.	12/16/2009			I
8	236	Homestead Terrace	4,792		**	Gen. Gov.	12/23/1953			I
8	237	Homestead Terrace	3,049	Affordable Housing	**	Gen. Gov.	12/1/1959			I
8	238	Homestead Terrace	4,792		**	Gen. Gov.	11/19/1962	1/2W	F	I
8	239	Homestead Terrace	3,049	Affordable Housing	**	Gen. Gov.	8/17/1956	1/4W	F	I
8	240	Homestead Terrace	13,504	Affordable Housing	**	Gen. Gov.	8/24/1962	3/4W	F	I
8	241	Homestead Terrace	43,560		**	Gen. Gov.	6/10/1988	W	F	I
8	242	Homestead Terrace	1,742		**	Gen. Gov.	12/4/1963		F	I
8	243	Homestead Terrace	1,742		**	Gen. Gov.	10/1/1969	W	F	I
8	245	Pleasant View Terrace	15,246		**	Gen. Gov.	12/19/1958	W	F	I
8	257	Oakhurst Terrace	2,614		**	Gen. Gov.		1/2W	F	II
8	258	Oakhurst Terrace	6,098		**	Gen. Gov.		W	F	II
8	260	Pinecrest Road	23,958		**	Conserv. 10-93	12/23/1953	W	F	II
8	261	Pinecrest Road	6,534		**	Conserv. 10-93	11/26/1965	W	F	II
8	266	Lakeside Blvd.	4,356		**	Conservation	10/1/1968		F	II
8	267	Wildflower Terrace	1,742		**	Conserv. 10-93	6/6/1975	W	F	II
8	268	Wildflower Terrace	7,841		**	Conserv. 10-93		W	F	II
8	271	Oakhurst Terrace	2,178		**	Gen. Gov.	10/31/2000	W	F	II

**TOWN OWNED LAND**

<u>MAP</u>	<u>PARCEL</u>	<u>LOCATION</u>	<u>APPROX. AREA SQ. FT.</u>	<u>PRIMARY USE</u>	<u>TAX LAND BY POSSESSION **</u>	<u>CONTROLLED SUPERVISION</u>	<u>DATE ACQUIRED</u>	<u>WETLANDS</u>	<u>FLOOD ZONE</u>	<u>APD ZONE</u>
8	272	Oakhurst Terrace	3,049		**	Gen. Gov.	10/31/2000	1/2W	F	II
8	274	Oakhurst Terrace	1,742		**	Gen. Gov.	6/6/1975		F	II
9	1	Old Andover Road	32,234		**	Gen. Gov.		W	F	I
9	4	Wolf Road	9,148		**	Gen. Gov.		W	F	II
9	5	Wolf Road	29,185		**	Gen. Gov.	3/23/1946	W	F	I
9	13	Old Andover Road	31,799		Gift	Water Dept.	9/6/1984	3/4W	F	I
9	19	North of Rte 125	18,295		**	Gen. Gov.	10/17/1967	1/4W	F	I
9	35	Nuska Trail	3,485		**	Gen. Gov.				I
9	36	Nuska Trail	6,098		**	Gen. Gov.	11/4/1960			I
9	37	Nuska Trail	6,098		**	Gen. Gov.	6/6/1975	1/4W		I
9	45	Old Andover Road	2,614		**	Gen. Gov.	7/16/1957			I
9	46	Old Andover Road	3,920		**	Gen. Gov.	9/12/2012			I
9	54	Old Andover Road	7,841		Purchased	Gen. Gov.	11/19/2002			I
9	57	Old Andover Road	4,356		Purchased	Gen. Gov.	12/23/1953			I
9	58	Bear Road	2,614		Purchased	Gen. Gov.	10/16/1961			I
9	64	Highland Terrace	43,560		**	Gen. Gov.	8/17/1956	W	F	I
9	65	Lakeside Blvd.	627,264	Pumping Station		Water Dept.		W	F	I
9	79	Lakeside Blvd.	13,504		**	Water Dept.				I
9	103	Rahnden Terrace	2,178		**	Gen. Gov.	6/6/1975			I
9	110	Highland Terrace	3,049		**	Gen. Gov.	11/10/1959			I
9	111	Highland Terrace	7,841	cabin/shed	**	Gen. Gov.	11/19/1962			I
9	129	Rahnden Terrace	91,476	Prot. Of Water Supply	Emin. Dom.	Gen. Gov.	8/31/1972	W		I
9	130	Rahnden Terrace	2,614	Prot. Of Water Supply	Emin. Dom.	Gen. Gov.	8/31/1972			I
9	131	Old Andover Road	1,307		**	Gen. Gov.				I
11	5	Andover Line	7,405		**	Gen. Gov.	5/11/1994	W		I
11	6	Main Street	52,272		Gift	Conservation	11/15/1996	W		I
12	38	Hillside Road	16,117		**	Conserv. 3-70	5/22/1961		F	I
12	44	Travelled Way	871		**	Conserv. 3-70	1/18/1965		F	II
12	45	Travelled Way	1,307		**	Conserv. 3-70	8/1/1963		F	II
12	46	Travelled Way	2,178		**	Conserv. 3-70	1/18/1965		F	II
12	47	Batchelder Avenue	11,326		**	Conserv. 3-63	6/27/1962		F	II
12	52	Batchelder (& Travelled Way)	871	Common Land	**	Gen. Gov.				II
12	55	Batchelder Avenue	7,841		**	Conserv. 3-63	6/27/1962			II
12	123	Pluff Avenue	44,431		**	Gen. Gov.	8/8/2012			II
12	142	Travelled Way	8,712		**	Conserv. 4-74	7/26/1974		F	II
12	149	Main Street	1,307		**	Gen. Gov.	10/17/1967			II
12	152	Main Street	3,049		**	Gen. Gov.	10/17/1967			II
12	153	Main Street	1,307		**	Gen. Gov.	10/17/1967			II
13	51	Burroughs Road	7,405		**	Gen. Gov.				II
13	55	Burroughs Road	117,612	Playground	**	Recreation		1/2W		I
13	57	Wildflower Terrace	19,200		**	Conservation	9/21/1959	W	F	II
13	58	Wildflower Terrace	37,600		**	Conservation	7/16/1957	W	F	II
13	59	Pinecrest Terrace	3,200		**	Conserv. 10-93	10/17/1967	W	F	II
13	60	Burroughs Road	204,372		**	Gen. Gov.		3/4W	F	II
13	61	Burroughs Road	16,988		**	Gen. Gov.	6/5/1958			II
13	65	Birch Road	7,841		**	Gen. Gov.	6/5/1958	1/2W	F	II
13	68	Burroughs Road	37,026		**	Gen. Gov.		3/4W	F	II
13	70	Burroughs Road	14,900		**	Conserv. 10-93	12/4/1968	W	F	II
13	71	Burroughs Road	348,480		**	Conservation	6/1/1995			II
13	81	Burroughs Road	10,454		**	Gen. Gov.	2/29/1988			II
13	85	Elma Road	5,227		**	Gen. Gov.	10/12/1982			II
13	86	Elma Road	5,227		**	Gen. Gov.	10/14/1969			II
13	93	Elma Road	7,405		**	Gen. Gov.	5/30/1975			II
13	99	Wilma Road	6,098		**	Gen. Gov.	6/6/1975	W		II

**TOWN OWNED LAND**

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
13	100	Street Theresa Street	130,680		**	Conservation 10-94	11/20/1944		F	II
13	101	Street Theresa Street	52,272	Affordable Housing	**	Gen. Gov.	8/26/1999			
13	121	Sullivan Road	21,344		**	Gen. Gov.	6/6/1975			II
13	127	Off Street Theresa Street	108,900		Gift	Conservation	3/14/1974	W	F	II
13	131	Wilma Road	6,875		**	Gen. Gov.	10/7/1969	W		II
14	12	North Street	457,380	Town Hall	**	Gen. Gov.	10/7/1964	1/4W		II
14	88	Patley Road	10,238	Affordable Housing	**	Gen. Gov.	2/13/1998		F	
14	119	Main Street	27,007	Walkway	**	Gen. Gov.	1/24/1964			II
14	131	North Street to Rogers Circle	1,702		**	Gen. Gov.	11/3/1980	3/4W		
14	132	Oak Avenue	16,553		**	Gen. Gov.	10/17/1967			
14	141	Main Street	6,098		**	Gen. Gov.	11/20/1996			II
14	142	Lowell Road	457,380	Rita Mullin Rec. Park	**	Recreation	12/3/2015			
14	148	Lowell Road	108,464	Former JT Berry	**	Gen. Gov.	5/26/1976	W	F	
15	57	Off Abbott Road	209,088		**	Gen. Gov.	7/31/2008			
16	18	Off Abbott Road			Gift	Conservation	8/28/1959	W		
17	17	Off Main Street			Gift	Conservation	8/28/1959	W		
17	16	Barberry Road				School Dept.	5/3/1989	W		
17	28	Southwick Road	583,704	Little School		Gen. Gov.	10/2/2011			
17	29	Southwick Road	7,841		**	Gen. Gov.	6/26/1976			
17	53	Nutter Road	14,375		**	Gen. Gov.	5/26/1976			
17	57	Southwick Road	82,764		**	Gen. Gov.				
18	30	Park Street	5,227		**	Gen. Gov.				
18	32	Fairview Avenue	2,100	Affordable Housing	**	Gen. Gov.	3/25/1997	1/4W		II
18	33	Fairview Avenue	2,100	Affordable Housing	**	Gen. Gov.	4/3/2001	1/4W		II
18	34	Fairview Avenue	8,400	Affordable Housing	**	Gen. Gov.				II
18	35	Fairview Avenue	4,200	Affordable Housing	**	Gen. Gov.				II
18	35	West Street	4,200	Affordable Housing	**	Gen. Gov.				II
18	36	West Street	4,200	Affordable Housing	**	Gen. Gov.				II
18	37	Fairview Avenue	29,540	Affordable Housing	**	Gen. Gov.				II
18	38	Fairview Avenue	65,340	Affordable Housing	**	Gen. Gov.	3/30/1998	1/4W		II
18	39	Fairview Avenue	1,960	Affordable Housing	**	Gen. Gov.	8/17/1956	1/4W		II
18	40	Belleuve Avenue	36,885	Affordable Housing	**	Gen. Gov.	10/22/2010	1/4W		II
18	41	West Street	4,356		**	Gen. Gov.		1/2W		II
18	44	Belleuve Avenue	60,984		**	Gen. Gov.		W	F	
18	47	Off Sandspur Lane	874,685			Conserv. 10-74				
18	71	Park & South	2,614		Gift	Gen. Gov.	3/7/1984			
23	33	Main Street	718,740		Gift	Conservation	10/14/1970	W	F	
23	69	Off Park Street	87,120		**	Conserv. 10-93		W	F	
23	71	Park Street	56,628		**	Conserv. 10-75		W		
23	73	Main Street	41,191		Gift		3/7/1984			
24	38	Park Street	31,363		**	Gen. Gov.	7/11/2012			
25	42	Nichols Street	87,120		**	Gen. Gov.	8/14/2009	W		
25	79	Spruce Road	44,431		**	Gen. Gov.	10/19/2011			
25	98	Main Street	1,307		**	Gen. Gov.	10/17/1967			
26	14	Plymouth Street	31,363		**	Gen. Gov.	12/1/1994	3/4W		II
26	80	Off North Street	47,916		**	Gen. Gov.	9/11/1997			
26	97	Main Street	436		**	Gen. Gov.	10/17/1967			
26	112	Valley Road	14,375	Water Tower		Gen. Gov.				
27	14	Off North Street	13,500			Water Dept.				
27	16	Deer Run Drive	474,804			Gen. Gov.				
27	49	North Street	6,150,672	Hillview CC	E. Dom.	Gen. Gov.	2/25/1988			
27	60	North Street	40,001	Parking - Hillview	Purchase	Gen. Gov.				
28	50	Shady Hill Drive	92,783		**	Gen. Gov.	4/26/1996	W	F	II
28	51	Shady Hill Drive	40,075		**	Gen. Gov.	3/11/1985	3/4W	F	II
28	55	Central Street	21,780		**	Gen. Gov.	1/31/2001	W	F	II



**TOWN OWNED LAND**

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
33	108	First Street	17,050		**	Conservation 10-94	2/16/1982	1/4W		I
33	142	Yankee Woods	2,939		**	Gen. Gov.	9/19/2023			
34	26	Cameron Road	10,454		**	Gen. Gov.	11/4/1960			
34	27	Cameron Road	5,663		**	Gen. Gov.	9/26/2002	W		
34	28	Cameron Road	15,000		Gift	Conservation	9/29/1995			
34	29	Cameron Road	5,663		**	Gen. Gov.	1/28/2005	W		
34	30	Cameron Road	10,756		Gift	Conservation	9/29/1995			
34	32	Cameron Road	5,227		**	Gen. Gov.	5/30/1975			
34	33	Cameron Road	5,227		**	Gen. Gov.	10/15/1956			
34	34	Cameron Road	5,227		**	Gen. Gov.				
34	39	Pilgrim Road	34,848		Gift	Gen. Gov.		1/2W		
35	13	Harris Road	10,500		Gift	Conservation	9/29/1995			
35	15	Harris Road	5,227		**	Gen. Gov.	12/4/1963	3/4W		
35	16	Harris Road	35,284		**	Gen. Gov.	8/17/1956	1/4W		
35	18	Harris Road	5,227		**	Gen. Gov.	8/17/1956			
35	19	Harris Road	7,405		**	Gen. Gov.	11/23/1964			
35	20	Harris Road	2,614		**	Gen. Gov.	9/21/1959			
35	22	Harris Road	5,227		**	Gen. Gov.	9/22/1949	1/2W		
35	23	Harris Road	10,019		**	Gen. Gov.	3/18/1983	1/2W		
35	28	Quimby Road	20,909	w/ bldg.	Gift	Gen. Gov.	12/28/1982			
35	29	Quimby Road	10,019		**	Gen. Gov.	6/6/1975			
35	30	Quimby Road	10,019		**	Gen. Gov.	7/16/1957			
35	31	Quimby Road	10,454		**	Gen. Gov.	9/20/1973			
35	33	Quimby Road	5,227		**	Gen. Gov.	10/17/1961			
35	37	Stevens Road	10,019		**	Gen. Gov.	6/6/1975			
36	33	Park Street	21,917	No. Parish Park		Gen. Gov.				
36	34	Park Street	36,777	Rt. 62 Reconstruct.	DPW Purchase	Gen. Gov.	7/24/1998	W	F	
36	35	Chestnut & Central Sts.	161,172			Gen. Gov.	10/31/1941		F	
36	60	Park Street	130,680			Conserv. 3-67		W	F	
36	61	Chestnut Street	3,388,968	Soccer/Conservation			1/31/1969	W	F	
36	65	Chestnut Street	530,561	Public Works Garage		DPW	1/3/1969	3/4W	F	
36	66	Chestnut Street	2,025,104	Public Works Garage		DPW	10/19/1961	1/4W	F	
37	1	Cedar Street	640,332		**	Gen. Gov.		W	F	
37	10	Cedar Street	10,019			Gen. Gov.				
37	12	Cedar Street	3,920		**	Gen. Gov.	9/10/2010			
39	11	Chestnut Street	696,960		Gift	Conserv. 10-75	3/31/1977	1/4W	F	
39	12	So. Chestnut Street	518,364		Gift	Conserv. 11-63	12/16/1968	1/2W	F	
39	13	Off Haverhill Street	679,536		Gift	Conserv. 4-66	3/13/1967	W	F	
40	56	Chestnut Street	41,600	Harmony Vale		DPW				
40	67	Haverhill Street	235,224	Land Swap w/ RMLD		Gen. Gov.	12/1/1999	1/4W		
41	25	Central Street	107,158		**	Gen. Gov.	10/7/1968	1/4W		
41	26	Central Street	42,600			Recreation	10/27/1993		F	
41	27	Central Street	20,005			Recreation	10/27/1993		F	
41	28	Central Street	20,000			Recreation	10/27/1993		F	
41	29	Central Street	1,717,261			Recreation	10/27/1993	1/2W	F	
41	30	Central Street	20,002			Recreation	10/27/1993		F	
41	31	Central Street	20,000			Recreation	10/27/1993		F	
41	32	Central Street	20,000			Recreation	10/27/1993		F	
41	33	Central Street	20,000			Recreation	10/27/1993		F	
41	34	Central Street	42,237			Gen. Gov.	9/20/2005		F	
41	35	Central Street	210,548			Hillview Commission	12/2/1997	5%W	F	
41	52	Off Haverhill Street	74,052			Recreation		W	F	
41	53	Off Haverhill Street	182,952	Part of Ipswich Rvr. Park		Conserv. 12-63	9/22/1964	W	F	
41	69	Central Street	16,258			Recreation	10/27/1993		F	

**TOWN OWNED LAND**

<u>MAP</u>	<u>PARCEL</u>	<u>LOCATION</u>	<u>APPROX. AREA SQ. FT.</u>	<u>PRIMARY USE</u>	<u>TAX LAND BY POSSESSION **</u>	<u>CONTROLLED SUPERVISION</u>	<u>DATE ACQUIRED</u>	<u>WETLANDS</u>	<u>FLOOD ZONE</u>	<u>APD ZONE</u>
42	3	Park Street	52,234			Gen. Gov.	1/7/1959		F	
42	8	Park Street	235,660			Conservation	8/14/1979		F	
42	10	Central Street	13,750						F	
42	12	Park St	41,382						F	
42	35	Park Street	36,900			Gen. Gov.	5/2/1997	W		
42	63	Bliss Road	12,825	Affordable Housing	Gift	DPW	11/21/2000	1/4W		
42	64	Bliss Road	5,227			Gen. Gov.	10/1/1969			
42	66	Bliss Road	10,019			Gen. Gov.	3/21/1988			
42	72	Sherman Road	20,473			Gen. Gov.	10/29/1987			
42	76	Ivy Street	12,632			Gen. Gov.	2-29-87			
42	80	Ivy Street	6,098			Gen. Gov.	10/29/1987			
42	86	Meade Road	3,485			Gen. Gov.	6/6/1975			
42	107	Bliss Road	5,227			Gen. Gov.				
42	123	Dodge Road	7,405			Gen. Gov.	6/1/1979			
42	125	Devons Road	7,405			Gen. Gov.	1/28/1998			
42	128	Devens Road	5,227			Gen. Gov.	3/18/1983			
42	140	Park Street	1,851,300	Jr-Sr High School	**	School Dept.				
42	144	Off Tower Hill Road	38,137	Transfer to School 10/94	**	School Dept.	8/25/1982	W		F
42	145	Park Street	185,130		Gift	Conservation		W		
42	146	Park Street	20,038		**	Gen. Gov.	8/17/1956			
42	152	Dodge Road	5,227		**	Gen. Gov.	6/6/1975	1/2W		
43	2	Maple Road	15,682		**	Gen. Gov.	8/26/1999			
43	7	Lee Road	9,583		**	Gen. Gov.	10/1/1969			
43	8	Lee Road	6,098		Gift	Gen. Gov.	10/28/1966	1/2W		
43	9	Lee Road	9,583		**	Gen. Gov.	8/26/1999			
43	13	Juniper Road	6,098		**	Gen. Gov.				
43	21	Maple Road	43,560		E. Dom.	Eisenhaure Pond Park	1/27/2005			
43	22	Maple Road	161,172		E. Dom.	Eisenhaure Pond Park	1/27/2005			
43	31	Oakdale Road	17,000	Affordable Housing	**	Gen. Gov.	12/4/1963			
43	32	Oakdale Road	3,000	Affordable Housing	**	Gen. Gov.	5/1/1975			
43	33	Oakdale Road	4,375		Gift	Conservation	12/24/1954			
43	34	Oakdale Road	3,000		**	Gen. Gov.	5/30/1975	1/4W		
43	35	Oakdale Road	3,522		Gift	Conservation				
43	39	Oakdale Road	14,375		**	Gen. Gov.	1/27/2005			
43	40	Oakdale Road	27,878		E. Dom.	Eisenhaure Pond Park	1/27/2005			
43	41	Oakdale Road	21,780		E. Dom.	Eisenhaure Pond Park	1/27/2005			
43	46	Oakdale Road	42,253		**	Gen. Gov.	2/1/1982	W		
43	47	Oakdale Road	82,764		**	Conservation	11/19/1962			
43	78	Tower Hill Road	30,000	Water Tower		Water Dept.	1/27/2005			
43	105	Maple Road	47,916		E. Dom.	Eisenhaure Pond Park	2/1/1982			
44	1	Oakdale Road	23,087		**	Gen. Gov.	3/1/1982			
44	2	Oakdale Road	4,356		**	Gen. Gov.	11/19/1962	3/4W		
44	3	Oakdale Road	22,920		**	Conservation 10-94				
44	6	Oakdale Road	78,408		**	Conservation 10-94				
44	8	Maple Road	20,909		**	Gen. Gov.				
44	10	Cherry Street	19,602		E. Dom.	Eisenhaure Pond Park	1/27/2005			
44	11	Cherry Street	20,400		**	Conservation 10-94	12/24/1954			
44	13	Cherry Street	15,400		**	Conservation 10-94	12/23/1953			
44	14	Cherry Street	20,909		E. Dom.	Eisenhaure Pond Park	1/27/2005			
44	15	Brean Avenue	17,424		**	Gen. Gov.				
44	16	Cotter Avenue	34,800		**	Conservation	12/23/1953			
44	17	Cherry Street	18,731		E. Dom.	Eisenhaure Pond Park	1/27/2005			
44	18	Cherry Street	19,166		**	Gen. Gov.	4/26/1971			
44	19	Fourth Street	56,628		**	Conservation 10-94	10/16/1961	1/2W		

**TOWN OWNED LAND**

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
44	21	Magnolia Street	69,696		**	Conservation 10-94	8/17/1956	W		
44	23	Third Street	33,300		**	Conserv. 10-75	12/8/1953			
44	24	Lloyd Road	348,480		**	Conservation 10-94	1/15/1988			
44	34	Oscar's Way	3,588		Gift	Conservation 2002	5/8/2002			
44	50	Cherry Street	38,400		Gift	Conservation 10-94	5/25/1995			
44	98	Off Towerhill Road	182,952		Gift	Conservation 2002	5/8/2002			
44	110	Oscar's Way	226,512		**	Conservation	5/30/1995			
45	7	Janice Avenue	20,038		Gift	Gen. Gov.	4/11/1985			
45	37	Haverhill Street	135,907	Future road expansion	Gift	Gen. Gov.	7/30/2009			
45	90	Colonial Hill Drive	20,634		**	School Dept.				II
45	95	George Root Way	3,920		**	School Dept.				II
46	5	Haverhill Street	668,411	Hood School	**	Conservation	10/14/1970		F	II
46	55	Westward Circle	9,564	Access Hood School	**	Conservation	4/24/1992			
49	5	Cottage Street	152,460		Gift	Conservation				
49	8	Cottage Street	32,000		Gift	Conservation				
50	18	Olde Coach Road	1,248		**	Conservation				
50	37	Deerfield Place	1,307		**	Gen. Gov.	6/6/2011			
50	38	Deerfield Place	871		**	Gen. Gov.	6/6/2011			
51	2	Off Haverhill Street	209,088	Ives Mem. Park	**	Conserv. 10-70				
51	3	Off Haverhill Street	230,868	Ives Mem. Park	**	Conserv. 3-69	8/11/1993		F	
51	5	Off Darrell Drive	270,072		Gift	Gen. Gov.	2/5/2013	1/2W		
51	6	Off Darrell Drive	217,800		Gift	Gen. Gov.		W		
51	18	Arline Drive	10,334		Gift	Conservation	2/5/2013			
52	30	Lindor Road	304,920		Gift	Gen. Gov.				
52	32	Off Haverhill Street	121,968	Ives Mem. Park	**	Conserv. 3-69	5/8/2000	3/4W	F	
52	53	Foley Drive	93,654		**	Gen. Gov.				
52	74	Lillian Drive	2,735	Access Strawberry Acres	**	Park Access	11/1/1995			
52	80	Foley Drive	2,500	Strawberry Acres	**	Conservation	11/1/1995			
52	81	Foley Drive	40,075		**	Gen. Gov.				
52	86	Off Duane Drive	158,994	Strawberry Acres	Gift	Conservation	7/21/1989	1/4W		
52	91	Strawberry Lane	97,574		Gift	Gen. Gov.	6/19/1996	W	F	
52	93	Lindor Road	22,651		**	Gen. Gov.	10/16/1961	1/2W		
53	37	Off Haverhill Street	12,632		**	Gen. Gov.	7/31/2008	W		
53	115	Off Duane Drive	52,272		Gift	Gen. Gov.	10-29-1857			
54	3	Park & Haverhill Street	148,104	Third Mtg. House		Gen. Gov.				
54	4	Park Street	370,260	Batchelder School		School Dept.				
54	33	Willow Street	121,968		**	Conserv.	7/27/1984	W	F	
54	34	Willow Street	169,884		**	Conserv. 4-66	7/20/1966	W	F	
54	35	Willow Street	10,019		Emin. D	Gen. Gov.	10/17/1961	W	F	
54	39	Willow Street	222,156		**	Gen. Gov.	12/14/1971	W	F	
54	40	Willow Street	15,682		**	Gen. Gov.	4/26/1971	W	F	
54	41	Willow Street	69,696		**	Gen. Gov.	10/7/1968	1/2W	F	
54	42	Willow Street	13,504		**	Gen. Gov.	5/8/1974	W	F	
54	43	Willow Street	37,026		**	Gen. Gov.	3/18/1977	W	F	
54	44	Willow Street	20,038		**	Gen. Gov.	3/18/1977	W		
54	52	Elm Street	21,848		Gift	Conservation	2/9/1995			
54	53	Elm Street	23,499		Gift	Conservation	2/9/1995			
54	54	Elm Street	24,792		Gift	Conservation	2/9/1995			
54	55	Elm Street	21,360		Gift	Conservation	2/9/1995			
54	63	Bow Street	100,188	Punam House/Barn		Gen. Gov.				
54	65	Bow Street	15,077	Weeks Bldg.		Gen. Gov.				
54	67	Park Street	12,150	Flint Library		Gen. Gov.				
54	68	Park Street	10,146	Library Parking		Gen. Gov.				
54	126	Park Street	104,544	Police & Fire Station		Gen. Gov.				

**TOWN OWNED LAND**

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
54	135	Peabody Street	131,116	Elderly Housing	**	Housing Authority				
54	139	Park Street	1,970	Island - Frt. Of Library	**	Gen. Gov.	11/8/1991			
55	15	Off Parsonage Lane	226,512		**	Gen. Gov.	8/14/2009	W		
55	22	Haverhill Street	10,019		**	Gen. Gov.	3/30/1998	1/2W		
55	23	Off Railroad Avenue	40,511		**	Gen. Gov.	9/21/1959	1/2W		
55	24	Railroad Avenue	6,970		**	Gen. Gov.	2/13/1990	1/2W		
55	74	Railroad Avenue	7,405		**	Gen. Gov.	7/29/1957			
56	62	Carpenter Drive	457,380	Trans. from school 10/97		Gen. Gov.	7/15/2002			
56	62-0001	Carpenter Drive	18,295			Gen. Gov.	6/22/2005	W		
56	90	Boxwood Road	3,920		**	Gen. Gov.	4/26/1963	W	F	
57	12	Off Crestwood Circle	278,784		**	Gen. Gov.	4/9/2014			
57	14	Crestwood Road	78,408		**	Gen. Gov.	10/23/1970	W	F	
57	15	Off Crestwood Circle	261,360		**	Conserv. '80	6/27/1962	W	F	
57	16	Off Crestwood Circle	261,360		**	Conserv. 3-62	11/22/1982	W	F	
57	71	Off Hickory Lane	47,916		**	Gen. Gov.	5/26/1976	W	F	
57	93	Off Hickory Lane	87,120		**	Gen. Gov.				
60	17	Park Street	117,612	Playing Field		Recreation				I
60	42	Rust Lane	274,428	Reserved Open Space	**	Gen. Gov.	8/25/2000	1/3W		
61	69	Williams Road	10,890		**	Gen. Gov.	3/18/1983			
62	37	Off Elm Street	15,000		**	Conserv. 10-75	10/23/1970	W	F	
62	38	Elm Street	831,996	Purchase of Chap. 61A Land	**	Gen. Gov.	7/20/2005	W	F	
62	42	Elm Street	16,560		Gift	Recreation				
62	44	Elm Street	40,946		**	Gen. Gov.	9/15/2005	W		
62	78	Elm Street	827,640	Purchase of Chap. 61A Land	**	Gen. Gov.	7/20/2005			
68	10	Malm Road	4,792		**	Gen. Gov.	6/10/1988			
68	13	Malm Road	10,454		**	Gen. Gov.	3/18/1983	1/4W	F	
68	17	Forest Street	2,614		**	Gen. Gov.	12/24/1954			
69	2	Forrest Street	5,227		**	Gen. Gov.	1/31/2001	1/2W	F	
69	5	Forest Street	11,761		**	Gen. Gov.	10/19/1961	1/2W	F	
70	1	Essex Street	649,044		**	Gen. Gov.	8/5/1974	W	F	
70	8	Lincoln Street	5,663		**	Gen. Gov.	12/24/1959			
70	14	Lincoln Street	12,197		**	Gen. Gov.	7/15/1957			
70	24	Wood Street	13,504		**	Gen. Gov.	10/17/1961	3/4W	F	
70	27	Essex Street	5,227		**	Gen. Gov.	5/30/1975	3/4W	F	
70	28	Essex Street	277,913		**	Gen. Gov.	5/7/1980	W	F	
70	29	Middleton Town Line	3,049		**	Gen. Gov.	5/30/1975	1/4W	F	
70	30	Essex Street	2,614		**	Gen. Gov.	4/30/1975	1/4W	F	
70	32	Swan Pond	31,363		**	Gen. Gov.	11/1/1995	3/4W	F	
72	3	Adams Street	14,000		**	Conserv. 10-75	5/30/1975			
72	20	Swan Pond	17,500		**	Conserv. '80				
72	23	Swan Pond Road	43,560		**	Conserv. 9-84	5/12/1971	3/4W	F	
72	33	Near Swan Pond	209,088		**	Gen. Gov.				
72	35	Swan Pond	2,912,421		**	Conservation '76				
73	1	Swan Pond	1,960,200		**	Conserv. 4-75	2/27/1976	1/4W	F	
73	2	Swan Pond	522,720		**	Conservation	12/1/1971	1/2W		
73	3	Swan Pond	400,752		**	Conserv. 4-71	2/27/1964	W		
73	4	Swan Pond Road	1,367,784		**	Conservation		3/4W		
73	16	Swan Pond Road	43,560	(orig. part of 72/12)	**	Conservation	8/19/1976			
74	69	Swan Pond Road	1,651,000	Possible school site	**	School Dept.	2/6/1959	1/4W		
74	90	Swan Pond Road	96,268		**	Housing Authority				
74	93	Shaasta Drive	82,764		**	Gen. Gov.	12/12/1989	1/2W		
75	2	Elm Street	10,019		**	Gen. Gov.	5/26/1976		F	
75	3	Elm Street	74,052		**	Gen. Gov.	10/19/1967	3/4W	F	
75	8	Elm Street	339,768	Purchase of Chap. 61A Land	**	Gen. Gov.	7/20/2005	1/2W		



**TOWN OWNED LAND**

<u>MAP</u>	<u>PARCEL</u>	<u>LOCATION</u>	<u>APPROX. AREA</u>	<u>SO. FT.</u>	<u>PRIMARY USE</u>	<u>TAX LAND BY</u>	<u>CONTROLLED</u>	<u>DATE</u>	<u>WETLANDS</u>	<u>FLOOD</u>	<u>APD</u>
						<u>POSSESSION **</u>	<u>SUPERVISION</u>	<u>ACQUIRED</u>		<u>ZONE</u>	<u>ZONE</u>
75	37	Elm Street	1,285,688		cemetery	**	Gen. Gov.	5/26/1976		F	
75	50	Off Elm Street	3,049			**	Gen. Gov.	5/30/1975	W		
75	53	Off Bigham Road	33,977			**	Gen. Gov.	5/6/2002			
75	72	Elm Street	200,376		Purchase of Chap. 61A Land	Gift	Conservation	7/20/2005			
76	17	Lynnfield Line	181,650			**	Gen. Gov.	11/29/1967	W	F	
77	4	Nahant Street	28,000			**	Conserv. 3-67		1/4W	F	
77	8	Riverside Drive	12,632			**	Gen. Gov.		W	F	
77	11	Off Nahant Street	8,750			**	Conserv. 10-93		W	F	
78	6	Riverside Drive	4,792			**	Gen. Gov.		W	F	
78	9	Riverside Drive	11,761			**	Gen. Gov.		W	F	
78	10	Riverside Drive	8,712			**	Gen. Gov.		W	F	
78	17	Riverside Drive	3,550			**	Gen. Gov.	3/18/1977	3/4W	F	
78	19	Riverside Drive	9,148			**	Gen. Gov.	1/18/1995			
78	22	Riverside Drive	8,712			**	Gen. Gov.	12/24/1959	1/2W		
78	26	Riverside Drive	19,602			**	Gen. Gov.	1/1/1967		F	
78	27	Lynn Street	4,356			**	Gen. Gov.		3/4W		
78	54	Elm Street	63,598			**	Conservation 10-88		1/4W		
80	3	Swan Pond	1,840,410			**	Conserv. 5-71	9/1/1972			
80	5	Adams Street	13,504			**	Gen. Gov.				
81	1	Adams Street	30,056			**	Gen. Gov.				
81	4	Adams Street	56,628			**	Conserv. '80		1/4W		
81	12	Swan Pond	522,720			Gift	Conserv. '80	9/1/1972	1/4W		
81	15	Swan Pond Road	392,040			**	Gen. Gov.	6/9/1994	3/4W		
82	1	Swan Pond	74,052			**	Gen. Gov.		W		
85	11	Off Green Meadow	346,738			Gift	Conserv. 10-74	12/28/1982			
85	17	Off Green Meadow	7,500			Gift	Conservation	10/18/1982	W		
85	18	Middleton Town Line	3,375			Gift	Conservation	4/1/1996			
85	57	Gillis Drive	6,534			**	Gen. Gov.				
86	1	Middleton Town Line	10,890			Gift	Gen. Gov.	10/17/1967			

## **2023 Department of Elder Services Annual Report**

The North Reading Elder Services Department strives to support residents age 60 and older in the community so they may age with dignity and independence in the place they call home.

The Edith O’Leary Senior Center is located on the first floor of the Third Meeting House, Building on the Common. The center provides a welcoming environment for older adults and hosts a wide variety of health and wellness programs to promote healthy aging. Our dedicated staff strives to ensure older adults and their caregivers have access to the tools, resources, and help they need to age well in our community.

Van transportation for residents is provided 5 days per week for rides to and from the center, medical appointments and errands. Ridership requests have been increasing. A dedicated group of volunteer drivers have been providing rides to medical appointments for residents in need.

Home delivered meals continue to be delivered to North Reading home bound residents and are provided in collaboration with and through referrals to Mystic Valley Elder Services, (the Designated Area Agency on Aging for North Reading). This program provides not only a nutritious meal, but a wellness check for those receiving a meal.

The Department works in collaboration with Mystic Valley Elder Services, the Council on Aging Board, and numerous community partners to develop new program ideas with a goal of providing diverse programs, resources, and supportive services to the growing aging population in North Reading. Health, nutrition, education and fitness programs are offered Monday through Friday. The response to the expansion of programs has been positive as we have had a significant increase in participation.

In September 2023, a full schedule of programs was added on Mondays utilizing space at the Aldersgate Church in North Reading. This was made possible from a Service Incentive Grant awarded by the Massachusetts Council on Aging. Programs were also held at the Town Hall during the year as well, so that we could expand our program offerings outside of the walls of the center.

The first annual “Real Senior Prom” was held at Ultra Chic at the Hillview, and proved to be a most memorable and highlighted event for so many older adults in our community. There was overwhelming support by the community as a whole to facilitate the prom, and this event shed a new light on aging well. We are making great strides as we reimagine aging in our community, and my heartfelt thanks goes out to the many members of this community who support this initiative.

I would like to express my sincere gratitude to senior center staff, the Council on Aging Board, Friends of the Council on Aging, as well as our many community volunteers who are steadfast in their commitment to support our aging community. The support these volunteers provide to our staff and the residents that we serve is invaluable, and I am honored to work alongside them.

Respectfully Submitted,

Kim Manzelli, Senior Center Director

## Annual report 2023

With 7,474 active patrons, this historic gem continues to thrive in a modern environment. It is a privilege being the director of the Flint Memorial Library and I am proud to share our many accomplishments this year.

The FY2024-FY2028 Strategic Plan was approved by the Massachusetts Board of Library Commissioners. With input from staff, patrons, MBLC consultants and the Trustees of the Library, the strategic committee put forth an ambitious and relevant plan to continue the Library's upward trajectory as a valued and well-loved community resource.

Digital circulation (ebooks) usage grew quickly and steadily during the pandemic. 2023 saw another 9% increase. Although we anticipated this rise during the pandemic, the popularity and accessibility of econtent continues to grow. In addition, print circulation also rose by 14%. Patrons see the library as a valued and necessary source of information and entertainment more than ever before.

A new program coordinator position was added this year to increase public awareness of library services and introduce programs to enrich the community. Emily Klesaris joined the team of 5 full-time staff, 10 part-time employees, and 4 substitute technicians bringing renewed energy, excitement, and diversity to our offerings.

Assistant Director Tyler Hixson captivated attendees at the Massachusetts Library Association Conference in May with a timely presentation about the socio-emotional benefits of Dungeons & Dragons and other tabletop role-playing games for teens. Topics included building important skills such as teamwork, problem solving, and developing a sense of self-worth.

The library hosted 433 in-person programs and 50 virtual programs. Based on patron feedback, the library also expanded intergenerational programming with more age-inclusive events, including a family miniature golf night, and a Tiny Art Show featuring over 200 canvases.

A big thank you to the Friends of the Library whose fundraising endeavors help fund projects not covered by the operational budget. 793 discount museum passes were borrowed, making visits for families more affordable. Their support allows us to continue fulfilling our mission.

The Friends' book sales in May and November were very successful. After increasing book prices, while still maintaining an affordability for patrons—and introducing a “kids-only day,” the Friends almost doubled their profits this year.

Our Library of Things collection is expanding, now offering 57 items for residents to borrow. This collection enables patrons to experiment before making a purchase, save money, and explore new things. It represents a modernization of the library's conventional lending system, promoting sustainability and fostering a culture of continuous learning.

The Library hosted distinguished speaker Brigadier General Enoch O'Dell Woodhouse, one of the last surviving Tuskegee airmen, to share his living history with the community. Over 100 veterans, students and residents attended this historic presentation.

The study room project was completed providing three public rooms for study, work and collaboration. We are grateful to Charles A. Anderson, whose generous bequest made this project possible.

The library repurposed space providing a more streamlined library experience for patrons. The Information Services Dept. was moved to the first floor, making the public computers and printer more convenient, and Sheehan's Corner reading area moved to the second floor in response to patrons wanting a quiet area to read the newspaper or work on the community puzzle.

Over 400 children participated in our highly anticipated summer reading program. This year's theme "Read Between the Waves," focused on water environments. The library hosted a giant inflatable educational Whalemobile, noted children's nonfiction author Jerry Palotta, and ocean-themed storytimes and music.

The library established its first Teen Advisory Board this year. The eight students act as teen advocates for the development and execution of teen-friendly programming and collection development, as well as providing volunteer hours for NRHS students

Thank you to the Board of Trustees for being a key partner and advocate for the library.

We are grateful to the volunteers for your willingness to give your time, energy and talents to our varied projects.

Thank you to the knowledgeable, creative, and dedicated staff. Your ability to think outside the box and continue to invent ways to educate, inform and entertain is endless. The welcoming and inviting space you create each day is the reason we are a popular community gathering space for the town.

Respectfully submitted,

Sharon Kelleher  
Director

## NORTH READING FIRE DEPARTMENT

### PERSONNEL

Donald W. Stats, Jr., Chief of Department

Barry J. Galvin, Deputy Chief

Sandra Quinlan, Administrative Assistant

### PERMANENT DEPARTMENT

#### Group 1

Captain Eric Pepper

Firefighter Nicholas Carney

Firefighter Tyler Samost

Firefighter Adam Salemme

Firefighter Nathan DiMeco

#### Group 3

Captain Michael Tannian

Firefighter Chris Hadley

Firefighter Sean O'Brien

Firefighter James Casaletto

Firefighter Carisma Michel

#### Group 2

Captain Matt Carroll

Firefighter Jon Burt

Firefighter Jeff Carey

Firefighter James Casaletto

Firefighter Jason Tannian

#### Group 4

Captain David Lee

Firefighter Brian Nash

Firefighter Chris Jacobson

Firefighter Liam Tannian

Firefighter Steven Yobaccio

### CALL DEPARTMENT

Call Firefighter James Norkum

Call Firefighter Ken Robishaw

Call Firefighter Vincent Zarella

Call Firefighter Mark Ricci

Call Firefighter Jeff Strong

I would like to publicly thank the members of this department for their dedication to the community and the courage and professionalism they display each and every time they respond to an incident, no matter how large or small it may be.

The fire department responded to 2,694 calls for service.

- 51 Building Fires
- 1 overpressure rupture, Explosion, overheat (no fire)
- 1,687 for emergency medical service
- 114 for hazardous condition with no fire
- 385 call for public service
- 275 good intent calls
- 338 false alarm or false calls
- 19 severe weather calls
- 5 special incident types

The North Reading Fire Department has continuously become busier with an increase in calls of 7% over 2022 and an increase of 3%, specifically, in Emergency Medical Services over 2022.

Retrospectively, conducting a 25-year look-back to 1998, the Department has increased its total responses by 54% - responding 1871 times in 1998 and 2874 times in 2023. Within that numeric, medical calls have increased by 79% with 940 responses in 1998 and 1687 in 2023 and medical transports within those responses have increased 149% with 493 transports in 1998 and 1228 in 2023.

The Department's increase in activity, specifically in medical responses, places a much heavier burden on the Department's failing system of calling back off-duty firefighters to backfill the personnel who have left Town to transport patients to the hospital.

The callback system is designed to replace the on-duty staff who are out of Town in the ambulance or fire truck with off-duty firefighters by calling them back to duty, on overtime, for a set amount time.

The callback system has been in place for over 40 years and had been robust and well-functioning for 25 of those years.

Over the past 15 years, the department has seen a decline in participation in the callback system, which is voluntary, with a steady decrease over the past 10 years to the point where it is today.

I point to the system as failed due to the fact that the department cannot count on off-duty personnel to cover the station reliably, for a variety of legitimate reasons, anymore. Often times the station goes uncovered with 1 or 2 responders available until the ambulance is back in Town or the engine or ladder truck returns from a mutual aid fire.

That level of unreliability is a safety hazard to my shift personnel and citizens of North Reading and needs to be rectified with sufficient on-duty staffing which will require the Town to hire additional firefighters, as noted in my past 5 budget requests.

Certainly, a significant request, but much needed and dictated by the Department's responses.

### **Accomplishments in 2023**

Throughout the past year, the Fire Department has continued hiring new personnel due to retirements with the additions of Chris Jacobson, Jason Tannian, Liam Tannian, Carisma Michel, and with the last 2 personnel, Nathan DiMeco and Steven Yobaccio, the Department has reached full-staffing for the first time in 4 years.

Department trainers have worked diligently ensuring that the fire department has stayed compliant with OSHA/DLS requirements and standards and all members have completed all mandatory training and we have instituted a formal monthly and quarterly training program.

In collaboration with Town officials and the North Reading Fire & Police Departments, the Town signed an Intermunicipal Agreement with North Shore Regional Emergency Communications Center (NSRECC) in Middleton, MA who will provide professional Dispatching services to both North Reading Fire and Police Departments beginning in the fall of 2025 following an 18-month integration period. The transition to NSRECC will allow the North Reading Fire Department to

move our sworn Firefighter dispatcher from dispatching responsibilities on each shift to response responsibilities and gain another Firefighter on the road.

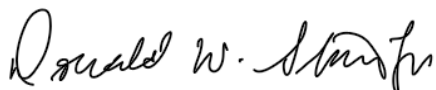
In 2023, the Department has been granted the Day Officer position that has been part of my budget request for several years. The Day Officer will fill the role of primary Fire Prevention officer for the Department in conjunction with and to a lesser extent, the Deputy Chief. The Day Officer will also fill several other roles in the Department's day to day operations and will allow the Deputy Chief to better manage the operational capabilities of the Departments daily responses and responsibilities while functioning as the Department's Executive Officer instead of the Department's primary Fire Prevention Officer.

In preceding years, the department has incorporated wireless fire alarm receiving equipment for the Town's municipal fire alarm system and is in the process of analyzing and evaluating the current municipal fire alarm system in order to identify strategic areas to transition to wireless master boxes and enhance the efficiency and reliability of the system. During the past year the Department has managed the transition of all Town building's master boxes to wireless master boxes and also the implementation of fire alarm repeater system to maintain signal integrity to the northern and western-most parts of North Reading.

In collaboration with Town officials and committees, the Department is aggressively pursuing an extensive renovation of the existing Fire Department property which will provide appropriate space for the Department's apparatus while also providing the appropriate facilities for both male and female personnel, which the Department does not currently have. The renovation will also provide the appropriate storage area for personal protective equipment (PPE) and decontamination area following fire incidents while keeping the living quarters on the 2<sup>nd</sup> floor segregated and clean from contamination of carcinogenic materials.

In closing, I would like to extend my sincere thanks to the Town Administrator Michael Gilleberto, the Selectboard, Finance Division, Building Department, Public Works, Elder Affairs and the Police Department with whom we work regularly with. I would also like to recognize and thank the Firefighters of the North Reading Fire Department who serve the Department and Town of North Reading, selflessly.

Respectfully submitted,

A handwritten signature in cursive script that reads "Donald W. Stats, Jr.".

Donald W. Stats, Jr.  
Chief of Department

# North Reading Police Department 2023 Town Report

## Personnel Roster

### Administration

Mark Zimmerman, Chief of Police  
Joseph Thibodeau, Administrative Lieutenant/Executive Officer  
Thomas Encarnacao, Detective Lieutenant  
Derek Howe, Patrol Lieutenant  
Sean O’Leary, Administrative Sergeant  
Kayla Gardner- Administrative Assistant

### Sergeants

Paul Dorsey, Afternoon Shift  
Kevin Donle, Day Shift  
Timothy King, Night Shift  
James Carcia, Night Shift  
Peter DiPietro, Day Shift  
Michael Marra, Afternoon Shift

### Patrol Officers

Scott Tilton	Joseph Encarnacao	Michael LeBlanc
Keith Lamont	David DiFraia	Jason Connolly
Sean Lawson	Michael Hennessey	Gregory Connolly
John Raso	Joseph Aleo	John Vasque
Jonathan Romeo	Meaghan Hudson	Michael Germano
Brian Murphy		

### Detectives

Paul Lucci, SRO	Ryan Haggerty	Michael Hanley
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### Reserve Officers

Michael Sorrenti  
James McCormack  
Kevin Brennan  
Anthony Morlani

### Drug Free Communities Grant Director

Amy Luckiewicz

### Mental Health/Substance Abuse Clinician

Laura Miranda

**Crossing Guards: 4**

**Matrons: 0**



### **A Message from Chief Mark A. Zimmerman:**

During 2023, several significant changes happened within the North Reading Police Department. 2023 saw the retirements of Chief Michael Murphy, Detective Lieutenant Thomas Romeo, and Sergeant Michael McAuliffe all were long serving members of the department. Lieutenant Mark Zimmerman was sworn in as Chief of Police after an extensive selection process. Also promoted were Thomas Encarnacao and Derek Howe to the rank of Lieutenant. James Carcia, Peter DiPietro, and Michael Marra were promoted to the rank of Sergeant.

In 2023, the department welcomed a new officer, Brian (Chris) Murphy. Other notable events and accomplishments include:

- The Police Department completed Mental Health First Aid training sessions for all officers. Mental Health First Aid is a national program that teaches the skills to respond to the signs of mental illness and substance abuse. North Reading officers were previously trained, and this training was to recertify officers as well as to certify new officers.
- In August, the Police Department held a police officer entrance exam on August 19, 2023. Twenty-one individuals took the exam. The department currently has two open patrol officer positions. The department has selected two potential officers to fill these vacancies. Both individuals are currently enrolled in Massachusetts Municipal Police Training Committee police recruit academies with expected graduation dates in April and August.
- The North Reading Police Department Mental Health/Substance Abuse Clinician worked on multiple programs and activities to include the Mental Wellness Team's Self Care Week in November 2023. Quarterly drop-in mindfulness sessions were held for community members, and communication was increased with the state Department of Mental Health. Collaborative work with Town Departments continues, as do referrals for individual support.
- The North Reading Police Drug Free Communities Grant Director completed its seventh year of the federal Drug Free Communities grant. The director also completed several TIPS (training for intervention procedures) compliance checks and assisted with other alcohol compliance events. In addition, the Coalition completed several public and educator trainings around increasing healthy habits, increasing internal and external assets, improving parenting skills, and building stronger families. The Coalition also has worked with North Reading High School Athletics to expand the playbook program as well as completing fiscal audit of DFC and CIT funds.

Moving forward in 2024, our department will begin transitioning to Regional Dispatch. In October of 2023, the selectboard voted to sign an Intermunicipal Agreement with the North Shore Regional Emergency Communications Center (RECC). It is anticipated it will take approximately 12-18 months for the transition to be completed.

The department will look to implement a recovery coach position. This position will be funded by money appropriated to the Opioid Settlement Special Purposes Stabilization Fund. A recovery coach would expand our approach to a four-part team approach to address addiction. We have the first three in place; Prevention/Education, Treatment/Intervention, and Enforcement.

We are anticipating conducting a citizen's police academy for the community. The citizens police academy is a great way for community members to learn about the work that we do at the North Reading Police Department.

Our main priority is providing the safest environment for our residents to live in, our commuters to work in, and our visitors to stay in.

Sincerely,

Chief Mark A. Zimmerman

Below are some of the programs our department provides to enhance the overall wellbeing of the Town of North Reading.

**Community Services Division:**

Car Seat Installations- Three police officers are nationally certified in car seat installations. This service is provided free by appointment to all North Reading residents. Information about the program can be found on the internet at [safekids.org](http://safekids.org).

CPR- Two police officers are certified CPR instructors. They also provide informational instruction to the public.

**School Resource Officer:**

The main purpose of the School Resource Officer program is to better coordinate efforts between the North Reading School Department and the North Reading Police Department to help provide and maintain a safe and secure environment within the schools.

The SRO's also partner with the Middlesex District Attorney's office and participate in Community Based Justice meetings. The partnerships formed with the North Reading School system has undoubtedly improved relationships and information sharing and improved communications with the youth population in North Reading. We'll continue to support our memorandum of understanding with the North Reading School Department to provide the students and staff with a safe and secure environment conducive to learning.

**Accreditation Unit:** The law enforcement accreditation system establishes a uniform set of "Best Practices" for police agencies that are consistent on a state wide scale, measurable and verified by an independent body as to compliance.

Within the law enforcement standards of "Best Practices" are compliance requirements dealing with life, health, safety, and high liability exposures. Every standard is intended to make an agency more professional while at the same time improving its services to the community.

The North Reading Police Department is one of one hundred and twenty-one (121) Massachusetts Police Departments to be accredited by the Massachusetts Police Accreditation Commission.

**Safety Officer:** The Safety Officer works closely with other town offices and citizens to better understand traffic related safety issues. The Safety Officer will make recommendations to town officials and implement approved traffic mitigation plans.

**Training Division:** The goal of the North Reading Police Training Division is to set and enforce training standards to identify and meet the training needs and facilitate the delivery of up-to-date, state of the art training.

In order to ensure that our officers are up to date with the latest changes in criminal and procedural law, North Reading Police Officers are required to attend annual in-service training. M.G.L. chapter 41, Section 96B, requires every full-time municipal police officer to attend a prescribed course of study approved by the Municipal Police Training Committee. All personnel receive training updates on motor vehicle law, criminal law, domestic violence,

CPR, AED (Automatic External Defibrillator) training (this training allows us to deploy AED's in cruisers), First Responder (First Aid), sexual harassment training, community policing, Use of Force and other courses as necessary.

