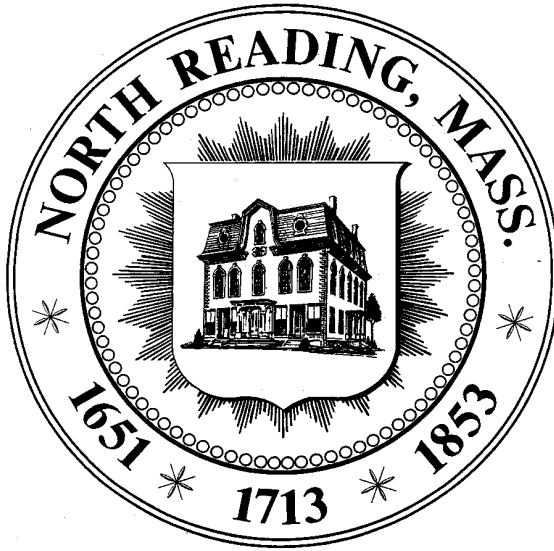


# ANNUAL REPORT



TOWN OF

# NORTH READING

MASSACHUSETTS

For the Year Ended December 31

# 2011



# **IN MEMORIAM**

**2 0 1 1**

**William J. Halligan**  
Former Building Inspector

**Henry J. “Hank” Purnell**  
Retired Police Chief  
Hillview Commission

**Paul L. Sweeney, Sr.**  
Northeast Metropolitan Regional Vocational School  
Representative

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## **NORTH READING Of General Interest 2011**

Date Incorporated: March 22, 1853

Home Rule Charter effective: July 1, 1970

**Location:**

Middlesex County -- Northeastern Massachusetts  
Bordered by Wilmington on the west, Andover and North Andover on the north,  
Middleton and Lynnfield on the east, and Reading on the south;  
16 miles from Boston, 10 miles from Lawrence, 15 miles from Salem, and  
234 miles from New York City.

Population: Federal Census: 14,892 (2010)  
Town Census: 14,897 (12/31/11)

Registered Voters a/o December 31, 2011: 10,381  
Democrats: 2,692 Republicans: 1,688  
Green-Rainbow: 5 Unenrolled: 5,949 All Others: 47

Elevation: Approximately 100 feet above sea level

Area: 13.26 Square Miles

Type of Government: Open Town Meeting  
Five-member Board of Selectmen  
Town Administrator

Annual Town Election: Tuesday following first Monday in May

**Annual Town Meetings:**

Per the Town Charter -- to commence on the first Monday in June (primarily financial matters), and the first Monday in October (primarily zoning matters and other business) not in conflict with a legal or religious holiday, as set by the Board of Selectmen at a public hearing annually in January. Per the Town General By-laws, no quorum requirement for a regular Town Meeting or any adjourned session as stated in the By-laws; a quorum requirement of 150 voters for any other session of an Annual Town Meeting outside of the By-laws and any Special Town Meeting.

Total Assessed Valuations: Please see Assessor's Report in this book.

Tax Rate: Residential property: \$14.38 per thousand dollar valuation. (FY 2012)  
Commercial property: \$14.38 per thousand dollar valuation. (FY 2012)

## FEDERAL AND STATE ELECTED OFFICIALS

Senators in Congress:	Scott P. Brown (R) John F. Kerry (D)
Representatives in Congress:	John Tierney (D) (Sixth Congressional District)
Councillor:	Mary-Ellen Manning (D), Peabody (Fifth District)
State Senator:	Bruce E. Tarr (R), Gloucester (1st Essex & Middlesex)
State Representative:	Bradley H. Jones, Jr. (R), North Reading (20th Middlesex)

### Qualifications for registration as a voter:

Must be 18 years of age, American born or fully naturalized citizen, and a resident of North Reading. Registration by mail-in registration, at the RMV, and at Town Clerk's Office during regular office hours, and extended hours preceding elections and town meetings on dates as prescribed by law.  
No pre-existing residency requirement.

Absentee Voting: All Elections -- Primaries, National, State and Town.

### Dog Licenses: *[through December 31, 2011]*

All dogs must be licensed at 3 months of age per Town By-Laws.  
Proof of spaying or neutering and rabies vaccination certificate required.  
Fees: Spayed Females & Neutered Males – \$5.00; Unaltered – \$10.00.  
Licenses expire May 31st of each year; 30-day “grace period” June 1<sup>st</sup> – June 30<sup>th</sup>.  
Late fee beginning July 1st: \$5.00 in addition to the cost of the license.  
No fee for owners over 70 years of age

*[per Chapter 369 of the Acts of 2002 accepted by Town Meeting on April 7, 2003].*

### Dog Licenses: *[beginning January 1, 2012]*

All dogs must be licensed at 3 months of age per Town By-laws.  
Proof of spaying or neutering and rabies vaccination certificate required.  
Fees: Spayed Females & Neutered Males – \$10.00; Unaltered – \$20.00.  
Calendar licensing period: January 1 – December 31 annually.  
Late fee beginning April 1: \$10.00 in addition to the cost of the license.  
No license fee for owners over 70 years of age; late fee assessed on April 1.

*[per Chapter 369 of the Acts of 2002 accepted by Town Meeting on April 7, 2003]*

### Bills:

Real Estate Taxes are payable quarterly -- February 1, May 1, August 1, November 1.

Interest at 14% if unpaid by the above dates.

Personal Property, Water and Trash are billed quarterly – due dates as indicated on bills.

Interest at 14% for Personal Property and Water if unpaid by due date.

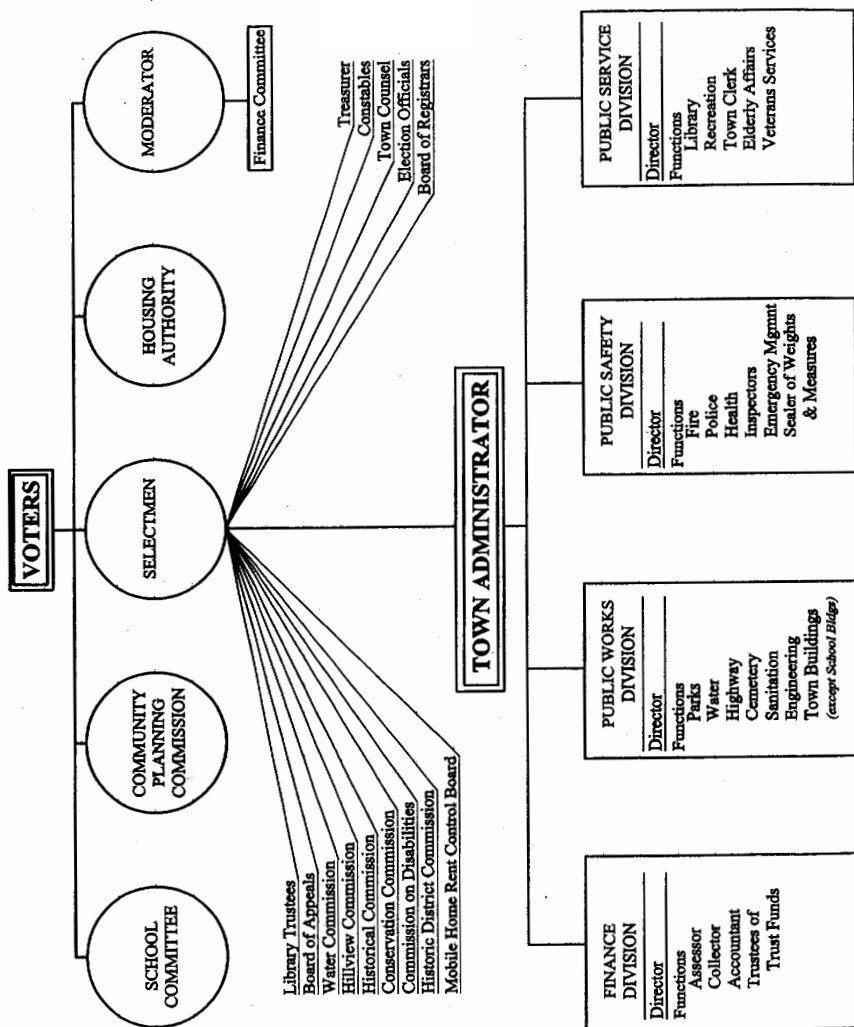
Interest at 9% for Trash if unpaid by due date.

Motor excise bills are due thirty days from date of issue.

Interest at 12% if unpaid by due date.



# TOWN OF NORTH READING ORGANIZATIONAL CHART



## **ELECTED TOWN OFFICIALS**

### **BOARD OF SELECTMEN**

#### **Term Expires:**

Robert J. Mauceri, Chairman .....	May 2013
Sean T. Delaney, Vice-Chairman.....	May 2014
Michael A. Prisco, Clerk .....	May 2013
Stephen J. O’Leary .....	May 2012
Jeffrey R. Yull .....	May 2012

### **MODERATOR**

John J. Murphy.....	May 2012
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### **SCHOOL COMMITTEE**

Gerald Venezia, Chairman .....	May 2012
Clifford W. Bowers, Vice-Chairman .....	May 2014
Michael Kushakji, Secretary .....	May 2013
Melvin K. Webster .....	May 2013
Karen M. Errichetti.....	May 2012

### **COMMUNITY PLANNING COMMISSION**

Warren R. Pearce, Jr., Chairman .....	May 2013
Christopher B. Hayden, Vice-Chairman .....	May 2014
Daniel Mills, Clerk.....	May 2012
Patricia E. Romeo.....	May 2012
Neal E. Rooney, III.....	May 2013

### **NORTH READING HOUSING AUTHORITY**

Stephen J. Daly, Chairman .....	*April 2005
Michele A. Mawn, Vice-Chairman .....	May 2012
Mary S. Prenney, Assistant Treasurer .....	May 2015
Peter A. Carriere, Jr. ....	May 2014
Joseph R. Veno.....	May 2013

\* State Appointee

### **NORTHEAST METROPOLITAN REGIONAL VOCATION SCHOOL COMMITTEE**

Judith Dymont (to fill unexpired term).....	November 2012
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## APPOINTMENTS BY TOWN MODERATOR

### Term Expires:

#### FINANCE COMMITTEE

Abigail Hurlbut .....	June 2013
Richard Johnson, Clerk .....	June 2014
Michael Mastascusa .....	June 2012
Joseph Duffy .....	June 2014
John Veneziano .....	June 2013
Donald Kelliher .....	June 2012
Alan Wolpin .....	June 2014
Dan Pulver .....	June 2012

## APPOINTMENTS BY THE BOARD OF SELECTMEN

#### TOWN ADMINISTRATOR

Greg L. Balukonis .....	June 30, 2014
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#### TOWN TREASURER

Maryann MacKay.....	December 31, 2012
---------------------	-------------------

#### TOWN COUNSEL

Kopelman and Paige.....	June 30, 2012
-------------------------	---------------

#### DETAIL CONSTABLES

Karl Berg.....	December 31, 2012
Jerry Berg .....	December 31, 2012

#### CONSTABLES (Process-Servers)

Paul Dorsey .....	December 31, 2012
John Firriello .....	December 31, 2012

#### BOARD OF APPEALS

Paul O'Leary, Chairman .....	December 31, 2013
James Demetri .....	December 31, 2013
Joseph Keyes .....	December 31, 2012
John D. Nelson, Associate Member .....	December 31, 2013
Jennifer Platt, Associate Member.....	December 31, 2014

## BOARD OF SELECTMEN'S APPOINTMENTS

### Term Expires:

#### BOARD OF REGISTRARS

Barbara Stats, Town Clerk .....	Indefinite
Vacant.....	April 1, 2011
Charles Faneuff .....	April 1, 2013
Frances A. Exum .....	April 1, 2012

#### CABLE ADVISORY COMMITTEE

Ruth Kennedy, Chairman .....	Indefinite
William J. Austin.....	Indefinite
Ted Ede .....	Indefinite
John Firriello .....	Indefinite
Theo Kuliopulos.....	Indefinite
Ed Parish .....	Indefinite
Edward Strob.....	Indefinite

#### CONSERVATION COMMISSION

Martin Weiss, Chairman.....	December 31, 2014
Lori Mitchener, Vice-Chairman .....	December 31, 2012
Timothy Allen .....	December 31, 2014
Jonathan Cody .....	December 31, 2012
Thomas Romeo .....	December 31, 2013

#### COMMISSION ON DISABILITIES

Margaret Robertson, Chairman .....	December 31, 2012
Bruce Clark .....	December 31, 2013
Billie Mae Donahue.....	December 31, 2013
Ellen Mague .....	December 31, 2013
Norma Pierce.....	December 31, 2012
Leo R. Romano .....	December 31, 2013
George Russo .....	December 31, 2012
Joseph Veno .....	December 31, 2012

#### CULTURAL COUNCIL

Stephanie Baker, Chairman.....	December 31, 2011
Margaret Baker.....	December 31, 2014
C. Jean Clark .....	December 31, 2014
Jacyln Greene .....	December 31, 2011

## **BOARD OF SELECTMEN'S APPOINTMENTS**

### **Term Expires:**

#### **FAIR HOUSING COMMITTEE**

Greg L. Balukonis, Director ..... Indefinite

#### **FOREST COMMITTEE**

Steven Nathan ..... December 31, 2014

Dana A. Rowe ..... December 31, 2013

Scott Stimpson..... December 31, 2013

#### **HILLVIEW COMMISSION**

George Stack, Chairman..... December 31, 2012

John Collins, Vice-Chairman ..... December 31, 2014

Peter Hemme, Treasurer..... December 31, 2013

Charles Carucci ..... December 31, 2014

Michael Giunta..... December 31, 2012

Francis Hachey..... December 31, 2014

Edward Rocco ..... December 31, 2013

#### **HISTORIC DISTRICT COMMISSION**

Mabel DiFranza, Chairman ..... December 31, 2012

Mark Hall ..... December 31, 2014

David Ham ..... December 31, 2014

Patrick O'Rourke..... December 31, 2012

Paul Chapman ..... December 31, 2014

Lisa Santilli ..... December 31, 2012

Will Birkmaier..... December 31, 2012

Grant Baxter, Associate Member ..... December 31, 2012

#### **HISTORICAL COMMISSION**

Patricia Romeo ..... December 31, 2014

Ann Sullivan..... December 31, 2011

Christopher Hayden..... December 31, 2012

Mabel DiFranza..... December 31, 2014

Barbara Jagla ..... December 31, 2013

Keith Young ..... December 31, 2013

Billie Mae Donahue..... December 31, 2013

## **BOARD OF SELECTMEN'S APPOINTMENTS**

**Term Expires:**

### **HOUSING PARTNERSHIP**

**Vacant**

### **LIBRARY TRUSTEES**

Marci Bailey, Chairman .....	December 31, 2014
Lorraine Sheehan.....	December 31, 2013
Sharron Kelleher .....	December 31, 2014
Karen Vitale .....	December 31, 2012
Kathryn Geoffrin Scannell .....	December 31, 2013
Sarah Ralph .....	December 31, 2012
Mary Ann Lape .....	December 31, 2013

### **MARTINS POND RECLAMATION STUDY COMMITTEE**

Lida Jenney, Chairperson .....	December 31, 2012
Janet Nicosia .....	December 31, 2013
Paul Cameron (Resigned).....	December 31, 2013
Lori Lynes .....	December 31, 2013
Kathryn Geoffrin Scannell .....	December 31, 2013

### **MOBILE HOME RENT CONTROL BOARD**

Dan Solomon.....	December 31, 2012
Robyn D'Apolito .....	December 31, 2013
James DeCola, Associate Member .....	December 31, 2012

### **RECYCLING COMMITTEE**

Meg Robertson, Chairman .....	Indefinite
Greta Barresi (Resigned).....	Indefinite
Kevin Benecke .....	Indefinite
Matthew Libby .....	Indefinite
Bruce McArdle.....	Indefinite
Edward McGrath .....	Indefinite
John Rogers .....	Indefinite
Terrence Tully .....	Indefinite
Steven Schuyler.....	Indefinite
Holly Welch .....	Indefinite
David Long.....	Indefinite

## **BOARD OF SELECTMEN'S APPOINTMENTS**

### **Term Expires:**

#### **WATER COMMISSION**

Carol Bourque (Resigned).....	December 31, 2013
Joseph C. Foti .....	December 31, 2014
Stephen Casazza (Resigned) .....	December 31, 2012
Ruth Dempsey .....	December 31, 2012
James Perkins .....	December 31, 2013

#### **YOUTH SERVICES COMMITTEE**

Terry Blade, Co-Chairman .....	December 31, 2013
Judy Hall, Co-Chairman.....	December 31, 2012
Christine Fisher, Treasurer .....	December 31, 2012
Tracy Helms, Secretary .....	December 31, 2013
Kathy Dardeno .....	December 31, 2012
Frank Ferraro.....	December 31, 2013
Jean Moubhij .....	December 31, 2012
Jami Racioppi.....	December 31, 2011

### **APPOINTMENTS TO STATE & REGIONAL COMMITTEES & ORGANIZATIONS BY THE BOARD OF SELECTMEN**

#### **EAST MIDDLESEX MOSQUITO CONTROL PROJECT**

Martin Fair.....	December 31, 2013
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#### **IPSWICH RIVER WATERSHED ASSOCIATION**

Mark Clark .....	Indefinite
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#### **IPSWICH RIVER WATERSHED DISTRICT ADVISORY BOARD REPRESENTATIVE**

Mark Clark .....	Indefinite
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#### **MBTA ADVISORY BOARD REPRESENTATIVE**

Anthony Petrillo .....	Indefinite
------------------------	------------

#### **METROPOLITAN AREA PLANNING COUNCIL REPRESENTATIVE**

Greg L. Balukonis .....	December 31, 2012
-------------------------	-------------------

**APPOINTMENTS TO STATE & REGIONAL  
COMMITTEES & ORGANIZATIONS BY THE BOARD OF  
SELECTMEN**

**Term Expires:**

**LIAISON TO THE NATIONAL OFFICE  
ON DISABILITY**

Position Vacant

**NORTH READING'S AGENT TO FEMA  
(FEDERAL EMERGENCY MANAGEMENT AGENCY)**

Greg L. Balukonis ..... Indefinite

**MAPC REGIONAL WATER SUPPLY PROTECTION  
STUDY COMMITTEE**

CPC Chairman or designee ..... Indefinite

DPW Chairman or designee ..... Indefinite

**READING MUNICIPAL LIGHT DEPARTMENT CITIZEN'S  
ADVISORY BOARD REPRESENTATIVE**

John Norton ..... December 31, 2013



## **BOARD OF SELECTMEN'S AD HOC COMMITTEES**

**Term Expires:**

### **ENERGY STUDY AD HOC COMMITTEE**

John Welsh, Chairman .....	December 31, 2014
Wayne Hardacker .....	December 31, 2014
Daniel McInnes .....	December 31, 2014
David Patton .....	December 31, 2014
John Rogers .....	December 31, 2011
Joseph Bilicki .....	December 31, 2014
Mark Manzelli .....	December 31, 2014

### **FISCAL ADVISORY COMMITTEE**

Philipp Zeissig, Chairman .....	June 30, 2012
Alan Wolpin .....	June 30, 2012
Joseph P. Lauria, .....	June 30, 2012
Michael Kushakji .....	June 30, 2012
James R. Perkins .....	June 30, 2012
Kristen Scammon .....	June 30, 2012
Michael Prisco .....	May 2013
Sean Delaney .....	May 2012

### **SECONDARY SCHOOL BUILDING COMMITTEE \*\***

Charles Carucci, Chairman .....	Indefinite
Laurie Witts .....	Indefinite
Stephen Jervey (School Committee Appointee) .....	Indefinite
Stephen Nathan .....	Indefinite
Janene Imbriano .....	Indefinite
Gregg Doble .....	Indefinite
Helen Maynard .....	Indefinite
Aldo Tramontozzi, associate member .....	Indefinite
Edwin Stiles, associate member .....	Indefinite
Wayne Hardacker, associate member .....	Indefinite

**\*\* Appointed jointly by the Board of Selectmen and the  
School Committee.**

## BOARD OF SELECTMEN'S AD HOC COMMITTEES

**Term Expires:**

### **VETERANS MEMORIAL COMMITTEE**

Tim Callahan .....	Indefinite
Gordon Hall .....	Indefinite
John Watson .....	Indefinite
Lyman Fancy .....	Indefinite
James E. MacLauchlan .....	Indefinite
Theodore Lawson .....	Indefinite
Joseph Veno .....	Indefinite
Edward Piercey, Associate Member .....	Indefinite
William McDonnell .....	Indefinite
James Saunders, Associate Member .....	Indefinite
Edward McCharg, Jr., Associate Member .....	Indefinite

### **VETERANS COMMITTEE**

Joseph Veno .....	December 31, 2013
Albert DiSalvo .....	December 31, 2012
Jack Swansburg .....	December 31, 2011
Kenneth Ravioli, Associate Member .....	December 31, 2013
Neil E. Rooney, III .....	December 31, 2012
David K. Peoples .....	December 31, 2013
John Wiese, Associate Member .....	December 31, 2013

### **WATER AND WASTEWATER PLANNING ADVISORY COMMITTEE**

Richard Carnevale (Department of Public Works) .....	Until Completion of Project
Luke Roy .....	Until Completion of Project
Martin Fair (Board of Health) .....	Until Completion of Project
Joseph Foti (Water Commission) .....	Until Completion of Project
Robert Mauceri (Board of Selectmen) .....	Until Completion of Project
Michael Prisco (Board of Selectmen) .....	Until Completion of Project
Warren Pearce (Community Planning Commission) .....	Until Completion of Project

## **APPOINTMENTS BY THE TOWN ADMINISTRATOR**

### **Term Expires:**

#### **TOWN CLERK**

Barbara Stats ..... Indefinite

#### **TOWN COLLECTOR**

Maryann MacKay..... Indefinite

#### **TOWN ACCOUNTANT**

Elizabeth Pavao ..... November 14, 2014

#### **DIRECTOR OF FINANCE**

Elizabeth Pavao ..... November 14, 2014

#### **VETERANS, AGENT AND DIRECTOR OF VETERANS' SERVICES**

Timothy J. Callahan ..... Indefinite

#### **BUILDING INSPECTOR**

James DeCola..... Indefinite

#### **WIRE INSPECTOR**

Joseph J. Gigante..... Indefinite

#### **GAS INSPECTOR**

James Diozzi ..... Indefinite

#### **DIRECTOR OF EMERGENCY MANAGEMENT**

Theophilos Kuliopulos ..... December 31, 2012

#### **ANIMAL CONTROL OFFICER**

Karl Berg..... December 31, 2012

Jerry Berg, assistant..... December 31, 2012

#### **SEALER OF WEIGHTS AND MEASURES**

Melvin D. Peck..... Indefinite

#### **LOCAL CENSUS LIAISON TO THE UNITED STATES DEPARTMENT OF COMMERCE**

Barbara Stats ..... Indefinite

## **APPOINTMENTS BY THE TOWN ADMINISTRATOR**

**Term Expires:**

### **DIRECTOR OF PUBLIC WORKS**

Richard Carnevale ..... Indefinite

### **INSECT AND PEST CONTROL SUPERINTENDENT**

Richard Carnevale ..... Indefinite

### **TREE WARDEN**

Richard Carnevale ..... Indefinite

### **CUSTODIAN OF SOLDIERS' AND SAILORS' GRAVES**

Lieutenant, North Reading Company of

Minit and Militia ..... Indefinite

### **FIRE CHIEF**

Richard Harris ..... Indefinite

### **POLICE CHIEF**

Edward Nolan ..... Indefinite

### **PARKING CLERK**

Karen Marlin ..... December 31, 2012

### **LIBRARY DIRECTOR**

Helena Minton ..... Indefinite

### **BOARD OF HEALTH**

Gary Hunt ..... December 31, 2012

Michael Ricci ..... December 31, 2012

Pamela Vath ..... December 31, 2012

### **BOARD OF ASSESSORS**

Debbie Carbone ..... December 31, 2012

Gregory Smith ..... December 31, 2012

Sebastian Tine ..... December 31, 2012

## **APPOINTMENTS BY THE TOWN ADMINISTRATOR**

### **Term Expires:**

#### **INFORMATION TECHNOLOGY COMMITTEE**

Theophilos Kuliopulos .....	December 31, 2013
Keith Young .....	December 31, 2011
William Cushing-Candelari.....	December 31, 2013

#### **LAND UTILIZATION COMMITTEE**

Margie Salt .....	December 31, 2013
Ken Tarr .....	December 31, 2013
Patricia Colella (Resigned).....	December 31, 2011
William Reed.....	December 31, 2013
Michael Tyner .....	December 31, 2013
Anthony Giordano, Associate Member.....	December 31, 2012

#### **TRUSTEES OF TRUST FUNDS**

Patricia Romeo .....	December 31, 2012
Barbara O'Brien.....	December 31, 2013
Geoffrey H. Simons.....	December 31, 2011

#### **RECREATION COMMITTEE**

Rita Mullin, Chairperson.....	December 31, 2012
Lauren McMullen (Resigned) .....	December 31, 2011
Sergio Coviello.....	December 31, 2012
Mike Fitzpatrick .....	December 31, 2012
Billie Luker .....	December 31, 2012

#### **DIRECTOR OF ELDER AFFAIRS**

Mary Prenney .....	Indefinite
--------------------	------------

#### **COUNCIL ON AGING**

Mary Prenney, Chairman .....	Indefinite
Eleanor Fritsch .....	December 31, 2013
Joseph Veno .....	December 31, 2014
Brian Snell.....	December 31, 2014
Edward Broughton .....	December 31, 2012

## **APPOINTMENTS BY BOARD OF HEALTH**

**Term Expires:**

### **DIRECTOR OF PUBLIC HEALTH AND HEALTH AGENT**

Martin Fair, R.S., C.H.O. .... Indefinite

### **INSPECTOR OF ANIMALS**

Karl Berg..... Indefinite

Jerry Berg, assistant..... Indefinite

### **AGENT FOR ISSUING AND RECORDING BURIAL PERMITS**

Barbara Stats, Town Clerk ..... Indefinite

## **APPOINTMENTS BY TOWN COLLECTOR**

Peter Ryan, Deputy Collector of Taxes..... Indefinite

# **BOARD OF SELECTMEN**

## **One More Year of Challenges and Difficult Decisions**

### **May Election**

Sean Delaney was re-elected to the Board leaving the Board makeup unchanged for the year.

### **Water Issues**

An additional increase to our water rates was necessitated of 14% was made last spring. The increase was aimed at eliminating the water deficit, building some retained earnings and to cover future revenue shortfalls and to return money to the Stickney and MTBE funds used to offset the past two years deficits. Affordable clean drinking water continues to be a main focus for the Town. A 5 year contract with the town of Andover is in negotiations.

### **Strategic Plan**

The Board reviewed its strategic plan and made only minor adjustments. The strategic plan defines the Board mission, vision and objectives. The objectives include:

- Achieving Long-Term Financial Stability
- Continuous Improvement of Government Efficiency
- Providing Quality Education, Public Safety and Public Health
- Implement Responsible Growth Management while Maintaining Community Character
- A Five Year Financial Plan

### **Strategic Plan Initiative Status**

- Wastewater – With the help of a consultant potential long term solutions to wastewater have been identified. It is expected that over the next year one or more solutions will be pursued.
- Water – In addition to negotiating a new contract with Andover for water we have begun to look to adjacent

communities for both emergency and a long term supply of water.

- Advance Life Support – We have taken the final step in adding Advanced Life Support (ALS), and agreement is in place, some ALS certified firemen are on staff, our new ambulance is ALS equipped and we are ready begin service on some of our shifts. The plan is to have coverage on all shifts by the end of next year.
- Energy Conservation – The energy committee has continued to make progress in energy conservation. The Board is appreciative of their efforts and thanks them for their contributions.
- Community Development – In the interest of bring more businesses into town the Board has formed an Economic Development Committee. The goal of the committee will be to inventory available property, market the business attributes of North Reading, identify and attract potential businesses and help those businesses enter into our community. Available tools such as expedited permitting, state incentive programs and grants will be pursued for this purpose.
- Going Paperless – The program initiated by the Board to use iPads eliminating our paper meeting packets has proven to be successful. It is estimated that over the course of the past year 20 reams of paper have been saved, lessened wear and tear on the Town copier and the savings of many hours of labor copying and assembling our meeting packets.
- ITAC committee has been re-established and are focusing on implementation of a document management system to make more efficient office communications and greatly reduce the amount of our paper documents.
- Eliminated and or reduce costly longevity and sick - leave –by-back provisions in the Town’s labor contracts.



- We continue to identify and or implement currently available technologies designed to optimize general government.

### **Budget**

As a result of the Charter change the spring Town Meeting now takes place on the first Monday in June. The new meeting date aligns much better with the State budget making State Aid estimates more realistic. The economic downturn continues to have a significant negative impact on local receipts, state aid and new growth. A balanced budget was passed in June with minimal impact on Town and School services because additional one time Federal stimulus funds that were allocated to the school budget. In spite of reduced local receipts and state aid a cooperative effort spirited by the Financial Planning Team again played a major role in attaining a balanced budget. The Financial Planning Team consists of the Chairs and Vice Chairs of the Board of Selectman, School Committee, Finance Committee, Town Administrator, Finance Director, School Superintendent and Business Manager.

Many challenges lie ahead in FY2013. Projected revenue shortfalls as a result of level funding state aid and the end of federal stimulus money will most likely lead to a reduction of Town services and school programs.

### **Technology**

The Town Munis system is on line and in use. We acknowledge the efforts of Town and School employees who contributed to the Munis system implementation. Special thanks Eugene Tourek for his effort and dedication the continued effort in maximizing the benefits of the Munis System.

### **Labor Contracts**

Over the past year the Town has settled all of its labor contracts, The Board acknowledges the efforts of Greg Balukonis, Department Heads and the individual Board

members who participated in the negotiations. The Board also thanks our employees for stepping up and accepting the necessary changes to the health insurance program.

### **Employee Health Insurance**

There was a slight decrease in our Health insurance premiums this year! This was accomplished with the help of EBS Foran and the acceptance of a new insurance plan by the Town's labor unions. Without these changes we would have had to reduce some town and school services.

### **Town Administrator Contract**

A new 3 year contract was awarded to Town Administrator Greg Balukonis. The Board is appreciative of Greg's professionalism, experience, open door policy, and relationship with the Board.

### **New Department Heads**

Three new department heads have been appointed. Mike Murphy was appointed Police Chief taking over from the retired Police Chief Ed. Nolan. Bill Warnock was appointed acting Fire Chief replacing Fire Chief Richard Harris and Elizabeth Pavao was appointed Finance Director replacing Joe Tassone. We wish Mike, Bill and Elizabeth well in the new roles. We also wish Ed, Richard and Joe well in their future endeavors.

### **Energy Committee**

The Energy Committee continues to seek efficiencies in our Town facilities. We thank them for their continued efforts and accomplishments.

### **Berry Center Property**

Commercial development of the remaining property at the Berry Center remains in limbo due to the decline in the economy and surplus of commercial property. Over the past year there has been some interest in the site but the poor economy has forced everything on to a slow track.

## **Challenges Ahead**

The budget continues to be our greatest challenge going forward. More effort will have to be made to find new and more efficient ways of providing Town services - regionalization, utilization of technology, sharing of resources and much improved relations with our employee unions.

## **Acknowledgements**

The Board thanks our elected officials, appointed boards and all of those who have volunteered their services for the benefit of our entire community. We acknowledge the efforts of our Assessor and Collector in their effort to improve collections. We also acknowledge the efforts of Fire Chief Warnock and his team for moving the implementation of ALS along and our Finance Director Elizabeth Pavao and her team for their efforts in the Munis implementation. Special thanks to all of our employees who worked who help us manage our way through a very difficult year. We also thank Representative Brad Jones and Senator Tarr for continually advocating on our behalf for North Reading. Special thanks to Karen Marlin for stepping up replacing Linda Hamel who retired earlier this year and Jacqueline Studley for their efforts in keeping the Board organized and informed. We wish Linda Hamel good health and enjoyment during her retirement.

The Board also thanks Fox News 25 and all of the citizens that helped make ZIP Trip 01864 very successful. Many complement were received from the news team on how well behaved the students that attended and participated were.

Respectfully submitted,

Robert J. Mauceri, Chairman  
Sean Delaney, Vice Chairman  
Michael Prisco, Clerk  
Jeff R. Yull  
Stephen J. O'Leary

ANNUAL REPORT OF TOWN COUNSEL  
2011

During 2011, Town Counsel provided significant legal services to the Town, including the rendering of numerous legal opinions, reviewing and approving numerous types of contracts and inter-municipal agreements, assisting the Town with the public bidding process and school construction project issues, representing the Town at bargaining, mediation and arbitration sessions, advising on numerous labor and personnel issues, reviewing and approving various proposed bylaws, policies and regulations, responding to multiple public records requests and requests for information, attending and assisting with the preparation for Town Meetings, and meeting with the Board of Selectmen and various other Boards. Town Counsel also assisted the Town with multiple complicated land and real estate transactions. As of March 2, 2012, there are currently seven cases listed in the litigation report pending in various courts and before administrative agencies and arbitrators. The majority of these cases involve appeals from various land use boards and public officials, including the Building Inspector and the Zoning Board of Appeals, and a number of labor grievance arbitrations. Fourteen cases were closed in 2011.

The office of Town Counsel has also continued to work with the Town to reduce municipal legal costs by researching many issues of municipal law and mailing Memoranda and email blasts addressing those issues at no charge. In 2011, we advised the Town on case law and legislative developments through these Memoranda and emails on issues and areas of law that included: private nuisance claims, green energy projects, solar and wind energy facilities, new regulations from the State Ethics Commission, tax exemptions, participation in executive sessions, Americans with Disability Act amendments, Small Claims Court procedures, municipal health care reform, alcoholic beverages licensing, Appellate Tax Board decisions, collective bargaining agreement evergreen clauses, remote participation in open meetings, gender identity laws, storm water reports, as well as many other relevant and timely municipal topics. Additionally, training is always offered at no charge by Town Counsel to Town officials on various legal issues and topics of concern and we have attended several meetings at no charge to the Town.

In 2012, Town Counsel's objective, as always, is to continue to provide the highest quality legal services to the Town during these challenging times in a responsive, timely, proactive and effective manner at a reasonable cost. Town Counsel will work with Town officials to effectively handle and respond to the challenges that lie ahead and assist in anyway we can to help further the Town's mission and vision, as well as to help protect the Town's interests in 2012. We extend our appreciation to the Board of Selectmen for their continued confidence in retaining our firm, and we appreciate the cooperation, assistance and collaboration we have received on all matters from the Board of Selectmen, the Town Administrator and other Town Boards and personnel. We look forward to our continued work with members of the North Reading Town government in the future.

Respectfully submitted,



Leonard Kopelman and Darren R. Klein, for  
the firm of Kopelman and Paige, P.C.,  
Town Counsel

**TOWN OF NORTH READING  
LIST OF CASES  
March 2, 2012**

**GENERAL LITIGATION**

1. Greenbriar Estates Condominium Trust v. St. Croix & Town of North Reading  
Middlesex Superior Court, C.A. No. MICV2011-02862  
**21300-0294**

In this case, the plaintiff Greenbriar Estates Condominium Trust, the unit-owners association of a residential condominium in the Town, seeks to have a lien placed on a condominium unit for unpaid common-area expenses and supplemental assessments.

2. Moran, et al. v. North Reading Community Planning Commission  
Land Court Misc. No. 185690  
**21300-0070**

This case involves an abutter's appeal of the Community Planning Commission's ("CPC") approval of Parm Development Inc.'s ("Parm") subdivision plan to improve a portion of Cameron Road.

3. Smith et al. c. North Reading Zoning Board of Appeals  
Middlesex Superior Court, C.A. No. MICV2011-02862  
**21300-0296**

In this case, filed pursuant to G.L. c. 40A, §17, the plaintiffs appeal the Zoning Board of Appeals' denial of their appeal from a cease and desist order issued by the Town Building Inspector/Zoning Enforcement Officer, concerning the operation of a commercial business on residentially-zoned property.

**LABOR LITIGATION**

1. Carter and Town of North Reading  
Civil Service Case No. D-11-93 (Suspension)  
**21300-0292**

This case involves an appeal of a five (5) shift suspension filed by Fire Fighter Carter with the Civil Service Commission.

2. Teamsters, Local 25 and Town of North Reading  
AAA Case No. 11 390 00552 10; (Romeo – Shift Bidding)  
**21300-0285**

This case involves a grievance regarding the Town allegedly not following the proper shift bidding procedures.

3. Teamsters, Local 25 and Town of North Reading  
AAA Case No. 11 390 01961 10; (Wilmington Police Details)  
**21300-0289**

This case involves a grievance regarding the Town allegedly having police officers from Wilmington work certain details.

4. Teamsters, Local 25 and Town of North Reading  
Department of Labor Relations Docket No. MUP-11-1031 (Health Insurance)  
**21300-0293**

This case involved an unfair labor practice charge that was filed by the police union in July of 2011 alleging that the Town unilaterally made changes to health insurance benefits without proper bargaining. The parties agreed to terms of a tentative settlement agreement that was formally executed in December of 2011. The case has been administratively closed by the Department of Labor Relations pending implementation and completion of the parties' settlement agreement.

#### **GENERAL LITIGATION CASES CLOSED IN 2011**

1. Bornstein v. Town of North Reading (II)  
(Formerly Land Court Misc. No. 240310)  
Middlesex Superior Court, C.A. No. 98-5444  
**21300-0089/0099/0171/0177**

This was an action against the Town and the Building Inspector, among others, alleging trespass and a taking arising out of the decision of the Building Inspector not to take enforcement action with respect to the construction of a residential structure at 4 Third Street. This case was handled by insurance counsel. In a decision dated July 6, 2000, the Court denied the Town's motion for summary judgment finding that the landowners did not establish as an undisputed fact that they had prescriptive rights over Old Gravel Road for the required twenty (20) year period. The Court ordered the Building Inspector to issue a written decision on the plaintiff's request for enforcement within thirty days of the decision. The Building Inspector issued a decision denying enforcement and plaintiff appealed to the Zoning Board of Appeals, which upheld the Building Inspector. The plaintiff filed a new case appealing the Zoning Board of Appeals decision, which was also handled by insurance counsel. The second appeal was filed under a case entitled

Bornstein v. Carucci, et al., Land Court No. 268004. This lawsuit related to the Cheever litigation (See Below). The Superior Court consolidated this case with the Cheever matter. The Middlesex Superior Court granted summary judgment to the Town on July 1, 2010. The plaintiff ultimately did not pursue an appeal and this case is now closed.

2. Casey, et al. v. Kouiroukidis, et al. (Town of North Reading)  
Land Court, 10 Misc. 431620 CWT  
**21300-0286**

This action in Land Court was brought by the plaintiffs to remove a cloud on the title of property that they own at 20 Valley Road in North Reading. An Agreement for Judgment was entered into, which confirms that the plaintiffs hold title to the property free of any claims by the defendants to use the portions of Elm Road within the property as a street or way. This case is now closed.

3. Cheever v. Town of North Reading  
(Formerly Land Court Misc. No. 240308)  
Middlesex Superior Court, C.A. No. 98-5442  
**21300-0085**

This case involves the same claims set forth in Bornstein v. Town of North Reading (II), but this complaint had been brought by other interested landowners. The Superior Court consolidated this case with the Bornstein matter. See entry above for Bornstein. The appeal in this case has been dismissed as well and the case is now closed.

#### **LABOR LITIGATION CLOSED IN 2011**

1. North Reading Superior Officers Association and Town of North Reading  
AAA Case No. 11 390 01881 09; (Gr: Quinn Bill)  
**21300-0272**

This case involved a grievance filed by the Union over the Town's implementation of a reduction in its so-called Quinn Bill (educational incentive) payments to lieutenants after the Commonwealth reduced the amount of its reimbursements to the Town for such payments. The Union placed this case in abeyance and its members filed a complaint in District Court alleging non-payment of wages, which was settled. (See below) This case is now closed.

2. Teamsters, Local 25 and Town of North Reading  
Department of Labor Relations Docket No. MCR-11-5420 (DPW Union)  
**21300-0291**

This case involved a representation petition filed by Teamsters, Local 25 in March of 2011 to represent the non-managerial employees in the Department of Public Works. A unit description was agreed to in April of 2011 that excluded managerial, professional, clerical and confidential employees and an election was subsequently held whereby the employees included in the proposed bargaining unit elected to be represented by Teamsters, Local 25.

3. Teamsters, Local 25 and Town of North Reading  
AAA Case No. 11 390 02649 09; (Lost Details)  
**21300-0276**

This case involved a grievance regarding the Town allegedly not offering appropriate details to police officers. The Union ultimately agreed to withdraw this matter in June of 2011 and this case is now closed.

4. Teamsters, Local 25 and Town of North Reading  
AAA Case No. 11 390 02652 09; (Shift Coverage – Patrol Officers)  
**21300-0278**

This case involved a grievance regarding the Town allegedly using patrol officers to cover sergeants' shifts and overtime. The Town asked that this matter be consolidated with AAA Case No. 11 390 02651 09, which was granted (see below). The Union agreed to withdraw this matter in May of 2011.

5. Teamsters, Local 25 and Town of North Reading  
AAA Case No. 11 390 02651 09; (Shift Coverage - Sergeants)  
**21300-0277**

This case involved a grievance regarding the Town allegedly using patrol officers to cover sergeants' shifts and overtime. The Town asked that this matter be consolidated with AAA Case No. 11 390 02652 09 (see above), which was granted. The Union agreed to withdraw this matter in May of 2011.