**Firearms Licensing Division:** The Firearms Licensing Unit is responsible for reviewing applications and renewals, issue permits and the collection of fees of all North Reading residents who hold Firearms licenses. The Firearms Licensing Division processed 237 applications and collected \$18,750 in fees. These fees are split between the Commonwealth and the Town to cover the expenses associated with licensing.

**Jail Management:** During 2023, 65 people were arrested and processed in the Booking area of the North Reading Police Department. In addition to arrests, 146 criminal complaints were issued.

**Sex Offender Registry:** The Sex Offender Registry Officer is responsible for registering Level (2) and Level (3) Sex Offenders annually. They also report annually to the Sex Offender Registry Board to confirm all home and working addresses are correct.

**Detective Division:** The Detective Division is staffed by one Supervising Lieutenant, one Juvenile Detective (School Resource Officer) and two General Detectives who opened more than 215 case files (an average of 4.1 per week) and conducted regular duties such as court prosecution and liaison as well as:

- Conducting follow-up investigations on reports initiated by the Patrol Division, Town Departments or outside police agencies;
- Conducting self-initiated investigations, resulting from intelligence gathered;
- Development and execution of arrest and search warrants;
- Participation in Law Enforcement networks such as the NEMLEC Regional Detectives and Regional Drug Task Forces;
- Performing surveillance and intelligence gathering;
- Conducting Vice and Organized Crime investigations;
- Conducting major motor vehicle crash investigations;
- Investigation of all Town vehicles crashes;
- Evidence processing, preserving, and analyzing for eventual court presentation;
- Assist in the development of techniques and procedures for effective crime scene search.
- Assist in identification and photography;
- Prepare and prosecute criminal cases;
- Handling the preliminary and follow-up investigations in all cases of actual or attempted rape or sexual assault;

## **Overdoses**

In 2023, Detectives investigated and followed up on 25 Overdoses; six of which were fatal. Most overdoses were the result of fentanyl; however, many were the result of cocaine, crystal meth, alcohol, prescription medications and other illicit narcotics. This is an increase in recorded overdoses from 2022 which we identified 16 Overdoses, 2 of which were fatal.

## **Major Investigations, Arrests & Other Crimes**

- Detectives conducted 14 pre-employment investigations for potential Police, Fire and Constable Applicants. These comprehensive background checks consist of approximately 40-man hours per applicant.

- Detectives investigated a multi-state animal cruelty and larceny scheme in which the perpetrator, who advertised herself online as a specialized dog trainer was identified as being responsible for the negligent care and eventual death of a local resident's family dog. During that investigation NRPD Detectives were able to work with Connecticut authorities to safely recover four other dogs that were suffering from abuse and neglect from the suspect and helped to reunite the dogs with their owners in various states.
- Detectives followed up on and investigated numerous Fraud, Identification thefts and Scams. This type of activity has become increasingly prevalent over the past several years, specifically targeting the elderly population through schemes which request funds be electronically sent, and/or gift cards being obtained to prevent criminal charges.
- Detectives investigated several cases involving local juveniles potentially unlawfully possessing handguns.
- In conjunction with Massachusetts State Police Counterparts, Detectives investigated two Cyber Security Tips for possession of child pornography.
- Detectives worked closely throughout the year with the Drug Free Communities Grant Coordinator to conduct numerous community programs to include Hidden in Plain Sight, Community Narcan Training, and Alcohol Compliance checks at all package and pouring establishments in town. The Alcohol Compliance initiative resulted in several town-by-law violations being issued to those establishments found to be in violation of Massachusetts General Laws pertaining to the sale and procurement of alcohol to minors.

### **Notable Crime Trends**

- Detectives assisted the US Postal Police with the investigation of numerous suspected mail depository thefts which resulted in dozens of residents falling victim to loss of personal funds through check washing schemes. Involved victims were made whole through their banks; this year showed a large increase in these types of crimes on a regional level where postal carriers were being robbed of their mailbox keys.

**911 Dispatch and Technology and Communications:** The emergency dispatch center is manned by one sworn police officer. The officer is responsible for fielding all 911 calls, all non-emergency calls for services, all walk-in calls for service as well as dispatching officers and logging the information in the computer aided dispatch module. During 2023, the Dispatch Officer logged over 16,723 calls for service.

If anyone has an interest in learning more about these programs please visit our website [www.nrpdp.org](http://www.nrpdp.org), find us on Facebook ([www.facebook.com/NorthReadingPD](https://www.facebook.com/NorthReadingPD)), follow us on Twitter @NorthReadingPD or you can call or stop by the police station to inquire.

**Calls for service 2023:**

**Crimes 2023:**

<p>911 Calls: 350 Alarms: 367 Assist Citizen: 418 Assist Fire Department: 131 Assaults: 10 SRO Investigations: 104 Burglary: 7 Disabled Motor Vehicles: 122 Disturbance: 306 Domestic Disturbances: 101 Drug Overdoses: 22 Hazards: 376 Larceny: 60 Medical Aid: 867 Mental Health: 66 Missing Persons: 11 Motor Vehicle Crashes: 291 Motor Vehicle Stops: 826 Suspicious Activity: 344 Serve Summons: 37 Threats: 8 Vandalism: 38 Welfare Checks: 174</p>	<p>Offenses Committed: 499 Felonies: 116 Crime Related Incidents: 154 Other Non-Crime Related Incidents: 557 Arrests (On View): 27 Arrests (Based on Incident/Warrants): 35 Summons Arrests: 129 Arrests: 191 P/C's: 2 Juvenile Arrests: 0 Juveniles Referred (Arrests): 15 Restraining/Harassment Orders: 52</p>
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**Offenses:**

<p>Pornography: 1 Aggravated Assault: 19 Simple Assault: 33 Intimidation: 13 Burglary / Breaking and Entering: 16 Stolen Property Offenses: 3 Shoplifting: 10 Theft from Building: 2 Theft from Motor Vehicle: 5 All Other Larceny: 26 Motor Vehicle Theft: 2 Counterfeiting / Forgery: 11 False Pretenses / Swindle: 23</p>	<p>Impersonation: 6 Motor Vehicle Theft: 4 Destruction / Damage / Vandalism: 22 Drug / Narcotic Violations: 27 Weapon Law Violations: 7 Disorderly Conduct: 8 Driving Under the Influence: 12 Drunkenness: 2 Disorderly Conduct: 8 Liquor Law Violations: 6 Stolen Property Offenses: 3 Trespass of Real Property: 3 Criminal Harassment: 8</p>
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### **Citizen Complaints:**

A relationship of trust and confidence between the employees of the North Reading Police Department and the citizens of the community is essential to the successful accomplishment of law enforcement objectives.

It is the policy of the North Reading Police Department to:

- Investigate all complaints against the department or a member of the department, regardless of the source of such complaints, through a regulated, fair, and impartial Internal Affairs Program;
- Determine whether or not such complaints are valid; and
- Take appropriate action.

In 2023, there were two citizen complaints filed against the North Reading Police Department.

All employees of the North Reading Police Department are expected to conduct themselves, whether on or off duty, in such a manner as to reflect favorably upon themselves and the department. Any complaints against the Department should be directed in person, by phone or by mail to the Chief of Police.

Please visit our website [www.nrpdc.org](http://www.nrpdc.org) and check us out on Facebook and Twitter!

**Building Department**  
**Zoning, Code Enforcement, Weights & Measures**  
**Annual Report Calendar year 2023**

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**Building Departments Mission Statement**

The Building Department mission is to protect the lives and safety of the residents, visitors and businesses with implementation of proper construction methods relative to Massachusetts State Building Codes regarding all disciplines for the roughly sixty three hundred (6300) structures in Town. Building Codes and Zoning Bylaws are promulgated for the purposes of protecting the public’s health, safety, and welfare. A code is a collection of requirements pertaining to a specific subject to regulate a specific practice. These comprehensive codes establish minimum regulations for building systems using prescriptive and performance related base codes for all types of construction. This is performed through diligent work relative to application evaluations, extensive plan reviews, inspections, zoning enforcement, legal correspondence enforcement and documentation process. The work performed is a cumulative effort by the Building Department Employees.

**Building Department Staff**

Mr. Gerry Noel, Building Commissioner and Zoning Enforcement Officer  
Mrs. Kathy Morgan, Administrative Assistant  
Mr. Jason Lacroix, Assistant Building Inspector  
Mr. Stephen Gigante, Electrical Inspector  
Mr. Matthew DeCicco, Assistant Electrical Inspector  
Mr. Ed Cirigliano, Plumbing Inspector  
Mr. Peter Sparco, Assistant Plumbing Inspector  
Mr. Leonard Rose, Sealer of Weights & Measures

**Permits Issued with Estimated Valuation**

9	New Homes & Condos	\$3,697,499.00
126	New commercial permits	\$19,200,000.00
458	Additions and Alterations	\$21,428,948.00
<b>Grand Total</b>		<b>\$44,326,447.00</b>

**Inspections for Building Department**

The Building Inspectors performed a total of 2211 inspections, this incorporates Building & HVAC Inspections. These permits issued total 1093. This does not include emergency calls.

### **Wire Inspector 2023 Annual Report**

The Building Department Issued 590 electrical permits.

The value of those electrical permits amount to \$ 4,504,850.00

Inspections performed by the wire inspectors' totals 1042.

This does not include emergency calls.

The wire inspector is part-time 20.5 hours a week, as well as an assistant inspector.

### **Plumbing & Gas Inspector 2023 Annual Report**

The Building Department Issued 367 plumbing permits.

The value of all plumbing permits amounts to \$1,798,279.00

Inspections performed by plumbing inspectors total 702.

This does not include emergency calls.

The Building Department Issued 314 gas permits.

The value of gas permits amount to \$899,925.00

Inspections performed by gas inspector's total 460.

This does not include emergency calls.

The plumbing and gas inspector is part-time and works 16 - 19 hours a week and his assistant inspectors are on call.

### **Building Department Functions**

The building department serves the Town of North Reading to ensure public safety in enforcement of all applicable building codes, regulations and by-laws; making certain that the buildings under its jurisdiction are constructed and maintained safely. The Building Department review building permit applications, plans, and issues appropriate permits. A permit is required to construct, reconstruct, alter, repair, remove or demolish a building or structure; or to change the use or occupancy of a building or structure, or to install or alter any equipment which is regulated by 780 CMR, Massachusetts State Building Code. Please note that there are tens of thousands of codes collectively and knowing where they live within the code is vital.

The State Building Code is a "Public Safety Document" that is comprised of tens of thousands of "Life Safety" building related codes which is an essential part of the Public Safety System for all Buildings & Structures. This Public Safety System has multiple layers for all disciplines and many moving parts covering the mandatory Codes. The purpose and functions of applying these codes is to address public safety, first responders, protect everyone that enters a structure, and promote economic growth and stability. This is true from simple residential projects to highly complex commercial, industrial and mixed use projects that surround us every day. Through these code we reduce potential hazards, provide standards in the construction field, contribute to the well-being of the community and hopefully lower construction cost.

The Department inspects existing buildings periodically, structures and parts thereof in accordance with the Massachusetts State Building Code 780 CMR 51:00, relative to the Periodic Inspection table. The Department is responsible to ensure compliance by way of inspections for restaurants, places of assembly, schools, nursing homes, movie theaters, churches, special



amusement buildings, group homes, hospitals, certain day care facilities, boarding houses, motels, Multi-family residents, facilities licensed by the Alcohol Beverage Control Commission where alcoholic beverages are served and consumed, and fire escape for means of egress. These are just some of the buildings the Building Department is required to inspect for compliance. When compliance is met, a certificate of inspection is issued and shall be displayed by the establishment.

Zoning enforcement is a large part of the Building Department's duties as the Commissioner is responsible to enforce the Towns Zoning and General bylaws. The Building Commissioner is required to review submissions of plans, specifications and/or complaints in order to determine compliance. Almost daily, issues crop up with a good amount of these potential violations being resolved within that day. But some of these violations may take weeks if not months to resolve, requiring numerous follow-up visits, calls, inspections and enforcement actions up to and including court filings.

The Building Department oversees ADA compliance relative to new and preexisting buildings in Town. These regulations are enforced by the Architectural Access Board (AAB) under 521 CMR in the State of Massachusetts through the authority granted by MGL c. 22 § 13.

These regulations for which the Building Department must enforce will ensure a safe and accessible mean of passage for physically handicapped individuals.

On a daily basis the Administrative Assistant reviews files, documents, tracks all permitting, processes applications from customers, tracks fees, supports all trade disciplines and responds to community request by both phone and email. The assistant is also tasked with Public Records Request. Please be aware that this is a portion of the Assistant duties.

### **Sealer of Weights and Measures**

The Building Department oversees weights and measures. Consumers and businesses both benefit by this enforcement action and it helps to keep a fair marketplace. The weights and measures official tests weigh scales, gasoline pumps, oil pump trucks, inspect marketed goods, etc. A metallic seal or stamp seal is usually placed on the equipment or vehicle to show that it has been inspected for accuracy and correctness.

I have been notified by our Town Weights and Measures Inspector that oil trucks that are required to be certified for dispensing accuracy will be bringing in additional revenue from other communities; such as, North Andover, Saugus, Hamilton, Merrimack, and Topsfield. The fees collected from these outside Towns are disbursed half to the weight and measures and the other half to the Town of North Reading. Any work within the Town itself, one hundred percent (100%) comes back to the Town. The Weight and Measures employee is compensated through a small salary cap for the work performed directly for the Town.

Sealer of Weights and Measures, turned in fee's to the Town totaling \$ 14,230.00 for the calendar year 2022.

## FY2023 Achievements

- Continue to sustain the full implementation of Town wide permitting system for the Building Department. With this history created there will be full transparency allotted for the years to come.
- Sustaining the demands of a vigorous economy as it has been exceptionally busy without any major issues.
- With assistance from the senior work-off program, they have been invaluable with scanning existing files into the Town's records room.
- Sustain procedures for all original documentation to be scanned into the new permitting system at the time the application is submitted.
- Continue to meet the State Policies and Regulations by being diligent relative to the Building Code, with respect to all documentation required prior to issuing permits and how we perform our inspections.
- Maintained full compliance with Massachusetts State regulations relative to Board of Building Regulators.
- The new ZBA fee structure has saved the Town in advertising cost and clerical fees.
- Maintain and continue to achieve compliance with ADA/AAB 521 CMR regulations.
- Once again, a vigorous year relative to "Zoning and ZBA applications".
- Continue to work collaboratively with the Town Planner to be certain all projects are within the Towns Local General/Zoning Bylaws, State Laws and regulations for ADA/AAB.
- Sustain compliance with the Towns Zoning Bylaws relative to Business Certificates.
- While down one inspector, was able to keep up with daily inspections and perform the required 110 MA required inspections on restaurants, churches, existing residential complexes and business.
- Inspectors for all disciplines have maintained their CEU's to remain State Certified Inspectors.
- Sustain compliance with the Massachusetts General Bylaw Chapter 98 Section 35 for Weights and Measures.
- Hired an assistant electrical and building inspector.
- Issued ten (10) permits for new home construction. Five (5) of these new homes were existing single-family residents that were razed and rebuilt.
- Issued six (6) Certificates of Occupancies for new homes.
- Issued one hundred & twenty-four (124) permits for Pulte, for all disciplines.
- Issued one hundred & twenty-four (124) Certificates of Occupancies for Pulte.

With all of that conveyed, I once again want to thank everyone for our continued success, especially those in the Building Department, Electrical, Plumbing, Gas and Weight and Measures for their hard work ethics. You are truly the people that make the difference and never compromising your principles.

Respectfully Submitted,  
Gerry Noel-CBO  
Building Commissioner

## **HEALTH DEPARTMENT**

ANNUAL REPORT FY 2023/24

### **HEALTH DEPARTMENT MISSION STATEMENT**

The mission of the Health Department is to educate, promote, improve and protect the public health and well-being of the citizens of the Town of North Reading, while contributing to building a healthy community and environment in which to live. Under the Commonwealth of Massachusetts General Law and the U.S. Department of Health and Human Services Federal Public Health Laws, the Health Department is mandated under a dutiful obligation to develop and implement health policies, standards, bylaws and regulations. The Health Department is also obligated to conduct inspections and provide public health services to the community.

### **BOARD OF HEALTH MEMBERS**

In accordance with the Commonwealth of Massachusetts General Law-M.G.L. Chapter 41, the Board of Health is comprised of three (3) appointed officials by the Board of Selectman; these positions are one year terms with one member being appointed annually. The Board of Health holds monthly meetings. Additional meetings are scheduled if required. The members consist of:

Mr. Gary Hunt, Chairman  
Mrs. Pam Vath, Member  
Mrs. Karin Martin, Member

### **BOARD OF HEALTH STAFF:**

Mr. Robert F. Bracey, Director of Public Health  
Mrs. Chrissy Doolin, Administrative Assistant  
Mrs. Pam Merrill, Public Health Nurse

### **HEALTH DEPARTMENT FUNCTIONS**

The Health Department enforces local, state and federal public health laws and rules and regulations daily. The Health Department promotes, educates and enforces the following: disease and injury prevention, promoting and offering immunization clinics, responding to bacterial illnesses, monitoring disease outbreaks, providing health education & prevention programs, provide health advisories, promoting health & wellness, nutrition and fitness information, tobacco control programs, environmental protection, respond to health hazards, ensuring water quality, monitoring waste disposal, investigating noise & air pollution, animal health, health monitoring, enforcement and ensuring of health and safety codes, health care access, and emergency preparedness and response.

Other public health functions include enforcement of the following local, state and federal codes, regulations and State & Federal statutes;

- Town of North Reading Board of Health Regulations:
- Town of North Reading Code of Ordinances:

- Commonwealth of Massachusetts Mandated Enforcement of Massachusetts State Sanitary Code(s).
- Commonwealth of Massachusetts Mandated Enforcement of Massachusetts State Statutes –Chapter 111 Public Health Laws:
- Commonwealth of Massachusetts Mandated Enforcement of other Massachusetts General Laws & Statutes:
- Commonwealth of Massachusetts State Mandated Requirements & Inspections:
- U.S. Federal Mandated Requirements, Inspections and Trainings:
- U.S. Department of Health and Human Services (HHS) and Department of Food and Drug Administration (FDA) – The 2013 Federal Food Code:
- Health Departments Other Mandated Requirements, Services & Inspections:
- Health Department issues the following permits annually:
  - Onsite Sewage Disposal Permits
  - Food Protection Program
  - Semi-Public & Public Pools
  - Recreational Camps for Children
  - Summer Day Camps
  - Tanning Salons
  - Septage Haulers
  - Solid Waste Haulers
  - Tobacco Establishments
  - Animal/Barn/Beaver Permits
  - Funeral Director
  - Burial Permits
  - Trailer Parks

### **FY23 Accomplishments**

Developed new and or sustained Board of Health Community Health Program(s) which encompassed;

#### **Administration:**

- Completed the Town of North Reading Town wide Hazard Mitigation Plan(HMP)
- Amended Chapter 1 of the Board of Health Regulations to reflect new Chapter 3 Regulations.
- Amended Chapter 2 Board of Health Regulations for sewage backups in Health Department permitted establishments.
- Amended Chapter 3 Board of Health Regulations for onsite sewage disposal systems.
- Amended Board of Health Tobacco Regulations to reflect new State Tobacco Regulations.
- Continue to sustained COVID-19 mitigation strategies for Town wide public buildings.
- Finalized and completed deliverables for the Town of North Reading Town wide Hazard Mitigation Plan.
- Continued to train and supervise Administrative Assistance.
- Continued to train and supervise new Public Health Nurse
- Continue to train and supervise Title V Plan Reviewer and Soil Evaluator Inspector(s)
- Sustained participation in the Public Health Emergency Preparedness Region 3B Coalition on behalf of the Town of North Reading.

### **Food Protection Program:**

- Sustain compliance with the Massachusetts Department of Public Health 105 CMR 590.000 - Food Protection Program by ensuring compliance with annual food service establishment inspections, code compliance, monitoring and investigation of all food borne illness outbreaks.
- Sustained professional working relationships with the business community/food establishments on the Massachusetts Department of Public Health Food Code & US Department of Health & Human Services Food and Drug Administration's 2013 Federal Food Code.
- Continue to develop and implement continuity and transparency with the North Reading Food Protection Program.

### **Environmental Health:**

- Amended Chapter 3 Local Regulations.
- Sustained compliance with the Massachusetts Department of Environmental Protection 105 CMR 15.00 - for all On-Site Sewage Treatment and Disposal Systems, Grease Traps and Private Wells.
- Continue to develop and implement continuity and transparency with the North Reading Title V installer's license program.

### **Community Health:**

- Hosted free first annual Health Department Fall Health & Wellness Fair
- Hosted free Mammogram screening services for North Reading Residents
- Hosted free Mass Eye and Ear vision program for North Reading Residents
- Sustained the Health Department involvement with the Town (CIT) Community Impact Team.
- Sustained the Health Department involvement with new Social Services Action Team(SSAT)
- Sustained the Health Department involvement with the National Night Out(NNO)
- Sustained weekly Blood pressure clinics at the O'Leary Senior Center
- Sustained community Health Department Informational Healthy Hornet FB page
- Sustained informational and educational community public Health Department web site
- Sustained Community involvement with Healthy Communities Tobacco Collaborative.
- Continue to train and supervise Public Health Nurse.
- Sustained new weekly Arbovirus Mosquito Control Information and community statistics
- Sustained educational seminar to the residents of North Reading community on Tick borne illness-Lyme disease.
- Sustained public health community educational seminar to the residents of North Reading community on Arbovirus – West Nile Virus, Easter Equine Encephalitis, Zika viruses – Completed
- Sustained compliance with the Massachusetts Department of Public Health 105 CMR 300.00 "Reportable Diseases Isolation & Quarantine" requirements and immunization clinics and screenings. – Reportable infectious and communicable disease control investigation.

### **Community Sanitation:**

- Developed and Implemented New Town of North Reading Recreational Camps for Children local Regulations
- Maintained compliance with the Massachusetts Department of Public Health - Community Sanitation Division for;
- 105 CMR 410.00 Minimum Standards for Human Habitation
- 105 CMR 430.000 Minimum Standards for Recreational Camps for Children
- 105 CMR 435.000 Minimum Standards for Swimming Pools
- 105 CMR 123.000 Minimum Standards Tanning Salons
- 105 CMR 335.000 Treatment of Persons Exposed to Rabies
- 105 CMR 460.000 Mass Regulations for Lead Poising Prevention Control
- MGL Ch. 111 s 131 Investigations into Public Health nuisances (Noise, air and odor pollution)

### **Animal Health:**

- Sustained compliance with the Massachusetts Department of Public Health 105 CMR 300 & 330 Division of Animals regarding the keeping of animals, rabies control, and mosquito control.
- Sustained all Animal Inspector inspections in accordance with the Massachusetts Division of Animal Health MGL Section 7 Chapter 129.

### **Emergency Preparedness:**

- Met all other FY 23 State and Federal Public Health deliverables required under the Health Department for the Region 3A Health Emergency Preparedness Coalition.
- Maintain community involvement with the Greater Lawrence Emergency preparedness Coalition and the Greater River Valley Medical Reserve Corp
- Sustained community awareness to increase emergency preparedness for emerging public health issues including pandemic flu, COVID-19, bioterrorism, natural disasters and emerging diseases-

### **FY24 Objectives & Goals:**

The Town of North Reading Health Department will continue to work with the Board of Health, Board of Selectman, and the Town Administrator to support the 10 essential functions of public health for the betterment of the Town of North Reading, Town residents and transient residents.

- Continue to meet the 10 essential functions of public health for the betterment of the Town of North Reading.
- Continue to work with the local leaders, the Board of Health, Director of Public Safety, Town Administrator, Board of Selectman, Police Chief, Fire Chief, Public Safety Divisions, Superintendent of Schools and the residential, business and community organizations- monitor, identify, diagnose, investigate, inform, educate and vaccinate the residents of North Reading on the COVID 19 virus

## NORTH READING SCHOOL COMMITTEE

### GOALS

The School Committee participated in a self-evaluation and identified four priority focus areas supported by goals, objectives, and strategies/actions as follows:

#### LEADERSHIP and GOVERNANCE

**I. Goal:**

In order to align with the North Reading Public Schools District Mission and Vision for Student Learning the North Reading School Committee will review, develop, and implement policies and practices that provide direction and tools for administrators to implement effective programs that maximize student achievement.

**II. Actions:**

I.1 The Committee will engage in one professional development presentation/session related to School Committee responsibilities and authority under Massachusetts General Laws in the 2023-24 School Year.

I.2 The School Committee will review the school committee policies and structures in place related to school safety and support the implementation of the roles of School Resource Officer and Community Service Sergeant.

#### FINANCIAL and ASSET MANAGEMENT

**I. Goal:**

The North Reading School Committee will support a long-term plan and financial budget in order to support for the district's strategic plan, NRPS 2025, and other strategic initiatives.

**II. Actions:**

II.1 The School Committee will support the development of the plan to reduce the Kindergarten fees leading toward the eventual goal of providing free Full Day Kindergarten and will explore the next steps to increase access to Universal Free Day Pre-K.

II.2 The School Committee will explore new opportunities to reduce expenses associated with energy costs (e.g. solar power).

II.3 The School Committee will develop strategies to preserve positions and supports that were implemented in part with ESSER funding while also continuing to move the district forward in alignment with NRPS 2025.

- II.4 The School Committee will review the impact on NRPS families of the current structure and schedule for extra-curricular and athletic activities.
- II.5 The School Committee will review all aspects of school transportation including the bus fees, contracts and rates, the process for route design, and emerging topics such as the electric school bus pilot. The Superintendent will prepare a presentation on this topic for the committee.

**EDUCATIONAL PROGRAM**

**I. Goal:**

The North Reading School Committee will support the administration in its efforts to maximize the performance of each student in all academic areas in order to meet the expectations set forth in the mission and vision of the North Reading Public Schools.

**II. Actions:**

- III.1 The School Committee will participate in a working group to implement the steps of the NRPS 2025 goals related to Equity, Diversity, Inclusion, and Belonging.
- III.2 The School Committee will encourage the District-wide exploration of Universal Design for Learning and the expansion of a Multi-Tiered System of Supports. The Committee will request presentations from those engaged in this work throughout the district over the course of the school year.
- III.3 The School Committee will support the district in exploring opportunities for outdoor time for students and the Superintendent will prepare a presentation on this topic for the committee in the Spring of 2024.
- III.4 The School Committee will support the district in exploring the topic of student mental health, including a focus on social media and device usage. The Superintendent will prepare a presentation on this topic for the committee in the Spring of 2024.

**FAMILY and COMMUNITY RELATIONS**

**I. Goal:**

In order to continuously improve the relationships with families and the community the North Reading School Committee will communicate openly, provide opportunities for feedback, and foster active partnerships with students, parents, organizations, and businesses.

**II. Actions:**

- IV.I The School Committee will work with the North Reading Special Education Parent Advisory Council to support goals and initiatives for 2023-24



IV.II The School Committee will support the district's efforts to offer Family University learning opportunities for families and community members throughout the school year.

**School Committee Membership and Special Projects:**

In May 2023, Mr. Scott Buckley was re-elected to a three-year term on the School Committee. The School Committee officers during 2023 included: Mr. Scott Buckley, Chair; Mr. Rich McGowan, Vice Chair; Ms. Noelle Rudloff, Secretary; Ms. Dyana Boutwell, Legislative Representative and Mr. Jeffrey Friedman. Mr. Friedman and Ms. Rudloff were appointed to the Policy Subcommittee; Ms. Boutwell and Mr. McGowan were appointed to the Athletic Subcommittee; Mr. Buckley and Mr. McGowan were appointed to the Finance Planning Team; Ms. Boutwell was appointed to serve as the liaison to the NORCAM Board of Directors; Ms. Rudloff and Mr. Friedman were appointed to the Evaluation Subcommittee; Mr. Buckley and Ms. Boutwell were appointed to the Budget and Finance Subcommittee; Mr. McGowan and Ms. Rudloff were appointed to the Fine Arts Subcommittee; Ms. Rudloff served as representative to the Substance Abuse Coalition; Mr. Buckley served as representative to the Special Education Parent Advisory Council, and Mr. Friedman was appointed as representative to the Capital Improvements Planning Committee.

In 2023, the following North Reading High School students were elected to serve as Student Representatives to the School Committee: Cassandra Fitts (Class of 2024), Sucheta Srikanth (Class of 2025), Sophie Saquet (Class of 2024), and Piper Kirwin (Class of 2024).

**Town Meeting Action:** At the June 2023 Town Meeting, voters approved the Fiscal Year 2024 budget of \$37,319,595 representing a 4.5% increase over the Fiscal Year 2023 appropriation. Funds were appropriated to supplement the reserve account to pay for certain unanticipated education costs.

October Town Meeting: No additional funds were requested by the North Reading School Department at the October Town Meeting.

Respectfully submitted,

Scott Buckley, Chair  
Rich McGowan, Vice Chair  
Dyana Boutwell  
Noelle Rudloff  
Jeff Friedman

## SUPERINTENDENT OF SCHOOLS

It is my pleasure to submit this annual report to the North Reading community as your Superintendent of Schools. The Superintendent is charged with implementing the programs and policies of the North Reading School Committee. The Superintendent is also responsible for the development of the annual budget and the day-to-day leadership and management of the school district.

### Staffing

The district said goodbye to the following faculty and staff members who retired in the 2022-2023 school year. The retirees include:

Kathleen Casazza	Special Education Paraprofessional, Little School (27 years)
Charles (Bill) Cassell	Grade 3 Teacher, Batchelder School (23 years)
Anne Chambers	Administrative Assistant, High School (22 years)
Maureen Cusolito	Administrative Assistant, Middle School (22 years)
Joseph Davis	Science Teacher, Middle School (25 years)
Barbara Fitzgerald	ESL Teacher, North Reading Public Schools (19 years)
Steve Hartery	Senior Accountant, Business Office (30 years)
Phyllis (Penny) Kulakowski	School Nurse, Middle School (18 years)
Anne Lundell	Executive Assistant to the Superintendent (25 years)
Carol MacHugh	General Paraprofessional, Middle School (42 years)
Dianne Maguire	Digital Learning Paraprofessional, Little School (26 years)
Colleen Pennie	Special Education Paraprofessional, Batchelder School (23 years)
Jo Anne Thorlin	Special Education Teacher, Batchelder School (15 years)

We recognize and thank these individuals for the outstanding contributions each has made to our students and the North Reading Public Schools.

### Student Performance

North Reading students continue to perform well on a variety of indicators. We are proud of our students’ accomplishments and the recognition that they continue to receive for a job well done. Approximately 87.8% of the students of the Class of 2023 went on to two- and four-year colleges. Our students’ SAT scores continue to exceed both the state and national averages as displayed below:

Subject	North Reading	Massachusetts	National
Reading and Writing	567	560	520
Mathematics	569	555	508

Again, 100% of our high school students met the MCAS graduation requirement. North Reading High School ran 18 Advanced Placement (AP) courses in Art, English, Mathematics, Science, Social Studies, and World Languages.

The District awarded the Seal of Biliteracy to 17 students at North Reading High School in the spring of 2023, with one student earning the seal for an additional language.

Our students once again participated in the MCAS exam in the spring of 2023 for students in grades 3-10. We continued to score high with the majority of our students in the “exceeds” and “meets expectations” categories. The percentage of students who scored in those categories exceeded the state average on every MCAS exam across Science, Mathematics, and English Language Arts. Of note are our 5<sup>th</sup> grade Science scores with 82% of North Reading students meeting or exceeding the standards (42% state average), while 5<sup>th</sup> grade mathematics students scored 82% (41% state average) and 5<sup>th</sup> grade ELA student scored 82% (44% state average). At the middle school level, 77% of grade 8 students were meeting or exceeding expectations on the English Language Arts (ELA) MCAS exam (44% state average). North Reading High School students in grade 10 scored 80% meeting or exceeding expectations in English Language Arts (58% state average).

Throughout the year our students continue to expand their learning and development in the visual and performing arts, academic competitions, and in co-curricular clubs and activities. Students performed in the high school Masquers production of “Beautiful Burnout” in the spring of 2023 and the musical “SpongeBob” in the fall. Our high school a cappella group, NOTEorious, continued to compete in The Varsity Vocals International Championship of High School A Cappella (ICHSA). In addition, we had great success at many academic competitions and our athletics teams continued to perform at a high level throughout the district, including wins for our track and cheerleading teams in 2023.

**Budget**

The School Department experienced a smooth and successful close out of fiscal year 2023. By taking a very conservative spending approach, the School Department was able to address any unforeseen costs throughout the 2022-23 school year.

The School Department was once again able to leverage additional federal and state Covid-19 grants to successfully provide enhances services in the areas of social emotional support, health services, technology support, and additional academic support and tutoring.

Despite another unique year that presented many challenges and circumstances the District was took a conservative approach to spending and was able to address any unanticipated costs that arouse during the fiscal year within its budget. The School Department ended the year with \$210 remaining in its operating budget and carried over \$6,412.99 to pay outstanding bills it had yet to receive by the close of the fiscal year.

The expenditures for the 2022-23 school year were as follows:

Salary	\$29,737,114
Instructional Expenses	\$1,507,326
Operations and Maintenance	\$1,916,220
Transportation	\$679,518
Tuitions	\$1,868,941
<b>Total Expended</b>	<b>\$35,709,120</b>

The FY24 budget, as recommended by the administration and adopted by the School Committee, is a balanced budget given the available revenues presented by the municipal government. The amount adopted, as recommended, for FY24 is \$37,319,595. This represents a 4.5% increase over the previous year’s budget. The Administration and School Committee with assistance from the members of the Finance Planning Team worked hard to identify additional revenue sources and areas of savings from the original budget request that would meet the budget guidelines from the Town and minimize any impact on the educational experience for all students. Many cost drivers and challenges drove the fiscal year 2024 budget, which led to the need to make staffing and expense adjustments all netting to a \$1,610,265 increase over the FY23 appropriation. The budget maintained and added staff to: (1) maintain educationally sound student/teacher ratios especially at the elementary level; (2) maintains academic support systems to address any areas of learning loss that may have resulted from the Covid-19 pandemic (3) maintain adequate health and safety services for all students, staff and the school community (4) maintain staff to address the social, emotional and mental health needs of all students

Unfortunately, due to the funding challenges this year with high fixed cost increases and limited revenue, the District was not able to achieve all the objectives and new positions originally proposed in the preliminary budget to enhance academic support systems, address areas of learning loss, and add staff to support the mental and social emotional health needs of all students. The District also faced many difficult budgetary decisions and reductions some to existing positions to bring the fiscal year 2024 budget into balance. These decisions are never easy and every effort is made to ensure all decisions are guided by what is best for the education of every North Reading student.

Despite the funding challenges, the fiscal year 2024 final budget still achieved key objectives within the strategic budget vision and is an educationally sound budget that protected the highest educational priorities in North Reading. We remain confident that working together with all of you as well as a supportive base of parents and citizens of the community we will continue to deliver a high quality educational and co-curricular program for all students.

The fiscal year 2024 budget breakdowns by major expenditure were as follows:

Salary	\$30,934,588
Instructional Expense	\$1,516,633
Operations and Maintenance	\$2,118,225
Transportation	\$472,335
Tuition	\$2,277,814
<b>Total Budget</b>	<b>\$37,319,595</b>

The School District remains grateful to the citizens of North Reading for their continued support of public education and opportunities for all students.

This was another busy and unprecedented year for the North Reading Public Schools and we appreciate the high level of support and involvement from parents and community members. I look forward to continuing to work with you and the citizens of North Reading in future budget cycles to ensure that all students are provided the best possible educational program. In closing, I wish to acknowledge the efforts of the district administrators, for their many contributions to the development of the Fiscal Year 2024 Final Budget for the North Reading Public Schools.

Respectfully submitted,

Patrick C. Daly, Ed.D.  
Superintendent of Schools

North Reading Public Schools

TEN YEAR ENROLLMENT PROJECTIONS, 2023-24

Grade	2023-24 (Actual)	2024-25 (Proj.)	2025-26 (Proj.)	2026-27 (Proj.)	2027-28 (Proj.)	2028-29 (Proj.)	2029-30 (Proj.)	2030-31 (Proj.)	2031-32 (Proj.)	2032-33 (Proj.)	2033-34 (Proj.)
PreK-5	1,111	1,179	1,198	1,192	1,204	1,194	1,207	1,196	1,175	1,192	1,199
6-8	543	497	535	540	583	595	591	616	623	620	607
9-12	618	651	629	624	598	610	633	635	695	683	700
<b>TOTAL</b>	<b>2,317</b>	<b>2,377</b>	<b>2,412</b>	<b>2,408</b>	<b>2,437</b>	<b>2,451</b>	<b>2,483</b>	<b>2,500</b>	<b>2,547</b>	<b>2,549</b>	<b>2,560</b>

## OFFICE OF TEACHING AND LEARNING

The faculty and staff of the North Reading Public Schools are committed to the student experience. All students in North Reading will feel welcome, safe, and valued for who they are and supported to reach their potential as global citizens. Students will feel personally connected to their learning experiences and will feel represented inside and outside of the classroom ensuring a sense of belonging.

The Office of Teaching and Learning is responsible to lead and support all efforts to engage all professionals in learning communities to facilitate the development and continuous improvement in the areas of curriculum, instruction, assessment, technology integration and professional growth. The Department of Elementary and Secondary Education sets annual improvement targets for every district and school. Targets are set for achievement, growth, English learner progress, chronic absenteeism, high school completion, and advanced coursework completion. Districts and schools with a target percentage of 75% or higher are considered to be meeting or exceeding targets. At 88%, the district is meeting or exceeding annual goals established for 2023. In addition the L.D. Batchelder School was recognized as a School of Recognition. The collective and individual school results indicate the district continues to make substantial progress and does not require any targeted assistance.

### **Curriculum, Instruction, & Assessment**

Throughout the 2023 year, the following work was completed in the areas of Curriculum and Instruction:

- Focus on the updated ELA and Literacy and Mathematics frameworks K-12. Educators worked with the essential standards in order to focus on the essentials for student mastery.
- Hiring of a K-12 Science, Technology, Engineering and Mathematics coordinator to support the science and math departments while advancing the district's S.T.E.M. vision.
- Field test of literacy programs to consider for pilot implementation in 2023-2024. Teachers explored both Great Minds, Wit & Wisdom and Savaas, My View Literacy programs.
- Field test of inquiry based "Investigating History" in grades 5 & 6.
- Implemented the Early Literacy Screener as required by DESE.
- Used data to inform instruction (2019-2022, MCAS, I-Ready, and other district common assessments with administration, curriculum and data leaders at each school) to help identify and address unfinished learning as a result of the school closure/hybrid models.
- Focus on extended school year opportunities: Title I Summer and Acceleration Academies.
- Reviewed the updated World Language standards and participated in DESE professional development to implement in grades 6-12.
- Received and review new Comprehensive Health and Physical Education Standards (2023)
- K-12 schools continued exploring and developing supports with respect to the MTSS (Multi-Tier System of Supports) model (currently being explored):
  - Title I Tutors at Hood, Little and Middle School.

- Social Emotional Learning Curriculum and Instruction K-5.
- Early Literacy, Literacy & Math Instruction.
- Curriculum Focus on Utilizing Common Assessments to improve student achievement and instruction.

Implemented the new Social Studies/ History Frameworks K-12

- Including the Civics Action Projects in Grades 8 & 12
- Curriculum Writing in Grades 6-12

### **Professional Growth and Development**

North Reading Public Schools believes that high quality Professional Development is essential to improved teaching and learning. We continue to support our overarching curricular philosophies and methodologies with a renewed focus upon:

- Data informed decision making and using common assessments to measure student growth.
  - Using equity as a lens to reflect upon opportunity and performance.
  - Using new student learning targets to be established by DESE to drive instructional goals and focus.
- High Quality Instructional Materials, Universal Design for Learning, Personalized Learning, and Technology Integration/Digital Learning.
- Educator Evaluation and professional growth. Unpacking the 2022 Administrator Rubric for evaluation and previewing the draft of the Educator Rubric.
- Science of Reading
- Early Literacy: Data Loops for Learning Grades K-2
- Writing Calibration Grades 3-5
- Social Emotional Learning
- Culturally Responsive Teaching
- Unpacking the Massachusetts Frameworks and the development/refinement of common assessments based upon all frameworks.

### **Digital Learning & Technology in 2023**

**Daniel Downs, Ed.D.**

**Director of Digital Learning**

In a year marked by significant progress, North Reading Public Schools have advanced substantially in digital learning, emphasizing the integration of technology across our curriculum and professional development initiatives. This annual update showcases our dedication to digital education excellence, highlighting our commitment to creating a technology-rich learning environment. Our efforts are focused on developing the skills and knowledge essential for global competitiveness, with educational technology being crucial in enhancing student education and supporting the instructional process.

### **Strategic Goals and Objectives**



We have aligned our initiatives with the district's strategic goals, with the aim of improving student learning outcomes, advancing teacher professional development, and enhancing community engagement. Our efforts include updating our digital infrastructure and practices to provide a seamless digital experience for our educational community.

### **Digital Learning, Curriculum, and Professional Development**

A primary focus has been to offer professional development opportunities designed to keep educators up-to-date with teaching innovations, especially in areas like AI, VR, digital equity, and cybersecurity. We have concentrated on improving digital pedagogy skills through professional development sessions that cover the practical applications of AI in education and strategies for integrating digital equity.

During the 2023 school year, our digital learning teachers and specialists (K-12) have been reviewing mid-year data and modifying instructional practices to bolster student performance and knowledge of standards for grade-level common assessments, following the DESE Digital Learning and Computer Science Standards. The 2023-24 school year marks the first full year of common assessment implementation.

Our digital learning curriculum and professional development initiatives are directed towards celebrating successes and identifying areas for improvement over the past year. Our digital learning teachers, specialists, and support team are continuously reviewing and adapting instructional and work practices to enhance student achievement, guided by the DESE Digital Learning and Computer Science Standards and best practices.

### **Digital Equity and Data Privacy**

We continue to refine and review our workflows to ensure the highest standards of data privacy and digital equity are met. Our active engagement with the DESE Digital Equity Working Group and membership in statewide data privacy consortia highlight our commitment to providing equitable access alongside robust data privacy practices.

### **Technology Infrastructure, Support, & Communications**

This year has seen significant upgrades to our technology infrastructure, including enhancements to the wireless network at the Middle/High School and updates to the business office PCs. We have also emphasized the development of comprehensive support systems for staff and students, including robust help desk services and specialized support for special education.

Our commitment to keeping the NRPS community informed is demonstrated through our digital learning newsletters and YouTube channel, which offer valuable resources and updates.

As we look forward, we are determined to build on our current achievements, focusing on strategies to improve student outcomes and further enhance our digital learning initiatives. We are committed to innovating and evolving our practices to meet the changing needs of our students and educators.

The North Reading School District continues to provide a high-quality education for students. It is the role of the Assistant Superintendent of Teaching and Learning to provide the leadership that enables the district to maintain this solid foundation. Along with support of the community, the schools will continue to extend rigorous and engaging learning experiences for all students. The administration, faculty, and support staff in our schools appreciate the support of the community in our collective and continuous work towards this goal.

Respectfully submitted,

Sean T. Killeen, M.Ed.  
Assistant Superintendent of Teaching & Learning

Daniel Downs, Ed.D.  
Director of Digital Learning

## STUDENT SERVICES

The Office of Student Services is the component of the North Reading Public Schools entrusted with providing support services for students in concert with the day to day efforts of the general education staff. The department oversees the provision of the mandated services required under the IDEA, Massachusetts 603.CMR, Section 504, as well as health services, and guidance/psychological services for all students. Services in these areas must always be in compliance with state and federal laws and must be provided in the least restrictive manner.

Health, guidance, and psychological services are provided to all our students as needed. These components address an array of services ranging from educational testing and evaluation, supervision of medicinal regimens, home and hospital tutoring, acute medical intervention, psychological and social skills support, to college planning and application. In conjunction with the six school nurses and the school physician, Dr. Meghan Tramontozzi, we maintain our medical policies and receive approval from the Massachusetts Department of Public Health.

The Special Education Department provides a range of special education services to students with disabilities aged 3-22 in accordance with state and federal regulations to meet the needs of students with disabilities who are eligible for special education. The services may range from general classroom accommodations/modifications to highly specialized programs provided in settings outside of the public schools. In addition, North Reading is a member of both the SEEM Collaborative and Northshore Education Consortium. These public organizations reflect partnerships between 18 northwest and north shore cities and towns and provide many of the specialized programs for this low incidence, high need population of students.

Over the course of the 2023-2024 school year, the department in collaboration with building level staff and administration, continued the efforts to support specialized programming at elementary, middle, and high school levels. As a result, students continue to access their education in the least restrictive environment and the district continues its commitment to offering a continuum of programming at all levels. The District completed a compliance review with the Department of Elementary and Secondary Education, and was found to be in full compliance with all aspects of special education.

In the meantime, the day-to-day work continues with emphasis upon protecting the core and inspiring progress. By protecting the core, we seek to protect the values of the district and the people who serve the district and by inspiring progress, we continue to help the district to move forward with the latest methodologies and instructional teaching practices based on research and development to support children with disabilities and their non-disabled peers. In closing, after a long history of special education being viewed as separate from general education, the Student Services Department continually works in concert with the Superintendent, Assistant Superintendent and school administrators to work towards creating a unified system to benefit all students in the North Reading Public Schools.

Respectfully Submitted,

Cynthia M. Conant, Director of Student Services

## FACILITIES

The Facilities Department of the North Reading Public School District currently employs 19 full time staff members as of FY 2023. Currently on staff we have 16 school-based custodians with one custodian holding a 7-D driving license, who at times is assigned to drive the student van. Custodian Jim Farfard after seven years of working at the District decided to leave and pursue another career path. The District would like to thank Mr Farfard for his seven years of service. The District hired Ed Calibritto to fill the vacant position. Mr Calibritto has the experience, knowledge and understanding of the position and has filled in well. The District also employs a working Foreman of Buildings and Grounds who oversees two full time maintenance/grounds staff members and also performs work orders himself.

The High School and Middle School measures 270,000 square feet and has a state of the art Building Management System, (Logix Web Controller) which allows the District to monitor the fresh air intake at the main campuses while maintaining the heating and cooling temperatures within the building. The system also allows the District to monitor and control the energy usage throughout the year. The District's custodial staff maintains all other air quality systems at each campus and has a planned maintenance program for all air filters.

The High School and Middle School campuses are going into years nine and ten of operation with no major issues. The team rooms which suffered a fire in the mechanical room due to a faulty gas water heater have been repaired, inspected by the local authority and placed back into service. The repairs included a new gas water heater, new ceilings, new gas pipe venting, new fire alarm panel and the entire area was washed and painted. Last year the District also decided to perform a restoration project on the District's existing baseball infield. The District hired Sports Specialties which has performed restoration work throughout the country on similar fields, including Fenway Park. The restoration project included the removal of the entire baseball infield and leveling the entire infield, rebuilding the pitchers mound, installing new sand and clay, installing new irrigation and installing new turf. The District also decided to move forward with a new mesh backstop and fencing which lines the first and third base side of the infield. The project was completed on time and at the proposed budget. The District also performed a yearly top down assessment of all other major pieces of equipment including chillers, controls, air handlers, lighting and all life safety equipment. The only major equipment issue was the school's 300 ton chiller system. In years past the chiller suffered from startup and shutdown failures during the cooling season. The District decided to bring in Daiken (chiller OEM) and Logix (BMS system) at no cost to the District. After testing the equipment and experiencing the failures it was decided that the HVAC software system needed to be upgraded. Daiken performed a software upgrade and tested the equipment. After testing the equipment it was determined that a few small mechanical issues needed repair. The work was performed and the equipment was placed back into service. All equipment was found to be in good working order. Other than a software upgrade and a small mechanical repair on the District's chiller, the main High School and Middle School campus has had no major equipment failures to date. The main campus is starting to show some signs of wear and tear with valves, pumps, electronic boards, shutoffs and other smaller pieces of equipment. These smaller equipment failures are consistent with the age and usage of the equipment during its life cycle. Some repairs have been already completed

while others are scheduled at later dates. As in the past, the District hired a vendor to paint and touch up areas that were in need of painting.

The Batchelder School is in its seventeenth year since the building design project and shows no signs of any major mechanical issues. The only setback during the year was a small leak in the roof. The damage required a roofing vendor to perform a small repair and to date the roof leak appears to be all set. There were no major repair projects at the Batchelder the past year and the District had vendors perform numerous small repairs. The repairs which were performed by PJ Dionne included the replacement of the school's two (2) main hot water mixing valves and all piping and shut offs associated with the system. The District also replaced one (1) of the main boiler feed pumps on the hot water system and hired a painting vendor to paint certain areas of the building that needed to be painted. The Building Management System (Logix Web Controller) also monitors the HVAC equipment while overseeing the energy usage to keep costs down. The campus is well-designed and remains in good working order.

The Little School had no major mechanical issues during the year. The three Lochinvar condensing gas boilers are in great shape and performing well. In the past year the District decided to have Safeway Overhead Door and Crane perform a door safety inspection. It was determined that the main electrical room outside door needed to be replaced. Besides the main electrical room door repair most doors received new hardware and bottom sweep plates. The doors have been placed back into service and are in good working order. Other small repairs included replacing motors and reattaching louver brackets on the unit vent heaters. The school is starting to show signs of its age with the uptick of repairs and also the aging modular classrooms. The new Building Management System (Logix Web Controller) also monitors the HVAC equipment while overseeing the energy usage to keep costs down.

The Hood School had a yearly top down assessment of all major pieces of equipment. The two gas fired Burnham boilers are no longer energy efficient and are scheduled to be replaced in the fall or early spring with three Lochinvar condensing boilers. The Hood School roof is in need of repair and past its life expectancy. The District has placed the roof on the capital projects list and has called in a few vendors to perform an inspection to determine if we need a total or partial replacement. Other projects at the Hood School include some small painting, ceiling tile replacements and some glass window pane repairs. The school has had some other small mechanical failures which is consistent with the school's age.

The District still maintains most of the original vendors and suppliers of equipment and services but is currently looking at other ways to minimize and save on costs for the future.

Respectfully submitted,

Andrew Campagna  
Director of Facilities

## **L.D. BATCHELDER SCHOOL**

During 2023, the Batchelder School stayed committed to the academic, behavioral, and social-emotional development of all students. All faculty, staff, families, and students stayed true to the mission and vision of the Batchelder School. We remained committed to the core academic program that is based on the standards outlined in the Massachusetts Curriculum Frameworks. These frameworks include language arts, mathematics, history/social science, and science/technology. Students also receive art, music, and physical education classes. Digital learning is embedded into the classroom experience. Teachers collaborate with a digital learning specialist to promote digital literacy, digital citizenship, and computer programming. Additionally, students are scheduled to receive one dedicated block of SEL instruction with the school adjustment counselor. We are proud of the climate and experience we provide our students to learn and develop at the L.D. Batchelder School.

In September, the L.D. Batchelder School opened and welcomed 453 students in grades K-5. 75 new kindergarten students enrolled and were excited to start their educational journey. The social and emotional well-being of students and staff has continued to be a schoolwide focus. Additionally, increased academic interventions had been planned to decrease learning gaps. We continue to build our MTSS framework to best meet the academic, behavioral, and S.E.L. needs of all our students.

The faculty and staff collaborate and work well together to provide an experience that is in the best interests of all our students and community. Students are challenged and supported as they grow and learn. In the spring of 2023 the MCAS exams in math, English Language Arts, and science, technology, and engineering were administered and the results were released in the fall of 2023. The students at the Batchelder School scored in the 99th percentile and were recognized as a “School of Recognition,” one of only sixty five schools in the state. In addition, iReady data was instrumental as a data point to identify areas of focus and learning loss. This data was used to confirm our success in achieving our school improvement plan goals and showed that we were a “Super Stretch Growth” school.

As part of our character development curriculum, the L.D. Batchelder School has renewed its focus on the Spotlight Values Program. We do so monthly with all-school assemblies, students are recognized for exemplifying the focus value of the month: Respect, Citizenship, Leadership, and Effort/Perseverance. The program affords the entire school community the opportunity to celebrate the many wonderful things kids do daily and to inspire others. Through grade level and classroom discussions, we continue to focus on the healthy development of self-confidence to ensure that all students feel safe to explore, take risks, and learn at the Batchelder School. Our Spotlight Values Program is closely aligned with our SEL curriculum. We have also been focusing on the concept of having a growth mindset.

The Batchelder Parents' Organization (BPO) continues to support our efforts to enrich the curriculum for all students at the Batchelder School. They work collaboratively with classroom teachers to identify programs to support classroom learning and to engage students in the content. In addition to the enrichment programs, the school benefits from their generosity to upgrade technology and other wish list items. Specifically, the BPO funded the replacement of all of the clocks in the school over the summer. The support of the BPO is greatly appreciated by all.

As the principal of the L.D. Batchelder School, I can not accurately express how impressed I am with the level of commitment, care, and support for student success at the Batchelder School by various groups. The collective effort to do what is best for students' well-being and learning is truly remarkable. The BPO supports the efforts of the Batchelder School faculty and students and helps bridge the working relationship of the school, families, and community. The faculty and staff work tirelessly to provide a safe, supportive, and healthy learning environment that engages all students. The L.D. Batchelder School is an incredible place for students to learn, grow, and develop, and for teachers to challenge themselves professionally on a regular basis.

I am truly honored to be the principal of such a wonderful place. Thank you to all the stakeholders of the Batchelder School for your continued support and hard work for our students.

Respectfully submitted,

Michael J. Maloney, Principal  
L.D. Batchelder School

## **J. TURNER HOOD SCHOOL**

As Principal of the J. Turner Hood School, I am happy to report on our curriculum initiatives, programs, and staffing. I am thankful for continued community support and I am proud of the many accomplishments of our students and staff.

The current enrollment of the J. Turner Hood School is 416 students. The physical plant houses three kindergarten classes, four grade one classes, three grade two classes, three grade three classes, three grade four classrooms as well as three classes of grade five and two specialized instructional settings comprised of students across the district in need of specialized instruction. In 2021 we were excited to add a pre-school classroom that operates in a half day model with a morning and afternoon session. We will continue to house this classroom for the foreseeable future.

At the J. Turner Hood School we continue to concentrate on our shared goals that are focused on the following domains:

- Teaching & Learning
- Student Services
- Diversity, Equity, Inclusion and Belonging

As a faculty, we believe that “Hand in Hand Together We Can”. We believe that we can accomplish many goals if all the members of the J. Turner Hood School community remain cognizant of our theme and continue to work collaboratively in order to benefit our students.

With a commitment to professional growth, teachers continue to meet weekly in grade level groups in what we call Collaboration Sessions. During these sessions, teachers plan together and share successful ideas and strategies. Teachers and therapists work together to share work samples, discuss common assessments, and share their ways of thinking and expertise in order to best meet the needs of all students. Furthermore, the teaching faculty of the J. Turner Hood Elementary School continues to be actively engaged in the study of effective learning and teaching practices as a collective unit. Our Learning Communities are small groups of faculty and/or staff members who meet on a regular basis in order to identify new programs or topics to investigate, gather research on new approaches, or implement and study the effectiveness of new practices and share these results with other faculty in the school. J. Turner Hood teachers benefit from Learning Communities which enable them to integrate new learning into their classroom practices, reduce professional and social isolation, address specific and relevant concerns, and allow for in-depth learning over a period of time. The benefits for schools include improving student performance, tying professional development to student achievement and school reform, and improving teacher job satisfaction.

The J. Turner Hood School Council continues to meet monthly in order to review the goals set for the J. Turner Hood School. As previously noted, our first goal is to improve teaching and learning. In order to do this we must focus on our best practices to support student learning that we are all striving to attain. In our meetings we strategize ways to meet our goals throughout the school year, responding to community needs, student needs and district initiatives.



Open communication between and among our students, parents, and staff is of the highest priority. The district's Blackboard Connect system keeps our families informed in case of emergencies and informs parents of any non-emergency news or updates. In an effort to "go green" 100 percent of communications from my office go home electronically. Furthermore, the school website serves as a portal for communication between the school and all stakeholders.

I am proud to share that, with the joint efforts of my staff, parents and community members, the J. Turner Hood School continues to be a lively, engaging, warm and welcoming place to learn even in the most challenging circumstances.

Respectfully submitted,

Glen S. McKay, Ed.D.  
Principal, J. Turner Hood School

## **E. ETHEL LITTLE SCHOOL – (2023)**

The focus of the Little School this year was on the continued implementation of the Multi-Tiered System of Supports (MTSS) in alignment with the District Curriculum Accommodation Plan (DCAP) and the district’s strategic plan, NRPS2025. This included a focus on improved Tier I instruction and the implementation of “What I Need” blocks (W.I.N.) in grades K-5. The optimal use of time in the schedule is the paramount to the success of MTSS, as is the understanding and commitment of the faculty and staff. Our faculty and staff, through our Professional Learning Community, has strengthened their understanding regarding the importance of ongoing assessments, collection of data, and the flexibility of intervention groupings. Data reviews are planned and facilitated by the data leader and reading specialists (in reading and writing). Our hope is that our schedules will allow us to establish W.I.N. math blocks in the very near future.

In accordance with the district assessment schedule, students were assessed throughout the year utilizing iReady (K-5 Math and K-3 Reading) and DIBELS (K-2) to monitor growth from the baseline assessments completed in September. The September data provides important information regarding summer learning losses, and a snapshot of where children are at the start of the new school year. DIBELS is a DESE approved dyslexia screener. It is utilized as a universal screener, benchmark assessment, and progress monitoring tool. The June 2023 iReady scores indicated tremendous growth across all grade levels. The 2023 MCAS scores were consistent with the iReady scores. Our Teaching and Learning goals as highlighted in our School Improvement Plan were achieved. The 2023 MA DESE School Accountability Report Card indicates that the Little School’s Accountability Percentile was 96% (an improvement from 91% in 2022).

Our kindergarten registration in January of 2023 was significantly lower than the previous year, with approximately 40 families registering (as opposed to 60 in 2022). This resulted in the reduction of one kindergarten classroom at the Little School. Based on enrollment, the number of second grade classrooms at the Little School decreased from three to two. We maintain two sections of the integrated preschool, kindergarten, grades 2 and 5, and three sections of grades 1, 3, and 4.

Our traditional annual events took place at the Little School, and this included: The Winter Concert; Academic Night, Arts Night, Family Fitness Night, and Field Day. We were also very excited to offer our 4<sup>th</sup> and 5<sup>th</sup> grade students the opportunity to participate in the Little School Drama Club’s musical production of “Clowns” that had a two-night run at the NRHS/MS Performing Arts Center. Approximately 50 children participated in this event (on stage and behind the scenes). Another highlight from the spring was our first annual “all school field trip” to the Northshore Music Theatre. All students, faculty, and staff were in attendance for this exciting trip.

During the summer of 2023, The Little School was home to a summer program, Camp Triumph, during July and August. Repairs to the HVAC system and painting occurred throughout the building.

In September 2023, we were thrilled to add an additional part-time adjustment counselor to the school (providing Tier 1 and Tier 2 counseling to students.) The two part-time adjustment counselors work on alternate days (for a total of 3.5 days) and share a large educational space. In

January of 2023, our “Kindness Week” focused on friendship, empathy, inclusion, kindness etc. The lessons learned during this week will be revisited throughout the school year.

We continue to use all the current curriculum in place in grades Pre-K- 5. Our kindergarten and grade 1 classroom teachers have been trained and provided with materials for a new literacy program, “Wit and Wisdom.” The implementation is underway with positive feedback. We look forward to the expansion of Wit and Wisdom for additional grades in the forthcoming years.

In the fall of 2023, and after a year-long pilot across the district, a new standards-based report card was introduced and utilized for the first trimester marking period of 2023.

Faculty and staff continue to professionally develop throughout the school year, and this included district offered professional development, workshops/webinars offered by SEEM and Middlesex Partnerships for Youth (MPY) as well as other external offerings/programs. This year our Professional Learning Community (PLC) format was changed to allow job related book groups to learn together (and to make learning more meaningful and applicable). The topics included: the Science of Reading; Diversity, Equity, Inclusion and Belonging; Social Emotional Learning; Behavioral Management Strategies.

The building principal (along with the District Leadership Team) has been working with the UDL and DEIB coordinators to establish the protocols for “equity walks” in the classrooms. Equity walks will be occurring beginning in January 2024.

Members of the Little School community that are currently involved with the K-12 Action Team (Diversity, Equity, Inclusion and Belonging (DEIB)) have begun to prepare for a preview “Heritage Night” which will occur on the same evening as our Academic Night (February 2024). The idea is to encourage families to participate in a school community Heritage Night in 2025. The preview night will provide an opportunity for a few staff members to showcase their heritage by displaying posters, artifacts, etc. It is our hope that families will be excited to join in this important work in early 2025.

The Little School PTO continues to supplement our students’ educational experience with enrichment programs, field trips, and a wide variety of educational materials that enhance our students’ learning. We are very grateful for their efforts and generosity.

Respectfully submitted,  
Christine A. Molle, Principal  
E. Ethel Little School

## NORTH READING MIDDLE SCHOOL

The faculty, staff, and administration of North Reading Middle School believe that all middle school students are capable of learning and achieving at high levels. We are a school based on the pursuit of excellence. We align our goals and objectives for continuous improvement with our district and school goals. We are very proud to present some of our accomplishments as part of this annual report.

As of January 2024, student enrollment at the Middle School for the 2023-2024 school year was 544 students, comprising 189 students in grade six, 165 students in grade seven, and 189 students in grade eight.

All teachers are continuing to work on developing or revising a scope and sequence document for their content area. They are also working on developing curriculum units for their content area based on their scope and sequence work. This curriculum mapping work is an important step in ensuring that all of our instruction is standards based, vertically aligned and calibrated at each grade level.

Our visual and performing arts teachers continue to provide exciting opportunities for students to engage with their curriculum in and outside of the classroom. Our drama club, led by Ms. Carla Lister, delivered an amazing performance of James and the Giant Peach. This was an amazing production which was a collaborative effort of both the visual and performing arts departments.

The Middle School is continuing to implement a Multi-Tiered System of Support (MTSS). The purpose of MTSS is to help all students reach their potential. Through data analysis as well as teacher recommendation, we identify students at each grade level who we feel would benefit from additional support in math, reading, science, executive functioning or work completion. Students who do not require an intervention receive an enrichment class in science, social studies, computer science or world language.

Our after-school activities also continue to offer students opportunities outside of the classroom to enrich their learning experiences. This year we were again able to provide a late bus to allow for more students to participate in our after-school programs. Some of the clubs we are offering this year are: robotics, art, memory book, geography, student council, peer leaders, science, debate, computer science, and book club. Two new clubs added in recent years are: chess club and Dungeons and Dragons.

Overall, it has already been a busy year at the Middle School. We will continue to set ambitious goals and let our mission statement guide our decision making.

***The Mission of the North Reading Middle School is to create a safe, supportive and challenging academic environment for all students to develop the knowledge, skills and attitudes necessary for success in a rapidly changing world.***

Respectfully submitted,

Catherine O'Connell, Ed.D.  
Principal, North Reading Middle School

## NORTH READING HIGH SCHOOL

### ANNUAL REPORT 2023

North Reading High School's student accomplishments, achievements, and successes were many in 2023. Students and staff combatted the elements of winter with its usual array of clubs and activities and culture-building events. In the spring, thirty student leaders participated in a training initiative that has proven tremendously helpful. As you may know, the Attorney General's Office has taken a number of steps to respond to incidents in the commonwealth over the past couple of years dealing with racism, bullying, and hazing. The DESE and the MIAA have collaborated in working with Northeastern University in developing the Addressing Hate in School Sports Conference and other initiatives. North Reading students participated in that training and then led a training for all students in August entitled "Leadership & Teamwork: Preserving a Positive School Culture."

SLAM mentoring continued for grade nine students and Academic Decathlon continued to stay competitive in scholastic challenges. Our Unified Program continued to lead by example. On December 15, 2023, Student Council led the Mobile Polar Plunge and raised over \$15,000 for Special Olympics. North Reading High School was the first school in the commonwealth to conduct this kind of activity. In addition, the school has a second Unified Bocce Tournament scheduled for January, 2024. This endeavor involves a number of schools not only as competitors, but as "fans in the stands." Volunteer activities and programs, among others, contribute to the community service component of our students' education as well as to their personal growth, while encouraging them to give back and provide valuable contributions to the North Reading community.

Students also continue to score well on the Massachusetts Comprehensive Assessment System (MCAS) exam. North Reading High School students' MCAS performance ratings continue to meet the standards as established by the Massachusetts Department of Education, an accomplishment of which the school and community can be very proud. MCAS results for the students in the class of 2025, received in the fall of 2023, indicated growth in all three areas of testing: English Language Arts, Mathematics, and Biology.

Specific departmental highlights for North Reading High School in 2023 are as follows:

#### **Digital Learning and Entrepreneurship**

- The Digital Learning and Entrepreneurship department continues to develop and calibrate a common assessment and rubric to inform instruction and aid in data analysis. Development of the assessment focuses on students' paths and experiences within the department's curriculum. It measures the essential skills that are acquired in each course and their value towards the development of a business plan.
- Digital Learning and Entrepreneurship teachers continue to incorporate MTSS (Multi-Tiered System of Supports) strategies in the classroom. The goal is to identify and support struggling students, academically, emotionally and behaviorally.
- The North Reading DECA program continues to grow and is gaining momentum in regional and state competitions. During 2023, 131 DECA members competed in our regional competition; 25% consisting of new members to the DECA program. Twenty-one members placed in the top ten in their respective events, with thirteen competitors

placing in the top seven and moving on to the Massachusetts State Career Development Conference.

- Digital Learning and Entrepreneurship courses continue to place a strong emphasis on financial literacy and how it translates into the “real world”. Curriculum includes, but is not limited to credit and debt, loans, investments, employment and taxes, and college financing.
- Members of the department are working collaboratively with science teachers to develop a computer science common assessment which will incorporate not only the core competencies of the AP Computer Science Principles course and Web Design course but also the skills from the Robotics, AP Programming and Programming courses.

### **English Language Arts**

- The department continues to update our cloud-based database of texts, lessons, and resources to support all learners.
- The department continues to develop and calibrate common assessments and rubrics to inform our instruction and aid in data analysis.
- The department has begun work (after a study of *SEL Everyday*) on more intentionally implementing SEL competencies into our curriculum
- The department has implemented common, in-class reading assignments to give students targeted support to help improve their reading skills alongside our already implemented writing assignments.
- Students continue to participate in and score well on the Advanced Placement English Literature and Composition and Advanced Placement English Language and Composition tests. On the 2023 AP English exams, 72% of students at NRHS scored 3 or above, higher than both the state and global percentages.
- NRHS’s Literary Magazine, *The Buzz*, continues to publish timely and relevant stories
- Several NRHS students have had their work selected for publication in *Young Writers HUNTED*.
- NRHS’s Academic Decathlon Team (advised by ELA Department faculty) continued their tradition of excellence with a third-place finish and multiple individual medals at Regionals.

### **Guidance Department**

- The Guidance Department assisted members of the Class of 2023 with the submission of 1,379 postsecondary applications to 258 different institutions.
- Ninety-one percent of the Class of 2023 chose to continue their education at a two or four-year institution.
- The Guidance Department continued to host its evening programs for parents/guardians/caregivers.
- The Guidance Department continued to host its in-class seminars and assemblies related to succeeding in high school, course selection, and postsecondary planning.
- Several postsecondary institutions visited North Reading High School to hold on-the-spot admissions days for students.
- North Reading High School hosted the Nan Project with the intent of facilitating discussions about, and destigmatizing issues related to, mental health. Ninth grade students participate in the Nan Project’s presentations.
- School adjustment counselors conducted presentations on anxiety for all tenth grade students.

### **Library/Media**

- The High School Media Center Director continues to audit the Media Ctr collection of print and electronic resources on an annual basis to ensure that the collection contains content that represents diverse voices, provides an equitable global view of the world, and is inclusive in nature, promoting a sense of belonging.
- As part of the Media Center's focus on responding to the diverse academic needs of both learners and building educators, the Media Center Director participated in a full day workshop titled Best Strategies to Increase the Effectiveness and Impact of Your School Library Program.
- The High School Media Center Director has been supporting teacher exploration and usage of AI in education at the district level and beyond. In October 2023, the Media Center Director facilitated a professional development workshop for district educators titled AI in Education: A Primer for Educators. Participants explored AI tools, discovered AI benefits and challenges, and learned ways that AI can transform teaching and learning. The Media Center Director became a member of a newly formed global AI for Admins group in November 2023. Members include superintendents, curriculum directors, IT directors, principals, tech/instructional coaches, teachers, and library/media specialists.
- The High School Media Center Director completed the 15-hour ISTE (International Society for Technology in Education) course Artificial Intelligence Explorations for Educators as part of a sustained effort to focus on designing and co-teaching lessons that effectively utilize technology in all learning areas.
- The High School Media Center Director has started evaluating the Media Center Website using the WCAG 2.2 (Web Content Accessibility) guidelines and making changes to the site with the aim of enhancing student learning and accessibility.

## **Mathematics**

- All teachers continue to assist students in Mathematics classes in preparing for the MCAS, SAT, and ACT exams by using formative assessment tools at least once during each ten-day cycle to reinforce key concepts taught throughout the year.
- Massachusetts Curriculum Frameworks standards are implemented within all classes in the Mathematics Department.
- Computer programming courses continue to be popular. The Program of Studies currently includes Computer Programming, AP Computer Programming, and AP Computer Principles.
- Students continue to participate in and score very well on the Advanced Placement Calculus AB and BC examinations and AP Statistics examinations.
- Ninth grade students in Algebra 1 classes are taking iReady for the first time at the high school level this year. The fall, winter, and spring iReady data will help ninth grade Algebra 1 teachers assess the skill level of their students, inform recommendations for future math class, and identify any gaps or challenges students encounter in the content. These gaps and challenges lead to opportunities for MTSS Tier 2 interventions in the classroom.
- The math department is addressing MTSS needs by utilizing additional formative assessments and incorporating scaffolding into our daily routines.
- All teachers are updating and rewriting math curricula to incorporate UDL and SEL practices and initiatives. Additionally, the curriculum will be in a unified format ahead of schedule for NEASC.
- All teachers are examining their lesson plans with a DEI-B lens and are working to incorporate additional equity indicators into their lessons and classrooms.
- Most teachers are incorporating more authentic learning experiences and project-based learning and assessment.

- 79% of students earned scores in the Advanced and Proficient categories for the 2023 MCAS Math.

### **Performing Arts**

- Auditions and rehearsals for “*Beautiful Burnout*” took place in January and rehearsals were held through February.
- NOTEorios competed in both N.E.Voices and won first place in January and competed in Varsity Vocals in Troy in February. They did not win in Troy.
- The Jazz Band received a Silver Medal at the MAJE Regional Jazz Festival at Reading High School in March.
- NOTEorios were featured performers and took classes at the National Acappella Convention in Orlando Florida
- *Beautiful Burnout* won first place in the METG state competition at the end of March.
- Winter Percussion had their first exhibition performance in April.
- The Chorus and Concert Band competed at Music in the Parks at Six Flags in May. Chorus won grand champion for the entire festival
- The Jazz Band (featuring guest artist Mike Oehmen), Percussion Ensemble and NOTEorios hosted a concert in May.
- Band, Chorus and Piano class performed at the Spring concert in May.
- The marching band performed at the Memorial Day parade.
- Masquers production of *Pippin* won best musical, best set design, best lighting design at the Stephen Sondheim Awards in Connecticut
- Chorus and Band both performed at Graduation in June.
- NOTEorios performed at the Xfinity Center opening for Foreigner & Loverboy in August
- Marching Band and NOTEorios held their summer camps in August
- In September the Marching Band and NOTEorios performed at the annual North Reading Apple Fest. NOTEorios performed at Town Days as well
- Masquers held auditions for “*SpongeBob*” in September and performed it in December.
- The Marching Band hosted a MICCA Festival in October.
- In October, Masquers hosted the annual Haunted Playground for the town of North Reading. It was well attended and received by the members of the community.
- The Marching Band had a very successful fall season. Four stars overall at the MICCA Finals, and Gold at NESBA Finals. They performed for the Thanksgiving Football game.
- In November, choral students and instrumentalists auditioned for the Senior District Festival. Matthew Capalbo, Sophie Donovan, Elliana Rainey, Cecelia Thomson, Nolan Barrette, Vinny Costantino, Mikey Manupelli and Caitlin Milligan were accepted to represent North Reading, and Matthew Capalbo, Caitlin Milligan, Cecelia Thomson, and Elliana Rainey, got all-state recommendations. Matthew Capalbo auditioned for All-State in January.
- Band and Chorus performed at the town’s tree lighting Thanksgiving weekend.
- *The Musical Spongebob* was performed the first two weekends in December.
- Band, Jazz Band, Chorus, NOTEorios, and Piano Classes performed the Annual Holiday Concert on December 20th.

### **Physical Education/Health Education**

- The physical education department purchased a "Promethean Board" which is a mobile smart board for use in the gymnasium. It has aided tremendously in delivering content to the students.
- New Comprehensive Massachusetts Health and Physical Education frameworks were released by the state. Our department has worked to unpack these new standards and adjust curriculum to ensure we reach all standards.



- Three students presented at a school committee meeting about their dance project in Physical Education. The students presented their dance to the tune of "24K Magic" by Bruno Mars.
- Health educators collaborated with school psychologists on "Signs of Suicide" presentations, a program to help spread awareness practice advocacy skills.
- We focused on using more UDL practices in assignments to give students a variety of ways to showcase their knowledge of material.

### **Science and Technology Engineering**

- The Science Department created two shared goals:
  - During the 2022-2024 school years, the Science and Technology Department continues to collaboratively design **departmental formative common assessments to measure students' ability to construct scientific explanations**. Science and Engineering Practice #6 states that "students construct their own explanations, as well as apply standard explanations they learn about through instruction. An explanation includes a claim that relates how a variable or variables relate to another variable or set of variables."
  - Data from common departmental formative assessments is being used to **identify students who need improvement specifically in the area of constructing scientific explanations**.
- Student assessment data was collected and analyzed for additional support. Biology students were identified for additional support in constructing scientific explanations using data from the 2023-2024 Biology Mid-Year exam and the 8th grade science MCAS scores. Biology teachers are utilizing the model designed and piloted during the 2022-2023 school year to offer supplemental MCAS Biology tutoring in February and May 2024.
- Science teachers are incorporating MTSS (Multi-Tiered System of Supports) strategies in the classroom. The goal is to identify and support struggling students, not only academically, but emotionally and behaviorally as well.
- Science teachers have attended professional development and are actively integrating Universal Design for Learning.
- Teachers are examining their lesson plans with a DEI-B lens and are working to incorporate additional equity indicators into their lessons and classrooms.
- Two science teachers are participating in a classroom study of d'Vinci Interactive's online genetics and genomics curriculum Blueprint of Life.
  - The teachers attended a virtual orientation and training at the beginning of the study and are completing a short online log about each week's instructional activities.
  - They are implementing 5 lessons of the Blueprint of Life curriculum as part of regular classroom instruction which approximates to 10 hours of instructional time.
    - Lesson 1: Introduction to Epigenetics
    - Lesson 2: Molecular Mechanisms of Epigenetics
    - Lesson 3: Environmental Factors and Influence of Long-Term Health
    - Lesson 4: Environmental Factors with Epigenetic Influence
    - Lesson 5: Ethical Considerations of Epigenetics
  - Students complete a Capstone and are expected to analyze data from epigenetics research about the data, drawing inferences, and constructing explanations based on their knowledge of epigenetic influences on gene expression

- Additionally, teachers are administering 3 surveys and 3 assessments to students in the participating classrooms. Students are assessed in the fall, winter and spring of the school year.

One chemistry teacher continues to work at Woods Hole Oceanographic. Her role is to assist in educating the public on nanoplastics and ocean acidification.

77% of students earned scores in the Advanced and Proficient categories for the 2023 MCAS Biology.

### **Social Studies**

- The Social Studies Department is finishing a 4-year curriculum rewriting process. Our US History 1, US History 2, and World History Curriculum have all been rewritten and are operating successfully. The Senior Civics and Government has been redeveloped this year to incorporate a cleaner approach to the Civics Action Project and a curriculum that is generally in alignment with the rest of the district.
- As part of the curriculum rewrite, department members have been working on two goals.
  - First is to develop a functional model of common assessments to provide meaningful data that can inform instruction. We have been successful in creating the model and have begun tracking our data. This helps in the development of teachers' student learning goals related to our writing standards.
  - The second is to ensure our curriculum meets the needs of students regarding their understanding of the history and present circumstances of relationships between various demographic groups within the United States and around the world. Per survey data administered in the last few years, each of our new courses has met these needs and continues to do so. We look forward to a positive result in our new Senior course as well.
- The Senior Civics and Government teachers previously overhauled the Civic Action Project curriculum to condense the timeline of the project into 3rd quarter, and hope this year to build off that work to create a more seamless experience for our students. The project will hopefully be done in a little over half of the third quarter.
- Each month, department members engage in a rubric calibration activity to ensure our assessment of our standards is as aligned as possible.
- Department members continue to implement an instructional practice that emphasizes student inquiry. Such an approach encourages work on a variety of North Reading Academic and Civic Expectations, including critical reading, effective writing, speaking, and research.
- Teachers are involved in Mock Trial and other clubs promoting active higher-order thinking and civic participation at the high school.
- Teachers have begun reviewing how we assess student achievement in our classes and may look to do a departmental investigation into standards-based grading in the future.

### **Special Education**

- The Special Education staff (Teachers/Paraprofessionals), are currently supporting 51 regular education courses (Inclusion Classrooms).
- Special Educators at the High School are currently teaching 8 substantially separate classes in the 4 core academic areas; 3 in ELA, 3 in Mathematics, 1 in Science, and 1 in Social Studies.
- Special Educators at the High School have been attending Professional Development and training sessions focused on preparing for the transition to the new IEP format that will begin at the beginning of the 2024-2025 school year.

- The North Reading High School Bridge Program continues to assist students that are transitioning back to school after extended absences, due to social/emotional, and/or medical issues. This year they are piloting a quarterly newsletter focused on mental health and social emotional support.
- The Unified Athletics program continues to grow and meet with great success under the guidance of Jonathan Hudson running the Unified Basketball team during the month of October concluding in a jamboree in early November. Along with the assistance of Kelly Gilbert and the Student Council, the Unified Bocce team hosted the annual tournament on 1/28/24. This is a bi-annual commitment with the Special Olympics.
- Additionally, Kelly Gilbert and Student Council introduced the first schoolwide Polar Plunge on December 15, 2023 which raised over \$15,000 for Special Olympics of Massachusetts.

## **STEM**

- The addition of Michelle Caulfield as the K-12 STEM Coordinator for the district has been highly effective and very well-received. Michelle has fostered a collaborative relationship between the math and science departments, garnering greater cross-curricular discussions and implementation of common practices. She has also worked hard to promote and support vertical alignment between the middle school and high school math and science curricula.
- The integrated math and science department meetings include sharing of best practices for all teachers and all learners.
- Three math and science teachers are participating as judges in a state-wide science fair at Tufts in preparation for students to attend next year.
- The 8th and 9th grade Algebra 1 teachers are collaborating to create and offer a common mid-year and final exam.
- The World of Science is again hosting guest presenters in the STEM fields and offering presentations during power block to students interested in learning more about the STEM fields. Presentations include alternate energies, and lab equipment solutions provider for pharmaceutical, life sciences, biochemical and industrial sectors; and academic and governmental institutions working in the areas of research and development, quality assurance and other laboratory applications

## **Visual Arts**

- This past year the department has made big strides integrating lessons that have students reflect on their culture, traditions and expressions of self which tie into the district's DEI-B goals. Writing about their artwork is becoming a regular part in many lessons, which help students make connections between intent and what is being communicated.
- The department started to run Advanced Placement 2D Art and Design and will offer Advanced Ceramics in the Program of Studies in the 2024-2025 school year. Students continue to showcase their art to the North Reading school community and beyond. The department is excited to announce that the District Art Show will be held on Main Street of the NRMS/NRHS campus on April 24 - May 8th. Don't miss the opening reception on Thursday, April 25th from 6:00pm - 7:30pm

## **World Languages**

- The world language department has been committed to plan and implement opportunities for students to immerse themselves in the language and culture. A group of students successfully traveled to Costa Rica in February 2023 and Spain in February 2024. There is another immersion trip to France planned for February 2025.

- Junior and Senior Students in Spanish classes had the opportunity to attend a cultural production field trip of the arts and dance in April 2023.
- In January 2023, all students in level 2, in both French and Spanish classes, took the STAMP test (Standards-based Measurement of Proficiency) as their mid-year exam. This test measures their proficiency levels in reading, writing, listening and speaking. This year, in January 2024 we followed those students and we measured their growth from the previous year. The same students took the test again, a year later, as their Mid-Year Exam in January 2024. Data was collected to measure the proficiency level and growth of the students from level 2 to level 3.
- In May 2023 during the Spring Recognition Night, we proudly recognized 21 students; 15 students were awarded with the State Seal of Biliteracy in Spanish, 1 student was awarded in Bengali, 1 was awarded in Russian, and 4 students earned the Language Opportunity Coalition award.
- This year, the number of students enrolled in Spanish IV doubled from last year!
- Teachers in the World Language Department attended the MAFLA Conference in October 2023 where they learned about best practices and collaborated with other teachers from surrounding school districts from MA and other states. Teachers from the Middle School and High School had the opportunity as well to participate in a professional development in November 2023 about Proficiency vs Performance in the World Language Classroom presented by Dr. Catherine Ritz, program director for the World Language Education and Curriculum programs at BU.
- Teachers from the World Language Department continue to collaborate and analyze data from common assessments, as well as working on implementing best practices of MTSS strategies, blended learning and utilizing technology to help all students. Teachers continue to unpack, learn and implement the new MA Curriculum Frameworks for World Languages.

## CLASS OF 2023 GRADUATES

Mateo Jose Acuna  
 Molly Coyle Adams \*†  
 Jordan N. Aguilar-Turilli  
 Samantha Aguirre Caicedo ^  
 Connor Lee Alexander  
 Garrett Fitzgerald Arden \*  
 Nolan James Baker  
 Sophia Barbagallo  
 Sophia Marie Barker \*†  
 Brian Thomas Anthony Bianchi  
 Ryan Robert Boddy  
 Mary Jayne Bonzagni \*†  
 Andrew Stephen Boulas \*†  
 Alyssa Darling Bradley \*†^  
 Ashley Elizabeth Brogan \*  
 Karleigh Ann Budny \*†^  
 Kayla Elizabeth Budny \*†  
 Jennifer Elizabeth Buscemi \*  
 Jeffrey Manus O'Donnell Bustin  
 Annalise Joline Butler \*†  
 Nicholas Anthony Cabral \*†  
 Charles Joseph Capobianco  
 Alexander Charles Carucci \*†  
 Meredith Elise Casey \*†  
 Alyssa Joan Cassarino \*†  
 Katherine Marie Chaisson \*  
 Ella Jude Chase \*†  
 Austin Chen \*  
 Colin Joseph Murphy Chin \*  
 Shawn Michael Connolly  
 Acadia Jileanne Cordero \*†  
 Robert Edward Corvino III  
 Johanna Cote  
 Christian Joseph DaCosta \*†  
 Jason Walter George Daley  
 Olivia Ton Dang \*†  
 Owen Charles Delano \*†  
 Jenna Ann DiNapoli \*†  
 Ryan Joseph Dobbyn  
 Kevin Walker Doble \*†  
 Steven Barreto Dovale  
 Allison Theresa Duff \*†  
 Jacob Kenneth Duval \*  
 Jason Jorrit Emerson \*†^  
 Kaylee Adeline Evans \*  
 Nicholas Dean Fabrizio \*†^  
 Yasmin Dias Farias \*†^  
 Dylan Robert Fay  
 Christopher David Ferreira \*†  
 Jack Henry Flaherty \*  
 Chloe Janet Florez \*†^  
 Sophia Elizabeth Fodera \*  
 John Patrick Foley \*†  
 Katerina Faith Foley  
 Margaret Mae Fortin \*  
 Elisa Maria Fosco  
 Tish Estrella Furlong \*†^  
 Nicole Ferrazzani Gadourey \*  
 Emma Alexandra Galbraith \*†  
 Jake Austin Garniss \*†

Riley Elizabeth Garrity \*  
 Emylee Elizabeth Gellar \*  
 Abigail Jane Gerber \*†  
 Kylie Theresa Gettings \*†  
 Mina Gabriela Giacalone  
 Molly Theresa Giunta \*†  
 Kaitlyn Jane Good  
 Kieran Thomas Gorgenyi \*  
 Deirdre Melissa Grew \*  
 Pressiyann Yuliyannov Grigorov  
 Matthew James Guidebeck \*†  
 Colleen Catherine Gwozdz \*†  
 Kayla Lily Hannan  
 Lindsey Patricia Hanson  
 Shane Costa Hanson \*†  
 Michael Christopher Hemme  
 Elise Jillian Higgins \*  
 Katherine Lauren Hoadley \*†^  
 Andrew Jason Hopfer \*  
 Caroline Hueniken Huntress \*†  
 Kathryn Mary Ines  
 Alex E. Ivers  
 Alexander Christian Johnson \*^  
 Madeline Elizabeth Koenig \*†  
 Anne Elisabeth Kuperstein \*†  
 Michael Alexander Kushakji  
 Ali Faye Labb \*†  
 Tiara Nicole Lamont \*†  
 Jacob James LaVerdiere \*†  
 Justin Lee  
 Sophia Audrey Lee \*†  
 Isaac Rui Lun Liang \*†  
 Matthew Christopher Lombardo  
 Travis Joseph Long  
 Kaylee Virginia Louanis  
 Betsy Alexandra Lydotes \*†  
 Allison Grace Madden \*  
 Anabelle Mary Mahoney \*†^  
 Jenna Josephine Mahoney \*†  
 Mary Katherine Majeski \*†  
 Jonathan Anthony Mangano \*†  
 Brodie Ryan Mann \*†  
 Matthew Henry Manupelli \*†  
 Ruari James Maynes \*  
 Ella Rose Mazzei \*  
 Paris Jewell McAuliffe \*†  
 Brynn Kathryn McCormack \*†  
 Kyle Joseph McCormack  
 Ryan Louis McGuire  
 Ava Brooke McIntyre \*  
 Kai McMeniman \*†  
 Benjamin Meier  
 Brady Tomaso Miller \*†  
 Nathan Patrick Miller \*†  
 Trevor David Miller \*†  
 Isabella Grace Milone \*†  
 Rebecca Victoria Mooney Green \*  
 Savino James Morelli \*†  
 Manal Mouddani ^  
 Jaclyn Olivia Muise

Jacqueline Rose Mullen  
 Noelle Alexandra Murphy  
 Mason Willard Murray  
 Faith Betsy Newton \*†  
 Maya Lauren Nickerson \*†  
 Brady Noel O'Connor \*†  
 Kiera Morgan Osterlind \*  
 Angelina Marie Palazzolo \*†  
 Matthew James Palmer  
 John Thomas Paolucci \*†  
 Jonathan Hyun-woong Park \*†  
 Sophia Lynn Parrett \*†  
 Vincent George Pastore  
 Samantha Bailey Patch \*  
 Erica Jade Pepper \*†  
 Anthony James Pino \*  
 Bronwyn Kylee Pinto  
 Mia Marie Pittore \*†  
 David Glen Poirier  
 Alan Timothy Rawle \*^  
 Darianna Maria Reina ^  
 Krista Joy Reyes  
 Ty Patrick Rich  
 Liam James Rodger  
 Ava Marie Rosati \*  
 Zachary Elio Rosatone \*†  
 Craig Joseph Rubino \*  
 Caroline Joy Salvatierra \*†  
 Caleb Quinten Sands \*†  
 Devin Michael Santana  
 Shawon Sarkar ^  
 Charles Cecil Saulnier \*  
 Logan Albert Scribner \*†  
 Daniel Robert Shaw  
 Brianna Nicole Slattery \*†  
 Colin Michael Smith  
 Ethan Louis Soroko \*†^  
 Joseph John Sousa  
 Joshua James Stanieich \*  
 Theodore Chamberlain Suny  
 Rocco Alfred Tammaro \*  
 Juliana Pauline Tempesta  
 Christine Jocelyn Tenney  
 Taleen Garabet Toby \*†^  
 Halee Joy Torra \*†  
 Sabrina Rose Tramontozzi  
 Garrett Arcade Trentschi  
 Shea Hope Tully \*†  
 Olivia Emma Vasquez  
 Aldo Enrico-Elio Vittozzi \*†  
 Mia Rose Vittozzi \*†  
 Lucy Helen Wagner \*†  
 Kathleen Joyce Weiss  
 Luke David Wells \*  
 Nicholas Gleb Whalen \*†  
 Dylan Beck Wieselquist  
 Heather Michelle Wilde  
 Lilly Grace Wood \*†  
 Matthew Storm Young  
 Ryan Joseph Zalewski \*†

\* Honor Graduate

† Member of National Honor Society

^ Seal of Biliteracy

<b>2023 NRHS SCHOLARSHIP RECIPIENTS</b>		
<b>Andover Sportsmen's Club Scholarships</b>	<b>Alexander</b>	<b>Carucci</b>
	<b>Erica</b>	<b>Pepper</b>
<b>Barbara E. Aylward Memorial Scholarship</b>	<b>Alexander</b>	<b>Johnson</b>
<b>James R. Aylward Memorial Scholarship</b>	<b>Ruari</b>	<b>Maynes</b>
<b>Eddie Baker Memorial Scholarship Sponsored by the NRHS Boys' Ice Hockey Boosters</b>	<b>Nolan</b>	<b>Baker</b>
<b>L.D. Batchelder School Scholarships</b>	<b>Yasmin</b>	<b>Farias</b>
	<b>Brady</b>	<b>O'Connor</b>
<b>Joseph R. Bernard Memorial Scholarship</b>	<b>Alexander</b>	<b>Carucci</b>
<b>BNI Biz Builders Scholarship</b>	<b>Mia</b>	<b>Vittozzi</b>
<b>Paul Buckley Memorial Scholarship Sponsored by the NRHS Boys' Ice Hockey Boosters</b>	<b>Nolan</b>	<b>Baker</b>
<b>Allen Burgess Memorial Scholarships</b>	<b>Caroline</b>	<b>Huntress</b>
	<b>Mia</b>	<b>Vittozzi</b>
<b>Kristin M. Callahan Memorial Scholarship</b>	<b>Trevor</b>	<b>Miller</b>
<b>Chartwells Nutrition Services Scholarships</b>	<b>Mason</b>	<b>Murray</b>
	<b>Nicholas</b>	<b>Whalen</b>
<b>Larry Dysart North Reading Girls' Youth Basketball Scholarships</b>	<b>Faith</b>	<b>Newton</b>
	<b>Halee</b>	<b>Torra</b>
<b>Elks National Foundation Most Valuable Student Scholarship</b>	<b>Jenna</b>	<b>DiNapoli</b>
<b>The Nancy Ferretti Ipswich River Community Chorus Excellence In The Arts Scholarship</b>	<b>Betsy</b>	<b>Lydotes</b>

<b>Fitzgerald Physical Therapy Scholarship</b>	<b>Jenna</b>	<b>DiNapoli</b>
<b>Fitzgerald Prize for Community Service in Memory of Kalie &amp; Roy Fitzgerald</b>	<b>Isabella</b>	<b>Milone</b>
<b>Betzy Govoni Memorial Book Award</b>	<b>Caleb</b>	<b>Sands</b>
<b>Stephen Gregory Memorial Scholarship</b>	<b>Aldo</b>	<b>Vittozzi</b>
<b>J.T. Hood Parent Association Scholarship</b>	<b>Christopher</b>	<b>Ferreira</b>
<b>Robert Hunt Memorial Scholarship Sponsored by the North Reading Diamond Club</b>	<b>Aldo</b>	<b>Vittozzi</b>
<b>David Jamieson Memorial Scholarship</b>	<b>Mia</b>	<b>Pittore</b>
<b>Frederick A. Keyes Memorial Scholarships</b>	<b>Annalise</b>	<b>Butler</b>
	<b>Michael</b>	<b>Hemme</b>
<b>E. Ethel Little School PTO Scholarship</b>	<b>Ethan</b>	<b>Soroko</b>
<b>Mr. &amp; Mrs. Anthony J. Loprete Jr. Memorial Scholarships</b>	<b>Sophia</b>	<b>Fodera</b>
	<b>Ella</b>	<b>Mazzei</b>
	<b>Colin</b>	<b>Smith</b>
<b>Martin's Pond Community Pride Scholarships</b>	<b>Annalise</b>	<b>Butler</b>
	<b>Benjamin</b>	<b>Meier</b>
<b>Gloria Mastro Memorial Scholarship</b>	<b>Jenna</b>	<b>DiNapoli</b>
<b>Mighty Meredith Project Scholarship</b>	<b>Brady</b>	<b>O'Connor</b>
<b>Walter Miller Scholarship</b>	<b>Savino</b>	<b>Morelli</b>

<b>Moynihan Lumber Scholarship</b>	<b>Caroline</b>	<b>Huntress</b>
<b>Richard P. Murphy Memorial Scholarship</b>	<b>Taleen</b>	<b>Toby</b>
<b>MVP Boys' Track Team Scholarship</b>	<b>Nathan</b>	<b>Miller</b>
<b>North Reading Education Association Scholarships</b>	<b>Katherine</b>	<b>Chaisson</b>
	<b>John</b>	<b>Foley</b>
<b>North Reading Family Dentistry Scholarship</b>	<b>Molly</b>	<b>Giunta</b>
<b>North Reading Garden Club Scholarship</b>	<b>Emma</b>	<b>Galbraith</b>
<b>North Reading Girls' Softball League Scholarships</b>	<b>Alyssa</b>	<b>Cassarino</b>
	<b>Mia</b>	<b>Vittozzi</b>
<b>North Reading High School Boys' Ice Hockey Boosters Scholarship</b>	<b>Nolan</b>	<b>Baker</b>
<b>North Reading High School Boys' Lacrosse Boosters Scholarship</b>	<b>Matthew</b>	<b>Young</b>
<b>North Reading High School Parents' Association Scholarship</b>	<b>Christian</b>	<b>DaCosta</b>
<b>North Reading Historical &amp; Antiquarian Society Scholarship</b>	<b>Jonathan</b>	<b>Park</b>
<b>North Reading Little League Matthew Colarusso Memorial Scholarships</b>	<b>Garrett</b>	<b>Arden</b>
	<b>Zachary</b>	<b>Rosatone</b>
<b>North Reading Little League Scholarship - Phil Dardeno President's Award</b>	<b>Owen</b>	<b>Delano</b>
<b>North Reading Little League - Harold B. Reynolds Memorial Scholarship</b>	<b>Alexander</b>	<b>Carucci</b>
<b>North Reading Lodge of Masons Scholarships</b>	<b>Nicholas</b>	<b>Fabrizio</b>



	<b>Brady</b>	<b>Miller</b>
<b>North Reading Music Boosters Scholarships</b>	<b>John</b>	<b>Foley</b>
	<b>Jake</b>	<b>Garniss</b>
	<b>Angelina</b>	<b>Palazzolo</b>
	<b>Christine</b>	<b>Tenney</b>
	<b>Taleen</b>	<b>Toby</b>
	<b>Lucy</b>	<b>Wagner</b>
<b>North Reading Republican Town Committee Scholarship</b>	<b>Abigail</b>	<b>Gerber</b>
<b>North Reading Women of the Moose Scholarship</b>	<b>Erica</b>	<b>Pepper</b>
<b>North Reading Youth Football &amp; Cheer Scholarship</b>	<b>Alexander</b>	<b>Carucci</b>
<b>North Reading Youth Soccer Board of Directors' Scholarships</b>	<b>Jenna</b>	<b>DiNapoli</b>
	<b>Brady</b>	<b>Miller</b>
	<b>Sophia</b>	<b>Parrett</b>
<b>North Reading Youth Soccer Scholarship in Memory of Janet Connolly O'Neill</b>	<b>Ava</b>	<b>McIntyre</b>
<b>North Reading Youth Soccer Scholarship in Memory of Peter Sapp</b>	<b>Liam</b>	<b>Rodger</b>
<b>Kathleen E. O'Brien Artist Scholarship</b>	<b>Chloe</b>	<b>Florez</b>
<b>Peabody, Lynnfield, North Reading Girls' Varsity Ice Hockey Scholarships</b>	<b>Ella</b>	<b>Chase</b>
	<b>Jenna</b>	<b>DiNapoli</b>

<b>David Pothier Gold Medal Foundation Scholarship</b>	<b>Meredith</b>	<b>Casey</b>
<b>Robert Ramsdell Boys' Youth Basketball Scholarship</b>	<b>Logan</b>	<b>Scribner</b>
<b>Reading Cooperative Bank Scholarship</b>	<b>Mia</b>	<b>Pittore</b>
<b>Josephine Romeo Memorial Scholarship</b>	<b>Brianne</b>	<b>Slattery</b>
<b>Edward A. Sapienza Scholarship</b>	<b>Alexander</b>	<b>Carucci</b>
<b>Mike Tiberio LAX Scholarships</b>	<b>Savino</b>	<b>Morelli</b>
	<b>Shea</b>	<b>Tully</b>
<b>Turilli-Bourne Trust Fund Scholarship</b>	<b>Anne</b>	<b>Kuperstein</b>
<b>The Jay E. Valade &amp; Paul E. Buckley Scholarships for Altruism</b>	<b>Anne</b>	<b>Kuperstein</b>
	<b>Ethan</b>	<b>Soroko</b>
<b>Sara Valenti Memorial Scholarship Sponsored by the North Reading Boys' Lacrosse Boosters</b>	<b>Shawn</b>	<b>Connolly</b>
<b>The Todd Verdonck Memorial Scholarship Sponsored by the Diamond Club</b>	<b>Alexander</b>	<b>Carucci</b>
<b>Catherine &amp; Wayne Welsh Memorial Scholarship</b>	<b>Owen</b>	<b>Delano</b>
<b>West Village Women's Club Scholarship</b>	<b>Shane</b>	<b>Hanson</b>
<b>North Reading Dollars For Scholars Scholarships</b>	<b>Annalise</b>	<b>Butler</b>
	<b>Christian</b>	<b>DaCosta</b>
	<b>Jenna</b>	<b>DiNapoli</b>
	<b>Margaret</b>	<b>Fortin</b>
	<b>Emma</b>	<b>Galbraith</b>

<b>Jake</b>	<b>Garniss</b>
<b>Kylie</b>	<b>Gettings</b>
<b>Molly</b>	<b>Giunta</b>
<b>Shane</b>	<b>Hanson</b>
<b>Anne</b>	<b>Kuperstein</b>
<b>Tiara</b>	<b>Lamont</b>
<b>Isaac</b>	<b>Liang</b>
<b>Anabelle</b>	<b>Mahoney</b>
<b>Paris</b>	<b>McAuliffe</b>
<b>Kai</b>	<b>McMeniman</b>
<b>Brady</b>	<b>Miller</b>
<b>Isabella</b>	<b>Milone</b>
<b>Savino</b>	<b>Morelli</b>
<b>Angelina</b>	<b>Palazzolo</b>
<b>Jonathan</b>	<b>Park</b>
<b>Caroline</b>	<b>Salvatierra</b>
<b>Caleb</b>	<b>Sands</b>
<b>Brianne</b>	<b>Slattery</b>
<b>Ethan</b>	<b>Soroko</b>
<b>Mia</b>	<b>Vittozzi</b>

**NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT**

**SCHOOL ADMINISTRATION**

SUPERINTENDENT-DIRECTOR

David DiBarri

PRINCIPAL-DEPUTY DIRECTOR

Carla Scuzzarella

**DISTRICT SCHOOL COMMITTEE**

SCHOOL COMMITTEE CHAIRMAN

Deborah P. Davis - Woburn

VICE CHAIRMAN

Judith M. Dymont - North Reading

SECRETARY

Peter A. Rossetti, Jr. - Saugus

TREASURER

Ward Hamilton - Melrose

ASSOCIATE TREASURER

Robert S. McCarthy - Reading

COMMITTEE MEMBERS

Michael T. Wall - Chelsea

Anthony L. Caggiano - Revere

James J. Holland - Malden

Brittany A. Carisella - Wakefield

Larry Means - Stoneham

Brant Snyder - Winchester

Robert O'Dwyer - Winthrop

# **NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT**

**100 Hemlock Road - Wakefield, Massachusetts 01880-3597**

**ANNUAL REPORT 2023**

## **OUTSTANDING STUDENT AWARD**

Kenneth Ibarra Suarez from Saugus a student in the Electrical program was chosen as Northeast's nominee at the State Awards Dinner for Outstanding Vocational Technical Students. The event is co-sponsored by the Massachusetts Association of Vocational Administrators and the Massachusetts Vocational Association.

## **\*NATIONAL TECHNICAL HONOR SOCIETY**

The Northeast Chapter of the National Technical Honor Society held its annual Induction Ceremony in April. At the ceremony, 54 Juniors and 2 Seniors were inducted. There are a total of 54 Technical Honor Society members for the 2022-2023 school year.

## **\*NATIONAL HONOR SOCIETY**

The Annual Induction Ceremony to the Northeast Chapter of the National Honor Society "Artisans" was held in April. At the ceremony 41 Juniors and 17 sophomores were inducted for the 2021-2022 school year bringing the total membership to 69.

## **SCHOLARSHIP COMMITTEE**

The Northeast Awards and Scholarship Committee and PAC board presented awards and scholarships to 65 deserving students at the annual Senior Recognition Night. A total of \$32,000.00 was presented to Northeast students who will be working in their vocational fields, entering trade apprentice programs, or going on to one, two, or four-year programs at accredited colleges, universities, and trade schools. These awards and scholarships provide the students opportunities to purchase tools and equipment, and assist in offsetting the expense of attending institutions of higher education.

## **SCHOOL WIDE PROFESSIONAL DEVELOPMENT 22-23**

The goal of professional development is to:

- o Ensure that staff members are in compliance with current regulations enacted by the Massachusetts Department of Elementary and Secondary Education (DESE) including student rights, school responsibilities and the IEP process.
- o Guarantee that all staff members are knowledgeable of legislation impacting the educational process of the Commonwealth.
- o Make staff members aware of the most recent trends and strategies in the district's mission of improving student achievement.
- o Ensure implementation of effective ESL teaching strategies in a vocational high school.
- o Introduce the Seal of Biliteracy program to our stakeholders
- o Correct the negatively affected academic growth during the pandemic, (as identified by our year end assessments) by developing trimester curriculum mapping, applicable pacing guides, lesson plans, common assessments, utilizing SEI techniques and other teaching strategies to align current curriculums with the appropriate MA Curriculum Frameworks for each course offered at Northeast. The expectation is we will

begin this process in September of 2021 and complete the process by the end of school year 2023/2024. This process is included in each teachers' professional practice goal.

- o Provide educators the opportunity to obtain a comprehensive overview of an inclusive culture of care that centers respect, transparent communication and the social-emotional needs of our stakeholders
- o For educators to work towards understanding the importance of Trauma Sensitivity as it relates to our students.
- o Introduction of Social Emotional Learning and ReThink Ed Wellness Suite Learning
- o Provide Co-Teacher training as we define & develop the Northeast Co-Teaching Mod

**I. NEW TEACHER INDUCTION PROGRAM** August 25, 2022 We provided new teachers a half a day of Professional Development as follows:

- Civil Rights Training
- Teacher responsibilities (IEP and a 504)
- School Security
- Boundaries/Mandated reporter
- SEL learning & practices to Promote Behavioral Success in the Classroom
- Northeast Co-Teaching Model

**Technology:**

- ASPEN X2
  - o Attendance
  - o Discipline
  - o Grading
  - o Teachpoint
  - o Skills Plus
- Intro to Google Classroom
- Monthly Meetings
- Mentor/mentee relationship
- Evaluation Overview
- Timelines
- Operational Issues
- Logistics of Building

**II. (August 29 - September 1, 2022) we provided 4 days of professional development training as follows:**

1. Boundaries, Harassment and Mandatory Reporting: Healthy Relationships in a School Environment  
Attorney Susan E. Schorr  
Review Risk Areas for Boundary Violations and How to avoid them  
Understand and Prevent Harassment  
Review Your Obligations as Mandatory Reporters
- 2) Handling Stress within the Classroom L. LaRoche
- 3) Online Arx Training
- 4) Bullying Prevention and Intervention, Anti-Hazing
- 5) FERPA/DESE Student Records
- 6) Co-op requirements and procedures – R. Pisani
- 7) School Law Updates – Attorney M. Macavoy
- 8) Diversity, Inclusivity and Equality training with Director of Student Services and Diversity and Inclusion Coordinator

- 9) The School Resource Officer along with Deans and Administration presented Alice Training to the entire staff and students
- 10) Academic and Vocational Staff – Curriculum work towards Professional Practice goal and Student Learning Goal and Collaborative departmental work.