6. Teamsters, Local 25 and Town of North Reading  
AAA Case No. 11 390 02650 09; (Step Increases)  
**21300-0274**

This case involved a grievance regarding the Town's alleged non-payment of step increases to police officers. In June of 2011, this matter was withdrawn by the Union.



7. Teamsters, Local 25 v. Town of North Reading  
Docket No. MSCV2009-02856 (Quinn Bill)  
**21300-0269**

This case involved a lawsuit by the Union over the Town's implementation of a reduction in its so-called Quinn Bill (educational incentive) payments to officers after the Commonwealth reduced the amount of its reimbursements to the Town for such payments. The Union asserted that the provision of the parties' collective bargaining agreement that expressly permits the Town to reduce its Quinn Bill payments under the circumstances present here is in conflict with the provisions of G.L. c.41, §108L and, therefore, null and void. After an initial decision was issued by the Superior Court and an appeal filed with the Appeals Court, the parties were able to reach a resolution of this matter. This matter is now closed.

8. Teamsters, Local 25 and Town of North Reading  
Department of Labor Relations Docket No. MUP-11-6227 (Alleged Coercion)  
**21300-0290**

This case involved an unfair labor practice charge that was filed by the police union in March of 2011 alleging coercion regarding the requested withdrawal of certain grievances. In June of 2011, the Union agreed to withdraw this matter.

9. Brennan v. Town of North Reading  
Woburn District Court Docket No. 1053CV0003 (Quinn Bill)  
10. Jones v. Town of North Reading  
Woburn District Court Docket No. 1053CV0004 (Quinn Bill)  
11. Nolan v. Town of North Reading  
Woburn District Court Docket No. 1053CV0002 (Quinn Bill)  
**21300-0280, 0281, 0284**

These cases represent three (3) individual lawsuits filed separately by the Police Chief and the two Police Lieutenants in Woburn District Court on January 15, 2010, concerning the Town's implementation of a reduction in its so-called Quinn Bill (educational incentive) payments to officers after the Commonwealth reduced the amount of its reimbursements to the Town for such payments. Prior to the trials going forward, the parties were able to reach a resolution of these matters and appropriate stipulations of dismissal were filed with the court in or around May of 2011. These matters are now closed.

## **TOWN-OWNED LAND**

### **For Your Information**

Map & Parcel.....	Refers to Assessors Map & parcel pages and numbers.
Location.....	Street on which parcel is mentioned.
Approximate Area .....	Roughly the square footage or acreage of parcel mentioned.
Primary Use .....	If parcel is being used for town purposes, it is mentioned here.
Tax Land by Possession ** .....	Designated by asterisks in report-land which is taken by the town due to default of property taxes – taken after land has been in tax title for a period of not less than 2 years.
Controlled/Supervision.....	Designated Committee, Commission, or department who has control or priority of mentioned parcel.
Date Acquired.....	The date which mentioned parcel came into town ownership.

# TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
3	23	Redmond Ave.	21,440			Gen. Gov.	5/4/1971			I
3	44	Off Redmond Ave.	257,004	Pumping Station		Water Dept	9/29/1964		F	I
3	45	Off Redmond Ave./Concord	350,658			Conserv. 10-77	3/21/1964		F	I
3	47	Kristyn Lane	547,114		Gift	Gen. Gov.	7/9/1996	1/4 W		
3	67	Jill Circle	142,333		Gift	Gen. Gov.	7/9/1996			
3	78	Jill Circle	21,336		**	Gen. Gov.	7/9/1996			
3	79	Off Redmond Ave.			**	Gen. Gov.	8/22/01			
3	91	Off Furbush Pond Lane			**	Gen. Gov.	8/22/01			
4	110	Raridan St.	82,764		**	Conserv. 10-80	10/14/1969			
4	111	Shenandoah Rd.	14,000		**	Gen. Gov.	11/23/1994	1/2W		
4	112	Shenandoah St.	14,000		**	Conserv.	10/16/1961			
4	113	Shenandoah St.	10,500		**	Conserv.	7/1/1953			
4	114	Shenandoah St.	10,500		**	Conserv.	2/7/1978			
5	54	Off Cold Spring Rd.	35,500		Gift	Conserv. 4-88	4/1/1988			
5	55	Cold Spring	39,600		**	Gen. Gov.	12/31/1953	1/4W	F	I
5	65	MacArthur Rd.	25,277		**	Gen. Gov.	12/27/1950	3/4W	F	I
5	74	High St.	7,500		**	Gen. Gov.	6/15/1983			
5	90	Off Cold Spring Rd.	118,919	Pumping Station	Gift	Water Dept	5/26/1976		F	I
5	91	Off Cold Spring Rd.	25,500		**	Gen. Gov.	2/2/1976		F	I
5	98	Off Carriage Way	102,500		Gift	Conservation				
6	1	Back River Lot	383,328	Water Treatment Plant	Gift	Gen. Gov.				
6	3	Lowell Rd.	130,680	Watershed Protection	Gift	Gen. Gov.				
6	6	Hollywood Terrace	9,120		**	Gen. Gov.	11/20/1996			II
8	18	Algonquin Rd.	3,820		**	Gen. Gov.	10/8/1986		F	II
8	19	Algonquin Rd.	9,500		**	Gen. Gov.	8/17/1956		F	II
8	20	Algonquin Rd.	9,100	Affordable Housing	**	Gen. Gov.	10/16/1961	3/4W	F	II
8	30	Brookdale Rd.	6,400	Affordable Housing	**	Gen. Gov.	10/17/1961		F	II
8	31	Brookdale Rd.	15,750		**	Gen. Gov.	1/2/1990	1/2W	F	II
8	32	Brookdale Rd.	18,000		**	Gen. Gov.	5/5/1954	W	F	II
8	33	Brookdale Rd.	24,000		**	Gen. Gov.	12/30/1998	3/4W		II
8	34	Brookdale Rd.	6,000		**	Gen. Gov.	5/4/1971			II
8	35	Brookdale Rd.	4,000		**	Gen. Gov.	10/7/1968			II
8	36	Fieldcrest Terrace	12,450		**	Gen. Gov.	5/4/1971			II
8	45	Evergreen Terrace	6,160		**	Gen. Gov.	10/19/1961			II
8					**	Gen. Gov.	12/3/1992			II

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
8	54	Old Andover Rd.	6,800		**	Gen. Gov.	12/23/1953			I
8	56	Old Andover Rd.	74,052	Affordable Housing	**	Gen. Gov.	9/9/1981	1/4W	F	I
8	58	Brentwood Rd.	13,600		**	Gen. Gov.	8/17/1956			I
8	65	Laurelton Rd.	22,500		**	Gen. Gov.	10/16/1961	1/3W		I
8	66	Laurelton Rd.	15,600		**	Gen. Gov.	10/16/1961	1/2W		I
8	78	Belleflower Rd.	3,200		**	Gen. Gov.	7/15/1957			I
8	79	Belleflower Rd.	14,400		**	Gen. Gov.	10/16/1961	3/4W	F	I
8	93	Hawthorne Terr.	11,200		**	Gen. Gov.	10/16/1961	1/2W	F	I
8	99	Evergreen Terr.	15,400		**	Gen. Gov.	9/21/1959	1/2W	F	I
8	100	Evergreen Terr.	1,400		**	Gen. Gov.	6/6/1975	1/2W	F	I
8	101	Evergreen Terr.	4,400		**	Gen. Gov.	10/16/1961		F	I
8	108	Burroughs Rd.	4,750		**	Conservation 10-94	3/18/1983			II
8	109	Burroughs Rd.	5,000		**	Conservation 10-94	4/12/1985			II
8	110	Burroughs Rd.	10,000		**	Conserv. 10-80	10/16/1961		F	II
8	111	Brookdale Rd.	8,000		**	Conservation 10-94	10/16/1961	W	F	II
8	112	Algonquin Rd.	11,200		**	Conserv. 10-80	10/16/1961	W	F	II
8	113	Fieldcrest Terr.	35,200		**	Conserv. 10-80	7/16/1957	1/2W	F	II
8	114	Algonquin Rd.	5,624		**	Conserv. 10-75		1/2W		II
8	115	Hollywood Terr.	18,000		**	Conserv. 10-75	10/16/1961		F	II
8	116	Hollywood Terr.	3,466		**	Conserv. 10-75	11/4/1960		F	II
8	119	Hollywood Terr.	11,600		**	Conserv. 10-74	10/16/1961	1/2W	F	II
8	120	Hollywood Terr.	20,100		**	Conserv. 10-74	10/16/1961		F	II
8	121	Plainfield Rd.	17,900		**	Conserv. 10-74	10/17/1961	W	F	II
8	123	Plainfield Rd.	38,400		**	Conserv. 10-74	10/19/1961	1/2W	F	II
8	124	Plainfield Rd.	6,266		**	Conserv. 10-74	10/16/1961	W	F	II
8	125	Atwater Rd.	20,800		**	Conserv. 10-74	10/19/1961	W	F	II
8	126	River Rd.	10,000		**	Conserv. 10-74	10/16/1961	W	F	II
8	127	River Rd.	4,800		**	Conserv. 10-74	10/19/1961	W	F	II
8	128	Plainfield Rd.	15,800		**	Conserv. 10-74	10/16/1961	W	F	II
8	129	Plainfield Rd.	4,800		**	Conserv. 10-74	7/16/1957	W	F	II
8	130	Hollywood Terr.	25,200		**	Conserv. 10-74	10/16/1961	W	F	II
8	131	Hollywood Terr.	4,000		**	Conservation 10-94	10/19/1961	W	F	II
8	132	Hollywood Terr.	4,000		**	Conservation 10-94	11/4/1960	W	F	II
8	133	Hollywood Terr.	7,466		**	Gen. Gov.	10/27/2011			

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
8	134	Algonquin Rd.	3,600		**	Gen. Gov.	10/16/1961			II
8	135	Hollywood Terr.	36,800		**	Conservation 10-94	10/16/1961	W	F	II
8	137	Algonquin Rd.	19,600		**	Conservation 10-94	10/16/1961	W	F	II
8	138	Garden Rd.	3,450		**	Conservation 10-94	10/16/1961	W	F	II
8	139	Garden Rd.	14,000		**	Conservation 10-94	10/16/1961	W	F	II
8	140	Burroughs Rd.	10,800		**	Conservation 10-94	8/17/1956	1/2W	F	II
8	144	Burroughs Rd.	270,072		**	Gen. Gov.	5/8/2000	W	F	II
8	145	Burroughs Rd.	35,962		**	Gen. Gov.	5/8/2000	W	F	II
8	188	Audubon Rd.	9,600		**	Gen. Gov.	7/16/1957			II
8	191	Audubon Rd.	3,200	sold 12-22-11	**	Gen. Gov.	10/3/1968			II
8	193	Audubon Rd.	1,500		**	Gen. Gov.	6/6/1975	W	F	I
8	194	Burroughs Rd.	1,000		**	Gen. Gov.	7/16/1957	W	F	I
8	195	Burroughs Rd.	3,600		**	Gen. Gov.	6/21/1983			I
8	197	Audubon Rd.	3,200		**	Gen. Gov.	12/28/1959			II
8	204	Parkview Terr.	1,600		**	Gen. Gov.	10/17/1961			II
8	209	Audubon Rd.	69,696		**	Gen. Gov.	12/23/1953	1/2W	F	I
8	221	Edgewood Terr.	8,000		**	Gen. Gov.	7/16/1957	1/4W	F	I
8	224	Edgewood Terr.	3,200	Affordable Housing	**	Gen. Gov.	4/21/1993			I
8	230	Edgewood Terr.	1,600		**	Gen. Gov.	12/23/1953			I
8	234	Homestead Terr.	4,800		**	Gen. Gov.		F		I
8	235	Homestead Terr.	3,200		**	Gen. Gov.	6/10/1988			I
8	236	Homestead Terr.	4,800		**	Gen. Gov.	12/16/2009			I
8	237	Homestead Terr.	3,200	Affordable Housing	**	Gen. Gov.	12/23/1953			I
8	238	Homestead Terr.	4,800	Affordable Housing	**	Gen. Gov.	12/1/1959			I
8	239	Homestead Terr.	3,200	Affordable Housing	**	Gen. Gov.	11/19/1962	1/2W	F	I
8	240	Homestead Terr.	13,600	Affordable Housing	**	Gen. Gov.	8/17/1956	1/4W	F	I
8	241	Homestead Terr.	43,560		**	Gen. Gov.	8/24/1962	3/4W	F	I
8	242	Homestead Terr.	1,600		**	Gen. Gov.	6/10/1988			I
8	243	Homestead Terr.	1,600		**	Gen. Gov.	12/4/1963	W	F	I
8	245	Pleasant View Terr.	15,200		**	Gen. Gov.	10/1/1969	W	F	I
8	257	Oakhurst Terr.	2,470		**	Gen. Gov.	12/19/1958	1/2W	F	I
8	258	Oakhurst Terr.	6,275		**	Gen. Gov.		W	F	II
8	260	Pinecrest Rd.	24,000		**	Conserv. 10-93	12/23/1953	W	F	II
8	261	Pinecrest Rd.	6,400		**	Conserv. 10-93	11/26/1965	W	F	II

# TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
8	266	Lakeside Blvd.	4,400		**	Conservation	10/1/1968		F	II
8	267	Wildflower Terr.	1,600		**	Conserv. 10-93	6/6/1975	W	F	II
8	268	Wildflower Terr.	8,000		**	Conserv. 10-93		W	F	II
8	271	Oakhurst Terrace	2,100		**	Gen. Gov.	10/31/2000	W	F	II
8	272	Oakhurst Terrace	3,200		**	Gen. Gov.	10/31/2000	1/2W	F	II
8	274	Oakhurst Terr.	1,600		**	Gen. Gov.	10/31/2000		F	II
9	1	Old Andover Road	32,000		**	Gen. Gov.	6/6/1975	W	F	I
9	4	Wolf Rd.	9,337		**	Gen. Gov.				II
9	5	Wolf Rd.	29,100		**	Gen. Gov.	3/23/1946	1/2W	F	I
9	13	Old Andover Rd.	31,707		Gift	Water Dept.	9/6/1984	3/4W	F	I
9	19	Old Andover Rd.	18,443		**	Gen. Gov.	10/17/1967	1/4W	F	I
9	21	Phyllis Terrace	7,279		**	Gen. Gov.	2/25/2000			I
9	35	Nuska Trail	3,500		**	Gen. Gov.				I
9	36	Nuska Trail	6,100		**	Gen. Gov.	11/4/1960			I
9	37	Nuska Trail	6,100		**	Gen. Gov.	6/6/1975	1/4W		I
9	45	Livingston Rd.	2,423		**	Gen. Gov.	7/16/1957			I
9	54	Old Andover Rd.	7,750		**	Gen. Gov.	11/19/2002			I
9	57	Old Andover Rd.	4,550		**	Gen. Gov.	12/23/1953			I
9	58	Old Andover Rd.	2,500		**	Gen. Gov.	10/16/1961			I
9	64	Highland Terr.	43,560		**	Gen. Gov.	8/17/1956	1/4W	F	I
9	65	Lakeside Blvd.	627,264	Pumping Station		Water Dept.		W	F	I
9	79	Lakeside Blvd.	13,500		**	Water Dept.				I
9	103	Pleasant View Terr.	3,200		**	Gen. Gov.	6/6/1975			I
9	110	Highland Terr.	3,200		**	Gen. Gov.	11/10/1959			I
9	111	Highland Terr.	8,000		**	Gen. Gov.	11/19/1962			I
9	129	Rahnden	91,375	Prot. Of Water Supply	Emin. Dom.	Gen. Gov.	8/31/1972	W		I
9	130	Rahnden	2,369	Prot. Of Water Supply	Emin. Dom.	Gen. Gov.	8/31/1972			I
9	131	Old Andover Road	1,463		**	Gen. Gov.				I
11	5	Andover Town Line	7,500		**	Gen. Gov.	5/11/1994	W		I
11	6	Main Street	52,272		Gift	Conservation	11/15/1996	W	F	I
12	38	Off Hillside Rd.	16,000		**	Conserv. 3-70	5/22/1961			II
12	44	Travelled Way	1,050		**	Conserv. 3-70	1/18/1965		F	II
12	45	Travelled Way	1,400		**	Conserv. 3-70	8/1/1963		F	II
12	46	Travelled Way	2,000		**	Conserv. 3-70	1/18/1965		F	II

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
12	47	Batchelder Ave.	11,350		**	Conserv. 3-63	6/27/1962		F	II
12	52	Batchelder & Travelled Way	1,000	Common Land	**	Gen. Gov.	6/27/1962			II
12	55	Batchelder Ave.	7,650		**	Conserv. 3-63	7/26/1974		F	II
12	142	Travelled Way	8,500		**	Conserv. 4-74	10/17/1967			II
12	149	Main St.	1,500		**	Gen. Gov.	10/17/1967			II
12	150	Main St.	1,500	Sold 12-22-2011	**	Gen. Gov.	10/17/1967			II
12	151	Main St.	1,500	Sold 12-22-2011	**	Gen. Gov.	10/17/1967			II
12	152	Main St.	3,000		**	Gen. Gov.	10/17/1967			II
12	153	Main St.	1,500		**	Gen. Gov.	10/17/1967			II
13	51	Burroughs Road	7,500		**	Conservation				II
13	55	Burroughs Rd.	117,612	Playground	**	Recreation	9/21/1959	1/2W		I
13	57	Wildflower Terr.	19,200		**	Conservation	7/16/1957	W	F	II
13	58	Wildflower Terr.	37,600		**	Conservation	10/17/1967	W	F	II
13	59	Pinecrest Terr.	3,200		**	Conserv. 10-93		W	F	II
13	60	Burroughs Rd.	204,372		**	Conservation	6/5/1958	3/4W	F	II
13	61	Burroughs Rd.	16,960		**	Conservation	6/5/1958			II
13	65	Birch Rd.	8,000		**	Conservation		1/2W	F	II
13	68	Burroughs Rd.	37,200		**	Conservation	12/4/1968	3/4W	F	II
13	70	Burroughs Rd.	14,900		**	Conserv. 10-93	6/1/1995	W	F	II
13	71	Burroughs Rd.	348,480		**	Conservation	2/29/1988			II
13	81	Burroughs Rd.	10,500		**	Gen. Gov.	10/12/1982			II
13	85	Elma Rd.	5,000		**	Gen. Gov.	10/14/1969			II
13	86	Elma Rd.	5,000		**	Gen. Gov.	5/30/1975			II
13	93	Elma Rd.	7,500		**	Gen. Gov.	6/6/1975	W		II
13	99	Wilma Rd.	6,000		**	Gen. Gov.	11/20/1944		F	II
13	100	St. Theresa St.	130,680	Affordable Housing	**	Conservation 10-94	8/26/1999			II
13	101	St. Theresa St.	52,272		**	Gen. Gov.	6/6/1975			II
13	121	Sullivan Rd.	21,350		**	Gen. Gov.	3/14/1974	W	F	II
13	127	Off St. Theresa St.	108,900		**	Conservation	10/7/1969	W		II
13	131	Wilma Rd.	6,875		**	Gen. Gov.		1/4W		II
14	12	North St.	457,380	Town Hall	**	Gen. Gov.	10/7/1964			II
14	88	Pauley Rd.	102,38	Affordable Housing	**	Gen. Gov.	2/13/1998		F	II
14	119	Main St.	27,000		**	Gen. Gov.	1/24/1964			II
14	131	North St. to Rogers Cir.	1,702	Walkway	**	Gen. Gov.				II

# TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
14	132	Oak Ave.	16,500		**	Gen. Gov.	11/3/1980			
14	140	Main St.	1,500	Sold 12-22-2011	**	Gen. Gov.	10/17/1967			
14	141	Main St.	4,750		**	Gen. Gov.	10/17/1967			
14	142	Lovell Rd.	457,380	Rita Mullin Rec. Park	**	Recreation	11/20/1996			
15	57	Off Abbott Rd.	209,088		Gift	Gen. Gov.	5/26/1976	1/2W	F	
15	58	Off Abbott Rd.	5.6A		Gift	Conservation	7/31/2008			
16	18	Off Main St.	5.2A		Gift	Conservation	7/31/2008			
17	1	Oak St.	3,963		**	Gen. Gov.	11/4/1960			
17	16	Barberry Rd.	583,704	Little School		School Dept.				
17	28	Southwick Rd.	8,000			Gen. Gov.	8/28/1959	W		
17	29	Southwick Rd.	5,000			Gen. Gov.	8/28/1959	W		
17	53	Nutter Rd.	14,400		**	Gen. Gov.	5/3/1989			
17	57	Southwick Rd.			**	Gen. Gov.	10/2/2011			
18	30	Park St.	5,216		**	Gen. Gov.	6/26/1976			
18	32	Fairview Ave.	2,100	Affordable Housing	**	Gen. Gov.	5/26/1976			II
18	33	Fairview Ave.	2,100	Affordable Housing	**	Gen. Gov.				II
18	34	Fairview Ave.	8,400	Affordable Housing	**	Gen. Gov.				II
18	35	West Street	4,200	Affordable Housing	**	Gen. Gov.	3/25/1997			II
18	36	West St.	4,200	Affordable Housing	**	Gen. Gov.	4/3/2001			II
18	37	Fairview Ave.	29,540	Affordable Housing	**	Gen. Gov.		1/4W		II
18	38	Fairview Ave.	65,340	Affordable Housing	**	Gen. Gov.		1/4W		II
18	39	Fairview Ave.	1,960	Affordable Housing	**	Gen. Gov.	3/30/1998			II
18	40	Bellevue Ave.	36,885	Affordable Housing	**	Gen. Gov.	8/17/1956	1/4W		II
18	44	Bellevue Ave.	60,984	Affordable Housing	**	Gen. Gov.		1/2W		II
18	47	Off Sandspur Lane	874,685			Conserv. 10-74		W	F	
18	71	Park & South	2,650			Gen. Gov.				
23	33	Main St.	718,740		**	Conservation				
23	69	Off Park St.	87,120		**	Conserv. 10-93	10/14/1970	W	F	
23	71	Park St.	56,628		**	Conserv. 10-75		W	F	
23	73	Main St.	41,191		Gift	Conserv.	3/7/1984			
25	42	Nichols St.	84,000		**	Gen. Gov.	8/14/2009			
25	79	Spruce Rd.			**	Gen. Gov.	10/19/2011			
25	98	Main St.	1,250		**	Gen. Gov.	10/17/1967			
26	14	Plymouth St.	31,338		**	Gen. Gov.	12/1/1994	3/4W		



# TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
26	77	Off Francis St.	12,600	w/ bldg.	**	Gen. Gov.	2/1/1983			
26	80	Off North Street	47,916		**	Gen. Gov.	9/11/1997			II
26	97	Main St.	500		**	Gen. Gov.	10/17/1967			
27	14	Off North St.	13,500	Water Tower		Water Dept.				
27	49	North Street	6,150,672	Hillview CC	E. Dom.	Gen. Gov.	2/25/1988			
27	60	North Street	40,001	Parking - Hillview	Purchase	Gen. Gov.				
28	50	Shady Hill Drive	92,783		**	Gen. Gov.	4/26/1996	W	F	II
28	51	Shady Hill Dr.	40,100		**	Gen. Gov.	3/11/1985	3/4W	F	II
28	55	Central St.	21,630		**	Gen. Gov.	1/31/2001	1/2W	F	II
29	1	Central St. Rear	1,154,340		Gift	Conservation	2/1/1982	1/4W	F	L,II
29	2	Central St.	570,636	Pumping Station		Water Dept.		W	F	I
29	4	Central St.	71,003			Conserv. 10-75		1/4W		I
29	5	Central St.	505,296		Gift	Recreation	Oct-78	1/2W		L,II
30	47	Anthony Rd.	200,376			Conserv. 10-93	12/15/1958	W	F	II
31	59	Westward Circle	202,554			Conserv. 11-68	6/6/1968	W	F	II
31	78	Westward Circle	223,898		**	Gen. Gov.	3/11/1985	W	F	II
31	84	Westward Circle	1,924			School Dept.				II
32	32	Appian Way	20,900	Access Hood School	**	Gen. Gov.				
32	33	Nelson Way	104,544		E. Dom.	Conservation	1/27/2005			
32	34	Nelson Way	7,840		E. Dom.	Conservation	1/27/2005			
32	35	North St.	2,000		**	Gen. Gov.	5/26/1976	W		II
33	33	Garden Rd.	39,000		**	Gen. Gov.				
33	34	Garden Rd.	52,272		**	Gen. Gov.				
33	49	Cherry St. & Bldwy.	152,460		**	Conservation 10-94		1/2W		
33	50	Cherry St.	18,730		E. Dom.	Conservation	1/27/2005	1/2W		
33	51	Cherry St.	95,832		**	Conservation 10-94	12/28/1959	1/2W		
33	52	Cherry St.	19,200		**	Conservation 10-94	10/1/1968			
33	53	Cherry St.	41,600	Gift	Gift	Gen. Gov.	8/8/1995			
33	54	Fourth St.	19,200		**	Gen. Gov.	8/18/2000	1/2W		
33	55	Fourth St.	169,884		**	Conservation 10-94	12/28/1959	1/4W		
33	56	Fourth St.	19,166		E. Dom.	Conservation	1/27/2005			
33	57	Fourth St.	113,256		E. Dom.	Conservation	1/27/2005			
33	58	Broadway St.	34,100		**	Conservation 10-94	10/1/1961	1/2W		
33	59	Third St.	78,408		**	Conservation 10-94	10/1/1961	3/4W		

# TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
33	60	Appian Way	39,639	E. Dom.		Conservation	1/27/2005			
33	61	Fourth St.	19,600	Gift		Gen. Gov.	8/18/2000	1/2W		
33	63	Third St.	20,200	**		Gen. Gov.	12/28/1959	1/2W		
33	64	Appian Way	20,909	E. Dom.		Conservation	1/27/2005			
33	66	Appian Way	22,216	E. Dom.		Conservation	1/27/2005			
33	67	Third St.	19,166	E. Dom.		Conservation	1/27/2005			
33	68	Third St.	21,780	E. Dom.		Conservation	1/27/2005			
33	70	Third St.	21,780	E. Dom.		Conservation	1/27/2005			
33	71	Magnolia St.	22,651	E. Dom.		Conservation	1/27/2005			
33	74	Second St.	18,700	**		Conservation 10-94	2/29/1988			
33	75	Appian Way	87,120	**		Conserv. 10-75	12/31/1953	W		
33	76	Appian Way	22,400	**		Conserv. 10-75				
33	77	Second St.	22,400	**		Conserv. 10-75	10/19/1962			
33	80	Second St.	32,200	**		Conservation 10-94	2/29/1988			
33	81	Second St.	18,200	**		Conservation				
33	82	Second St.	17,424	**		Conservation 10-94				
33	83	Second St.	17,050	**		Conservation		W		
33	84	Magnolia St.	65,776	E. Dom.		Conservation	1/27/2005			
33	85	Magnolia St.	12,632	E. Dom.		Conservation	1/27/2005			
33	87	First St.	52,272	E. Dom.		Conservation	1/27/2005			
33	88	Appian Way & First St.	18,200			Conserv. 10-75				
33	92	Day Ave.	19,000	**		Gen. Gov.	5/5/1954			II
33	93	Day Ave.	9,600	**		Gen. Gov.	2/29/1988			
33	94	Day Ave.	38,333	E. Dom.		Conservation	1/27/2005			
33	95	Day Ave.	63,162	E. Dom.		Conservation	1/27/2005			
33	96	Appian Way	20,909	E. Dom.		Conservation	1/27/2005			
33	98	Appian Way	40,075	E. Dom.		Conservation	1/27/2005			
33	99	Appian Way	20,909	E. Dom.		Conservation	1/27/2005			
33	100	First St.	135,036	E. Dom.		Conservation	1/27/2005			
33	108	First St.	17,050	**		Conservation 10-94	2/16/1982	1/4W		
34	26	Cameron Rd.	10,500	**		Gen. Gov.	11/4/1960			
34	27	Cameron Rd.	5,500	**		Gen. Gov.	9/26/2002			
34	28	Cameron Rd.	15,000	Gift		Conservation	9/29/1995			
34	29	Cameron Rd.	5,736	**		Gen. Gov.	1/28/2005			

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
34	30	Cameron Rd.	10,756		Gift	Conservation	9/29/1995			
34	32	Cameron Rd.	5,000		**	Gen. Gov.	5/30/1975			
34	33	Cameron Rd.	5,000		**	Gen. Gov.	10/15/1956			
34	34	Cameron Rd.	5,000		**	Gen. Gov.				
34	39	Pilgrim Rd.	34,865		Gift	Gen. Gov.		1/2W		
35	13	Harris Rd.	10,500		**	Conservation	9/29/1995			
35	15	Harris Rd.	5,000		**	Gen. Gov.	12/4/1963	3/4W		
35	16	Harris Rd.	35,215		**	Gen. Gov.	8/17/1956	1/4W		
35	18	Harris Rd.	5,000		**	Gen. Gov.				
35	19	Harris Rd.	7,500		**	Gen. Gov.	8/17/1956			
35	20	Harris Rd.	2,500		**	Gen. Gov.	11/23/1964			
35	22	Harris Rd.	5,000		**	Gen. Gov.	9/21/1959			
35	23	Harris Rd.	10,000	w/ bldg.	**	Gen. Gov.	9/22/1949			
35	28	Quimby Rd.	21,000		Gift	Gen. Gov.	3/18/1983			
35	29	Quimby Rd.	10,000		**	Gen. Gov.	12/28/1982			
35	30	Quimby Rd.	10,000		**	Gen. Gov.	6/6/1975			
35	31	Quimby Rd.	10,625		**	Gen. Gov.	7/16/1987			
35	33	Quimby Rd.	5,000		**	Gen. Gov.	9/20/1973			
35	37	Stevens Rd.	10,000		**	Gen. Gov.	10/17/1961			
36	33	Park St.	21,917	No Parish Park		Gen. Gov.	6/6/1975			
36	34	Park St.	36,777	Rt. 62 Reconstruct.	DPW Purchase	Gen. Gov.	7/24/1998	W	F	
36	35	Chestnut & Central Sts.	161,172			Conservation	10/31/1941	W	F	
36	60	Park St.	130,680			Conserv. 3-67		W	F	
36	61	Chestnut St.	3,388,968	Soccer/Conservation		Conserv. 4-69	1/31/1969	W	F	
36	65	Chestnut St.	530,561	Public Works Garage		DPW		3/4W	F	
36	66	Chestnut St.	2,025,104	Public Works Garage		DPW	1/3/1969	1/4W	F	
37	1	Cedar St.	640,332		**	Gen. Gov.	10/19/1961	W	F	
37	10	Cedar St.	10,000							
39	11	Cedar St.	696,960		Gift	Conserv. 10-75	3/31/1977	1/4W	F	
39	12	So. Chestnut St.	518,364		Gift	Conserv. 11-63	12/16/1968	1/2W	F	
39	13	Off Haverhill St.	679,536		Gift	Conserv. 4-66	3/13/1967	W	F	
40	56	Chestnut St.	41,600	Harmony Vale		DPW				
40	67	Haverhill St.	235,224	Land Swap w/ RMLD		Gen. Gov.	12/1/1999	1/4W		
41	25	Central St.	107,240		**	Gen. Gov.	10/7/1968	1/4W		

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
41	26	Central St.	42,600			Recreation	10/27/1993		F	
41	27	Central St.	20,005			Recreation	10/27/1993		F	
41	28	Central St.	20,000			Recreation	10/27/1993		F	
41	29	Central St.	1,717,261			Recreation	10/27/1993	1/2W	F	
41	30	Central St.	20,002			Recreation	10/27/1993		F	
41	31	Central St.	20,000			Recreation	10/27/1993		F	
41	32	Central St.	20,000			Recreation	10/27/1993		F	
41	33	Central St.	20,000			Recreation	10/27/1993		F	
41	34	Central St.	42,237			Gen. Gov.	9/20/2005			
41	35	Central St.	210,548	Temporary Police Station		Hillview Commission	12/2/1997	5%W		
41	52	Off Haverhill St.	74,052			Recreation		W	F	
41	53	Off Haverhill St.	182,952	Part of Ipswich Rvr. Park		Conserv. 12-63	9/22/1964	W	F	
41	69	Central St.	16,258			Recreation	10/27/1993		F	
42	3	Park St.	32,100			Conservation	1/7/1959		F	
42	8	Park St.	235,660			Conservation	8/14/1979		F	
42	10	Central St.	13,750		**	Conserv. 3-63			F	
42	12	Park St.	41,541			Gen. Gov.	5/2/1997	W	F	
42	35	Park St.	36,900		Gift	DPW				
42	63	Bliss Rd.	12,825	Affordable Housing		Gen. Gov.	11/21/2000	1/4W		
42	64	Bliss Rd.	5,000		**	Gen. Gov.	10/1/1969			
42	66	Bliss Rd.	10,000		**	Gen. Gov.	3/21/1988			
42	72	Sherman Rd.	20,266		**	Gen. Gov.	10/29/1987			
42	76	Ivy St.	12,500		**	Gen. Gov.	2-29-87			
42	80	Ivy St.	62,50		**	Gen. Gov.	10/29/1987			
42	86	Meade Rd.	3,375		**	Gen. Gov.	6/6/1975			
42	107	Bliss Rd.	5,000		**	Gen. Gov.				
42	123	Dodge Rd.	7,500		**	Gen. Gov.	6/1/1979			
42	125	Devons Rd.	7,500		Gift	Gen. Gov.	1/28/1998			
42	128	Devens Rd.	5,000		**	Gen. Gov.	3/18/1983			
42	140	Park St.	1,851,300	Jr-Sr High School		School Dept.				
42	144	Off Tower Hill Rd.	38,137	Transfer to School 10/94	**	School Dept.				
42	145	Park St.	185,130		Gift	Conservation	8/25/1982	W	F	
42	152	Dodge Rd.	5,000		**	Gen. Gov.	8/17/1956			
43	2	Maple Rd.	15,500		**	Gen. Gov.	6/6/1975	1/4W		

# TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
43	7	Lee Rd.	9,375		**	Gen. Gov.	8/26/1999			
43	8	Lee Rd.	6,250		Gift	Gen. Gov.	10/1/1969			
43	9	Lee Rd.	9,375		**	Gen. Gov.	10/28/1966	1/2W		
43	13	Juniper Rd.	6,250		**	Gen. Gov.	8/26/1999			
43	21	Maple Rd.	43,560		E. Dom.	Conservation	1/27/2005			
43	22	Maple Rd.	161,172		E. Dom.	Conservation	1/27/2005			
43	31	Oakdale Rd.	17,000	Affordable Housing	**	Gen. Gov.				
43	32	Oakdale Rd.	3,000	Affordable Housing	**	Gen. Gov.	12/4/1963			
43	33	Oakdale Rd.	4,375		Gift	Conservation	5/1/1975			
43	34	Oakdale Rd.	3,000		**	Gen. Gov.	12/24/1954			
43	35	Oakdale Rd.	3,522		Gift	Conservation	5/30/1975			
43	39	Oakdale Rd.	14,250			Gen. Gov.		1/4W		
43	40	Oakdale Rd.	27,878		E. Dom.	Conservation	1/27/2005			
43	41	Oakdale Rd.	21,780		E. Dom.	Conservation	1/27/2005			
43	46	Oakdale Rd.	42,425		**	Gen. Gov.	2/1/1982			
43	47	Oakdale Rd.	82,764		**	Conservation	11/19/1962			
43	53	Juniper Rd.	27,409		**	Gen. Gov.	3/30/1998	1/8W		
43	78	Tower Hill Rd.	30,000	Water Tower	E. Dom.	Water Dept Conservation	1/27/2005			
43	105	Maple Rd.	47,916		**	Gen. Gov.	2/1/1982			
44	1	Oakdale Rd.	23,004		**	Gen. Gov.				
44	2	Oakdale Rd.	4,250		**	Gen. Gov.				
44	3	Oakdale Rd.	22,920		**	Conservation 10-94	3/1/1982			
44	6	Maple Rd.	78,408		**	Conservation 10-94	11/19/1962	3/4W		
44	8	Cherry St.	20,700		**	Gen. Gov.				
44	10	Cherry St.	19,602		E. Dom.	Conservation	1/27/2005			
44	11	Cherry St.	20,400		**	Conservation 10-94	12/24/1954			
44	13	Cherry St.	15,400		**	Conservation 10-94	12/23/1953			
44	14	Cherry St.	20,909		E. Dom.	Conservation	1/27/2005			
44	15	Bran Ave.	17,500		**	Gen. Gov.				
44	16	Cotter Ave.	34,800		**	Conservation	12/23/1953			
44	17	Cherry St.	18,731		E. Dom.	Conservation	1/27/2005			
44	18	Cherry St.	19,200		**	Conservation	4/26/1971			
44	19	Fourth St.	56,628		**	Conservation 10-94	10/16/1961	1/2W		
44	21	Magnolia St.	69,696		**	Conservation 10-94	8/17/1956	W		

# TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
44	23	Third St.	33,300		**	Conserv. 10-75	12/8/1953			
44	24	Lloyd Rd.	348,480		**	Conservation	1/15/1988			
44	34	Oscar's Way	3,588		Gift	Conservation				
44	50	Cherry St.	38,400		Gift	Conservation 10-94				
44	98	Off Towerhill Rd.	182,952		Gift	Conservation	5/25/1995			
44	110	Oscar's Way	226,512		Gift	Gen. Gov.				
45	7	Janice Ave.	20,090		**	Gen. Gov.	4/13/1974	1/2W	F	II
45	37	Haverhill Street	135,907		Gift	Conservation	5/30/1995			
45	90	Colonial Hill Dr.	20,634	Future road expansion	Gift	Gen. Gov.	4/11/1995			
46	5	Haverhill St.	668,411	Hood School	Gift	School Dept.		1/4W		II
46	55	Westward Cir.	9,564	Access Hood School	**	School Dept.	3/30/1984			
46	67	Haverhill St.	116,741	Transfer to School 10/94	**	School Dept.	10/14/1970			
49	5	Cottage St.	152,460		Gift	Conservation	4/24/1992	3/4W	F	II
49	8	Cottage St.	32,000		Gift	Conservation				
50	18	Olde Coach Rd.	1,248		**	Gen. Gov.	6/6/2011			
50	37	Deerfield Place	1,154		**	Gen. Gov.	6/6/2011			
50	38	Deerfield Place	996		**	Conserv. 10-70				
51	2	Off Haverhill St.	209,088	Ives Mem. Park	**	Conserv. 3-69				
51	3	Off Haverhill St.	230,868	Ives Mem. Park	**	Conservation	8/11/1993	1/2W	F	
51	5	Off Darrell Drive	270,072		Gift	Conservation				
51	18	Arline Dr.	10,334		**	Conservation				
52	32	Off Haverhill St.	121,968		**	Conserv. 3-69	5/8/2000	3/4W	F	
52	53	Foley Dr.	93,645		**	Conservation				
52	74	Lillian Dr.	2,735	Access Strawberry Acres	**	Conserv. 6-67	11/1/1995			
52	80	Foley Dr.	2,500	Strawberry Acres	**	Conserv. 6-67	11/1/1995			
52	81	Foley Dr.	40,000		**	Gen. Gov.				
52	86	Off Duane Dr.	158,994	Strawberry Acres	Gift	Conserv. 6-67	7/21/1989	1/4W		
52	91	Strawberry Lane	97,580		**	Gen. Gov.	6/19/1996	1/2W	F	
52	93	Lindor Rd.	22,840		**	Gen. Gov.	10/16/1961	W		
53	37	Off Haverhill St.	12,800		Gift	Gen. Gov.	7/31/2008			
53	115	Off Duane Dr.	1.2A			Gen. Gov.	10-29-1857			
54	3	Park & Haverhill St.	148,104	Third Mig. House		School Dept.	7/27/1984			
54	4	Park St.	370,260	Batchelder School		Conserv.		W	F	
54	33	Willow St.	121,968							

# TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
54	34	Willow St.	169,884		**	Conserv. 4-66	7/20/1966	W	F	
54	35	Willow St.	10,000		Emin. D	Conservation	10/17/1961	W	F	
54	39	Willow St.	222,156		**	Gen. Gov.	12/14/1971	W	F	
54	40	Willow St.	15,700		**	Gen. Gov.	4/26/1971	W	F	
54	41	Willow St.	69,696		**	Gen. Gov.	10/7/1968	1/2W	F	
54	42	Willow St.	13,600		**	Gen. Gov.	5/8/1974	W	F	
54	43	Willow St.	36,879		**	Gen. Gov.	3/18/1977	W		
54	44	Willow St.	20,034		**	Gen. Gov.	3/18/1977	W		
54	52	Elm St.	21,848		Gift	Conservation	2/9/1995			
54	53	Elm St.	23,499		Gift	Conservation	2/9/1995			
54	54	Elm St.	24,792		Gift	Conservation	2/9/1995			
54	55	Elm St.	21,360		Gift	Conservation	2/9/1995			
54	63	Bow St.	100,188	Putnam House/Barn		Gen. Gov.				
54	65	Bow St.	15,077	Weeks Bldg.		Gen. Gov.				
54	67	Park St.	12,150	Flint Library		Gen. Gov.				
54	68	Park St.	10,146	Library Parking		Gen. Gov.				
54	126	Park St.	104,544	Police & Fire Station		Gen. Gov.				
54	135	Peabody Street	131,116	Elderly Housing		Housing Authority				
54	139	Park St.	1,970	Island - Frt. Of Library		Gen. Gov.				
55	15	Off Personage Lane	226,512		**	Gen. Gov.	11/8/1991			
55	22	Haverhill St.	10,000		**	Gen. Gov.	8/14/2009			
55	23	Off Railroad Ave.	40,655		**	Gen. Gov.	3/30/1998	1/2W		
55	24	Railroad Ave.	7,013		**	Gen. Gov.	9/21/1959			
55	74	Railroad Ave.	7,500		**	Gen. Gov.	2/13/1990	W		
56	62	Off Chestnut St.	457,380		**	Gen. Gov.	7/29/1957			
56	90	Boxwood Road	2,319	Trans. from school 10/97	**	Gen. Gov.	6/22/2005			
57	12	Off Crestwood Circle	278,784		**	Conservation	4/26/1963	W	F	
57	15	Off Crestwood Circle	261,360		**	Conserv. '80	10/23/1970	W	F	
57	16	Off Crestwood Circle	261,360		**	Conserv. 3-62	6/27/1962	W	F	
57	71	Off Hickory Lane	47,916		**	Gen. Gov.	11/22/1982	1/2W	F	
57	93	Off Hickory Lane	87,120		**	Gen. Gov.	5/26/1976	W	F	
60	17	Park St.	117,612	Playing Field		Recreation				I
60	42	Rust Lane	274,428	Reserved Open Space	**	Gen. Gov.	8/25/2000	1/3W		
61	69	Williams Rd.	10,900		**	Gen. Gov.	3/18/1983			

**TOWN OWNED LAND**

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
62	37	Off Elm St.	15,000			Conserv. 10-75	10/23/1970		F	
62	38	Elm St.	831,996	Purchase of Chap. 61A Land		Gen. Gov.	7/20/2005			
62	42	Elm St.	16,560		Gift	Recreation			F	
62	78	Elm St.	827,640	Purchase of Chap. 61A Land		Gen. Gov.	7/20/2005			
68	10	Malm Rd.	4,950		**	Gen. Gov.	6/10/1988			
68	13	Malm Rd.	10,405		**	Gen. Gov.	3/18/1983			
68	17	Forest St.	2,550		**	Gen. Gov.	12/24/1954		F	
69	2	Forest St.	5,375		**	Gen. Gov.	1/31/2001			I
69	5	Forest St.	11,600		**	Gen. Gov.	10/19/1961	1/2W	F	
70	1	Essex St.	649,044		**	Gen. Gov.	8/5/1974	W	F	
70	8	Lincoln St.	5,500		**	Gen. Gov.	12/24/1959			
70	14	Lincoln St.	12,000		**	Gen. Gov.	7/15/1957			
70	24	Wood St.	13,500		**	Gen. Gov.	10/17/1961	1/2W	F	
70	27	Essex St.	5,000		**	Gen. Gov.	5/30/1975	W	F	
70	28	Essex St.	277,784		**	Gen. Gov.	5/7/1980	W	F	
70	29	Middleton Town Line	3,200		**	Gen. Gov.	5/30/1975	1/2W	F	
70	30	Essex St.	2,500		**	Gen. Gov.	4/30/1975		F	
70	32	Swan Pond	31,500		**	Gen. Gov.	11/1/1995	1/2W	F	
72	3	Adams St.	14,000		**	Conserv. 80	5/30/1975			
72	20	Swan Pond	17,500		**	Conserv. 9-84				
72	23	Swan Pond Rd.	43,560		**	Conservation	5/12/1971	3/4W		
72	33	Near Swan Pond	209,088		**	Gen. Gov.				
72	35	Swan Pond	2,918,520		**	Conserv. 4-75	2/27/1976	1/4W		
73	1	Swan Pond	1,960,200		**	Conservation	12/1/1971	1/2W		
73	2	Swan Pond	522,720		**	Conserv. 4-71	2/27/1964	W		
73	3	Swan Pond	400,752		**	Conservation		3/4W		
73	4	Swan Pond Rd.	1,367,784		**	Conservation	8/19/1976			
73	16	Swan Pond Rd.	43,560	(orig. part of 72/12)	**	School Dept.	2-6--59	1/4W		
74	69	Swan Pond Rd.	1,651,000		**	Housing Authority				
74	90	Swan Pond Rd.	96,268	Possible school site	**	Gen. Gov.	12/12/1989	1/2W	F	
74	93	Shasta Dr.	82,764		**	Gen. Gov.	5/26/1976			
75	2	Elm St.	10,000		**	Gen. Gov.	10/19/1967	1/2W	F	
75	3	Elm St.	74,052		**	Gen. Gov.				
75	8	Elm St.	339,768	Purchase of Chap. 61A Land	**	Gen. Gov.	7/20/2005			



# TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
75	37	Elm St.	1,285,688	cemetery		Gen. Gov.	5/26/1976		F	
75	50	Off Elm St.	3,150	**	**	Gen. Gov.	5/30/1975	W		
75	53	Off Biglum Rd.	34,000	**	**	Gen. Gov.	5/6/2002			
75	72	Elm St.	200,376	Gift	Gift	Conservation	7/20/2005			
76	17	Lynnfield Line	181,650	Purchase of Chap. 61A Land		Gen. Gov.	11/29/1967	W	F	
77	4	Nahant St.	28,000		**	Gen. Gov.		W	F	
77	8	Riverside Dr.	12,500		**	Gen. Gov.		W	F	
77	11	Off Nahant St.	8,750			Conserv. 10-93		W	F	
78	6	Riverside Dr.	4,650		**	Conservation		W	F	
78	9	Riverside Dr.	11,850		**	Gen. Gov.		W	F	
78	10	Riverside Dr.	8,650		**	Conservation	3/18/1977	W	F	
78	19	Riverside Dr.	9,250	**	**	Gen. Gov.	1/18/1995			
78	22	Riverside Dr.	8,650	**	**	Gen. Gov.	12/24/1959			
78	26	Lynn St.	19,650	**	**	Gen. Gov.	1/1/1967		F	
78	27	Lynn St.	4,500			Gen. Gov.		3/4W		
78	54	Elm St.	63,598			Gen. Gov.	9/1/1972	1/4W		
80	3	Swan Pond	1,840,410			Conserv. 5-71				
80	5	Adams St.	13,373		**	Gen. Gov.				
81	1	Adams St.	30,187			Conservation				
81	4	Adams St.	56,628			Conserv. '80		1/4W		
81	12	Swan Pond	522,720			Conserv. '80		1/4W		
81	15	Swan Pond Rd.	392,040			Gen. Gov.	9/1/1972	1/4W		
82	1	Swan Pond	74,052	Gift	Gift	Gen. Gov.	6/9/1994	3/4W		
85	11	Off Green Meadow	346,738	**	**	Conserv. 10-74		W		
85	17	Off Green Meadow	7,500	Gift	Gift	Conservation	12/28/1982	W		
85	18	Middleton Town Line	3,375	Gift	Gift	Conservation	10/18/1982			
85	57	Gillis Drive	6,554	**	**	Gen. Gov.	4/1/1996			
86	1	Middleton Town Line	11,000	Gift	Gift	Gen. Gov.	10/17/1967			

## **BOARD OF REGISTRARS**

### **2011 Annual Report**

The Board of Registrars worked together with the Town Clerk's Office on census, election and town meeting activity throughout the year, some in preparation for the State Election in 2012. Processing census; voter registrations; certifying nomination papers for local candidates, citizens petitions for local town meetings, and nomination papers and initiative petitions for ballot questions in 2012; in addition to census processing, were on-going throughout the year. The contributions of Town Clerk Office staff Carol Ducrow and Sherri Stebbins in maintaining voter/census activity are acknowledged and greatly appreciated.

There was only one election in 2011, the Annual Town Election, with 1257 voters coming to the polls to elect Town officials, representing 12.09% voter participation. However, as mentioned above, many of the activities of the office were geared towards the State Election in 2012.

The Annual Town Meeting convened in June rather than April, a permanent change due to a Special Act Charter amendment passed at the October 2010 Town Meeting and signed by the Governor under Chapter 414 of the Acts of 2010, which changed the date for convening the Annual Town Meeting. Complete text of Town Meeting Minutes and Election results appears in the Town Clerk's Records section elsewhere within this Annual Report.

Results of the Federal Census 2010, which were released at the beginning of the year, reflected an increase in population town-wide which consequently required the re-drawing of precinct lines in accordance with mandated established guidelines under Mass General Laws. Approximately 1015 residences were affected by this change. The new boundaries, together with a map and legal description depicting the changes were brought before the Board of Selectmen by Town Clerk Barbara Stats, the Town's Federal Census 2010 Liaison, and accepted by the Board. The plan was then forwarded to the Local Election Districts Review Commission which subsequently approved the new precinct boundaries. The new boundaries became effective on December 31, 2011; all residences

were given notification of any changes at the beginning of 2012, which was included with the census mailing.

As always, special thanks are extended to all of the election workers who are dedicated and tireless in their efforts on behalf of the election process and the Town. This office is very appreciative of and acknowledges their great contribution to the election process.

There continues to be three political “*PARTIES*” in Massachusetts: DEMOCRATIC, REPUBLICAN and GREEN-RAINBOW – all of which qualify for primaries. In addition to these and the Unenrolled voters, there are currently 22 political “*designations*” (which do not qualify for primaries) in existence in Massachusetts as follows:

America First Party, American Independent Party, Conservative Party, Constitution Party, Green Party USA, Interdependent 3<sup>rd</sup> Party, Libertarian, Mass Independent Party, Natural Law Party, New Alliance Party, New World Council, Pirate Party, Pizza Party, Prohibition Party, Rainbow Coalition, Reform Party, Socialist Party, Timesizing-Not-Downsizing, Veteran Party of America, We The People, Working Families, and World Citizens Party.

Voter enrollment in North Reading continues to increase annually – up by close to 100 voters over this same time last year. The breakdown of registered voters in North Reading as of December 31, 2011 is as follows:

DEMOCRATS:	2,692
REPUBLICANS:	1,688
GREEN-RAINBOW:	5
American Independent:	4
Green Party USA:	1
Interdependent 3 <sup>rd</sup> Party:	5
Libertarian	37
Unenrolled:	<u>5,949</u>
TOTAL Voters:	10,381

As always, the Board of Registrars wishes to express their appreciation to Carr’s Stationers as a drop-off location for the annual Town Census. Drop boxes are also located at the Town Library and Town Hall. In addition, special gratitude is also extended to Rick

Porter, owner of *C.R. SIGNS*, for his continued services in updating banners used for Town Meeting notification.

Respectfully submitted,  
Barbara Stats, Town Clerk, *MMC/CMMC*

for the Board of Registrars:  
Charles T. Faneuff  
Frances A. Exum

## DEPARTMENT OF ELDER AFFAIRS

### Edith A. O’Leary Senior Center

**Third Meeting House, Building on the Common, 157 Park Street  
978 664-5600 • [mprenney@northreadingma.gov](mailto:mprenney@northreadingma.gov)**

The O’Leary Senior Center is located on the first floor of the beautifully renovated Third Meeting House, Building on the Common. It is open Monday-Thursday 8am-4pm and on Friday from 8am-1pm to all residents 60 years of age and older. The Department serves 19.1% of the Town’s population. In 2011 our Department provided over 50,550 various services to local elders, their families and caregivers. These services include transportation, general informational services, health benefit counseling (SHINE), fuel assistance, food stamp (SNAP) assistance, health screening, legal assistance, financial management, health and wellness programs, cultural/social events and community education. In 2011 we provided 17,869 meals which included both our homebound elders and meals served daily at the Senior Center.

Mystic Valley Elder Services (MVES) North Reading’s designated Area Agency on Aging provided \$663,601 worth of services to North Reading Elders for a cash match fee of \$2,159. MVES commitment to our Community and their quality of service is remarkable.

Thanks to the generosity of the employees of Teradyne for the seventh year, in a row for their donation to our “Fire Safety Program. This program allows the program under the direction of Deputy Fire Chief Barry Galvin, NRFD to make safety visits to Elder’s homes, install “free” smoke detectors and carbon monoxide detectors when needed.

We would like to thank the “Friends” of the Council on Aging members for their continued advocacy and fundraising efforts in support of the Center. The “Friends” this past year had the privilege of helping to publish local authors James Arsenault and Nancy Parsons very successful book Brothers of War, The Collected Memoirs of “39 “Brothers” Stalag 2B, 1944-1945.

We want to acknowledge and thank all of our 110 volunteers at the Senior Center who donated 9699 hours of their time to make **“it happen”** at the Senior Center for a savings to the Town

\$141,113. We especially want to thank our “Senior Echoes Chorus” under the direction of Marcia Cutlip for their constant devotion on bringing their music to our elderly residents.

The Department along with the Council on Aging (COA) Board will continue to work on the many challenges that face our ever growing elder population, the goal of the staff, volunteers and the COA Board is to help North Reading Elders safely age in place with dignity and independence in their homes and in the community which they helped build...because there is no place like home!

Respectfully submitted,

Mary Prenney, Director

Mark Meehl, Staff Clerk

Marty Dickman, Van Driver

Mechele Cronin, Van Driver

Jean Fitzgerald,

Program/Volunteer Coordinator

Linda Crowe, Meal Site Manager

Brenda Bugden, Meal Site Manager

Jackie MacArthur, Home Delivered

Meals Driver

## NORTH READING HISTORICAL COMMISSION

Established in 1713 by the Massachusetts General Court as the Second Precinct of Reading, North Reading's Tercentenary will occur in 2013. This area was part of a land grant in 1651, and then separated from Reading in 1713 when the North Parish inhabitants organized to call their own minister. A Historical Commission sub-committee held public informational meetings with local officials and non-profit groups to plan celebratory activities throughout the town.

The Commission continued to pursue a public display case and informational brochure for the archeological artifacts found at the former J.T. Berry site, now the Edgewood Apartments. These artifacts are currently held in trust for the Massachusetts Historical Commission by Public Archaeology Labs of Rhode Island. North Reading hopes to enrich the community's knowledge about previous inhabitants of the area and to highlight the artifacts during Massachusetts Historical Commission's Archaeology Month each October. The Commission obtained partial funding for this project and began the process of acquiring additional funds through grants. Discussions were held with the Peabody Museum of Archaeology in Andover, MA regarding other J.T. Berry artifacts in their collection found by Mr. Margeson and Mr. Ripley P. Bullen during the 1940's.

The effort to open the Rufus Porter Ballroom in the Historic Damon Tavern continued with the intent to proceed through the appeals process with the Massachusetts Fire Marshall. Fire suppression issues continue to hinder its occupancy. Alterations in and near the Ballroom were planned. Insurance coverage for the murals was confirmed.

Respectfully submitted,

Chairman	Keith Young
Vice Chairman	Ann Sullivan
Secretary	Barbara Jagla
	Happy DiFranza
	Billie Donahue
	Chris Hayden
	Pat Romeo

## **NORTH READING HISTORIC DISTRICT COMMISSION**

During 2011, five Certificates of Appropriates were issued as follows:

- to NORCAM for a replacement identification sign 18” by 36” to be attached to support posts beneath the Damon Tavern sign;
- to Habitech for a replacement identification sign 5 feet by 5 feet and a tenant sign, 10” by 60” to hang beneath it;
- to the North Reading Minit and Militia for an in-kind replacement of the white cedar shingles on the roof of the Schoolhouse located on the Putnam House grounds;
- to the Department of Public Works for banners, 29” by 36” to be evenly distributed on the light poles along the Park Street side of the Town Common;
- to the Department of Public Works for a replacement white 90 foot white fiber glass flag pole.

Research continued on the development of the Sadler’s Neck Historic District. Information was mailed to the nineteen property owners concerned explaining the importance of this area in the development of North Reading and the architectural history represented. Meetings with the home owners followed in June and August. The establishment of this new district is still under discussion.

Respectfully submitted,

Mabel G. DiFranza, Chairman

David Ham, Vice-chairman

Lisa Santilli, Clerk

Mark Hall

Grant Baxter

Paul Chapman

Patrick O’Rourke

William Birkmaier



## FLINT MEMORIAL LIBRARY

In 2011, the Flint Memorial Library, along with the entire Merrimack Valley Library Consortium, migrated its online catalog from Horizon to Evergreen, a new Integrated Library System managed by the Merrimack Valley Library Consortium. This system is, in some ways, the heart of library services. Two other library consortia, the North of Boston Library Consortium and Central/Western Massachusetts Automated Resource Sharing, soon followed to Evergreen. Library patrons can look forward to a new version of the online catalog, as well as to more fine tuning and improvements

### Additional Highlights:

While preserving traditional library services, the library also enhanced its offerings to keep pace with changing technology by beginning circulation of the Nook and Kindle e-readers. Although OverDrive downloadable audio and e-books have been available for several years, the recent ability for Kindle owners to download from OverDrive has contributed to more than double e-book circulation, and MVLC is trying to meet this growing demand. The library also subscribes to OverDrive Advantage, which provides extra copies strictly for North Reading cardholders. Other technological improvements include an online calendar and museum pass registration, EventKeeper and TixKeeper, respectively, and the purchase of a scanner to read library cards on smartphones.

The summer reading program, *One World, Many Stories*, drew over 300 children and teens. Young people were introduced to various cultures through 21 programs, including Indian Dance, origami, Henna painting, and music from around the world

The Lego Club continued to increase in popularity. The Annual Teen Art Contest grows bigger every year, with over 75 entries in five media in 2011.

*North Reading Reads 2011*, the community's eighth town-wide reading program, recognized the 150<sup>th</sup> anniversary of The Civil War by reading Geraldine Brooks' novel *March*. Programs included Civil War re-enactors from Lawrence and a visit from Abraham Lincoln,

as well as a concert with the Hood School Chorus. Over 45 additional adult programs offered presentations on personal organizing, concerts, author visits, as well as regular meetings of the library book discussion and craft groups. Monthly exhibits featured a variety of local artists.

As always, the library is grateful to volunteers, particularly our Senior Rebate Volunteers. Our 10 volunteers, each of whom spends an average of two hours a week at the library, help with daily tasks, such as pulling items for Interlibrary loan, assisting at children’s programs, filing, photocopying, as well as special projects. The Friends of the Library also merit special recognition, as their hard work and dedication bring special programming and additional services, such as museum passes, that enhance library offerings for all patrons.

<b>Total Activity</b> (Circulation and Interlibrary Loan):	117, 878
<b>Registered Borrowers:</b>	7918

Respectfully Submitted,

Helena Minton, Library Director

# **NORTH READING FIRE DEPARTMENT**

## **PERSONNEL**

William L. Warnock, Chief of Department

Barry J. Galvin, Deputy Chief

Helen Gray, Administrative Assistant

### **Group 1**

Captain Eric Pepper

Firefighter Tom Harris

Firefighter Nicholas Carney

Firefighter Brian Nash

### **Group 2**

Captain Don Stats

Firefighter Kevin Carter

Firefighter Vincent Zarella

Firefighter Nicholas Lecolst

### **Group 3**

Captain Joseph Marotta

Firefighter Michael Tannian

Firefighter Matthew Carroll

Firefighter Sean O'Brien

### **Group 4**

Captain Richard Nash

Firefighter David Lee

Firefighter Jonathan Burt

Firefighter Christopher Hadley

Firefighter Herbert Batchelder

## **PUBLIC SAFETY MECHANIC/CALL FIREFIGHTER**

Mark Fransen

## **CALL DEPARTMENT**

Hartnell Bartlett

Christopher Lynch

Brian Deshaies

Jerry Ouellette

Jeffrey Graves

James Pothier

Paul Hardiman

Jeff Strong

Cory Harris

I would like to publicly thank the members of this department for their dedication to the community and the courage and

professionalism they display each and every time they respond to an incident no matter how large or small it may be.

During 2011, the department was called to provide service to 2073 emergency calls. There were 25 fires in structures, 5 vehicle fires, and 45 brush or other fires in the community. We also responded to 112 hazardous condition no fire calls, 433 other and service type calls, 914 medical calls, 50 hazardous material responses, 270 system type alarms, and 244 mutual aid responses.

Again this year Deputy Galvin and Firefighter Carroll presented the Student Awareness of Fire Education (S.A.F.E) program throughout the school system with grant funds from the State. The department also educated the elderly population in regards to fire safety while installing smoke detectors and carbon monoxide detectors in their homes. This program is funded by the generous donation of Teradyne employees.

The Call Department, under the direction of Captain Pepper, Captain Stats and FF. Lee continued with a productive program of training. These personnel train with the permanent fire fighters whenever possible as the type of training provided, works extremely well.

This has been a busy year for the EMS Division under the direction of Deputy Galvin, FF. Batchelder and FF. Tannian. January 1st we started electronic patient care reporting. This has streamlined our report writing and ambulance billing capabilities. The AmbuPro software that we are using also allows for a better analysis of the types of calls, equipment used, and call trends. The Union and the Town successfully negotiated for the department to provide Advanced Life Support (ALS) services to the community. Firefighter/Paramedic Herb Batchelder was appointed the Advanced Life Support Coordinator and has worked diligently with our newly appointed Medical Director Dr. Peter Beauparlant. We hope to begin providing the service in early

February 2012. We have written specifications for a new type III class I ambulance which was delivered in February 2012. I would like to thank the members of the department who volunteered their time and served on the ambulance committee. I would like to thank the ALS Advisory Committee as well as the Negotiations Committee for their work to bring a fire department based ALS system to the community.

We continue to work with the homeowner fire insurance rating board (ISO) to help reduce our insurance rates. Because the community provides the department with excellent fire equipment and training needed to perform our job, we were able to stay at a rating of four on a scale of one through ten with one being the best, keeping our insurance rates from increasing. The department issued 604 burning permits and 381 fire prevention permits.

In closing I would like to extend my thanks to the Town Administrator, Elder Affairs Director, Finance Division, Building Inspection Division, Public Works, and the Police Department with whom we work regularly in routine and emergency situations.

Respectfully submitted,

William L. Warnock  
Chief of Department

**NORTH READING POLICE DEPARTMENT  
2011 Town Report**

**PERSONNEL ROSTER**

**Administration**

Michael P. Murphy, Chief of Police  
Kevin Brennan Administrative Lieutenant  
Mark Zimmerman Patrol Lieutenant  
Mrs. Laura Parow, Administrative Assistant

**Sergeants**

Lawrence Tremblay, Afternoon Shift  
Joseph Thibodeau, Afternoon Shift  
Thomas Romeo, Day Shift  
Derek Howe, Day Shift  
Anthony Morlani, Night Shift  
Michael McAuliffe, Night Shift

**Patrol Officers**

Roger Wulleman	James McCormack	Scott Tilton
Paul Dorsey Jr.	Michael LeBlanc	Joseph Encarnacao
Sean O'Leary	Keith Lamont	Dana Rowe
Kevin Donle	David DiFraia	Jason Connolly
James Carcia	Sean Lawson	Michael Hennessey
	Gregory Connolly	

**3 Patrol Officer Vacancies**

Thomas Encarnacao                      Thomas Hatch  
Open Detective

**Reserve Patrol Officers**

Michael Sorrenti              Travis Tremblay              John Raso

**Special Police – Traffic Control**

Karl Berg              Jerry Berg

## **Animal Control Officers**

Karl Berg      Jerry Berg

**Crossing Guards: 5**

**Matrons: 4**

### **A Message from Chief Michael P. Murphy:**

It is with a great sense of honor and pride that I write my first message in the Town Report as your Chief of Police.

In November of 2011, North Reading Town Administrator Greg Balukonis announced my appointment to succeed Chief Edward W. Nolan (retired) as the North Reading Police Chief. I'm both excited and humbled by the privilege to serve this outstanding department. I would like to thank the Town Administrator and the Board of Selectmen for showing their confidence in my ability to lead the men and women of the North Reading Police Department and for supporting my vision for the future of this department.

Over the past few years, there have been tremendous changes and progress within the department that will benefit the entire community. In 2011, our Department was awarded State Accreditation, an evaluation process by which police departments strive to meet and maintain standards that have been established for the profession, by the profession. That process and the award have established an outstanding foundation for us to build upon.

As we move forward in 2012, the Department priorities will be public safety, community engagement, team work, fostering a good working environment and developing leaders throughout the organization. I see each one of these priorities not as a hierarchy but as linear, because each one of these is needed in order for us to provide the most professional police services to our community.

The Department's mission objective is to enhance both our general readiness and inherent capacity to respond to emergencies by;

- Maximizing the use of staff to meet the increasing demand for police responses.
- Targeting quality of life crimes impacting North Reading and the surrounding region, while safeguarding each individual's constitutional rights and privileges.
- Maximizing the planning, research, and investigative capabilities of the Department so that the most effective deployment of personnel and equipment can be made.
- Increase training and awareness so that potential threats and/or suspicious patterns can be more readily recognized and addressed.
- Continue to work with existing networks and mutual aid partnerships (and seek out new ones) that will enhance the Department's ability to achieve its mission and objectives in a more efficient and effective manner.

In 2012, our department will focus on crime prevention, community education and community policing efforts while at the same time preparing to respond to any individual or group that challenges the safety and well being of this community.

Our main priority is providing the safest environment for our residents to live in, our commuters to work in, and our visitors to stay in.

I would like to conclude by praising the men and women of the North Reading Police Department, both past and present, who have dedicated themselves to the service of this Community. These men and women, both sworn and civilian, have put the interests of the police department and community above their own. They have all made personal sacrifices on behalf of the public they've served to ensure that North



Reading is a great place to raise a family, go to school, and conduct business while providing a high quality of life for all.

Sincerely,

Chief Michael P. Murphy

Below are some of the programs our department provides to enhance the overall well being of the Town of North Reading.

**Community Services Division:**

R.A.D (Rape Aggression Defense System) - Two police officers are nationally certified R.A.D Instructors. This program provides safety tips and self defense options for females. Information about the program can be found on the internet at [Rad-Systems.com](http://Rad-Systems.com).

Car Seat Installations- One police officer is nationally certified in car seat installations. 25 car seats were installed in 2011. This service is provided free by appointment to all North Reading residents. Information about the program can be found on the internet at [safekids.org](http://safekids.org).

CPR- Three police officers are certified CPR instructors. They annually certify every member of the North Reading Police Department. They also provide informational instruction to the public.

**School Resource Officers:**

The main purpose of the School Resource Officer program is to better coordinate efforts between the North Reading School Department and the North Reading Police Department to help provide and maintain a safe and secure environment within the schools.

There are three officers assigned as School Resource Officers (SRO's). All three officers are nationally certified as School Resource Officers (NASRO). The Officers are assigned as

SRO's in addition to their fulltime Patrol duties. Currently there is one officer assigned to the NEMLEC (North East Massachusetts Law Enforcement Council) STARS (School Threat Assessment Response System) Team. STARS respond to 53 cities and towns in Massachusetts for threats and major incidents at schools.

The SRO's also partner with the Middlesex District Attorney's office and participate in Community Based Justice meetings. The partnerships formed with the North Reading School system has undoubtedly improved relationships and information sharing and improved communications with the youth population in North Reading. We will continue to support our memorandum of understanding with the North Reading School Department to provide the students and staff with a safe and secure environment conducive to learning.

### **Accreditation Division: Accreditation Unit:**

The law enforcement accreditation system establishes a uniform set of "Best Practices" for police agencies that are consistent on a state wide scale, measurable and verified by an independent body as to compliance.

Within the law enforcement standards of "Best Practices" are compliance requirements dealing with life, health, safety, and high liability exposures. Every standard is intended to make an agency more professional while at the same time improving its services to the community.

Below are some of the more common benefits.

- Provides a norm for an agency to judge its performance.
- Provides a basis to correct deficiencies before they become public problems.
- Requires agencies to commit policies and procedures to writing.
- Promotes accountability among agency personnel and the evenhanded application of policies.

- Minimizes an agency's exposure to liability, builds a stronger defense against lawsuits, and has the potential to reduce liability insurance costs.
- Enhances the reputation of the agency and increases the public's confidence in it.

**The North Reading Police Department was awarded Accreditation status on January 13<sup>th</sup> 2011.**

**Traffic Division:**

The North Reading Police Department Traffic Division works closely with other town offices and citizens to better understand traffic related issues. The unit will make recommendations to town officials and implement approved traffic mitigation plans. The traffic unit was able to implement a tow contract bidding process for all police related towing. This program and contract was implemented in February 2010. In 2011, This program has generated over \$16,644.00 in new revenue for the Town of North Reading.

**Training Division:**

The goal of the North Reading Police Training Division is to set and enforce training standards to identify and meet the training needs and facilitate the delivery of up-to-date, state of the art training.

In order to ensure that our officers are up to date with the latest changes in criminal and procedural law, North Reading Police Officers are required to attend annual in-service training. M.G.L. chapter 41, Section 96B, requires every full-time municipal police officer to attend a prescribed course of study approved by the Municipal Police Training Committee. All personnel receive training updates on motor vehicle law, criminal law, domestic violence, CPR, AED (Automatic External Defibrillator) training (this training allows us to deploy four AED's in cruisers), First Responder (First Aid), sexual harassment training, community policing, Use of Force and other courses as necessary.

In our continued efforts to maintain accreditation status, officers attended several mandatory classes in 2011. These trainings included: review of Use of Force Policy, Emergency Operations Plans, Sexual Harassment Policy, and Code of Ethics. The North Reading Police Department is committed to always improving and this year's trainings will help us to provide the highest quality of professional policing to the community.

### **Firearms Licensing Division:**

The Firearms Licensing Unit is responsible for reviewing applications and renewals, issue permits and the collection of fees of all North Reading residents who hold Firearms licenses. According to the Massachusetts Department of Criminal Justice Information System Firearms Records Bureau, 75 Firearms Identification Cards, 38 Firearms ID Cards restricted to Chemical Propellant Only, 1 License to perform service as a Gunsmith, 1 License to sell Ammunition, 2 License to sell/rent/lease Firearms, Rifles, Shotguns, or Machine Guns, 877 Class A large capacity License to Carry Firearms, 1 Class B Non-large capacity License to Carry Firearms, and 3 licenses to Possess a Machine Gun, are issued to North Reading residents. Licensing fees generated in 2011 for the Town of North Reading- \$4,437.50.

### **Warrant Management Division:**

The Warrant Management Unit is responsible for monitoring all arrest warrants issued by the court system on behalf of the North Reading Police Department. This is in conformance with the policies set forth by the Middlesex County District Attorney's Office in reference to N.C.I.C. entries and the resolution and confirmation of all "legacy" warrants. The Warrant Management Unit prioritizes its case load to focus on all warrants that may require intelligence gathering along with the assistance from other criminal justice agencies such as the U.S. Marshalls Service, Middlesex County Sheriffs Fugitive

Team, Commonwealth of Massachusetts Probation and Parole Departments.

The unit investigated 350 cases in 2011. Of those cases thirty-five were cleared by arrest (three of which were out of state rendition). Forty warrants were recalled through structured surrender or notification. Three subjects were known to be deceased and two are incarcerated out of state. Seven subjects are entered into the National Crime Information Center (N.C.I.C.) data base.

### **Jail Management:**

During 2011, 208 people were arrested and processed in the Booking area of the North Reading Police Department. In addition to arrests, 87 criminal complaints were issued and 27 people were placed in Protective Custody.

### **Sex Offender Registry:**

The Sex Offender Registry Division is responsible for registering Level (2) and Level (3) Sex Offenders annually. They also report bi-annually to the Sex Offender Registry Board to confirm all home and working addresses are correct.

### **Detective Division:**

The Detective Division is staffed by three fulltime Detectives (one position currently unfilled due to vacancies). The Detective Division is responsible for:

- Conducting follow-up investigations on reports initiated by the Patrol Division, Town Departments or outside police agencies;
- Conducting self-initiated investigations, resulting from intelligence gathered;
- Development and execution of arrest and search warrants;

- Participation in Law Enforcement networks such as the NEMLEC Regional Detectives and Regional Drug Task Forces;
- Performing surveillance and intelligence gathering;
- Conducting Vice and Organized Crime investigations;
- Conducting major motor vehicle crash investigations;
- Investigation of all Town vehicles crashes;
- Evidence processing, preserving, and analyzing for eventual court presentation;
- Assist in the development of techniques and procedures for effective crime scene search.
- Assist in identification and photography;
- Prepare and prosecute criminal cases;
- Handling the preliminary and follow-up investigations in all cases of actual or attempted rape or sexual assault;

During 2011, the North Reading Police Detectives worked with many other agencies, assisting in investigations, arrests and prosecutions. They were assigned one hundred and forty-nine criminal investigations.

2011 saw a rise in prescription drug abuse on the local level which resulted in significant increases in associated crimes such as larcenies, burglaries, assaults, robberies and breaking and entering of homes, businesses and vehicles.

The Detective Division also conducted several successful drug investigations which led to the arrest of participants and or the removal of local illegal drug providers. Several search warrants and arrest warrants were applied for and granted by the Woburn District Court as a result of investigative efforts.

### **911 Dispatch and technology and Communications:**

The emergency dispatch center is manned by one sworn police officer. The officer is responsible for fielding all 911

calls, all non-emergency calls for services, all walk-in calls for service as well as dispatching officers and logging the information in the computer aided dispatch module. During 2011, the Dispatch Officer logged over 7,943 calls for service.

If anyone has an interest in learning more about these new programs please do not hesitate to call or stop by the police station to inquire.

<b><u>Total Calls for service: 7943</u></b>	<b><u>Crimes 2011:</u></b>
Alarms: 704	Criminal Offenses Committed: 692
Assist Citizen: 333	Felonies: 308
Assist Fire Department: 57	Crime Related Incidents: 393
Assaults: 51	Other Crime Related Incidents: 359
Bullying: 2	Arrests (On View): 94
Burglary: 104	Arrests (Based on Incident/Warrants): 41
Disabled Motor Vehicles: 127	Summons Arrests: 87
Disturbance: 578	Arrests: 208
Hazards: 395	P/C's: 27
Larceny: 236	Juvenile Arrests: 4
Medical Aid: 337	Juveniles Referred (Arrests): 7
Mental Health: 43	
Missing Persons: 16	
Motor Vehicle Crashes: 330	
Mutual Aid: 228	
Suspicious Activity: 451	
Summons: 59	
Threats: 23	
Vandalism: 168	

## **Offenses:**

Forcible Rape: 3 Forcible Sodomy: 2 Forcible Fondling: 1 Aggravated Assault: 14 Simple Assault: 24 Intimidation: 18 Burglary / Breaking and Entering: 30 Pocket-Picking: 0 Purse-Snatching: 1 Shoplifting: 9 Theft from Building: 19 Theft from Motor Vehicle: 34 All Other Larceny: 53 Motor Vehicle Theft: 7 Counterfeiting / Forgery: 22	False Pretenses / Swindle: 18 Credit Card / Automatic Teller: 9 Impersonation: 6 Embezzlement: 1 Destruction / Damage / Vandalism: 77 Drug / Narcotic Violations: 33 Statutory Rape: 1 Weapon Law Violations: 4 Disorderly Conduct: 11 Driving Under the Influence: 14 Drunkenness: 25 Family Offenses, Nonviolent: 3 Liquor Law Violations: 6 Trespass of Real Property: 5 All Other Offenses: 81 Town By-Law Offenses: 145
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## **Citizen Complaints:**

A relationship of trust and confidence between the employees of the North Reading Police Department and the citizens of the community is essential to the successful accomplishment of law enforcement objectives.

It is the policy of the North Reading Police Department to:

- Investigate all complaints against the department or a member of the department, regardless of the source of such complaints, through a regulated, fair, and impartial Internal Affairs Program;
- Determine whether or not such complaints are valid; and take appropriate action.

In 2011, the North Reading Police Department received four citizens' complaints. All of the complaints were allegations of rudeness. They were all resolved to the satisfaction of the complainant and the Department.



All employees of the North Reading Police Department are expected to conduct themselves, whether on or off duty, in such a manner as to reflect favorably upon themselves and the department. Any complaints against the Department should be directed in person, by phone or by mail to the Chief of Police.

## **BUILDING DEPARTMENT**

This year, the Building Department issued a total of 466 building permits.

New Homes.....	17
Commercial Buildings .....	2
Total Fees for Building .....	\$180,289.00
Total Fees for the Department .....	\$258,644.00

Respectfully submitted,

James DeCola  
Inspector of Buildings  
Zoning Enforcement Officer  
ADA Coordinator

## **WIRING INSPECTOR**

During the year of 2011 the wiring inspection department issued a total of 483 electrical permits. The total fees brought in by these permits total \$47,353.00, these fees have been turned over to our town treasurer.

The assistant wiring inspector, Stephen Gigante and I performed a total of 982 inspections to support these permits. We responded to a total of 18 occasions to assist the Fire Department in emergency situations.

Applications for electrical permits are available at the Building Department at the town hall. We can be called for inspections evenings 6:00 p.m. – 7:00 p.m. and Saturday mornings 8:00 a.m. – 9:00 a.m. by calling 978 664-4828. Michele Mawn is available to discuss your fees and issue permits at the building inspection office.

Respectfully submitted,  
Joseph G. Gigante  
Inspector of Wires

## **PLUMBING & GAS INSPECTOR**

There were 266 plumbing & gas permits issued for work being done this year. \$31,002.00 was turned over to the Town Treasurer. There were approximately 380 inspections during the year.

Call hours for inspections are from 8:00 a.m. – 10:00 a.m. Monday – Friday at (978) 257-0893. Permits will be issued by Michele Mawn at the Building Inspections office in Town Hall.

Respectfully submitted,

Edward Cirigliano  
Plumbing/Gas Inspector

## **SEALER OF WEIGHTS & MEASURES**

I hereby submit my report as Sealer of Weights & Measures for the Town of North Reading from January 1, 2011 to December 31, 2011. I have inspected, sealed and adjusted or condemned a total of two hundred and eight (208) measuring units. Fees totaling \$2,913.00 were turned over to the Town Treasurer and receipts were received for same.

Respectfully submitted,

Mel Peck  
Inspector of Weights & Measures

## THE BOARD OF HEALTH

Gary Hunt continued as the Chairman of the Board, with Michael Ricci and Pamela Vath as members. Martin Fair, R.S., C.H.O., continued as Health Agent/Director of Public Health. Susan Doherty continued as clerk of the Board and Communicable Disease Agent.

Karl Berg was nominated by the Board as Animal Inspector and appointed by the Department of Food and Agriculture. Jerry Berg was appointed as his assistant.

The Board contracted with Joseph Tabbi and Robert Bracey, for semi-annual inspections of 75 food locations.

Suzanne Swansburg, R.N followed up on 32 communicable diseases and 42 Lyme disease cases.  
Two Flu Clinics were held.

West Nile Virus and Eastern Equine Encephalitis surveillance continued this year, and catch basins as well as approximately 450 acres of wetland were treated with larvacide by the East Middlesex Mosquito Control Project.

Total number of permits issued .....283

Much of the Board's time this year has been spent on their Emergency Operations Plan. Emergency Dispensing Site Plans have been reviewed and refined. The staff has participated in table top exercises. Our Emergency Preparedness Coalition has obtained grant funding from a number of sources to support our Medical Reserve Corp and hired an administrator.

Total Fees collected were .....\$39,518.22

Total Flu Reimbursement Fees Collected.....\$53,160.60

# NORTH READING SCHOOL COMMITTEE

## OVERVIEW

The School Committee is charged with the responsibility to develop policies and a budget to support the quality of education provided to the children within the public schools of North Reading. Toward that end, the Committee remains committed to the mission of the public schools.

*The Mission of the North Reading Public Schools is to educate all students by providing a safe learning environment which challenges and encourages them to be thinking, creative and responsible individuals who are confident and committed to excellence, service, and life-long learning.*

## GOALS

The School Committee participated in a self-evaluation and identified four priority focus areas supported by goals, objectives, and strategies/actions as follows:

### LEADERSHIP and GOVERNANCE

#### **I. Goal Statement:**

The North Reading School Committee demonstrates a keen understanding of the role of the School Committee and works within the law and standards for best practice, uses policy as a governance tool, and exercises due diligence in budget and finance.

#### **II. Objective:**

To develop and implement district policies and practices that provide direction and tools for administrators to implement effective programs for student achievement,

promote the inclusion of all students, and provide equal access to all programs and curriculum.

### **III. Activities:**

#### **A. Policy:**

1. Systematically review, revise, and update sections of the School Committee Policy Manual.
2. Develop and approve new policies as required.

#### **B. Strategic Planning:**

1. Work with the Leadership Team to review, revise, and approve the district vision, mission, and strategic goals.

#### **C. Evaluation:**

1. Continue with year two of the School Committee self-assessment process.
2. Review and revise the self-assessment categories and scoring rubric as needed.
3. Meet with a representative of MASC to address questions connected with the interpretations of the self-assessment scoring rubric.
4. Create a vehicle for gathering input from parents and faculty/staff regarding the performance of the Superintendent.

#### **D. Communication:**

1. Expand the communications effort to include additional channels such as the local cable TV system.

#### **E. Human Resources:**

1. Explore adequate staffing to support instructional technology integration.
2. Complete collective bargaining negotiations with the North Reading Educators Association by June 2012.
3. Explore the potential of hiring a district human resources officer.
- 4.