### III. MONTHLY NEW TEACHER PROFESSIONAL DEVELOPMENT

#### A.) Northeast 1st year educator Induction and Mentoring Program (Monthly meetings)

- a. New educators training on 1 year developing educator plan; Evaluation forms; Evaluation timelines, evaluation observations and Educator Rubrics
- b. New educator training on Professional practice, goal preparation and student learning goal preparation.
- c. New educator training on SkillsPlus for Student learning goal
- d. New educator training on induction & mentoring program mentoring tracking, collaboration and peer mentoring training.
- e. New educator training on Formative and Summative evaluation evidence
- f. New educator training on Formative and Summative evaluation requirements

#### B.) Northeast 2nd & 3rd year educator Induction and Mentoring Program (Monthly meetings)

- a. 2nd & 3rd year educators training on 1 year developing educator plan; Evaluation forms; Evaluation timelines, evaluation observations and Educator Rubrics
- b. 2nd & 3rd year educators training on Professional practice goal preparation and student learning goal preparation.
- c. 2nd & 3rd year educators training on induction & mentoring program mentoring tracking, collaboration and peer mentoring training
- d. New mentor training for new educators, and 2nd & 3rd year educators

**C.) Peer mentoring program with 1st year -3rd year teachers with mentors.** Promoting collaboration among new educators to encourage sharing of ideas and working together to achieve the identified goals and objective

### IV. PROFESSIONAL DEVELOPMENT DAY MARCH 13, 2023

**A.) School Culture and Climate presentation on Northeast’s Vision:** Educators to obtain a comprehensive overview of an inclusive culture of care that centers on respect, transparent communication and the social-emotional needs of our stakeholders.

**B.) Professional Practice and Student Learning goals:** Educators continuing to work curriculum development. Both academic and vocational staff worked on developing and implementing professional practice and student learning goals.

**C.) Special Education staff professional development:** Special education educators working on a better understanding of the IEP process with Allan Blume.

**D.) English Learner Success; Building Block 1** Shared responsibility for English learner success. In an effort to provide educators SEI/ESL/Bilingual Education in order for them to be eligible to renew their licenses. The district will provide PD emphasizing that collaborative planning time for general education,

bilingual education, ESL, and, where appropriate, special education teachers is a districtwide priority and provides district wide opportunities for shared learning.

E.) Trauma Sensitive training for educators to work towards understanding the importance of Trauma Sensitivity as it relates to our students.

F.) MCAS State mandated training

## **2023 SUMMER TRANSITION PROGRAM:**

The Summer Transition and Enrichment Program at Northeast Metropolitan Regional Vocational School is a two-week program that ran from July 8th until July, 19th. The program was an introduction to Career-Technical Education, as well as an introduction to High School English and Math courses, with a focus on MCAS preparation This program is for our incoming Freshmen who are part of our graduating class of 2027. We had 228 students partake in this program, and the students participated in the following shops: Cosmetology, HVAC, Drafting and Design, Auto technology, Auto Body and Collision, Business Technology, Culinary Arts, Design and Visual Communications, Electrical, and Plumbing. The students had the opportunity to explore four different shops over the two week period. This program is funded by federal Title 1 and Carl D. Perkins Grants. These services, as well as the program itself are run at no cost for the students or parents/guardians. Transportation is provided.

## **SUPPORT SERVICES**

The Northeast Student Services staff offers support and counseling to all students through individual and group counseling, specialized workshops and presentations, health services, and mediation services. All Northeast counselors are certified as School Adjustment Counselors and are qualified to handle a wide range of student issues. Two School Adjustment Counselors are bilingual (Spanish-speaking).

The Career Counselor provides career awareness and career development services to all students. The Career Counselor and School Adjustment Counselors provide specialized support to students enrolled in non-traditional vocational areas. Two School Nurses provide health services.

Support counseling groups are established each year based on student needs. Counseling groups for social skills development, anxiety management, non-traditional support, and English Language Learner support groups have been offered in the past.

The School Adjustment Counselors provide individual counseling support and crisis intervention to all students as needed. They will provide support to homeless students, assessing their special needs and coordinating with the Homeless Liaison (Administrator of Student Services). They also are responsible for developing and monitoring Section 504 Accommodation Plans in conjunction with the Administrator of Student Services. School Adjustment Counselors collaborate with school personnel, family members, doctors, psychiatrists, outside therapists, social workers, police, court personnel, and others.

The School Adjustment Counselors work to connect students and families with community based mental health services as needed. Elliot Community Human Services of Lynn serves as our crisis intervention linkage for emergency mental health services in the community.



The Bilingual School Adjustment Counselors provides native language support (Spanish) as needed to limited English proficient students and families across all grades. They provides specific support to the English Language Education program at Northeast, but support other Northeast Latino students and families as needed. Translation services (oral and written) and interpreting services are often required for parent communication throughout the building, and as needed, the counselor coordinates with all departments to assist. Referrals are made to a Spanish-speaking Psychologist for testing for Special Education evaluation. Coordinator for translation in other home languages is done on an as needed basis.

Career counseling and the college application process are emphasized by all school counselors. The Career Center is the focal area for a well-planned four-year career development program that prepares all Northeast students for their individually chosen career paths. The curriculum focuses on career assessment; career information and requirements; employability and entrepreneurial skills; interviewing skills; portfolios; and resume preparation. By providing assessments to evaluate skills, interests, and work values, the Career Counselor works with the School Adjustment Counselors to assist freshmen in their vocational selection process and upper class students with linkages to post-secondary education and employment opportunities.

The Career and Adjustment Counselors provide directed support to those students who are enrolled in career areas that are considered non-traditional for their gender. Students have the opportunity to participate in support groups, specialized presentations, and field trips that prepare them to understand the benefits of non-traditional choices, to manage challenges in each occupation and to understand the required post-secondary linkages to achieve their goals. The School Nurses have coordinated support services for pregnant and parenting teens with outside providers affiliated with local hospitals. In addition, they provide support to students with chronic medical conditions, coordinating with parents, doctors, nurses, etc. The School Nurses work closely with the School Adjustment Counselors to coordinate assistance when mental health needs arise. They also work closely with the Deans when emergency medical evaluations are required.

The Intervention & Prevention Coordinator at Northeast works collaboratively with the Administration, Guidance, and Teaching Staff to ascertain high risk needs areas for students and coordinate comprehensive intervention and prevention services utilizing internal and external resources. The IPC collaborated with outside Public Health agencies and utilized best practices in prevention services. The IPC Served as a liaison for Northeast Metro Tech on Public Health community teams to bring resources to our school. The IPC focused on the following areas during the school year: substance abuse, vaping, diversity, bullying prevention, conflict resolution, mental health.

In addition to the support provided by the counseling staff, the Special Education Department offers a TEAM meeting process that promotes monitoring of student progress and educational support. Each Special Education student is assigned a Liaison who is a teacher in the Special Education Department who oversees progress in relation to the Individual Education Program, communicating with parents, teachers, and counselors to help all students achieve success.

The Northeast Mentoring Program is a freshmen transition program that matches junior and senior mentors with small groups of freshmen students. The Northeast Mentors present the Freshmen Orientation day for freshmen and then meet with their groups throughout the year to offer support and to deliver positive lessons that promote a positive school climate. The mentors are trained in a leadership climate by the student services staff, developing a core of approximately 90 peer leaders from 11<sup>th</sup> and 12<sup>th</sup> grades.

The After School Help Program is one of educational assistance provided to students having difficulty with one or more academic subjects by academic and vocational teachers. This free assistance is offered every Wednesday in the library from 2:45-3:25. Water and snacks are provided as well as free transportation home.

Special school-wide workshops and presentations are offered through the year for different groups of students. Each year, all freshmen participate in group workshops focusing on identifying the signs of depression and gender equity issues. Large group assemblies and presentations have been offered focusing on goal setting and acts of kindness, substance abuse, teen dating issues, tolerance, character building, and others.

On a larger scale, the student service emphasis is on communication – communication with students and with parents. Mid-term progress reports are sent to parents each trimester and report cards are sent home three times per year. E-mail communication is welcomed and progress update meetings are held as needed. Parents and guardians are asked to be involved with all class scheduling activities.

Post-graduate planning information is shared through career assessment and planning activities. Additionally, the Guidance department held a FASFA night was held in January for parents to offer free support with financial aid specialists. A college planning night was held in April for sophomore and junior parents. Career Plans are sent home annually for parent review. Language development is communicated for Limited-English proficient students through assessment data and parent meetings. It is our goal to service all students equitably while attending specifically to those who have specific life challenges.

The school year 2022-2023 brought the addition of our social emotional support dog, Nor'e to Northeast. Over the past year Nor'e has served a vital role in promoting social & emotional well-being and creating a supportive environment for students here at Northeast. In just over a year and a half, the growth of Nor'e is nothing short of remarkable. From a tiny bundle of fur that fit snugly in our arms, she has transformed into a beautiful companion; full of love and curiosity. Throughout this year, Nor'e has worked hard in her training at Auntie Dog of Tewksbury and passed several obedience tests to become fully licensed through Therapy Dog International. Training for Nor'e will be an ongoing process even after certification, as practicing obedience and socialization skills regularly is essential to maintain her proficiency.

One of Nor'e's primary duties is to provide comfort and companionship to students who may be experiencing stress, anxiety, or other emotional challenges. By simply being present students report Nor'e has helped reduce feelings of loneliness and isolation while also fostering a sense of connection and belonging in the school setting. Additionally, Nor'e serves as a calming influence during difficult situations. We have experienced great loss this year at Northeast. The presence of Nor'e creates a safe and calming environment for grieving students to feel more comfortable expressing their emotions and seek support needed with her nearby.

Moreover, Nor'e plays a pivotal role in promoting social and emotional learning within the school community. Through interactions with Nore, students have displayed valuable skills such as empathy, compassion and responsibility. Furthermore the presence of Nor'e has facilitated communication between students and school staff. This serves as a conversation starter in creating opportunities for meaningful interactions that ultimately contribute to a positive school culture & climate.

Nor'e's presence at many Northeast events such as open house, parent teacher conferences , ninth grade orientation and most recently; women in construction, is always well received by parents and extended community members. Many parents reporting Nor'e is often a wonderful and positive topic of conversation with their Northeast student. Nor'e has also become a regular participant in many gym classes; students say they cannot imagine her not participating in the fun.

Overall the duties of Nor'e in our school have extended far beyond mere companionship, encompassing the range of therapeutic benefits that support the well-being and development of all students of Northeast.

## **GRANTS RECEIVED IN FY 2023:**

### **Entitlement and Allocation Grants**

#### **Title II, Part A: Improving Educator Quality, Fund Code: 140**

The purpose of this federal grant program is to increase student achievement through comprehensive district initiatives that focus on the preparation, training, recruitment, and retention of highly qualified educators. These funds were utilized to support professional development in supervision.

#### **IDEA Federal Special Education Entitlement, Fund Code: 240**

The purpose of this federal entitlement grant program is to supplement local and state funds in providing services to students with disabilities. This funding source provides professional development for teachers of students with disabilities in addition to providing extended school day and extended school year (summer) learning opportunities for this targeted population.

#### **Title I, Part A, Fund Code: 305:**

Title I, the Elementary and Secondary Education Act, provides school district with funding to increase student achievement. The district utilizes these funds to support extended school day and extended school year (summer) learning opportunities for all students. The incoming grade 9 summer orientation program is one of the primary programs funded by Title I. Professional development, targeting increasing student achievement, is also funded through Title I.

#### **Title IV: Fund Code 309**

Funding to improve student academic achievement by providing all students with access to a well-rounded education, improving school conditions for learning and improving the use of technology in order to improve academic achievement and digital literacy of all students.

#### **Perkins Act Allocation Grant Program – Secondary, Fund Code: 400**

The Carl D. Perkins Occupational Education Act provides funding to assist school districts in improving secondary career and technical programs. The district utilizes this funding source primarily to secure supplies,

technology and equipment to guarantee that state-of-the-art conditions are being replicated in each career pathway.

**Perkins Program Improvement & Equipment Grant: Fund Code 422**

The purpose of this targeted grant is to provide program improvement resources to districts eligible for Federal Perkins Funds in FY23. Expenditures including equipment must align with Perkins allowable cost requirements and drive program improvement.

**Private Corporate Grant:**

This is an anonymous corporate grant. These funds were earmarked toward 5 “high-demand” CTE Career areas designated by the Grantor. These CTE areas included Plumbing, Electrical, Carpentry, HVAC and Health Medical.

**COMMUNITY EDUCATION PROGRAM**

The Community Education Program is a broad base collaborative community initiative assisting learners of all kinds complete their education and achieve economic self-sufficiency through empowerment skills, health care, support services and meaningful employment.

Our vision is to deliver educational experience in a positive environment that will enable Northeast to reach new heights together with our lifelong learning community. The focus of the Community Education Program is to offer programs that meet the demands of our learning populations. In doing this, we give people the opportunity to improve employment skills, fulfill lifelong goals, or enrich their lives with social activities. With the most qualified instructors, and state of the art labs Northeast strives to maintain the highest standards of education. Emphasis is on our new technology, upgrades such as brochure modification, new state of the art web site construction, and the introduction of new programs in the medical field, new culinary classes, continuing education in all construction related courses, computer and CAD classes, photography and many other enrichment courses.

**2023 GRADUATES**

The 2022-23 school year represents the Fifty-third class to matriculate at Northeast Metropolitan Regional Vocational School. Northeast graduated 282 students. Breakdown of graduates’ status after graduation is as follows:

Attending 4-year college	92	Employed	93
Attending 2-year college	52	Entering Military Service	2
Apprentice school	8	Other	35

**SPECIAL NEEDS ENROLLMENT**

Special Needs enrollment for the 2022-23 school year continued to represent approximately one-quarter share of

the total school enrollment with students. The 318 Special Needs students represent 25% of the school population. Additionally, 94 students were eligible for services under section 504 of the Rehabilitation Act.

### **DISTRICT SCHOOL COMMITTEE ELECTION OF OFFICERS**

At the Annual Organizational Meeting of the District School Committee on January 12, 2023 the following members were elected as Officers of the Northeast District School Committee:

Chairman	Deborah P. Davis, of Woburn
Vice Chairman	Judith M. Dymment, of North Reading
Secretary	Peter A. Rossetti, Jr. of Saugus
Treasurer	Ward Hamilton, of Melrose
Assoc. Treasurer	Robert McCarthy, of Reading

### **CONCLUSION**

As Northeast celebrates its fifty- third year of career/technical excellence with its twelve member communities, the district continues to offer students the finest career technical education with which to build a successful career.

The District supports curriculum in both academic and career technical classrooms with the latest equipment and technology. Evidence of our commitment is reflected in the State’s grade 9 – 12 Dropout rate reports which indicates Northeast significantly lower at 0.2% versus the State rate of 1.5%. Recent graduate follow up data indicates that 97.3% of students from the Class of 2022 were positively placed in relevant post-secondary areas (*Source: MA DESE CVTE Perkins V-Post secondary placement*).

In fact, Northeast currently employs 34 alumni at the school, including the Superintendent-Director. Alumni’s stories of success and their readiness and willingness to help their alma mater by recruiting graduates for cooperative education experiences or employment is proof of their dedication to Northeast. Testimonials as to the success of our graduates continue to be received which makes us proud to have contributed in some small way to their accomplishments

The Career Center facilitates student access to technology to further learn business aspects of their industries, develop career plans, resumes, and comprehensive portfolios, and prepare college and other post- secondary documents with the assistance of our faculty including Career and Adjustment Counselors.

Northeast continues to provide students the finest career technical education with which to build a positive and productive post-secondary experience, be it college or career, offering experiences with the latest equipment and technology in both the career technical and academic programs.

Once again, I am proud to have represented Chelsea as a member of the Northeast Metropolitan Regional Vocational District School Committee. I will continue to serve as the guardian of funds allocated from the community to this educational institution, assist in, and provide counsel to the school in maintaining the highest

standards of educational excellence possible.

Respectfully submitted,

Judith M. Dymont, Committee Vice Chairman  
Northeast School Committee  
North Reading Representative

<b>CITY/TOWN DISTRICT</b>	<b>S.Y. 11-12</b>	<b>S.Y. 12-13</b>	<b>S.Y. 13-14</b>	<b>S.Y. 14-15</b>	<b>S.Y. 15-16</b>	<b>S.Y. 16-17</b>	<b>S.Y. 17-18</b>	<b>S.Y. 18-19</b>	<b>S.Y. 19-20</b>	<b>S.Y. 20- 21</b>	<b>S.Y. 21- 22</b>	<b>S.Y. 22- 23</b>
Chelsea	195	199	204	199	208	218	239	272	247	237	234	232
Malden	215	198	194	189	170	165	150	137	135	150	157	159
Melrose	62	61	67	74	62	60	42	41	47	44	64	66
North Reading	36	35	32	27	34	37	33	31	33	31	40	40
Reading	23	16	19	17	17	16	20	20	25	33	29	31
Revere	234	225	223	224	216	234	250	255	254	244	250	256
Saugus	191	204	200	190	199	187	215	192	182	171	143	144
Stoneham	54	59	69	73	71	62	59	62	76	79	72	70
Wakefield	98	79	70	68	64	63	68	75	81	100	98	101
Winchester	13	15	14	11	9	13	8	7	6	10	11	13
Winthrop	58	60	65	62	68	60	47	44	47	57	56	61
Woburn	55	65	83	98	115	114	105	105	112	112	120	121
<b>TOTALS: NON DISTRICT GRAND TOTAL:</b>	<b>1234</b>	<b>1216</b>	<b>1240</b>	<b>1232</b>	<b>1235</b>	<b>1229</b>	<b>1236</b>	<b>1241</b>	<b>1245</b>	<b>1269</b>	<b>1274</b>	<b>1294</b>
	<b>31</b>	<b>35</b>	<b>28</b>	<b>29</b>	<b>32</b>	<b>30</b>	<b>10</b>	<b>8</b>	<b>11</b>	<b>7</b>	<b>1</b>	<b>1</b>
	<b>1265</b>	<b>1251</b>	<b>1268</b>	<b>1261</b>	<b>1267</b>	<b>1259</b>	<b>1246</b>	<b>1249</b>	<b>1256</b>	<b>1276</b>	<b>1275</b>	<b>1295</b>
SPECIAL NEEDS ENROLLMENT	330	331	326	313	317	314	278	286	326	323	303	318
% SPECIAL NEEDS ENROLLMENT	26%	26%	26%	26%	27%	23%	23%	21%	25%	25%	25%	25%

## PUBLIC WORKS DEPARTMENT

The following represents the Public Works activities accomplished during the calendar year 2023.

### ADMINISTRATION

Administration provides managerial and clerical support to the department. The staff coordinates department functions in conjunction with policy, procedures and strategic goals developed by the Select Board and the Town Administrator. The Public Works Department is commissioned to provide services related to town's fleet maintenance, cemetery, public grounds, public buildings, engineering, solid waste collection & recycling, tree services, highway maintenance, snow and ice removal, storm water management and drinking water.

### ENGINEERING DIVISION

The Engineering Division of the Department of Public Works provides technical support to the Department on Public Works projects, develops and manages construction contracts and water works projects. The division also provides general engineering services to numerous Town Departments, Boards and Commissions.

The Engineering division manages, among other things, storm water & drainage, roadway maintenance, and management of town-owned trees.

The GIS program is managed within the Engineering Division. GIS services are provided to all town departments and the public. The program continues to expand and is a valuable tool for all town departments.

### STORM WATER & DRAINAGE

The Town is subject to the requirements of the EPA's MS4 program. The permit requirements include cleaning and inspecting all town catch basins and monitoring and testing all storm water outfalls, among other things. The Engineering and Highway Divisions continued to address any issues with the town's storm water management systems and continue to manage and improve our drainage system infrastructure.

Drainage system upgrades were completed as part of the town's annual paving program including various drain pipe and catch basin repair/replacement including significant improvements on Eames St. and Shady Hill Drive.

### STREET & ROAD MAINTENANCE

Public Works crews maintained over 80 miles of public roadways, providing road surface repairs, street sweeping, debris removal and drainage repairs and clearing of blockages. The DPW crack sealed approximately 5 miles of road as well as continued to maintain and repair all other roads and sidewalks in town.



In early spring 2023, with use of MassDOT's Winter Recovery Assistance Program funding, WRAP, the DPW was able to mill and overlay several sections of both North and Chestnut Streets eliminating large areas of rough and damaged asphalt.

During the 2023 construction season, the Department of Public Works successfully completed the reconstruction and paving of the following streets:

Shady Hill Drive  
Sandy Lane  
Hillview Road

Pine Ridge Road  
Puritan Road  
Sunset Ave

## TREES

Tree care, trimming and removal of high risk public trees continued throughout the year. The DPW received numerous requests for tree service that were addressed by the Highway Division and at times use of hired tree contractors.

## CEMETERY

The Cemetery crews performed 66 interments in 2023, providing full burial and cremation burial services. Crews also installed 32 foundations for stone monument placements. In addition, Cemetery administrative staff processed the purchase of 38 grave sites to residents of North Reading requesting grave sites for current or future needs. Expansion work continues to build out sections twenty three and twenty four, the work is ongoing to increase the availability of grave sites at this Cemetery.

## SNOW AND ICE

Public Works crews respond, day or night, to numerous snow and ice storms, operating 20 pieces of town owned snow plows and other snow removal equipment in order to keep town roadways and sidewalks clear of snow and ice and safe for travel. During calendar year 2023, a total of 12 inches of snow fell. The average snowfall amount for the prior 10 years in North Reading is around 61 inches per year.

## FACILITIES DIVISION

The Facilities Division is managed by the Municipal Facilities Manager and assisted by a Building Maintenance Specialist. The Facilities Division provides care and oversight to a number of buildings, including the Public Safety Building, Damon Tavern, Senior Center, Flint Memorial Library, Town Hall and the Department of Public Works Facilities. The Facilities Division is responsible for the management of the town's building maintenance programs, facilities capital improvement projects, service contracts, vendor performance, and the procurement of services and supplies. In addition to these

responsibilities, the department has the duty of maintaining a safe work environment for employees and patrons. The facilities division also oversees security systems at our town-owned buildings.

Capital projects recently completed include the Senior Center Life Safety Upgrades: Emergency lighting replacement, interior/exterior lighting upgrades, fire alarm panel replacement, interior office renovations, interior painting, clock tower and front exterior corner structural modifications. Library: Bathroom renovations, office renovations, surveillance system replacement, access control system installation, lighting upgrades, exterior siding and trim replacement, fire alarm system replacement fire suppression system, interior painting, and installation of three study rooms. Public Safety Building: HVAC replacement in the police detention area, plumbing upgrades, surveillance system replacement, access control system replacement, and bathroom renovations. Town Hall: Interior office renovations, H.V.A.C. upgrades, bathroom renovations, interior painting. Damon Tavern: Exterior painting and refurbishment of existing handicap ramp.

## SOLID WASTE

North Reading continues to provide residential curbside trash and recycling collection on a weekly basis. The use of Pay-As-You-Throw Bags to allow residents to dispose of their overflow trash that cannot be contained within their two 50 gal barrel weekly limit continues with the Town's Trash Disposal Program. Curbside collection of yard waste was conducted twice during the spring and twice during the fall of 2023. Curbside metal collection was also conducted in April. The Town also provided additional special waste collection opportunities throughout 2023, holding a paper shredding event at a Special Collections Day in June and a Household Hazardous Waste Collection Day in October. Total municipal solid waste collection for Calendar Year 2023 was 4,279 tons and total recycling collection was 1,379 tons.

## WATER

The Water Department supplied 532.130 million gallons of water in 2023, averaging 1.45 million gallons per day. The day of maximum water consumption in 2023 was on August 6<sup>th</sup> when 2.46 million gallons were used. The Water Division opened for operation the two new Chemical Feed stations this fall and have been online since, we have also been expanding our GIS system to have more of the town digitally mapped. On top of that we contracted for water main replacement on Eugley Park East and West, Oakdale Road, Sherman Road and Meade Road, this construction is set to begin spring of 2024.

## FROM THE DIRECTOR

Calendar Year 2023 was a year with some challenges for the North Reading Department of Public Works. Early in 2023, long term Water Superintendent Mark Clark retired from the position he held for over 28 years. The knowledge that Mark had of the Town's water system was a difficult loss to the department. It was with good fortune that the water department has a depth of knowledgeable staff that allowed the Director an opportunity to promote from within the department. Water Foreman Matt Prince was

selected from among the applicants to continue the management of the water department as its Superintendent and continuing on with the planning of daily operations and long term capital planning. Other position vacancies included the Town Engineer and GIS Manager positions. A search for qualified candidates for each position yielded good results. Dan O'Donnell was chosen as the new Town Engineer. Dan brings with him direct municipal engineering experience from his previous position as a Civil Engineer for the Town of Brookline. The GIS Manager position is another vital position within the Public Works Department and provides mapping and geographical analysis for the DPW as well as a number of other Town Departments. Daniel Szotfried was selected from among a number of experienced GIS technicians and brings with him a solid understanding of North Reading's drainage system that has brought immediate benefits to the Engineering and Operations departments in their efforts to maintain the Town's drainage infrastructure. These new members of the Public Works management staff, together with other more seasoned public works operations and facilities staff provide the Department of Public Works a highly skilled and dedicated group of individuals that work very well together as a team to accomplish daily maintenance routines and an assortment of resident requests as well as unexpected emergencies that the DPW is called upon to address.

As an example, in the spring of 2023, the Town received notice from MassDOT that recent assessment of the Chestnut Street Twin Culverts, culverts that allow the flow of the Ipswich River to pass under Chestnut St, was conducted and it was highly recommended by their engineers to close that part of Chestnut St that contains the culverts. The Town complied with their recommendation and developed a plan to close Chestnut St from Park St to the DPW Garage access road. A detour plan was drawn out and temporary traffic lights were installed at the intersection of Park St with Central St. in order to safely handle the increased traffic at this intersection caused by the detour. With these measures now in place, Chestnut St was closed to through traffic on July 6, 2023 and remains closed until design, permitting and construction of a new clear span bridge is completed, which is anticipated to be in late 2025/early 2026. The Public Works Department is now undertaking a detailed assessments of other roadway culverts and bridges to assess their conditions and develop a repair and maintenance schedule as needed.

In closing, I would like to take this opportunity to thank the employees of the North Reading Department of Public Works for their continued commitment to providing a superior level of service to the Town of North Reading and the ability to overcome unexpected challenges. I am pleased to be working with such a dedicated group of people who take pride in their job and the services that they provide to the Community of North Reading.

Respectfully submitted,  
Joseph P. Parisi Jr.  
Director of Public Works

**RECYCLING COMMITTEE  
2023 ANNUAL REPORT**

Your recycling committee worked in 2023 to provide town residents with solid information about smart recycling and other opportunities to send less to the nearby incinerator that takes North Reading's solid waste. Those efforts included educational articles in the *North Reading Transcript*, a presence at the Apple Festival, and collaboration with the town administration. Particular committee efforts in 2023:

- One focus was organics—banana peels, coffee grounds, and more—which are a major part of household waste. The committee worked with the Department of Public Works (DPW) on promoting composting, including a new option for curbside pick-up involving a town-selected vendor and free starter kits.
- We continued to promote the pay-as-you-throw program DPW introduced in late 2022. The program offers residents an option for disposing of trash beyond the two-barrel-per-household limit, with specially marked bags for overflow trash available for purchase at participating retail locations in town.
- As another way to steer habits toward greater sustainability and better public health, we proposed a bylaw to prohibit disposable polystyrene containers in food service. Efforts to encourage that proposal continued into 2024.

More broadly, the committee continued to help our fellow residents understand opportunities for cutting their trash by communicating what's recyclable (paper, cardboard, bottles, cans, and tubs) and what's not (plastic bags, black plastic, textiles, and "tangles" like hoses and cords, for example). And, before recycling, how to reduce (and refuse unnecessary things) and reuse (and repair)—collectively, the "five Rs". The economics for us as residents and ratepayers continue to be clear: since the town pays extra for every ton that goes to the incinerator, reducing our trash saves us money.

And our collective efforts at keeping waste down have produced results: even with the town's growth, we threw away 18% less in Fiscal Year 2023 than we had in FY13, avoiding more than \$80,000 of trash disposal fees in FY2023 alone. Just from FY22 to FY23, trash tonnage dropped more than 7%. However, our recycling rate remained far below the statewide average.

So our efforts continue. Check out the town website, the *Transcript*, and [RecycleSmartMA.org](https://www.RecycleSmartMA.org) for tips on the five Rs. Watch for Special Collection (spring) and Household Hazardous Waste Day (fall). Take advantage of opportunities for composting, scrap metal recycling at the DPW facility, third-party textile recycling bins around town, and local electronic-waste collection days. And keep making a difference.

John Rogers, chair  
Daniel Greenberg, town liaison  
Bonnie Gibson  
Bruce McArdle  
Deborah Pascale

*The committee expressed its appreciation to longtime member Matt Libby for his contributions to the committee and the town's recycling progress.*

## Board of Appeals Annual Report

The Board of Appeals meets once a month. The Board has continued to meet virtually since April of 2020 to the present.

The term for the Board's Chair, Jen Platt, expired in December of 2023 and she did not renew her membership. Brendan Riley and Michelle Bodian joined the Board of Appeals in 2022 alongside Bob Breen and Maria Lockhart. Bob Breen is the current Chair of the Board of Appeals, Maria Lockhart, Vice Chair and Michelle Bodian is the Clerk. Kathy Morgan has been the secretary for the Board since 2015.

The Board of Appeals reviewed and made determinations on 24 permits in 2023. The following is a breakdown of the hearings ruled on in 2023: 6 Special Permits for Home Occupations; 6 Special Permits for Chickens; 4 Special Permit for Use in a District; 5 Variances and 3 Appeals. Out of the 24 applications that came before the Board of Appeals, 5 were eventually withdrawn.

The decisions of the Board help regulate and/or grant relief from the Zoning Bylaws and protect the small town character of North Reading.

Submitted by  
Kathy Morgan, Zoning Board of Appeals Secretary  
Gerry Noel, Zoning Enforcement Officer

**COMMUNITY PLANNING COMMISSION  
2023 ANNUAL REPORT**

The Community Planning Commission (“CPC”) is constituted under Chapter 41 of the Massachusetts General Laws (“The Subdivision Control Law”) and consists of five members elected to three-year terms of office. Vacancies are filled by the Community Planning Commission and the Select Board acting jointly to appoint a replacement until the next election. As of May 2023, the Community Planning Commission consisted of:

Warren R. Pearce, Jr., Chair  
David Rudloff, Vice Chair  
Ryan Carroll, Clerk  
Jeremiah Johnston  
Jeff Griffin

The Community Planning Commission staff consists of Danielle McKnight, AICP, Town Planner/Community Planning Administrator and Debra Savarese, Administrative Assistant.

The Community Planning Commission (CPC) is constituted under Chapter 41 of Massachusetts General laws and consists of five elected members. The Community Planning Department acts as the administration for the CPC, providing technical assistance and plan review. It is also responsible for the following duties:

- Subdivision Control: All division of property into lots must be reviewed and approved by CPC.
- Site Plan Review Permits: All construction of new commercial or industrial buildings, certain multi-family buildings or sites, and changes of use within existing buildings, must be reviewed and approved by CPC through a public hearing process.
- Special Permits: The CPC is the Special Permit Granting Authority for Open Space Residential Development, Planned Unit Development, Multi-Family, Wireless Communication Facilities and Floodplain Special Permit applications.
- Economic Development: The CPC supports economic development in the town by providing staff support to the Economic Development Committee, supporting and helping to drive the town’s economic development strategy, focusing planning efforts on vacant and underutilized properties, pursuing grant programs to support economic development, and providing constructive review of new proposals and timely processing of applications.
- Long-Range Planning: the CPC is responsible for updates to the town’s master plan, as needed, and other long-term planning projects, including corridor studies and district revitalization plans.
- Zoning Bylaw: The CPC’s responsibilities include proposals to amend the Town’s zoning bylaw in support of zoning that enhances the town’s character, protects natural resources, and supports the local business climate.
- Regional Planning: The CPC participates in the regional planning efforts of the Metropolitan Area Planning Council (MAPC), and specifically the North Suburban Planning Council.
- Grants: The CPC applies for and administers grants as needed to accomplish the above, at times in collaboration with other town departments.

**Objectives:**

- To offer efficient, timely and thorough review of projects under CPC jurisdiction, in order to achieve the best possible projects in the interest of the Town.
- To offer the most expeditious permitting process possible by chairing the development Review Team Committee meetings to allow department feedback prior to submittal of large or complex projects.
- To be responsible and responsive to town officials and departments, state agencies, residents and the general public while complying with statutory requirements and limitations.
- To offer assistance and information to developers, the public and residents throughout the permitting construction processes for new project.
- To draft and support passage of new zoning bylaws to further the interests of the Town.
- To pursue grant opportunities to further planning, community and economic development goals of the Town, in collaboration with other Town departments where appropriate.
- To provide administrative support to the EDC.
- To consider strategies for beautification, including streetscape improvements.
- To assess the need and plan for a variety of housing types in town, including new affordable housing, with the support of the Regional Housing Services Office.
- To continue supporting the town administration in its exploration of transportation improvements, and to promote economic development.
- To initiate long-term planning for the Town.

### **CPC projects in 2023:**

- Lead the Town's efforts in responding to the new requirements of M.G.L. Chapter 40A, Section 3A, providing recommendations to the Select Board, preparing and submitting all required information to the state, ensuring the Town's interim compliance, and drafting zoning changes to achieve full compliance by the Town's approaching deadline in 2024.
- Continued work toward developing selected parcels in the Affordable Housing Overlay District into new affordable units.
- Successfully applied to the Housing Choice program on behalf of the Town, giving the Town eligibility for grants through a related state funding program.
- Provided support for the Select Board's efforts to evaluate the proposed sewer infrastructure project.
- Worked with DPW to apply for infrastructure grants to offset the costs of sewer design.
- The CPC continues to staff and support the EDC, and through that effort continued their support of local businesses.

### **PERMITTING ACTIVITY:**

The CPC issued the following (including from January 2023 - December 2023):

- Approval Not Required endorsements: 6 (15, 17 & 19 Crestwood Road, 9 Fox Run Lane, 1&5 Elm Street, 7 Elm Street & 2 Greenmeadow Drive, 180 & 194 North Street, 25 & 27 Nutter Road)
- Site Plan Reviews: 4 (146-150 Park Street, 215 & 217 Main Street, 58 Concord Street, 66 Winter Street)
- Subdivision: 1 (17 Anthony Road/346R Haverhill Street)
- Floodplain Special Permits: 0

- Determination of Access: 0
- Modifications to Site Plan Review: 1 (146-150 Park Street)
- Modifications to Subdivision: 0

### **Subdivision Control**

In fulfilling its responsibilities under Chapter 41 of the Massachusetts General Laws, the Community Planning Commission monitored the following projects under construction:

- Charles Street Extension subdivision
- Eaton Circle subdivision, including Town Meeting acceptance
- Grand Legacy (Woodcutter Lane) subdivision
- Shay Lane subdivision
- Cranberry Meadows (Chestnut/Flint Street) subdivision

### **Street Acceptance:**

No requests were made for Street Acceptance.

### **Assistance to Other Town Boards**

The Community Planning Commission and its staff rendered assistance and made recommendations on numerous requests from other Town Boards, Commissions and Departments throughout the year. In addition, the Community Planning Administrator works closely with other departments by providing long-range planning as requested.

### **Community Planning Commission Meetings**

Community Planning Commission meetings are open to the public. All are welcome and encouraged to attend. Meetings are held Tuesday evenings at 7:30 p.m. in the Town Hall, 235 North Street (Murphy Center), and online via Zoom, unless otherwise posted. Requests for agenda time may be made through the Community Planning Department.

The Community Planning Commission gratefully acknowledges the hard work of its staff as well as the staff of other Town Departments, and all other Boards and Commissions whose assistance was invaluable during the year.

Respectfully submitted,

Warren R. Pearce, Jr., Chair  
David Rudloff, Vice Chair  
Ryan Carroll, Clerk  
Jeremiah Johnson, Member  
Jeff Griffin, Member



<p style="text-align: center;"><b>ECONOMIC DEVELOPMENT COMMITTEE</b> <b>2023 ANNUAL REPORT</b></p>
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The Economic Development Committee (“EDC”) is jointly appointed by the Select Board and Community Planning Commission and consists of seven voting members appointed to three-year terms of office after an initial appointment of staggered terms. The Economic Development Committee presently consists of:

Maria Freccero, Chair  
Pat Lee, Vice Chair  
Jeff Griffin (CPC representative member)  
Kathryn Manupelli (Select Board representative member)  
David O’Neil  
Matthew Dumont  
Tom Ollila (Associate)  
Caitlin Sullivan (Associate)  
Vincenzo Stuto (Associate)

Associate (non-voting members) also serve three-year terms. Currently, the EDC has the following associate members: Caitlin Sullivan and Tom Ollila. Liane Gonzalez is the Select Board Liaison.

The EDC is supported administratively by the Community Planning Department: Danielle McKnight, Town Planner/Community Planning Administrator.

**Objectives:**

The purposes of the Committee are to advise the Select Board, CPC, and the Town Administrator (TA) on matters of policy related but not limited to:

- Develop an Economic Development Strategy consistent with the town’s Community Development/Master Plan and Objectives established periodically by the Select Board;
- Develop plans for the reuse of major commercial parcels acquired or accessible to the Town;
- Develop “local Tax Incentive Program” to stimulate redevelopment on underutilized or abandoned commercial property (Primarily Concord Street and Route 28);
- Within the Economic Development Strategy, work with staff to obtain additional grants for State and Federal economic development;
- Establish an Aesthetics/Beautification Program for Select Board and CPC approval and implementation;
- Advise the Select Board, CPC, and any other Town departments or officials as appropriate, on matters related to economic development in the community;
- Establish and maintain an ongoing dialogue with business owners and owners of major properties on a proactive basis to understand how the Town can work with them to achieve their plans;
- In order to achieve the above, review options to funding economic development activities in cooperation with other civic organizations;
- Work with State Legislators to identify available Economic Development funds that could be used to upgrade and expand the Town’s infrastructure;

- Establish and maintain a working relationship with utilities serving the community, including electric, gas, internet access, cable TV, or others.

### **ECONOMIC DEVELOPMENT COMMITTEE MEETINGS**

Economic Development Committee meetings are open to the public and are held the third Tuesday evening of each month from 6:30-8:30 p.m. in the Town Hall, 235 North Street (Murphy Center), or virtually via Zoom, unless otherwise posted. Requests for agenda time may be made through the Community Planning Department.

Respectfully submitted,

Maria Freccero, Chair

Pat Lee, Vice Chair

Jeff Griffin

Kathryn Manupelli

David O'Neil

Matthew Dumont

Tom Ollila (Associate)

Caitlin Sullivan (Associate)

Vincenzo Stuto (Associate)

## CONSERVATION COMMISSION

### 2023 ANNUAL REPORT

Administration of the Massachusetts Wetlands Protection Act and the North Reading General Wetlands Protection Bylaw is the primary function of the Conservation Commission. The Commission is required to review any work within one hundred feet of a wetland, or two hundred feet from a perennial stream or river, such as the Ipswich River, the Skug River, Martins Brook, and Rapier Brook. The Commissions permitting activities often involve new home construction, additions to existing homes; installation of swimming pools, septic system repairs, wetland violations and enforcement, and other property improvements and landscaping alterations. The Commission holds public meetings monthly. In 2023, the Commission reviewed 23 Notices of Intent, 4 Request for Determination of Applicability, 28 Certificates of Compliance, 2 Minor Modifications, 2 Requests for Extensions, 0 Executive Session and 0 Enforcement Order. The Commission receives numerous calls from concerned citizens when they observe possible violation. The Commission looks forward to working with homeowners and is always willing to educate the public on rules and regulations regarding the Wetland Protection Act.

The Commission oversees and protects Town owned Conservation Land and if sufficient funds exist the Commission may purchase property. The Commission encourages gifts and donations of land to the Town for conservation purposes. Currently, approximately 140 parcels containing over 550 acres are under the controlled supervision of the Commission. Lands owned by the Commission include Ives Memorial Park, land along the Ipswich River and numerous large and small parcels throughout the Town. Maps are available at Town Hall. These lands are set aside to preserve their function to protect our watershed resources.

The North Reading Conservation Commission is comprised of five voting members who are appointed by the Selectboard. Residents of North Reading are encouraged to accept associate member appointments both to learn more about the Town's wetlands and water resources and to become an active member of the community. The Commission currently has two non-voting associate members. The Commission provides educational opportunities for its new members. The Commission meets monthly at the Town Hall, 235 North Street, but due to the pandemic the Commission has moved to holding monthly meetings via Zoom. Site visits and inspections are made for each agenda item prior to the meetings.

The Commission shares office space with the Community Planning Commission in Room 9 at the Town Hall. The Commission has a part-time agent, Leah Basbanes, and a part-time administrative assistant, Jennifer Ryan. Leah and Jennifer are available to help interpret the applicability of the Massachusetts Wetlands Protection Act and the North Reading General Wetlands Protection Bylaw, and to help with questions regarding permit applications and to schedule agenda time at Commission meetings.

The Commission members are unpaid volunteers who give of their time and effort to benefit the Town of North Reading. The Commission endeavors to work in cooperation with residents, applicants, other town boards, local state and federal agencies for the protection of our natural resources. The services of the Commission members and its staff are recognized and greatly appreciated by the Town of North Reading.

Respectfully Submitted,  
North Reading Conservation Commission

Lori Mitchener, Chair  
Tomas Sanchez, Vice Chair  
Melissa Campbell, Member  
Randy Mason, Member  
James Cheney, Member

## **2023 Annual Report of The Martin's Pond Reclamation Study Committee**

Members: As of December 31, 2022, the town-appointed Martin's Pond Reclamation Study Committee (MPRSC) members were: George Cangiano, Jr-Chair, James Grier-Vice Chair, Joel A. Spruance-Secretary, Lawrence Soucie, Donny Skoog, Samantha Meier and Joann Hoxha.

Member changes: As of December 31, 2023. Joel Spruance and Joann Hoxha ended their terms. Samantha Meier has taken over as Secretary. Lori Chase was appointed as a new MPRSC member.

Liaisons: Our Board of Selectmen liaison is Richard Wallner.

### Affiliations:

- Members/supporters of the Ipswich River Watershed Association (IRWA) - both financially and by our environmental work.
- Partnership with Ipswich River Watershed Association's (IRWA) proposal for the PIE-Rivers Partnership to receive funding from MassDEP's Water Quality Monitoring Grant Program.

### Environmental Issues at Martin's Pond:

- Mapping for invasives was handled by Water and Wetlands (W&W) in July of 2023. The 2021 ProcellaCor treatment continues to be successful as documented low densities of Variable Milfoil was found in three locations along the northeastern and eastern shorelines.
- When comparing the invasive species distribution from this survey with the 2022 survey results, it is apparent that fanwort has spread dramatically. Fanwort is by far the most dominant invasive species in Martin's Pond and will need to be treated this Spring. The MPRSC will work with W&W to determine the best option for treatment.
- Martins Pond Association members and residents' hand-pull water chestnut. W&W was happy to report that this effort also appears successful as no water chestnut was documented during the survey. Water Chestnut will always be a problem, but luckily it can be harvested by hand.
- The select board initiated an annual (15K) line item into the town budget for treatment of the pond as needed, which was approved at the 2023 town meeting. The MPRSC still has approximately 13K of useable/roll over funding until exhausted.
- In July 2023 the TRC Environmental Corporation (TRC), provided Martins Pond Reclamation Study Committee a comprehensive phosphorous study and report. As anticipated phosphorous levels were high and may need treatment. The MPRSC is working with W&W on potential treatment options, all of which were very expensive from alum to other treatment methods. Algae blooms were down significantly this past summer, compared to 2022. This could have been because of all the heavy rains and high-water level this past summer.
- The invasives that continue to be watched in Martin's Pond are Eurasian Milfoil, Variable Milfoil, Fanwort, Water Chestnut, and Curly Leaf Pondweed.

### Flooding Issues:

- Pond levels were very high for most of the summer due to heavy rains. Docks were under water and a no wake zone was posted for much of the summer.
- Beaver trapping needs to continue as stated in the MOU between North reading and Wilmington. This is an area that will need more attention and response as we move forward.
- The town owns two stream gauges; one at the Benevento culvert and the other at the Rt. 62 culvert. The gauges were installed and are operated by Flow Assessment Services. The gauges monitor water levels and will send electronic warnings to Town personnel if the water levels reached specified trigger levels. This could occur during a rain and/or snow event, or if the culvert becomes blocked. It is critical to have these systems in place to prevent flooding, and especially as we do not have direct access to assess the Benevento culvert. Unfortunately, the gauges became inoperable in 2023 due to technology issues and must be replaced. We now rely on visual inspections at the Rt. 62 culvert, and we need to call Benevento directly and ask them to check the culvert on their property, which isn't ideal. The MPRSC is in the process of obtaining quotes to get these warning systems up and running again.

Respectfully submitted,

George Cangiano and Jim Grier

**Parks and Recreation Department**  
**FY2023**  
**Annual Report**

The Parks and Recreation Department is committed to providing the best recreational programming and park facilities for North Reading residents. Our department maintains *Benevento Memorial Park* (baseball fields, restrooms and concession/storage facility), *Chestnut Street Complex* (soccer fields, basketball court and *Kid Spot* playground, concession/storage facility); *Clarke Park at Martin's Pond* (boat dock, sand volleyball court, basketball court, playground, sheltered picnic area, bathroom/storage facilities); *Arthur J. Kenney Field* (synthetic turf field and track, press box, concession/bathroom facilities); *Ipswich River Park* (soccer fields, baseball field, softball field, tennis courts, basketball courts, street hockey rink, skate park, horseshoe pits, gazebo picnic area, pavilion picnic area concession/storage facility, bathroom facilities, park maintenance building and Recreation center); *Rita J. Mullin Softball Field*; *Town Hall Softball Field*; *North Parish Park*; and we assist the school department with maintenance on fields that youth sports actively participate.

The Parks Department works continuously with the maintenance care of all sports fields, open field areas, playgrounds and many facilities offered within each park. Each year the Parks Department organizes hundreds of fields and park permits for Adults, Youth, Club and private rentals and fundraisers.

The Parks Department had one of the busiest capital improvement years since its inception. These projects include, Turf Field "carpet" replacement project, Ipswich River Park skatepark repairs, playground renewal installation, court resurfacing (hockey rink, basketball and tennis), fence repairs/replacement, Kidspot demolition and design. Some of these repairs were done through grants, Friends of funding, and Department funding.

Parks & Recreation Department and The Friends of North Reading Parks & Recreation was able to offer four (4) Annual Summer Concert/BBQ's series. We are very thankful for the community support and volunteers. These fundraisers assist with improvements to our parks and our recreational programming.

The Recreation Department has had another successful year offering a multitude of programs to North Reading and surrounding communities. Despite our Recreation Center being unavailable for several months due to repairs, we were able to creatively modify and relocate programs with minimal disruption.

Each summer Recreation provides employment opportunities for North Reading youth through our popular summer playground program "*Summerscape*". This year, the staff received invaluable inclusion training designed by physical education, behavioral and inclusion experts on using innovative methods to teach sports, fitness and social skills. Recreation continues to work closely with the North Reading Schools to provide a positive enrichment experience for all children and have seen an increase in the number of children on Independent Education plans in attendance. Recreation continue to encourage and support participation of children and adults of all ages and abilities through its diverse offerings. Increasing the number of Special Municipal positions, Recreation continues to offer top quality programming with Instructors who bring their familiarity and expertise to the community through multiple clinics offered throughout the summer.

Thanks to our generous community, several local families received the benefit of scholarship funds for their children to attend programs with Recreation.

We are confident the Recreation staff possesses the knowledge, dedication and passion to continue our efforts serving our community by upholding the current level of affordable, quality programming.

All revenues are generated through program fees, rentals, user fees and are used for salaries, employee benefits, administrative, park supplies, equipment maintenance, park upgrades and recreational program development. Programs and events are self-supported. Our Department works as an Enterprise and must proactively collect revenues and cautiously expend. We offer many payment options including cash, check and credit cards. Our website and Facebook allow us to be current in our day to day operations in informing the public of upcoming events/programs.

We wish to thank all of the league volunteers, town business sponsors, town departments and volunteers for their support. We would also like to acknowledge all of our employees past and present, our Recreation Committee, seasonal help, seniors and community volunteers.

As we turn the calendar to 2024, we hope you are pleased with our perseverance to continue offering programs and high standard facilities and fields.

Respectfully,

Staff

Marty Tilton, Parks Director/Department Head

Nancy Ursino, Recreation Director

Maria Brown, Operations Director

Committee

Ronald Kern, Chairperson

Billie Luker, Vice-Chairperson

Rita Mullin, Clerk

**The Hillview Commission  
2023  
Annual Report**

**State of the Enterprise**

The Hillview Enterprise remains healthy and as always is weather dependent. Golf revenue for the fiscal year ending June 30, 2023 was strong and consistent with the revenue from the previous two years.

The Commission continues with the course improvement plan to improve play and course conditions. We remain cognizant of the necessity to improve facilities and continue marketability.

**Management**

Karen Moberg continued as our Operations Manager and is now in her seventh year in the role. Karen is presently responsible for the day to day operations of the Enterprise. Karen has continued to be the Hillview point of contact for many town departments and has developed relationships that allow the positive workflow to continue within the town.

The day to day operations of the Golf Course remain contracted out to G.F.M.I., Inc. GFMI continues to maximize tee times and provide monthly revenue reports to the Commission during golf season. The management contract was put out to bid and was awarded to GFMI in February 2018. The next contract will go out to bid in the Fall of 2023 and be awarded in February 2024.

The Commission has been pleased with the partnership with Ultra Chic Décor for the Function Building. The Commission has been working on building improvements to provide Ultra Chic with a suitable home for their events. Long term plans include a complete roof replacement on the building in FY2025.

Communication continues to be excellent between the Commissioners, Town Administrator, Town Finance Director, Board of Selectman and other Town Committees.

**Golf Course**

The golf course remains the main source of revenue for the Enterprise. To assure revenues will meet the needs of the Enterprise we have continued to invest in the course. General course maintenance continues annually. The Hillview Commission has contracted the services of Mark Mungeam Golf Design to repair and update the golf course for optimal play conditions. This relationship began in FY2022 with design and planning. Phase I of course work will take place in the Fall of 2023 and continue in the Spring of 2024.

The GFMI Management Team: Mr. Steve Murphy, President and Mr. Chris Carter and staff continue to do an outstanding job of managing the golf course and keeping the grounds in pristine shape. Superintendent, Mr. Colin Smethurst has continued to exceed expectations and has been recognized nationally for his achievements. Colin is always mindful of the grounds and always has the best interest of the course as his priority.



## **Function Hall**

The Commission is in their second year of the signed license agreement with Ultra Chic Décor to operate the Function facilities. Ultra Chic is a husband and wife team from Reading who have been in operation for over 10 years. They provide high end décor for a variety of events such as weddings, sweet 15/16 parties and industry galas. Ultra Chic has also hosted Town events such as the Town Employee Appreciation lunches, the Junior Prom and school fundraisers.

## **Building Improvements**

The Commission continues to make building improvements a focus. Roof replacement remains a top priority. The Commission plans to bond this project in FY2025.

## **Commission Membership**

The Commission members are appointed by the Board of Selectmen on a staggered three year term.

## **Acknowledgments**

In January 2023, the Commission welcomed its two newest members, Mr. Ted Haggerty and Mr. Nick Harron. Mr. Haggerty is the Director of FP&A for Spectra Medical Devices LLC. He replaced long time Treasurer, Mr. Peter Hemme. Mr. Harron is the Owner of Rev Kitchen & Bar in Beverly and he replaced restaurateur, Mr. Dan Doherty.

We are also indebted to citizen volunteers, town officials, town employees and the individual efforts of the Commissioners to assure that the operation of the Hillview Enterprise continues to be run efficiently.

We are pleased again to report the Hillview Enterprise again remains viable with the ability to meet all of its financial, contractual and community obligations.