F. Professional Development:

1. Create an orientation program for newly elected School Committee members.

## **FINANCE AND ASSET MANAGEMENT**

**I. Goal Statement:**

The North Reading School Committee develops and approves a clear financial plan that uses the budget document as the road map for fiscal stability, strategic planning, program continuity, and student achievement.

**II. Objective:**

To develop a long term plan and budget that provides adequate resources for teaching and learning and appropriate educational facilities.

**III. Activities:**

A. Budget:

1. Approve an FY13 budget that adequately meets district requirements for optimum student achievement within the restrictions of the overall town budget.
2. Continue to explore alternate funding sources with a focus on supporting the formation of the North Reading Education Foundation.

B. Secondary School Building Project:

1. Provide the leadership necessary for the approval of the secondary schools building project such as:
  - a. scheduling building project informational sessions in each of the schools,
  - b. providing regular progress updates during school committee meetings,
  - c. supporting the work of the Secondary School Building Committee, and
  - d. providing all information needed for the community to make an informed decision.

C. Finance Planning Team:

1. Continue to collaborate monthly with the town boards, the town administrator, and the town accountant.
2. Develop a school district budget supported by the members of the Finance Planning Team.

## EDUCATIONAL PROGRAM

**I. Goal Statement:**

The School Committee establishes an overall education plan and provides a framework and environment which supports the success of this plan.

**II. Objective:**

To support the administration in its efforts to improve student achievement.

**III. Activities:**

A. Curriculum, Instruction, Assessment:

1. Use reliable data to measure effectiveness of curriculum and instruction.
2. Develop a deeper understanding of data available to the district.
3. Develop a process for accessing the data.
4. Remain current with the alignment to the Common Core Standards
5. Remain current with the implementation of the DESE Educator Evaluation System.

B. Professional Development:

1. Develop a better understanding of the current Educator Professional Development model and its adequacy.
2. Restore sufficient resources and scheduling flexibility for professional development /collaboration opportunities.

C. Instructional Technology:

1. Explore adequate staffing to support



- instructional technology integration.
2. Identify resources to support technology staffing and infrastructure improvements.

## **FAMILY and COMMUNITY RELATIONS**

### **I. Goal Statement:**

The North Reading School Committee engages stakeholders and other citizens through open, transparent communication and opportunities for feedback resulting in a positive image of the school district.

### **II. Objective:**

To foster active partnerships with parents, community organizations, and businesses which result in ongoing, productive communication and support for education.

### **III. Activities:**

#### **A. Communication:**

1. Expand the communications effort to include additional channels, such as the local cable TV system.
2. Write periodic informational articles during the budget process.
3. Schedule building project informational sessions in each of the schools.

#### **B. Community Partnerships:**

1. Work to improve relationships with local businesses and organizations, including the Reading/North Reading Chamber of Commerce.

### **School Committee Membership and Special Projects:**

In May 2011, Mr. Bowers was re-elected to his second term on the School Committee. The School Committee officers during 2011 included: Mr. Venezia, Chair; Mr. Bowers, Vice-Chair; Mr. Kushakji, Secretary; and Mr. Bowers, Legislative Representative. Mr. Venezia was reappointed to the Secondary

Schools Building Committee, Mr. Bowers and Mr. Kushakji were re-appointed to the Policy Sub-Committee; Mr. Venezia and Mr. Webster were re-appointed to the Athletic Sub-Committee; Mr. Venezia and Mr. Bowers were appointed to the Finance Planning Team; and Mr. Bowers and Mrs. Errichetti were re-appointed to the Evaluation Sub-Committee. Mr. Bowers and Mrs. Errichetti were appointed to the Communication Sub-Committee. In September, Sarah Murray (class of 2012) was re-elected and Josh Intorcio (class of 2013) and Madison Capezzuto (class of 2014) were elected as Student Representatives to the School Committee, joining Adam Sperry (Class of 2012) and Kristen Shevlin (Class of 2013).

### **Town Meeting Action:**

Annual Town Meeting: At the June 6, 2011 Town Meeting, voters approved the FY12 Budget of \$24,021,751 representing a 3.8% increase over FY11. In addition, voters approved two capital improvement projects: E. Ethel Little School Boiler (\$250,000) and Technology Lease/Purchase (\$210,000).

October Town Meeting: At the October 3, 2011 Town Meeting, voters approved a capital improvement purchase for a Special Education Van (\$35,000).

### **Secondary School Building Committee:**

The Feasibility Study took place during the spring and summer of 2011. Administrators, faculty, staff, and members of the SSBC worked with architects Dore and Whittier to define a 21<sup>st</sup> century learning environment. At the same time, multiple design options were developed and reviewed as follows: Option 1-new stand-alone High School, Option 2-renovation of the existing Middle School with a new addition, and Option 3-a new High School and renovated Middle School with shared core facilities. In August, the SSBC selected Option 3 as the preferred design option. The Feasibility Study was approved

by the Massachusetts School Building Authority (MSBA) on September 28, 2011. The Schematic Design phase was initiated and included multiple meetings with stakeholder groups regarding the building site and the building design. The Schematic Design Study was submitted to the MSBA for their approval on December 9, 2011. The MSBA approved the integrated Middle School/High School building project at their Board Meeting on January 25, 2012.

Respectfully submitted,

Gerald Venezia, Chair  
Clifford Bowers, Vice-Chair  
Karen Errichetti  
Michael Kushakji  
Mel Webster

## **SUPERINTENDENT OF SCHOOLS**

It is my pleasure to submit this annual report to the North Reading community as your Superintendent of Schools. The Superintendent is charged with implementing the programs and policies of the North Reading School Committee. She is also responsible for the development of the annual budget and the day to day leadership and management of the school department.

### *Staffing*

In July we said good-bye to John Faucher after serving 3 years as the Middle School Principal. Mr. Faucher will be remembered for his dedication and commitment to the middle school philosophy and to the students of North Reading.

Ms. Catherine O'Connell was appointed to the Principal position at the Middle School in June and assumed her new role in July. Ms. O'Connell is a passionate advocate for middle school education and a valued member of the leadership team.

The district also hired 12 new teachers and 6 new support staff.

The district said good-bye to several other faculty and staff members who retired from the district. The other retirees include:

- Susan Condon - Math Teacher, North Reading Middle School (5 years)
- Peggy Marcus - Reading/Special Education Teacher, E. Ethel Little School (13 years)
- Linda Hickey - Secretary, Academic Services (8 years)

### *Student Performance*

As educators, our primary focus is on learning. We are proud of our students' accomplishments and the recognition they continue to receive for a job well done. In the September issue

of Boston Magazine, the North Reading School District was named one of the top 50 Best School Districts. Approximately 94% of our High School Class of 2011 went on to two and four year colleges. Our students' SAT scores continue to exceed both the state and national averages as displayed below:

	North Reading	Massachusetts	National
Critical Reading	537	513	497
Writing	518	509	489
Math	552	527	514

Again, 100% of our high school students met the MCAS graduation requirement. North Reading High School offered 12 Advanced Placement (AP) courses in English, Mathematics, Science, Social Studies, and Foreign Language. In 2011, 149 students took 222 Advanced Placement exams and 60% of those students scored a 3 out of 5 or higher.

A high percentage of our students scored at the Proficient or Advanced level on the English Language Arts 2011 MCAS in grade 5 (86%), grade 6 (87%), grade 7 (90%), and grade 8 (87%) and on the Mathematics 2011 MCAS in grade 3 (84%) and grade 5 (82%).

We will continue to focus on areas of improvement as identified through the analysis of data from these as well as other sources.

Our students continue to shine in other areas such as the visual and performing arts, athletics, subject area competitions and in co-curricular clubs and activities. Examples of excellence in these areas include:

- 2011 Harvard Model United Nations Conference
- Masquers Club Musical, *Barnum*
- Hornet Academic WorldQuest Team

- North Reading Garden Club Poetry Contest State/National Awards (grades 2-5)
- Toshiba 2011 ExploraVision Competition
- Middle School Science Olympiad
- Flint Memorial Library Summer Art Contest
- NRHS Hockey Team James F. Mulloy Hockey Team Sportsmanship Award
- MIAA Division 4 Outdoor Track and Field Championship Meet

### Budget

The FY12 school budget appropriation was \$24,021,751. This amount represented a 3.8% increase over the FY11 appropriation of \$23,143,866. The final allocation of one time federal American Reinvestment and Recovery Act (ARRA) funds provided \$340,000 to the FY12 budget. Were it not for these funds, we would have been forced to reduce our staff.

### Facilities

Supervisor of Buildings and Grounds Wayne Hardacker continues to provide outstanding service and oversight of facilities to the North Reading School District. His custodial and maintenance staff works hard to ensure a clean and safe learning environment for students and faculty.

The Massachusetts School Building Authority (MSBA) entered into a partnership with the Town of North Reading when they approved the Middle School/High School Building Project Feasibility Study in September 2011. A 21<sup>st</sup> century state of the art integrated Middle School/High School Schematic Design was submitted to the MSBA in December and approved. A special Town Meeting and Election will be held in the spring of 2012.

In closing, I would like to thank the citizens of North Reading for their support and commitment to education. I am proud of the important work that takes place each and every day in our

schools and I appreciate the high level of parent involvement that sustains this effort.

Respectfully submitted,

Kathleen M. Willis  
Superintendent of Schools

NORTH READING  
MCAS TESTS OF SPRING 2011  
PERCENTAGE OF STUDENTS AT EACH PERFORMANCE LEVEL

Grade and Subject	Proficient or Higher		Advanced		Proficient		Needs Improvement		Warning/ Failing		CPI
	DISTRICT	STATE	DISTRICT	STATE	DISTRICT	STATE	DISTRICT	STATE	DISTRICT	STATE	
GRADE 03 - READING	75	61	12	11	63	50	24	30	1	9	92.6
GRADE 03 - MATHEMATICS	84	66	21	14	63	52	14	25	2	10	94.3
GRADE 04 - ENGLISH LANGUAGE ARTS	59	53	11	10	48	43	36	35	5	12	85.5
GRADE 04 - MATHEMATICS	66	47	21	15	45	32	31	42	4	11	87.8
GRADE 05 - ENGLISH LANGUAGE ARTS	86	67	27	17	59	50	12	24	2	9	95.3
GRADE 05 - MATHEMATICS	82	59	36	25	46	34	14	26	4	15	92.2
GRADE 05 - SCIENCE AND TECH/ENG	70	50	26	14	44	36	25	36	5	15	88.9
GRADE 06 - ENGLISH LANGUAGE ARTS	87	68	18	17	69	51	11	23	2	9	94.7
GRADE 06 - MATHEMATICS	79	58	38	26	41	32	18	25	3	16	91.5
GRADE 07 - ENGLISH LANGUAGE ARTS	90	73	15	14	75	59	9	21	1	6	97.2
GRADE 07 - MATHEMATICS	63	51	17	19	46	32	27	27	10	22	84.1
GRADE 08 - ENGLISH LANGUAGE ARTS	87	79	20	20	67	59	10	15	3	6	94.9
GRADE 08 - MATHEMATICS	59	52	23	23	36	29	30	27	11	21	80.9
GRADE 08 - SCIENCE AND TECH/ENG	51	39	2	4	49	35	42	42	7	19	80.2
GRADE 10 - ENGLISH LANGUAGE ARTS	96	84	49	33	47	51	4	13	0	3	99
GRADE 10 - MATHEMATICS	92	77	78	48	14	29	8	16	1	7	95.9
GRADE 10 - SCIENCE AND TECH/ENG	91	67	40	20	51	47	9	27	1	7	96.6
ALL GRADES - ENGLISH LANGUAGE ARTS	82	69	21	17	61	52	16	23	2	8	94
ALL GRADES - MATHEMATICS	75	58	32	24	43	34	20	27	5	15	89.4



NORTH READING PUBLIC SCHOOLS  
North Reading, Massachusetts

**ENROLLMENT: OCTOBER 3, 2011**

	<b><u>Batchelder School</u></b>	<b><u>Hood School</u></b>	<b><u>Little School</u></b>	<b><u>Elementary Total:</u></b>
Pre-K*	0	0	61	61
K	71	38	41	150
1	87	62	57	206
2	78	57	51	186
3	88	69	57	214
4	94	63	64	221
5	82	72	76	230
<hr/>				
Total:	500	361	407	1,268

\*PreK at Little School: 21 IEP Students / 40 Typical Students

<b>Grade</b>	<b>Middle School</b>
6	237
7	205
8	221
<hr/>	
Total:	663

<b>Grade</b>	<b>High School</b>
9	173
10	190
11	168
12	175
<hr/>	
Total:	706

<b>Elementary</b>	<b>1,268</b>
<b>Middle School</b>	<b>663</b>
<b>High School</b>	<b>706</b>
<b>Total Enrollment:</b>	<b>2,637</b>

**North Reading Public Schools**

**TEN YEAR ENROLLMENT PROJECTIONS**

<b>Grade</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>
<b>PreK-5</b>	<b>1,345</b>	<b>1,268</b>	<b>1,197</b>	<b>1,138</b>	<b>1,101</b>	<b>1,097</b>	<b>1,073</b>	<b>1,091</b>	<b>1,103</b>	<b>1,124</b>
<b>6-8</b>	<b>622</b>	<b>663</b>	<b>661</b>	<b>665</b>	<b>632</b>	<b>590</b>	<b>576</b>	<b>528</b>	<b>513</b>	<b>470</b>
<b>9-12</b>	<b>708</b>	<b>706</b>	<b>717</b>	<b>721</b>	<b>730</b>	<b>740</b>	<b>731</b>	<b>730</b>	<b>679</b>	<b>660</b>
<b>TOTAL</b>	<b>2,675</b>	<b>2,637</b>	<b>2,574</b>	<b>2,524</b>	<b>2,463</b>	<b>2,427</b>	<b>2,380</b>	<b>2,349</b>	<b>2,295</b>	<b>2,254</b>

## **ACADEMIC SERVICES**

The Academic Services Department of the North Reading Public Schools endeavors to engage professionals in learning communities in order to facilitate the development and continuous improvement in the areas of curriculum, instruction, and assessment, professional growth and development, and technology integration.

### **Curriculum & Instruction**

Throughout 2011, the following work was accomplished in the areas of Curriculum and Instruction:

- Focus on the Common Core National Standards and new Literacy and Mathematics Frameworks K-12. Educators determined essential standards in order to focus on the essentials for student mastery.
- K-8 schools continued exploring and developing Response to Intervention (RTI) models:
  - Title I Math Tutors were hired at Hood, Little and Middle School.
  - Curriculum focused on utilizing common assessments to improve student achievement and instruction
- Continued multi-year process of updating High School Curriculum Guides
- Textbook Purchases/Pilots for 2011-2012
  - Foundations Reading Program for grades K and 1
  - Middle School Inquiry-Based Science Curriculum

### **Professional Growth and Development**

North Reading School District believes that high quality professional development is essential to improved teaching and learning. We continue to support our overarching curricular philosophies and methodologies with a renewed focus upon:

- Teaching and learning, instruction for all students, and technology integration
- Unpacking the new Massachusetts Frameworks and the development of common assessments based upon these new frameworks.
- Improving the mentor program to include Tier I, II, and III mentors for new faculty

## Technology

The North Reading School District is committed to providing a technology rich learning environment that promotes the development of skills and understandings necessary to compete in the global workforce. Educational technology assists our schools in effectively educating our students. Supporting the instructional process with technology is critical for collecting, evaluating and utilizing information. Students need essential information literacy skills to think critically and be successful in all areas.

In an ongoing effort to create a technology rich environment and in support of our district vision and mission, the North Reading Technology Department accomplished the following:

- ☞ Implemented the iPad initiative that brought a pilot program to all five schools.
- ☞ Increased the number of Smart Classrooms district wide, funded in part by the generous contributions of our parent groups.
- ☞ Extended professional collaboration with Google Apps for Education and new Google mail.
- ☞ Upgraded wireless access infrastructure throughout the district.
- ☞ Expanded the use of Edline web services to the High School and Middle School for parents to monitor student progress.
- ☞ Established online professional development registration and record keeping with My Learning Plan.

The office of Academic Services continues to support the integration of technology into classroom practice. Under the guidance of the Technology Integration Specialist, we continue to measure our progress in using technology to support learning standards set by the Massachusetts Department of Education in the Local Technology Plan Benchmark Standards and the recommended PreK-12 Instructional Technology Standards. The following are some examples of ongoing integration projects facilitated by the Technology Integration Specialist:

- ☞ Summer Technology Trainings were offered to faculty and staff during the summer of 2011. Participants were introduced to a variety of network and web-based tools including SmartBoards, teacher web pages, blogs, wikis and podcasting.
- ☞ Attendance by several staff at the Annual MASS Cue and Christa McAuliffe conferences which focused on providing teachers with workshops on how to integrate technology into their classroom practice. Of note was our continued exploration of the possibilities of Google Docs for Education and the iPad in Education.

The North Reading School District continues to provide a high quality education for students. It is the role of the Director of Academic Services to provide the leadership that enables the district to maintain this solid foundation currently in place and to expand and extend rigorous and engaging learning experiences for all students. The administration, faculty, and support staff in our schools appreciate the support of the community in our collective and continuous work towards this goal.

Respectfully submitted,

Patrick C. Daly, Director  
Academic Services

## **PUPIL PERSONNEL SERVICES**

Pupil Personnel Services is the component of our School Department with the mission of providing support services for students in concert with the day-to-day efforts of our regular education staff. These supports encompass four major areas, each of significant importance. These four areas are special education services for students with disabilities, English Language Learner Services for students whose primary language is not English, health services, and guidance/psychological services for all students. Services in these areas must always be in compliance with state and federal laws and must be provided in the least restrictive manner.

Health, guidance and psychological services are provided to all our students. These components address an array of services ranging from educational testing and evaluation, supervision of medicinal regimens, home and hospital tutoring, acute medical intervention, psychological and social skills support, to college planning and application. In conjunction with our 5 nurses and the school physician, Dr. Laurie Witts, we maintain our medical policies and receive approval from the Massachusetts Department of Public Health.

During the 2011 school year there were 468 North Reading students requiring special education services. Students may receive these services from their third to their twenty-second birthday. These services may range from regular classroom accommodations to highly specialized programs provided in settings outside of the public schools. In 2011, North Reading Schools provided 41 students with full academic programs outside of their neighborhood school. To meet the needs of these more complex learners, North Reading is a member of both the SEEM Collaborative and Northshore Education Consortium. These organizations reflect partnerships between 18 northwest and north shore cities and towns providing specialized programs for low incidence populations.

This year marks the third year of a four year plan to implement inclusive education practices in the district for students with moderate to severe specific learning disabilities at the High School. High School teachers serving freshmen, sophomore, and junior students have participated in training and consultation on remediation and inclusion of students with specific learning disabilities. They also participated in training in assistive technology for this population of students.

In cooperation with parents and faculty, the special education co-taught programs continue to be centralized at the L.D. Batchelder School and this is the second year that Pathways, the self-contained class, to support students with moderate disabilities has also been located at the L.D. Batchelder School. The Pathways Program expanded to the Middle School in 2011 and continues to provide services and supports to students with moderate disabilities. The integrated preschool expanded in 2011 with the addition of one afternoon session and continues to be centralized at the E. Ethel Little School. The Hood School continues to be the home of the early childhood Deaf and Hard of Hearing program offered through the SEEM Collaborative.

Respectfully submitted,

Patricia E. Bullard, Director  
Pupil Personnel Services

## **FACILITIES**

The North Reading Public School's Facilities Department employs 21 full time staff; 15 school based custodians, 2 maintenance staff, 2 grounds staff and 2, 7-D licensed, student van drivers. The School Department also hires 3 part-time, summer helpers to complete needed painting projects and 5 part-time custodians to assist with summer cleaning. All these part-times are North Reading college or high school students or members of the teaching staff. This is a very cost effective and productive program.

The town's insurance carrier, MIIA, has awarded the School Department a grant of \$5,000.00 to create a school septic system preventative maintenance program. The MIIA grant program has provided several grants over the years to provide funds over and above the normal annual maintenance budget; some examples: roof inspections, asbestos awareness, infrared camera to locate heat losses. The MIIA Rewards Program continues to save the town 8% on insurance premiums. This program promotes indoor air quality monitoring, facilities self inspection, roof inspections and freeze-up prevention. This program mandates frequent inspections and reporting to MIIA.

With town meeting approval, 2 existing boilers and 6 circulating pumps were replaced with 3 very high, 96%+, efficiency, condensing boilers and 2 high rate, heating circulation pumps at the Little School. The school will be more evenly heated and savings in natural gas and electricity will be considerable. The School Department has applied for and received a \$30,000.00 rebate from National Grid for installing high efficiency equipment. With the assistance of a state grant, the Hood School had major drainage up-grades completed to prevent flooding and parking lot ice build-ups. The Batchelder School is in year #6 since the building project and has proven to be a well designed and efficiently operating school. An Eagle Scout project at the Middle School transformed an underused courtyard into a very inviting patio for students and



staff. The Middle School and High School are currently under consideration for renovation and rebuilding.

Respectfully submitted,

Wayne V. Hardacker  
Supervisor of Buildings & Grounds

## **L.D. BATCHELDER SCHOOL**

In September 2011, the school doors opened to 504 students in kindergarten through fifth grade at the L.D. Batchelder School. The recently renovated school reopened in 2006, and sits proudly in the center of town. As a community, we continue to struggle with our financial and educational planning. There is a great need to reflect upon how we want our children to learn, grow and succeed. We continue to have difficulty sustaining our budget goals which directly impact our ability to provide the best learning opportunities for our students. As adults and educators, it is our responsibility to advocate for our students' needs to ensure that they are provided every opportunity to be successful in and outside of the classroom. Please take the time to learn more about how we can sustain our high expectations and commitment to education in North Reading.

### **The Program**

The Batchelder School prides itself on its commitment to the academic and social development of every student. The core academic program is based on the standards outlined in the Massachusetts Curriculum Frameworks and Common Core Standards. It includes language arts, mathematics, history/social science, and science/technology all taught by licensed classroom teachers. Students receive art education once per week; music and physical education classes are taught by specialists twice per week. In addition, weekly computer classes and library research taught by homeroom teachers extend classroom learning. Our collaborative faculty and staff continue to work together in the best interest of our students and community. Through our inclusionary practices and our focus on student success, we are able to challenge all students. Together the faculty and staff work hard to provide the best instructional practices and student support to improve teaching and learning at the Batchelder School. The school continues to develop and sustain educational programming to meet the needs of students within the district.

Our faculty and staff continue to utilize: *The Reach Out to Schools: Social Competency Program*, also known as Open Circle to support social learning. The program is centered on problem solving, social responsibility, communication, peer relations, and social awareness. As a result, the Batchelder Community shares a common vision and vocabulary to support the social/emotional development of each student. Open Circle promotes the understanding and appreciation of each other, and stresses the importance of community through responsibility and respect. Through the lessons, classroom discussions, and problem solving approach of the program we continue to focus on the healthy development of self-confidence to ensure all individuals feel safe to explore and learn at the L.D. Batchelder School.

In addition to our social competency curriculum, our students participate in Positive Behavior Programs at all grade levels. K-3 students participate in our “Caught Being Good” program, designed to catch students modeling exceptional behaviors. By doing so, students are motivated to go the extra mile to improve our school community. Meanwhile our fourth and fifth grade students participate in our “Bulldog Pride” program. By doing so, students are nominated by peers, faculty or staff for demonstrating extraordinary character and effort during any part of the school day. These programs allow us to focus on the wonderful things students do on a daily basis and, at the same time, inspire others. We need to celebrate strong character and social responsibility of our students.

To further supplement the program, the Batchelder School students were involved with a variety of community service projects. The fourth grade team conducted a “Toys for Tots” fundraiser. The Batchelder students also brought in non-perishable items to contribute to the North Reading Food Pantry. In addition, the Batchelder School students and families participated in a “Thanksgiving Basket” project. As a result, we successfully provided over 55 families with complete Thanksgiving Dinners. Our surplus inventory

provided the North Reading Food Pantry with a head start for their holiday planning. In coordination with Mary Prenney, a Senior Citizen Spaghetti Supper was offered as part of our Winter Concert. In our second year, the event was a huge success and brought together the senior members of our community. I am very proud of our efforts to learn more about how collectively and as individuals we can make a difference in our community.

### The Parents' Organization

This year, the Batchelder Parents' Organization supported grade level field trips, and funded several enrichment programs. The Parents' Organization supports our efforts to enrich the curriculum for all students at the Batchelder School. Together with our faculty and staff, quality enrichment programs continue to provide our students with different opportunities to experience and learn about important concepts. Our enrichment committee works tirelessly with our classroom teachers to plan quality events and secure financial grants whenever possible. Together we have provided multiple quality programs for our students.

As Principal, I am continually impressed by the amount of time and support given to maintain the L.D. Batchelder School's students' success by various groups. Volunteers work in our classrooms to support student learning. Parents, too, play an integral part in organizing and supporting social and school events. They organize family dances, hold a pancake breakfast, and provide the resources to ensure a successful Field Day. The Parents' Organization supports the efforts of the Batchelder School faculty and students, and helps bridge the necessary working relationship of the school, families, and the community.

To the faculty and staff, the children, the parents, and the community,  
thank you.

Respectfully submitted,

Sean T. Killeen, Principal  
L.D. Batchelder School

## **J. TURNER HOOD SCHOOL**

As principal of the J. Turner Hood School, I am happy to report on our curriculum initiatives, programs, and staffing. I am thankful for continued community support and I am proud of the many accomplishments of our students and staff.

The current enrollment of the J. Turner Hood School is 373 students. The physical plant houses three grade one classes, three grade two classes, three grade three classes, three grade four classrooms as well as three classes of grade five and one language-based classroom. We host one full day kindergarten class in addition to one half day kindergarten class. We also have one specialized classroom for students with communication needs as well as three classrooms from the SEEM Collaborative. We opened the 2011 school year by defining our school goals and discussing our collaborative efforts to enhance student learning.

The shared goals for the J. Turner Hood School are:

1. Improve student achievement.
2. Continue to implement our philosophy of working together as a Learning Community.
3. Provide a safe learning environment for all children, free of ridicule, where children will be able to express themselves freely.
4. Maintain strong relationships and partnerships with School Committee, School Parents' Association, School Councils, school staff and school community at large.

As a faculty we believe that "Hand and Hand Together We Can." We believe that we can accomplish many goals if all the members of the J. Turner Hood School community remain cognizant of our theme and continue to work collaboratively in order to benefit our students.

Our Parents' Association has worked collaboratively with the school to improve the student learning environment in many

ways this year. Throughout this fall, parents have become involved in our school community by volunteering in classrooms and offering their support to teachers. Many senior volunteers are part of our school, as well, volunteering faithfully and enjoying their time with the children. We welcomed this parental and community support and we're very thankful to accept it! Throughout the fall of 2011, we were excited to work with the Parents' Association and community to make this the best place for children – a place where we focus on children, we focus on learning, and we work together in a supportive relationship. We are so appreciative of our school-parent relationships.

With a commitment to professional growth, teachers continue to meet weekly in grade level groups in what we call Collaboration Sessions. During these sessions, teachers across grade levels plan together and share successful ideas and strategies. Teachers and therapists work together sharing work samples, discussing common assessments, and sharing their ways of thinking and expertise in order to best meet the needs of all students. In September of 2009, the teaching faculty at the J. Turner Hood Elementary School became actively engaged in the study of effective learning and teaching practices as a collective unit. Learning Communities were established and meet on a regular basis. Our Learning Communities are small groups of faculty and/or staff members who meet regularly in order to identify new programs or topics to investigate, gather research and studies on new approaches, or implement and study the effectiveness of new practices and share these results with other faculty in the school. J. Turner Hood teachers benefit from Learning Communities as they enable them to integrate new learning into their classroom practices, reduce professional and social isolation, address specific and relevant concerns and allow for in-depth learning over a period of time. The benefits for schools include improved student performance, tying professional development to student achievement and school reform, and improving teacher job satisfaction.

In September of 2008 the reading teachers at the Hood School began the process of implementing the initial stages of a Response to Intervention model, commonly referred to as RTI, to provide reading support services to regular education students. This model carried forward throughout the past several years.

The J. T. Hood School Council continues to meet monthly in order to review the goals set for the J. T. Hood School. As previously noted, our first goal is to improve student achievement. In order to do this we must focus on our best practices to support student learning that we are all striving to attain. In our meetings we strategize ways to meet our goals throughout the school year, responding to community needs, student needs and district initiatives.

Open communication between and among our students, parents, and staff is of the highest priority. The district's AlertNow system continues to be in place in order to alert parents of any emergencies. The Parent Association uses the Constant Contact program to send out memos and inform parents of any non-emergency news or updates. In an effort to "go green" 100 percent of communications from my office go home via email. The school serves as a portal for communication between the school and all stakeholders. The Transcript as well as the North Reading Patch supports our schools by posting important events and publishing student activities for all to have a glimpse into the joy in our building.

Our Student Council celebrated various themes over the past year. The Hood School Student Council "Green Team" continues to do its part to help us conserve resources. This group of students walks through the building periodically and monitors our use of energy. The defined goal for this group is to "reduce the average number of kilowatts that the Hood School uses when compared to the same data from the previous year." It is our sincere hope that we can maximize the efficient



use of energy, while at the same time, maintain an environment that is conducive to effective teaching and learning.

I am proud to share that, with the joint efforts of my staff, parents and community members, the J. Turner Hood School is a lively, engaging, warm and welcoming place to learn. I am thankful to the many parents and community members who have given of themselves to support and join us in this positive force for the benefit of the children. At the Hood School, we will continue to have a great school year, and we will look forward to the days to come with creative energy and a strong commitment to our students.

Respectfully submitted,

Glen S. McKay, Principal  
J. Turner Hood School

## **E. ETHEL LITTLE SCHOOL**

Wednesday, September 7, 2011, marked the beginning of the new school year which began with a staff of 60 (including the principal, teachers, paraprofessionals, nurse, specialists, custodial, and cafeteria staff) and 406 children, preschool through grade five. We are happy to house the district-wide preschool program with five half-day integrated preschool programs (two half-day sessions housed in a portable classroom unit and one half-day session sharing a space with the half-day kindergarten) and nineteen other classrooms housing one preschool, two kindergarten classes (half and full-day), four 5<sup>th</sup> grades and three classes each of grades 1-4. Our program is based on the standards outlined in the Massachusetts Curriculum Frameworks. Students at the Little School receive library, computer, and art instruction once per week, and music and physical education twice per week. All faculty of the school are licensed professionals. Additionally, to help meet our learning needs and the continuation of the implementation of inclusion practices, the Little School has 3 learning specialists, 1.5 reading specialists, a school psychologist, an occupational therapist, 1.5 speech/language therapists, and general/inclusion paraprofessionals to support preschool through grade 5.

There have been multiple facility upgrades to the Little School this past year. The building has been outfitted with a new state-of-the art, high-efficiency boiler system. The faculty bathrooms have been upgraded with new sinks and toilets, and the sidewalk in the front of the building has been graded and a base coat of asphalt applied to help with drainage issues. Periodic fire drills and a lockdown practice have occurred during the fall and will continue throughout the year. Wireless networks have been installed in the building to improve connectivity throughout the facility.

The E. E. Little School continues to improve its technology program. Weekly, 45 minute classes are held for each class in

grades 2 through 5, while kindergarten and grade 1 have 30 minute classes. Our technology lab has been equipped with SMART Board technology and also houses 30 computers and 2 mobile laptop/projector carts which are used to promote special classroom activities and large meetings in the cafeteria. Technology lessons (in support of the MA State Standards) are developed by a computer paraprofessional in collaboration with classroom teachers and incorporate various websites, software programs and hardware including digital/video cameras, a DVD burner, motion detectors, temperature probes, microscopes, and GPS devices. There are a total of ten SMART Boards installed at the Little School. Additionally, the Little School is piloting an iPad program in the second grade, where a 30 iPad cart and an Apple laptop are being utilized to integrate technology into daily instruction and learning. All faculty and staff have been given new laptop computers which have taken the place of the traditional desktop machines. The Little School staff is focusing on technology as an area of improvement and many teachers have (or are in the process of) developing classroom websites. The Little School web site, [www.north-reading.k12.ma.us/little](http://www.north-reading.k12.ma.us/little) is updated to provide the most current school information.

This year, we are focusing on developing a section of books in our library to support our new ***Write Traits*** writing program at all grade levels. During the school year and summer, our library paraprofessional and Literacy Committee continue to offer wonderful reading incentive events to our students at all grade levels. The library could not run without the help of parent and senior volunteers who assist in its daily operation.

The Little School PTO continues to play a vital role in the success of our school. The PTO board and its members plan activities throughout the year that support our goals. Through their commitment to fundraising they have been able to offer enrichment programs, assist with field trips, and make major technology purchases for our school, as well as support teachers with their classroom needs. This year's continued

focus will be on the purchase of additional SMART Boards for classrooms. The efforts of the PTO are greatly appreciated, as well as the involvement of all Little School families and businesses that participate in PTO sponsored events.

The Little School recognizes the importance of being involved in the North Reading community. Senior citizens and parent volunteers are utilized in our library, lunch program and within some classrooms. The school's Community Outreach Committee has made several opportunities available for children to provide service to others through programs such as the holiday food pantry drive, Coats for Kids, Cradles to Crayons Pajama Drive, Valentine's for Veterans, Coins for Cures, and Gathering Change.

The staff has a strong commitment to professional development and actively participates in district-wide initiatives. This year, there has been a focus on various curriculum upgrades with a renewed focus on improved literacy, writing, and science. This includes ***Foundations, Write Traits, and the Know Atom (Grade 3) program***. We also continue to implement RTI (Response to Intervention) strategies in kindergarten and grade one. Teachers participated in workshops and a school-based RTI book group which was well attended by the faculty and administration. Also, all grade levels have received updated ***Open Circle*** materials and continue to use the program to address social issues which include: conflict resolution, self –esteem building, and bullying/bystander awareness. Curriculum specialists, in conjunction with the principal, will continue to be involved with the improvement of common assessments and the development of data teams to analyze results with a focus on improved instruction and student success. Additionally, staff members continue to pursue professional development opportunities that continually enhance their knowledge about best practices in teaching and learning. The Little School welcomes student interns and high school students to our school for community service and career exploration.

The Little School Improvement Council meets monthly and consists of many staff members, parents, and community representatives. This committee focuses on the goals of the school, identified in the 2011-2012 School Improvement Plan, which was submitted to the School Committee and approved in the spring of 2011. The committee has an ongoing focus on currency in the curriculum, the integration of state-of-the-art technology, the school budget, and ongoing school programs and activities which enhance student learning. The school mission statement was rewritten during the 2010-2011 school year. A copy of this plan is available at the Office of the Superintendent of Schools, the office of the E. E. Little School, and on the Little School website.

Every year, our staff works on grade level analyses and presentations of the MCAS testing results to ensure the carryover of skills at each grade level to build success. During our review of the data, we focus on weaknesses and strengths of our program and identify improvements to our curriculum and instruction, all with a focus on learning. The Little School will continue to offer after-school MCAS support sessions to students as it has in the past.

Performance and improvement ratings for Massachusetts' public schools and districts are issued yearly. Ratings are used to track schools' progress toward meeting the goals of all students achieving proficiency in English Language Arts and Mathematics. The Little School's *2011 AYP (Adequate Yearly Progress) History Report* indicates that our target for participation and attendance was met at 100% for both ELA and Math, and we slipped slightly in the target for performance (ELA target = 95.1, actual 91.0 but met the Math target = 92.2, actual 93.0) and improvement targets (ELA- change from 2010 = -3.3, and Math-change from 2010= -1.1).

The Little School takes great pride in the visual and performing arts. Each year, our students participate in various performances which include: the holiday program (including

the Little School chorus and instrumental music program), 9/11 assembly, and (on a bi-annual basis) drama club productions such as the 2011 production of the “Music Man Jr.” Toward the end of each school year, “Arts Night” brings the community together to view various genres of art work on display around the building as well as musical performances by the chorus and various instrumentalists.

The success of the Little School is a result of the school community working together to achieve at the highest levels. I would like to extend my sincere appreciation to the faculty, staff, parents, and students for their efforts towards making the Little School a great place to learn and work.

Respectfully submitted,

Christine A. Molle, Principal  
E. Ethel Little School

## NORTH READING MIDDLE SCHOOL

The faculty, staff, and administration of the North Reading Middle School believe that all middle school students are capable of learning and achieving at high levels. We are a school based on the pursuit of excellence. We align our goals and objectives for continuous improvement with the district and with the criteria set forth by *Turning Points 2000* and *Breaking Ranks in the Middle*. We are very proud to present some of our notable accomplishments as part of this annual report.

As of October 1, 2011 student enrollment at the Middle School for the 2011-2012 school year was 662 students, which is comprised of 237 students in grade six, 204 students in grade seven, and 221 students in grade eight. This represents an increase in the number of students who attend NRMS in 2010-2011 up from 622.

Our four major curriculum content area teachers have been hard at work this year. What follows is a brief summary of their focus areas thus far. The math department has spent much of this year and the end of last year working on integrating the new common core standards. We have taken some time to look at the data from MCAS and tried to identify any issues with student results or curriculum. We have been working closely with a consultant from Teachers 21, to discuss issues with MCAS and how we can better assess students to ensure they have the necessary background in curriculum before we move on. We have decided to give a common assessment at the end of each term to be sure that all students are making good progress towards the frameworks and new Common Core. We have also spent some time reviewing the common core and how it fits into our current curriculum and discussed several ways we might be able to address some of the curriculum that will need to be learned. We are not making any decisions about changes to the curriculum or new

textbooks until we have the Common Core in place and know what we need to move forward.

The English Language Arts (ELA) department has had a very busy year so far. First of all, we have been continuing the implementation of the Six Traits writing program in all grade levels. Secondly, we have been working with the new Common Core curriculum and have determined the "Power Standards," which are the standards and skills that are essential for every student know and be able to do, at each grade level. Third, we have been devoting a portion of each department meeting to one area of the curriculum--literature, writing, grammar, and vocabulary--to share best practices, materials, and rubrics; we are building a better understanding of where students are coming from and what is expected at higher grade levels, and we are beginning to use a more common language. Finally, we are in the initial stages of developing common benchmark assessments that will be implemented next year.

The Science Department has been working on three main initiatives. We have been working on preparing for the inquiry based text pilot. We placed the Common Core ELA Reading and Writing Standards for Science at the grade level where we felt they were most appropriate. We are also taking a close look at the MCAS questions to identify weak areas of our curriculum.

The Social Studies department has been working with the new Common Core literacy frameworks. We are working to ensure that all students are being challenged with critical reading materials that require students to use analytical skills. Also, as a department, we're working on creating common writing vocabulary and increasing writing assignments within the Social Studies curriculum. All grade levels have identified "Power Standards" from the new Literacy Frameworks and are working towards creating common assessments. These assessments will include the use of primary sources, data based questions, research projects, and analysis of charts/maps/data



sources. Our goal is to develop rubrics and to share student work samples at grade levels.

Our after school activities continue to offer students opportunities outside of the classroom to enrich their learning experience. This year we were very pleased to announce a variety of new clubs including a robotics club and a rhythm club. Our after school intramural program also continues to grow. Some of the intramural sports offered at the Middle School include cross country, volleyball, basketball, floor hockey, softball, and ultimate Frisbee. Other clubs available to students include: Writing, Art, Drama, Yearbook, Geography and Book Club. Speaking about geography, in January of 2012 we held our annual Geography Bee. The Science Olympiad continues to grow and learn about all things science. They had a successful end to their third year finishing third in the statewide competition in 2011 and they are practicing and preparing hard for this year's competition in March.

In the area of Fine Arts, our band and chorus continue to grow. We have been able to enjoy several performances already this year including a Veteran's Day Assembly as well as a Holiday Concert. Our Drama Club will be presenting *Olympic Idol* and a musical *Cool Suit* in March.

Community Service continues to be an important theme throughout our school. Our student Council, Peer Leaders and S.A.D.D. groups have already collaborated on a number of different projects including a Halloween Bash attended by over 200 students and faculty members. Our Buddies Club, in its second year, helps to organize a variety of after school activities for our Substantially Separate Special Education Program and it is truly wonderful to watch the natural outreach for students by students!

Our school building remains in great need of a complete renovation and expansion. We must continue to make improvements to the learning environment whenever possible.

With assistance from our Parent's Association, we installed a number of new Smart-Boards over the summer, making this instructional technology available in nearly every classroom. In support of this technology, teachers continue to take advantage of every professional development opportunity to learn how this technology can further support student learning. This year one of our teachers is piloting an iPad lab in his social studies classroom. The tablet technology holds amazing promise in the field of education.

Overall, it has been a busy year at the Middle School. We have many exciting events planned for the spring and are looking forward to 2012. We will continue to set ambitious goals and let our mission statement guide our decision making.

***The Mission of the North Reading Middle School is to create a safe, supportive and challenging academic environment for all students to develop the knowledge, skills and attitudes necessary for success in a rapidly changing world.***

Respectfully submitted,

Catherine O'Connell, Principal  
North Reading Middle School

## **NORTH READING HIGH SCHOOL**

Many student achievements and successes were realized in 2011. North Reading High School students provided valuable contributions to the North Reading community through Community Service projects and volunteer participation. Many of our students participated this year in a fall leaf clean-up program for senior citizens, food pantry collections, volunteered at the Eastern Middlesex Association of Retarded Citizens dances, and “Haunted Happenings.” These programs, among others, allow students to satisfy their community services obligations while providing valuable contributions to the North Reading community.