CONSTABLE'S RETURN OF SERVICE

SUSAN J. DUPLIN  
TOWN CLERK  
235 North Street  
North Reading, Ma 01864

I have notified and warned the inhabitants of the Town of North Reading 19 days before the **SPECIAL TOWN MEETING** on **MONDAY, MARCH 6, 2023** by posting the notice in the following eight (8) places in the within the Town of North Reading:

- **PRECINCT ONE**
  - North Reading Gas & Service**  
1 Washington Street
  - B.C. Construction Co., Inc.**  
3 Washington Street
- **PRECINCT TWO**
  - Stop & Shop**  
265 Main St.
  - North Reading Town Hall**  
235 North Street
- **PRECINCT THREE**
  - Reading Lumber Co.**  
110 Main Street
  - Eastgate Liquors**  
12 Main Street
- **PRECINCT FOUR**
  - U.S. Post Office**  
174 Park Street
  - Ryers Store**  
162 Park Street

ATTEST:

  
SUSAN J. DUPLIN, TOWN CLERK

DATE:

February 15, 2023

**TOWN OF NORTH READING  
MASSACHUSETTS**

**SPECIAL TOWN MEETING  
MINUTES**



**MONDAY, MARCH 6, 2023**

**7:00 P.M.**

**Gymnasium, North Reading High School, 189 Park Street**

Middlesex, SS.

To either of the Constables of the Town of North Reading in the County of Middlesex, GREETINGS.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at 189 Park Street in said North Reading, on **MONDAY**, the **SIXTH DAY OF MARCH, 2023** at seven o'clock in the evening, then and there to act on the following article:

---

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this thirteenth day of February in the year of our Lord two thousand and twenty-three.

**SELECT BOARD**

Kathryn M. Manupelli, Chair  
Vincenzo Stuto, Vice Chair  
Richard Wallner, Clerk  
Stephen J. O'Leary  
Liane R. Gonzalez

A True Copy:  
Attest: Susan Duplin, Town Clerk

**COMMONWEALTH OF MASSACHUSETTS TOWN OF NORTH READING  
SPECIAL TOWN MEETING MARCH 6, 2023**

The Special Town Meeting was called to order on March 6, 2023 at 7:32 P.M. by Moderator John Murphy. The following public safety personnel were on duty: Lieutenant Mark Zimmerman, Sergeant Sean O’Leary, Fire Chief Stats and Fire Captain Matt Carroll.

Mr. Moderator-I move that the following nonregistered voters or visitors be admitted to the meeting: Maureen Doherty, North Reading Transcript (freedom of the floor), Carol Ducrow, Staff, Stephanie Connolly, Assistant Town Clerk, Lillian Hartman, Joseph Parisi Jr., Susan Duplin, Town Clerk, Harold Miller, Brian Carter, Girard Fortin, Mason Murray, Sofia Naulivou, Diane Coppola, Pasquale Giovino, David Palumbo, Debbie Carbone, Arthur Newman, Linda McDonald, Rob Carbone of NORCAM (freedom of the floor), Valeria Previte, Matthew Previte, Patrick Daly, Superintendent of Schools, Jonathan Eichman, Town Counsel, Phil Healy NORCAM (freedom of the floor), Moken Barnes, Bradford Frautten, Anthony DeSteuben and Scott Daly.

**{K. Manupelli} UNANIMOUS**

*Tellers appointed by Moderator Murphy: Loretta Capezzuto, Geoffrey Simons, Joe Davis, Hugo Wiberg and Andrea Spano.*

Mr. Moderator: I move to dispense with the reading of the warrant and to refer to the Articles by number, and further to dispense with the reading of the return of service by the Constable.

**{K. Manupelli} UNANIMOUS**

*The Pledge of Allegiance was led by Select Board Chair K. Manupelli.*

## Article 1 Citizens' Petition: Amend Code of North Reading General By-Law Chapter 25 - Assessments

To see if the Town will vote to amend the Code of North Reading General By-Laws Chapter 25 – Assessments, by deleting the words designated by strikethrough text and adding the words designated in ***bold italics text***, as follows:

§ 25-1 Betterment assessments.

The Town of North Reading will ***provide 50% of the necessary funds for*** assess betterments approved through the processes outlined below.

§ 25-2 Streets, sidewalks, storm drains.

A. Private streets -- Street, sidewalk or storm drain betterments will be assessed using the "Fixed Uniform Rate" method.

(1) The Town of North Reading, based on the availability of funds, will provide 50% of the necessary funds for street betterments.

(2) At a public hearing, abutters on private streets must vote on whether they want their street converted to a public street. If a majority of the property owners residing on a street and representing a majority of the road frontage vote in favor of the conversion and the acceptance of costs for construction, the Public Works Department will recommend to the Select Board, the placement of the street on a list for conversion as funds become available. At the public hearing, abutters are given a NOT-TO-EXCEED assessment cost estimate per linear foot of frontage.

(3) The final assessment is the LOWER of either of the actual per linear foot cost based on the total construction costs divided by the assessable frontage, or the estimated assessment quoted at the public hearing. The date between its acceptance on the list by the Select Board and the date it is funded for conversion may be and is typically several years. After it is funded, the Department of Public Works shall prepare engineering and construction documents so that it may be put out to bid and constructed. Sometime between the date it is funded and the award of the conversion contract, the street is accepted as a public street, by Town Meeting. Along with the Town Meeting vote of acceptance, a notice of assessment and a layout plan is filed at the Registry of Deeds. The filing allows for title companies to recognize that the street is to become a public street and assessments to be rendered at a future unknown date. However, the layout plan and notice of assessment will not show on a certificate of municipal liens because the work has not yet been undertaken and no costs have been assessed for the conversion of the street to public.

(4) After the street is accepted as a public street, the construction contract is awarded and construction takes place. It is not uncommon for the construction of private streets, sidewalks, or storm drains to span two full construction seasons. The current practice is for assessments to be calculated within six (6) months following the completion of all work associated with the particular street being converted. This six month allowance is in conformance with the statute. Therefore, abutters can expect to receive their assessments for street conversion within six months of completion of street construction.

§ 25-3 Public water supply; **sewers.**

A. Water main **or sewer** improvement betterments will be assessed using the "Uniform Unit" method.

(1) The Town of North Reading, based on the availability of funds, will provide 50% of the necessary funds for water **or sewer** betterments.

(2) At a public hearing the abutters and property owners must vote on whether they want water mains constructed in the street. If a majority of the property owners residing on a street and representing the majority of the estimated usage vote in favor of the construction of the water **or sewer** improvement and the acceptance of costs for construction, the Public Works Department recommends to the Select Board, the placement of the street on a list for construction as funds become available. At the public hearing the abutters will be given a NOT TO-EXCEED assessment cost estimate based on estimated usage as defined in Title 5 of the State Environmental Code 300 CMR Section 15.203.

(3) The final assessment is the LOWER of either the actual cost based on the total construction costs divided by the assessable usage, or the estimated assessment quoted at the public hearing. The date between acceptance on the list by the Select Board and the date funded maybe and is typically several years. After funding, the Department of Public Works prepares engineering and construction documents so that the construction may be put out to bid and constructed. A notice of assessment and a layout plan is filed at the Registry of Deeds. The filing allows for title companies to recognize that assessments are to be rendered at a future unknown date. However the notice of assessment will not show on a certificate of municipal liens because the work has not yet been undertaken and no costs have been assessed for the construction or report of the sidewalks/drains.[Amended 6-4-2018 ATM by Art. 28, approved 9-21- 2018)

(4) The construction contract is awarded and construction takes place. It is not uncommon for the construction of water or sewer improvements to span multiple construction seasons. The current practice is for assessments to be calculated within six months following the completion of all work associated with the particular water main being constructed. This six month allowance is in conformance with the statute. Therefore, abutters can expect to receive their assessments within six months of completion.

§25.4 ~~Public sewers.~~

~~A. Sewer betterments.~~

~~(1)The Select Board, acting as sewer commissioners, may assess up to 100% of the cost of laying out and constructing main drains or of a system or systems of sewerage and sewage disposal upon the properties benefitting from each facility, provided that Town Meeting may vote a certain percentage with respect to particular projects.~~

~~(2) The Select Board may assess the cost of sewer projects by means of betterment assessments utilizing the so called "Uniform Unit method" under MGL c. 83, § 15, and by means of privilege fees under MGL c. 83, §§ 17 and 20, also by the Uniform Unit method, and may determine what portion of the cost~~  
~~Town of North Reading, MA~~

to be assessed for each project shall be assessed as a betterment or as a privilege fee.

(3) ~~In making assessments, the Select Board may, as it deems appropriate, separate the costs of general benefit facilities, including but not limited to pumping stations, trunk and force mains, from that of special benefit facilities, including but not limited to the sewer mains, serving adjacent properties. A portion of the costs of the general benefit facilities may be apportioned by the Uniform Unit method on all areas to receive benefits within the pumping district or combination of districts. The proportional cost of the special benefit and general benefit facilities may be assessed against all properties abutting a sewer street.~~

or what it will do in relation thereto.

**Sponsor:** Adam Austin and others

**Description...**

*This article seeks to amend the general by-law relative to assessments (betterments).*

**Recommendations...**

Select Board: Recommendation to be made at Town Meeting Finance Committee: Recommendation to be made at Town Meeting.

**Article 1 Citizens' Petition: Amend Code of North Reading General By-Law Chapter 25 - Assessments**

I move to amend the Code of North Reading General By-Law Chapter 25-Assessments as specified in Article 1 as printed in the warrant **[A. Austin]**

Select Board does not recommend.

Finance Committee does not recommend.

Motion made by Nancy Wolfe to move the question: **Motion carries**

Voice vote on Motion under Article 1: **Motion Carries/Passed**

Point of Order by Amy Diciara

Point of Order by Owen Bouchie

Voice vote on Motion under Article 1: **Motion Carries/Passed**

Mr. Moderator: I move to adjourn this meeting sine die. **{K. Manupelli}**

Voice vote on the motion to adjourn. **UNANIMOUS**

The meeting adjourned at 8:12 P.M. There were 704 voters present.

Checkers for this meeting: Patricia Fillmore, Carol Cleri, MaryLou Vozzella, Tom Vozzella, Jeff Strong and Irene Yull. Assistant Town Clerk Stephanie Connolly and Town Clerk's staff Carol Ducrow assisted with check-in procedures. Media services were provided by NORCAM; Audio-visual services by Alison Kane; and Custodial services were provided by Jim Shiner and additional School Department staff.

A True Record: Attest:  
Susan J. Duplin, Town Clerk



**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTH READING  
WARRANT FOR ANNUAL TOWN ELECTION  
MAY 2, 2023**

ss.

To either of the constables of the **TOWN of NORTH READING**

**GREETINGS:**

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in elections and town affairs to vote at:

**PRECINCT 1 - St. Theresa's Church Hall, 51 Winter Street**

**PRECINCT 2 - St. Theresa's Church Hall, 51 Winter Street**

**PRECINCT 3 - St. Theresa's Church Hall, 51 Winter Street**

**PRECINCT 4 - St. Theresa's Church Hall, 51 Winter Street**

on **TUESDAY, THE SECOND OF MAY, 2023, from 7:00 AM to 8:00 PM** for the following purpose:

To cast their votes in the Annual Town Election for the election of candidates for the following offices:

**SELECT BOARD – One for Three Years**


**MODERATOR – One for One Year**

**SCHOOL COMMITTEE – One for Three Years**

**COMMUNITY PLANNING COMMISSION – One for Three Years**

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this TENTH day of APRIL, 2023.

  
Kathryn M. Manupelli, Chair 4/10/23  
Date Signed

  
Vincenzo Stuto, Vice-Chair 4/10/23  
Date Signed

  
Richard F. Wallner, Clerk 4/10/23  
Date Signed

  
Liane R. Gonzalez 4-10-23  
Date Signed

  
Stephen J. O'Leary 4/10/23  
Date Signed

**NORTH READING SELECT BOARD**

**ATTEST:**  Dated: 4/10/23  
Constable – Douglas Labb

CONSTABLE RETURN OF SERVICE

**DOUGLAS LABB**  
**CONSTABLE**  
PO BOX 201  
North Reading, Ma 01864

I have notified and warned the inhabitants of the Town of North Reading 21 days before the **TOWN OF NORTH READING'S ANNUAL TOWN ELECTION** on **TUESDAY, MAY 2, 2023**, by posting the notice in the following eight (8) places in the within the Town of North Reading:

- **PRECINCT ONE**
  - North Reading Gas & Service  
1 Washington Street
  - B.C. Construction Co., Inc.  
3 Washington Street
- **PRECINCT TWO**
  - Stop & Shop  
265 Main St.
  - North Reading Town Hall  
235 North Street
- **PRECINCT THREE**
  - Reading Lumber Co.  
110 Main Street
  - Eastgate Liquors  
12 main Street
- **PRECINCT FOUR**
  - U.S. Post Office  
174 Park Street
  - Ryers Store  
162 Park Street

ATTEST:

  
DOUGLAS LABB, CONSTABLE

DATE:

4/11/23



**EARLY/ABSENTEE BALLOT  
OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
NORTH READING, MA  
MAY 2, 2023**

*Susan Duplin*  
TOWN CLERK

Penalty for willfully defacing, tearing down, removing or destroying a List of Candidates or Specimen Ballot - FINE NOT EXCEEDING ONE HUNDRED DOLLARS

**INSTRUCTIONS TO VOTER**

- A. To vote, completely fill in the OVAL to the right of your choice(s), like this
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

**SELECT BOARD**

for Three Years Vote for not more than ONE

**JACK A. CARROLL**   
40 Main Street #21

**VINCENZO STUTO**  Candidate for  
122 Elm Street Re-Election

\_\_\_\_\_  (Write-In)

**SCHOOL COMMITTEE**

for Three Years Vote for not more than ONE

**SCOTT T. BUCKLEY**  Candidate for  
5 Alden Street Re-Election

\_\_\_\_\_  (Write-In)

**MODERATOR**

for One Year Vote for not more than ONE

**JOHN J. MURPHY**  Candidate for  
13 Duane Drive Re-Election

\_\_\_\_\_  (Write-In)

**COMMUNITY PLANNING COMMISSION**

for Three Years Vote for not more than ONE

**JEFFREY P. GRIFFIN**   
31 Abbott Road


**CHRISTOPHER B. HAYDEN**  Candidate for  
20 Swan Pond Road Re-Election

\_\_\_\_\_  (Write-In)

**MAY 2, 2023 TOWN ELECTION  
NORTH READING  
OFFICIAL RESULTS**

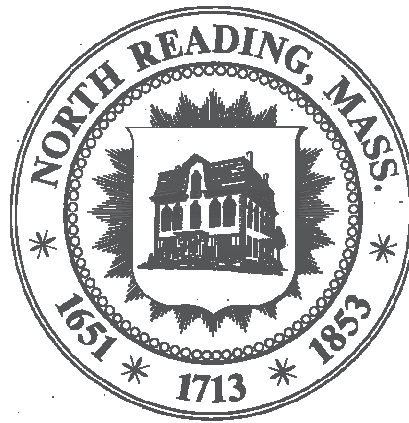
Total Registered Voters	2993	3103	2991	2953	12,040
<b>7.6% Voted</b>					
	Prec.1	Prec.2	Prec.3	Prec.4	Totals
<b>SELECT BOARD</b>					
Blanks	6	5	4	12	27
<b>JACK A. CARROLL</b>	51	141	82	74	348
<b>VINCENZO STUTO</b>	138	99	142	153	532
Write-Ins/All Others	0	2	0	3	5
<b>Total</b>	<b>195</b>	<b>247</b>	<b>228</b>	<b>242</b>	<b>912</b>
<b>MODERATOR</b>					
Blanks	40	76	57	48	221
<b>JOHN J. MURPHY</b>	154	167	168	191	680
Write-Ins/All Others	1	4	3	3	11
<b>Total</b>	<b>195</b>	<b>247</b>	<b>228</b>	<b>242</b>	<b>912</b>
<b>SCHOOL COMMITTEE</b>					
Blanks	36	73	42	47	198
<b>SCOTT T. BUCKLEY</b>	158	172	186	190	706
Write-Ins/All Others	1	2	0	5	8
<b>Total</b>	<b>195</b>	<b>247</b>	<b>228</b>	<b>242</b>	<b>912</b>
<b>COMMUNITY PLANNING COMMISSION</b>					
Blanks	7	7	5	13	32
<b>JEFFREY P. GRIFFIN</b>	102	174	148	107	531
<b>CHRISTOPHER B. HAYDEN</b>	86	66	75	122	349
Write-Ins/All Others	0	0	0	0	0
<b>Total</b>	<b>195</b>	<b>247</b>	<b>228</b>	<b>242</b>	<b>912</b>

**A True Copy ATTEST:**

  
 \_\_\_\_\_  
 Town Clerk  
 North Reading, MA

**TOWN OF NORTH READING  
MASSACHUSETTS**

**SPRING ANNUAL TOWN MEETING  
MINUTES**



**MONDAY, JUNE 12, 2023**

**7:00 P.M.**

**Gymnasium, North Reading High School, 189 Park Street**

Middlesex, SS.

To either of the Constables of the Town of North Reading in the County of Middlesex, GREETINGS.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at 189 Park Street in said North Reading, on **MONDAY**, the **TWELFTH DAY OF JUNE, 2023**, at **seven o'clock** in the evening, then and there to act on the following articles:--

---

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

As voted by the Select Board this **8<sup>th</sup>** day of **May** in the year of our Lord **two thousand and twenty-three** and

Given under our hands on the following date(s) as indicated below:

/s/ Liane Gonzalez, Chair

/s/Vincenzo Stuto, Vice-Chair

/s/ Richard F. Wallner, Clerk

/s/ Stephen J. O'Leary

/s/ Kathryn M. Manupelli

Date: May 8, 2023

**SELECT BOARD OF NORTH READING**

\*\*\*\*\*

**/s/ ATTEST:** Douglas Labb

Dated: May 8, 2023

## COMMONWEALTH OF MASSACHUSETTS TOWN OF NORTH READING SPRING ANNUAL TOWN MEETING JUNE 12, 2023

The Spring Annual Town Meeting was called to order on June 12, 2023 at 7:20 P.M. by Moderator John Murphy. The following public safety personnel were on duty: Lieutenant Mark Zimmerman, Sergeant Sean O'Leary, Fire Chief Stats and Fire Captain Matt Carroll.

Mr. Moderator-I move that the following nonregistered voters or visitors be admitted to the meeting: Rob Carbone of NORCAM (freedom of the floor), Jason Smith of NORCAM (freedom of the floor) and Maureen Doherty, North Reading Transcript (freedom of the floor), and further, that the following nonregistered voters be admitted to the meeting and permitted to sit with the officials and departments they serve: Susan Duplin, Town Clerk, Stephanie Connolly, Assistant Town Clerk, Carol Ducrow, Staff, Danielle McKnight, Town Planner, Patrick Daly, Superintendent of Schools, Darren Klein, KP Law, Town Counsel, Brian Carter, Harold Miller, Joseph Parisi Jr., Sue Magner, Allison Kane, Sofia Naulivou, Piper Kirwin, Debbie Carbone, Maryann MacKay, Pamela Swanson, Michael Connelly, Lillian Hartman, Tod Woekel, Dan O'Donnell, Gerry Noel, Mark Zimmerman, Matt Prince, Michelle Orfano, Robert Collins, Sharon Kelleher.

**{L. Gonzalez} UNANIMOUS**

*Tellers appointed by Moderator Murphy: Christopher Hayden & Loretta Capezzuto*

*The Pledge of Allegiance was led by Select Board Chair L. Gonzalez.*

Mr. Moderator: I move to dispense with the reading of the warrant and to refer to the Articles by number, and further to dispense with the reading of the return of service by the Constable.

**{K. Manupelli} UNANIMOUS**

---

### **Article 1      FY2023 Budget Amendment**

To see if the Town will vote to amend the FY2023 Operating Budget voted under Article 12 of the June 6, 2022 Annual Town Meeting, including the funding of the first year of certain collective bargaining agreements, and appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds, or borrow a sum of money for such purposes; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...

This is a routine article to provide supplemental funding for department budgets for the fiscal year ending June 30, 2023, including potentially funding the first year of certain collective bargaining agreements. A request for funds will be available for Town Meeting, if necessary.

Recommendations ...

**Select Board:** Recommended

**Finance Committee:** Recommendation to be made at Town Meeting

**Article 1 FY2023 Budget Amendment**

I move to **pass over** Article 1 as printed in the warrant. {K. Manupelli}

Select Board recommends.

Finance Committee Recommends.

*Voice Vote on the motion to **pass over** Article 1: **UNANIMOUS***

**Article 2 FY2023 Capital Budget Amendment**

To see if the Town will vote to amend the FY 2023 Capital Budget voted under Article 17 of the June 6, 2022 Annual Town Meeting, and to raise by taxation and appropriate, or appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds, or borrow a sum of money for such purposes; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...

This article would amend the FY2023 capital budget adopted at June Town Meeting. Proposed amendments, if any, will be provided at Town Meeting.

Recommendations...

**Select Board:** Recommendation to be made at Town Meeting

**Finance Committee:** Recommendation to be made at Town Meeting

**Article 2 FY2023 Capital Budget Amendment**

I move to amend the Fiscal Year 2023 Capital Budget as approved under Article 17 of the June 6, 2022 Annual Town Meeting by appropriating one hundred fifty thousand dollars **(\$150,000.00)** from Free Cash for temporary construction, signage, and other mitigation including temporary traffic signal lights at the intersection of Park and Central Streets as necessitated by the closure of Chestnut Street at the Ipswich River. {K. Manupelli}

Select Board recommends.

Finance Committee Recommends.

*Voice Vote on the motion under Article 2: **UNANIMOUS***



---

**Article 3 FY2023 Capital Budget Amendment – Synthetic Turf Athletic Field**

To see if the Town will appropriate a sum of money to pay costs of designing and constructing a synthetic turf athletic field, including the payment of all costs incidental and related thereto; to determine whether this appropriation shall be met by transfer from bond premiums or other available funds, or otherwise provided, and to rescind the borrowing made for such project under Article 17 of the June 6, 2022 Annual Town Meeting, or to take any other action relative thereto.

**Sponsor:** Select Board

Description...

This article would correct the funding source for the Synthetic Turf Athletic Field, approved under Article 17 of the June 6, 2022 Annual Town Meeting, from borrowing to the intended financing source of a transfer from bond premiums or other available funds. No additional funding is being sought.

Recommendations ...

Select Board: Recommended

Finance Committee: Recommended

**Article 3 FY2023 Capital Budget Amendment – Synthetic Turf Athletic Field**

I move that the Town appropriates **\$356,000** to pay costs of designing and constructing a synthetic turf athletic field, including the payment of all costs incidental and related thereto, and that to meet this appropriation, \$356,000 shall be transferred from bond sale premiums that are reserved for appropriation in accordance with G.L. c. 44, §20, and that the portion of the appropriation to be raised by borrowing under Article 17 of the June 2022 Annual Town Meeting

in the amount of \$356,000 for the same purpose is hereby rescinded. {K. Manupelli}

Select Board recommends.

Finance Committee Recommends.

School Committee Recommends 5-0

*Voice Vote on the motion under Article 3: UNANIMOUS*

Mr. Moderator-I move to admit Senator Bruce Tarr. {K. Manupelli}

*Voice Vote on the motion to admit: UNANIMOUS*

---

**Article 4 Fund FY2023 Snow and Ice Deficit**

To see if the Town will vote to transfer from any available source of funds, or appropriate and transfer from unexpended warrant articles of previous years a sum of money to fund a deficit in the FY2023 Snow and Ice Budget; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...

*This article provides funds necessary for a deficit, if any, in the Snow and Ice Budget for the fiscal year ending June 30, 2023.*

Recommendations...

**Select Board:** Recommended.

**Finance Committee:** Recommendation to be made at Town Meeting

**Article 4 Fund FY2023 Snow and Ice Deficit**

I move to appropriate from Free Cash the amount of three hundred ninety-five thousand nine hundred dollars (**\$395,900**) to fund a deficit in the FY 2023 Snow and Ice Budget; as specified in Article 4 as printed in the warrant. {K. Manupelli}

Select Board recommends.

Finance Committee recommends.

*Voice Vote on the motion under Article 4: UNANIMOUS*

---

**Article 5 FY2023 Appropriate Funds to Capital Improvement Stabilization Fund**

To see if the Town will vote to transfer a sum of money from the FY2023 Operating Budget voted under Article 12 of the June 6, 2022 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 2007 Town Meeting; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...

*The Select Board proposes to transfer surplus funds, if any, to the Town's Capital Improvement Stabilization Fund. The use of this fund includes funding capital purchases in order to reduce the need for borrowing for certain projects, and to pay debt service. The current balance in the account is \$1,434,811. An estimated amount is to be added to the Fund from various sources under this article.*

Recommendations ...

**Select Board:** Recommended  
**Finance Committee:** Recommended

**Article 5 FY2023 Appropriate Funds to Capital Improvement Stabilization Fund**

I move to appropriate from Free Cash the amount of one million five hundred thirty three thousand one hundred thirty six dollars (**\$1,397,236**) to be added to the Capital Improvement Stabilization Fund; as specified in Article 5 as printed in the warrant. {**K. Manupelli**}

Select Board recommends.  
Finance Committee recommends.  
*Voice Vote on the motion under Article 5: UNANIMOUS*

---

**Article 6 FY2023 Transfer Funds to Other Post-Employment Benefits Liability Trust Fund**

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from any available source of funds, a sum of money to the Other Post-Employment Benefits Liability Trust Fund established under Article 19 of the June 3, 2013 Town Meeting; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...  
*This article will transfer surplus funds, if any, to supplement a reserve account to pay for future health insurance costs for retirees. The current balance in this account is \$3,008,002.*

Recommendations...  
**Select Board:** Recommended.  
**Finance Committee:** Recommended

**FY2023 Transfer Funds to Other Post-Employment Benefits Liability Trust Fund**

I move to appropriate from Free Cash the amount of one hundred thousand dollars (**\$100,000.00**) to be added to the Other Post-Employment Benefits Liability Trust Fund; as specified in Article 6 as printed in the warrant. {**K. Manupelli**}

Select Board recommends.  
Finance Committee recommends.  
*Voice Vote on the motion under Article 6: UNANIMOUS*

Mr. Moderator-I move to admit James Dillon & Matthew Mulcahy. {**K. Manupelli**}

*Voice Vote on the motion to admit: UNANIMOUS*

---

## Article 7 FY2023 Appropriate Funds to Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2023 Operating Budget voted under Article 12 of the June 6, 2022 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Stabilization Fund; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...

*The Select Board proposes to transfer surplus funds, if any, to the Town's Stabilization Fund. The Stabilization Fund may be used for any lawful purpose, however, it represents the Town's rainy day fund for unexpected emergencies. The current balance in the account is \$4,078,073*

Recommendations ...

**Select Board:** Recommended

**Finance Committee:** Recommended

## Article 7 FY2023 Appropriate Funds to Stabilization Fund

I move to appropriate from Free Cash the amount of three hundred thousand dollars **(\$300,000.00)** to be added to the Stabilization Fund; as specified in Article 7 as printed in the warrant. {K. Manupelli}

Select Board recommends.

Finance Committee recommends.

*Voice Vote on the motion under Article 7: UNANIMOUS*

---

## Article 8 FY2023 Transfer Funds to Solid Waste Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2023 Operating Budget voted under Article 12 of the June 6, 2022 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Solid Waste Stabilization Fund established under Article 23 of the April 3, 2006 Town Meeting; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...

*This article seeks to transfer surplus funds, if any, from funding sources including Trash Receipts and/or the Solid Waste Management budget to be used to offset future solid waste costs. The current balance in this account is \$148,399.*

Recommendations ...

**Select Board:** Recommendation to be made at Town Meeting

**Finance Committee:** Recommendation to be made at Town Meeting

**Article 8 FY2023 Transfer Funds to Solid Waste Stabilization Fund**

I move to **pass over** under Article 8 as printed in the warrant. {V. Stuto}

Select Board recommends.

Finance Committee recommends.

*Voice Vote on the motion to **pass over** Article 8: UNANIMOUS*

---

**Article 9 FY2023 Transfer Funds to Water Stabilization Fund**

To see if the Town will vote to transfer a sum of money from the FY2023 Operating Budget voted under Article 12 of the June 6, 2022 Annual Town Meeting, FY2023 Water Department retained earnings, or appropriate by transfer from any available source of funds a sum of money to be added to the Water Stabilization Fund; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...

*The Water Stabilization Fund is used to fund water enterprise capital projects and other water enterprise related purposes. The present balance in the Fund is \$2,948,022.*

Recommendations ...

**Select Board:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting

**Article 9 FY2023 Transfer Funds to Water Stabilization Fund**

I move to **pass over** Article 9 as printed in the warrant. {V. Stuto}

Select Board recommends.

Finance Committee recommends.

*Voice Vote on the motion to **pass over** Article 9: UNANIMOUS*

---

**Article 10 FY2023 Appropriate Funds to Participating Funding Arrangement Fund**

To see if the Town will vote to transfer a sum of money from the FY2023 Operating Budget voted under Article 12 of the June 6, 2022 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Participating Funding Arrangement Fund established under Article 24 of the June 4, 2018 Town Meeting and re-named under Article 6 of the October 15, 2018 Town Meeting; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...

*The Select Board proposes to transfer the Town's share of surplus funds from the FY 2022*

*employee health insurance program to the Town's Participating Funding Arrangement*

*Stabilization Fund. The Fund is a reserve account to pay for the Town's portion of future employee health insurance costs. The present balance in the account is \$1,526,761.*

Recommendations ...

**Select Board:** Recommended

**Finance Committee** Recommended

**Article 10 FY2023 Appropriate Funds to Participating Funding Arrangement Fund**

I move to appropriate from Free Cash the amount of four hundred thirty thousand six hundred ninety five dollars (**\$430,695.00**) to be added to the Participating Funding Arrangement Fund; as specified in Article 10 as printed in the warrant. {V. Stuto}

Select Board recommends.

Finance Committee recommends.

*Voice Vote on the motion under Article 10: UNANIMOUS*

---

**Article 11 FY2023 Transfer Funds to School District Reserve Fund for Unanticipated/Unbudgeted Costs for Special Education, Out-of-District Tuition, or Transportation**

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds, a sum of money to the School District Reserve Fund established under Article 23 of the June 10, 2019 Town Meeting for unanticipated or unbudgeted costs associated with special education, out-of-district tuition or transportation; or what it will do in relation thereto.

Sponsor: School Committee

Description...

*This article supplements a reserve account to pay for certain unanticipated education costs. Approval to spend money from this fund would require a majority vote of the School Committee and Select Board. The current balance in this account is \$200,000.*

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommended

**Article 11 FY2023 Transfer Funds to School District Reserve Fund for Unanticipated/Unbudgeted Costs for Special Education, Out-of-District Tuition, or Transportation**

I move to appropriate from Free Cash the amount of one hundred fifty thousand dollars (**\$150,000.00**) to be added to the School District Reserve Fund for Unanticipated/Unbudgeted Costs for Special Education, Out-of-District Tuition, or Transportation; as specified in Article 11 as printed in the warrant. {V. Stuto}

Select Board recommends.  
Finance Committee recommends.  
School Committee recommends.  
*Voice Vote on the motion under Article 11: UNANIMOUS*

---

**Article 12 FY2023 Appropriate Funds for Legal Expenses – 20 Elm Street**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money for legal, engineering, consulting, and/or other services associated with the 20 Elm Street Chapter 40B Comprehensive Permit Application, including any costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Select Board

Description...  
*This article would provide funding for legal and other expenses, if any, related to the 20 Elm Street Chapter 40B Comprehensive Permit Application.*

Recommendations ...  
Select Board: Recommendation to be made at Town Meeting.  
Finance Committee: Recommendation to be made at Town Meeting

**Article 12 FY2023 Appropriate Funds for Legal Expenses – 20 Elm Street**

I move to **pass over** Article 12 as printed in the warrant. {V. Stuto}

Select Board recommends.  
Finance Committee recommends.  
*Voice Vote on the motion to pass over under Article 12: UNANIMOUS*

---

**Article 13 FY2023 Appropriate Funds to Cover Grant Deficits**

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds, a sum of money to cover deficits in the following grant accounts:

Fund Grant Deficits

FEMA	\$47,969
CARES Act	\$15,585
Chapter 90	\$33,250

or what it will do in relation thereto.

**Sponsor:** Select Board

Description...  
*This article would provide funding for certain expenditures of federal and state funds that were determined to be ineligible in the audit process..*

Recommendations ...

**Select Board:** Recommended

**Finance Committee:** Recommended

### **Article 13 FY2023 Appropriate Funds to Cover Grant Deficits**

I move to appropriate from Free Cash the amount of forty seven thousand nine hundred sixty nine dollars (**\$47,969.00**) to fund a deficit in the FEMA grant, fifteen thousand five hundred eighty five dollars (**\$15,585.00**) to fund a deficit in the CARES Act grant, and thirty three thousand two hundred fifty dollars (**\$33,250.00**) to fund a deficit in the Chapter 90 Fund; as specified in Article 13 as printed in the warrant. {V. Stuto}

Select Board recommends.

Finance Committee recommends.

*Voice Vote on the motion under Article 13: UNANIMOUS*

### **Article 14 Create Opioid Settlement Special Purpose Stabilization Fund**

To see if the Town will vote, pursuant to the provisions of G.L. c.40, §5B, to create a new special purpose stabilization fund, to be known as the Opioid Settlement Stabilization Fund, which may be expended for all of the purposes allowed by law subject to further Town Meeting appropriation, including those set forth in the applicable opioid-litigation settlement documents, and consistent with any state guidelines or regulations further clarifying allowable uses of opioid litigation settlement funds; and further, to adopt the last paragraph of said §5B and dedicate to such fund, without further appropriation, 100% of the opioid litigation settlement funds received by the Town; and further, to transfer from available funds a sum of money equal to that received or to be received by the Town from opioid litigation settlements resulting from the Town's participation in the national Opioid Multi-District Litigation into said Opioid Settlement Stabilization Fund; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...

*The Town, like many cities and towns in Massachusetts, is a participant in national multi-jurisdiction litigation seeking to recover funds from the manufacturers and distributors of opioid drugs. This article would create a special purpose stabilization fund to receive litigation settlement payments. Requests for expenditures from the Fund are anticipated to be submitted to future Town Meeting(s).*

Recommendations ...

**Select Board:** Recommended

**Finance Committee:** Recommended

### **Article 14 Create Opioid Settlement Special Purpose Stabilization Fund**

I move to approve Article 14 as printed in the warrant except that there is no appropriation to transfer any funds already received prior to July 1, 2023. {V. Stuto} {2/3 required}



Select Board recommends.

Finance Committee recommends.

Voice Vote on the motion under Article 14: **UNANIMOUS**

## **Article 15 Prior Year Bills**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from any available source of funds, a sum of money to pay prior year bills; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...

*This article provides for payment of prior fiscal year bills which were not submitted prior to the end of Fiscal Year 2022. The requested amount for prior year bills, if any, will be available at Town Meeting. A 4/5 vote is required for approval of this article.*

Recommendations ...

**Select Board:** Recommended

**Finance Committee:** Recommendation to be made at Town Meeting

## **Article 15 Prior Year Bills**

I move to authorize payment of bills of a prior fiscal year from the Fiscal Year 2023 Operating Budget voted under Article 12 of the June 6, 2022 Annual Town Meeting in the following amounts:

Two hundred sixty five dollars (**\$265.00**) from Line 11 (Town Administrator Expenses) for Committee Room Use Fees.

Five hundred ninety nine dollars (**\$599.00**) from Line 19 (Accounting Expenses) for Training and Education.

One hundred seventy five dollars and fifty cents (**\$175.50**) from Line 52 (DPW Expenses) for Sanitary Services.

Six thousand two hundred ninety eight (**\$6,298.00**) from Line 103 (Water Expenses) for Backflow Testing.

Six hundred dollars (**\$600.00**) from Line 107 (Hillview Country Club Expenses) for Sanitation Services.

And to appropriate and authorize payment of eight thousand seven hundred ten (**\$8,710.00**) from Free Cash to pay prior year Assessing Expenses; as specified in Article 15 as printed in the warrant. {S. O'Leary} {4/5 required}

Select Board recommends.

Finance Committee recommends.

Voice Vote on the motion under Article 15: **UNANIMOUS**

---

**Article 16 Select Town Officers**

To choose all necessary Town officers not elected by ballot, and determine what instructions shall be given to them.

**Sponsor:** Select Board

Description...

*This is a customary article required by law which provides for the selection of officers not otherwise specified within the Annual Town Election Ballot, the General By-laws or the Charter.*

Recommendations...

**Select Board:** Recommended

**Finance Committee:** No action required

**Article 16 Select Town Officers**

I move to authorize the Select Board to choose all necessary Town Officers not elected by ballot and to determine what instructions shall be given. **{S. O'Leary}**

Select Board recommends.

Finance Committee; no action required.

Voice Vote on motion under Article 16: **UNANIMOUS**

---

**Article 17 Hear and Act on Reports of Town Officers and Committees**

To hear and act upon the reports of Town Officers and Committees.

**Sponsor:** Select Board

Description...

*This is a customary article which provides for Officers and Committees so instructed to report to Town Meeting their progress or recommendations.*

Recommendations...

**Select Board:** Recommended

**Finance Committee:** No action required

To accept the report of Chair Abby Hurlbut on behalf of the Finance Committee.

To accept the report of Donald Kelliher on behalf of the Finance Committee.

**Article 17 Hear and Act on Reports of Town Officers and Committees**

I move to accept the printed Town Report for the calendar year 2022 as the report of Town Officers and Committees. **{S. O'Leary}**

Select Board recommends.

Finance Committee; no action required.

Voice Vote on motion under Article 17: **UNANIMOUS**

### **Article 18 Increase Senior Tax Rebate**

To see if the Town will vote to increase the maximum property tax exemption for qualifying participants in the Senior Tax Work-Off program in accordance with G.L. c.59, §5K, as originally accepted and created under Article 5 of the April 3, 2000 Annual Town Meeting, from \$750.00 to

\$1,000.00; or what it will do in relation thereto.

Sponsor: Select Board Description...

*This article seeks to increase the maximum amount of the property tax exemption for participants in the Senior Tax Work-Off program from \$750 to \$1,000.*

Recommendations ...

**Select Board:** Recommended

**Finance Committee:** Recommended

### **Article 18 Increase Senior Tax Rebate**

I move that the Town vote pursuant to the provisions of General Laws Chapter 59, Section 5K, which the Town previously accepted under Article 5 of the April 3, 2000 Annual Town Meeting, to authorize the Select Board to adjust the exemption allowed by statute by increasing the maximum reduction of the real property tax bill up from seven hundred fifty dollars (\$750.00) to one thousand dollars (\$1,000.00) based on up to 100 volunteer service hours in a given tax year; as specified in Article 18 as printed in the warrant. **{S. O'Leary}**

Select Board recommends.

Finance Committee recommends.

### **Article 18 Increase Senior Tax Rebate**

#### **AMENDMENT TO MAIN MOTION:**

I move to amend the amount \$1,000 to \$1,500. **{D. Picciuto}**

Voice Vote under Article as amended 18: **Motion Carries**

### **Article 18 Increase Senior Tax Rebate**

I move that the Town vote pursuant to the provisions of General Laws Chapter 59, Section 5K, which the Town previously accepted under Article 5 of the April 3, 2000 Annual Town Meeting, to authorize the Select Board to adjust the exemption allowed by statute by increasing the maximum reduction of the real property tax bill up from seven hundred fifty dollars (\$750.00) to one thousand five hundred dollars **(\$1,500.00)** based on up to 100 volunteer service hours in a given tax year; as specified in Article 18 as printed in the warrant.

Select Board unanimously recommends.

Finance Committee does not recommend.

Mr. Moderator: Move the question. **{I. Yull} UNANIMOUS**

Voice Vote on main motion **as amended** under Article 18: **Motion Carries**

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## Article 19 FY 2024 Operating Budget

To see if the Town will vote to fix the compensation of all elected officers, provide for a reserve fund, and allocate sums of money to defray charges and expenses of the Town, including or relating to, but not limited to:

Town Boards,  
 Town Departments,  
 Town Committees,  
 Debt and the interest thereon  
 Wages and Salaries; and  
 Employee Benefits

for the fiscal year ending June 30, 2024 to appropriate the funds required for the aforementioned purposes and/or to fund the first year of certain collective bargaining agreements; and to raise these funds by taxation as authorized by MGL Ch. 59, by transferring unexpended funds remaining in accounts established by Warrant Articles of previous Town Meetings or any other available source of funds; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...

*This article is the annual operating budget of General Government, including potentially funding the first year of certain collective bargaining agreements, and the School Department. It sets forth appropriations of funds to pay for all the normal costs of providing governmental services to the community for the period of July 1, 2023 to June 30, 2024. The budget is voted in two (2) motions, one for appropriations requiring a majority vote and a second for appropriations requiring a 2/3 vote.*

Recommendations...

Select Board: Recommended

Finance Committee: Recommended

## Article 19 FY 2024 Operating Budget

**Article 19 - MOTION #1:** I move to raise and appropriate and transfer the amounts set forth in the column headed "Select Board Recommended" in Lines 1 through 114, excluding Line 101 (Debt Service) and forty five thousand three hundred forty dollars (**\$45,340**) in Line 33 (Pensions & Benefits), to be appropriated under a separate motion, including the transfer of other funds, totaling seventy nine million seven hundred twenty seven thousand four hundred and two dollars (**\$79,727,402.00**); all as set forth in the Budget Detail dated June 12, 2023 as printed in the warrant, and further that the lines for department salaries and expenses shall be considered a single appropriation for each department, except for Line 100 which shall be for purposes of paying assessments to Northeast Metropolitan Regional Vocational High School and Essex North Shore Agricultural and Technical High School. **{S. O'Leary}**

Select Board recommends.  
 Finance Committee recommends.  
 School Committee recommends.

Mr. Moderator: Request leave of the meeting for the purpose of a 10 minutes presentation.  
 {M. Gilleberto} UNANIMOUS

Voice Vote on Motion#1 under Article 19: UNANIMOUS

**Article 19 FY 2024 Operating Budget**

**Article 19 - MOTION #2:**

I move to raise and appropriate and transfer the amount of seven million five hundred sixty nine thousand seven hundred fifty six dollars **(\$7,569,756.00)** as set forth in the column headed "Select Board Recommended" in Line 101 (Debt Service), and to appropriate by transfer from the PFA Stabilization Fund the amount of forty five thousand three hundred forty dollars **(\$45,340)** to partially fund Line 33 (Pensions & Benefits) in the amount set forth in the column headed "Select Board Recommended", all as set forth in the Budget Detail dated June 12, 2023 as printed in the warrant. {S. O'Leary}

Select Board recommends.  
 Finance Committee recommends.  
 School Committee recommends.

Voice Vote on Motion#2 under Article 19: UNANIMOUS

**Article 20 FY2024 One-Time Fire Department Recruit and Paramedic Training**

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds, a sum of money for fire recruit and paramedic training; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...

*This article would provide additional funding for fire recruit and paramedic training for FY 2024 and future fiscal years, if necessary.*

Recommendations ...

**Select Board:** Recommended

**Finance Committee:** Recommended

**Article 20 FY2024 One-Time Fire Department Recruit and Paramedic Training**

I move to appropriate from Free Cash the amount of six hundred five thousand forty nine dollars **(\$605,049.00)** and the sum of one hundred ninety eight thousand five hundred eighty eight dollars **(\$198,588)** from the Ambulance Reserve to fund one-time recruit and paramedic training costs; as specified in Article 20 as printed in the warrant. {S. O'Leary}

Select Board recommends.  
Finance Committee recommends.

*Voice Vote on motion under Article 20: UNANIMOUS*

---

**Article 21 Fund Retirement Obligations**

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds a sum of money for the purpose of funding FY 2024 retirement obligations; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...

*This article will provide funding for obligations owed to municipal and school employees who are retiring during FY2024.*

Recommendations ...

Select Board: Recommended

Finance Committee: Recommended

**Article 21 Fund Retirement Obligations**

I move to appropriate from Free Cash the amount of one hundred ninety thousand **(\$190,000.00)** for the purpose of funding Fiscal Year 2023 retirement obligations for Town employees; as specified in Article 21 as printed in the warrant. {S. O'Leary}

Select Board recommends.  
Finance Committee recommends.

*Voice Vote on motion under Article 21: UNANIMOUS*

---

**Article 22 FY2024 Appropriate Funds to Other Post-Employment Benefits Liability Trust Fund**

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds, a sum of money to the Other Post-Employment Benefits Liability Trust Fund established under Article 19 of the June 3, 2013 Town Meeting; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...

*This article supplements a reserve account to pay for future health care costs for retirees. The current balance in this account is \$3,008,002.*

Recommendations ...

**Select Board:** Recommended

**Finance Committee:** Recommended

**Article 22                    FY2024 Appropriate Funds to Other Post-Employment Benefits Liability Trust Fund**

I move to raise and appropriate the amount of three hundred seventy five thousand dollars **(\$375,000.00)** for the purpose of funding the Other Post-Employment Benefits Liability Trust Fund; as specified in Article 22 as printed in the warrant. {L. Gonzalez}

Select Board recommends.

Finance Committee recommends.

*Voice Vote on motion under Article 22: UNANIMOUS*

**Article 23    Authorize Treasurer to Enter into Compensating Balance Agreements**

To see if the Town will vote to authorize its Treasurer/Collector to enter into a compensating balance agreement or agreements for FY2024 pursuant to MGL Chapter 44, Section 53F; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...

*This is a customary article which allows the Treasurer to enter into compensating balance agreements with banks through which a portion of the interest earnings of deposits are retained by the bank in exchange for services.*

Recommendations ...

**Select Board:** Recommended

**Finance Committee:** Recommended

**Article 23    Authorize Treasurer to Enter into Compensating Balance Agreements**

I move to authorize the Treasurer to enter into compensating balance agreements; as specified in Article 23 as printed in the warrant. {L. Gonzalez}

Select Board recommends.

Finance Committee recommends.

*Voice Vote on motion under Article 23: UNANIMOUS*

**Article 24    Rescind Authorization to Borrow**

To see if the Town will vote to rescind the authorized, but unissued balances of various borrowing authorizations approved by the Town from time to time, which amounts are no longer needed to pay costs of completing the projects for which they were originally approved, or what it will do in

relation thereto.

**Sponsor:** Select Board

Description...

*This is a routine article seeking to rescind bond authorizations that are no longer needed because the respective projects are completed or have been abandoned. Specific authorizations to be rescinded, if any, will be available at Town Meeting.*

Recommendations ...

**Select Board:** Recommendation to be made at Town Meeting

**Finance Committee:** Recommendation to be made at Town Meeting

#### **Article 24 Rescind Authorization to Borrow**

I move to rescind the following portions of borrowing authorizations in the amounts specified:

Seventy two thousand four hundred twenty six dollars **(\$72,426.00)** for Little School Roof Replacement/Repair authorized at the October 5, 2015 Fall Annual Town Meeting

Three million dollars **(\$3,000,000.00)** for water distribution and supply infrastructure authorized at the ~~\*June 4, 2018 Spring~~ October 15, 2018 Annual Town Meeting. **{L. Gonzalez}**

Select Board recommends.

Finance Committee recommends.

*Voice Vote on motion under Article 24 as Amended: UNANIMOUS/PASSED*

**\*The intent of the June 12, 2023 Spring Annual Town Meeting under Article 24 is to rescind borrowing authorized at the October 15, 2018 town meeting (Article 11) not the June 4, 2018 town meeting.**

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#### **Article 25 FY 2024 Capital Expenditures**

To see if the Town will vote to raise by taxation and appropriate, appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds or borrow pursuant to any applicable enabling authority, a sum of money for the purchase of items of a capital nature including, but not limited to, the possible projects and funding sources set forth below, and further to authorize the Town Administrator to sell or trade-in items rendered surplus by such purchases; or what it will do in relation thereto.

Sponsor: Select Board

Description...

*This article, required by the Town Charter, annually funds the purchase and replacement of capital equipment for various Town Departments including the School Department as recommended by the Capital Improvement Planning Committee.*

Recommendations ...

**Select Board:** Recommended

**Finance Committee:** Recommended



Project	Department	Cost	Source Of Funds
Intersection: Haverhill and Chestnut Street - Supplemental Funding	DPW-Engineering	\$ 60,000	<sup>1</sup> Free Cash
Intersection: Haverhill and Chestnut Street - Sidewalk to Heritage Way	DPW-Engineering	\$ 85,000	<sup>2</sup> \$81,216 Previous Free Cash appr \$ 3,784 Capital Improve. Stab.
Intersection: Park and Central - Design and Construction (including pedestrian signal)	DPW-Engineering	\$ 250,000	Bond
Intersection: Park and Central - Add Full Traffic Signal	DPW-Engineering	\$ 350,000	Bond
Intersection: North and Central - Design	DPW-Engineering	\$ 65,000	Bond
Intersection: North and Central - Construction	DPW-Engineering	\$ 330,000	<sup>3</sup> \$197,000 Bond
			\$133,000
Roadway Rehab & Reconstuction	DPW-Engineering	\$ 120,000	Previous Bond Proceeds Bond
Library HVAC Replacement	DPW-Facilities	\$ 335,000	Bond
Hood School Boiler Replacements	School Department	\$ 225,000	Bond
Chestnut Street Culvert Replacement - Engineering/Design	DPW-Engineering	\$ 300,000	Free Cash
Library Fire Alarm Upgrades	DPW-Facilities	\$ 80,000	<sup>4</sup> Free Cash
Police Station FOB System/Security Upgrades	DPW-Facilities	\$ 40,000	<sup>5</sup> Free Cash
Replace 2006 Dump Truck #43 with Mack Granite 6 Wheeler w/Equip	DPW-Highway	\$ 255,000	\$227,550 Capital Improve. Stab \$ 27,450 Free Cash
Self Contained Breathing Apparatus Bottles	Fire Department	\$ 62,550	Free Cash
Computer/Equipment Replacement Plan	IT Department	\$ 45,000	Free Cash
Replace Unmarked Cruiser	Police Department	\$ 55,000	Free Cash
Window Replacement - Hood/Little Schools	School Department	\$ 50,000	Free Cash
Middle/High School WIFI Upgrade	School Department	\$ 80,000	Free Cash
DPW Garage - Ph. 2 Renovations	DPW-Facilities	\$ 23,666	<sup>6</sup> Previous Bond Proceeds
Function Building Improvements	Hillview Enterprise	\$ 100,000	Hillview Retained Earnings
Golf Course Projects	Hillview Enterprise	\$ 300,000	Hillview Retained Earnings
Water Main Rehabilitation and Replacement	Water Enterprise	\$ 500,000	<sup>7</sup> \$304,774 Water Premium Reserved \$195,226 Bond
Water Distribution System Improvements	Water Enterprise	\$ 200,000	Bond
Replace 2012 Ford Escape with F150 Hybrid	Water Enterprise	\$ 55,000	Bond
Parks/Recreation Improvements-Supplement	Parks/Recreation	\$ 100,000	<sup>8</sup> Parks/Recreation Retained Earnings

Note 1 - Supplements June 2022 Town Meeting, Article 17 FY 2023 Capital Expenditures

Note 2 - Total Project \$85,000

Transfer \$81,216 in unspent free cash from June 2019 Town Meeting, Article 16 FY 2020 Capital - Police Simulator System

Transfer \$3,784 from Capital Improvement Stabilization Fund

Note 3 - Total project \$330,000

Bond \$197,000

Transfer \$91,631 from unspent bond proceeds from October 2007 Town Meeting, Article 15 - Fund Settlements Eisenhaure Pond Park

Transfer \$12,841 from unspent bond proceeds from October 2009 Town Meeting, Article 10, FY 2010 Capital - HS/MS Roof Repair

Transfer \$28,528 from unspent bond proceeds from October 2015 Town Meeting, Article 11 - Little School Roof Repair/Replacement

Note 4 - Supplements June 2021 Town Meeting, Article 21 FY 2022 Capital Expenditures Due To Cost Increase

Note 5 - Supplements June 2021 Town Meeting, Article 21 FY 2022 Capital Expenditures Due To Cost Increase

Note 6 - Total Project \$23,666 - Transfer \$23,666 from June 2019 Town Meeting Article 16 FY 2020- Phase 1 DPW Garage Repairs

Note 7 - Total Project \$500,000

Bond \$195,226

Transfer \$304,774 from Water Premium Reserved for Capital Note 8 -

Supplements State Grant Funding

**Article 25 FY 2024 Capital Expenditures**

**Article 25 Motion #1:** I move to appropriate amounts to purchase items and complete projects of a Capital nature in the amounts, from the Source of Funds, and for the purposes as specified in Article 25 as printed in the warrant, excluding the project entitled “Intersection: Park and Central – Add Full Traffic Signal”, including equipping vehicles and, for all items, all incidental and related costs; and furthermore, in all instances where “Bond” is listed as the Source of Funds said borrowing will be pursuant to MGL Chapter 44, Sections 7 and 8, or any other enabling authority, and to authorize the Treasurer, with the approval of the Select Board, to borrow said specified sums and issue bonds and notes therefor; and further that any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with MGL Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. [L. Gonzalez]  
{2/3 required}

- Select Board recommends.
- Finance Committee recommends.
- School Committee recommends.