The Guidance Department at North Reading High School hosted its ninth annual “College Fair” for students and parents. Approximately one hundred colleges and universities from the New England region and beyond were present at the high school to speak with students and parents about their respective academic institutions.

The faculty at North Reading High School continues to work to meet the standards for accreditation by the New England Association of Schools and Colleges (NEASC). The decennial site visit for accreditation is scheduled for 2014. In preparation for this, a Pre-Self Study Report was submitted prior to the established deadline of June 1, 2011.

North Reading High School students continue to score well on the Massachusetts Comprehensive Assessment System (MCAS) exam. North Reading High School students’ MCAS performance ratings continue to meet the standards as established by the Massachusetts Department of Education, an accomplishment of which the school and community can be very proud. MCAS results for the students in the class of 2013, received in the fall of 2011, indicate that North Reading students continue to improve on their performance on the MCAS examination.

One hundred and sixty-nine students in the Class of 2011 received their diplomas. The total percentage of students in the Class of 2011 choosing to further their education at two-year and four-year institutions was ninety-four percent.

Specific departmental highlights for North Reading High School in 2011 are as follows:

### **English**

- The English department successfully implemented a new Advanced Placement course, Advanced Placement English Language and Composition, in 2011-2012.
- Department members are collaborating on a new initiative for grade 12 students, which would allow them options to satisfy their required English course for their senior year. In keeping with modern 21<sup>st</sup> century practices in education, such a course selection system would encourage students to choose a course more suited to their individual interests, in preparation for the world beyond high school.
- The Academic Decathlon continued to run with two department members as co-advisors. North Reading High School once again hosted the Small Schools Competition and competed off-campus as well. The team qualified for the state championship in February 2011, with several members bringing home individual awards.

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### **Mathematics**

- Students continue to participate in and score very well on the Advanced Placement Calculus AB and BC examinations. The Advanced Placement Calculus BC course will be offered in 2012-2013.
- A new Computer Programming course, teaching the basics of programming and object-oriented design was implemented in 2011-2012.

- There continues to be participation in the Commonwealth of Massachusetts Science, Technology, Engineering and Mathematics (STEM) initiatives.
- All teachers continue to assist students in Mathematics classes in preparing for the MCAS examination and SAT and ACT tests as appropriate. Courses are offered for both MCAS and Standardized Test Preparation. They continue to be popular and testing scores for MCAS and SAT and ACT continue to improve. Spring 2011 MCAS Results placed 80% of the students in the Class of 2013 at the Advanced Level.
- Students continue to participate successfully in the New England Math League contests and the American Mathematics Competitions for grades 9, 10, 11, and 12.
- Course curriculum work continues in an effort to rewrite and develop new course curricula using the Understanding by Design process and template. In March 2011, a new Massachusetts Curriculum Framework for Mathematics was approved. This new framework incorporates the Common Core State Standards for Mathematics written and adopted by 24 states. Implementation of these new standards and the eventual effect on MCAS testing are being closely monitored.
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### **Science and Technology**

- The science department has incorporated the use of technology, specifically SMART Boards, the laptop cart, and the Lab Quest devices, into various classes.
- Science Faculty members continue to take advantage of professional development opportunities such as the AP summer institutes, Zoo New England, Salem Collaborative, summer CAPSULE institute at Northeastern University, American Chemical Society, the Genetic Update conference, and MIT's Whitehead Institute seminars.

- Forensics and Advanced Placement Environmental Science courses were added to the course catalog and both are running this year.
- A new club has been created in the science department. The World of Science Club engages students in various scientific competitions, field trips, and introduced them to guest speakers from various STEM disciplines.

### **Social Studies**

- Department members are enrolled in a “Teaching American History” grant program. The grant is provided by the United States Department of Education and is a multi-year program that emphasizes improving instruction in American History by increasing teacher knowledge. This year the program will focus on American History through an international lens.
- Teachers have also participated in grant programs dealing with integrating technology in the classroom. Creation of podcasts and wikis for both student instruction and assessment was the focus of the latest program. One teacher is participating in a grant that allows him to utilize a class set of iPads for instruction and assessment.
- Students participated in an election of two delegates to represent North Reading High School in the annual “Student Government Day” program.
- A new course, “Modern American Cultural Studies” has been introduced. It is a project based interdisciplinary course currently being co-taught by teachers from the social studies and English departments.

### **Foreign Languages**

- SMART Boards are being utilized in the Foreign Language classrooms to increase listening abilities, grammar comprehension, and cultural understanding.

- Teachers continue to use and update websites and one teacher is teaching a professional development course on making Google sites. Teachers continue to implement technology in the classroom.
- In 2011, students and teachers participated in a school-sponsored trip to Costa Rica.

### **Business Education**

- Students at North Reading High School again competed in “LifeSmarts.” “LifeSmarts” teaches students to be responsible consumers and citizens. Students first competed on-line. Once the team was established, the team faced other schools in a game show style competition at the Federal Reserve Bank in Boston. North Reading’s Green and Gold Teams were eliminated in the semi-final round.
- The Stock Market Challenge was once again offered to the Financial Management classes. Teams of students competed with other Massachusetts high schools. North Reading High School placed 5<sup>th</sup> out of 67 teams.

### **Library/Media**

- The library was used for book discussions, workshops, testing, small group work, tutoring, class presentations, extracurricular activities and meetings, as well as 238 class visits.
- Assignment specific research guides were developed for student use in conjunction with class visits.
- Copies of the summer reading books were on display in the library and available for students to borrow over the summer.
- 620 titles were added to the collection, including print titles, MPS-CD books, DVDs, and e-books.
- The library is grateful to the Parents’ Association for generously donating to the library six Kindle eReaders and the funding to purchase numerous e-book titles.

- Inaccurate and/or damaged resources were withdrawn from the library collection. When appropriate, older materials and out of date formats were replaced with updated editions or new copies.
- Through weeding and new acquisitions, significant progress was made in maintaining a print collection in which 70% of the books have a published date of ten years or less. During the 2010-2011 school year the percentage of books published within the last 10 years increased to more than 50%.
- The library and the science department continue to share the cost of Ebsco's Science Reference Center, an online database subscription.
- The library and the physical education/health department continue to share the cost of an online database subscription to Teen Health and Wellness.
- A SmartBoard was installed in the classroom area of the library and a new laptop was purchased to support its use.
- A collection of reference e-books was added to the collection and can be accessed from both school and home.
- Total circulation for 2010-2011 was 1328.
- Total library holding on June 21, 2011: 8,767

### **Music and Theater**

- Lorin Zackular represented NRHS at the Massachusetts Music Educators Association Northeast District Senior Music Festival held at Lowell High School.
- Masquers entered "The Kitchen" into the Massachusetts Educational Theatre Guild held at Ipswich High School. Throughout the state, 211 schools competed. Masquers won the first round and students won the following awards: Best Actor: Andy Tighe; Best Supporting Actress: Erin Brooks, Janelle Yull, and Courtney Smith; Best Supporting Actor: Drew de Vos; Technical Excellence in Stage



- Management: Kassondra Glenn; Technical Excellence in Properties: Adelaide Zhang; and the very special “Stage Manager’s Choice Award” for overall ensemble both on stage, back stage and throughout the festival.
- Band and Chorus performed in the Memorial Day Parade, the Veterans Day Assembly, and town ceremonies.

### **Visual Arts**

- Digital Photography and Industrial Design are two new courses being developed for implementation in the 2012-2013 school year
- High school students participated in the Summer Art Contest sponsored by the Flint Memorial Library. Awards were presented for 1<sup>st</sup> Place in painting and photography and 2<sup>nd</sup> Place in drawing.

### **Physical Education/Health Education**

- Beginning in September, skills-based health education is taught in 9<sup>th</sup> and 10<sup>th</sup> grade classes.
- Ms. Brown attended MA convention for PE and Health in November as a representative for the department
- Cervizzi’s Martial Arts provided for a guest instructor, Luke Kimball, to come to the high school to introduce the concepts of Martial Arts to students.
- Curriculum Council continues developing skills-based health and begins looking at power standards in physical education and incorporating new formative assessments in both areas.

### **Guidance**

- The Guidance Department continued to prepare to utilize Family Connection and EDocs in the 2011-2012 school year. These programs will assist students during the postsecondary search and application process.
- A variety of statistics relating to postsecondary admissions trends were again tracked using the

Naviance program. The “Family Connection” module of the Naviance program was introduced in 2011.

- The Guidance Department hosted a guest speaker, Mr. Michael Andreas, Director of the Homeland Security Studies Program at Endicott College. Mr. Andreas spoke to students about careers in law enforcement.
- The Guidance Department continued to promote a variety of scholarship and enrichment opportunities for students.

Respectfully submitted,

Jon C. Bernard, Principal  
North Reading High School

# NORTH READING HIGH SCHOOL

## CLASS OF 2011 GRADUATES

Kerri Marie Abbott†	Christopher James Cullity
Amanda Rose Allen	Brandon Robert Currier
Dana Lauren Amirault	Kara Angela D'Alelio
Ethan Henry Anderson	Stacy Marie DeGrazia
Nicolas Vincent Andrea*†	Taylor Jean DeJesus
Brittany Lyn Angiolillo	Alexander Steven de Vos
Megan Nicole Arnold	Steven Michael DiBono
Ryan Grady Bachur*†	Richard Arthur DiDonatis
Samantha Mary Bedell	Steven John Dixon*†
Joshua Samuel Beverage	Thomas Frank Dixon*†
Melissa Lee Black†	Ashley Marie Doke*†
Erin Mary Brooks*†	Katelyn Collins Donaldson
Eric Stephen Bugli	Brandon Stephen Dyer
Andrew Francis Burns	Eric Charles Ehlert
Emily Barry Burns*†	Bailey Rebecca Eis
Kara Michelle Campbell*†	Ryan Richard Emrich
Nicholas Joseph Capezzuto†	Marco Robert Fabiano
Kaitlyn Paula Carcia*†	Daniel Jong Farnham
Erin Morgan Carr	Danielle Fasser
Shawn Russell Carriker*	Stephen Paul Feener
Zoe Elizabeth Carvalho	Timothy Blake Felix
Sean Gilmartin Casey*†	Stephen Mark Fialli*†
Kerryanne Frances Celona*	Sarah Teresa Fitzpatrick
Lauren Marie Chase	Patrick John Henry Frew
Christopher Bernard Cincotta	Kevin Michael Gallagher
Michael Edward Cirigliano*	Marina Gallotto*†
Alyson Paige Clemens	Elizabeth Evelyn Gard*†
Charles Patrick Clerkin*†	Jillian Lucille Gentile*†
Shanna Joan Coffill	Brigid Irene Geoffrion
Stephanie Colangelo	Scannell†
Dylan John Conner	David Joseph Giannattasio
Jeffrey Scott Conron	Lynne Marie Giddings
Daniella Marie Conte	Kassondra Chantel Glenn*†
Kristy Jean Conway	Richard Spencer Goddard Jr.
James Joseph Corbett*†	Adam Jamaal Gray
Mikaela Ryann Coskren	Tayler Marie Greco
Liam Daniel Cregan*	Devin Rae Green
Jenna Carnes Crocker	Lucas Hansen Gresek

# NORTH READING HIGH SCHOOL

## CLASS OF 2011 GRADUATES

Kayla Nicole Grigware*†	John Thomas McCarthy III
Thomas Francis Guthrie	Megan Sarah McCune*†
Tarryn Morgan Hachey	Heather Jeanette McGarry
Michael Connor Hanley	Maria Jean McNeil
Benjamin Dennis Harrow	Kyle Patrick McTague
Tara Lindsey Helms	Chandlar Susanne Metcalfe*†
Alexander Ryan Hentschel*†	Alexis Nicole Metropoulos*
Daniel Frederick Herman	Ryan Millien
Kristen Lee Hinds*†	Juan Esteban Mira
Kathleen Marie Kaepplinger	Kaylyn Elise Mitchell
Christopher John Kavanaugh*	Kirsten Ann Morrison
Michael Charles Keighley	Nicholas Anthony Moscaritolo
Song Hee Kim*†	Taylor Jo Moyette
Chandler Frances Knight*	Jonathan Glenn Murray*†
Angelica Joanne Kourkoulis	Erica Ellen Nelson*†
Alyssa Gail Kudzma*†	Katherine Vi Nguyen
Zachary Allan Lane	Michael James O'Boyle
Crysta Marie Lawson	James John O'Brien
Jason Marc LeBlanc	Erin Mary O'Donnell*
Carlee Nicole Lechner	Joseph Gordon O'Neill
Kara Lenora LeFort*†	Marisa Rose O'Rourke
Alicia Joy Lento	Laura Anne Penney*†
Dianna Lucia Leonard	Catherine Carmella Pepe
LeeAnne Amanda Lipert*†	Spencer Earle Petruzello
Evan Joseph Lipinski	Alison Mary Poor*†
Cecilia Wing Yan Liu*†	Eric David Popp
Kiana Lee Lopes	Matthew Joseph Real-Costa
Jennifer Alice Lussier*†	Mark Cornelius Rollfs*†
Helen Heyao Ma*†	Neal E. Rooney IV
William Charles Madden	Nicholas Lordan Rosano
Eric Leonard Maltacea	Patrick Tyler Rubin*†
Vannica Som Mam	Kathryn Michelle Santilli
James Daniel Mantho	Brent William Schaefer*
Jessica Phyllis Marchetti	Danielle Marie Schell
Lelio Mark Marino	Taylor Ann Schille*†
Kristina Nicole Martin*†	Kristina Marie Scioli
Robert S. Mazzola	Paolo Settipane
Laura Anne McBride*†	Danielle Marie Shaw

**NORTH READING HIGH SCHOOL  
CLASS OF 2011 GRADUATES**

Kyle Patrick Shiner	Brittany Lynn Venezia*†
Kaela Elizabeth Smith*	Paul Robert Watson†
Courtney Alexandra Smith*†	Matthew Steven Weeks
Eric Michael Sokolski	Emily Margaret Welch*†
Nicolas George Stanzione	Kyle Daniel Whelan
Christopher Michael Stewart	Jonathan Noel Wilson
Andrew Thomas Tarbox*†	Samuel Yuan*†
Andrew John Tighe	Lorin Lynne Zackular*
Alex Turland*†	

Honor Graduate\*  
Member of National Honor  
Society†

**NORTH READING HIGH SCHOOL  
DOLLARS FOR SCHOLARS  
CITIZENS' SCHOLARSHIP  
FOUNDATION SCHOLARSHIPS  
CLASS OF 2011**

Keri Abbott  
Emily Burns  
Kara Campbell  
Kaitlyn Carcia  
Michael Cirigliano  
Kristy Conway  
Jenna Crocker  
Steven DiBono  
Steven Dixon  
Thomas Dixon  
Ashley Doke  
Stephen Fialli  
Elizabeth Gard  
Jillian Gentile  
David Giannattasio  
Christopher Kavanaugh  
Cecilia Liu  
Helen Ma  
Kristina Martin  
Laura McBride  
Megan McCune  
Katherine Nguyen  
Alison Poor  
Courtney Smith  
Alexander Turland  
Emily Welch

# NORTH READING HIGH SCHOOL

## SCHOLARSHIPS

### CLASS OF 2011

Katherine & Paul Apostolides Scholarship  
Athletic Boosters President's Scholarships

James R. & Barbara E. Aylward Memorial Scholarship  
Nedio E. & Mary Barrasso Memorial Scholarships

Arthur A. Barresi Memorial Scholarship  
L.D. Batchelder School Scholarships

Bay State Roofers Scholarship In Memory of Dorothy Lord  
Joseph R. Bernard Memorial Scholarship  
Chartwells Nutrition Services Scholarship  
Ellsworth Croswell Memorial Scholarship  
Michael DiGiantommaso Memorial Scholarship

Melissa Dorsey Memorial Scholarship  
Elks National Foundation Scholarship  
Elks National Foundation State Scholarship

Fitzgerald Price for Community Service Scholarship  
Joseph V. Gavin III "Keep the Faith" Scholarship  
Golden Age Club Scholarship  
Stephen Gregory Scholarship  
James Gregory Hannon Memorial Scholarship  
Edith F. Holt Scholarship  
Robert Hunt Memorial Scholarship  
David Jamieson Memorial Scholarship  
Frederick A. Keyes Memorial Scholarships

League of Women Voters of North Reading Scholarship  
E. Ethel Little School Scholarships

Massachusetts Elks Scholarship, Inc.

Walter Miller Scholarship  
Michael J. Mitton Memorial Scholarship  
Moynihan Lumber Scholarship  
North Reading Community Chorale Scholarships

Alexis Metropoulos  
Kristina Martin  
Martin Rollfs  
Elizabeth Gard  
Kara LeFort  
Ryan Bachur  
Jennifer Lussier  
Laura Penney  
Eric Popp  
Kirsten Morrison  
Marina Gallotto  
Andrew Burns  
Cecilia Liu  
Christopher  
Kavanaugh  
Kayla Grigware  
Charles Clerkin  
Kristina Martin  
Jonathan Murray  
Megan McCune  
Timothy Felix  
Katelyn Donaldson  
Andrew Burns  
Kara Campbell  
Richard DiDonatis  
Benjamin Harrow  
Sean Casey  
Mark Rollfs  
Brittany Angiolillo  
Marina Gallotto  
Laura McBride  
Andrew Tarbox  
Cecilia Liu  
Alison Poor  
James Mantho  
Jonathan Murray  
Kaitlyn Carcia  
Courtney Smith  
Andrew Tighe

# NORTH READING HIGH SCHOOL SCHOLARSHIPS CLASS OF 2011

North Reading Education Association Scholarship	Erin Brooks
North Reading Girls' Softball Scholarships	Dana Amirault
	Kirsten Morrison
	Brittany Venezia
North Reading Historical & Antiquarian Society Scholarship	Patrick Clerkin
North Reading High School Hockey Boosters Scholarships	Steven DiBono
	Kyle Shiner
North Reading Lodge of Masons Scholarship	Joshua Beverage
North Reading Music Boosters Scholarship	Kristen Hinds
	Katherine Nguyen
	Brigid Geoffrion
	Scannell
	Courtney Smith
	Lorin Zackular
	Kristen Hinds
North Reading High School Parents' Association Scholarship	
North Reading Rotary Club Scholarship	Kara LeFort
North Reading Youth Basketball Scholarships	Emily Welch
	Nicholas Rosano
North Reading Youth Football League Scholarships	Stephanie Colangelo
	Tara Helms
North Reading Youth Lacrosse Scholarships	Kara D'Alelio
	Catherine Pepe
North Reading Youth Soccer Board of Directors' Scholarships	Steven Dixon
	Thomas Dixon
North Reading Youth Soccer Scholarship in Memory of Janet Connolly O'Neill	
North Reading Youth Soccer Scholarship	Sarah Fitzpatrick
Polish-Russian-Lithuanian American Citizen's Club Scholarship	Brittany Angiolillo
	Courtney Smith
Reading Cooperative Bank Scholarship	
Edward A. Sapienza Scholarship	Jillian Gentile
Bonnie Gay Simes Memorial Scholarship	Nicholas Rosano
James Skinner Memorial Scholarship	Emily Burns
Richard K. Smith Scholarship	Nicolas Andrea
Barbara and Paul Titus Memorial Scholarship	Brent Schaeffer
Catherine F. Welsh Memorial Scholarship	Brittany Venezia
	Laura McBride



## **ELEMENTARY SCHOOL BUILDING COMMITTEE FINAL REPORT**

In July, 2002 the North Reading School Committee issued a revised charge to the Elementary School Building Committee stating “The School Building Committee will continue to examine the ten year facilities and program needs of the preK-5 elementary school population and carry out the necessary phases (Design Phases, SBAB Application, and the Construction Phase) leading to the renovations and additions (four sections per grade K-5) to the L.D. Batchelder School in order to meet these needs.”

The ESBC engaged the services of Tappé Associates to begin the design phase for a renovation and addition to the Batchelder School. After a successful Proposition 2 ½ debt exclusion override for \$15,738,810, design development work and subsequent production of construction documents continued well into summer 2004. The project went to bid in late summer 2004 and upon review of the construction bids, it was determined that unexpected increases in construction materials led to the necessity of requesting additional funds from town meeting in order to complete the project. An additional \$2.777 million was approved at both town meeting and a subsequent override election.

The entire Batchelder school community was relocated to the old Central School in Stoneham beginning in September 2004. Construction began in November 2004, continued throughout 2005 and into 2006. Construction was completed in time for school to open and welcome students, faculty and staff in September 2006. Importantly, the project was within the \$18,515,810 budget and subsequently the town received approval from the Massachusetts School Building Authority to receive reimbursement of \$8,291,000.

With the successful completion of the addition and renovation of the L.D. Batchelder School, the Elementary School Building Committee has completed its charge.

Respectfully submitted,

Jayne Swart, Secretary  
Elementary School Building Committee

## **NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT**

### **ANNUAL REPORT 2011**

#### **OUTSTANDING STUDENT AWARD**

Daniel Coss from Winchester a student in the Drafting and Design program was chosen as Northeast's nominee at the State Awards Dinner for Outstanding Vocational Technical Students. The event is co-sponsored by the Massachusetts Association of Vocational Administrators and the Massachusetts Vocational Association.

#### **NATIONAL TECHNICAL HONOR SOCIETY**

The Northeast Chapter of the National Technical Honor Society held its annual Induction Ceremony in March. At the ceremony, 7 seniors and 46 juniors were inducted. These students joined the previously inducted members to bring the Technical Honor Society Chapter to 101 members for the 2010-2011 school year.

#### **NATIONAL HONOR SOCIETY**

The Annual Induction Ceremony to the Northeast Chapter of the National Honor Society "Artisans" was held in March. At the ceremony 4 seniors, 12 juniors, and 11 sophomores were inducted for the 2010-2011 school year bringing the total membership to 66.

#### **STUDENT AND PARENT ADVISORY REP TO THE SCHOOL COMMITTEE**

Camilla Salazar, a senior from Malden was elected as the Student Representative for Racial or Linguistic Minorities to the School Committee for the 2010-11 school year. Shaun Everton, a sophomore from Revere was elected as the Student Representative, and her mother Pam Everton was elected as the Parent Representative for the Community to the School Committee for the 2010-11 school year.

#### **SCHOLARSHIP COMMITTEE**

The Northeast Awards and Scholarship Committee presented awards and scholarships to 62 deserving students at the Ninth Annual Senior Recognition Night. A total of \$30,750 was presented to Northeast students who will be working in their vocational field, entering trade apprentice programs, or going on to one, two, or four-year programs at accredited colleges, universities, and trade schools. These awards and scholarships provide the students the opportunities to purchase tools and equipment, as well as to assist in offsetting the expenses of educational institutions.

#### **PEER MEDIATION PROGRAM**

Our Northeast Peer Mediation Center continues to help reduce problems at Northeast. The mediation process is successful in resolving conflicts concerning rumors, threats, name-calling, teasing, harassment, hazing, and physical fights. Northeast has a full-time coordinator and 33 trained junior and senior peer mediators. A trained mediator is a neutral person not involved in the dispute and through the mediation process, helps people come to their own agreement about how they want to resolve their conflict.

**2011 Summer Transition Program:**

Over 200 members of the Class of 2015 participated in the 11th season of the Summer Transition Program staffed by over 30 Northeast academic and career technical faculty and staff. Incoming 9th grade students participated in English Language Arts and Mathematics academic programs daily as well as two career/technical programs per week. English Language Arts programming introduced students to career technical writing assignments as well as writing assignments aligned to their Summer Reading requirements. Students were exposed to the "Writing with Colors" Program to further inform and develop their writing samples. Mathematics curriculum also included project based lessons where students accessed graphing calculators, motion detectors, and surveying equipment to modify and complete assignments. As in the past, an English Immersion Program was also offered to assist English language learners with transitioning from middle school to our career/technical high school. Career/technical areas explored by incoming 9th grade students included: Automotive Technology, Automotive Collision Repair, Cosmetology, Culinary Arts, Design & Visual, Drafting & Design, Graphic Communications, Electrical, & Plumbing.

*Funding for this program was provided through Title I, IDEA, and the Carl D. Perkins Occupational Education Act Federal grants.*

**Summer Enrichment Program:**

Approximately 40 enrolled Northeast students from Grades 10, 11, and 12 participated in the 2011 Summer Enrichment Program. This program offers supplemental preparation for the MCAS State assessments. Students were actively engaged in Mathematics, English Language Arts, and Science curricula. A Team Building component also allowed students to enhance cooperative learning and communication skills necessary for negotiating secondary and post-secondary college and/or career experiences.

*Funding for this program was provided by the Academic Support Grant sponsored by the Commonwealth of Massachusetts Department of Elementary and Secondary Education.*

**SUMMER PROGRAMS**

Northeast Metro Tech Summer Programs enjoyed another successful campaign since its inception in 1988. Over the years, both the Summer School and Computer Program have experienced remarkable growth. This year the summer programs serviced approximately 300 students combined.

The Northeast Summer School serviced high school students in six different academic areas including Math, Science, English, Social Studies, Language, and Vocational Related. The goals of promoting a positive learning atmosphere, retention, and promotion, as well as providing skills to assist each student at the next grade level are paramount objectives behind the philosophical make-up of our summer school.

Our summer program also continued to expand into the vocational enrichment and certification program areas, including Introduction to Dental Assisting, Dental Radiology Preparatory course, and Basic Welding. These programs were not only extremely successful, but gives both students and adults an opportunity to explore and begin new careers.

The popular Northeast Summer Computer Program completed a successful 23rd year. Its objective of making learning fun had the counselors teach the participants skills that they can use during their school year while enjoying doing it. These programs can help strengthen reading and math skills, and expand their general knowledge of the computer. Outstanding Power Point presentations and the introduction of "Movie Maker Program" were an exciting part of this year's computer program, along with swimming and diving instruction.

### **COMMUNITY EDUCATION PROGRAM**

The Community Education Program is a broad base collaborative community initiative assisting learners of all kinds complete their education and achieve economic self-sufficiency through empowerment skills, health care, support services and meaningful employment.

Our vision is to deliver educational experience in a positive environment that will enable Northeast to reach new heights together with our lifelong learning community.

The focus of the Community Education Program is to offer programs that meet the demands of our learning populations. In doing this we give people the opportunity to improve employment skills, fulfill life long goals, or enrich their lives with social activities. With the most qualified instructors, and state of the art labs Northeast strives to maintain the highest standards of education. During the summer of 2011 continued emphasis was placed on technology upgrades such as brochure modification, new state of the art web site construction, and the introduction of new programs.

### **2011 GRADUATES**

The 2010-11 school year represents the thirty-eighth class to matriculate at Northeast Metropolitan Regional Vocational School. Northeast graduated 277 students in the class of 2011. Breakdown of graduates' status after graduation is as follows:

Employed 91	Attending 4 year college 78 *
Entering Military Service 7	Attending 2 year college 81 *
Other 10	Apprentice school 10 *

\* It should be noted that 61% of the graduating class went on to further their education either in a two or four year college or in an apprentice program. 272 members of the graduating class either entered military service are employed or seeking further education, that figure represents 96.3% of the class of 2011.

### **SPECIAL NEEDS ENROLLMENT**

Special Needs enrollment for the 2010-11 school year continued to represent a fair share of the total school enrollment with students. The 331 Special Needs students represent 26% of the school population.

## DISTRICT SCHOOL COMMITTEE ELECTION OF OFFICERS

At the Annual Organizational Meeting of the District School Committee on January 13, 2011 the following members were re-elected Officers of the Northeast District School Committee:

Chairman	Michael T. Wall, of Chelsea
Vice Chairman	Henry S. Hooton, of Melrose
Secretary	Peter A. Rossetti, Jr. of Saugus
Treasurer	Larry Means, of Stoneham
Assoc. Treasurer	Vincent J. Carisella, of Wakefield

Stoneham elected Larry Means to the Northeast School Committee, and the Northeast School Committee elected Mr. Means as Treasurer.

Northeast was saddened by the passing of retired School Committee member, Paul L. Sweeney after many years of service to his community and the Northeast School Committee.

The Northeast Family lost many loved ones over the past year, including one of our own, James H. Shane, with over 20 years of dedicated service to the students and faculty of Northeast.

## CONCLUSION

As Northeast celebrates its forty-first year of career/technical excellence with its twelve member communities, the district continues to offer students the finest career technical education with which to build a successful career supporting curriculum and classrooms with the latest equipment and technology.

The Northeast Class of 2011 had a 99% pass rate of the MCAS Test by graduation. Northeast continues to offer school day MCAS Enrichment Classes and after school enrichment programs for those students in need of additional preparation for the MCAS, which includes Science (beginning with the Class of 2010). Northeast also offers a Summer Transition Program for incoming freshmen as well as a Summer Enrichment Program for enrolled at risk students preparing for the MCAS state assessments.

The school continues to offer students the finest education with which to build a successful career through the latest in equipment, software, and technology offered in all vocational programs no matter which career path they have chosen.

The Career Center facilitates student access to technology to further learn business aspects of their industries, develop career plans, resumes, and comprehensive portfolios, and prepare college and other post secondary documents with the assistance of our faculty including Career and Adjustment Counselors.

Evidence of our past success is reflected in the students that have graduated from Northeast Metro Tech. The Alumni's stories of success and their readiness and willingness to help school officials by speaking at recruiting sessions at the local schools as well as recruiting graduates for employment is proof of their dedication to Northeast. Northeast currently has 20 alumni employed at the school. Testimonials as to the success of our graduates continue to be received which makes us proud to have contributed in some small way to their accomplishments.

Once again, I am proud to have represented N. Reading as a member of the Northeast Metropolitan Regional Vocational District School Committee. I will continue to serve as the guardian of funds allocated from the community to this educational institution and assist in and provide counsel to the school in maintaining the highest standards of educational excellence possible.

Respectfully submitted,

Judith M. Dymont, Committee Member  
Northeast School Committee  
N. Reading Representative

**NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL  
ENROLLMENT HISTORY**

<b>CITY/TOWN DISTRICT</b>	<b>S.Y. 00-01</b>	<b>S.Y. 01-02</b>	<b>S.Y. 02-03</b>	<b>S.Y. 03-04</b>	<b>S.Y. 04-05</b>	<b>S.Y. 05-06</b>	<b>S.Y. 06-07</b>	<b>S.Y. 07-08</b>	<b>S.Y. 08-09</b>	<b>S.Y. 09-10</b>	<b>S.Y. 10-11</b>	<b>S.Y. 11-12</b>
Chelsea	236	276	240	268	258	221	203	198	206	190	195	199
Malden	206	172	150	157	175	215	238	234	222	216	215	198
Melrose	28	19	30	40	36	56	64	64	48	45	62	61
North Reading	14	21	27	29	30	28	40	38	37	37	36	35
Reading	23	23	22	22	25	19	26	26	26	28	23	16
Revere	267	270	277	272	256	241	242	238	244	238	234	225
Saugus	128	129	139	148	139	146	137	138	161	174	191	204
Stonham	39	40	36	28	37	34	46	44	46	52	54	59
Wakefield	52	41	39	34	36	59	65	61	84	91	98	79
Winchester	8	8	9	9	6	7	9	9	7	11	13	15
Winthrop	27	35	40	40	37	41	45	44	55	65	58	60
Woburn	64	74	87	85	107	99	97	97	70	59	55	65
<b>TOTALS:</b>	<b>1092</b>	<b>1108</b>	<b>1096</b>	<b>1132</b>	<b>1142</b>	<b>1166</b>	<b>1212</b>	<b>1191</b>	<b>1206</b>	<b>1206</b>	<b>1234</b>	<b>1216</b>
<b>NON DISTRICT</b>	<b>37</b>	<b>27</b>	<b>40</b>	<b>44</b>	<b>48</b>	<b>43</b>	<b>47</b>	<b>53</b>	<b>39</b>	<b>42</b>	<b>31</b>	<b>35</b>
<b>GRAND TOTAL:</b>	<b>1129</b>	<b>1135</b>	<b>1136</b>	<b>1176</b>	<b>1190</b>	<b>1209</b>	<b>1259</b>	<b>1244</b>	<b>1245</b>	<b>1248</b>	<b>1265</b>	<b>1251</b>
<b>SPECIAL NEEDS ENROLLMENT % SPECIAL NEEDS ENROLLMENT</b>	214	233	273	275	287	320	342	333	323	330	331	326
	19%	21%	24%	23%	24%	26%	27%	27%	26%	26%	26%	26%



**Northeast Metropolitan Regional Vocational School  
Comparison of Assessments  
As of March 2010**

	<b>Budget FY 2010</b>	<b>Budget FY 2011</b>	<b>Variance \$</b>	<b>Variance %</b>
Gross Budget	19,074,606	19,657,886	583,280	3.0579%
Less Revenues				
Chapter 70 Aid	7,611,122	8,270,551	659,429	8.66%
Transportation	217,308	419,630	202,322	93.10%
Total Revenues				
Net Assessments	11,246,176	10,967,705	(278,471)	-2.48%
Chelsea	754,295	583,094	(171,201)	-22.70%
Malden	1,594,353	1,463,718	(130,635)	-8.19%
Melrose	605,352	563,826	(41,526)	-6.86%
North Reading	437,455	439,365	1,910	0.44%
Reading	312,964	327,946	14,982	4.79%
Revere	1,760,044	1,580,723	(179,321)	-10.19%
Saugus	2,251,921	2,410,971	159,050	7.06%
Stoneham	640,019	698,381	58,362	9.12%
Wakefield	1,147,507	1,209,318	61,811	5.39%
Winchester	94,799	141,664	46,865	49.44%
Winthrop	651,819	748,494	96,675	14.83%
Woburn	995,646	800,204	(195,442)	-19.63%
<b>Total</b>	<b>11,246,174</b>	<b>10,967,704</b>	<b>(278,470)</b>	<b>-2.48%</b>
	<b>Students FY 2010</b>	<b>Students FY 2011</b>	<b>Variance</b>	<b>Variance %</b>
Chelsea	206	190	-16	-7.766990%
Malden	222	216	-6	-2.702703%
Melrose	48	46	-2	-4.166667%
North Reading	37	37	0	0.000000%
Reading	26	28	2	7.692308%
Revere	244	239	-5	-2.049180%
Saugus	161	173	12	7.453416%
Stoneham	46	52	6	13.043478%
Wakefield	84	91	7	8.333333%
Winchester	7	11	4	57.142857%
Winthrop	55	65	10	18.181818%
Woburn	70	59	-11	-15.714286%
<b>Total</b>	<b>1206</b>	<b>1207</b>	<b>1</b>	<b>100.00%</b>

Note: Student counts represent the previous year's count for assessment purposes only.

**Northeast Metropolitan Regional Vocational School District**  
**Combined Balance Sheet - All Fund Types and Account Groups**  
June 30, 2011

	<i>Governmental Fund Types</i>		<i>Fiduciary Fund Type</i>	<i>Account Groups</i>	
	General	Special Revenue	Trust and Agency	General Fixed Assets	Long Term Debt
<b>ASSETS</b>					
Cash	4,330,844	628,121	51,533	0	0
Account Receivable	187,123	0	0	0	0
Amount Provided for Long Term Debt	0	0	0	0	6,244,436
Fixed Assets	0	0	0	6,733,392	0
<b>Total Assets</b>	<u>\$4,517,967</u>	<u>\$628,121</u>	<u>\$51,533</u>	<u>\$6,733,392</u>	<u>\$6,244,436</u>
<b>LIABILITIES</b>					
Accounts Payable	289,002	75,100	0	0	0
Claims Incurred Not Reported	0	0	464,994	0	0
Deferred Revenue	0	338,894	0	0	0
Accrued Salary	743,077	127,050	0	0	0
Accrued Sick and Vacation	279,404	0	0	0	0
Other Post Employment Benefit Obligations	0	0	0	0	6,041,911
Capital Lease Obligation	0	0	0	0	202,525
<b>Total Liabilities</b>	<u>\$1,311,483</u>	<u>\$541,044</u>	<u>\$464,994</u>	<u>\$0</u>	<u>\$6,244,436</u>
<b>FUND EQUITY</b>					
Investment in General Fixed Assets	0	0	0	6,733,392	0
<b>Fund Balances:</b>					
Reserved for Encumbrances	514,344	0	0	0	0
Undesigned	2,692,140	87,077	(413,461)	0	0
<b>Total Fund Equity</b>	<u>\$3,206,484</u>	<u>\$87,077</u>	<u>(\$413,461)</u>	<u>\$6,733,392</u>	<u>\$0</u>
<b>Total Liabilities and Fund Equity</b>	<u>\$4,517,967</u>	<u>\$628,121</u>	<u>\$51,533</u>	<u>\$6,733,392</u>	<u>\$6,244,436</u>

**Northeast Metropolitan Regional Vocational School District**  
**Special Revenue Funds**

June 30, 2011

<u>Undesignated Fund Balance</u>	<u>Amount</u>
Adult Education	\$(207,355)
Building Usage	226,518
Athletics	7,852
Cafeteria	(30,142)
Grants	64,997
School Choice	(76,427)
Auto Body	4,866
Auto Tech	10,729
Shining Knights	1,914
Day Care	15,645
Culinary	16,622
Cosmetology	12,223
Graphics	35,484
Carpentry	3,899
Metal Fabrication	252
<b>Total:</b>	<b><u>\$ 87,077</u></b>

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**Northeast Metropolitan Regional Vocational School District**

**Trust and Agency Fund**

June 30, 2011

<u>Undesignated Fund Balance</u>	<u>Amount</u>
Student Activity	104,107
Scholarship	37,116
Insurance	(554,684)
<b>Total:</b>	<b><u>\$ (413,416)</u></b>

## **PUBLIC WORKS DEPARTMENT**

The following represents the Public Works activities accomplished during the calendar year 2011.

### **ADMINISTRATION**

Administration provides the managerial and clerical support for the Department. It also coordinates the policies and procedures established by the Board of Selectmen and the Town Administrator along with setting strategic goals and annual objectives for the DPW. Public Works disciplines include Snow & Ice, Fleet Maintenance, Cemetery and Public Grounds, Public Buildings, Engineering, Sanitation, Trees, Highway, Stormwater and Water.

### **ENGINEERING**

In addition to Public Works projects, contracts and providing services to ancillary boards, the Engineering Office has been involved with the Development Team regarding site plan reviews, building permit applications, street opening permits, and drain connection permits.

### **ROAD AND STREETS:**

This past year the Engineering Office reviewed the following subdivision and site plans: 84 Concord Street, 162 Park Street, 271 Main Street, 50 Mount Vernon Street, and Pine Forest Estates (Flash Road).

The following streets were accepted at this year's Fall Town Meeting: Adrian Drive, Ashwood Drive, Barberry Road, Boxwood Road, Bonpel Drive, Foley Drive, Janice Avenue, Sandy Lane, Surrey Lane, and Yankee Woods Drive.

### **STORM WATER AND DRAINAGE:**

The Department of Public Works submitted the Storm Water Annual Report to EPA and MA DEP for Year 8 of the current General Permit. The Town is in compliance for 2011.

The Engineering Office continues to work with the Martins Pond Association to administer two MA 319 grant titled “Martins Pond Shoreline Sand/Sediment Reduction Project” and “North Reading Stormwater Infiltration Project-“ROAR”.The Martins Pond Shoreline/Sediment Reduction project was completed this year. Work accomplished as part of the ROAR grant included drainage improvements at the J. T. Hood School and the construction of six rain gardens at various locations in Town. Public education and outreach initiatives outlined in the grant were also met.

Flood hazard mitigation measures at the Public Safety Building were completed. These included adding 18 inches to the existing flood wall and subsurface drainage improvements, including the installation of an upgraded stormwater pumping system. Work was partially funded through FEMA Hazard Mitigation Grant Program.

## **CEMETERY**

There were 68 internments in 2011. In addition, there were 30 grave sites sold in Section 16 and 26 foundations installed for stone monuments. Expansion for the cemetery continues.

## **STREET AND ROAD MAINTENANCE**

Marshall Street and Park Street, from Winter Street to Main Street were reconstructed. Improvements included new storm drainage and curbing.

Crestwood Road and a portion of Lowell Road were cold planed and resurfaced.

Kingston Street, Eames Street, Nutter Road, Burdett Road, Abbott Road, Leland Road, Junction Road, Nichols Street and Olde Farm Lane were crack sealed.

## **SNOW AND ICE**

During the year 2011 a total of 77 inches of snow fell, with the most snow falling in the month of January – 49.5 inches of snow. Over the last 10 years snowfall in North Reading has averaged 66 inches per year.

## **GROUND, PARKLANDS & PLAYGROUNDS**

Coordination and scheduling of maintenance programs continues with Recreation, DPW and School Department to optimize personnel, equipment and material to improve recreational facilities.

## **TREES**

Trimming and removal continued during the year.

## **PUBLIC BUILDINGS**

Annual service and inspections were accomplished on the following: Alarm devices, Fire suppression systems, Fire extinguishers, Emergency lighting, Elevator certifications, Security systems, Boilers, Septic systems were pumped and inspected at all town buildings, & back flow devices were tested at all town buildings. Roofs, electrical, heating, air conditioning and plumbing on all buildings continue to be maintained.

The Third Meeting House Restoration and Repair Project are complete. The building repairs included blown in insulation, replacement energy efficient windows, new front doors, numerous exterior repairs to the architectural details and the fire escape, total replacement of clapboard siding and a fresh coat of paint.

The flag pole on the common has been replaced with a 90 foot tall fiberglass pole and complimenting lighting.