To accept the report of Chair Donald Kelliher on behalf of the Capital Improvement Planning Committee.

Voice Vote on Motion#1 under Article 25: **UNANIMOUS**

**Article 25 FY 2024 Capital Expenditures**

**Article 25 Motion #2:** I move to appropriate by borrowing three hundred fifty thousand dollars **(\$350,000.00)** to complete the project of a Capital nature entitled “Intersection: Park and Central – Add Full Traffic Signal” as specified in Article 25 as printed in the warrant, including all incidental and related costs; and furthermore, to authorize the Treasurer, with the approval of the Select Board, to borrow said specified sum and issue bonds and notes therefor; and further that any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with MGL Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. [L. Gonzalez]

- Select Board recommends 3-2.
- Finance Committee recommends.
- School Committee recommends.

Standing vote under Article 25 Motion #2: **YES 120, NO 61 Failed {2/3 required}**

Paper ballot vote under Article 25 Motion #2: **YES 111, NO 60 Failed {2/3 required}**

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**Article 26 FY2024 Fund Town Building Repairs**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds, or borrow a sum of money for the repair of Town buildings, including any costs incidental or related thereto; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...

*This article would fund improvements and/or repairs to various municipal buildings. The amount to be requested will be provided at Town Meeting.*

Recommendations ...

**Select Board:** Recommended

**Finance Committee:** Recommended

**Article 26 FY2024 Fund Town Building Repairs**

I move to appropriate from Free Cash the amount of fifty thousand dollars (**\$50,000.00**) for repairs and improvements to municipal buildings, including all costs incidental and related thereto; as specified in Article 26 as printed in the warrant. {L. Gonzalez}

Select Board recommends.

Finance Committee recommends.

*Voice Vote on motion under Article 26: UNANIMOUS*

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**Article 27 FY2024 Authorize Chapter 90 Highway Construction**

To see if the Town will accept and expend such sum or sums of money that may be available under the provisions of Massachusetts General Laws, Chapter 90, Section 34, Clause 2(a) or other state roadway reimbursement programs and to authorize the Select Board to enter into a contract with the Massachusetts Department of Transportation Highway Division for the construction, reconstruction or maintenance of roadways in Town; or what it will do in relation thereto.

**Sponsor:** Department of Public Works

Description...

*This article authorizes the use of Chapter 90 State Highway Aid for road and highway improvements. As of May 1, 2022, the Town anticipated receiving \$517,703 in Fiscal Year 2024 Chapter 90 funding for local road projects.*

Recommendations ...

Select Board: Recommended

Finance Committee: Recommended

**Article 27 FY2024 Authorize Chapter 90 Highway Construction**

I move to authorize the expenditure of such sum as may be allotted from the Commonwealth of Massachusetts Chapter 90 Apportionment or other state roadway reimbursement programs for the purpose of constructing, reconstructing or maintaining roadways within the Town of North Reading; as specified in Article 27 as printed in the warrant. {L. Gonzalez}

Select Board recommends.

Finance Committee recommends.

*Voice Vote on motion under Article 27: UNANIMOUS*

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**Article 28 Authorize Director of Public Works to Accept Easements**

To see if the Town will vote to authorize the Director of Public Works to accept, on behalf of the Town, easements in perpetuity from owners of record in cases where such easements are deemed necessary or desirable for the installation and maintenance of drainage and water mains, or for other construction, which easements are in the interests of public health, welfare, safety, or convenience to the motoring public; or what it will do in relation thereto.

**Sponsor:** Select Board

Description...

*This article is presented annually to allow the Director of Public Works to accept easements for the construction and maintenance of water mains, drainage and other purposes.*

Recommendations ...

**Select Board:** Recommended

**Finance Committee:** Recommended

**Article 28 Authorize Director of Public Works to Accept Easements**

I move to authorize the Director of the Department of Public Works to accept easements on behalf of the Town; as specified in Article 28 as printed in the warrant. {L. Gonzalez}

Select Board recommends.

Finance Committee recommends.

*Voice Vote on motion under Article 28: UNANIMOUS*

**Article 29 Grant Easement on 0 Wilma Road (Map 13, Parcel 131) and 6 Elma Road (Map 13, Parcel 93)**

To see if the Town will vote to transfer from the board or officer having care, custody and control for the purpose for which the property is currently held, to the Select Board for the limited purpose of disposition of an interest in land therein, the care, custody and control of two parcels of land off Main Street known as 1) 0 Wilma Road, and identified as Assessors' Parcel ID 213/013.0-0000-0131.0 and 2) 6 Elma Road, identified as Assessors' Parcel ID 213/013.0-0000-0093, and further to authorize the Select Board to convey an easement or easements in such property for drainage and related purposes on such terms and conditions as the Select Board deems appropriate, and to execute all documents and agreements and take all actions necessary to effectuate the purposes of this vote, or what it will do in relation thereto.

Sponsor: Select Board

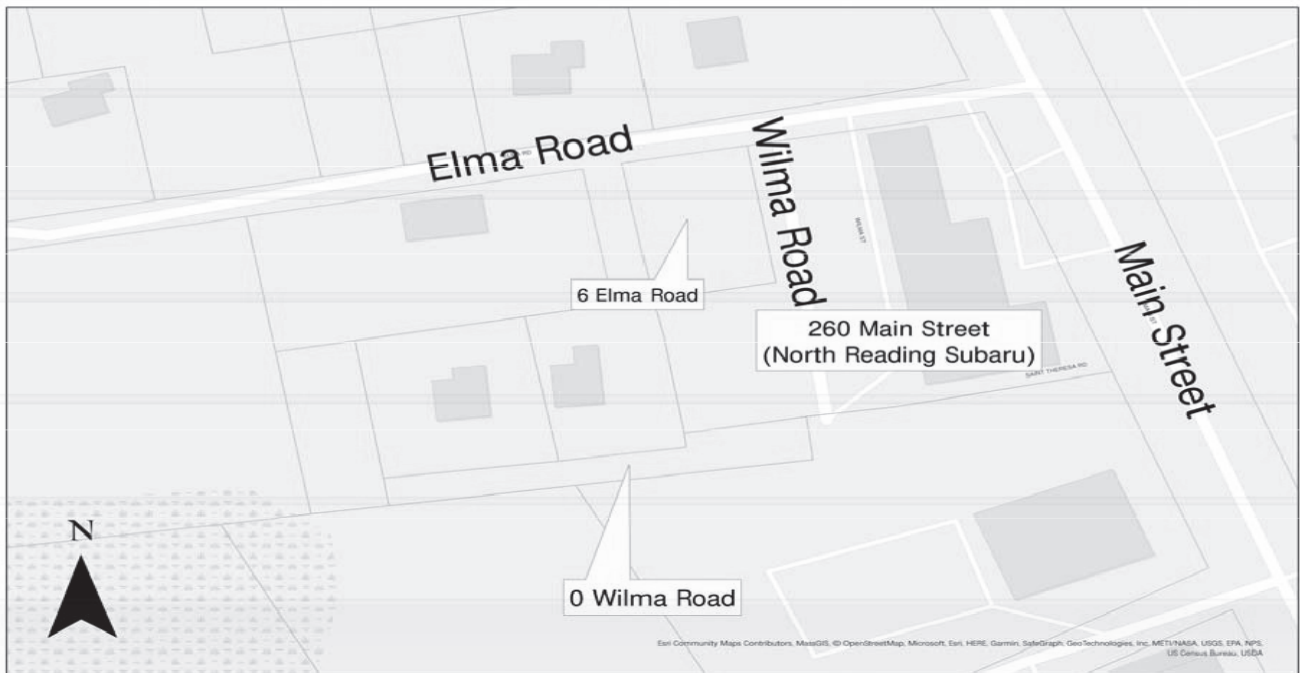
Description...

This article would authorize the Select Board to convey easement(s) on these parcels for drainage or related purposes, as requested by an abutting property owner.

Recommendations ...

Select Board: Recommended.

Finance Committee: Recommendation to be made at Town Meeting



**Article 29 Grant Easement on 0 Wilma Road (Map 13, Parcel 131) and 6 Elma Road (Map 13, Parcel 93)**

I move to transfer to the Select Board for the limited purpose of disposition of an interest in land the care, custody and control of two parcels of land known as 1) 0 Wilma Road, and identified as Assessors' Parcel ID 213/013.0-0000-0131.0 and 2) 6 Elma Road, identified as Assessors' Parcel ID 213/013.0-0000-0093, and further to authorize the Select Board to convey an easement or easements in such property for drainage and related purposes on such terms and conditions as the Select Board deems appropriate; as specified in Article 29 as printed in the warrant.{L. Gonzalez} {2/3 required}

Select Board recommends.

Finance Committee recommends.

*Voice Vote on motion under Article 29: UNANIMOUS*

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**Article 30 Appropriate Money for Historical Buildings**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining on warrant Articles of previous years, or appropriate by transfer from any available funds, or borrow a sum money for the purpose of repairs, maintenance, and improvements to buildings located on the grounds of the Reverend Daniel Putnam House located at 27 Bow Street and identified as Assessors' Map 54, Parcel 63; or what it will do in relation thereto..

**Sponsor:** Select Board

Description...

*This article would appropriate funds for repairs, maintenance, and improvements to historical buildings located on the grounds of the Reverend Daniel Putnam House.*

Recommendations ...

**Select Board:** Recommended

**Finance Committee:** Recommended

**Article 30 Appropriate Money for Historical Buildings**

I move to appropriate from Free Cash the amount of \$9,999 for the purpose of repairs, maintenance and improvements to historical buildings located on the grounds of the Reverend Daniel Putnam House located at 27 Bow Street and identified as Assessor’s Map 54, Parcel 63, and further to authorize the Select Board to enter into a grant agreement with the North Reading Historical and Antiquarian Society for said Society to receive and expend such funds for the intended purpose in accordance with all public procurement and other requirements applicable to the Town; as specified in Article 30 as printed in the warrant. {L. Gonzalez} {2/3 required}

Select Board recommends.  
Finance Committee recommends.

*Voice Vote on motion under Article 30: UNANIMOUS*

**Article 31 FY2024 Fund Consultant Fees for Compliance with Section 3A of MGL C. 40A (MBTA Communities Requirements)**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available funds, or borrow a sum of money to fund consultant assistance with completing GIS, land use and/or zoning analysis, in order to assist the Town with achieving compliance with the mandates of Section 3A of MGL c. 40A; or what it will do in relation thereto.

**Sponsor:** Community Planning Commission

Description...

*The article requests funds for consulting assistance to comply with new state requirements for MBTA-adjacent communities for housing and zoning.*

Recommendations ...

**Select Board:** Recommended

**Finance Committee:** Recommended

**Community Planning Commission:** Recommendation to be made at Town Meeting.

**Article 31 FY2024 Fund Consultant Fees for Compliance with Section 3A of MGL C. 40A (MBTA Communities Requirements)**

I move appropriate from Free Cash the amount of twenty five thousand dollars (\$25,000.00) to fund consulting services to assist with meeting state zoning requirements for MBTA-adjacent communities; as specified in Article 31 as printed in the warrant. {W. Pearce}

Select Board recommends.  
Finance Committee recommends.  
Planning Commission recommends.

*Voice Vote on motion under Article 31: Motion Carries*

---

**Article 32 FY2024 Fund American with Disabilities Act Self Evaluation and Transition Plan – Phase 2**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available funds, or borrow a sum of money to fund the second and final phase of a Self-Evaluation and Transition Plan pursuant to the Americans with Disabilities Act; or what it will do in relation thereto.

**Sponsor:** Community Planning Commission

Description...

*The article requests funds to complete the Town’s ADA Self Evaluation & Transition Plan, the first phase of which is complete. Phase 1 evaluated Town facilities only, while Phase 2 will evaluate all other required public facilities and services, including parks, schools, as well as Town policies and programs.*

Recommendations ...

**Select Board:** Recommended

**Finance Committee:** Recommended

**Community Planning Commission:** Recommendation to be made at Town Meeting

**Article 32 FY2024 Fund American with Disabilities Act Self Evaluation and Transition Plan – Phase 2**

I move to appropriate from Free Cash the amount of one hundred fifty thousand dollars **(\$150,000.00)** to fund the completion of the Town’s Americans with Disabilities Act Self Evaluation & Transition Plan; as specified in Article 32 as printed in the warrant. **{W. Pearce}**

Select Board recommends.

Finance Committee recommends.

Planning Commission recommends.

*Voice Vote on motion under Article 32: UNANIMOUS*

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**Article 33 FY2024 Appropriate Funds for Elderly/Disabled Resident Needs Assessment and Transportation Pilot**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money for an elderly/disabled resident needs assessment and pilot transportation services including any costs incidental or related thereto; or what it will do in relation thereto.

**Sponsor:** Select Board / Commission on Disabilities

Description...

*This article would provide additional funding for a disability-related resident needs assessment and to provide transportation services for residents on a trial basis. The amount to be requested will be provided at Town Meeting.*



Recommendations...

**Select Board:** Recommended

**Finance Committee:** Recommended

**Article 33 FY2024 Appropriate Funds for Elderly/Disabled Resident Needs Assessment and Transportation Pilot**

I move to appropriate from Free Cash the amount of **\$60,000** to fund a disability-related needs assessment and temporary transportation program for residents; as specified in Article 33 as printed in the warrant. {L. Gonzalez}

Select Board recommends.

Finance Committee recommends.

*Voice Vote on motion under Article 33: UNANIMOUS*

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**Article 34 Increase Revolving Fund Limit – Elder Services**

To see if the Town will vote pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to establish Fiscal Year 2024 limitation on expenditures from the Department of Elder Affairs revolving fund established by the Code of North Reading General By-Laws, Chapter 66 – Finance, Article 1, Revolving Funds, § 66-1, Establishment of Revolving Accounts, with such limitation to remain applicable from fiscal year to fiscal year until such time as amended by Town Meeting prior to July 1 for the ensuing fiscal year; or what it will do in relation thereto.

**Sponsor:** Council on Aging

Description...

*This article would increase the maximum program expenses that can be paid from the Elder Services Revolving Account from \$12,000 to \$50,000 annually, in anticipation of increased programming. This account is funded with program income, not tax appropriations.*

Recommendations ...

**Select Board:** Recommended

**Finance Committee:** Recommended

**Article 34 Increase Revolving Fund Limit – Elder Services**

I move pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to establish Fiscal Year 2024 limitation on expenditures from the Department of Elder Affairs revolving fund established by the Code of North Reading General By-Laws, Chapter 66 – Finance, Article 1, Revolving Funds, § 66-1, Establishment of Revolving Accounts at **\$50,000**, with such limitation to remain applicable from fiscal year to fiscal year until such time as amended by Town Meeting prior to July 1 for the ensuing fiscal year, as specified in Article 34 as printed in the warrant. {L. Gonzalez}

Select Board recommends.

Finance Committee recommends.

*Voice Vote on motion under Article 34: UNANIMOUS*

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**Article 35 Citizens' Petition**

No person shall be compelled to acquiesce to invasive medical treatments or procedures, collection of specimens, or sharing of personal data or medical information. A person's fundamental rights including privacy, travel, and speech afforded under the United States Constitution shall not be infringed upon to impede the making of decisions for themselves or for their dependents, including, but not limited to, decisions about privacy, health and medical care.

Notwithstanding any general or special law to the contrary, the Town of North Reading and all of its agencies, authorities and administrative subdivisions shall not require proof of vaccination against COVID-19, its variants, other strains of SARS virus, or the seasonal flu as a condition of entry to a public building.

Notwithstanding any general or special law to the contrary, no North Reading public elementary schools, middle school, or high school shall require proof of vaccination against COVID-19, its variants, other strains of SARS virus, or the seasonal flu as a condition of enrollment, access to school facilities or attendance in in-person classes.

Notwithstanding any general or special law to the contrary, and in the absence of peer-reviewed medical literature confirming the efficacy of face masks, no North Reading public elementary schools, middle school, or high school shall require the wearing of face masks as a condition of enrollment, access to school facilities or attendance in in-person classes.

**Sponsor:** John Barrette and others

Description...

*This Citizens' Petition article includes a broad policy statement concerning health/medical related issues, and proposes policies for public buildings (including schools). Town Counsel has advised that approval of this article would, at most, be advisory in nature, as the authority over the subject matter lies exclusively with the Board of Health and/or School Committee.*

Recommendations ...

**Select Board:** Not Recommended

**Finance Committee:** Not Recommended

Select Board doesn't recommend.

Finance Committee doesn't recommend.

School Committee doesn't recommend.

Planning Commission doesn't recommend.

Mr. Moderator: Motion to allow Michelle Orfanos a nonregistered voter to present to the body of town meeting in regards to Article 35. {J. Barrette}

Hand count under Article 35:       **YES 31 NO 123**

Motion under Article 35 to allow Michelle Orfanos to speak. **FAILED {J. Barrette}**

Mr. Moderator: Motion to allow a 15 minute leave of the meeting for a presentation. **{J. Barrette}**

Hand count under Article 35: **YES 32 NO 121: FAILED**

Motion under Article 35 to allow John Barrette a 15 minute leave of the meeting. **{J. Barrette}**

Voice Vote under Article 35 to allow John Barrette a 15 minute leave of the meeting: **FAILED.**

Mr. Moderator: Motion to allow a 10 minute leave of the meeting for a presentation. **{J. Barrette}**

Voice Vote under Article 35 to allow John Barrette a 10 minute leave of the meeting: **FAILED.**

Motion under Article 35 to request a paper ballot. **{J. Barrette}**

Standing count under Article 35: **16 Standing (Pursuant to NR Code Chapter 172-13 requires 25 Standing).**

Motion to request a paper ballot under Article 35: **FAILED.**

Motion under Article 35 move the question: **UNANIMOUS**

Voice Vote on the main motion under Article 35: **FAILED.**

Mr. Moderator: I move to adjourn this meeting sine die. **{L. Gonzalez}**

Voice vote on the motion to adjourn. **UNANIMOUS**

The meeting adjourned at 11:20 P.M. There were 190 voters present.

Checkers for the meeting: Patricia Fillmore, Carol Cleri, MaryLou Vozzella, Tom Vozzella and Irene Yull. Assistant Town Clerk Stephanie Connolly and Town Clerk's staff Carol Ducrow assisted with check-in procedures. Media services were provided by NORCAM; Audio-visual services by Alison Kane; and Custodial services were provided by Harold Miller and additional School Department staff.

*A True Record: Attest:  
Susan J. Duplin, Town Clerk*


CONSTABLE RETURN OF SERVICE

**Douglas Labb**  
**CONSTABLE**  
PO Box 201  
North Reading, Ma 01864

I have notified and warned the inhabitants of the Town of North Reading \_\_35\_\_ days before the June 12th, 2023 Spring Annual Town Meeting, by posting the notice in the following eight (8) places within the Town of North Reading:

- PRECINCT ONE  
North Reading Gas & Service  
1 Washington Street  
  
Christopher's Market  
2 Washington Street
- PRECINCT TWO  
Stop & Shop  
265 Main Street  
  
North Reading Town Hall  
235 North Street
- PRECINCT THREE  
Heav'nly Donuts  
68 Winter Street  
Eastgate Liquors  
12 Main Street
- PRECINCT FOUR  
U.S. Post Office  
174 Park Street  
  
Ryers Store  
162 Park Street

ATTEST:

  
\_\_\_\_\_  
Douglas Labb, Constable

DATE:

5/9/23

June 12, 2023

FY2024

	FY22 Budget	FY22 Expended	FY23 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
<b>FUNCTION SUMMARY</b>						
ALL COSTS	79,879,773	77,754,858	84,320,196	89,070,590	87,342,498	87,342,498
GENERAL GOVERNMENT:						
ADMINISTRATION	1,446,259	1,102,599	2,074,131	1,862,843	1,882,843	1,862,843
FINANCE	14,511,737	13,585,272	15,524,031	16,489,439	16,489,439	16,489,439
PUBLIC SAFETY	8,855,595	8,549,712	9,042,079	10,840,009	9,236,251	9,236,251
PUBLIC WORKS	4,243,341	4,553,095	4,487,384	4,803,847	4,768,847	4,768,847
GENERAL SERVICES	1,489,739	1,209,867	1,686,321	1,838,053	1,806,315	1,806,315
LAND USE	270,331	261,254	280,386	275,332	275,332	275,332
EDUCATION	35,019,208	34,969,040	36,481,702	38,262,928	38,262,928	38,262,928
DEBT SERVICE	7,768,625	7,462,455	7,719,826	7,574,146	7,569,756	7,569,756
ENTERPRISES	6,284,938	6,061,568	7,024,337	7,123,994	7,070,788	7,070,788

Above is a summary, by function, of the FY2024 Operating Budgets of all Town Departments. The detail for these budgets is on the following pages.

THIS SPACE for NOTES

June 12, 2023

FY2024

	FY22 Budget	FY22 Expended	FY23 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
<b>FUNCTION SUMMARY</b>						
<b>A D M I N I S T R A T I O N</b>						
MODERATOR	50	-	50	50	50	50
1 SALARIES	50	-	50	50	50	50
2 EXPENSES	-	-	-	-	-	-
The Moderator is an elected position. The responsibilities of the Moderator are the conduct of Town Meetings and the appointment of Finance Committee Members. The moderator may also appoint members to other committees as directed by Town Meeting.						
FINANCE COMMITTEE	2,050	653	2,050	2,050	2,050	2,050
3 SALARIES	1,500	443	1,500	1,500	1,500	1,500
4 EXPENSES	550	210	550	550	550	550
The Finance Committee consists of 9 members appointed by the Moderator. The Committee has the responsibility to make recommendations to Town Meeting on all fiscal matters and such other matters as it deems appropriate. The Committee is responsible for administering the Reserve Fund. The Salaries line item is to fund the services of a part-time secretary.						
RESERVE FUND	30,000	-	110,000	110,000	110,000	110,000
5 EXPENSES	30,000	-	110,000	110,000	110,000	110,000
This fund is appropriated to provide for extraordinary and unforeseen expenditures. FY22 was budgeted at \$80,000 of which \$26,000 was transferred to various departments. In those instances, the additional budgets and expenditures are included under the appropriate departments.						
GENERAL INSURANCE	440,953	436,968	454,182	541,946	541,946	541,946
6 EXPENSES	440,953	436,968	454,182	541,946	541,946	541,946 *
* Line 6 Fund \$11,919 from WATER REVENUE						
This Appropriation is to pay the premiums for the General Insurance of the Town. It covers such things as general liability, buildings and vehicles.						
TOWN COUNSEL	170,500	123,528	130,500	130,500	130,500	130,500
7 EXPENSES	170,500	123,528	130,500	130,500	130,500	130,500 *
* Line 7 Fund \$8,000 from WATER REVENUE						
This appropriation is to pay for the legal services. Town Counsel provides legal advice to Town Officials and Boards as well as represents the Town during court proceedings. Also included are funds for the services of Labor Counsel.						

June 12, 2023

FY2024

	FY22 Budget	FY22 Expended	FY23 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
<b>FUNCTION SUMMARY</b>						
SELECT BOARD	33,204	27,138	30,785	31,528	31,528	31,528
8 SALARIES	28,204	23,915	24,785	25,528	25,528	25,528
9 EXPENSES	5,000	3,223	6,000	6,000	6,000	6,000
This appropriation provides for a part-time clerical support for the Select Board, the services of a recording secretary, and expenses.						
TOWN ADMINISTRATOR	369,567	315,923	313,869	392,686	392,686	392,686
10 SALARIES	326,917	273,760	262,569	345,511	345,511	345,511 *
11 EXPENSES	42,650	42,163	51,300	47,175	47,175	47,175
12 CAPITAL	-	-	-	-	-	-
* Line 10 Fund \$22,482 from WATER REVENUE						
This budget provides for the compensation of the Town Administrator, Administrative Assistant, Grant Writer and occasional additional clerical support. Expenses include the administrative costs of General Government, Town Meeting etc.						
HUMAN RESOURCES	223,396	198,389	253,438	238,757	238,757	238,757
13 SALARIES	193,013	193,014	198,255	205,207	205,207	205,207
14 EXPENSES	30,383	5,375	55,183	33,550	33,550	33,550
15 CAPITAL	-	-	-	-	-	-
This budget provides for the compensation of the Human Resources Director and the Benefits Coordinator						
SALARY POOL SUPPLEMENT	176,539	-	779,257	415,326	415,326	415,326
Overtime and Longevity	15,000	-	15,000	15,000	15,000	15,000
Retirement Incentives/Buy-backs	-	-	-	-	-	-
Compensation Change	161,539	-	764,257	400,326	400,326	400,326 *
16 SALARY POOL SUPPLEMENT	176,539	-	779,257	415,326	415,326	415,326

\* Line 16 Fund \$75,000 from FREE CASH

This line item provides for overtime which may be necessary from time to time within the various General Government Departments and included in this line item is the cost of living increase to fund union employee and labor contracts. The original budgeted amount for FY22 was \$462,139 of which \$285,600 was distributed to various departments where the budget and expenditure are included.

THIS SPACE for NOTES

June 12, 2023

FY2024

	FY22 Budget	FY22 Expended	FY23 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
<b>FUNCTION SUMMARY</b>						

<b>FINANCE</b>						
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FINANCE DIRECTOR	229,830	229,829	297,667	226,092	226,092	226,092
17 SALARIES	229,830	229,829	297,667	226,092	226,092	226,092

\* Line 17 Fund \$1,792 from WATER REVENUE

The Finance Director is responsible for coordination of the activities between the Accounting, Collector, Treasury, Assessing and Information Technology Departments and for budget development. This line item represents the salary of the Finance Director/Town Accountant for the assumption of these duties as well as compensation for a part-time Assistant Finance Director.

ACCOUNTING	200,488	178,088	222,979	241,112	241,112	241,112
18 SALARIES	129,713	123,004	136,629	142,662	142,662	142,662
19 EXPENSES	70,775	55,084	86,350	95,450	95,450	95,450
20 CAPITAL	-	-	-	3,000	3,000	3,000

\* Line 18 Fund \$14,945 from WATER REVENUE

\* Line 19 Fund \$11,934 from WATER REVENUE

\* Line 20 Fund \$3,000 from FREE CASH

The Accounting Department is staffed with a full-time Administrative Assistant and an Accounting Analyst. This Department is responsible for maintaining the financial records of the Town and the approval of all invoices for payment.

ASSESSING	243,334	211,019	245,614	276,285	276,285	276,285
21 SALARIES	201,401	178,204	189,162	197,948	197,948	197,948
22 EXPENSES	41,933	32,815	56,432	78,337	78,337	78,337
23 CAPITAL	-	-	-	-	-	-

The Assessing Department is staffed with a full-time Assessing Manager and 2 full-time clerical staff. In addition, there is a three member part-time Board of Assessors appointed by the Town Administrator. The Assessing Department is responsible for valuing all property within the Town and setting the Tax Rate. The Board also grants abatements and exemptions where warranted.

TREASURY	75,922	75,922	75,413	77,508	77,508	77,508
24 SALARIES	75,922	75,922	75,413	77,508	77,508	77,508
25 EXPENSES	-	-	-	-	-	-
26 CAPITAL	-	-	-	-	-	-

The Treasurer is the full-time Collector and receives a stipend for the Treasurer's duties. Additional staff consists of 1 full-time clerical person. The responsibilities of this Department include payroll preparation, investment of Town funds, borrowing and administering Employee Benefits.



June 12, 2023

FY2024

	FY22 Budget	FY22 Expended	FY23 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
<b>FUNCTION SUMMARY</b>						
COLLECTION	317,255	301,090	330,796	341,676	341,676	341,676
27 SALARIES	232,760	232,763	242,800	250,905	250,905	250,905 *
28 EXPENSES	84,496	68,327	87,996	90,771	90,771	90,771 *
29 CAPITAL	-	-	-	-	-	-

\* Line 27 Fund \$20,753 from WATER REVENUE  
 \* Line 28 Fund \$867 from WATER REVENUE

The Collection Department consists of 1 full-time Collector, who also serves as Treasurer and 3 full-time clerical staff. The responsibilities of this Department include the collection of all taxes due the Town (real estate, personal property and motor vehicle excise). In addition, this department is responsible for the collection of water bills, ambulance bills and trash bills.

	FY22 Budget	FY22 Expended	FY23 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
INFORMATION SYSTEMS	626,206	568,470	663,850	721,656	721,656	721,656
30 SALARIES	159,495	75,173	75,149	188,156	188,156	188,156 *
31 EXPENSES	426,711	480,222	548,701	493,500	493,500	493,500 *
32 CAPITAL	40,000	33,075	40,000	40,000	40,000	40,000

\* Line 30 Fund \$11,184 from WATER REVENUE  
 \* Line 31 Fund \$17,184 from WATER REVENUE

The IT Department is responsible for the data processing effort for General Government. The department is staffed with consulting services and one full-time computer technician.

	FY22 Budget	FY22 Expended	FY23 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
PENSIONS & BENEFITS	12,818,701	12,020,854	13,687,712	14,605,110	14,605,110	14,605,110
County Retirement	4,688,167	4,553,483	4,992,898	5,210,793	5,210,793	5,210,793
Workers' Compensation	365,344	294,339	376,304	322,934	322,934	322,934
Employment Security	20,000	24,417	20,000	20,000	20,000	20,000
Health Insurance	7,044,350	6,492,530	7,572,676	8,299,556	8,299,556	8,299,556
Life Insurance	21,000	19,485	21,000	21,000	21,000	21,000
Medicare	624,840	587,674	649,834	675,827	675,827	675,827
Public Safety Disability	30,000	-	30,000	30,000	30,000	30,000
Retired Public Safety Medical	-	-	-	-	-	-
Uninsured Medical	25,000	48,926	25,000	25,000	25,000	25,000
33 PENSIONS & BENEFITS	12,818,701	12,020,854	13,687,712	14,605,110	14,605,110	14,605,110 *

\* Line 33 Fund \$272,801 from WATER REVENUE  
 \* Line 33 Fund \$1,283 from PARKS and RECREATION REVENUE  
 \* Line 33 Fund \$300,000 from CELL TOWER REVENUE  
 \* Line 33 Fund \$45,340 from PFA STABILIZATION

This Line Item funds the various pension and employee benefits paid on behalf of current and retired employees.

THIS SPACE for NOTES

June 12, 2023

FY2024

	FY22 Budget	FY22 Expended	FY23 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
<b>FUNCTION SUMMARY</b>						
<b>PUBLIC SAFETY</b>						
PUBLIC SAFETY ADMINISTRATION	30,148	30,148	30,000	30,000	30,000	30,000
34 SALARIES	30,148	30,148	30,000	30,000	30,000	30,000
35 EXPENSES						
Public Safety Administration consists of one Director of Public Safety, and has the administrative responsibility for the protection of persons and property, including the functions of police, fire, emergency management, public health, sealing of weights and measures, health and safety inspection, and such other public safety services as may be assigned by charter or bylaw						
POLICE DEPARTMENT	4,232,407	4,101,792	4,245,127	4,366,853	4,366,853	4,366,853
36 SALARIES	3,851,212	3,754,552	3,854,188	3,937,039	3,937,039	3,937,039
37 EXPENSES	262,421	230,959	274,880	285,758	285,758	285,758
38 CAPITAL	118,774	116,281	116,059	144,056	144,056	144,056
Operations						
...Salaries	3,829,087	3,731,006	3,831,858	3,913,868	3,913,868	3,913,868
...Expenses	259,621	230,570	272,080	282,958	282,958	282,958
...Capital	118,774	116,281	116,059	144,056	144,056	144,056
	4,207,482	4,077,857	4,219,997	4,340,882	4,340,882	4,340,882
The Police Department consists of thirty-two (32) full-time sworn personnel, one (1) non-sworn Administrative Assistant, one (1) non-sworn Mental Health/Substance Abuse Clinician and one (1) non-sworn Substance Abuse Grant Director. The Department is administered by the Chief of Police and three (3) Lieutenants. The Patrol force is staffed by six (6) Sergeants and Eighteen (18) Patrol Officers. The Investigative/Prosecution Division is staffed by two (2) fulltime Detectives and one (1) fulltime School Resource Officer. The Community Services Division is staffed by one sergeant. The Department performs several major functions including but not limited to: Law Enforcement, Community Policing, Crime Prevention, Crime Investigation, responding to calls for service, housing prisoners, and Administrative Functions. In addition, the Department is the enforcement branch for Town Government and works with various Town Agencies in investigating and prosecuting cases on their behalf.						
Animal Control						
...Salaries	22,125	23,546	22,330	23,171	23,171	23,171
...Expenses	2,800	389	2,800	2,800	2,800	2,800
...Capital	-	-	-	-	-	-
	24,925	23,935	25,130	25,971	25,971	25,971
The Animal Control is staffed with (1) part time officer who is responsible for the investigation and response to animal related calls for service.						

THIS SPACE for NOTES



June 12, 2023

FY2024

	FY22 Budget	FY22 Expended	FY23 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
<b>FUNCTION SUMMARY</b>						
<b>EMERGENCY MANAGEMENT</b>	<b>3,478</b>	<b>2,286</b>	<b>3,478</b>	<b>3,478</b>	<b>3,478</b>	<b>3,478</b>
42 SALARIES	-	-	-	-	-	-
43 EXPENSES	3,478	2,286	3,478	3,478	3,478	3,478
44 CAPITAL	-	-	-	-	-	-
<b>CODE ENFORCEMENT</b>	<b>340,942</b>	<b>316,205</b>	<b>390,402</b>	<b>400,301</b>	<b>390,301</b>	<b>390,301</b>
45 SALARIES	313,665	303,778	360,767	369,766	359,766	359,766
46 EXPENSES	27,277	12,427	29,635	30,535	30,535	30,535
47 CAPITAL	-	-	-	-	-	-
	* Line 45 Fund \$26,000 from 104 LOWELL ROAD REVOLVING FUND					
Building Inspection						
...Salaries	222,191	237,735	262,339	269,842	259,842	259,842
...Expenses	17,652	6,378	19,750	19,750	19,750	19,750
...Capital	-	-	-	-	-	-
	<u>239,843</u>	<u>244,113</u>	<u>282,089</u>	<u>289,592</u>	<u>279,592</u>	<u>279,592</u>
The Code Enforcement Department is staffed with a full-time Department Head/Building Inspector, one fulltime inspector, one per diem inspector and one full-time clerical staff for all code enforcement activities. This Department is responsible for issuing all building permits and inspection of all new construction as well as enforcing the Architectural Access Board Regulations and several local bylaws including the Zoning Bylaw.						
Plumbing & Gas Inspection						
...Salaries	38,450	23,767	44,764	44,400	44,400	44,400
...Expenses	<u>3,825</u>	<u>2,938</u>	<u>3,750</u>	<u>4,650</u>	<u>4,650</u>	<u>4,650</u>
	<u>42,275</u>	<u>26,705</u>	<u>48,514</u>	<u>49,050</u>	<u>49,050</u>	<u>49,050</u>
This program is staffed with two part-time inspectors who are responsible for inspecting all new and repaired gas and plumbing installations.						
Weights & Measures						
...Salaries	7,300	7,000	7,300	7,300	7,300	7,300
...Expenses	<u>2,025</u>	<u>279</u>	<u>2,360</u>	<u>2,360</u>	<u>2,360</u>	<u>2,360</u>
	<u>9,325</u>	<u>7,279</u>	<u>9,660</u>	<u>9,660</u>	<u>9,660</u>	<u>9,660</u>
This program is staffed with a part-time Sealer of Weights and Measures. He is responsible for inspecting all scales and pumps used in connection with the sales of products						
Electrical Inspection						
...Salaries	45,724	35,276	46,364	48,224	48,224	48,224
...Expenses	<u>3,775</u>	<u>2,632</u>	<u>3,775</u>	<u>3,775</u>	<u>3,775</u>	<u>3,775</u>
...Capital	-	-	-	-	-	-
	<u>49,499</u>	<u>38,108</u>	<u>50,139</u>	<u>51,999</u>	<u>51,999</u>	<u>51,999</u>
This program is staffed with two part-time inspectors who is responsible for the inspections of all new and changed electrical services.						
<b>HEALTH</b>	<b>330,235</b>	<b>329,908</b>	<b>336,486</b>	<b>357,701</b>	<b>357,701</b>	<b>357,701</b>
48 SALARIES	248,315	248,315	228,553	249,768	249,768	249,768
49 EXPENSES	81,920	81,593	107,933	107,933	107,933	107,933
50 CAPITAL	-	-	-	-	-	-
Administration						
...Salaries	177,178	177,178	178,633	186,744	186,744	186,744
...Expenses	<u>6,020</u>	<u>13,372</u>	<u>6,020</u>	<u>6,020</u>	<u>6,020</u>	<u>6,020</u>
...Capital	-	-	-	-	-	-
	<u>183,198</u>	<u>190,550</u>	<u>184,653</u>	<u>192,764</u>	<u>192,764</u>	<u>192,764</u>
The Board of Health is responsible for establishing the public health policies of the Town. The Board consists of 3 members appointed by the Town Administrator. The Department is staffed with a full-time Health Agent and Administrative Assistant.						



June 12, 2023

FY2024

	FY22 Budget	FY22 Expended	FY23 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
<b>FUNCTION SUMMARY</b>						
Snow & Ice						
...Salaries	-	146,590	-	-	-	-
...Expenses	175,000	490,911	175,000	175,000	175,000	175,000
	<u>175,000</u>	<u>637,501</u>	<u>175,000</u>	<u>175,000</u>	<u>175,000</u>	<u>175,000</u>
Snow and Ice reflects the costs of Winter Operations for materials and hired equipment.						
Street Lighting						
...Expenses	76,487	67,474	78,782	93,356	93,356	93,356
This budget item provides for the amount to be paid to RMLD to illuminate street lights.						
Trees						
...Salaries	-	-	-	-	-	-
...Expenses	45,000	37,165	45,000	45,000	45,000	45,000
	<u>45,000</u>	<u>37,165</u>	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>
Tree Expenses consist of the yearly contractual costs to maintain and remove trees.						
Machinery Maintenance						
...Salaries	145,961	127,389	148,643	168,225	168,225	168,225
...Expenses	159,110	139,246	166,800	166,800	166,800	166,800
...Capital	-	-	21,500	16,500	16,500	16,500
	<u>305,071</u>	<u>266,635</u>	<u>336,943</u>	<u>351,525</u>	<u>351,525</u>	<u>351,525</u>
The Machinery Maintenance program is staffed by 2 full-time mechanics. Their responsibility is to maintain the DPW fleet consisting of 60 vehicles as well as 56 pieces of equipment both motorized and non-motorized.						
Cemetery, Parks and Grounds						
...Salaries	153,077	150,756	151,926	167,096	167,096	167,096
...Expenses	25,500	21,208	27,500	27,500	27,500	27,500
...Capital	72,000	12,834	9,000	4,500	4,500	4,500
	<u>250,577</u>	<u>184,898</u>	<u>188,426</u>	<u>199,096</u>	<u>199,096</u>	<u>199,096</u>
This program employs 3 full-time employees and reflects maintenance in parks and grounds, and the Town's three cemeteries. The Town is currently expanding Riverside Cemetery.						
Town Buildings						
...Salaries	118,271	137,929	147,672	152,041	152,041	152,041
...Expenses	510,956	458,846	524,336	626,760	626,760	626,760
...Capital	63,000	31,420	21,700	26,000	26,000	26,000
	<u>692,227</u>	<u>628,195</u>	<u>693,708</u>	<u>804,801</u>	<u>804,801</u>	<u>804,801</u>
Town Buildings employs 1 full-time facilities maintenance manager/superintendent and 1 full-time laborer. This budget includes the costs for cleaning, maintaining, minor and major repairs and operating all public buildings except schools.						
Stormwater						
...Salaries	239,223	164,492	238,006	281,837	281,837	281,837
...Expenses	162,588	234,330	162,588	168,588	168,588	168,588
...Capital	-	-	-	-	-	-
	<u>401,811</u>	<u>398,822</u>	<u>400,594</u>	<u>450,425</u>	<u>450,425</u>	<u>450,425</u>
This program provides for administrative, engineering & professional services for management of the town stormwater & drainage system. A portion of the DPW Administrative & Town Engineer salaries are budgeted in the Stormwater budget.						

June 12, 2023

FY2024

	FY22 Budget	FY22 Expended	FY23 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
<b>FUNCTION SUMMARY</b>						
SOLID WASTE MANAGEMENT	1,272,589	1,379,277	1,400,887	1,426,506	1,426,506	1,426,506
54 SALARIES	21,663	16,701	21,663	22,313	22,313	22,313
55 EXPENSES	1,250,926	1,362,576	1,379,224	1,404,193	1,404,193	1,404,193

The Solid Waste Management program provides contractual trash & recycling services as well as salaries to check the trash trucks and cover Saturday trash drop off at DPW facility

FUEL / VEHICLE POOL	193,337	178,195	302,684	302,684	277,684	277,684
56 EXPENSES	193,337	178,195	302,684	302,684	277,684	277,684

The Fuel Budget provides funds to pay for fuel for all Town Vehicles except the those belonging to the School Department.

**GENERAL SERVICES**

PUBLIC SERVICES ADMINISTRATION	-	-	102,850	102,375	102,375	102,375
57 SALARIES	-	-	100,000	98,475	98,475	98,475
58 EXPENSES	-	-	2,850	3,900	3,900	3,900

Public Services Administration consists of one Director of Public Services and has the administrative responsibility of overseeing the functions of Town Clerk, Elder Services, Veterans, Library, Youth Services, Recreation, and such other public services as may be assigned by charter or bylaw

TOWN CLERK	269,974	225,103	321,238	295,746	295,746	295,746
59 SALARIES	229,116	195,866	260,151	245,921	245,921	245,921
60 EXPENSES	40,858	29,437	61,087	49,825	49,825	49,825
61 CAPITAL	-	-	-	-	-	-
Clerk						
...Salaries	213,308	189,444	208,462	206,568	206,568	206,568
...Expenses	19,115	14,454	20,801	23,475	23,475	23,475
...Capital	-	-	-	-	-	-
	232,423	203,898	229,263	230,043	230,043	230,043

The Town Clerk's office is staffed by a full-time Town Clerk and 2 full-time clerical staff. This Office is responsible for maintaining all vital statistics of the Town, including births, marriages, deaths, and records of all boards and committees. This office also maintains the minutes of Town Meetings and is responsible for conducting the annual census.

Elections						
...Salaries	15,808	8,222	51,689	39,353	39,353	39,353
...Expenses	21,743	14,983	40,286	26,350	26,350	26,350
...Capital	-	-	-	-	-	-
	37,551	21,205	91,975	65,703	65,703	65,703

The Elections program is responsible for conducting all elections and Town Meetings. This program is also responsible for maintaining lists of registered voters within the Town.

June 12, 2023

FY2024

		FY22 Budget	FY22 Expended	FY23 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
<b>FUNCTION SUMMARY</b>							
<b>ELDER SERVICES</b>		196,240	145,437	215,150	259,814	240,076	240,076
62	SALARIES	175,437	130,285	194,022	232,670	212,932	212,932
63	EXPENSES	20,803	15,152	21,128	22,413	22,413	22,413
64	CAPITAL	-	-	-	4,731	4,731	4,731
* Line 64 Fund \$4,731 from FREE CASH							
Elder Services is staffed with a full-time Director, Clerk, Outreach Assitant and two (2) part-time van drivers. This department provides a variety of services to the elderly including a hot lunch program, " Meals on Wheels", home care, clinics and transportation.							
<b>VETERANS' SERVICES</b>		337,623	208,064	341,642	339,037	339,037	339,037
65	SALARIES	75,933	73,748	79,952	89,747	89,747	89,747
66	EXPENSES	261,690	134,316	261,690	249,290	249,290	249,290
67	CAPITAL	-	-	-	-	-	-
The Veterans' Department is staffed with a full-time Veterans' Agent and a part time Admin. Assistant . The services provided include state public assistance, VA benefits, referral services and fuel assistance.							
<b>LIBRARY</b>		634,376	571,050	642,726	752,257	752,257	752,257
68	SALARIES	504,658	450,899	501,509	606,112	606,112	606,112
69	EXPENSES	129,718	120,151	141,217	146,145	146,145	146,145
70	CAPITAL	-	-	-	-	-	-
The Library budget includes funding for a full-time Director and Assistant Director, 3 full-time professional staff, 8 part-time staff and 4 substitute technicians. The Library is currently open 51 hours per week. This years request includes the addition of a full-time Library Program Coordinator.							
<b>YOUTH SERVICES</b>		61,526	60,213	62,715	88,824	76,824	76,824
71	SALARIES	58,326	59,738	59,495	69,367	69,367	69,367
72	EXPENSES	3,200	475	3,220	19,457	7,457	7,457
The Youth Services Department is staffed by a full-time Youth Services Director.							



June 12, 2023

FY2024

	FY22 Budget	FY22 Expended	FY23 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
<b>FUNCTION SUMMARY</b>						
<b>LAND USE</b>						
<b>CONSERVATION COMM</b>	49,458	38,967	48,357	45,091	45,091	45,091
73 SALARIES	28,133	20,979	27,032	23,000	23,000	23,000
74 EXPENSES	21,325	17,988	21,325	22,091	22,091	22,091
75 CAPITAL	-	-	-	-	-	-
The Conservation Commission (ConCom) consists of 5 appointed members and 2 alternates. The Commission has jurisdiction over all activities which take place in Wetlands. These activities are highly regulated by the State. The ConCom holds public hearings to determine whether an activity within the Commission's jurisdiction can be approved and sets conditions under which they can occur. The budget continues to provide part-time clerical support and a part-time Conservation Agent retained on a contractual basis.						
<b>PLANNING COMMISSION</b>	210,311	206,560	215,926	217,364	217,364	217,364
76 SALARIES	161,900	162,500	164,356	170,794	170,794	170,794
77 EXPENSES	43,411	39,060	46,570	46,570	46,570	46,570
78 CAPITAL	5,000	5,000	5,000	-	-	-
The Community Planning Commission (CPC) consists of 5 elected members. The CPC has jurisdiction of all planning activities within the Town. It approves all sub-divisions. The Commission is supported by a full-time Town Planner and a full-time secretary.						
<b>BOARD of APPEALS</b>	10,562	15,724	16,103	12,876	12,876	12,876
79 SALARIES	10,562	10,562	9,103	9,376	9,376	9,376
80 EXPENSES	-	5,162	7,000	3,500	3,500	3,500
The Board of Appeals (ZBA) consists of 3 appointed members and up to 3 alternates. The ZBA has the responsibility of granting variances and special permits from the Zoning By-Law and hearing appeals of the Building Inspector. The ZBA is staffed with Clerical Support.						



June 12, 2023

FY2024

	FY22 Budget	FY22 Expended	FY23 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
<b>FUNCTION SUMMARY</b>						
<b>D E B T S E R V I C E</b>						
School Debt						
Athletic Field Bathroom Facilities	21,700	21,700	20,950	20,200	20,200	20,200
Batch Entrance 6/17	5,125	5,125	-	-	-	-
Batchelder Plans	10,200	10,200	10,000	-	-	-
Batchelder Renovations	633,400	633,400	578,300	550,000	550,000	550,000
Device Initiative 06/15	10,750	10,750	10,250	-	-	-
High/Middle Construction	4,778,899	4,509,750	4,847,387	4,858,000	4,858,000	4,858,000
Hood School Renovation	265,740	265,740	255,480	245,160	245,160	245,160
Little School Paving 06/21	-	-	14,605	14,250	14,250	14,250
Little School Roof 10/15	71,775	71,775	69,525	67,275	67,275	67,275
Little School Soffit 06/21	-	-	8,005	7,850	7,850	7,850
Middle Boiler/Little Soffit	11,400	11,400	11,000	10,600	10,600	10,600
Modular Classrooms 10/06	61,200	61,200	-	-	-	-
School Asbestos Abatement 06/13	5,400	5,400	5,225	5,062	5,062	5,062
School Boiler 06/11	26,250	26,250	-	-	-	-
School Roof Repairs 10/09	10,750	10,750	10,450	10,150	10,150	10,150
School technology 06/11	-	-	-	-	-	-
Building on the Common Improve. 10/09	21,500	21,500	20,900	20,300	20,300	20,300
Connection Des Connection Design	37,800	-	36,400	-	-	-
Culvert Installation 4/10	26,250	26,250	-	-	-	-
Damon Tavern Exterior 06/21	-	-	16,786	16,500	16,500	16,500
DPW Building Roof 6/18	22,250	22,250	21,500	20,750	20,750	20,750
DPW Dump Truck 1 06/19	14,350	14,350	14,000	13,500	13,500	13,500
DPW Dump Truck 10/11	-	-	-	-	-	-
DPW Dump Truck 2 06/19	34,667	34,667	8,750	32,500	32,500	32,500
DPW Fabric Storage Replace 06/19	13,384	13,384	28,000	12,500	12,500	12,500
DPW Facilities Asbestos Abate 06/19	22,970	22,970	20,000	19,250	19,250	19,250
DPW Garage Phase I 06/19	10,635	10,635	7,000	6,750	6,750	6,750
DPW Loader 06/18	21,100	21,100	20,350	19,600	19,600	19,600
Drain System Repairs 6/14	10,600	10,600	5,350	5,188	5,188	5,188
Drain System Repairs 6/15	5,625	5,625	5,375	5,125	5,125	5,125
Dump Truck 04/06	-	-	-	-	-	-
Eisenhaure Park	157,581	157,581	152,781	147,981	147,981	147,981
Fire Department Communications 6/17	76,200	76,200	73,200	70,200	70,200	70,200
Fire Pumper - E3	48,600	48,600	47,100	45,600	45,600	45,600
Fire Pumper 10/05	10,613	10,613	10,206	-	-	-
Fire Station AC 6/14	5,275	5,275	5,100	-	-	-
Fire Station Improvements 06/15	6,275	6,275	6,025	5,775	5,775	5,775
Fire Station Improvements 06/16	15,788	15,788	15,288	14,788	14,788	14,788
Flint Library Repairs 04/09	5,225	5,225	5,075	-	-	-
GIS Base Map 6/15	-	-	-	-	-	-
Library Clapboard Repairs 06/19	17,785	17,785	15,900	15,400	15,400	15,400
Library Exterior 10/20	14,785	14,785	14,450	13,950	13,950	13,950
Light Fixtures-Municipal Bldgs 10/09	-	-	-	-	-	-
Loader 10/05	-	-	-	-	-	-
Park St. Bridge	6,357	6,357	6,156	5,956	5,956	5,956
Police Station Renovations	488,763	488,763	471,884	469,628	469,628	469,628
Police Technology/Remodel 04/07	30,738	30,738	29,722	28,690	28,690	28,690

June 12, 2023

FY2024

FUNCTION SUMMARY	FY22	FY22	FY23	FY2024		
	Budget	Expended	Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
Public Safety Exterior Repairs 6/14	5,075	5,075	-	-	-	-
Replace Bobcat 06/21	-	-	14,363	14,000	14,000	14,000
Replace Culverts	5,700	5,700	5,500	5,300	5,300	5,300
Replace Dump Truck 40&41 6/15	20,025	20,025	19,275	18,525	18,525	18,525
Replace F450 Pickup 06/21	-	-	14,605	14,250	14,250	14,250
Roadway Restoration 06/19	88,420	88,420	86,400	83,400	83,400	83,400
Senior Center Exterior 06/21	-	-	16,786	16,500	16,500	16,500
Sewer FEIR 06/15	-	-	-	-	-	-
Skug River Culvert 6/14	16,575	16,575	16,050	15,563	15,563	15,563
Smith Property	198,900	198,900	187,000	180,200	180,200	180,200
Stormwater	25,622	25,622	24,685	23,740	23,740	23,740
Toolcat 06/21	-	-	13,151	12,750	12,750	12,750
Town Hall Boiler 06/20	25,954	25,954	23,800	23,050	23,050	23,050
Town Hall Renovations 6/15	7,175	7,175	6,925	6,675	6,675	6,675
Town Hall Roof	43,850	43,850	42,450	41,050	41,050	41,050
Town INET 6/18	39,250	39,250	37,750	36,250	36,250	36,250
Town Road 06/13	5,525	5,525	5,350	5,188	5,188	5,188
Town Road 06/15	12,750	12,750	12,250	11,750	11,750	11,750
Town Road 6/17	37,500	37,500	36,000	29,625	29,625	29,625
Town Road 6/18	40,200	40,200	38,700	37,200	37,200	37,200
Town Road Program 6/14	16,575	16,575	16,050	15,562	15,562	15,562
Town Wifi 06/16	11,250	11,250	10,750	10,250	10,250	10,250
Upper Elm Street Drainage 06/20	49,044	49,044	48,200	46,700	46,700	46,700
Upper Elm street Paving 06/19	6,532	6,532	-	-	-	-
Wireless Fire Alarm 06/21	-	-	4,921	5,750	5,750	5,750
Short Term Interest & Admin. Fee	75,000	75,779	142,390	142,390	138,000	138,000
101 DEBT SERVICE	7,766,825	7,462,455	7,719,826	7,574,146	7,569,756	7,569,756

\* Line 101 Fund \$43,916 from RESERVE for DEBT EXCLUSION

\* Line 101 Fund \$1,266,768 from CAPITAL IMPROVEMENT STABILIZATION FUND

**ENTERPRISE FUNDS**

WATER DEPARTMENT	3,985,759	3,814,641	4,720,106	4,713,031	4,713,031	4,713,031
102 SALARIES	714,770	649,946	794,532	808,146	808,146	808,146 *
103 EXPENSES	2,649,564	2,570,270	2,735,446	2,807,543	2,807,543	2,807,543 *
104 CAPITAL	-	-	5,000	9,000	9,000	9,000 *
105 DEBT	621,425	594,424	1,185,128	1,088,342	1,088,342	1,088,342 *

\* Line 102 Fund \$808,146 from WATER REVENUE

\* Line 103 Fund \$2,807,543 from WATER REVENUE

\* Line 104 Fund \$9,000 from WATER REVENUE

\* Line 105 Fund \$1,088,342 from WATER REVENUE

The Water Department employs 1 superintendent, 1 foreman, 1 equipment operator and 2 Maintenance Craftsman Positions.