The Town Hall Emergency Power Generator Project is complete.

The Spindler Complex Department of Public Works Garage septic system replacement project is complete.

The Town Hall parking lot upgrades have been completed.

The Energy Study Committee is developing a comprehensive list of recommendations for energy upgrade projects at all town buildings.

### **SOLID WASTE**

North Reading continues to provide residential curbside trash and recycling on a weekly basis. The town held its annual Special Waste Collection for propane tanks, tires, car batteries, fluorescent bulbs, mercury thermometers in June and its annual Household Hazardous Waste Collection Day in September.

### **WATER**

The Water Department supplied 541 million gallons of water in 2011, averaging 1.48 million gallons per day. The day of maximum water consumption in 2011 was on June 10, when 2.42 million gallons were used.

### **RECOGNITION**

I wish to take this opportunity to thank the men and women of the North Reading Department of Public Works. It is through their efforts, the services provided are performed with such a level of dedication, commitment, professionalism and efficiency.

Respectively submitted

Richard M. Carnevale  
Director of Public Works

## RECYCLING COMMITTEE

North Reading's Recycling Program sustained its success in previous years, avoiding \$100,745 in tipping fees and recycling at a rate of 22.9 percent in FY11.

In the first six months of FY12 (July-December), about \$44,000 in tipping fees were avoided.

### FY09 vs. FY10 (in tons)

	FY10	FY11	
Commingled	485.72	507.65	+ 4.5 %
Paper	1030.2	966.77	- 6.3%
Trash	5350.72	5184.11	- 3.1 %

### Calendar Year 2010 vs. 2011 (in tons)

	2010	2011	2010 vs. 2011
Commingled	463.33	494.32	+ 6 %
Paper	918.10	854.64	- 6.9 %
Trash	5246.18	5302.89	+ 1.1 %

In conjunction with the DPW, the Recycling Committee conducted the annual Household Hazardous Waste Collection in September and the Special Collection in June. In each instance more than 200 households participated. For the second straight year, the Recycling Committee also conducted an electronic waste collection in April and is looking to expand that effort to include other materials such as paper shredding.

The committee would like to recognize the contributions of Greta Baressi, one of the original members of the committee who stepped down this year.

Meg Robertson, Chairman  
Kevin Benecke  
Matthew Libby  
Bruce McArdle

Edward McGrath  
John Rogers  
Terrence Tully



## **ZONING BOARD OF APPEALS**

The Zoning Board of Appeals consists of three regular members and two associate members who meet bi-monthly to hear requests for variances, special permits and appeals of the decision of the Building Inspector. The decisions of the Board help regulate and/or grant relief from the zoning bylaws and protect the small town character of North Reading.

This year the Board had 27 hearings for variances, special permits, home occupations and appeals.

Jodi Kader is the Secretary to the Zoning Board of Appeals and she is available Monday through Thursday 9:00 a.m. – 1:00 p.m.

Respectfully submitted,

Paul O’Leary, Chairman  
James Demetri, Member  
Joseph Keyes, Member  
Jennifer Platt, Associate  
John D. Nelson, Associate

## COMMUNITY PLANNING COMMISSION

The Community Planning Commission (“CPC”) is constituted under Chapter 41 of the Massachusetts General Laws (“The Subdivision Control Law”) and consists of five members elected to three-year terms of office. Vacancies are filled by the Community Planning Commission and the Board of Selectmen acting jointly to appoint a replacement until the next election. The Community Planning Commission presently consists of:

Warren Pearce, Chairperson  
Christopher B. Hayden, Vice Chairperson  
Daniel Mills, Clerk  
Neal Rooney, Member  
Patricia Romeo, Member

The Community Planning Commission staff consists of Heidi Griffin, Planning Administrator and Debra Savarese, Administrative Assistant.

### PROJECTS:

At the October Town Meeting, the CPC proposed the discussion of adopting an Inclusionary Zoning Bylaw. It was brought forth and the BOS and CPC jointly decided to create a subcommittee to include the ZBA to bring forward an Inclusionary Zoning Bylaw at a future town meeting.

At the October Town Meeting, the CPC also worked closely with the Department of Public Works and developers of respective subdivisions to work to see the below streets be accepted:

- |                      |               |
|----------------------|---------------|
| • Adrian Drive       | Janice Avenue |
| • Agatha Way         | Ashwood Drive |
| • Sandy Lane         | Barberry Lane |
| • Surrey Lane        | Bonpel Drive  |
| • Yankee Woods       | Boxwood Drive |
| • West Village Drive | Foley Drive   |

**PERMITTING ACTIVITY:**

**Subdivision Control**

The Community Planning Commission devoted a great deal of its time to subdivision activity. In fulfilling its responsibilities under Chapter 41 of the Massachusetts General Laws. The Community Planning Commission worked throughout 2011 on 3 Approval-Not-Required plans, and 1 definitive subdivision plans in one stage or another.

**New Definitive Plan Activity:**

3 Gifford Way	1 lot
18 Flash Road/Pine Forest Park	13 lots in Andover,
improvements to Flash Road/new subdivision road	

**Subdivisions Previously Approved and Under Construction**

The following subdivisions were approved by the Community Planning Commission prior to 2011 and remain uncompleted:

Bradford Pond Estates	27 lots
Carpenter Drive	1 lot
Charles St./Deerfield Place	10 lots
Dogwood Lane	5 lots
Rahnden Terrace	2 lots

**Approval Not Required Activity:**

Three Approval Not Required (“Form A”) plans were submitted to the Community Planning Commission. All were endorsed.

**Unaccepted Street Determinations of Access and Improvement Plan Activity:**

18 Flash Road / Pine Forest Park

**Site Plan Review Activity:**

The following is a list of the seven Site Plan Reviews that were reviewed in 2011 by the Community Planning Commission:

43 Main Street	Approved
265-277 Main Street	Approved

327 Main Street (cell tower)	Approved
91 Concord (cell tower)	Approved
166 Chestnut Street (cell tower)	Approved
84 Concord Street	Approved
162 Park Street	Approved

### **Assistance to Other Town Boards**

The Community Planning Commission and its staff rendered assistance and made recommendations on numerous requests from other Town Boards, Commissions and Departments throughout the year. In addition, the Community Planning Administrator works closely with other departments by providing long-range planning and grant assistance as requested.

### **Community Planning Commission Meetings**

Community Planning Commission meetings are open to the public. Citizens are welcome and encouraged to attend. Meetings are held Tuesday evenings at 7:30 p.m. in the Town Hall, 235 North Street-Murphy Center, unless otherwise posted. Requests for agenda time may be made through the Community Planning Department.

The Community Planning Commission gratefully acknowledges the hard work of its staff as well as the staff of other Town Departments, and all other Boards and Commissions whose assistance was invaluable during the year.

Respectfully submitted,

Warren Pearce, Chairperson  
 Christopher B. Hayden, Vice Chairperson  
 Daniel Mills, Clerk  
 Neal Rooney, Member  
 Patricia Romeo, Member

## **COMMISSION ON DISABILITY**

The North Reading Commission on Disabilities (NRCD) is an appointed citizen group. The mission of the NRCD is to work as liaison to the business community, town government/ departments and town committees and with any person with a disability, living or working in North Reading. The NRCD is committed to developing solutions for improving access for persons with disabilities with in the town, by working with business or property owners. In addition the NRCD serves as a resource to the public on the laws and rights under the Americans with Disabilities Act (ADA).

The Committee is always looking for new members who have a disability, have a family member with a disability or may be interested in improving access in North Reading, for all community members.

North Reading Commission on Disability

Bruce Clark

Steven Ciulla

Norma Pierce

Meg Robertson

George Russo

Mike Scannell

## CONSERVATION COMMISSION

Administration of the Massachusetts Wetlands Protection Act and the North Reading General Wetlands Protection Bylaw is the primary function of the Conservation Commission. The Commission is required to review any work within one hundred feet of a wetland, or two hundred feet from a perennial stream or river, such as the Ipswich River, the Skug River, Martins Brook, and Rapiere Brook. Although many of the Commissions permitting activities involve new home construction and subdivisions, there are a large number of items on the Commission agenda that deal with additions to existing homes; installation of swimming pools, septic system repairs, wetland violations and enforcement, and other property improvements and landscaping alterations. During 2011, the Commission reviewed 20 Notice of Intent applications, and 11 Requests for Determination of Applicability, as well as 15 requests for Certificates of Compliance. Each action or filing requires at least one site visit by the Commission and its Agent, at least one public hearing, and the issuance of a permit with restrictive conditions or a negative decision.

The Commission oversees and protects Town owned Conservation Land and if sufficient funds exist the Commission may purchase property. The Commission encourages gifts and donations of land to the Town for conservation purposes. Currently, approximately 140 parcels containing over 550 acres are under the controlled supervision of the Commission. Lands owned by the Commission include Ives Memorial Park, land along the Ipswich River and numerous large and small parcels throughout the Town. Maps are available at Town Hall. These lands are set aside to preserve their function to protect our watershed resources.

The selective tree cutting in the Swan Pond property will soon be underway, involving Conservation owned land and School land. The plan includes a selective tree cutting (chipping operation) to

enhance habitat value and a trail maintenance plan for recreation.

The North Reading Conservation Commission is comprised of five voting members and any number of associate members appointed as the need arises. Residents of North Reading are encouraged to accept associate member appointments both to learn more about the Town's wetlands and water resources and to become an active member of the community. The Commission provides educational opportunities for its new members. The Commission generally meets on the second and fourth Tuesday of each month at the Town office on North Street. Site visits and inspections are made for each agenda item prior to the meetings.

The Commission shares office space with the Community Planning Commission in Room 9 at the Town Hall. The Commission has a part-time agent, Leah Basbanes, and a part-time administrative assistant, Kathy Morgan. Leah is available to meet with residents and real estate developers to help interpret the applicability of the Massachusetts Wetlands Protection Act and the North Reading General Wetlands Protection Bylaw. Leah and Kathy are also available to help with permit applications and to schedule agenda time at Commission meetings.

The Commission members are unpaid volunteers who give of their time and effort to benefit the Town of North Reading. The Commission endeavors to work in cooperation with residents, applicants, other town boards, local state and federal agencies for the protection of our natural resources. The services of the Commission members and its staff are recognized and greatly appreciated by the Town of North Reading.

Respectfully Submitted,

North Reading Conservation Commission

Martin Weiss, Chairman

Jonathan Cody, Member

Lori Mitchener, Vice Chairman

Thomas Romeo, Member

Tim Allen, Member

## **THE MARTIN'S POND RECLAMATION STUDY COMMITTEE AND THE MARTIN'S POND ASSOCIATION**

**Members:** As of December 31, the town-appointed Martin's Pond Reclamation Study Committee (MPRSC) members were: Janet Nicosia, Lida Jenney, Kath Geoffrion Scannell, Larry Soucie and Lori Lynes. The Martin's Pond Association (MPA) has no official appointed committee but has many active participants.

**Liaisons:** Our Board of Selectmen liaison is Sean Delaney. The Neighborhood Watch program works in cooperation with Lieutenant Kevin Brennan, Detective Tom Romeo and others of the North Reading Police.

### **Affiliations/Awards:**

- Membership with the Massachusetts Congress of Lake and Pond Associations (MA COLAP)
- Members/supporters of the Ipswich River Watershed Association (IRWA) - both financially and by our environmental work.

### **Workshops/Conferences Attended:**

- Janet and Larry attended the MA COLAP annual workshop in January.

**Collaborative Projects:** During 2011, the MPRSC and Martins Pond Association (MPA) partnered with the Town of North Reading and Dr. Jon Lyon, Biology Professor at Merrimack College, in the following projects to improve Martins Pond and its watershed:

#### **A. Martins Pond Shoreline Restoration and Sedimentation Reduction Project**

This project was successfully completed and final report accepted by Mass DEP. Members of the USEPA, MassDEP and Fish & Game visited the Town



and inspected restoration sites this summer on a boat tour.

**B. North Reading Storm Water Infiltration Project: Reaching Out to Address/Absorb Runoff (ROAR)**

The partnership was awarded a \$190,500 federal grant for this project to help fund stormwater infiltration to protect the Ipswich River watershed from non-point source pollution. The grant has four components:

- Infiltration of roadway runoff and sediment reduction at North Street near the intersection with Central Street (completed in 2010)
- A town center and town-wide rain garden program (1/2 completed this year)
- a rain garden and swale at the Hood School and student education program (completed this year with assistance from students, staff and volunteers)
- Outreach and education via media

**Other Projects to improve the pond community/watershed:**

**A. Flooding**

The Committee continues to work with our Town's DPW regarding the replacement of the Route 62 Bridge in Wilmington. Hydrologic modeling is still underway and concerns have been raised by FEMA regarding downstream impacts.

**B. Beavers**

Beaver trapping continues under emergency permitting and in-season trapping.

**C. Crime Watch Group**

This was the fourth year of the crime watch group. During October an informative Neighborhood Watch newsletter was written by Watch members and distributed to all area homes with tips and information regarding this group's activities and focus.

**MPA Events/Fundraisers:**

- On June 18<sup>th</sup> we held a Mass Audubon canoe trip on the pond with naturalists.
- 14th Annual Fishing Derby was held on July 9<sup>th</sup>.
- Pops Concert at Clarke Park with N. Reading Community Band was held on July 21<sup>st</sup>.
- 17<sup>th</sup> Annual Children's Haunted Playground was held on Saturday October 22<sup>nd</sup>.
- T-shirt sales are ongoing at \$15 per shirt. Other pond items were designed and available at [zazzle.com](http://zazzle.com) to raise funds.
- Bottle returns brought to N.E. Beverage and Redemption Center were credited to the MPA.

**Park Acquisitions/Improvements Made:**

- The dock was extended by 16 feet and separated into two more manageable sections.
- The turtles in the Turtle Trail were repainted for free by Quality Pavement Markings.
- We selected new park play equipment to be purchased and installed in 2012, in partnership with the North Reading Parks & Recreation Committee, subject to budget approval.

To learn more about the Martins Pond Reclamation Study Committee and the Martins Pond Association, visit our website: [www.martinspond.org](http://www.martinspond.org) and “friend” us on Martin’s Pond Facebook page.

Respectfully submitted,

Janet Nicosia and Lida Jenney

## PARKS AND RECREATION DEPARTMENT

The Parks and Recreation Department is committed to providing the best recreational programming and park facilities for all North Reading residents. Our department maintains ***Benevento Memorial Park*** (3 baseball fields, restroom facilities and concession/storage facility), ***Chestnut Street Complex*** (softball field, 2 soccer fields, basketball court and Kid Spot playground, concession/storage facility); ***Clarke Park at Martin's Pond*** (boat dock, sand volleyball court, basketball court, playground, sheltered picnic area, bathroom/storage facilities); ***Arthur J. Kenney Field*** (synthetic turf field and track, press box, concession/storage facilities); ***Ipswich River Park*** (2 soccer fields, baseball field, softball field, 2 tennis courts, 2 basketball courts, street hockey rink, skate park, horseshoe pits, Gazebo picnic area, pavilion (30'x 60') picnic area concession/storage facility, bathroom facilities, park maintenance building and Recreation center); ***Rita J. Mullin Field*** (softball field); ***Murphy Field*** (softball field); ***North Parish Park*** (open passive area); ***Park Street*** (basketball court) and we assist the school department with field maintenance on fields that youth sports actively participate. We also offer summer playground, pre-school, youth and adult programming, after school and special events, summer Concert/BBQ series, annual wine and food tasting event and many other recreation and park programs.

Parks had a very productive year in 2011. We had the pleasure of hosting many athletic tournaments as well as hundreds of youth games. The Parks crew continues to do an amazing job keeping the parks and sports fields in excellent condition. The pride they take in their day to day duties and the results of their efforts speaks volumes. During the summer and in cooperation with the Land Utilization Committee, we were able to complete the construction of a 30' x 60' pavilion at Ipswich River Park. The pavilion is a welcome asset to the park as it provides shelter from the various weather conditions and additional seating for those who wish to watch the many sports

hosted at Ipswich River Park. It is aesthetically beautiful and can be permitted for corporate events due to its size and the charcoal grills. The much needed repairs were made to the skate park at Ipswich River Park. The skate park was closed for most of the season due to safety concerns. We will have new policies in place to ensure residents can safely use the facility.

Recreation found the economy of 2011 to slowly improve. Our summer program participation nearly doubled from the previous year. Although we credit the improving economy for some of this growth, we also worked diligently to revamp the summer program with weekly theme days that found the participants at Ipswich River Park one day a week enjoying sports, games and use of the facilities we offer at the park. The addition of permanent bathrooms and a pavilion made these days more comfortable and successful. We also added a weekly water day which made the hot summer days a lot more enticing to attend our program. Families welcomed the addition of several one day events throughout the year which were full to capacity on several occasions. Our staff was able to secure sponsors for many events allowing affordable prices to attend. We did complete our renovation of the Town Hall gym this past year and we think it is a vast improvement to what it looked like before with a brighter and cleaner atmosphere for all to enjoy. We continue to work with North Reading Police, North Reading Youth Services and local businesses to bring exciting and affordable programming to the town.

All department revenues generated through facility rentals, user fees, enterprise, fundraising and program fees are used for salaries, employee benefits, administrative, park and equipment maintenance, park upgrades and recreational program development. Programs and events run by the department are self-supporting. Our on-line registration, credit card options, website and Facebook allow us to be current in our day to day operations. We are always striving to be

efficient and cost effective. Prices are reviewed and set to maintain a responsible budget and encourage participation.

We wish to thank the numerous corporate sponsors, donators, town departments and volunteers who make our annual goals become a reality.

Respectfully,

Staff

Maureen Stevens, Operations Director/Department Head

Lynne Clemens, Recreation Director

Marty Tilton, Parks Director

Maria Brown, Programmer

Chris Deming, Parks Foreman

Michael Marciano, Equipment Operator

Committee

Billie Luker, Chairperson

Rita Mullin, Vice-Chairperson

Michael Fitzpatrick, Clerk

Sergio Coviello

Patricia Filmore

## **THE HILLVIEW COMMISSION**

### **State of the Enterprise**

The Hillview Enterprise remains healthy and as always is weather dependent. Golf revenue for the fiscal year ending June 30, 2011 decreased due to unfavorable weekend weather and a weak economy.

We are in the fourteenth year of our course improvement plan with a goal to improve play and course safety. We remain cognizant of the necessity to improve facilities and continue marketability.

### **Management**

Fiona Maxwell continues as our Operations Manager. She is responsible for the day to day operations of the Enterprise. She provides a level of enthusiasm and professionalism that services the Enterprise well. Fiona has utilized her expertise in the bidding laws on a daily basis.

The day to day operations of the Course and Functional Hall remain contracted out to G.F.M.I., Inc. and B&D Golf Enterprises, Inc. respectively. Our practice of monthly meetings with their representatives to review financial reports, operations and issues assure that the Commission's objectives are openly communicated and understood.

Communication continues to be excellent between the Commissioners, Town Administrator, Town Finance Director, Board of Selectman and other Town Committees.

### **Golf Course**

The golf course remains the main source of revenue of the Enterprise. To assure revenues will meet the needs of the Enterprise we have continued to invest in equipment, capital improvements. We continue to reseed our in house greens nursery for both tee- boxes and for the greens.

The maintenance barn project was completed in the Spring of 2011.

The GFMI Management Team: Mr. Steve Murphy, President and Mr. Chris Carter, Treasurer. Superintendent, Mr. Matt Grady and Golf Director, Mr. Dick Baker, and staff continue to do an outstanding job of managing the golf course and keeping the grounds in pristine shape. We are grateful for their efforts in making the Hillview Golf Course one of the best in the area.

### **Function Hall**

Our Function Hall business has been dramatically impacted by the slow economy.

Mr. Burton Page is still manager in charge. A list of necessary improvements was presented to the Commission by Mr. Burton Page. There has been a leveling of income in the pub revenue. In 2012 the contract for the management of the Hillview Country Club will be going out for bid. An unexpected expense projected to cost about \$40,000 for new commercial exhaust system for kitchen system mandated by North Reading Fire Department.

### **Ipswich River Park**

The Commission continues to service the debt for the acquisition and construction of Ipswich River Park. We are able to continue our policy of maintaining at arms length the management of Ipswich River Park because of the outstanding job that the LUC and Recreation Department have done in management of the park. We commend them for their continued effort and diligence.

The Hillview has expanded to include the high school football field. The Enterprise has funded a \$2,000,000 improvement project with the state of the art lighting, sound system, track, press box and ADA approved viewing stands. In order for the project to move forward the school committee had to transfer the property out of their domain to the Enterprise. The turf field is continuously utilized by both the school and numerous

community organizations. It is an amicable partnership between Recreation, the School Department and the Hillview.

The Recreation Department added a pavilion at the Ipswich River Park with \$60,000 from the Hillview Enterprise.

### **Wheeler Property**

The Recreation Department is utilizing the building on the property to store the Park's maintenance equipment. The land continues to be banked for future development after some of the original Hillview Enterprise debt has been retired. The Wheeler house which had housed the town's temporary police station is in full use. It is utilized as office space and daycare services by the Recreation Department.

### **Commission Membership**

The Commission members are appointed by the Board of Selectmen on a staggered three year term. Commissioners Mr. Chuck Carucci and Mr. John Collins were reappointed for an additional three (3) year term commencing January 1, 2011. Mr. Fran Hachey was appointed for a three (3) year term.

### **Acknowledgments**

We are also indebted to citizen volunteers, town officials, town employees and the individual efforts of the Commissioners to assure that the operation of the Hillview Enterprise continues to be run efficiently.

We note with sadness the passing of our sitting Vice Chairman, Mr. Henry "Hank" Purnell. Hank was an original member of the Hillview Study Committee and original Hillview Commission member and retired Chief of Police. Hank was a viable member of the Hillview Study Committee, dedicating unlimited hours in the formulation and the taking of the Hillview Country Club by eminent domain. His expertise continued for more that 20 plus years as Assistant Treasurer and Vice Chairman of the Commission. His contributions to the reconstruction of the golf course can be fully appreciated in



the results you see out there. Hank was replaced on the Commission by Mr. Fran Hachey another original member of the Hillview Study Committee and also an original member of the Commission.

We are pleased again to report the Hillview Enterprise remains viable with the ability to meet all of its financial, contractual and community obligations.

Respectfully submitted,

Mr. George Stack, Chairman  
Mr. Jack Collins, Vice Chairman  
Mr. Peter Hemme, Treasurer  
Mr. Ed Rocco  
Mr. Chuck Carucci  
Mr. Fran Hachey  
Mr. Mike Giunta

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTH READING  
SPECIAL TOWN MEETING  
MARCH 14, 2011  
7:00 P.M.**

Middlesex, SS.

To either of the Constables of the Town of North Reading in the County of Middlesex,  
GREETING.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Daniel H. Shay Auditorium, North Reading High School, Park Street in said North Reading, on **MONDAY, the 14TH DAY OF MARCH, 2011** at seven o'clock in the evening, then and there to act on the following articles:-

---

**Article 1 Fund Quinn Bill Payments**

To see if the Town will vote to transfer a sum of money from any available source of funds to be added to the FY2011 Police Department salary appropriation for the purpose of funding FY2011 Educational Incentive payments, and to transfer a sum of money from any available source of funds for the purpose of funding FY2010 Police Department Educational Incentive payments; or what it will do in relation thereto:

**Sponsor:** Board of Selectmen

**Background...**

*The purpose of this article is to fund Police Educational Incentive payments, under the so-called Quinn Bill, retroactive to July 1, 2009. The Town is required to pay eligible Police Officers consistent with a Middlesex Superior Court decision from December 2010. The decision mandates full payment of the unfunded Commonwealth of Massachusetts share. Total Quinn Bill reimbursements received from the Commonwealth are: FY2010 \$27,196; FY2011 \$13,431.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

---

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this seventh day of February in the year of our Lord two thousand and eleven.

**BOARD OF SELECTMEN**

/s/ Robert J. Mauceri, Chairman  
/s/ Sean T. Delaney, Vice Chairman  
/s/ Michael A. Prisco, Clerk  
/s/ Stephen J. O'Leary  
/s/ Jeffrey R. Yull

A true Copy:  
John J. Firriello, Constable

CONSTABLE'S RETURN OF SERVICE

**JOHN FIRRIELLO--CONSTABLE  
TOWN OF NORTH READING**

I have notified and warned the inhabitants of the Town of North Reading 33 days before the **SPECIAL TOWN MEETING** on **MONDAY, MARCH 14, 2011**, by posting the Warrant in the following eight (8) places of the Town:

Precinct #1 M & H Auto & Gas Station –  
1 Washington Street, North Reading

Precinct #2 Carousel Cleaners --  
265 Main Street, North Reading  
Town Hall –  
235 North Street, North Reading

Precinct #3 Reading Lumber Co. --  
110 Main Street, North Reading  
Eastgate Liquors --  
12 Main Street, North Reading

Precinct #4 U. S. Post Office --  
174 Park Street, North Reading  
Ryers Store --  
162 Park Street, North Reading  
Flint Memorial Library –  
147 Park Street, North Reading

ATTEST: /s/ John J. Firriello, Constable

Date: February 10, 2011

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTH READING  
SPECIAL TOWN MEETING  
DANIEL SHAY AUDITORIUM  
MARCH 14, 2011  
7:00 PM**

The Special Town Meeting was called to order on March 14, 2011 at 7:50 pm by Moderator John Murphy. In accordance with Section 172-4 of the *Code of North Reading*, the Board of Registrars certified that a quorum of at least 150 voters required to call the Special Town Meeting to order was present. *[Note: The Moderator delayed the opening of the meeting until the quorum could be met.]*

The following public safety personnel were on duty: Police Officer Bruce Heerter and Firefighter David Lee. Tellers appointed by the Moderator were Maureen Harty-Vacca, Marcia Bailey and Brad Jones, Sr. Registrar Barbara Stats was present.

The Pledge of Allegiance to the Flag was led by Selectman Chairman, Robert Mauceri.

Mr. Moderator -- I move that the following persons be admitted to the meeting:

Greg Balukonis, Town Administrator; Darren Klein, Town Counsel; Joseph Tassone, Finance Director; Robert Turosz, North Reading Transcript (freedom of the floor); Carol Ducrow, Town Clerk staff (freedom of the floor); Robert Carbone, NORCAM (freedom of the floor); Daniel Black, NORCAM (freedom of the floor); Bob Barker, NORCAM (freedom of the floor); Matthew Bashalany, North Reading Patch; Edward Nolan, Police Chief; Helena Minton, Library Director; Heidi Griffin, CPC Administrator; Maryann MacKay, Treasurer/Collector; Maureen Stevens, Parks & Recreation Operations Director; Kathleen Willis, School Superintendent; Eugene Tworek, IT Administrator; Alyson Olsen, Human Resources; Martin Fair, Health Agent; Susan Wagner, Veterans; Erica Hansen, Youth Services Director; Joseph Thibodeau, NRPD; Thomas Encarnacao, NRPD; Tony Morlani, NRPD; Tom Mari, Teamsters; Oliver Mesmer and Scott McGrath, Students. *[J.Yull]* **UNANIMOUS.**

Mr. Moderator: I move to dispense with the reading of the Warrant and to refer to the Articles by number, and further to dispense with the reading of the Return of Service by the Constable. *[S.Delaney]* **UNANIMOUS**

---

## **Article 1 Fund Quinn Bill Payments**

To see if the Town will vote to transfer a sum of money from any available source of funds to be added to the FY2011 Police Department salary appropriation for the purpose of funding FY2011 Educational Incentive payments, and to transfer a sum of money from any available source of funds for the purpose of funding FY2010 Police Department Educational Incentive payments; or what it will do in relation thereto:

**Sponsor:** Board of Selectmen

### **Background...**

*The purpose of this article is to fund Police Educational Incentive payments, under the so-called Quinn Bill, retroactive to July 1, 2009. The Town is required to pay eligible Police Officers consistent with a Middlesex Superior Court decision from December 2010. The decision mandates full payment of the unfunded Commonwealth of Massachusetts share. Total Quinn Bill reimbursements received from the Commonwealth are: FY2010 \$27,196; FY2011 \$13,431.*

### **Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

## Article 1 Fund Quinn Bill Payments

I move to transfer \$80,000 from Line 29 – Pensions and Benefits, \$50,000 from Line 6 - General Insurance from the June 2010 Town Meeting, and \$297,000 from Overlay Reserve Account for a total of \$427,000 to fund Quinn Bill payments for Fiscal Years 2010 and 2011; as specified in Article 1 as printed in the warrant. *[R.Mauceri]*

Chairman Mauceri made a brief presentation to explain the history of the situation caused by the State reneging on its obligation to re-imburse cities and towns for 50 percent of the cost of providing Quinn Bill payments . Although the Police and the Town signed an agreement that the Town would not be responsible for the State's portion, the Police challenged the agreement in Middlesex Superior Court where the judge ruled that the provisions of the Quinn Bill trumped those of the collective bargaining process, thus making the Town responsible for the back payments. Since the Town had started to pick-up the State's obligation in January, the article covers the time period of July 1, 2009 to January 14, 2011 and that any adjustments needed to the original calculations can be made at the June 2011 Annual Town Meeting.

As there were no questions or further discussion on the Article the vote was called for by the Moderator: *Voice vote on the motion under Article 1: **UNANIMOUS***

The meeting adjourned at 8:10 pm. There were 180 voters present. Checkers for the evening were Patricia Fillmore, Robert Mascola, Anne Casey, Marguerite Dugas, Camille Welch, Dorothy Hartery, Gail Strong, Carol Cleri, Rose Vitale, and John Davis. Town Clerk office staff Carol Ducrow and Sherri Stebbins assisted with check-in procedures. Media services were provided by Robert Carbone, Daniel Black and Bob Barker; custodial services by Julie Spurr-Knight.

A true record.

Attest: Barbara Stats, Town Clerk



**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTH READING  
WARRANT FOR ANNUAL TOWN ELECTION  
MAY 3, 2011**



**SS.** To either of the Constables of the **TOWN of NORTH READING -- GREETING:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Elections to vote at:

**PRECINCT 1 – St. Theresa’s Church, Fr. Lane Hall, 51 Winter Street**  
**PRECINCT 2 – St. Theresa’s Church, Fr. Lane Hall, 51 Winter Street**  
**PRECINCT 3 – St. Theresa’s Church, Fr. Lane Hall, 51 Winter Street**  
**PRECINCT 4 – St. Theresa’s Church, Fr. Lane Hall, 51 Winter Street**

on **TUESDAY**, the **THIRD DAY** of **MAY, 2011** from **7:00 am to 8:00 pm** for the following purpose:

To cast their votes in the Annual Town Election for the election of candidates for the following offices:

**SELECTMAN – One for Three Years**  
**MODERATOR – One for One Year**  
**SCHOOL COMMITTEE – One for Three Years**  
**COMMUNITY PLANNING COMMISSION – One for Three Years**

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this **NINETEENTH** day of **APRIL, 2011**

**SELECTMEN of NORTH READING**

/s/ Robert J. Mauceri, Chairman  
/s/ Sean T. Delaney, Vice-Chairman  
/s/ Michael A. Prisco  
/s/ Stephen J. O’Leary  
/s/ Jeffrey R. Yull

**ATTEST:** John J. Firriello  
**DATED:** April 19, 2011

\* \* \* \* \*

Warrant to be posted in at least (7) places in the Town by the Constable.

<b>CONSTABLE'S RETURN OF SERVICE</b>
--------------------------------------

**JOHN J. FIRRIELLO**  
CONSTABLE  
One Sullivan Road  
North Reading, MA 01864

I have notified and warned the inhabitants of the Town of North Reading 14 days before the **ANNUAL TOWN ELECTION** to vote on **TUESDAY, MAY 3, 2011**, by posting the Warrant in the following eight (8) places within the four precincts of the Town:

Precinct #1    —    M & H Auto & Gas Station  
                                  1 Washington Street, North Reading

Precinct #2    —    Carousel Cleaners  
                                  265 Main Street, North Reading  
                                  Town Hall  
                                  235 North Street, North Reading

Precinct #3    —    Reading Lumber Co.  
                                  110 Main Street, North Reading  
                                  Eastgate Liquors  
                                  12 Main Street, North Reading

Precinct #4    —    U. S. Post Office  
                                  174 Park Street, North Reading  
                                  Ryers Store  
                                  162 Park Street, North Reading  
                                  Flint Memorial Library  
                                  147 Park Street, North Reading

**ATTEST:** John J. Firriello

**Dated:** April 20, 2011

**TOWN OF NORTH READING  
ANNUAL TOWN ELECTION  
MAY 3, 2011**

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
<b>SELECTMAN</b>					
<i>for Three Years</i>					
<i>Vote for not more than ONE</i>					
Blanks	0	1	2	1	4
<b>Sean T. Delaney</b>	271	200	200	263	934
<b>Joseph R. Veno</b>	86	69	76	87	318
Write-Ins	0	0	0	1	1
<b>TOTALS</b>	<b>357</b>	<b>270</b>	<b>278</b>	<b>352</b>	<b>1257</b>
<i>Proof</i>					1257
<b>MODERATOR</b>					
<i>for One Year</i>					
<i>Vote for not more than ONE</i>					
Blanks	85	82	60	70	297
<b>John J. Murphy</b>	270	188	216	279	953
Write-Ins	2	0	2	3	7
<b>TOTALS</b>	<b>357</b>	<b>270</b>	<b>278</b>	<b>352</b>	<b>1257</b>
<i>Proof</i>					1257
<b>SCHOOL COMMITTEE</b>					
<i>for Three Years</i>					
<i>Vote for not more than ONE</i>					
Blanks	97	92	73	90	352
<b>Clifford W. Bowers</b>	255	177	202	260	894
Write-Ins	5	1	3	2	11
<b>TOTALS</b>	<b>357</b>	<b>270</b>	<b>278</b>	<b>352</b>	<b>1257</b>
<i>Proof</i>					1257
<b>COMMUNITY PLANNING</b>					
<i>for Three Years</i>					
<i>Vote for not more than ONE</i>					
Blanks	89	88	70	91	338
<b>Christopher B. Hayden</b>	265	182	205	260	912
Write-Ins	3	0	3	1	7
<b>TOTALS</b>	<b>357</b>	<b>270</b>	<b>278</b>	<b>352</b>	<b>1257</b>
<i>Proof</i>					1257
<b>Voter Enrollment -- 10,396</b> <b>Total Voter Participation -- 1257 // 12.09%</b>					

A True Copy. ATTEST:  
Barbara Stats, Town Clerk



**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTH READING  
ANNUAL TOWN MEETING  
JUNE 6, 2011  
7:00 PM**

Middlesex, SS.

To either of the Constables of the Town of North Reading in the County of Middlesex,  
GREETING.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Daniel H. Shay Auditorium, North Reading High School, Park Street in said North Reading, on **MONDAY, the SIXTH DAY OF JUNE, 2011, at seven o'clock** in the evening, then and there to act on the following articles:--

---

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this second day of May in the year of our Lord two thousand and eleven.

**BOARD OF SELECTMEN**

Robert J. Mauceri, Chairman

Sean T. Delaney, Vice Chairman

Michael A. Prisco, Clerk

Jeffrey Yull

Stephen J. O'Leary

A True Copy. ATTEST:

/s/ John J. Firriello, Constable

<b>CONSTABLE'S RETURN OF SERVICE</b>
--------------------------------------

**JOHN FIRRIELLO--CONSTABLE  
TOWN OF NORTH READING**

I have notified and warned the inhabitants of the Town of North Reading 30 days before the **ANNUAL TOWN MEETING** on **MONDAY, JUNE 6, 2011**, by posting the Warrant in the following eight (8) places of the Town:

Precinct #1	M & H Auto & Gas Station -- 1 Washington Street, North Reading
Precinct #2	-- Carousel Cleaners -- 265 Main Street, North Reading Town Hall -- 235 North Street, North Reading
Precinct #3	-- Reading Lumber Co. -- 110 Main Street, North Reading Eastgate Liquors -- 12 Main Street, North Reading
Precinct #4	-- U. S. Post Office -- 174 Park Street, North Reading Ryers Store -- 162 Park Street, North Reading Flint Memorial Library -- 147 Park Street, North Reading

ATTEST: /s/ John J. Firriello, Constable

Date: May 6, 2011

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTH READING  
SPECIAL TOWN MEETING  
JUNE 6, 2011  
7:05 PM**

Middlesex, SS.

To either of the Constables of the Town of North Reading in the County of Middlesex,  
GREETING.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Daniel H. Shay Auditorium, North Reading High School, Park Street in said North Reading, on **MONDAY, the SIXTH DAY OF JUNE, 2011** at five minutes after seven o'clock in the evening, then and there to act on the following articles:-

---

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this second day of May in the year of our Lord two thousand and eleven.

**BOARD OF SELECTMEN**

Robert J. Mauceri, Chairman  
Sean T. Delaney, Vice Chairman  
Michael A. Prisco, Clerk  
Jeffrey Yull  
Stephen J. O'Leary

A True Copy. ATTEST:  
/s/ John J. Firriello, Constable

**CONSTABLE'S RETURN OF SERVICE**

**JOHN FIRRIELLO--CONSTABLE  
TOWN OF NORTH READING**

I have notified and warned the inhabitants of the Town of North Reading 30 days before the **SPECIAL TOWN MEETING** on **MONDAY, JUNE 6, 2011**, by posting the Warrant in the following eight (8) places of the Town:

Precinct #1	M & H Auto & Gas Station -- 1 Washington Street, North Reading
Precinct #2	-- Carousel Cleaners -- 265 Main Street, North Reading Town Hall -- 235 North Street, North Reading
Precinct #3	-- Reading Lumber Co. -- 110 Main Street, North Reading Eastgate Liquors -- 12 Main Street, North Reading
Precinct #4	-- U. S. Post Office -- 174 Park Street, North Reading Ryers Store -- 162 Park Street, North Reading Flint Memorial Library -- 147 Park Street, North Reading

ATTEST: /s/ John J. Firriello, Constable

Date: May 6, 2011

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTH READING  
ANNUAL TOWN MEETING  
JUNE 6, 2011  
7:00 PM**

The Annual Town Meeting was called to order on June 6, 2011 at 7:14 pm by Moderator John Murphy.

The following public safety personnel were on duty: Police Sergeant Lawrence Tremblay and Firefighter Matt Carroll. Tellers appointed by the Moderator were Brad Jones, Sr., Ed McGrath and Geoff Simons. Registrar Barbara Stats was present.

Mr. Moderator -- I move that the following persons be admitted to the meeting:

Greg Balukonis, Town Administrator; Darren Klein, Town Counsel; Joseph Tassone, Finance Director; Robert Turosz, North Reading Transcript (freedom of the floor); Kathleen Willis, School Superintendent; Carol Ducrow, Town Clerk staff (freedom of the floor); Carl Nelson, School Business Manager; Eugene Tworek, IT Administrator; Deborah Carbone, Assessing Manager; Helena Minton, Library Director; Erica Hansen, Youth Services Director; Maryann MacKay, Treasurer/Collector; Alyson Olsen, Human Resources; Maureen Stevens, Parks & Recreation Operations Director; Susan Magner, Veterans; Heidi Griffin, CPC Administrator, Wayne Hardacker, Supervisor or School Buildings and Grounds; Mark Clark, Water Superintendent; Michael Soraghan, Town Engineer; Andrew Tenney, Student; Martin Fair, Health Agent; Ed Nolan, Police Chief; Rob Carbone, Phil Healy and Bob Barker, NORCAM (freedom of the floor); and Les Masterson and Ashley Troutman, NR Patch. [R.Mauceri] **UNANIMOUS.**

The Pledge of Allegiance to the Flag was led by Selectman Chairman, Robert Mauceri.

Mr. Moderator: I move to dispense with the reading of the Warrant and to refer to the Articles by number, and further to dispense with the reading of the Return of Service by the Constable.

[R.Mauceri] **UNANIMOUS**

Chairman Mauceri began the Meeting by acknowledging the retirement of Linda Hamel, Administrative Assistant to the Town Administrator, and called on Mrs. Hamel to come before the Meeting. Mr. Mauceri recognized Mrs. Hamel's dedicated service to the Town for the past 26 years, having worked together with six Town Administrators, three temporary Administrators, and an array of Selectmen Boards during the course of her long and well-regarded career. He further recognized the commitment to the work performed by Mrs. Hamel "behind-the-scenes" in preparations for such proceedings as this evening's Town Meeting, as well as countless Selectmen meetings over the years. The entire Board of Selectmen joined Chairman Mauceri in thanking Mrs. Hamel for her outstanding service and presented her with a special gift of a personalized Captain's Chair engraved with the Seal of the Town of North Reading, in appreciation of her dedication and commitment to the Town and its residents. Mrs. Hamel was acknowledged with a richly-deserved standing ovation by the Town Meeting.

The Moderator then recognized Finance Committee members Mike Kirby and John Blanchette whose service on the FinCom was ending with this Town Meeting session, and thanked them for their years of service to the Town.

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**Article 1    Select Town Officers**

To choose all necessary Town officers not elected by ballot, and determine what instructions shall be given to them.

**Sponsor:**    Board of Selectmen

**Description...**

*This is a customary article required by law which provides for the selection of officers not otherwise specified within the Annual Town Election Ballot, the General By-laws or the Charter.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** No action required.