Administrative support is provided by the Exec. Admin Asst. and the Admin Asst. as well as the Business Manger/Project Manager under the DPW Administrative Division.

June 12, 2023

FY2024

	FY22 Budget	FY22 Expended	FY23 Budget	DEPT. REQUEST	SELECT BOARD REC	FINCOM REC
<b>FUNCTION SUMMARY</b>						
HILLVIEW COUNTRY CLUB	1,618,288	1,659,269	1,647,520	1,663,125	1,663,125	1,663,125
106 SALARIES	27,788	28,618	28,632	62,000	62,000	62,000 *
107 EXPENSES	1,269,800	1,309,951	1,307,500	1,314,100	1,314,100	1,314,100 *
108 IN LIEU of TAX PAYMENT	-	-	-	-	-	-
109 L.U.C. EXPENSES	-	-	-	-	-	-
110 CAPITAL	-	-	-	-	-	-
111 DEBT	320,700	320,700	311,388	287,025	287,025	287,025 *
*Line 106 Fund \$62,000 from HILLVIEW REVENUE						
*Line 107 Fund \$1,314,100 from HILLVIEW REVENUE						
*Line 111 Fund \$287,025 from HILLVIEW REVENUE						
PARKS AND RECREATION ENTERPRISE	660,891	587,658	656,711	747,838	694,632	694,632
112 SALARIES	501,001	468,150	511,616	593,338	540,132	540,132 *
113 EXPENSES	145,390	106,210	145,095	154,500	154,500	154,500 *
114 CAPITAL	14,500	13,298	-	-	-	-
*Line 112 Fund \$277,316 from RAISE and APPROPRIATE						
*Line 112 Fund \$282,816 from PARKS & RECREATION REVENUE						
*Line 113 Fund \$154,500 from PARKS & RECREATION REVENUE						

The Recreation Department is staffed by a full-time Operations Director, a full-time Recreation Director, a full-time Parks Director/Department Head, a full-time Secretary, a full-time DPW/Parks employee and seasonal employees. The General Fund will subsidize the enterprise and pay for the salaries of the Parks and Recreation Operations Director, Parks Director/Department Head, the Recreation Director and half of the DPW/Parks employee. The enterprise account is responsible for the salary of the Program Coordinator, Secretary and the costs of all seasonal employees and all other types of expenses. Enterprise funds are derived from user fees, recreation programs, functions, and corporate rentals. Seasonal employees are hired to assist in grounds maintenance, as recreation program counselors, and as food service employees.

<b>S U M M A R Y</b>						
GENERAL GOVERNMENT	30,827,002	29,261,795	33,094,331	36,109,522	34,439,027	34,439,027
EDUCATION	35,019,208	34,969,040	36,481,702	38,262,928	38,262,928	38,262,928
DEBT SERVICE	7,768,625	7,462,455	7,719,826	7,574,148	7,569,756	7,569,756
ENTERPRISES	6,264,938	6,061,568	7,024,337	7,123,994	7,070,788	7,070,788
TOTAL BUDGET	79,879,773	77,754,858	84,320,196	89,070,590	87,342,498	87,342,498

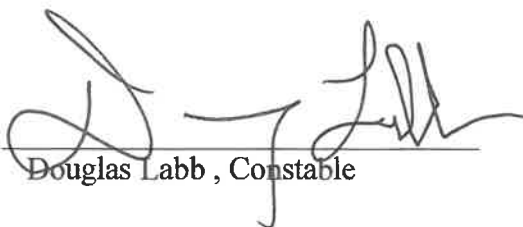
CONSTABLE RETURN OF SERVICE

**Douglas Labb**  
**CONSTABLE**  
PO Box 201  
North Reading, Ma 01864

I have notified and warned the inhabitants of the Town of North Reading \_\_26\_\_ days before the October 2nd, 2023 Fall Annual Town Meeting, by posting the notice in the following eight (8) places within the Town of North Reading:

- **PRECINCT ONE**  
North Reading Gas & Service  
1 Washington Street  
  
Christopher's Market  
2 Washington Street
- **PRECINCT TWO**  
Stop & Shop  
265 Main Street  
  
North Reading Town Hall  
235 North Street
- **PRECINCT THREE**  
Heav'nly Donuts  
68 Winter Street  
Eastgate Liquors  
12 Main Street
- **PRECINCT FOUR**  
U.S. Post Office  
174 Park Street  
  
Ryers Store  
162 Park Street

ATTEST:

  
\_\_\_\_\_  
Douglas Labb, Constable

DATE:

9/7/23

# **TOWN OF NORTH READING MASSACHUSETTS**

## **FALL ANNUAL TOWN MEETING MINUTES**



**MONDAY, OCTOBER 2, 2023**

**7:00 P.M.**

**Gymnasium, North Reading High School, 189 Park  
Street**

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this sixth day of September in the year of our Lord two thousand and twenty-three.

**SELECT BOARD**

/s/ Liane R. Gonzalez, Chair  
/s/ Vincenzo Stuto, Vice Chair  
/s/ Richard Wallner, Clerk  
/s/ Stephen J. O’Leary  
/s/ Kathryn M. Manupelli

A True Copy:  
/s/ Attest: Douglas Labb, Constable

**COMMONWEALTH OF MASSACHUSETTS**  
**TOWN OF NORTH READING**  
**FALL ANNUAL TOWN MEETING**  
**OCTOBER 2, 2023**  
**7:00 P.M.**

Middlesex, SS.  
To either of the Constables of the Town of North Reading in the County of Middlesex, GREETINGS.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at 189 Park Street in said North Reading, on **MONDAY, the SECOND DAY OF OCTOBER, 2023** at seven o'clock in the evening, then and there to act on the following articles:

The Fall Annual Town Meeting was called to order on October 2, 2023 at 7:05pm by Moderator John Murphy. The following public safety personnel were on duty: Police Chief Mark Zimmerman, Fire Chief Donald Stats, Sergeant Sean O’Leary and Fire Captain Matt Carroll.



Tellers appointed by the Moderator were: Loretta Capezzuto and Christopher Hayden.

Mr. Moderator – I move that the following person(s) be admitted to the meeting:  
Rob Carbone, NORCAM (freedom of the floor), Maureen Doherty (freedom of the floor), Susan Duplin, Town Clerk, Stephanie Connolly, Assistant Town Clerk, Carol Ducrow Town Clerk Staff, Attorney Darren Klein KP Law, Matt Cooper IT Director, Lillian Hartman Public Services Director, Eleanor Richard Youth Services Director, Joseph Parisi DPW Director, Todd Woekel Facilities Manager, Police Chief Mark Zimmerman, Debbie Carbone, Assessing Manager, Thomas Romeo, Retired Police Lieutenant, Maryann MacKay, Treasurer/Collector, Jason Smith NORCAM (freedom of the floor), Sofia Navlivou Student Volunteer, Piper Kirwin, Student Volunteer, Patrick Daly Superintendent, Danielle McKnight Town Planner, Dan O'Donnell, Town Engineer, Matt Prince, Water Superintendent.  
[L. Gonzalez] **UNANIMOUS**

The Pledge of Allegiance to the Flag was led by Select Board Chair Liane Gonzalez.

Mr. Moderator: I move to dispense with the reading of the Warrant and to refer to the Articles by number, and further to dispense with the reading of the Return of Service by the Constable. [L. Gonzalez] **UNANIMOUS**

---

## Article 1 Hear and Act on Reports of Town Officers and Committees

To hear and act upon the reports of Town Officers and Committees.

**Sponsor:** Select Board

**Description...**

*This is a customary article which provides for Officers and Committees so instructed to report to Town Meeting their progress or recommendations.*

**Recommendations...**

**Select Board:** Recommended

**Finance Committee:** Recommendation to be made at Town Meeting

## Article 1 Hear and Act on Reports of Town Officers and Committees

I move to hear reports of Town Officers and Committees as may be presented at this meeting.  
[L. Gonzalez]

To accept the report of Chair Abby Hurlbut on behalf of the Facilities Master Plan Committee.  
To accept the report of Chair John Rogers on behalf of the Recycling Committee.

Voice vote on Motion under Article 1: **UNANIMOUS**

**Article 2 Prior Year Bills**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from any available source of funds, a sum of money to pay prior year bills; or what it will do in relation thereto.

**Sponsor:** Select Board

**Description...**

*This article would provide for payment of prior fiscal year bills which were not submitted prior to the end of Fiscal Year 2023. The requested amount for prior year bills, if any, will be available at Town Meeting. A 4/5 vote is required for approval of this article.*

**Recommendations ...**

**Select Board:** Recommendation to be made at Town Meeting

**Finance Committee:** Recommendation to be made at Town Meeting

**Article 2 Prior Year Bills**

I move to authorize payment of bills of a prior fiscal year from the Fiscal Year 2024 Operating Budget voted under Article 19 of the June 12, 2023 Annual Town Meeting as follows:

- **Meeting expense in the amount of forty dollars (\$40.00) to be paid from Line 40 – Fire Department Expenses**
- **Repairs to Cemetery trailer in the amount of one hundred eighty-five dollars (\$185.00) to be paid from Line 52 – Public Works Expenses**

as specified in Article 2 as printed in the warrant. [L. Gonzalez] {requires 2/3 vote}

Select Board recommends.

Finance Committee recommends.

Voice vote on Motion under Article 2: **UNANIMOUS**

**Article 3 Appropriate Money to Stabilization Fund**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the general Stabilization Fund; or what it will do in relation thereto.

**Sponsor:** Finance Committee

**Description...**

*This article would transfer funds to the Town's Stabilization Fund. The Stabilization Fund may be used for any lawful purpose, however, it represents the Town's rainy day fund for unexpected emergencies. The current balance in the account is \$4,399,104. A recommendation for a transfer into the Fund, if any, will be available at Town Meeting.*

**Recommendations ...**

**Select Board:** Recommendation to be made at Town Meeting

**Finance Committee:** Recommendation to be made at Town Meeting

### **Article 3 Appropriate Money to Stabilization Fund**

I move to pass over Article 3 as printed in the warrant. [L. Gonzalez]

Select Board recommends passing over.

Finance Committee recommends passing over.

Voice vote on Motion to **pass over** Article 3: **UNANIMOUS**

---

### **Article 4 Appropriate Money to Capital Improvement Stabilization Fund**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October, 2007 Town Meeting; or what it will do in relation thereto.

**Sponsor:** Capital Improvement Planning Committee

**Description...**

*This article would transfer funds to the Town's Capital Improvement Stabilization Fund. The use of this fund includes funding capital purchases in order to reduce the need for borrowing for certain projects, and to pay debt service. The current balance in the account is \$1,374,740. A recommendation for a transfer into the Fund, if any, will be available at Town Meeting.*

**Recommendations ...**

**Select Board:** Recommendation to be made at Town Meeting

**Finance Committee:** Recommendation to be made at Town Meeting

### **Article 4 Transfer Funds to the Capital Improvement Stabilization Fund**

I move to transfer from Free Cash the sum of **\$250,000** to be added to the Capital Improvement Stabilization Fund; as specified in Article 4 as printed in the warrant. [L. Gonzalez]

Select Board recommends.

Finance Committee recommends.

Voice vote on Motion under Article 4: **UNANIMOUS**

---

**Article 5 Appropriate Money to Solid Waste Stabilization Fund**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Solid Waste Stabilization Fund established under Article 23 of the April 3, 2006 Town Meeting; or what it will do in relation thereto.

**Sponsor:** Select Board

**Description...**

*This article seeks to transfer surplus funds, if any, from funding sources including Trash Receipts to be used to offset future Solid Waste costs. The current balance in this account is \$149,673.*

**Recommendations ...**

**Select Board:** Recommendation to be made at Town Meeting

**Finance Committee:** Recommendation to be made at Town Meeting.

**Article 5 Appropriate Money to Solid Waste Stabilization Fund**

I move to transfer from Free Cash the sum of twenty six thousand three hundred four dollars (\$26,304.00) to be added to the Solid Waste Stabilization Fund; as specified in Article 5 as printed in the warrant.

[R. Wallner]

Select Board recommends.

Finance Committee recommends.

Voice vote on Motion under Article 5: **UNANIMOUS**

---

**Article 6 Appropriate Money to Participating Funding Arrangement Fund**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Participating Funding Agreement Fund established under Article 24 of the June 4, 2018 Town Meeting and re-named under Article 6 of the October 15, 2018 Town Meeting; or what it will do in relation thereto.

**Sponsor:** Select Board

**Description...**

*The Select Board proposes to transfer the Town's share of surplus funds from the FY 2023 employee health insurance program, if any, to the Town's Participating Funding Arrangement Fund. The Fund is a reserve account to pay for the Town's portion of future employee health insurance costs. The current balance in this account is \$1,925,390.*

**Recommendations ...****Select Board:** Recommended**Finance Committee:** Recommendation to be made at Town Meeting

---

**Article 6 Appropriate Money to Participating Funding Arrangement Fund**

I move to transfer from Free Cash the sum of one hundred ninety eight thousand four hundred ninety six dollars **(\$198,496.00)** to be added to the Participating Funding Arrangement Fund; as specified in Article 6 as printed in the warrant. [R. Wallner]

Select Board recommends.

Finance Committee recommends.

Voice vote on Motion under Article 6: **UNANIMOUS**

---

**Article 7 Amend FY 2024 Operating Budget**

To see if the Town will vote to amend the FY 2024 Operating Budget voted under Article 19 of the June 12, 2023 Annual Town Meeting, including funding the first year of certain collective bargaining agreements, or otherwise amend said vote and to raise by taxation and appropriate, or appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds, or borrow a sum of money for such purposes; or what it will do in relation thereto.

**Sponsor:** Select Board**Description...**

*This article would amend the FY2024 operating budget adopted at June Town Meeting. Specific lines to be amended, if any, will be available at Town Meeting.*

**Recommendations ...****Select Board:** Recommendation to be made at Town Meeting**Finance Committee:** Recommendation to be made at Town Meeting**Article 7 Amend FY 2024 Operating Budget**

I move to amend the Fiscal Year 2024 operating budget voted under Article 19 of the June 12, 2023 Spring Annual Town Meeting as follows:

- Increase Line 101 – Debt Service by one hundred seventy nine thousand dollars **(\$179,000.00)** to be funded from Free Cash.
- Amend Line 105 – Water Department Debt to be funded by two hundred forty thousand seven hundred sixty six dollars **(\$240,766.00)** from Water Enterprise Retained Earnings and eight hundred forty seven thousand five hundred seventy six dollars **(\$847,576.00)** from Water Revenue.
- Increase Line 107 Hillview Country Club Expenses to be funded by one hundred forty six thousand nine hundred dollars **(\$146,900.00)** from Hillview Revenue.
- Increase Line 112 – Parks and Recreation Salaries by twenty five thousand sixty dollars **(\$25,060.00)** to be funded from Recreation Revenue; and

- Increase Line 113 – Parks and Recreation Expenses by forty four thousand three hundred ninety dollars (**\$44,390**) to be funded from Recreation Revenue. as specified in Article 7 as printed in the warrant. [R. Wallner]

Select Board recommends.

Finance Committee recommends.

Voice vote on Motion under Article 7: **UNANIMOUS**

---

### Article 8 Rescind Authorizations to Borrow

To see if the Town will vote to rescind the authorized, but unissued balances of various borrowing authorizations approved by the Town from time to time, which amounts are no longer needed to pay costs of completing the projects for which they were originally approved; or what it will do in relation thereto.

**Sponsor:** Select Board

**Description...**

*This is a routine article seeking to rescind bond authorizations that are no longer needed because the respective projects are completed or have been abandoned. Specific authorizations to be rescinded, if any, will be available at Town Meeting.*

**Recommendations ...**

**Select Board:** Recommendation to be made at Town Meeting

**Finance Committee:** Recommendation to be made at Town Meeting

### Article 8 Rescind Authorizations to Borrow

I move to rescind the authorization to borrow sixty five thousand dollars (**\$65,000.00**) for the project entitled "North/Central Street Intersection – Design " and the authorization to borrow one hundred ninety seven thousand dollars (**\$197,000.00**) for the project entitled "North/Central Street Intersection – Construction", both of which were approved in the Fiscal Year 2024 Capital Expenditures approved under Article 25 of the June 12, 2023 Spring Annual Town Meeting; as specified in Article 8 as printed in the warrant.

[R. Wallner]

Select Board recommends.

Finance Committee recommends.

Voice vote on Motion under Article 8: **UNANIMOUS**

---

## Article 9 Amend FY 2024 Capital Budget

To see if the Town will vote to amend the FY 2024 Capital Budget voted under Article 25 of the June 12, 2023 Annual Town Meeting, and to raise by taxation and appropriate, or appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds, or borrow a sum of money for such purposes; or what it will do in relation thereto.

**Sponsor:** Select Board

### Description...

*This article would amend the FY2024 capital budget adopted at June Town Meeting. Proposed amendments, if any, will be provided at Town Meeting.*

### Recommendations ...

**Select Board:** Recommendation to be made at Town Meeting

**Finance Committee:** Recommendation to be made at Town Meeting

## Article 9 Amend FY 2024 Capital Budget

I move to amend the Fiscal Year 2024 Capital Expenditures approved under Article 25 of the June 12, 2023 Spring Annual Town Meeting by making supplemental appropriations as follows:

- **\$75,000** from Free Cash for Hood School Boiler Replacement to be expended by the School Department
- **\$300,000** from Free Cash for KidSpot Renovations to be expended by the Parks and Recreation Department
- **\$600,000** from Free Cash for Burroughs Road Bridge Design and Construction to be expended by the Department of Public Works

and to amend the funding source for the capital project entitled "Replace 2012 Ford Escape with F150 Hybrid" to be funded by **\$55,000** from Water Enterprise Retained Earnings; as specified in Article 9 as printed in the warrant. [V. Stuto]

Select Board recommends.

Finance Committee recommends.

Voice vote on Motion under Article 9: **UNANIMOUS**

---

## Article 10 Appropriate Money for Legal Expenses – 20 Elm Street Litigation

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money for legal, engineering, consulting, and/or other services associated with the 20 Elm Street Chapter 40B Comprehensive Permit Application, including any costs incidental or related thereto; or what it will do in relation thereto.

**Sponsor:** Select Board

**Description...**

*This article would provide additional funding for legal and other expenses related to the 20 Elm Street Chapter 40B Comprehensive Permit Application.*

**Recommendations...**

**Select Board:** Recommendation to be made at Town Meeting

**Finance Committee:** Recommendation to be made at Town Meeting

**Article 10 Appropriate Money for Legal Expenses – 20 Elm Street Litigation**

I move to pass over Article 10 as printed in the warrant. [V. Stuto]

Select Board recommends passing over.

Finance Committee recommends passing over.

Voice vote on Motion to **pass over** Article 10: **UNANIMOUS**

---

**Article 11 Appropriate Money for Fire Station Design Development and Construction Documents**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available funds, or borrow a sum of money for the purpose of design development and the generation of construction documents for the renovation of the Fire Station located at 152 Park Street, including any costs incidental or related thereto; or what it will do in relation thereto.

**Sponsor:** Facilities Master Plan Committee

**Description...**

*This article would provide funding to advance plans for renovations to the Fire Station through final design and to generate construction documents. The Select Board anticipates proposing to pass over this article because it has funded this request with other available funds. A brief update on the project will be provided.*

**Recommendations ...**

**Select Board:** Recommend Passing Over

**Finance Committee:** Recommendation to be made at Town Meeting

**Article 11 Appropriate Money for Fire Station Design Development and Construction Documents**

I move to pass over Article 11 as printed in the warrant. [V. Stuto]

Select Board recommends passing over.

Finance Committee recommends passing over.

Voice vote on Motion to **pass over** Article 11: **UNANIMOUS**



### Article 19 Authorize Conveyance of Town-Owned Land for Affordable Housing (7 St. Theresa's Street)

To see if the Town will vote to transfer from the tax title custodian to the Select Board for general municipal purposes, including the purpose of conveyance, the care, custody, and control of that certain parcel of land known as 7 Saint Theresa Street, identified as Parcel 101 on Town Assessors' Map 13, and being more particularly described in that deed recorded with the Southern Middlesex Registry of Deeds in Book 15394, Page 475, and depicted on that plan entitled: "Plan of Land 7 Saint Theresa Street, North Reading, Massachusetts, Assessors Map 13 Parcel 101," dated August 16, 2023, a copy of which has been placed on file with the Town Clerk, and to authorize the Select Board to convey said parcel on such terms and conditions and for such consideration as the Select Board deems appropriate, or what it will do in relation thereto.

**Sponsor:** Community Planning Commission

**Description...**

*This article would authorize the Select Board to convey the property, which is located within the Affordable Housing Zoning Overlay District, for purposes of developing affordable housing pursuant to the regulations of Section 200, Article XXI, of the Zoning Bylaw.*

**Recommendations ...**

**Select Board:** Recommendation to be made at Town Meeting

**Finance Committee:** Recommendation to be made at Town Meeting

TOWN OF NORTH READING  
7 ST. THERESA'S STREET



---

### **Article 12 Appropriate Money for Bridge/Culvert Study**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available funds, or borrow a sum of money to fund a bridge/culvert study, including all costs incidental and related thereto; or what it will do in relation thereto.

**Sponsor:** Department of Public Works

**Description...**

*This article would fund an evaluation of bridges and culverts throughout Town to identify necessary repair(s) and/or replacement(s).*

**Recommendations...**

**Select Board:** Recommendation to be made at Town Meeting

**Finance Committee:** Recommendation to be made at Town Meeting

### **Article 12 Appropriate Money for Bridge/Culvert Study**

I move to appropriate from Free Cash the sum of seventy five thousand dollars **(\$75,000.00)** to fund a bridge/culvert study, including all costs incidental and related thereto; as specified in Article 12 as printed in the warrant. [V. Stuto]

Select Board recommends passing over.

Finance Committee recommends passing over.

Voice vote on Motion under Article 12: **UNANIMOUS**

### Article 13 Authorize Article 97 Home-Rule Petition for Chestnut Street Bridge

To see if the Town will vote to transfer from the Conservation Commission for such purpose as it is presently held, to the Select Board for general municipal purposes, including public way purposes, the care, custody, management and control of a certain portion of the land at 168 Chestnut Street in the Town depicted as Lot 61 on Assessors Map 36 (Assessor's Parcel ID No. 213/036.0-0000-0061.0) in the immediate vicinity of the Chestnut Street Bridge over the Ipswich River, such transfer to take effect only upon approval of the Conservation Commission and the Commonwealth of Massachusetts as required by law; and further to authorize the Select Board to seek such authorization and approvals as may be required to carry out such transfer, which may include legislative approval pursuant to Article 97 of the Amendments to the Massachusetts Constitution, or what it will do in relation thereto.

**Sponsor:** Select Board

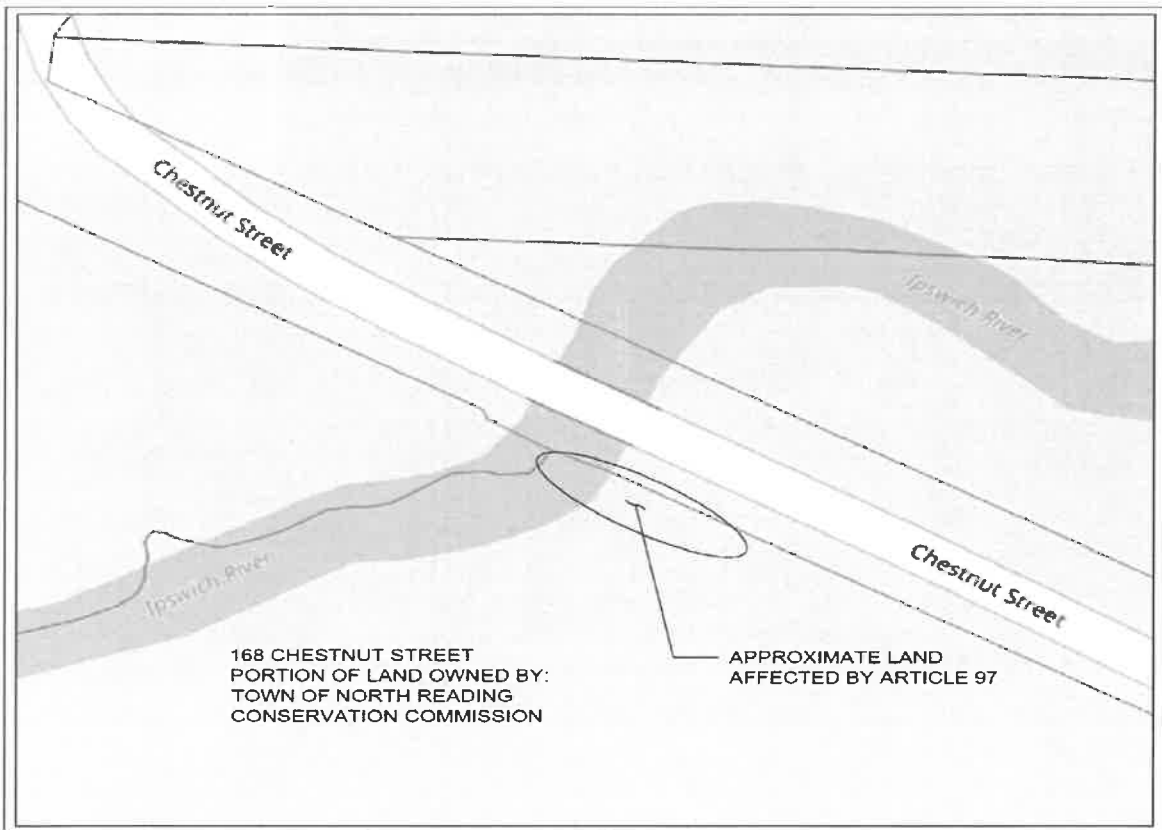
**Description...**

*This article would enable the Select Board to seek State approval to utilize a portion of Conservation Commission property for components of a new bridge to carry Chestnut Street over the Ipswich River.*

**Recommendations ...**

**Select Board:** Recommended

**Finance Committee:** Recommendation to be made at Town Meeting



**Article 13 Authorize Article 97 Home-Rule Petition for Chestnut Street Bridge**

I move to approve Article 13 as printed in the warrant. [L. Gonzalez] {requires 2/3 vote}

Select Board recommends.

Finance Committee recommends.

Voice vote on Motion under Article 13: **UNANIMOUS**

---

**Article 14 Appropriate Money to Opioid Settlement Special Purpose Stabilization Fund**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Opioid Settlement Special Purpose Stabilization Fund established pursuant to Article 14 of the June 12, 2023 Spring Annual Town Meeting; or what it will do in relation thereto.

**Sponsor:** Select Board

**Description...**

*The Town, like many cities and towns in Massachusetts, is a participant in national multi-jurisdiction litigation seeking to recover funds from the manufacturers and distributors of opioid drugs. This article would appropriate money received last fiscal year (FY 2023) to a special purpose stabilization fund which created at the June Town Meeting.*

**Recommendations ...**

**Select Board:** Recommended

**Finance Committee:** Recommendation to be made at Town Meeting

**Article 14 Appropriate Money to Opioid Settlement Special Purpose Stabilization Fund**

I move to transfer forty eight thousand five hundred eighty eight dollars and seventeen cents (**\$48,588.17**), received in FY2023 as opioid settlement funds, from Free Cash to the Opioid Special Purpose Stabilization Fund approved under Article 14 of the June 12, 2023 Spring Annual Town Meeting; as further specified in Article 14 as printed in the warrant. [L. Gonzalez]

Select Board recommends.

Finance Committee recommends.

Voice vote on Motion under Article 14: **UNANIMOUS**

---

### **Article 15 Appropriate Money for Substance Abuse Treatment, Mitigation, and Prevention**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money for substance abuse treatment, mitigation, and prevention, including all costs incidental and related thereto; or what it will do in relation thereto.

**Sponsor:** Select Board

**Description...**

*This article would appropriate funds in support of the Town's efforts to address substance abuse.*

**Recommendations ...**

**Select Board:** Recommendation to be made at Town Meeting

**Finance Committee:** Recommendation to be made at Town Meeting

### **Article 15 Appropriate Money for Substance Abuse Treatment, Mitigation, and Prevention**

I move to appropriate twenty five thousand dollars (**\$25,000.00**) from Free Cash for substance abuse treatment, mitigation, and prevention, including any and all costs related thereto: as specified in Article 15 as printed in the warrant. [L. Gonzalez]

Select Board recommends.

Finance Committee recommends.

Voice vote on Motion under Article 15: **UNANIMOUS**

---

### **Article 16 Create and Transfer Funds into Secondary School Building Project Debt Service Special Purpose Stabilization Fund**

To see if the Town will vote pursuant to M.G.L. Chapter 40, Section 5B to create a Special Purpose Stabilization Fund; such fund to be used for the future payment of debt service associated with the Secondary School Building Project; and further, to see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available funds, or borrow a sum of money to be transferred into said special purpose stabilization fund; or what it will do in relation thereto.

**Sponsor:** Select Board

**Description...**

*This article would create a stabilization fund for the proceeds of the Town's 2022 settlement with the designer and owner's project manager for the secondary school building project. The exact utilization of funds will be determined after the final project reimbursement has been received from the Massachusetts School Building Authority.*

**Recommendations ...**

**Select Board:** Recommended

**Finance Committee:** Recommendation to be made at Town Meeting

I move to create a Special Purpose Stabilization Fund to be used for the future payment of debt service associated with the Secondary School building Project and to transfer two million six hundred twenty four thousand five hundred twenty nine dollars **(\$2,624,529.00)** from Free Cash into said fund; as further specified in Article 16 as printed in the warrant. [L. Gonzalez] {requires 2/3 vote}

Select Board recommends.

Finance Committee recommends.

Voice vote on Motion under Article 16: **UNANIMOUS**

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**Article 17 Appropriate Money to Cover Grant Deficits**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available funds, or borrow a sum of money to cover deficits in any state, federal, or other grant accounts; or what it will do in relation thereto.

**Sponsor:** Select Board

**Description...**

*This article would provide funding for certain expenditures of federal and/or state grant funds that were determined to be ineligible in the audit process.*

**Recommendations ...**

**Select Board:** Recommendation to be made at Town Meeting

**Finance Committee:** Recommendation to be made at Town Meeting

**Article 17 Appropriate Money to Cover Grant Deficits**

I move to appropriate from Free Cash the amount of fifteen thousand ten dollars **(\$15,010.00)** to fund a deficit in the State 911 grant and two thousand eighty nine dollars **(\$2,089.00)** to fund a deficit in the State Community Compact grant; as specified in Article 17 as printed in the warrant. [L. Gonzalez]

Select Board recommends.

Finance Committee recommends.

Voice vote on Motion under Article 17: **UNANIMOUS**

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### **Article 18 Authorize Hillview Commission to Enter into Golf Course Management Contracts for Terms in Excess of Three Years**

To see if the Town will vote pursuant to G.L. c30B, §12 to authorize the Hillview Commission to enter into any and all contracts for golf management services for terms in excess of three (3) years; or what it will do in relation thereto.

**Sponsor:** Hillview Commission

**Description...**

*This article would allow the Hillview Commission to enter into contracts for golf course management services for a terms in excess of the three year limit established by State Law.*

**Recommendations ...**

**Select Board:** Recommended

**Finance Committee:** Recommendation to be made at Town Meeting

### **Article 18 Authorize Hillview Commission to Enter into Golf Course Management Contracts for Terms in Excess of Three Years**

I move, pursuant to Massachusetts General Laws Chapter 30B, Section 12 to authorize the Hillview Commission, subject to the approval of the Town Administrator, to enter into contracts for golf course management services for terms in excess of three years; as specified in Article 18 as printed in the warrant. [S. O’Leary]

Select Board recommends.

Finance Committee recommends.

Voice vote on Motion under Article 18: **UNANIMOUS**

## **Article 19 Authorize Conveyance of Town-Owned Land for Affordable Housing (7 St. Theresa's Street)**

I move that the Town transfer from the tax title custodian to the Select Board for general municipal purposes, including the purpose of conveyance, the care, custody, and control of that certain parcel of land known as 7 St. Theresa's Street, identified as Parcel 101 on Town Assessors' Map 13, and being more particularly described in that deed recorded with the Southern Middlesex Registry of Deeds in Book 15394, Page 475, and authorize the Select Board to convey said parcel or any portion thereof for the sole purpose of securing the construction thereon of 1 or 2 residential units of affordable housing to be maintained as such in perpetuity, and upon such further terms and conditions and for such consideration as the Select Board deems appropriate including for no consideration; as specified in Article 19 as printed in the warrant. [W. Pearce] {requires 2/3 vote}

Select Board recommends unanimously.

Finance Committee recommends.

Community Planning Commission recommends.

Voice vote on Motion under Article 19: **UNANIMOUS**

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## **Article 20 Amend Code of North Reading to Regulate Sustainable Food Ware and Packaging**

To see if the Town will vote to amend the Town of North Reading General Bylaws by adding *Chapter 61 – Sustainable Food Ware and Packaging Regulations* as follows:

### **§ 61-1: PURPOSE AND INTENT**

The purpose of this bylaw is to limit the distribution and use of polystyrene food service containers and utensils by food establishments in the Town of North Reading and to encourage such establishments to switch to similar items made of more environmentally safe materials or switch to reusable items.

### **§ 61-2: DEFINITIONS**

The following words and phrases shall, unless the context clearly indicates otherwise, have the following meanings:

**BIODEGRADABLE.** Contains no polymers derived from fossil fuels; and is intended for single use and will decompose in a natural setting at a rate comparable to other biodegradable materials such as paper, leaves and food waste.

**COMPOSTABLE.** Materials certified to meet the American Society for Testing and Materials International Standards D6400, as those standards may be amended. ASTM D6400 is the specification for plastics designed for compostability in municipal or industrial aerobic composting facilities. Compostable materials shall also include products that conform to ASTM or other third-party standards for home composting. Any compostable product must be clearly labeled with the applicable standard on the product.

**DISPOSABLE FOOD SERVICE WARE.** All food and beverage containers, bowls, plates, trays, cartons, cups, lids, straws, stirrers, forks, spoons, knives, film wrap, and other items designed for one-time or non-durable in connection with the service, consumption or packaging of prepared foods. . This includes, but is not limited to, service ware for takeout foods and leftover food from partially consumed meals prepared at food establishments.

**FOOD ESTABLISHMENT.** An operation that stores, prepares, packages, serves, vends, or otherwise provides prepared food for human consumption. This includes, without limitation, restaurants and food trucks.

**PACKING MATERIAL.** Polystyrene foam used to hold, cushion, or protect items packed in a container for shipping, transport, or storage. This includes, without limitation, packing "peanuts"; and shipping boxes, coolers, ice chests, or similar containers made, in whole or in part, from polystyrene foam that is not wholly encapsulated or encased within a more durable material.



**POLYSTYRENE.** There are two basic forms, Foam and Rigid Polystyrene. Foam includes without limitation blown, expanded (EPS), and extruded foams such as "Styrofoam," a Dow Chemical Co. trademark form of insulation. Foam Polystyrene is generally used to make opaque cups, bowls, plates, trays, clamshell containers, meat trays and egg cartons. Rigid or oriented polystyrene is generally used to make clear clamshell containers, cups, plates, straws, lids and utensils. **PREPARED FOOD.** Food or beverages, which are served, packaged, cooked, chopped, sliced, mixed, bottled, frozen, squeezed or otherwise prepared on the food establishment's premises within the Town of North Reading, regardless of whether it is consumed on or off the premises.

**RECYCLABLE.** Material that can be sorted, cleansed, and reconstituted using the North Reading curbside municipal collection programs for the purpose of using the altered form in the manufacture of a new product. "Recycling" does not include burning, incinerating, converting, or otherwise thermally destroying solid waste.

**RETAIL ESTABLISHMENT.** Any commercial business facility that sells goods directly to the consumer including but not limited to grocery stores, pharmacies, liquor stores, convenience stores, restaurants, retail stores and vendors selling clothing, food, and personal items, and dry cleaning services.

**REUSABLE.** Products that will be used more than once in its same form by a food establishment. Reusable also includes cleanable durable containers, packages, or trays used on- premises or returnable containers such as soft drink bottles and milk containers that are designed to be returned to the distributor and supplier for reuse as the same food or beverage container.

#### § 61.3 USE REGULATIONS

A. Food establishments are prohibited from selling, distributing or providing customers with polystyrene disposable food service ware in connection with the service or sale of prepared foods as defined herein

B. Food establishments using any disposable food service ware shall use only biodegradable, compostable, reusable or recyclable food service ware. All food establishments are strongly encouraged to use reusable food service ware in place of using disposable food service ware for all prepared food.

C. Retail establishments are prohibited from selling, distributing or providing polystyrene disposable food service ware to customers in connection with the service or sale prepared food as defined herein.

D. Retail establishments are prohibited from selling, distributing or providing polystyrene foam packing material to customers in connection with the service or sale of prepared food or goods packaged in the Town of North Reading.

#### § 61-4 ADMINISTRATION AND ENFORCEMENT

A. Food establishments and retail establishments may apply to the Board of Health for approval of new food service ware products as they come on the market that meet, or exceed, the ASTM D6400 standards. The Board of Health shall be authorized to promulgate reasonable regulations for the effective administration and enforcement of this bylaw, including to determine the appropriate procedure for establishments to apply for approval of food service ware products and to establish reasonable reporting requirements for establishments to demonstrate compliance.

B. This Bylaw shall be enforced through any lawful means in law or in equity, including, but not limited to, noncriminal disposition pursuant to MGL c. 40, § 21D. For purposes of noncriminal disposition, the Board of Health and the Health Agent/Health Director of the Town of North Reading shall be the enforcing authority.

C. Enforcement using noncriminal disposition.

(1) If enforced using noncriminal disposition, the following fine schedule shall apply:

(a) Warning for a first offense;

(b) \$50 for the second offense;

(c) \$100 for the third offense and any successive offense.

(2) Subsequent offenses shall be determined as offenses occurring within two years of the date of the first

noticed offense. Each day or portion thereof shall constitute a separate offense. A warning or fine may be appealed to the Board of Health within five days of issuance so long as any appeal by the offender is still filed with the District Court within 21 days as provided by MGL c. 40, § 21D.

#### § 61-5 APPLICABILITY

While this Bylaw shall be effective upon approval by the Attorney General and in accordance with MGL c. 40, § 32, it shall be applicable to food and retail establishments in North Reading beginning September 1, 2024.

#### § 61-5 SEVERABILITY

If any provision or section of this Bylaw shall be held to be invalid, then such provision or section shall be considered separately and apart from the remaining provisions or sections of this Bylaw, which shall remain in full force and effect.

**Sponsor:** Recycling Committee

#### **Description...**

*This article would limit the distribution and use of polystyrene food service containers and utensils by food establishments in North Reading.*

#### **Recommendations ...**

**Select Board:** Recommendation to be made at Town Meeting

**Finance Committee:** Recommendation to be made at Town Meeting

## **Article 20 Amend Code of North Reading to Regulate Sustainable Food Ware and Packaging**

I move to pass over Article 20 as printed in the warrant. [J. Rogers]

Select Board recommends passing over.

Finance Committee recommends passing over.

Voice vote on Motion to **pass over** Article 20: **UNANIMOUS**

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## **Article 21 Street Acceptance: Eaton Circle**

To see if the Town will vote to accept Eaton Circle as a public way as heretofore laid out by the Select Board in the location shown on "Street Acceptance Plan, Eaton Circle in North Reading, MA", dated July 25, 2023, placed on file with the Town Clerk as required by law, and further to authorize the Select Board to acquire by purchase, gift, or eminent domain, the fee simple or a lesser interest in the land within such ways sufficient to complete this acceptance, and any easements related thereto; or what it will do in relation thereto.

**Sponsor:** Community Planning Commission

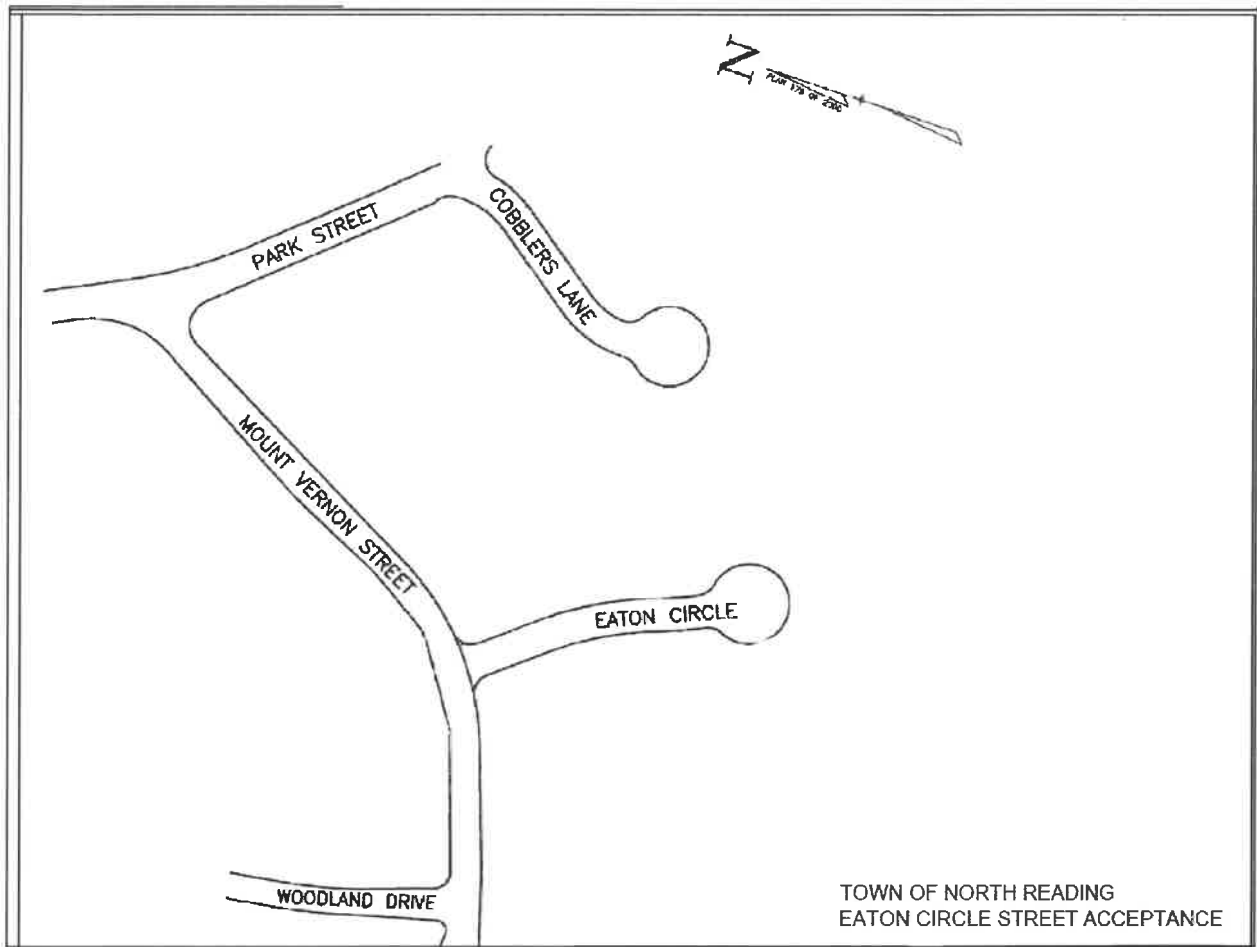
#### **Description...**

*This article seeks to accept Eaton Circle as a public way.*

#### **Recommendations ...**

**Select Board:** Recommended

**Finance Committee:** Recommendation to be made at Town Meeting



**Article 21 Street Acceptance: Eaton Circle**

I move to accept the layout of Eaton Circle as a public way as laid out by the Select Board and shown on "Street Acceptance, Eaton Circle in North Reading MA", dated July 25, 2023; and to authorize the Select Board to acquire by purchase, gift, eminent domain or otherwise, the fee or lesser interest in the land within said way, and any easements related thereto, and to further raise and appropriate the sum of \$1.00 for said purposes, as specified in Article 21 as printed in the warrant. [W. Pearce] {requires 2/3 vote}

Select Board recommends.

Finance Committee recommends.

Community Planning Commission recommends.

Voice vote on Motion under Article 21: **UNANIMOUS**

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## Article 22 Authorize Home-Rule Petition Regarding Retired Police Officer

To see if the Town will vote to authorize the Select Board to petition the General Court for special legislation providing that now retired Detective Lieutenant and Executive Officer Thomas Romeo be exempt from the specific clause of chapter 32, section 7(2)(a)(ii) of the General Laws that states: "provided however, that for any employee who was not a member in service on or before January 1, 1988 or who has not been continuously a member in service since that date, the total yearly amount of the sum of such pension and the annuity as determined in accordance with clause (i) shall not exceed 75 per cent of the annual rate of regular compensation as determined in this paragraph;" all as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Select Board approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition, and to authorize the Select Board to approve such amendments:

AN ACT EXEMPTING THOMAS ROMEO FROM THE 75% PENSION AND ANNUITY LIMITATION FOR POLICE OFFICERS HIRED AFTER JULY 1, 1988 SET FORTH IN CHAPTER 32, SECTION 7(2)(a)(ii) OF THE GENERAL LAWS

*Be it enacted by the Senate and House of Representatives, in General Court assembled, and by the authority of the same as follows:*

WHEREAS, Romeo, a retired officer of the police department of the Town of North Reading, was determined to be totally and permanently incapacitated from performing the essential duties of a police officer pursuant to G.L. c. 32, §§7, 94, by the Middlesex County Retirement Board, which was approved by the Public Employee Retirement Administration Commission.

WHEREAS, Romeo relied to his detriment on inaccurate calculations provided to him by the Middlesex Retirement Board that were based through no fault of his own on an incorrect membership date and contributed to critical decisions made by him regarding his retirement;

SECTION 1. Notwithstanding the provisions of G.L. c. 32, §7(2)(a)(ii), the annual amount of pension payable to Thomas Romeo shall be amended and re-calculated as if his membership date with Middlesex County Retirement System was January 10, 1985.

SECTION 2. Notwithstanding any general or special law to the contrary, Romeo will be exempt from the following clause contained in chapter 32, section 7(2)(a)(ii) of the General Laws: "provided however, that for any employee who was not a member in service on or before January 1, 1988 or who has not been continuously a member in service since that date, the total yearly amount of the sum of such pension and the annuity as determined in accordance with clause (i) shall not exceed 75 per cent of the annual rate of regular compensation as determined in this paragraph;".

SECTION 3. The recalculation by the Middlesex County Retirement System shall be retroactive to Romeo's effective retirement date of January 20, 2023.

SECTION 4. This act shall take effect upon its passage.

or what it will do in relation thereto.

**Sponsor:** Select Board

**Description...**

*This article would grant a certain retired police officer a pension calculated as if his membership date with the Middlesex County Retirement System was January 10, 1985, as was presented to him by the Retirement System at the time of his application to retire.*

**Recommendations ...**

**Select Board:** Recommended

**Finance Committee:** Recommendation to be made at Town Meeting

**Article 22 Authorize Home-Rule Petition Regarding Retired Police Officer**

I move to approve Article 22 as printed in the warrant; except that the title of the proposed special act should reference that the in-service date is January 1, 1988 and not July 1, 1988, as is indicated in the body of the proposed special act. [S. O'Leary] {requires 2/3 vote}

Select Board recommends.

Finance Committee recommends.

Voice vote on Motion under Article 22 as Amended: **UNANIMOUS**

Mr. Moderator: I move to adjourn this meeting sine die. {L. Gonzalez}

Voice vote on the motion to adjourn. **UNANIMOUS**

The meeting adjourned at 8:12 P.M. There were 144 voters present.

Checkers for the meeting: Patricia Fillmore, Carol Cleri, MaryLou Vozzella, Tom Vozzella and Linda Stratton. Assistant Town Clerk Stephanie Connolly and Town Clerk's staff Carol Ducrow assisted with check-in procedures. Media services were provided by NORCAM; Audio-visual services by Alison Kane; and Custodial services were provided by Jim Shiner and additional School Department staff.

A True Record: Attest:

Susan J. Duplin, Town Clerk

**TOWN CLERKS OFFICE**  
**Vital Statistics and Licenses Issued**  
January 1, 2023 - December 31, 2023

**Vital Record Statistics Recorded for 2023:**

Births: 141  
Marriages: 43  
Deaths: 137

\*\*\*\*\*

**Number of Dogs Licensed: 1096**

Licensing Period January 1st – December 31st

\*\*\*\*\*

**Business Certificates Recorded:**

New Certificates: 18  
Renewals: 56  
Discontinued: 14  
Expired / Lapsed: 8

\*\*\*\*\*

**Passport Application Information:**

Available “on-line”

Go to: [www.travel.state.gov](http://www.travel.state.gov)

\*\*\*\*\*

**Fish & Wildlife Licenses:**

All licenses sold “on-line” a/o January 1, 2012

Go to: <http://www.mass.gov/dfwele/dfw/>

## **Public Services Annual Report 2023**

The Division of Public Services includes the Library, Parks and Recreation, Senior Center, Town Clerk Veterans' Services, and Youth Services. In addition to monitoring and supporting the work of each unit, the Division coordinates joint programs and communications for the group.

The Director of Public Services currently serves as an ADA coordinator for town services, programs, meetings and documents. Additionally, they are staff liaison to the Commission on Disabilities, Transportation Committee, and serve as an administrator for the Town's web communications. The Director also serves as clerk of the Community Impact Team (CIT) Advisory Board and chair of the CIT Social Services Action Team.

### **Transportation**

Inaugural members of the Transportation Committee were appointed by the Select Board in February 2023. Public Services worked with the Committee, senior center staff, and volunteers to create a brochure describing ride options, to contact all Ring and Ride users about changes in service, and to launch a volunteer driver program for out-of-town medical appointments.

At June Town Meeting, residents voted to fund pilot transportation services. Additional funding from MassDOT grants will enable pilot services including the volunteer driver program, expanded senior center van driver and coordinator hours, and new software to extend through June 2025. As of December 2023 there are 9 volunteer drivers active, and all ride requests with the requested 7-days' notice have been met. In January 2024, an Accessibility Survey will be included in the town's census mailing to all households, enabling the Transportation Committee and Commission on Disabilities to assess needs for modified or new town services.

### **CIT Social Services Action Team**

In 2023, the Community Impact Team (CIT), Social Services Action Team reconvened with representatives from Public Services departments, Police Department, Health Department, and Food Pantry. Discussions around home visit safety, housing resources, and financial resources to date have resulted in new department safety guidelines and a financial resources guide for staff and residents. Residents can pick up a copy of the Financial Assistance Resources guide at Town Hall, Senior Center, Library, or online at [www.northreadingma.gov/financial-assistance](http://www.northreadingma.gov/financial-assistance)

### **Public Information**

In 2023, the Transcript published weekly event updates in "Our Place on the Hill" and "Between the Lines" sections for the Senior Center and Library, as well as frequent contributions by the Recreation Department. The town website "subscribe" page now offers email notifications for all meeting notices.

Respectfully submitted,

Lillian Hartman  
Director of Public Services

**DEPARTMENT OF VETERANS SERVICES  
and VETERANS EVENTS COMMITTEE  
Annual Report 2024**

The Veterans Department continues to provide financial assistance to Veterans and their dependents in accordance with Mass General Laws (MGL) 108 CMR 1:00-11:00. This service is provided to eligible Veterans, Spouses, and their dependents who are struggling financially. Chapter 115 assists with Housing Benefits, Fuel Assistance, and Medical reimbursements. The present case load is comprised of Veterans in need of long term assistance, and for those who are unemployed. Assisting the Veterans of North Reading with an array of support services through local, state, and federal entities continues to remain a top priority. In addition, the case load continues to grow to assist Veterans in filing for Disability Compensation for service connected disabilities and for the aging Veterans in need of Aid and Attendance. A total of 189 Federal Cases were filed for Disability Compensation, Dependents Indemnity Compensation, Unemployability and Aid & Attendance Cases.

**OPERATION VETERAN WIDOWS** a new support program designed by the Veterans Department. The program is dedicated to Veteran Widows who lost their heroes of yesterday. A monthly gathering knowing you are not alone in this journey. Learning from each other to heal through sharing stories, tears, and laughter. Learning to enjoy one another's company through an array of suggestions within the group. Operation Veteran Widows allows for new friendships, games, local trips, movies, music, lunches/dinners, crafting, and great social gatherings. It's a beautiful start to new friendships that truly understand one another. The group made over 60 wreaths which were delivered to the Bedford VA Medical Center to bring some holiday cheer to Veterans. The group meets the last Tuesday of every month at the Senior Center and has had a great turn out.

**MEMORIAL DAY CEREMONY** began at 0700 for prayer and firing of 3 volleys and taps at Riverside, Harmony Vale and Park Street Cemeteries and Ipswich River Park Blue Star Memorial. At 1000 the annual Memorial Day kicked off from the North Reading Town Common. Parade consisted of North Reading Police, Boy Scout Color Guard, North Reading Company of Minit and Militia, Honorary Parade Marshalls Geoff and Patty Bemiss, and Roy and Chris Walters, N. Reading Post Cane Award Honoree Carmen DiChiara, Purple Heart Veterans Float with 2x PH Recipient Gerald "Jay" Gurry US Army Vietnam Veteran, N. Reading Veterans and VFW Post 10874, NR. Reading Select Board, State and Town Officials, NR High School Band, Boy Scout Troop 750, Cub Scout Packs 729 & 731, GSEM N. Reading Girl Scouts, Martins Pond Association, N. Reading Rotary Club, all Local Churches to include Aldersgate, St. Theresa's, Trinity and Union Congregational, N. Reading Historical Society, Decorated Bikes, Camp Fire Girls and Boys, N. Readings Youth Softball, Little League, Soccer and 4-H rounder's, Antique Cars, N. Reading Fire Dept. and National Guard 151<sup>st</sup> Reg. Support Group HHC Vehicles and Soldiers. Everyone then gathered at the Flag Pole on the Common for traditional Memorial Day Ceremony. Opening Remarks were presented by Geoffrey Bemiss, Invocation & Benediction was delivered by Rev. Brian McHugh of St. Theresa's Church,



**Governor Healey's Proclamation was read by Town Administration Michael Gilleberto, Purple Heart Proclamation was read by US Army Ret. Dan Mahoney of NR Veterans Events Committee, Roll of Honor was read by Geoffrey Bemiss, Speaker of the Day was N. Reading Select Board Chair Liane Gonzalez, and Guest Speaker Senator Bruce Tarr spoke to all in attendance. Music and Taps was provided by the North Reading High School Band under the Direction of Ben Owens, Taps were played by Ivan Deiko and Marshall Murray, Firing of Volleys was under the command of Capt. Richard Stratton and the Minit and Militia, and Wreaths were placed by the North Reading VFW Post 10874 under the direction of Commander Arthur Cole.**

**VETERANS DAY: In a collaborative effort North Reading volunteers and organizations, we were able to present a special Veteran's Day Ceremony. This year our annual ceremony had some additions to our traditional Veterans Day Ceremony. In addition to honoring our Veterans we incorporated families of Veterans into our Ceremony. Opening remarks were presented by Veterans Event Chairman Richard Stratton, followed by Invocation by Pastor Rachel Fisher of Aldersgate Church. Our Nations Colors were presented by Marine Corps Regiment of Fort Devens and North Reading Police Honor Guard, followed by the Pledge of Allegiance lead by N. Reading Boy Scouts, Cub Scouts and Girl Scouts. Our National Anthem was sung by Alivia Rowe followed by What the Flag Means to Me presented by Irene Yull. Governor's Proclamation was read by Town Administrator Michael Gilleberto followed by the Town Proclamation ready by N. Reading Select Board Chair Liane Gonzalez, music was performed by the North Reading High School Band under the direction of Ben Owens. We then gathered all the children around for a story about "Veterans in Our Neighborhood" read by Debbie Aldrich of the Veterans Events Committee. Veterans Director Susan Magner spoke of "when a loved one is away at war" and the effects it has on the family. Honored Guest Speaker Kristi Stephens spoke on the "Cost of War" from the eyes of a child. Wreaths were placed by the North Reading VFW Post 10874, Taps were played by Ivan Deiko and Marshall Murray of NR High School followed by closing remarks from Richard Stratton and Benediction by Pastor Rachel Fisher. Special Thank you to all taking time to honor our Veterans and Families. Thank you for helping us bring an honorable ceremony to our Veterans. Thank You to NorCam and Maureen Doherty of NR Transcript who provided videotaping and pictures of our Ceremony.**

**ANNUAL VETERANS DINNER SOCIAL: We were happy to once again hold our Annual Veterans Dinner at Ultra Chic at the Hillview Country Club. The dinner was another success with over 150 participants. Thank you to Senator Bruce Tarr, State Representative Dave Robertson, North Reading Select Board, North Reading Town Administrator Michael Gilleberto, Reverend Rachel Fisher, North Reading Veterans Events Committee, DJ Zati Brad Bezzati and Kerrin Mullen for providing our music, Sgt Major Ken Oswald, Sgt Major John Sumner, MSgt Andrew Walter and the JROTC Marine Corps Cadets of Salem and Beverly High Schools. Thank you to Fabiana and Adilson Santo owner of Ultra Chic at Hillview Country Club and staff, for providing such a beautiful venue and wonderful meal for all to enjoy. A Special Thank you to all who sponsored this event to help bring down the price of dinner tickets for Veterans and their**

**Families. American Legion Post 62, NR VFW Post 10874, Debbie Aldrich, Fitzgerald & Associates, Karl Johnson, Robert Johnson, Richard Johnson, Kitty's Restaurant, M. G. Hall, NGP Dunkin Donuts Scrivanos' Family, Teradyne Inc., PDA Dental Group, Bark n Roll, Loretta Martinez, Donna Martinez, Jean Osborn, Brenda & Brian Beherrell, Walter Booth Jr, Nancy Nienhuis, Albert & Beverly Sampson, N. Reading Knights of Columbus, Cathy & Thomas Pappavaselio, Brenda Hyland Miller, Gracina Santos, Jeffrey & Christine Shapiro, Ken Ravioli, Maureen Stevens, Carol Ann Bourque, Shari Riley, NR High School in Memory of Danny Callahan, Gerard Moynihan, Little School PTO, NR Republican Town Committee; thank you all for helping us make this a memorable event. Lastly, these events continue through the generous support and volunteerism Catherine McGloughlin, Maureen Stevens, Christopher Magner, Giselle Magner, Larry Ready, Andrea Swenson, Mark Glinner, Jeff & Irene Yull, Josephine Ridgley, Maureen Doherty & NR Transcript**

**The Veterans Department continues to pride itself in assisting our Veterans, Warriors, and their families utilizing resources through local, state and federal agencies enabling this department to continue to provide the best possible care for our Veterans and their dependents to ensure their needs are met.**

**Respectfully submitted,**

**Susan Magner  
Director of Veterans Services**

## **YOUTH SERVICES DEPARTMENT**

### **2023 Annual Report**

Youth Services' mission is to allow for the voice of our youth to be heard in the community. The department strives to establish youth-driven social and experiential activities and provide opportunities for young adults to become active community members. Through these programs, we hope to foster a healthy self-image and encourage positive decision-making. Youth Services supports families of all abilities and backgrounds.

Youth Services has relocated to the Flint Memorial Library from Town Hall this year. Youth services programs are readily accessible to the young people of North Reading at Flint Memorial Library, located within walking distance of three public schools, the High School, Middle School, and Batchelder Elementary School. Moreover, this move strengthens the partnership between Youth Services and the Library, allowing for a growing number of joint programs and services.

Following a thorough search, Youth Services welcomed its new Director, Eleanor Richard, in October. Eleanor's recent experience includes higher education administration, and she taught in public schools for five years prior to joining the department.

Youth Services has had significant accomplishments in 2023, including:

- Produced a "Reality Fair" for North Reading High School's 127 junior students. This program had 24 adult volunteers who worked to enhance students' understanding of the cost of living, the importance of budgeting, and the financial impacts of their choices.
- Designed, conducted, and analyzed the results of a town-wide survey related to family needs, desired programs, and schedules for youth services.
- Conducted spring and fall mentoring programs, with over 32 youth participants.
- Started new programs including middle school homework help, homeschool meet-up groups, high school and middle school creative writing workshops, and a teen podcasting club.
- Youth Services Director became Youth Mental Health First Aid Certified.

Thank you to the Youth Services Committee and other volunteers whose support continues to bolster the programs and events of Youth Services.

Respectfully,

Eleanor Richard  
Director of Youth Services

Peter Majane  
Chair of Youth Services

## **Commission on Disabilities**

The North Reading Commission on Disabilities is an advisory committee of volunteers serving terms, appointed by the Board of Selectman to advocate on disability-related issues. Majority of the membership must be a member with a disability or directly related to a person with a disability. Our mission is to improve access for all residents of North Reading, who may have disabilities, their families, businesses, and visitors.

### **Our Goals – Choose to Include**

- To advocate for the full integration and participation of people with disabilities in the Town of North Reading.
- To advise and assist town officials and employees in addressing the needs of people with disabilities.
- To provide information, referral guidance and technical assistance to individual public agencies, businesses and organizations in matters pertaining to disability.

### **Accomplishments this year includes:**

- Successful reconstitution of the COD with active and engaged new members.
- Successful at working with the town’s Building Commissioner, Transportation Committee, and Public Services Director.
- Attendance at public events to expose our services and receive.
- Improvements to the COD Town website page.
- Creating an initial plan to survey town residents for disability issues so the COD can better direct its future activities.
- Sending out the resulting survey through the annual town census to every household in Town, ensuring a more complete picture of what is happening in our Town that the COD may be able to help with.

### **Members include:**

RICHARD F WALLNER	CHAIR	12/31/2025
REBECCA M GRIFFIN		12/31/2023
NIKKI TOSI		12/31/2024
GINA D MORAN		12/31/2024
MARISA MORELLO		12/31/2023

## **CIT Annual Report 2023**

The North Reading Community Impact Team (CIT) is a collaborative partnership between community resources that emphasizes the use of innovative, non-traditional methods to identify factors that have a negative impact on the quality of life for all and to implement solutions that solve the underlying problems.

The Youth Substance Use Prevention Coalition completed half of its seventh year of DFC program funding and developed a Steering Committee and expanded to 4 members. The Coalition added 13 volunteers and graduated from National Coalition Academy. They completed Year 8 Strategic Planning and gained additional funding via MCall3 Collaborative.

In the community, members stepped beyond the Coalition and participated in Senior Center and Youth Services programming, Reality Fair, Apple Fest, Self Care Fair, National Night Out, Board of Health's new Health Fair, and presentations at Martin's Landing. In collaboration with the Police Department, they collected 406.8 lbs. of unused drugs at 2 DEA National Rx Take Back events and offered 13 Naloxone trainings.

In 2023, the Coalition was active in the school system. All students received education in vaping prevention (grades 5 and 6), internet safety (grade 7), alcohol and marijuana (grade 8) and fentanyl and pressed pills (all high school grades). The 40 Developmental Assets training was offered to middle and high school educators, Paraprofessionals at PD Day, and High School Student Council students. The complete 8-part Playbook program was launched with football and men's soccer. Additionally, the Coalition participated in Family University and presented a Parent Association educational event on pressed pills and fentanyl. Members also attended the Fall Athletics Meeting, served on the Superintendent Advisory Committee and Middle School Council, and recognized 3 educators with the Trusted Adult Award.

The Coalition members also completed or initiated new programs/initiatives in 2023. They provided Opioid Abatement Fund advocacy and advocating for a part-time Peer Recovery Coach. Launched a Mental Health First Aid Campaign training 4 facilitators in Adult, Youth, First Responder and Fire courses. Kicked off Noodles and Noggins community education. DFC Director Luckiewicz and Det. Lucci also spoke at CADCA's National Coalition Academy on the benefits of law enforcement in prevention.

In 2023, the Social Services Action Team reconvened with representatives from Public Services departments, Police Department, Health Department, and Food Pantry. Discussions around home visit safety, housing resources, and financial resources to date have resulted in new department safety guidelines and a financial resources guide for staff and residents. Residents can pick up a copy of the Financial Assistance Resources guide at Town Hall, Senior Center, Library, or online at [www.northreadingma.gov/financial-assistance](http://www.northreadingma.gov/financial-assistance).

The K-12 Action Team (Kindergarten through Grade 12) included North Reading Public Schools educators, administrators, and staff as well as parents, caregivers, and community members who worked together and provided informational programs and presentations that offer young people

the skills needed to make healthy, quality of life decisions. The K-12 Action Team also offered strategies to parents and caregivers to assist them in supporting their children as they make their way toward and through adolescence. The three sub-committees that met throughout 2023 were: Diversity, Equity, Inclusion, & Belonging; Health and Wellness; and Bullying Prevention and Intervention.

The Mental Wellness Action Team continued to work towards increasing awareness of mental health resources, and decreasing mental health stigma. Several Town departments and community volunteers participate in the Mental Wellness Action Team and contribute ideas and information. Self Care Week was offered twice in 2023, once in March and once in November. If community members would like a handout on mental health or substance use related resources, these are available at the North Reading Police Department.



**TOWN TREASURER  
2023 ANNUAL REPORT**

The transactions in the General Cash Account, in summary form  
were as follows:

Balance 6/30/2021.....	\$73,575,577.00
Balance 6/30/2022.....	\$74,562,577.00

**FUNDED DEBT**

Outstanding Long Term 7/1/2023 .....	\$ 63,100,000.00
Bond Paid in FY 23.....	\$ 5,735,000.00
New Bonds FY 23 .....	\$ 0.00
Outstanding Short Term 7/1/2023 .....	\$ 6,589,577.00
New BANS FY22.....	\$ 6,589,577.00
BANS Paid in FY22.....	\$ 5,727,577.00
All Outstanding Debt as of June 30, 2023.....	\$ 69,689,577.00

**DEBT ACCOUNT**

Buildings.....	\$ 2,980,000.00
Departmental Equipment.....	\$ 1,740,000.00
School Buildings.....	\$ 52,909,577.00
School Other.....	\$ 245,000.00
General.....	\$ 4,535,000.00
Water.....	\$ 7,280,000.00
Total.....	\$69,689,577.00

Respectfully submitted,  
Maryann MacKay, Town Treasurer



**TOWN COLLECTOR**  
**2023 ANNUAL REPORT**

Outstanding Balances June 30, 2023:

Levy of 2012		
Real Estate .....	\$	737.68
Levy of 2013		
Motor Vehicle.....	\$	4,858.66
Levy of 2014		
Personal Property .....	\$	5,871.52
Motor Vehicle.....	\$	4,642.60
Levy of 2015		
Personal Property .....	\$	6,257.09
Motor Vehicle.....	\$	8,320.66
Levy of 2016		
Personal Property .....	\$	6,694.01
Motor Vehicle.....	\$	8,227.75
Levy of 2017		
Real Estate .....	\$	59.68
Personal Property .....	\$	5,938.72
Motor Vehicle.....	\$	6,427.54
Levy of 2018		
Real Estate .....	\$	67.98
Personal Property.....	\$	5,653.97
Motor Vehicle.....	\$	7,604.08
Levy of 2019.		
Personal Property .....	\$	4,727.18
Motor Vehicle.....	\$	8,577.83
Levy of 2020		
Real Estate .....	\$	7,180.51
Personal Property.....	\$	6,511.01
Motor Vehicle.....	\$	27,487.24
Levy of 2021		
Real Estate .....	\$	22,131.17
Personal Property .....	\$	8,058.84
Motor Vehicle.....	\$	18,587.92
Levy of 2022		
Real Estate .....	\$	25,353.81
Personal Property.....	\$	4,642.41
Motor Vehicle.....	\$	25,891.96
Levy of 2023		
Real Estate .....	\$	325,036.80
Personal Property .....	\$	6,479.44
Motor Vehicle.....	\$	47,594.79
Levy of 2024		
Real Estate (bills mailed on June 20, 2023.....	\$	29,486,969.56
Personal Property (bills mailed on June 20, 2023 .....	\$	484,812.16

TOWN OF NORTH READING TRUST FUNDS

Account Description	07/01/2022 Balance	Receipts	Disbursements/ Transfers +/-	06/30/23 Balance	Non Expendibl	Available	Unrealized Gain/Loss	Ending Market Value
Cultural Council Scholarship	8,546.68	\$108.43	0.00	8,655.11	6,779.00	1,876.11	-88.82	8,566.29
Harmony Vale Cemetery	9,996.54	\$126.78	0.00	10,123.32	1,000.00	10,123.32	-103.90	10,019.42
Howard, L. (LMDP) HV Cemetery	8,157.54	\$103.47	0.00	8,261.01	500.00	7,761.01	-84.78	8,176.23
Park Street Cemetery/Damon	3,845.77	\$48.79	0.00	3,894.56	100.00	3,794.56	-39.96	3,854.60
Park Street Cemetery/Flint	2,711.96	\$34.38	0.00	2,746.34	300.00	2,446.34	-28.20	2,718.14
Perpetual Care	802,706.94	\$10,003.79	-7,756.40	804,954.33	761,248.00	13,956.33	-8,890.65	796,063.68
Conservation	127,711.72	\$1,619.81	0.00	129,331.53	25,000.00	104,331.53	-1,327.29	128,004.24
Harriet N. Flint Memorial Fund	14,573.85	\$222.74	0.00	14,796.59	4,150.00	10,646.59	-818.32	13,978.27
Flint Memorial Library Piano Trust	7,521.07	\$114.96	0.00	7,636.03	2,715.00	4,921.03	-422.31	7,213.72
Flint Memorial Hall	14,822.02	\$226.52	0.00	15,048.54	6,000.00	9,048.54	-832.27	14,216.27
Walter S. Flint School Fund	15,235.85	\$232.86	0.00	15,468.71	10,000.00	5,468.71	-855.49	14,613.22
Alice G. Wilson LDB School Recreation	1,554.99	\$23.76	0.00	1,578.75	500.00	1,078.75	-87.32	1,491.43
Elliot Flint	19,209.03	\$293.58	0.00	19,502.61	5,000.00	14,502.61	-1,078.59	18,424.02
Ebenezer Damon 1-Mile Grounds	10,798.65	\$136.98	0.00	10,935.63	5,000.00	5,935.63	-112.23	10,823.40
Anne U. Abbott Riverside Cem. Perp. Care	6,569.41	\$83.33	0.00	6,652.74	1,000.00	5,652.74	-68.27	6,584.47
150th Anniversary Fund	574.26	\$8.76	0.00	583.02	125.00	458.02	-32.24	550.78
American Revolution Tri-Centennial	496.22	\$7.59	0.00	503.81	100.00	403.81	-27.86	475.95
James R. Alyward Scholarship	6,940.05	\$102.44	-250.00	6,792.49	5,000.00	1,292.49	-404.65	6,387.84
Barbara E. Alyward Scholarship	6,933.93	\$102.35	-250.00	6,786.28	5,000.00	1,286.28	-404.32	6,381.96
Veterans Memorial Committee Perp Trust	18,108.00	\$229.62	0.00	18,337.62	6,493.37	11,644.25	-188.19	18,149.43
Richard K. Smith Scholarship	5,477.97	\$83.71	0.00	5,561.68	5,000.00	561.68	-307.59	5,254.09
Edith F. Holt Scholarship	3,170.77	\$48.47	0.00	3,219.24	3,000.00	219.24	-178.05	3,041.19
West Village Club Scholarship	4,941.87	\$68.17	-500.00	4,510.04	1,780.64	2,729.40	-307.45	4,202.59
The James Gregory Hannon Memorial Scholarship	10,553.10	\$161.31	0.00	10,714.41	10,000.00	714.41	-592.56	10,121.85
Richard P. Murphy Memorial Scholarship	6,526.85	\$92.52	-500.00	6,119.37	3,000.00	3,119.37	-396.43	5,722.94
James R. Stewart III Memorial Scholarship	4,247.09	\$64.92	0.00	4,312.01	4,035.00	277.01	-238.48	4,073.53
Michael J. Mitten Memorial Scholarship	41,860.78	\$638.21	-1,000.00	41,498.99	39,100.00	2,398.99	-2,423.18	39,075.81
Nedio E. & Mary Barrasso Memorial Scholarship	107,771.80	\$1,589.18	-4,000.00	105,360.98	10,400.00	5,360.98	-6,290.95	99,070.03
Fitzgerald Prize for Community Service	20,356.77	\$311.11	0.00	20,667.88	15,000.00	5,667.88	-1,143.04	19,524.84
Eleanor Frazier Memorial	1,023.16	\$15.67	0.00	1,038.83	675.00	363.83	-57.45	981.38
Eric R. Nelson Memorial Scholarship	8,166.10	\$117.56	-500.00	7,783.66	7,314.91	459.47	-488.46	7,295.20
Arthur A. Barresi Permanent Scholarship	27,003.51	\$409.13	105.00	27,517.64	25,000.00	1,507.64	-1,485.75	26,031.89
Eleanor C Dell Scholarship (of 2014)	752,257.59	\$11,354.49	-10,000.00	753,612.08	714,853.23	38,758.85	-42,838.17	710,773.91
Eleanor Cecelia Dell Scholarship (of 2008)	5,390.36	\$82.42	0.00	5,472.78	5,000.00	472.78	-302.68	5,170.10
Turilli-Bourne Scholarship	6,572.11	\$93.63	-500.00	6,165.74	0.00	6,165.74	-398.94	5,766.80
<b>TOTAL</b>	<b>2,092,334.31</b>	<b>28,961.44</b>	<b>-25,151.40</b>	<b>2,096,144.35</b>	<b>1,690,169.15</b>	<b>285,405.92</b>	<b>-73,344.84</b>	<b>2,022,799.51</b>

**TRUSTEES OF TRUST FUNDS  
2023 ANNUAL REPORT**

Our mission is to oversee the trust funds of North Reading as reported in the Town Report. Specifically, we

- Review the quarterly trust fund statements provided by the Town Treasurer for performance, consistency and accuracy.
- Meet each spring to recommend the amount of each scholarship award available for graduating North Reading High School (NRHS) students, based on conditions of the trust and available earnings in each fund, generally as of December 31 of the previous year. We provide this information to the NRHS Scholarship Committee or, in some cases, the School Committee, along with a Term Sheet with qualifications for candidates and instructions. Upon request, we notify the trust fund donors regarding the names and amounts of the scholarships awarded.
- Annually report fund balances and other pertinent information to the administrators of other trust funds (not under our administration).
- Meet with and assist donors who desire to establish new trust funds.
- Ensure that trust fund governing documents are preserved in digital format with town records.
- Research to recover or establish governing documents for all trust funds as needed.

In the spring of 2023, we recommended the following scholarship awards to the NRHS Scholarship Committee and NR School Committee (\*):

\$250	Barbara E. Aylward Scholarship
250	James R. Aylward Scholarship
0	Nedio E. Barrasso & Mary Barrasso Memorial Scholarship (\$2,000 each)
0	Arthur A. Barresi Scholarship
0	Eleanor C. Dell Scholarship 2014
0	Eleanor Cecilia Dell 2008
500	Fitzgerald Prize for Community Service
0	James Gregory Hannon Memorial Scholarship (*)
0	Edith F. Holt Memorial Scholarship (*)
0	Michael J. Mitton Memorial Scholarship
1000	Richard P. Murphy Memorial Scholarship
0	Eric R. Nelson Memorial Scholarship
0	Richard K. Smith Memorial Scholarship
0	James R. Stewart III Memorial Scholarship
500	Turilli-Bourne Scholarship
<u>500</u>	West Village Women's Club Scholarship
\$3,000	

Lacking governing documents, we could not recommend an award from the Eleanor Frazier Memorial Scholarship.

The trustees met once in 2023. Business of note:

- In 2022 and 2023, several donations to the Arthur A. Barresi Scholarship fund (totaling \$10,605) were received by the Town Treasurer, Maryann MacKay, in honor of Greta Barresi. These were added to the principal, per the terms of the scholarship.
- There is one student who did not redeem a 2022 scholarship (Fitzgerald Prize for Community Service for \$500). Regrettably, that scholarship award expired at the end of 2023.
- For calendar year 2023, the portfolio time-weighted return was 14.3%.

Respectfully submitted,

Dallas W. Coffman, Chairman  
Sarah A. McGoldrick, Trustee  
Jean C. Osborn, Trustee

## TOWN ACCOUNTANT

The Town Accountant provides the controllership and audit functions for the Town and its departments. The Accounting Department protects the fiduciary interests of the Town by ensuring the financial records are accurately maintained and preserved; supervising and monitoring expenditures of the Town funds; utilizing sound accounting practices; performing all other auditing and accounting functions pursuant to Massachusetts General Laws.

The Town of North Reading is under contract with Marcum LLP, to complete the FY 2023 financial statements.

The Town's finances continue to feel the pressure of rapid growth and a general decline in the economy. The Town's ability to generate sufficient revenue to provide the services demanded is severely limited by the constraints of Proposition 2-1/2. The Town is faced with difficulty, funding not only the operating budget, but major capital projects over the next few years. This can only be accomplished by careful and thoughtful planning of the Town's leaders.

Respectfully submitted,

Laurianne Galvin  
Finance Director/Town Accountant

**TOWN OF NORTH READING, MASSACHUSETTS**

Statement of Net Position  
June 30, 2022

	Governmental <u>Activities</u>	Business-Type <u>Activities</u>	<u>Total</u>
<b>Assets</b>			
Current:			
Cash and short-term investments	\$ 59,498,507	\$ 10,469,536	\$ 69,968,043
Investments	1,046,949	-	1,046,949
Receivables:			
Property taxes	734,947	-	734,947
Excises	516,495	-	516,495
User fees	536,192	1,809,247	2,345,439
Intergovernmental	688,949	-	688,949
Leases receivable	42,993	24,234	67,227
Other assets	<u>8,035</u>	<u>-</u>	<u>8,035</u>
Total Current Assets	63,073,067	12,303,017	75,376,084
Noncurrent:			
Receivables, net of allowance for uncollectibles:			
Property taxes	1,000,742	-	1,000,742
Leases receivable, net of current portion	1,012,871	342,102	1,354,973
Capital assets:			
Nondepreciable capital assets	19,123,282	8,430,834	27,554,116
Other capital assets, net of accumulated depreciation	<u>139,403,998</u>	<u>10,497,417</u>	<u>149,901,415</u>
Total Noncurrent Assets	<u>160,540,893</u>	<u>19,270,353</u>	<u>179,811,246</u>
Total Assets	223,613,960	31,573,370	255,187,330
<b>Deferred Outflows of Resources</b>			
Related to pension	2,726,250	12,874	2,739,124
Related to OPEB	<u>17,403,334</u>	<u>171,569</u>	<u>17,574,903</u>
Total Deferred Outflows of Resources	20,129,584	184,443	20,314,027
<b>Liabilities</b>			
Current:			
Warrants and accounts payable	1,239,809	289,671	1,529,480
Accrued liabilities	4,902,172	46,993	4,949,165
Unearned revenue	2,344,630	-	2,344,630
Notes payable	5,095,577	632,000	5,727,577
Other current liabilities	198,611	26,765	225,376
Current portion of long-term liabilities:			
Bonds payable	4,972,438	1,143,744	6,116,182
Compensated absences liability	<u>167,752</u>	<u>6,659</u>	<u>174,411</u>
Total Current Liabilities	18,920,989	2,145,832	21,066,821
Noncurrent:			
Bonds payable, net of current portion	59,538,142	8,358,020	67,896,162
Compensated absences liability, net of current portion	3,187,297	126,521	3,313,818
Net pension liability	44,356,576	209,460	44,566,036
Net OPEB liability	<u>63,481,265</u>	<u>644,884</u>	<u>64,126,149</u>
Total Noncurrent Liabilities	<u>170,563,280</u>	<u>9,338,885</u>	<u>179,902,165</u>
Total Liabilities	189,484,269	11,484,717	200,968,986
<b>Deferred Inflows of Resources</b>			
Related to pension	8,201,312	38,728	8,240,040
Related to OPEB	33,808,850	333,306	34,142,156
Related to leases	<u>1,055,864</u>	<u>366,336</u>	<u>1,422,200</u>
Total Deferred Inflows of Resources	43,066,026	738,370	43,804,396
<b>Net Position</b>			
Net investment in capital assets	95,215,799	9,426,487	104,642,286
Restricted for:			
Grants and other statutory restrictions	10,188,695	-	10,188,695
Permanent funds:			
Nonexpendable	808,517	-	808,517
Expendable	281,827	-	281,827
Unrestricted	<u>(95,301,589)</u>	<u>10,108,239</u>	<u>(85,193,350)</u>
Total Net Position	<u>\$ 11,193,249</u>	<u>\$ 19,534,726</u>	<u>\$ 30,727,975</u>

The accompanying notes are an integral part of these financial statements.

**TOWN OF NORTH READING, MASSACHUSETTS**

Statement of Activities  
For the Year Ended June 30, 2022

		Program Revenues			Net (Expenses) Revenues
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Governmental Activities</b>					
General government	\$ 4,680,498	\$ 422,205	\$ 1,045,079	\$ -	\$ (3,213,214)
Public safety	11,160,841	1,269,770	96,961	-	(9,794,110)
Education	57,570,395	1,716,706	9,131,694	-	(46,721,995)
Public works	7,158,210	1,503,377	835,609	-	(4,819,224)
Health and human services	849,381	19,629	35,519	-	(794,233)
Culture and recreation	1,187,343	250	263,768	-	(923,325)
Interest on long-term debt	2,496,767	-	-	-	(2,496,767)
Intergovernmental	199,453	-	-	-	(199,453)
Total Governmental Activities	85,302,888	4,931,937	11,408,630	-	(68,962,321)
<b>Business-Type Activities</b>					
Water services	4,259,941	4,745,618	-	2,336,043	2,821,720
Hillview services	1,565,849	2,150,327	-	-	584,478
Recreation services	558,923	428,138	-	-	(130,785)
Total Business-Type Activities	6,384,713	7,324,083	-	2,336,043	3,275,413
Total	\$ 91,687,601	\$ 12,256,020	\$ 11,408,630	\$ 2,336,043	(65,686,908)

(continued)

The accompanying notes are an integral part of these financial statements.

**TOWN OF NORTH READING, MASSACHUSETTS**

Statement of Activities  
For the Year Ended June 30, 2022

(continued)

	Governmental <u>Activities</u>	Business-Type <u>Activities</u>	<u>Total</u>
Change in net (expenses) revenues from previous page	\$ (68,962,321)	\$ 3,275,413	\$ (65,686,908)
<b>General Revenues and Transfers:</b>			
Property taxes	57,159,517	-	57,159,517
Excises	3,116,578	-	3,116,578
Penalties, interest, and other taxes	1,045,184	-	1,045,184
Licenses and permits	761,183	-	761,183
Grants and contributions not restricted to specific programs	9,740,612	-	9,740,612
Investment income	142,989	-	142,989
Miscellaneous	743,184	3,038	746,222
Transfers	<u>(31,266)</u>	<u>31,266</u>	<u>-</u>
Total General Revenues and Transfers	<u>72,677,981</u>	<u>34,304</u>	<u>72,712,285</u>
Change in Net Position	3,715,660	3,309,717	7,025,377
Net Position:			
Beginning of Year, as restated	<u>7,477,589</u>	<u>16,225,009</u>	<u>23,702,598</u>
End of Year	<u>\$ 11,193,249</u>	<u>\$ 19,534,726</u>	<u>\$ 30,727,975</u>

The accompanying notes are an integral part of these financial statements.



**TOWN OF NORTH READING, MASSACHUSETTS**

Governmental Funds  
Balance Sheet  
June 30, 2022

	General Fund	Sale of Town Owned Land Fund	School Building Fund	ARPA Grant Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>Assets</b>						
Cash and short-term investments	\$ 29,307,135	\$ 16,713,480	\$ 50,044	\$ 2,344,630	\$ 11,083,218	\$ 59,498,507
Investments	-	-	-	-	1,046,949	1,046,949
Receivables:						
Property taxes	734,947	-	-	-	-	734,947
Tax liens	1,000,742	-	-	-	-	1,000,742
Excises	516,495	-	-	-	-	516,495
User fees	113,862	-	-	-	422,330	536,192
Intergovernmental	-	-	-	-	688,949	688,949
Leases receivable	1,055,864	-	-	-	-	1,055,864
Other assets	8,035	-	-	-	-	8,035
<b>Total Assets</b>	<b>\$ 32,737,080</b>	<b>\$ 16,713,480</b>	<b>\$ 50,044</b>	<b>\$ 2,344,630</b>	<b>\$ 13,241,446</b>	<b>\$ 65,086,680</b>
<b>Liabilities</b>						
Warrants and accounts payable	\$ 507,394	\$ -	\$ -	\$ -	\$ 732,415	\$ 1,239,809
Accrued liabilities	4,901,626	-	-	-	546	4,902,172
Unearned revenue	-	-	-	2,344,630	-	2,344,630
Notes payable	-	-	4,680,577	-	415,000	5,095,577
Other liabilities	198,611	-	-	-	-	198,611
<b>Total Liabilities</b>	<b>5,607,631</b>	<b>-</b>	<b>4,680,577</b>	<b>2,344,630</b>	<b>1,147,961</b>	<b>13,780,799</b>
<b>Deferred Inflows of Resources</b>						
Unavailable revenues	2,374,081	-	-	-	422,330	2,796,411
Related to leases	1,055,864	-	-	-	-	1,055,864
<b>Total Deferred Inflows of Resources</b>	<b>3,429,945</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>422,330</b>	<b>3,852,275</b>
<b>Fund Balances</b>						
Nonspendable	-	-	-	-	808,517	808,517
Restricted	499,957	16,713,480	-	-	11,668,530	28,881,967
Committed	6,962,653	-	-	-	-	6,962,653
Assigned	5,375,701	-	-	-	-	5,375,701
Unassigned	10,861,193	-	(4,630,533)	-	(805,892)	5,424,768
<b>Total Fund Balances</b>	<b>23,699,504</b>	<b>16,713,480</b>	<b>(4,630,533)</b>	<b>-</b>	<b>11,671,155</b>	<b>47,453,606</b>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</b>	<b>\$ 32,737,080</b>	<b>\$ 16,713,480</b>	<b>\$ 50,044</b>	<b>\$ 2,344,630</b>	<b>\$ 13,241,446</b>	<b>\$ 65,086,680</b>

The accompanying notes are an integral part of these financial statements.

**TOWN OF NORTH READING, MASSACHUSETTS**

Reconciliation of Total Governmental Fund Balances  
to Net Position of Governmental Activities  
in the Statement of Net Position  
June 30, 2022

<b>Total governmental fund balances</b>	\$	47,453,606
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in governmental funds.		158,527,280
Deferred outflows of resources related to pension to be recognized in pension expense in future periods.		2,726,250
Deferred outflows of resources related to OPEB to be recognized in OPEB expense in future periods.		17,403,334
Revenues are reported on the accrual basis of accounting and are not deferred until collection.		2,796,411
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in governmental funds:		
Bonds payable		(64,510,580)
Compensated absences liability		(3,355,049)
Net pension liability		(44,356,576)
Net OPEB liability		(63,481,265)
Deferred inflows of resources related to pension to be recognized in pension expense in future periods.		(8,201,312)
Deferred inflows of resources related to OPEB to be recognized in OPEB expense in future periods.		<u>(33,808,850)</u>
<b>Net position of governmental activities</b>	\$	<u><u>11,193,249</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF NORTH READING, MASSACHUSETTS

Governmental Funds  
Statement of Revenues, Expenditures, and Changes in Fund Balances  
For the Year Ended June 30, 2022

	General Fund	Sale of Town Owned Land Fund	School Building Fund	ARPA Grant Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>Revenues</b>						
Property taxes	\$ 57,055,721	\$ -	\$ -	\$ -	\$ -	\$ 57,055,721
Excises	3,134,472	-	-	-	-	3,134,472
Penalties, interest, and other taxes	1,039,580	-	-	-	-	1,039,580
Charges for services	1,457,017	-	-	-	3,675,181	5,132,198
Intergovernmental	14,854,194	-	-	26,448	5,880,002	20,760,644
Licenses and permits	761,183	-	-	-	-	761,183
Fines and forfeitures	5,604	-	-	-	-	5,604
Investment income	109,390	-	-	-	33,599	142,989
Contributions & donations	-	-	-	-	173,204	173,204
Miscellaneous	662,789	6,000	-	-	74,395	743,184
<b>Total Revenues</b>	<b>79,079,950</b>	<b>6,000</b>	<b>-</b>	<b>26,448</b>	<b>9,836,381</b>	<b>88,948,779</b>
<b>Expenditures</b>						
Current:						
General government	3,560,048	-	-	26,448	170,960	3,757,456
Public safety	8,225,748	-	-	-	607,540	8,833,288
Education	40,420,669	-	134,310	-	5,224,852	45,779,831
Public works	5,228,402	-	-	-	2,802,589	8,030,991
Health and human services	678,397	-	-	-	25,995	704,392
Culture and recreation	640,484	-	-	-	152,642	793,126
Employee benefits	12,421,376	-	-	-	-	12,421,376
Debt service:						
Principal	4,665,622	-	-	-	-	4,665,622
Interest	2,796,832	-	-	-	-	2,796,832
Intergovernmental	199,453	-	-	-	-	199,453
<b>Total Expenditures</b>	<b>78,837,031</b>	<b>-</b>	<b>134,310</b>	<b>26,448</b>	<b>8,984,578</b>	<b>87,982,367</b>
Excess (Deficiency) of Revenues over Expenditures	242,919	6,000	(134,310)	-	851,803	966,412
<b>Other Financing Sources (Uses)</b>						
Issuance of bonds	-	-	-	-	734,000	734,000
Bond premiums	-	-	-	-	51,000	51,000
Transfers in	3,944,199	-	196,000	-	304,775	4,444,974
Transfers out	(474,324)	(2,893,000)	(59,000)	-	(1,049,916)	(4,476,240)
<b>Total Other Financing Sources (Uses)</b>	<b>3,469,875</b>	<b>(2,893,000)</b>	<b>137,000</b>	<b>-</b>	<b>39,859</b>	<b>753,734</b>
Change in fund balance	3,712,794	(2,887,000)	2,690	-	891,662	1,720,146
Fund Balance, at Beginning of Year, as reclassified and restated	19,986,710	19,600,480	(4,633,223)	-	10,779,493	45,733,460
Fund Balance, at End of Year	\$ 23,699,504	\$ 16,713,480	\$ (4,630,533)	\$ -	\$ 11,671,155	\$ 47,453,606

The accompanying notes are an integral part of these financial statements.

**TOWN OF NORTH READING, MASSACHUSETTS**

Reconciliation of the Statement of Revenues, Expenditures, and Changes  
in Fund Balances of Governmental Funds to the Statement of Activities  
For the Year Ended June 30, 2022

<b>Net changes in fund balances - total governmental funds</b>	\$	1,720,146
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:</p>		
Capital outlay		2,445,142
Depreciation		(5,156,270)
<p>The issuance of long-term debt (e.g., bonds) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position:</p>		
Issuance of general obligation bonds and premium		(785,000)
Repayments of general obligation bonds and amortization of premium		4,965,688
<p>Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures, and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property taxes, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in unavailable revenue net of change in allowance for doubtful accounts</p>		
		(114,358)
<p>Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:</p>		
Change in net pension liability and related deferred outflows and inflows		1,082,925
Change in net OPEB liability and related deferred outflows and inflows		(618,437)
Change in compensated absences liability		<u>175,824</u>
<b>Change in net position of governmental activities</b>	<b>\$</b>	<b><u><u>3,715,660</u></u></b>

The accompanying notes are an integral part of these financial statements.

TOWN OF NORTH READING, MASSACHUSETTS

Proprietary Funds  
Statement of Net Position  
June 30, 2022

	Business-Type Activities			<u>Total</u>
	Enterprise Funds			
	<u>Water</u>	<u>Hillview</u>	<u>Nonmajor</u>	
	<u>Fund</u>	<u>Fund</u>	<u>Enterprise</u>	
			<u>Fund</u>	
<b>Assets</b>				
Current:				
Cash and short-term investments	\$ 8,052,553	\$ 1,976,963	\$ 440,020	\$ 10,469,536
User fees receivable	1,809,247	-	-	1,809,247
Leases receivable	-	24,234	-	24,234
Total Current Assets	9,861,800	2,001,197	440,020	12,303,017
Noncurrent:				
Leases receivable, net of current portion	-	342,102	-	342,102
Capital assets:				
Nondepreciable capital assets	5,455,142	2,975,692	-	8,430,834
Other capital assets, net of accumulated depreciation	8,520,775	1,834,179	142,463	10,497,417
Total Noncurrent Assets	13,975,917	5,151,973	142,463	19,270,353
Total Assets	23,837,717	7,153,170	582,483	31,573,370
<b>Deferred Outflows of Resources</b>				
Related to pension	12,874	-	-	12,874
Related to OPEB	81,452	-	90,117	171,569
Total Deferred Outflows of Resources	94,326	-	90,117	184,443
<b>Liabilities</b>				
Current:				
Warrants and accounts payable	272,135	16,902	634	289,671
Accrued liabilities	15,999	785	30,209	46,993
Notes payable	632,000	-	-	632,000
Other current liabilities	-	26,765	-	26,765
Current portion of long-term liabilities:				
Bonds payable	868,744	275,000	-	1,143,744
Compensated absences liability	3,733	32	2,894	6,659
Total Current Liabilities	1,792,611	319,484	33,737	2,145,832
Noncurrent:				
Bonds payable, net of current portion	7,513,020	845,000	-	8,358,020
Compensated absences liability, net of current portion	70,926	608	54,987	126,521
Net pension liability	209,460	-	-	209,460
Net OPEB liability	302,165	-	342,719	644,884
Total Noncurrent Liabilities	8,095,571	845,608	397,706	9,338,885
Total Liabilities	9,888,182	1,165,092	431,443	11,484,717
<b>Deferred Inflows of Resources</b>				
Related to pension	38,728	-	-	38,728
Related to OPEB	158,238	-	175,068	333,306
Related to leases	-	366,336	-	366,336
Total Deferred Inflows of Resources	196,966	366,336	175,068	738,370
<b>Net Position</b>				
Net investment in capital assets	5,594,153	3,689,871	142,463	9,426,487
Unrestricted	8,252,742	1,931,871	(76,374)	10,108,239
Total Net Position	\$ 13,846,895	\$ 5,621,742	\$ 66,089	\$ 19,534,726

The accompanying notes are an integral part of these financial statements.

TOWN OF NORTH READING, MASSACHUSETTS

Proprietary Funds  
Statement of Revenues, Expenses, and Changes in Net Position  
For the Year Ended June 30, 2022

	Business-Type Activities			Total
	Enterprise Funds			
	Water Fund	Hillview Fund	Nonmajor Enterprise Fund	
<b>Operating Revenues</b>				
Charges for services	\$ 4,670,979	\$ 2,137,978	\$ 428,138	\$ 7,237,095
Donations	-	12,325	-	12,325
Miscellaneous	74,639	24	-	74,663
Total Operating Revenues	4,745,618	2,150,327	428,138	7,324,083
<b>Operating Expenses</b>				
Salaries and benefits (see page 9)	1,060,222	28,928	428,248	1,517,398
Other operating expenses	2,657,966	1,330,211	114,661	4,102,838
Depreciation	430,935	161,010	16,014	607,959
Total Operating Expenses	4,149,123	1,520,149	558,923	6,228,195
Operating Income (Loss)	596,495	630,178	(130,785)	1,095,888
<b>Nonoperating Revenues (Expenses)</b>				
Interest income	2,790	248	-	3,038
Interest expense	(110,818)	(45,700)	-	(156,518)
Total Nonoperating Revenues (Expenses), Net	(108,028)	(45,452)	-	(153,480)
Income (Loss) Before Capital Contributions and Transfers	488,467	584,726	(130,785)	942,408
Capital Contributions	2,336,043	-	-	2,336,043
Transfers in	59,000	-	278,324	337,324
Transfers out	(304,775)	-	(1,283)	(306,058)
Change in Net Position	2,578,735	584,726	146,256	3,309,717
Net Position, Beginning of Year, as restated	11,268,160	5,037,016	(80,167)	16,225,009
Net Position, End of Year	\$ 13,846,895	\$ 5,621,742	\$ 66,089	\$ 19,534,726

The accompanying notes are an integral part of these financial statements.

**TOWN OF NORTH READING, MASSACHUSETTS**

Proprietary Funds  
Statement of Cash Flows  
For the Year Ended June 30, 2022

	Business-Type Activities			
	Enterprise Funds			
	Water Fund	Hillview Fund	Nonmajor Enterprise Fund	Total
<b>Cash Flows From Operating Activities</b>				
Receipts from customers and users	\$ 4,356,273	\$ 2,150,327	\$ 428,138	\$ 6,934,738
Payments to employees	(1,051,010)	(28,738)	(468,021)	(1,547,769)
Payments to vendors	<u>(3,119,187)</u>	<u>(1,317,638)</u>	<u>(122,389)</u>	<u>(4,559,214)</u>
Net Cash Provided By (Used For) Operating Activities	186,076	803,951	(162,272)	827,755
<b>Cash Flows From Noncapital Financing Activities</b>				
Transfers in	59,000	-	278,324	337,324
Transfers out	<u>(304,775)</u>	<u>-</u>	<u>(1,283)</u>	<u>(306,058)</u>
Net Cash Provided By Noncapital Financing Activities	(245,775)	-	277,041	31,266
<b>Cash Flows From Capital and Related Financing Activities</b>				
Proceeds of bonds	5,471,000	-	-	5,471,000
Proceeds of bond premiums	271,379	-	-	271,379
Proceeds of notes/loans	632,000	-	-	632,000
Acquisition and construction of capital assets	(4,270,059)	(82,904)	-	(4,352,963)
Principal payments on bonds	(470,000)	(275,000)	-	(745,000)
Amortization of bond premiums	(40,606)	-	-	(40,606)
Principal payments on notes	(659,000)	-	-	(659,000)
Interest expense	(110,818)	(45,700)	-	(156,518)
Capital contributions	<u>2,336,043</u>	<u>-</u>	<u>-</u>	<u>2,336,043</u>
Net Cash Provided By (Used for) Capital and Related Financing Activities	3,159,939	(403,604)	-	2,756,335
<b>Cash Flows From Investing Activities</b>				
Interest income	<u>2,790</u>	<u>248</u>	<u>-</u>	<u>3,038</u>
Net Cash Provided By Investing Activities	<u>2,790</u>	<u>248</u>	<u>-</u>	<u>3,038</u>
Net Change in Cash and Short-Term Investments	3,103,030	400,595	114,769	3,618,394
Cash and Short-Term Investments, Beginning of Year	<u>4,949,523</u>	<u>1,576,368</u>	<u>325,251</u>	<u>6,851,142</u>
Cash and Short-Term Investments, End of Year	<u>\$ 8,052,553</u>	<u>\$ 1,976,963</u>	<u>\$ 440,020</u>	<u>\$ 10,469,536</u>
Reconciliation of Operating (Loss) to Net Cash Provided by Operating Activities				
Operating Income (Loss)	\$ 596,495	\$ 630,178	\$ (130,785)	\$ 1,095,888
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:				
Depreciation	430,935	161,010	16,014	607,959
Changes in assets, liabilities, and deferred outflows/inflows:				
User fees receivable	(314,706)	-	-	(314,706)
Deferred outflows - related to pension	173	-	-	173
Deferred outflows - related to OPEB	9,390	-	6,440	15,830
Warrants and accounts payable	(537,013)	12,452	(10,494)	(535,055)
Accrued liabilities	(4,079)	311	(56,212)	(59,980)
Net pension liability	(15,969)	-	-	(15,969)
Net OPEB liability	(55,945)	-	(53,481)	(109,426)
Deferred inflows - related to pension	20,959	-	-	20,959
Deferred inflows - related to OPEB	<u>55,836</u>	<u>-</u>	<u>66,246</u>	<u>122,082</u>
Net Cash Provided By Operating Activities	<u>\$ 186,076</u>	<u>\$ 803,951</u>	<u>\$ (162,272)</u>	<u>\$ 827,755</u>

The accompanying notes are an integral part of these financial statements.

**TOWN OF NORTH READING, MASSACHUSETTS**

Fiduciary Funds  
Statement of Fiduciary Net Position  
June 30, 2022

	<u>OPEB Trust Fund</u>	<u>Private Purpose Funds</u>	<u>Custodial Funds</u>
<b>Assets</b>			
Cash and short-term investments	\$ 6,434	\$ 36,566	\$ 178,685
Investments	<u>2,580,339</u>	<u>882,172</u>	<u>-</u>
Total Assets	2,586,773	918,738	178,685
<b>Net Position</b>			
Restricted for OPEB purposes	2,586,773	-	-
Restricted for other purposes	<u>-</u>	<u>918,738</u>	<u>178,685</u>
Total Net Position	<u>\$ 2,586,773</u>	<u>\$ 918,738</u>	<u>\$ 178,685</u>

The accompanying notes are an integral part of these financial statements.



**TOWN OF NORTH READING, MASSACHUSETTS**

Fiduciary Funds  
Statement of Changes in Fiduciary Net Position  
For the Year Ended June 30, 2022

	<u>OPEB Trust Fund</u>	<u>Private Purpose Funds</u>	<u>Custodial Funds</u>
<b>Additions</b>			
Contributions:			
Employer	\$ 2,288,216	\$ -	\$ -
Donations	<u>-</u>	<u>1,000</u>	<u>-</u>
Total contributions	2,288,216	1,000	-
Investment Income:			
Interest	193,461	44,234	-
Increase (decrease) in fair value of investments	<u>(639,334)</u>	<u>(146,122)</u>	<u>-</u>
Net investment income (loss)	(445,873)	(101,888)	-
Fees collected for students	<u>-</u>	<u>-</u>	<u>328,478</u>
Total Additions	<u>1,842,343</u>	<u>(100,888)</u>	<u>328,478</u>
<b>Deductions</b>			
Benefit payments to plan members and beneficiaries	1,988,216	-	-
Payments on behalf of students	-	-	304,404
Other	<u>-</u>	<u>23,750</u>	<u>-</u>
Total Deductions	<u>1,988,216</u>	<u>23,750</u>	<u>304,404</u>
Change in net position	(145,873)	(124,638)	24,074
<b>Net Position Restricted for OPEB and Other Purposes</b>			
Beginning of year	<u>2,732,646</u>	<u>1,043,376</u>	<u>154,611</u>
End of year	<u>\$ 2,586,773</u>	<u>\$ 918,738</u>	<u>\$ 178,685</u>

The accompanying notes are an integral part of these financial statements.