## ARTICLE 1 -- SELECT TOWN OFFICERS

I move to authorize the Board of Selectmen to choose all necessary Town Officers not elected by ballot and to determine what instructions shall be given. [J.Yull]

Voice vote on the motion under Article 1: **UNANIMOUS**

---

## Article 2 Hear and Act on Reports of Town Officers and Committees

To hear and act upon the reports of Town Officers and Committees.

**Sponsor:** Board of Selectmen

### Description...

*This is a customary article which provides for Officers and Committees so instructed to report to Town Meeting their progress or recommendations.*

### Recommendations ...

**Selectmen:** Recommended.

**Finance Committee:** No action required.

## ARTICLE 2 -- HEAR AND ACT ON REPORTS OF TOWN OFFICERS AND COMMITTEES

I move to accept the printed Town Report for the year 2010 as the report of Town Officers and Committees and to hear other reports as may be presented at this meeting. [J.Yull]

Recycling Chairman Ed McGrath recapped the progress of the recycling program highlighting that the Town has realized a savings of over \$500,000 in tipping fees in the past 6 years, including over \$90K to date in the current year alone. He then recognized retiring member Greta Barresi who was the only person still on the committee since its inception, and thanked her for her unflinching dedication and service. A bouquet of flowers was presented to Mrs. Barresi and the Town Meeting also acknowledged her with a standing ovation.

Secondary School Building Committee (SSBC) Chairman Greg Doble presented an overview on the progress of the committee. He announced that due to the diligent maintenance of the school buildings by Wayne Hardacker and his staff, North Reading will qualify for an increased reimbursement of between 1-1/2 to 2%. The committee hopes to bring the project forward at a Special Town Meeting in December of this year or January of the next.

Energy Study Committee member David Patton reviewed the composition of the committee and recapped projects such as updating light fixtures throughout Town buildings, variable-speed drive at the Hood School boiler to run more efficiently, demand-side management and other future opportunities.

Donald Kelliher, Vice-Chairman of the Finance Committee reviewed the budget process, their focus on goals and the cooperation of the various Town Departments. He also acknowledged retiring members Mike Kirby and John Blanchette and welcomed interested citizens to join the committee.

Voice vote on the motion under Article 2: **UNANIMOUS**

Mr. Moderator: I move to admit the following person: Philipp Zeissig, 17 Sunset Ave. [R.Mauceri]  
**Unanimous**

Mr. Moderator: I move to recess the Regular Town Meeting until the conclusion of the Special Town Meeting, Daniel H. Shay Auditorium, North Reading High School, Park Street. [R.Mauceri]

Voice vote on the Motion to recess: **UNANIMOUS.**

The Moderator declared the Annual Town Meeting recessed at 7:47 pm.

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTH READING  
SPECIAL TOWN MEETING  
DANIEL SHAY AUDITORIUM--NRHS  
JUNE 6, 2011  
7:05 P.M.**

The Special Town Meeting was called to order at 7:47 pm by Moderator John Murphy. In accordance with Section 172-4 of the *Code of North Reading*, the Board of Registrars certified that a quorum of at least 150 voters was present as required to call the Special Town Meeting to order.

Mr. Moderator: I move to dispense with the reading of the Warrant and to refer to the Articles by number, and further to dispense with the reading of the Return of Service by the Constable.

[R.Mauceri] **UNANIMOUS**

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**Article 1      FY2011 Budget Amendment**

To see if the Town will vote to amend the FY2011 Operating Budget voted under Article 19 of the April 5, 2010 Annual Town meeting, and to raise by taxation and appropriate, appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from available funds, or borrow a sum of money for such purposes; or what it will do in relation thereto:

**Sponsor:** Board of Selectmen

**Background...**

*This is a routine article necessary to provide supplemental funding for department budgets for FY2011. The departments seeking supplemental funding will be presented at Town Meeting.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 1 -- AMEND FY2011 BUDGET**

I move to amend the FY2011 Operating Budget voted under Article 19 of the April 5, 2010 Annual Town Meeting as follows: Transfer the sum of \$9,500 from Salary Pool Supplement (Line 12) to Police Department Salaries (Line 30), which includes the funding of the cost items for a collective bargaining agreement with Teamsters, Local 25 as well as the confirmation of previous appropriations for such purpose, as specified in Article 1 as printed in the warrant.

[S.Delaney] [Majority vote]

Board of Selectmen unanimously recommends.

Finance Committee recommends.

Voice vote on the motion under Article 1: **UNANIMOUS**

---

**Article 2 --      Amend Article 24 of the April 5, 2010 Town Meeting**

To see if the Town will vote to amend Article 24 - Fund Retirement Obligations, of the April 5, 2010 Town Meeting, by adding an additional sum of money to fund FY 2011 retirement obligations; and to raise and appropriate or appropriate by transfer from any available source of funds for such purposes; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article provides for a supplemental appropriation to pay for unanticipated end of career retirement costs.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

**ARTICLE 2 -- AMEND ARTICLE 24 OF THE APRIL 5, 2010 TOWN MEETING**

I move to amend the vote taken under Article 24 - Fund Retirement Obligations, of the April 5, 2010 Town Meeting, by transferring \$65,000 from Free Cash to fund additional FY 2011 retirement obligations as printed in the warrant. [S.Delaney]

Board of Selectmen unanimously recommends.

Finance Committee recommends.

Voice vote on the motion under Article 2: **UNANIMOUS**

---

**Article 3 Fund FY2011 Snow and Ice Deficit**

To see if the Town will vote to raise and appropriate or appropriate by transfer from any available source of funds, a sum of money to fund a deficit in the FY2011 Snow and Ice Budget; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article provides funds necessary for the Snow and Ice Budget that is in a deficit for the fiscal year ending on June 30, 2011.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

**ARTICLE 3 -- FUND FY2011 SNOW AND ICE DEFICIT**

I move that the Town vote to transfer from Free Cash \$417,527 and transfer from FEMA reimbursements the sum of \$180,630 for a total of \$598,157 to fund a deficit in the FY2011 Snow and Ice Budget as specified in Article 3 as printed in the warrant. [S.Delaney]

Board of Selectmen unanimously recommends.

Finance Committee recommends.

Voice vote on the motion under Article 3: **UNANIMOUS**

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**Article 4 Transfer Funds to Capital Stabilization Fund**

To see if the Town will vote to transfer a sum of money from any available source of funds to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 2007 Town Meeting; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*The Board of Selectmen proposes to transfer surplus funds for the purposes of adding to the Capital Improvement Stabilization Fund. The current balance in this account is \$992,240.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 4 -- TRANSFER FUNDS TO CAPITAL STABILIZATION FUND**

I move to transfer from Line 96- Debt Service in the FY 2011 Operating Budget voted under Article 19 of the April 5, 2010 Town Meeting the sum of \$263,000 and \$13,328.46 from Bond Premiums and Interest for a total of \$276,328.46 account to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 2007 Town Meeting; as specified in Article 4 as printed in the warrant. [S.Delaney] [Requires 2/3 vote]

Board of Selectmen unanimously recommends.

Finance Committee recommends.

Voice vote on the motion under Article 4: **UNANIMOUS**

Mr. Moderator: I move to adjourn this Special Town Meeting *sine die*. [R.Mauceri] **UNANIMOUS**

The Special Town Meeting adjourned at 7:58 pm.

The Moderator reconvened the Annual Town Meeting to order at 7:59 pm.

## ANNUAL TOWN MEETING

*Continued*

### **Article 3      Authorize Director of Public Works to Accept Easements**

To see if the Town will vote to authorize the Director of Public Works to accept, on behalf of the Town, easements in perpetuity from owners of record in cases where such easements are deemed necessary or desirable for the installation and maintenance of drainage and water mains, or for other construction, which easements are in the interests of public health, welfare, safety, or convenience to the motoring public; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

#### **Description...**

*This article is presented annually to allow the Director of Public Works to accept easements for the construction and maintenance of water mains, drainage and other purposes.*

#### **Recommendations ...**

**Selectmen:** Recommended.

### **ARTICLE 3 -- AUTHORIZE DIRECTOR OF PUBLIC WORKS TO ACCEPT EASEMENTS**

I move to authorize the Department of Public Works to accept easements on behalf of the Town as specified in Article 3 as printed in the warrant. [J.Yull]

Board of Selectmen recommends.

Finance Committee stated that no action was required on their part.

Voice vote on the motion under Article 3: **UNANIMOUS**

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### **Article 4      Authorize Treasurer to Enter into Compensating Balance Agreements**

To see if the Town will vote to authorize its Treasurer/Collector to enter into a compensating balance agreement or agreements for fiscal year 2012 pursuant to MGL Chapter 44, Section 53F; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

#### **Description...**

*This is a customary article which allows the Treasurer to enter into compensating balance agreements with banks through which a portion of the interest earnings of deposits are retained by the bank in exchange for services.*

#### **Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

### **ARTICLE 4 -- AUTHORIZE TREASURER TO ENTER INTO COMPENSATING BALANCE AGREEMENTS**

I move to authorize the Treasurer to enter into compensating balance agreements as specified in Article 4 as printed in the warrant. [M.Prisco]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 4: **UNANIMOUS**

---

### **Article 5      Authorize Chapter 90 Highway Construction Funds (Pending Authorization by the Department of Revenue)**

To see if the Town will vote to appropriate by transfer from the Chapter 90 Bond Issue Apportionment, a sum of money received from the State for the construction, reconstruction or maintenance of roadways in Town; or what it will do in relation thereto.

**Sponsor:** Department of Public Works

**Description...**

*This article authorizes the use of Chapter 90 State Highway Aid for highways maintenance.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

**ARTICLE 5 -- AUTHORIZE CHAPTER 90 HIGHWAY CONSTRUCTION FUNDS**

I move to appropriate such sum as may be allotted from the Chapter 90 Apportionment for the purpose of constructing, reconstructing or maintaining roadways within the Town of North Reading, as specified in Article 5 as printed in the warrant. [M.Prisco]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 5: **UNANIMOUS**

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**Article 6**

**Prior Year Bills**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from any available source of funds, a sum of money to pay prior year bills; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article provides for payment of prior fiscal year bills which were not submitted prior to the end of fiscal year 2010.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

**ARTICLE 6 -- PRIOR YEAR BILLS**

I move the Town vote to transfer from Free Cash the amount of \$4,584 to pay bills of the prior year, as specified in Article 6 as printed in the warrant. [M.Prisco] [Requires 4/5 vote]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 6: **UNANIMOUS**

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**Article 7**

**Establish Parks and Recreation Enterprise Fund**

To see if the Town will vote to authorize, under MGL c.44, sec 53F-1/2, the establishment of a Parks and Recreation Enterprise Fund effective July 1, 2011 into which funds collected from special events, program fees, user fees and park and field rentals shall be deposited for use by the Parks & Recreation Department to pay costs related to special events, programs, parks and fields maintenance, equipment, personnel costs; the initial funding shall be the balance of the existing Parks and Recreation Revolving Funds at the time of this authorization; or what it will do in relation thereto.

**Sponsor:** North Reading Parks & Recreation

**Description....**

*The Enterprise Fund will be used by the Parks & Recreation Department to pay for costs associated with the maintenance and general improvements for all town parks and recreational facilities and various recreation programs, special events, user fees and park and field rentals. This change in the revolving fund is necessary because the current Revolving Fund authorized under MGL c 44, sec 53E-1/2 which limits the expenditures to 1% of the amount raised by taxation by the town in the most recent fiscal year for which a tax rate has been certified will not be sufficient.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.



**ARTICLE 7 -- ESTABLISH PARKS AND RECREATION ENTERPRISE FUND**

I move to accept the provisions of G.L. c.44, §53F ½ for the purpose of establishing a Parks and Recreation Enterprise Fund, effective July 1, 2011 as printed in the Warrant; and further that said enterprise be funded for FY2012 consistent with the monies appropriated as part of the operating budget as follows: Department receipts \$380,090; Raise and appropriate \$110,700 for a total of \$490,790; and to transfer the balance in the recreation revolving fund as of June 30, 2011 for the purposes of this article. *[M.Prisco]*

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 7: **UNANIMOUS**

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The Moderator called for a short recess; the meeting recessed at 8:10 pm.

The Moderator reconvened the meeting at 8:17 pm.

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**Article 8 FY 2012 Operating Budget**

To see if the Town will vote to fix the compensation of all elected officers, provide for a reserve fund, and allocate sums of money to defray charges and expenses of the Town, including or relating to, but not limited to:

- Town Boards,
- Town Departments,
- Town Committees,
- Debt and the interest thereon, and
- Wages and Salaries
- Employee Benefits

for the fiscal year ending June 30, 2012; to appropriate the funds required for the aforementioned purposes; and to raise these funds by taxation as authorized by MGL Ch. 59, by transferring unexpended funds remaining in accounts established by Warrant Articles of previous Town Meetings or other available funds, or by taxation as authorized through a referendum to be conducted pursuant to MGL Ch. 59, Section 21C(m); or what it will do in relation thereto.

**Description...**

*This article is the annual operating budget of the General Government and the School Department. It sets forth appropriations of funds to pay for all the normal costs of providing governmental services to the community for the period of July 1, 2011 to June 30, 2012.*

**Recommendations ...**

**Selectmen:** As specifically recommended in the "Selectmen Rec" column.

**School Committee:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 8 -- OPERATING BUDGET -- Motion #1**

I move to raise and appropriate and transfer the sums set forth in the column headed "Selectmen Recommended" in the Line Items 1 through 109 and that the amount for Public Schools Lines 74 through 94 is \$24,021,751, and excluding Line 96 (Debt Service), including the transfer of all other funds set forth in the Budget Detail dated June 6, 2011 totaling \$51,189,520, which includes the funding of the cost items for the first year of a three year collective bargaining agreements and further that the lines for department salaries and expenses shall be considered a single appropriation for each department, except for Lines 74 through 95 (Education) and 97 through 109 (Water, Hillview and Parks and Recreation Enterprise Funds). *[R.Mauceri] [Majority Vote]*

Board of Selectmen recommends.

Finance Committee recommends.

School Committee unanimously recommends.

Chairman Mauceri thanked all the Town departments and employees for their assistance and cooperation in bringing the budget together in these difficult economic times. He reviewed the BOS FY2012 Budget Goals, Revenue Plan/Budget (Fixed Costs, General Government Budget and School Budget), and the distribution of available funds after the Fixed Costs (School – 67% and General Gov – 33%). He also reviewed the Budget Risks, noting the goal of a 0% increase for FY2012 Health Insurance, showing comparisons of the proposed changes to the health plan which provide for a \$500K savings within the budget (\$335K Schools -- \$165K General Gov), and indicated the current cash reserves.

Voice vote on Motion #1 under Article 8: **UNANIMOUS**

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#### **ARTICLE 8 -- OPERATING BUDGET -- Motion #2**

I move to raise and appropriate and transfer the sums set forth in the column headed "Selectmen Recommended" in the Line 96 (Debt Service), including the transfer of all other funds set forth in the Budget Detail dated June 6, 2011 totaling \$4,030,063. [R.Mauceri] [Requires 2/3 vote]

Board of Selectmen unanimously recommends.  
Finance Committee recommends.

Voice vote on Motion #2 under Article 8: **UNANIMOUS**

---

#### **Article 9 FY 2012 Capital Expenditures**

To see if the Town will vote to raise by taxation and appropriate, appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from available funds or borrow pursuant to any applicable enabling authority, a sum of money for the purchase of items of a capital nature, and further to authorize the Town Administrator to sell or trade-in items rendered surplus by such purchases; or what it will do in relation thereto.

1) E. Ethel Little School Boiler	\$250,000
2) Special Education Van	\$ 35,000
3) School Technology Lease/Purchase	\$210,000
4) Town Road Improvement Program	\$200,000

#### **Description...**

*This article, required by the Town Charter, annually funds the purchase and replacement of capital equipment for various Town Departments and Schools recommended by the Town Administrator.*

#### **Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

#### **ARTICLE 9 -- CAPITAL**

I move to appropriate the sum of \$250,000 to fund the replacement of the Boiler at the Little School, including all costs incidental and related thereto, and the sum of \$163,000 to fund the School Technology Program as recommended by the Superintendent of Schools, and to meet said appropriations to authorize the Treasurer, with the approval of the Board of Selectmen to borrow said sums pursuant to G.L. c.44, §§7 or 8, or any other enabling authority, and issue bonds and notes therefor; and to transfer from Free Cash the sum of \$200,000 to fund the Town Road Program as recommended by the Director of Public Works; as specified in Article 9 as printed in the warrant. [S.O'Leary] [Requires 2/3 vote]

In response to a question, it was noted by the Town Administrator that Item 2 – Special Ed Van, had been eliminated from the list of FY2012 Capital Expenditures.

Board of Selectmen recommends.  
Finance Committee recommends.  
School Committee recommends.

David Patton (Energy Study Committee) commented that the committee had not been consulted regarding a variable-speed drive for the Little School boiler. School Business Mgr. Carl Nelson stated that a variable-speed drive will be added to the specs for the RFP and the cost (approximately \$25K) would be absorbed within the 10% estimated contingency portion of the appropriation.

Voice vote on the motion under Article 9: **UNANIMOUS**

---

**Article 10 Fund Retirement Obligations**

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds a sum of money for the purpose of funding FY2012 retirement obligations; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article will provide funding for obligations owed employees who are retiring during FY2012. The Town has established a Retirement Trust Fund for this purpose, but due to past early retirements, the Fund is insufficient to meet the obligations. Therefore, additional funding is needed.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

**ARTICLE 10 -- FUND RETIREMENT OBLIGATIONS**

I move to raise and appropriate the sum of \$395,000 for the purpose of funding FY2012 retirement obligations for Town employees, as specified in Article 10 as printed in the warrant. [S.O'Leary]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 10: **UNANIMOUS**

---

**Article 11 Transfer Funds to Solid Waste Stabilization Fund**

To see if the Town will vote to transfer a sum of money from any available source of funds to be added to the Solid Waste Stabilization Fund established under Article 23 of the April 3, 2006 Town Meeting; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article seeks to transfer surplus funds, if any, from Trash Receipts to be used to offset future Solid Waste costs. The current balance in this account is \$114,588.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 11 -- TRANSFER FUNDS TO SOLID WASTE STABILIZATION FUND**

I move to transfer from Solid Waste Management (Lines 48 and 49) in the FY 2011 Operating Budget voted under Article 19 of the April 5, 2010 Town Meeting the sum of \$4,000 to be added to the Solid Waste Stabilization Fund established under Article 5 of the October 2007 Town Meeting; as specified in Article 11 as printed in the warrant. [S'O'Leary] [Requires 2/3 vote]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 11: **UNANIMOUS**

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**Article 12      Appropriate Money to Stabilization Fund**

To see if the Town will vote to raise by taxation and appropriate or transfer from available funds a sum of money to the Stabilization Fund; or what it will do in relation thereto.

**Sponsor:** Finance Committee

**Description...**

*The Board of Selectmen proposes to transfer surplus funds, if any, to the Town's Stabilization Fund. The Stabilization Fund may be used for any lawful purpose, however, it represents the Town's rainy day fund for unexpected emergencies. The current balance in the account is \$1,673,180.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 12 -- APPROPRIATE MONEY TO STABILIZATION FUND**

I move to transfer from Free Cash the sum of \$36,757, and from Pensions and Benefits (Line 29) in the FY 2011 Operating Budget voted under Article 19 of the April 5, 2010 Town Meeting the sum of \$40,000 for a total of \$76,757 to be added to the Stabilization Fund; as specified in Article 12 as printed in the warrant.      [S'O'Leary] [Requires 2/3 vote]

Board of Selectmen recommends.

Finance Committee unanimously recommends.

Voice vote on the motion under Article 12:      **UNANIMOUS**

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**Article 13      Fund Additional Energy Conservation Projects**

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds, or borrow pursuant to any enabling authority a sum of money for the Town's Energy Conservation Program; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article would provide funding to continue the Town's Energy Conservation Program. Phase I was funded at \$50,000 by the October 2009 Town Meeting and was used for lighting upgrades at Town Hall and the DPW Garage.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 13 -- FUND ADDITIONAL ENERGY CONSERVATION PROJECTS**

I move to pass over Article 13 as printed in the warrant.      [J.Yull]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion to pass over Article 13:      **UNANIMOUS**

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**Article 14      Appropriate Funds for Emergency Operations Center Equipment**

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds, a sum of money for Emergency Operations Center Equipment; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article provides funding to purchase equipment to assist the Town's emergency management operations.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

**ARTICLE 14 -- APPROPRIATE FUNDS FOR EMERGENCY OPERATIONS CENTER EQUIPMENT**

I move to transfer from Free Cash the sum of \$4,000 to fund the purchase of equipment for the Town's Emergency Operations Center; as specified in Article 14 printed in the warrant. *[J.Yull]*

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 14: **UNANIMOUS**

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**Article 15      Transfer Funds to Other Post Employment Benefits Liability Trust Fund**

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds, a sum of money to the Other Post Employment Benefits Liability Trust Fund established under Article 14 of the October 4, 2010 Town Meeting; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article will transfer funds to supplement a reserve account to pay for future health and pension costs for retirees.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 15 -- TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND**

I move to transfer from Pension and Benefits (Line 29) voted under Article 19 of the April 5, 2010 Town Meeting \$5,000 to the Other Post Employment Benefits Liability Trust Fund established under Article 14 of the October 4, 2010 Town Meeting; as specified in Article 15 printed in the warrant. *[J.Yull]*

Board of Selectmen recommends.

Finance Committee recommends by 6-1 vote.

Voice vote on the motion under Article 15: **Motion CARRIED**

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**Article 16      Parks and Recreation Revolving Fund – Re-authorize**

To see if the Town will vote to reauthorize pursuant to the provisions of MGL Chapter 44, Section 53E 1/2, the Parks and Recreation Revolving Fund as voted in Article 22 – Revolving Funds – Parks and Recreation, at the October 1997 Town Meeting for the purpose of which receipts in connection with department programs will be deposited for use by the Parks and Recreation Commission for the purpose of meeting the expenses of Parks and Recreation Commission programs, and further to authorize the expenditure of such funds to be expended at the discretion of the Parks and Recreation Commission a sum not to exceed a certain amount; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article continues in place the mechanism used by the Recreation Committee to fund the maintenance and general improvements for all Town parks and recreational facilities and various Recreation programs. Approval of this article is required only if Town Meeting fails to establish a Parks and Recreation Enterprise Fund.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 16 -- PARKS AND RECREATION REVOLVING FUND – RE-AUTHORIZE**

I move to pass over Article 16 as printed in the warrant. [S.Delaney]

Based on the passage of Article 7 establishing a Parks and Rec Enterprise Account, both the Board of Selectmen and Finance Committee recommends passing over Article 16.

Voice vote on the motion to pass over Article 16: **UNANIMOUS**

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<b>NOTE: ARTICLES 17 – 24 WERE PRESENTED UNDER ONE MOTION</b>
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**Article 17**

**Conservation Revolving Fund – Re-authorize**

To see if the Town will vote to reauthorize pursuant to the provisions of MGL Chapter 44, Section 53E 1/2, the Conservation Revolving Fund as voted in Article 20 – Revolving Funds – Wetland Protection, at the April 1992 Town Meeting for the purpose of which receipts in connection with department programs will be deposited for use by the Conservation Commission for the purpose of meeting the expenses of Conservation Commission programs, and further to authorize the expenditure of such funds to be expended at the discretion of the Conservation Commission a sum not to exceed a certain amount; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article continues in place the mechanism used by the Conservation Commission to fund its administration of the local Wetlands Protection By-law.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

---

**Article 18**

**Damon Tavern Revolving Account – Re-authorize**

To see if the Town will vote to reauthorize pursuant to the provisions of MGL Chapter 44, Section 53E 1/2, the Damon Tavern Revolving Fund as voted in Article 17 – Revolving Funds – Damon Tavern, at the April 2002 Town Meeting for the purpose of which receipts in connection with lease of the Damon Tavern will be deposited for use by the Historical Commission and the Department of Public Works for the purpose of meeting the expenses related to the maintenance and repair of the Damon Tavern, and further to authorize the expenditure of such funds to be expended at the discretion of the Historical Commission and the Department of Public Works a sum not to exceed a certain amount; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article continues in place the mechanism used by the Town to utilize the revenue from the leasing of space in the Damon Tavern.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

---

**Article 19**

**Rain Barrel Revolving Account – Re-authorize**

To see if the Town will vote to reauthorize pursuant to the provisions of MGL Chapter 44, Section 53E 1/2, the Rain Barrel Revolving Fund as voted in Article 17 – Revolving Funds – Rain Barrel, at the October 2003 Town Meeting for the purpose of which receipts in connection with the sale of rain barrels will be deposited for use by the Water Department for the purpose of meeting the expenses of purchasing additional rain barrels and related costs the expenditure of such funds to be expended at the discretion of the Water Department a sum not to exceed a certain amount; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article continues in place the mechanism used by the Town to utilize the revenue from the sale of rain barrels.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

---

**Article 20**

**Recycling Promotion Revolving Fund – Re-authorize**

To see if the Town will vote to re-authorize pursuant to the provisions of MGL Chapter 44, Section 53E ½, the Recycling Promotion Revolving Fund as voted in Article 12 – Establish Recycling Promotion Revolving Account, at the April 2006 Town Meeting for the purpose of which receipts in connection with the sale of recyclable products will be deposited for use by the Department of Public works for the purpose of meeting the expenses of recycling programs, and further to authorize the expenditure of such funds to be expended at the discretion of the Department of Public Works a sum not to exceed a certain amount; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article continues in place the mechanism used by the Town to utilize the revenue from the receipts of recyclable products.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

---

**Article 21**

**Department of Elder Affairs Revolving Fund – Re-authorize**

To see if the Town will vote to re-authorize pursuant to the provisions of MGL Chapter 44, Section 53E ½, the Department of Elder Affairs Revolving Account as voted in Article 16 – Department of Elder Affairs Revolving Account, at the October 2004 Town Meeting for the purpose of which receipts in connection with department programs will be deposited for use by the Department of Elder Affairs for the purpose of providing assistance for the operation of elderly related programs, and further to authorize the expenditure of such funds to be expended at the discretion of the Department of Elder Affairs a sum not to exceed a certain amount; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article continues in place the mechanism used by the Department of Elder Affairs to assist in the operation of elderly related programs.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

---

**Article 22**

**Emergency Management “All Hazards” Revolving Fund – Re-Authorize**

To see if the town will vote to re-authorize pursuant to the provisions of MGL Chapter 44, Section 53E ½, the Emergency Management “All Hazards” Revolving Account as voted in Article 13 – Create Emergency Management “All Hazards” Revolving Account, at the October 2007 Town Meeting for the purpose of which receipts in connection with emergency management programs will be deposited for use by the Emergency Management Department for the purpose of meeting the expenses related to assisting in the clean up of spills of hazardous materials, and further to authorize the expenditure of such funds to be expended at the discretion of the Fire Chief, a sum not to exceed a certain amount; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article continues in place the mechanism used by the Emergency Management Department to utilize the monies collected from insurance companies for hazardous materials incidents.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

---

**Article 23      Youth Services Revolving Fund – Re-Authorize**

To see if the town will vote to re-authorize pursuant to the provisions of MGL Chapter 44, Section 53E ½, the Youth Services Revolving Account as voted in Article 29 – Youth Services Revolving Fund, at the October 2006 Town Meeting for the purpose of which receipts in connection with department salaries and/or programs will be deposited for use by the Youth Services Committee for the purpose of meeting the expenses of the Youth Services Department's salaries and/or expenses, and further to authorize the expenditure of such funds to be expended at the discretion of the Youth Services Committee, a sum not to exceed a certain amount; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article continues in place the mechanism used by the Youth Services Committee to assist in the operation of the Youth Services Programs.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

---

**Article 24      Library Activity Room Revolving Account – Re-authorize**

To see if the town will vote to re-authorize pursuant to the provisions of MGL Chapter 44, Section 53E ½, the Library Activity Room Revolving Account as voted in Article 14 – Library Activity Room Revolving Fund, at the April 2009 Town Meeting into which funds collected from the operation of certain programs in the Library Activity Room shall be deposited for use to benefit the upkeep and maintenance of the library building, and further to authorize the expenditure of such funds to be expended at the discretion of the Library Trustees; a sum not to exceed a certain amount; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article continues in place the mechanism used by the Library to deposit revenue obtained from the use of the Activity Room at the Library.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

**ARTICLES 17 – 24 -- REVOLVING FUNDS – RE-AUTHORIZE**

I move to re-authorize the following Revolving Funds as specified in Articles 17-24 as printed in the warrant: [S.Delaney]

Article 17	Conservation and to set the maximum expenditure for FY 2012 at \$100,000
Article 18	Damon Tavern and to set the maximum expenditure for FY 2012 at \$24,000;
Article 19	Rain Barrel and to set the maximum expenditure for FY 2012 at \$1,941;
Article 20	Recycling and to set the maximum expenditure for FY 2012 at \$2,000;



Article 21	Department of Elder Affairs <i>and to set the maximum expenditure for FY 2012 at \$12,000;</i>
Article 22	Emergency Management "All Hazards" <i>and to set the maximum expenditure for FY 2012 at \$15,000;</i>
Article 23	Youth Services <i>and to set the maximum expenditure for FY 2012 at \$80,000;</i>
Article 24	Library Activity Room <i>and to set the maximum expenditure for FY2012 at \$15,000.</i>

Board of Selectmen unanimously recommends.  
Finance Committee recommends.

Voice vote on the motion under Articles 17-24: **UNANIMOUS**

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**Article 25      Accept Cross Access Easement Agreement Elm Street Property**

To see if the Town will vote to authorize the Board of Selectmen to acquire an access easement from Linda M. Smith and, as consideration therefore, grant to Linda M. Smith an easement on Town property all in accordance with a cross easement agreement entered into by and between the Town of North Reading and Linda M. Smith, dated July 27, 2010 providing for access to land off Elm Street, which easements to be acquired and granted are shown on a plan entitled "Certified Plan of Land, Portion of Map 62, Lot 36, 228-230 Elm Street, North Reading, Massachusetts, July 12, 2007" prepared by Bayside Engineering, on such terms and conditions as the Board of Selectmen deems in the best interest of the Town; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article seeks to ratify a cross access easement agreement approved by the Board of Selectmen providing for access to municipal property located off Elm Street. Town meeting approval is required by State law for a municipality to grant easements to private property owners.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 25 -- ACCEPT CROSS ACCESS EASEMENT AGREEMENT ELM STREET PROPERTY**

I move to authorize the Board of Selectmen to acquire an access easement from Linda M. Smith and, as consideration therefor, grant to Linda M. Smith an easement on Town property all in accordance with a cross easement agreement entered into by and between the Town of North Reading and Linda M. Smith, dated July 27, 2010 providing for access to land off Elm Street; as specified in Article 25 as printed in the warrant. [J. Yull]

Board of Selectmen recommends by a 3-2 vote. [Mr. Delaney and Mr. Prisco voting against]  
Finance Committee will make their recommendation after the presentation.

Mr. Yull reviewed the history of the property, the current status, and noted that money was available to fix the bridges. He outlined the benefits and/or liabilities if the bridges are repaired or not repaired. Mr. Delaney expressed that his position to the easement agreement had not changed and that he is still in disagreement over certain language contained in the agreement, which allows for "access" by commercial vehicles. Town Counsel Darren Klein clarified that the language stated in the agreement does not specify that the property can be "used" for commercial vehicles; further when the agreement was originally negotiated, the Board of Selectmen rejected the Smith proposal to incorporate commercial "use" of the property; that the agreement does not contain any language which would make it inconsistent with the Town of North Reading's Zoning By-laws and that any such "use" could only be granted by the Zoning Board of Appeals, as the only board which has that authority. Discussion followed on the article.

Mr. Moderator: I move the question. *[M.Kirby]*

Voice vote on the motion to terminate debate: UNANIMOUS

The Moderator called on the Finance Committee for their recommendation.

The Finance Committee does not recommend at this time on a 3 in favor – 4 against vote.

Hand count on the motion under Article 25: YES – 61 NO – 45

Vote on the motion under Article 25: **Motion CARRIED.**

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**Article 26 Rescind Vote of April 1987 Annual Town Meeting - Article 23 - Quinn Bill**  
To see if the Town will vote to rescind acceptance of G.L. Chapter 41, Section 108L, as amended, providing for police educational incentives voted under Article 23 of the Town Meeting held on April 16, 1987; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article will rescind the Town's future participation in the Quinn Bill program, which is no longer being funded by the Commonwealth.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 26 -- RESCIND VOTE OF APRIL 1987 ANNUAL TOWN MEETING --  
ARTICLE 23 - QUINN BILL**

I move to pass over Article 26 as printed in the warrant. *[R.Mauceri]*

Board of Selectmen unanimously recommends.

Finance Committee unanimously recommends.

Voice vote on the motion to pass over Article 26: **UNANIMOUS**

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**Article 27 Accept MGL Chapter 32B or Other Enabling Legislation (Health Ins.)**  
To see if the Town will vote to accept provisions of an amendment to G.L. Chapter 32B, or other enabling legislation authorizing the Town to modify the plan design for Town contributory health insurance plans in accordance with the provisions of such amendment consistent with state wide municipal health reform measures for Fiscal Year 2012; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article will permit the Town to implement health insurance plan design changes in the interest of cost savings.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 27 -- ACCEPT MGL CHAPTER 32B OR OTHER ENABLING LEGISLATION  
(HEALTH INS.)**

I move to pass over Article 27 as printed in the warrant. *[R.Mauceri]*

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion to pass over Article 27: **UNANIMOUS**

---

**Article 28 Amend Code – General By-laws, Chapter 23 - Animals**

To see if the Town will vote to amend the Code of North Reading General By-Laws, Chapter 23 - Animals, Article I - Dogs, § 23-2. "License period; late charges", as follows; and further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Code of North Reading; or what it will do in relation thereto.

**By replacing the current text under § 23-2.:**

"All dogs over the age of three (3) months must be licensed by June 1 each year. A late charge of five (\$5) dollars will be assessed to all renewal dog licenses issued after June 30 each year, the receipts of which shall be turned in to the Town Treasurer."

**with the following text:**

"The licensing period for dogs is January 1 through December 31 annually. All dogs over the age of three (3) months must be licensed by March 31. A late charge, in addition to the cost of the license, will be assessed to all renewal dog licenses issued after March 31, in accordance with the Town Clerk's Office fee schedule."

**Sponsor:** Town Clerk

**Description...**

*This article will remove the dog late fee from the General By-laws and place it under the Town Clerk's fee schedule as permitted under MGL c.40, §22F. This will allow for routine review and revision of the late fee without the requirement of Town Meeting acceptance and subsequent Attorney General approval each time a fee is changed.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

**ARTICLE 28 -- AMEND CODE – GENERAL BY-LAWS, CHAPTER 23 - ANIMALS**

I move to amend the Code of North Reading General By-Laws, Chapter 23 - Animals, Article I - Dogs, § 23-2, and to authorize non-substantive changes to the numbering of the by-law in order that it be in compliance with the numbering format of the Code of North Reading; as specified in Article 28 as printed in the warrant. *[M.Prisco]*

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 28: **CARRIED**

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**Article 29 Amend Code – General By-laws, Chapter 172 – Town Meeting**

To see if the Town will vote to amend the Code of North Reading General By-Laws, Chapter 172 – Town Meeting, § 172-18. "Submission of Warrant Articles", as follows; and further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Code of North Reading; or what it will do in relation thereto.

**By replacing the current text under § 172-18A**

A. All articles to be inserted in the warrant of any regularly scheduled Town Meeting must be submitted to the Board of Selectmen in writing on or before the third Tuesday in January for the April session of Town Meeting and on or before the third Monday in August for the October session of Town Meeting.

with the following text:

A. All articles to be inserted in the warrant of any regularly scheduled Town Meeting must be submitted to the Board of Selectmen in writing on or before the third Monday in March for the June session of Town Meeting and on or before the third Monday in August for the October session of Town Meeting.

**Sponsor:** Board of Selectmen

**Description...**

*This article provides to amend the general bylaws to be consistent with the charter change moving the date of the annual town meeting to June.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

**ARTICLE 29 -- AMEND CODE -- GENERAL BY-LAWS, CHAPTER 172 -- TOWN MEETING**

I move to amend the Code of North Reading General By-Laws, Chapter 172 -- Town Meeting, § 172-18. "Submission of Warrant Articles", and to authorize non-substantive changes to the numbering of the by-law in order that it be in compliance with the numbering format of the Code of North Reading; as specified in Article 29 as printed in the warrant. *[M.Prisca]*

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 29: **UNANIMOUS**

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Chairman Mauceri thanked all the Town Meeting attendees for taking the time to come to the meeting and stay through to the end.

Mr. Moderator: I move to adjourn this meeting *sine die*. **UNANIMOUS**

The meeting adjourned at 9:55 pm. There were 163 voters present. Checkers for the evening were Patricia Fillmore, Anne Casey, Marguerite Dugas, Camille Welch, Dorothy Hartery, Gail Strong, Carol Cleri, Rose Vitale, Jean Fitzgerald and Ed Stiles. Town Clerk office staff Carol Ducrow and Sherri Stebbins assisted with check-in procedures. Media services were provided by Robert Carbone, Bob Barker and Phil Healy; custodial services by Julie Spurr-Knight.

A true record. Attest:

Barbara Stats, Town Clerk

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*[Articles 28 and 29 of the June 2011 Town Meeting were approved by Assistant Attorney General Margaret J. Hurley on September 13, 2011 and subsequently advertised in the North Reading Transcript on September 22, 2011 and September 29, 2011.]*

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**JUNE 2011 TOWN MEETING**  
**Article 8 -- FY 2012 Omnibus**

June 6, 2011

**FY2012**

LEVEL FUND DEPT. REQUEST	LEVEL SERV. DEPT. REQUEST	SELECTMEN REC	*FINCOM REC
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**FUNCTION SUMMARY**

ALL COSTS	54,103,666	30,315,435	30,090,623	-
<b>GENERAL GOVERNMENT:</b>				
ADMINISTRATION	1,147,743	1,150,714	1,147,743	-
FINANCE	9,371,297	9,399,892	9,394,697	-
PUBLIC SAFETY	5,898,383	6,014,487	5,854,990	-
PUBLIC WORKS	2,964,198	2,975,206	2,964,198	-
GENERAL SERVICES	922,091	978,559	950,791	-
LAND USE	211,742	230,115	211,742	-
EDUCATION	24,496,751	475,000	475,000	-
DEBT SERVICE	4,030,063	4,030,063	4,030,063	-
ENTERPRISES	5,061,398	5,061,398	5,061,398	-

Above is a summary, by function, of the FY2012 Operating Budgets of all Town Departments.

The detail for these budgets follows.

Appropriations for Education/Public Schools Lines 74-94 were included in the motion under Article 8, Motion #1 at Town Meeting.

\*FY12 Finance Committee Recommendation will be made at Town Meeting.

**A D M I N I S T R A T I O N**

MODERATOR	50	50	50	-
1 SALARIES	50	50	50	-
2 EXPENSES	-	-	-	-
FINANCE COMMITTEE	2,065	2,065	2,065	-
3 SALARIES	1,290	1,290	1,290	-
4 EXPENSES	775	775	775	-
RESERVE FUND	125,000	125,000	125,000	-
5 EXPENSES	125,000	125,000	125,000	-
GENERAL INSURANCE	300,000	300,000	300,000	-
6 EXPENSES	300,000	300,000	300,000	*
* Line 6 Fund \$10,000 from WATER REVENUE				
TOWN COUNSEL	112,500	112,500	112,500	-
7 EXPENSES	112,500	112,500	112,500	- *
* Line 7 Fund \$8,400 from WATER REVENUE				
SELECTMEN	21,624	21,624	21,624	-
8 SALARIES	21,624	21,624	21,624	-
TOWN ADMINISTRATOR	261,104	264,075	261,104	-
9 SALARIES	231,630	231,630	231,630	- *
10 EXPENSES	29,474	32,445	29,474	-
11 CAPITAL	-	-	-	-
* Line 9 Fund \$17,400 from WATER REVENUE				
SALARY POOL SUPPLEMENT	325,400	325,400	325,400	-
Overtime and Longevity	10,000	10,000	10,000	-
Retirement Incentives/Buy-backs	315,400	315,400	315,400	-
Compensation Change	315,400	315,400	315,400	-
12 SALARY POOL SUPPLEMENT	325,400	325,400	325,400	-

**JUNE 2011 TOWN MEETING  
Article 8 -- FY 2012 Omnibus**

FY2012				
	LEVEL FUND DEPT. REQUEST	LEVEL SERV. DEPT. REQUEST	SELECTMEN REC	*FINCOM REC
<b>F I N A N C E</b>				
FINANCE DIRECTOR	63,274	63,274	63,274	-
13 SALARIES	63,274	63,274	63,274	- *
* Line 13 Fund \$1,300 from WATER REVENUE				
ACCOUNTING	177,901	177,901	177,901	-
14 SALARIES	122,395	122,395	122,395	- *
15 EXPENSES	55,506	55,506	55,506	- *
16 CAPITAL	-	-	-	-
* Line 14 Fund \$11,000 from WATER REVENUE				
* Line 15 Fund \$8,300 from WATER REVENUE				
ASSESSING	169,890	175,110	169,890	-
17 SALARIES	159,317	159,317	159,317	-
18 EXPENSES	10,573	15,793	10,573	-
19 CAPITAL	-	-	-	-
TREASURY	50,228	50,228	50,228	-
20 SALARIES	50,228	50,228	50,228	-
21 EXPENSES	-	-	-	-
22 CAPITAL	-	-	-	-
COLLECTION	214,542	222,917	222,942	-
23 SALARIES	164,453	164,453	164,453	- *
24 EXPENSES	50,089	58,464	58,489	- *
25 CAPITAL	-	-	-	-
* Line 23 Fund \$15,000 from WATER REVENUE				
* Line 24 Fund \$600 from WATER REVENUE				
INFORMATION SYSTEMS	192,207	207,207	207,207	-
26 SALARIES	61,344	61,344	61,344	- *
27 EXPENSES	115,863	130,863	130,863	- *
28 CAPITAL	15,000	15,000	15,000	-
* Line 26 Fund \$5,000 from WATER REVENUE				
* Line 27 Fund \$10,000 from WATER REVENUE				
PENSIONS & BENEFITS	8,503,255	8,503,255	8,503,255	-
County Retirement	2,598,635	2,598,635	2,598,635	-
Workers' Compensation	280,000	280,000	280,000	-
Employment Security	20,000	20,000	20,000	-
Health Insurance	5,129,620	5,129,620	5,129,620	-
Life Insurance	21,000	21,000	21,000	-
Medicare	363,000	363,000	363,000	-
Public Safety Disability	30,000	30,000	30,000	-
Retired Public Safety Disability	36,000	36,000	36,000	-
Uninsured Medical	25,000	25,000	25,000	-
29 PENSIONS & BENEFITS	8,503,255	8,503,255	8,503,255	- *
* Line 29 Fund \$193,000 from WATER REVENUE				
* Line 29 Fund \$8,160 from PARKS and RECREATION REVENUE				
* Line 29 Fund \$105,000 from HEALTH INSURANCE RECOVERY FUND				

**JUNE 2011 TOWN MEETING**  
**Article 8 -- FY 2012 Omnibus**

	FY2012			
	LEVEL FUND DEPT. REQUEST	LEVEL SERV. DEPT. REQUEST	SELECTMEN REC	*FINCOM REC
<b>PUBLIC SAFETY</b>				
POLICE DEPARTMENT	3,167,369	3,261,279	3,167,368	-
30 SALARIES	2,884,674	2,884,674	2,884,673	-
31 EXPENSES	275,195	306,442	275,195	-
32 CAPITAL	7,500	70,163	7,500	-
Operations				
...Salaries	2,856,985	2,856,985	2,856,985	-
...Expenses	267,490	298,737	267,490	-
...Capital	7,500	70,163	7,500	-
	3,131,975	3,225,885	3,131,975	-
Animal Control				
...Salaries	27,688	27,688	27,688	-
...Expenses	7,705	7,705	7,705	-
	35,393	35,393	35,393	-
FIRE DEPARTMENT	2,286,012	2,305,531	2,286,012	-
33 SALARIES	2,076,766	2,076,766	2,076,766	- *
34 EXPENSES	192,210	195,510	192,210	- *
35 CAPITAL	17,036	33,255	17,036	-
* Line 33 Fund \$220,350 from AMBULANCE RESERVE				
* Line 34 Fund \$44,650 from AMBULANCE RESERVE				
Operations				
...Salaries	1,970,961	1,970,961	1,970,961	-
...Expenses	129,060	131,560	129,060	-
...Capital	11,036	25,255	11,036	-
	2,111,057	2,127,776	2,111,057	-
Fire Alarm				
...Salaries	-	-	-	-
...Expenses	10,500	10,500	10,500	-
...Capital	6,000	6,000	6,000	-
	16,500	16,500	16,500	-
Emergency Medical Service				
...Salaries	-	-	-	-
...Expenses	50,650	51,150	50,650	-
...Capital	-	-	-	-
	50,650	51,150	50,650	-
Call Force				
...Salaries	40,755	40,755	40,755	-
...Expenses	2,000	2,300	2,000	-
...Capital	-	-	-	-
	42,755	43,055	42,755	-
Fire & Police Mechanic				
...Salaries	65,050	65,050	65,050	-
...Expenses	-	-	-	-
...Capital	-	2,000	-	-
	65,050	67,050	65,050	-
EMERGENCY MANAGEMENT	3,478	3,478	3,478	-
36 SALARIES	-	-	-	-
37 EXPENSES	3,478	3,478	3,478	-
38 CAPITAL	-	-	-	-

**JUNE 2011 TOWN MEETING**  
**Article 8 -- FY 2012 Omnibus**

June 6, 2011	FY2012			
	LEVEL FUND DEPT. REQUEST	LEVEL SERV. DEPT. REQUEST	SELECTMEN REC	*FINCOM REC
<b>CODE ENFORCEMENT</b>	<b>219,546</b>	<b>221,325</b>	<b>194,414</b>	<b>-</b>
39 SALARIES	195,763	195,763	170,631	-
40 EXPENSES	23,783	25,562	23,783	-
41 CAPITAL	-	-	-	-
Building Inspection				
...Salaries	135,043	135,043	135,043	-
...Expenses	15,900	16,407	15,900	-
...Capital	-	-	-	-
	<u>150,943</u>	<u>151,450</u>	<u>150,943</u>	<u>-</u>
Plumbing & Gas Inspection				
...Salaries	25,132	25,132	-	-
...Expenses	3,572	4,175	3,572	-
	<u>28,704</u>	<u>29,307</u>	<u>3,572</u>	<u>-</u>
Weights & Measures				
...Salaries	9,274	9,274	9,274	-
...Expenses	774	935	774	-
	<u>10,048</u>	<u>10,209</u>	<u>10,048</u>	<u>-</u>
Electrical Inspection				
...Salaries	26,314	26,314	26,314	-
...Expenses	3,537	4,045	3,537	-
...Capital	-	-	-	-
	<u>29,851</u>	<u>30,359</u>	<u>29,851</u>	<u>-</u>
<b>HEALTH</b>	<b>221,978</b>	<b>222,874</b>	<b>203,718</b>	<b>-</b>
42 SALARIES	132,999	132,999	114,739	-
43 EXPENSES	88,979	89,875	88,979	-
44 CAPITAL	-	-	-	-
Administration				
...Salaries	132,999	132,999	114,739	-
...Expenses	13,350	13,350	13,350	-
...Capital	-	-	-	-
	<u>146,349</u>	<u>146,349</u>	<u>128,089</u>	<u>-</u>
Environmental Health				
...Salaries	-	-	-	-
...Expenses	63,429	64,325	63,429	-
	<u>63,429</u>	<u>64,325</u>	<u>63,429</u>	<u>-</u>
Community Health				
...Salaries	-	-	-	-
...Expenses	12,200	12,200	12,200	-
...Misc Capital	-	-	-	-
	<u>12,200</u>	<u>12,200</u>	<u>12,200</u>	<u>-</u>



**JUNE 2011 TOWN MEETING  
Article 8 -- FY 2012 Omnibus**

FY2012				
	LEVEL FUND DEPT. REQUEST	LEVEL SERV. DEPT. REQUEST	SELECTMEN REC	*FINCOM REC
<b>P U B L I C   W O R K S</b>				
OPERATIONS	2,013,998	2,022,956	2,013,998	-
45 SALARIES	963,347	963,047	963,347	- *
46 EXPENSES	1,050,651	1,059,909	1,050,651	- *
47 CAPITAL	-	-	-	-
* Line 45 Fund \$69,000 from WATER REVENUE * Line 46 Fund \$24,000 from WATER REVENUE * Line 46 Fund \$20,000 from CEMETERY FUNDS * Line 46 Fund \$20,000 from PERPETUAL CARE				
Administration				
...Salaries	94,229	94,229	94,229	-
...Expenses	6,925	6,925	6,925	-
	101,154	101,154	101,154	-
Engineering				
...Salaries	43,865	43,865	43,865	-
...Expenses	1,550	1,550	1,550	-
	45,415	45,415	45,415	-
Road & Street				
...Salaries	511,215	511,215	511,215	-
...Expenses	154,912	161,322	154,912	-
...Capital	-	-	-	-
	666,127	672,537	666,127	-
Snow & Ice				
...Salaries	-	-	-	-
...Expenses	175,000	175,000	175,000	-
	175,000	175,000	175,000	-
Street Lighting				
...Expenses	102,124	102,124	102,124	-
Trees				
...Expenses	19,000	19,000	19,000	-
Machinery Maintenance				
...Salaries	126,539	126,539	126,539	-
...Expenses	155,600	155,600	155,600	-
...Capital	-	-	-	-
	282,139	282,139	282,139	-
Cemetery, Parks and Grounds				
...Salaries	123,134	123,134	123,134	-
...Expenses	16,300	16,300	16,300	-
...Capital	-	-	-	-
	139,434	139,434	139,434	-
Town Buildings				
...Salaries	64,365	64,065	64,365	-
...Expenses	419,240	422,088	419,240	-
...Capital	-	-	-	-
	483,605	486,153	483,605	-
SOLID WASTE MANAGEMENT	950,200	952,250	950,200	-
48 SALARIES	16,000	16,000	16,000	-
49 EXPENSES	934,200	936,250	934,200	- *

**JUNE 2011 TOWN MEETING  
Article 8 -- FY 2012 Omnibus**

FY2012				
	LEVEL FUND DEPT. REQUEST	LEVEL SERV. DEPT. REQUEST	SELECTMEN REC	*FINCOM REC
<b>GENERAL SERVICES</b>				
TOWN CLERK	191,537	192,112	191,537	-
50 SALARIES	162,604	162,604	162,604	-
51 EXPENSES	28,933	29,508	28,933	- *
52 CAPITAL	-	-	-	-
Clerk				
...Salaries	144,799	144,799	144,799	-
...Expenses	10,741	10,741	10,741	-
...Capital	-	-	-	-
	155,540	155,540	155,540	-
Elections				
...Salaries	17,805	17,805	17,805	-
...Expenses	18,192	18,767	18,192	-
...Capital	-	-	-	-
	35,997	36,572	35,997	-
ELDER SERVICES	129,837	132,516	129,837	-
53 SALARIES	113,234	114,131	113,234	-
54 EXPENSES	16,603	18,385	16,603	-
VETERANS' SERVICES	113,043	160,060	135,543	-
55 SALARIES	34,853	34,853	34,853	-
56 EXPENSES	78,190	125,207	100,690	-
57 CAPITAL	-	-	-	-
LIBRARY	445,175	451,372	451,375	-
58 SALARIES	338,628	338,628	338,628	-
59 EXPENSES	106,547	112,744	112,747	-
60 CAPITAL	-	-	-	-
RECREATION	-	-	-	-
61 SALARIES	-	-	-	-
62 EXPENSES	-	-	-	-
63 CAPITAL	-	-	-	-
Please see lines 107 through 109 for FY12 Parks and Recreation Budget				
YOUTH SERVICES	42,499	42,499	42,499	-
64 SALARIES	42,499	42,499	42,499	-
65 EXPENSES	-	-	-	-
<b>LAND USE</b>				
CONSERVATION COMM	26,885	26,885	26,885	-
66 SALARIES	23,915	23,915	23,915	-
67 EXPENSES	2,970	2,970	2,970	-
68 CAPITAL	-	-	-	-
* Line 66 Fund \$10,000 from CONSERVATION FEES				
PLANNING COMMISSION	161,703	179,430	161,703	-
69 SALARIES	149,593	149,820	149,593	-
70 EXPENSES	12,110	29,610	12,110	-
71 CAPITAL	-	-	-	-

**JUNE 2011 TOWN MEETING**  
**Article 8 -- FY 2012 Omnibus**

	FY2012			
	LEVEL FUND DEPT. REQUEST	LEVEL SERV. DEPT. REQUEST	SELECTMEN REC	*FINCOM REC
<hr/>				
June 6, 2011				
<hr/>				
<b>L A N D U S E</b>				
<hr/>				
BOARD of APPEALS	23,154	23,800	23,154	-
<hr/>				
72 SALARIES	19,840	19,840	19,840	-
73 EXPENSES	3,314	3,960	3,314	-
<hr/>				
<b>E D U C A T I O N</b>				
<hr/>				
PUBLIC SCHOOLS	24,021,751	-	-	-
<hr/>				
SALARIES	19,912,289	-	-	-
74 TEACHERS	14,772,296			
75 ADMINISTRATION	2,180,468			
76 OFFICE STAFF				
77 PARAPROFESSIONALS/TUTORS	1,016,861			
78 CUSTODIAL	1,100,652			
79 ATHLETICS	208,221			
80 HEALTH SERVICES	335,088			
81 TRANSPORTATION SPED	109,402			
82 THERAPEUTIC SERVICES				
83 COMPUTER/AV TECHNICIANS	189,301			
84 SALARY POOL SUPPLEMENT				
<hr/>				
EXPENSES	4,109,462	-	-	-
<hr/>				
85 DISTRICT LEADERSHIP & ADMINISTRATION	186,075			
86 INSTRUCTION	800,269			
87 STUDENT SERVICES	405,840			
88 OPERATION & MAINTENANCE OF PLANT	1,160,350			
89 FIXED CHARGES	105,775			
90 EQUIPMENT	15,000			
91 SPECIAL ED TUITION	1,410,702			
92 HIGH SCHOOL ACCREDITATION	25,451			
93 SPECIAL ED TRANSPORTATION				
94 SMALL CAPITAL				
<hr/>				
95 REGIONAL VOTECH	475,000	475,000	475,000	
<hr/>				

**JUNE 2011 TOWN MEETING  
Article 8 -- FY 2012 Omnibus**

FY2012				
	LEVEL FUND	LEVEL SERV.	SELECTMEN	*FINCOM
	DEPT. REQUEST	DEPT. REQUEST	REC	REC
<b>DEBT SERVICE</b>				
School Debt				
Wheelchair Van	5,078	5,078	5,078	-
Middle & High Schematics	-	-	-	-
Modulars 3	117,963	117,963	117,963	-
School Rack Truck	5,569	5,569	5,569	-
High School Hot Water System	5,569	5,569	5,569	-
NRHS Renovation	-	-	-	-
Batchelder Plans	19,561	19,561	19,561	-
NRMS Gym	-	-	-	-
Batchelder Renovations	955,659	955,659	955,659	-
NRMS Roof	-	-	-	-
Middle Boiler/Little Soffit	21,326	21,326	21,326	-
Batch Septic	-	-	-	-
Haverhill Street Land	-	-	-	-
School Copy Machine	-	-	-	-
NRHS Track	-	-	-	-
Modular Classrooms	20,970	20,970	20,970	-
Hood & High Modulars	106,466	106,466	106,466	-
Hood School Renovation	369,218	369,218	369,218	-
Student Van	-	-	-	-
Modular Classrooms 10/06	97,706	97,706	97,706	-
School Security 10/07	32,525	32,525	32,525	-
School Security 10/08	52,500	52,500	52,500	-
Little School Asbestos Abatement	11,250	11,250	11,250	-
School Roof Repairs 10/09	18,463	18,463	18,463	-
Police Station Renovations	676,480	676,480	676,480	-
Ladder Truck	-	-	-	-
Cemetery Upgrade	-	-	-	-
Roads 10/04	38,490	38,490	38,490	-
Replace Culverts	7,509	7,509	7,509	-
Smith Property	262,206	262,206	262,206	-
Title V	10,872	10,872	10,872	-
Little School Renovation	71,261	71,261	71,261	-
04 Dump Truck - 35,000 GVW	11,848	11,848	11,848	-
Holder Tractor	-	-	-	-
Technology 10/07	16,675	16,675	16,675	-
Stormwater	23,865	23,865	23,865	-
Fire Pumper - E4	23,627	23,627	23,627	-
DPW 1 Ton Truck	5,238	5,238	5,238	-
Roads 01	15,240	15,240	15,240	-
Fire Station Floor	32,213	32,213	32,213	-
Damon Tavern	37,581	37,581	37,581	-
DPW Small Dump Truck	5,569	5,569	5,569	-
Eisenhaure Park	209,669	209,669	209,669	-
Loader 10/05	13,250	13,250	13,250	-
Dump Truck 10/05	17,500	17,500	17,500	-
Cruisers 10/05	5,500	5,500	5,500	-
Fire Pumper 10/05	35,331	35,331	35,331	-
Dump Truck 04/06	13,913	13,913	13,913	-
Cemetery Upgrade 10/06	15,300	15,300	15,300	-
Road Program 04/06	61,200	61,200	61,200	-
Police Technology/Remodel 04/07	41,019	41,019	41,019	-
Road Program 10/07	62,700	62,700	62,700	-
Park St. Bridge	8,244	8,244	8,244	-
DPW Lift	15,525	15,525	15,525	-
Town Hall Roof	57,063	57,063	57,063	-
Town Hall Generator	5,975	5,975	5,975	-
Senior Center Van 10/08	19,690	19,690	19,690	-
Cemetery Upgrade 10/08	21,000	21,000	21,000	-
Municipal Vehicles 10/08	18,780	18,780	18,780	-
DPW Dump Truck 10/08	48,260	48,260	48,260	-
DPW Pick-up Truck 10/08	19,590	19,590	19,590	-
Road Program 10/08	89,150	89,150	89,150	-
Flint Library Repairs 04/09	7,391	7,391	7,391	-
Police Communications Equip. 10/09	7,166	7,166	7,166	-
DPW Truck 10/09	15,094	15,094	15,094	-
Building on the Common Improve. 10/09	31,525	31,525	31,525	-
Light Fixtures-Municipal Bldgs 10/09	6,081	6,081	6,081	-
DPW Garage Improvements 10/09	5,650	5,650	5,650	-
Cemetery Upgrade 10/09	21,250	21,250	21,250	-
Road Program 10/09	42,950	42,950	42,950	-
Fire Department Vehicle 10/09	10,800	10,800	10,800	-
Short Term Interest & Admin. Fee	25,000	25,000	25,000	-
96 DEBT SERVICE	4,030,063	4,030,063	4,030,063	- *

\* Line 96 Fund \$43,916 from RESERVE for DEBT EXCLUSION

\* Line 96 Fund \$15,872 from RESERVE for SEPTIC LOANS

\* Line 96 Fund \$167,200 from CELL TOWER REVENUE

\* Line 96 Fund \$901,701 from CAPITAL PROJECTS STABILIZATION FUND

**JUNE 2011 TOWN MEETING**  
**Article 8 -- FY 2012 Omnibus**

FY2012				
	LEVEL FUND DEPT. REQUEST	LEVEL SERV. DEPT. REQUEST	SELECTMEN REC	*FINCOM REC
<b>ENTERPRISE FUNDS</b>				
WATER DEPARTMENT	2,990,958	2,990,958	2,990,958	-
97 SALARIES	710,596	710,596	710,596	- *
98 EXPENSES	1,811,355	1,811,355	1,811,355	- *
99 CAPITAL	-	-	-	-
100 DEBT	469,007	469,007	469,007	- *
* Line 97 Fund \$710,596 from WATER REVENUE				
* Line 98 Fund \$1,811,355 from WATER REVENUE				
* Line 100 Fund \$469,007 from WATER REVENUE				
HILLVIEW COUNTRY CLUB	1,579,650	1,579,650	1,579,650	-
101 SALARIES	25,000	25,000	25,000	- *
102 EXPENSES	901,000	901,000	901,000	- *
103 IN LIEU of TAX PAYMENT	115,000	115,000	115,000	- *
104 L.U.C. EXPENSES	-	-	-	-
105 CAPITAL	50,000	50,000	50,000	- *
106 DEBT	488,650	488,650	488,650	- *
*Line 101 Fund \$25,000 from HILLVIEW REVENUE				
*Line 102 Fund \$901,000 from HILLVIEW REVENUE				
*Line 103 Fund \$115,000 from HILLVIEW REVENUE				
*Line 105 Fund \$50,000 from HILLVIEW REVENUE				
*Line 106 Fund \$488,650 from HILLVIEW REVENUE				
PARKS AND RECREATION ENTERPRISE	490,790	490,790	490,790	-
107 SALARIES	243,751	243,751	243,751	- *
108 EXPENSES	247,039	247,039	247,039	- *
109 CAPITAL	-	-	-	-
*Line 107 Fund \$110,700 from RAISE and APPROPRIATE				
*Line 107 Fund \$133,051 from PARKS & RECREATION REVENUE				
*Line 107 Fund \$247,039 from PARKS & RECREATION REVENUE				
<b>S U M M A R Y</b>				
GENERAL GOVERNMENT	20,515,454	20,748,973	20,524,161	-
EDUCATION	24,496,751	475,000	475,000	-
DEBT SERVICE	4,030,063	4,030,063	4,030,063	-
ENTERPRISES	5,061,398	5,061,398	5,061,398	-
TOTAL BUDGET	54,103,666	30,315,435	30,090,623	-

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTH READING  
TOWN MEETING  
OCTOBER 3, 2011  
7:00 P.M.**

Middlesex, SS.

To either of the Constables of the Town of North Reading in the County of Middlesex,  
GREETING.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Daniel H. Shay Auditorium, North Reading High School, Park Street in said North Reading, on **MONDAY, the THIRD DAY OF OCTOBER, 2011** at seven o'clock in the evening, then and there to act on the following articles:-

---

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this sixth day of September in the year of our Lord two thousand and eleven.

**BOARD OF SELECTMEN**

Robert J. Mauceri, Chairman  
Sean T. Delaney, Vice Chairman  
Michael A. Prisco, Clerk  
Jeffrey Yull  
Stephen J. O'Leary

A True Copy. ATTEST:  
/s/ John J. Firriello, Constable

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<b>CONSTABLE'S RETURN OF SERVICE</b>
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**JOHN FIRRIELLO--CONSTABLE  
TOWN OF NORTH READING**

I have notified and warned the inhabitants of the Town of North Reading 24 days before the **ANNUAL TOWN MEETING** on **MONDAY, JUNE 4, 2011**, by posting the Warrant in the following seven (7) places of the Town:

Precinct #1	M & H Auto & Gas Station -- 1 Washington Street, North Reading BC Construction Company, Inc.-- 1 Washington St, North Reading
Precinct #2	-- Town Hall -- 235 North Street, North Reading
Precinct #3	-- Reading Lumber Co. -- 110 Main Street, North Reading Eastgate Liquors -- 12 Main Street, North Reading
Precinct #4	-- U. S. Post Office -- 174 Park Street, North Reading Ryers Store -- 162 Park Street, North Reading

ATTEST: /s/ John J. Firriello, Constable

Date: September 18, 2011

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORTH READING  
FALL ANNUAL TOWN MEETING  
NORTH READING HIGH SCHOOL  
DANIEL SHAY AUDITORIUM  
OCTOBER 3, 2011  
7:00 PM**

The Fall Annual Town Meeting was called to order on October 3, 2011 at 7:10 pm by Moderator John Murphy.

The following public safety personnel were on duty: Police Officer Keith Lamont and Firefighter Matt Carroll. Tellers appointed by the Moderator were Brad Jones, Sr., Chuck Carucci and Joseph Foti. Registrar Barbara Stats was present.

Mr. Moderator -- I move that the following persons be admitted to the meeting:

Greg Balukonis, Town Administrator; Darren Klein, Town Counsel; Robert Turosz, North Reading Transcript (freedom of the floor); Kathleen Willis, School Superintendent; Carl Nelson, School Business Manager; Carol Ducrow, Town Clerk staff (freedom of the floor); Joseph Bilicki, RMLD; Jon Bernard, NRHS Principal; Eugene Tworek, IT Administrator; Helena Minton, Library Director; Erica Hansen, Youth Services Director; Maryann MacKay, Treasurer/Collector; Alyson Olsen, Human Resources; Maureen Stevens, Parks & Rec Operations Director; Susan Magner, Veterans; Heidi Griffin, CPC Administrator, Wayne Hardacker, Supervisor of School Buildings and Grounds; Richard Carnevale, Water DPW Director; John Welsh, DPW Buildings Supervisor; Andrew Tenney, Student; Rob Carbone, Phil Healy and Kate McKendry, NORCAM (freedom of the floor); Ashley Troutman, NR Patch; Stewart Wilder, Joe Connell, and Chad Miller, NR. [J.Yull]  
**UNANIMOUS.**

Selectman Stephen O'Leary addressed the meeting to recognize the recent passing of retired Police Chief Henry J. "Hank" Purnell and to recognize his long and notable career with the Town providing over 40 years of dedicated public service through his progression in the Police Department, culminating in 22 years as Chief, in addition to serving for 23 years on the Hillview Commission as a founding member. The Town Meeting respectfully recognized Chief Purnell with a moment of silence.

The Pledge of Allegiance to the Flag was led by Selectman Chairman, Robert Mauceri.

Mr. Moderator: I move to dispense with the reading of the Warrant and to refer to the Articles by number, and further to dispense with the reading of the Return of Service by the Constable.

[R.Mauceri] **UNANIMOUS**

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**Article 1     Hear and Act on Reports of Town Officers and Committees**

To hear and act upon the reports of Town Officers and Committees.

**Sponsor:** Board of Selectmen

**Description...**

*This is a customary article which provides for Officers and Committees so instructed to report to Town Meeting their progress or recommendations.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** No action required.

**ARTICLE 1 -- HEAR AND ACT ON REPORTS OF TOWN OFFICERS AND COMMITTEES**

I move to hear reports of Town Officers and Committees as may be presented at this meeting.

[J.Yull]

Selectman Yull appealed to Town Meeting and home audience the need for citizens to participate in volunteer positions as needed on various boards and committees.

## Fall Annual Town Meeting October 3, 2011

---

John Welsh, on behalf of the Energy Study Committee and the Town, accepted a rebate check representing over \$14,000 of energy credits from RMLD representative Joseph Bilicki in recognition of recent energy conservation measures addressed throughout the Town. He noted that since 2007, the Town has received approximately \$37,500 of energy rebates from RMLD.

Re-cycling Committee Vice-Chair John Rogers recognized the hard work of the committee under the direction of former chair Ed McGrath and new chair Meg Robertson and re-iterated the committee's mantra of 'Loose Weight North Reading' to shift some of the overall trash weight into the recycling program and stated the need for new persons to expand their membership.

Selectman Sean Delaney spoke as the liaison to the Economic Development Committee to advise the Town Meeting of the charge of the committee with a goal of being proactive towards business development in the Town.

Greg Doble, Vice-Chair of the Secondary School Building Committee and Janene Imbriano, requested a 25-minute leave of the meeting for the purpose of a presentation, which was *UNANIMOUSLY* granted. They announced the initial MSBA approval for the combined Middle School / High School project with shared core facilities, tentatively projected at approximately \$96 million, for which the Town could be eligible for between a 50 – 52% reimbursement of certain allowable areas of the project. They outlined the projected timetable for action on the project by the Town. There were many questions and lengthy discussion on various aspects of the project. The Committee would be holding open forums for continued discussion at various times and locations in the near future to address the questions and concerns of the residents, followed by a Special Town Meeting, possibly in January, to act on this project.

---

Mr. Moderator – I move that the following person be admitted to the meeting:  
William Smith, Bradford, MA. [S.O'Leary] *UNANIMOUS*

---

### Article 2 Fund Deficit in FY2011 Water Enterprise Fund

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from any available funds, a sum of money for a deficit in the Water Enterprise Fund for the fiscal year ending on June 30, 2011; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This Article seeks funds to remedy a deficit in the Water Enterprise Fund for the year ending on June 30, 2011 in the amount of \$82,441.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommended.

### ARTICLE 2 -- FUND DEFICIT IN FY 2011 WATER ENTERPRISE FUND

I move to transfer the sum of \$18,355 from Water Infrastructure Stabilization Fund and \$64,086 from the MTBE Settlement Account to fund a deficit in the Water Enterprise Fund for the fiscal year ending on June 30, 2011; as specified in Article 2 as printed in the warrant. [J.Yull]  
[Requires 2/3 vote]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on motion under Article 2: *UNANIMOUS*

---



### Article 3 Prior Year Bills

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from any available source of funds, a sum of money to pay prior year bills; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article provides for payment of prior fiscal year bills which were not submitted prior to the fiscal year ending on June 30, 2011. One medical bill for a disabled public safety officer in the amount of \$67.00 must be paid. Requires 4/5 vote.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommended.

### ARTICLE 3 -- PRIOR YEAR'S BILLS

I move to raise and appropriate the sum of \$67.00 to pay prior year's medical bill for a public safety employee; as specified in Article 3 as printed in the warrant. [J.Yull] [Requires 4/5 vote]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on motion under Article 3: **UNANIMOUS**

---

### Article 4 Rescind Bond Authorizations

To see if the Town will vote to rescind the following residual amounts of unissued debt authorized under the following warrant articles:

Amount Rescinded	Warrant Article and Town Meeting	Purpose
\$30,400	Article 7, Item 2 – Oct. 6, 2008 Town Mtg	Police Station HVAC
\$ 800	Article 22 – 2009 Annual Town Meeting	Water Equipment

Or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This is a routine article seeking to rescind bond authorizations that are no longer needed because the respective projects are completed.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommended.

### ARTICLE 4 -- RESCIND BOND AUTHORIZATIONS

I move to rescind the residual bond authorizations as specified in Article 4 as printed in the warrant. [J.Yull]

Board of Selectmen recommends.

Finance Committee unanimously recommends.

Voice vote on motion under Article 4: **UNANIMOUS**

---

## Article 5 Amend FY 2012 Operating Budget

To see if the Town will vote to amend the FY2012 Operating Budget voted under Article 8 of the June 6, 2011 Annual Town Meeting as follows or otherwise amend said vote and to raise by taxation and appropriate, appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available funds or borrow a sum of money for such purposes; or what it will do in relation thereto:

**Sponsor:** Board of Selectmen

### Description...

*The Town seeks to raise and appropriate and transfer from available funds a sums of money to be added to the FY2012 operating budget. The proposed transfers, include but are not limited to the following budgets: \$14,000 for Finance Department professional service expenses to assist with close-out of the FY 2011; \$14,000 for Town Administrator professional service expenses to undertake a needs assessment study for an electronic document management system; \$1,500 for Town Administrator expenses for supplies; \$58,000 for Police Department expenses to purchase and equip two (2) marked cruisers; \$26,000 for Department of Public Works professional service expenses to undertake a master plan for renovation of municipal buildings; \$22,500 for Veterans expenses for unbudgeted costs of Veterans benefits; and \$50,000 for Retirements due unanticipated retirements of 2 public safety employees. Additionally, town meeting must revoke the correct raise and appropriate total approved at the June 6, 2011 Town Meeting, which is \$50,082,311 not including amounts for debt service.*

### Recommendations ...

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

## ARTICLE 5 -- AMEND FY 2012 OPERATING BUDGET

I move to amend the FY2012 Operating Budget voted under Article 8 of the June 6, 2011 Annual Town Meeting as follows:

- Line 10, Raise and appropriate \$14,000 - Town Administrator professional service expenses to undertake a needs assessment study for municipal departments of an electronic document management system;
- Line 10, Raise and appropriate \$1,500 - Town Administrator expenses for office supplies;
- Line 12, Raise and appropriate \$50,000 – Salary Pool for unanticipated retirements of 2 public safety employees;
- Line 15, Raise and appropriate \$14,000 – Accounting Department professional service expenses to assist with close-out of the FY 2011;
- Line 29, Raise and appropriate \$18,000- for the Town share of Health Insurance for 2 new Fire Fighters;
- Line 32, Transfer from Free Cash \$75,000 - Police Department capital to purchase and equip for two (2) marked cruisers;
- Line 33, Raise and appropriate \$82,721 for salaries to fund the Fire collective bargaining agreement and replacement training costs;
- Line 33, Transfer from Ambulance Revenue \$79,026 for salaries to fund the Advance Life Support program for the Fire Department;
- Line 34, Raise and appropriate \$2,800 for Fire equipment expenses;
- Line 34, Transfer from Ambulance Revenue \$67,100 for expenses to fund the Advance Life Support program for Fire Department;
- Line 39, Raise and appropriate \$20,210- Code Enforcement salaries to restore a budget reduction;
- Line 46, Raise and appropriate \$26,000 - Department of Public Works professional service expenses to undertake a master plan for renovation of municipal buildings;
- Line 56, Raise and appropriate \$22,500 - Veterans expenses for unbudgeted costs of Veterans benefits;
- Line 109, Transfer from Free Cash \$52,000- Park and Recreation Enterprise capital to purchase a riding turf mower requested by the Park Department.

**Fall Annual Town Meeting**  
**October 3, 2011**

---

And further to amend the total amount raised and appropriated for the FY2012 Operating Budget, excluding amounts for debt service, to \$50,082,311. *[R.Mauceri]*

Board of Selectmen unanimously recommends.

Finance Committee unanimously recommends.

Voice vote on motion under Article 5: **UNANIMOUS**

---

**Article 6 FY 2012 Capital Improvement Plan**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available funds or borrow in accordance with any applicable State Statute a sum of money, for the purchase of items of a capital nature, and further to authorize the Town Administrator to sell or trade-in items rendered surplus by such purchases; or what it will do in relation thereto.

<u>Project</u>	<u>Department</u>	<u>Cost</u>	<u>Source of Funds</u>
CIP-1) Radio System Migration to 12.5MHz	Fire	\$30,000	Available Funds
CIP-2) Marked Cruiser Replacement (2)	Police	\$58,000	Available Funds
CIP-3) SPED Van	Schools	\$35,000	Available Funds
CIP-4) 10 Wheel Dump - Sander/Wing Plow	DPW	\$240,000	Borrow
CIP-5) Develop Building Master Plan for Town	DPW	\$16,000	Available Funds
CIP-6) Install Town Hall Emergency Generator	DPW	\$20,000	Available Funds
CIP-7) Parks Turf Lawnmower	Parks	\$14,000	Available Funds

**Sponsor:** Board of Selectmen

**Description...**

*This article funds the purchase and replacement of capital equipment and projects for various Town Departments recommended by the Town Administrator. Funds for capital expenditures are available for borrowing, transfer from Free Cash or the unexpended balance of warrant articles. CIP-2 and CIP-5 shall be funded under Article 5- Amend FY 2012 budget.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

**ARTICLE 6 -- FY 2012 CAPITAL IMPROVEMENT PLAN**

I move to fund the following Departmental Capital Expenditures, as presented to this Town Meeting pursuant to Article 6 of the Warrant #CIP-1, #CIP- 3, #CIP – 4, #CIP – 6, totaling \$325,000 and transfer from Free Cash and Unexpended Bond Authorizations, and borrow said sums in accordance with the provisions of General Laws Chapter 44, Section 7, or any other enabling authority as follows: *[S.O'Leary] [Requires 2/3 vote]*

- Transfer from Free Cash the sum of \$30,000 to purchase Radio System Migration to 12.5MHz requested by the Fire Department;
- Transfer from Free Cash the sum of \$35,000 to purchase SPED Van requested by the School Department;
- Borrow in pursuant to General Laws Chapter 44, Section 7(9), or any other enabling authority, the sum of \$240,000 to purchase a 10 Wheel Dump – Sander/Wing Plow requested by the Department of Public Works;
- Transfer from Free Cash the sum of \$20,000 to install Town Hall Emergency Generator requested by the Department of Public Works.

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on motion under Article 6: **UNANIMOUS**

## **Article 7 Fund Services Related to Water and Wastewater**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in warrant articles, or appropriate by transfer from any available funds, a sum of money to fund engineering studies and all costs incidental and related thereto, in order to assess opportunities and constraints relating to municipal water and sewer infrastructure; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article provides necessary funding to implement design of a municipal water and wastewater collection system to service critical areas in the community.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

## **ARTICLE 7 -- FUND SERVICES RELATED TO WATER AND WASTEWATER**

I move to Pass Over Article 7 as printed in the warrant. [M.Prisco]

Board of Selectmen recommends passing over Article 7

The Selectmen stated that at this time they are not prepared to go forward with this article.

Finance Committee recommends passing over Article 7.

Voice vote on motion to pass over Article 7: **UNANIMOUS**

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## **Article 8 Appropriate Rebates for Future Conservation Projects**

To see if the Town will vote to transfer a sum of money received in the form of energy Credits and Rebates from the Reading Municipal Light Department (RMLD) for the purposes of funding Energy Conservation Improvements to Municipal and School Facilities; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article provides for the transfer of funds received in the form of energy credits and rebates to support additional energy conservation improvement projects recommended by the Energy Study Committee in municipal and school facilities.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

## **ARTICLE 8 -- APPROPRIATE REBATES FOR FUTURE ENERGY CONSERVATION PROJECTS**

I move to transfer from Free Cash the sum of \$17,569 representing energy credits and rebates received from the Reading Municipal Light Department for the purposes of funding Energy Conservation Improvements to municipal and school facilities; as specified in Article 8 as printed in the warrant. [J.Yull]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on motion under Article 8: **UNANIMOUS**

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## **Article 9 Appropriate Money to Stabilization Fund**

To see if the Town will vote to raise by taxation and appropriate or transfer from any available funds a sum of money to be added to the Stabilization Fund; or what it will do in relation thereto.

**Sponsor:** Finance Committee

**Description...**

*The Board of Selectmen proposes to transfer surplus funds, if any, to the Town's Stabilization Fund. The Stabilization Fund may be used for any lawful purpose, however, it represents the Town's rainy day fund for unexpected emergencies.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 9 -- APPROPRIATE MONEY TO STABILIZATION FUND**

I move to transfer from Free Cash the sum of \$50,000 to be added to the Stabilization Fund; as specified in Article 9 as printed in the warrant. *[S.Delaney] [Requires 2/3 vote]*

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on motion under Article 9: **CARRIED by 2/3 majority as declared by Moderator.**

---

**Article 10 Transfer Funds to Capital Stabilization Fund**

To see if the Town will vote to raise by taxation and appropriate or transfer from any available source of funds to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 2007 Town Meeting; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article would add to the Capital Stabilization Fund for the purposes of debt financing capital projects and purchases.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 10 -- TRANSFER FUNDS TO THE CAPITAL STABILIZATION FUND**

I move to transfer from Free Cash the sum of \$108,500 to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 2007 Town Meeting; as specified in Article 10 as printed in the warrant. *[S.Delaney] [Requires 2/3 vote]*

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on motion under Article 10: **UNANIMOUS**

---

**Article 11 Transfer Funds to Other Post Employment Benefits Liability Trust Fund**

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from any available funds, a sum of money to be added to the Other Post Employment Benefits Liability Trust Fund established under Article 14 of the October 4, 2010 Town Meeting; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article will transfer funds to supplement a reserve account to pay for future health and pension costs for retirees.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 11 -- TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND**

I move to transfer from Free Cash the sum of \$24,000 to be added to the Other Post Employment Benefits Liability Trust Fund established under Article 14 of the October 4, 2010 Town Meeting; as specified in Article 11 printed in the warrant. *[S.Delaney]*

Board of Selectmen recommends.  
Finance Committee recommends.

Voice vote on motion under Article 11: **UNANIMOUS**

---

**Article 12 Flag Pole Replacement**

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available funds or a sum of money, for the purchase and installation of a flag pole, and related improvements, for the Common, including all costs incidental and related thereto; or what it will do in relation thereto.

**Sponsor:** Board of Selectmen

**Description...**

*This article seeks funds to assist with the replacement of the Flag Pole located on the Town Common.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 12 -- FLAG POLE REPLACEMENT**

I move to raise and appropriate the sum of \$5,000 to assist with the purchase and installation of a flag pole, and related landscape improvements, for the Common; as specified in Article 12 printed in the warrant. *[S.O'Leary]*

Board of Selectmen recommends.  
Finance Committee recommends.

Voice vote on motion under Article 12: **UNANIMOUS**

---

**Article 13 Fund Open Space and Recreation Plan Consultant**

To see if the Town will vote to raise and appropriate or appropriate by transfer from any available funds the sum of \$19,000 for a consultant to complete an updated Open Space and Recreation Plan; or what it will do in relation thereto.

**Sponsor:** Community Planning Commission

**Description...**

*This article seeks funds to hire a consultant to update the Town's Open Space and Recreation Plan.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 13 -- FUND OPEN SPACE AND RECREATION PLAN CONSULTANT**

I move to raise and appropriate the sum of \$19,000 to fund a consultant to complete an updated Open Space and Recreation Plan; as specified in Article 13 printed in the warrant. *[S.O'Leary]*

Board of Selectmen recommends in order for the Town to be in a position to receive any funds as they may be available..

Finance Committee does not recommend on a 6-0-1 (abstention) as they do not see the need to update this plan when there are only limited grants available at this time.

Community Planning Commission recommends.

CPC Administrator H.Griffin reaffirmed the need for the plan consultant as a State requirement to received any future grants. Without a plan in place, the Town would not be able to apply for many grants through various State programs.

Voice vote on motion under Article 13: **CARRIED**

---

**Article 14 Accept MGL Chapter 44, Section 55C, and Amend Code – General By-laws, Add a New Chapter – Affordable Housing Trust Fund**

To see if the Town will vote to accept the provisions of G.L. Chapter 44, Section 55C, establishing a trust to be known as the North Reading Affordable Housing Trust Fund, and authorize the Board of Selectmen or Board of Trustees of said Trust to execute any documents or instruments or take any other action necessary to carry out the purposes of this article; and further, to amend the Code of the Town of North Reading General By-laws by adding a new chapter, North Reading Affordable Housing Trust Fund, as on file with the Town Clerk; and further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Code of North Reading; or what it will do in relation thereto

**Sponsor:** Community Planning Commission

**Description...**

*This article will accept the statute that authorizes municipalities to establish a municipal affordable housing trust fund. The article will also amend the Town General By-laws to add a new by-law, which establishes a Board of Trustees consisting of five members (appointed by the Board of Selectmen) to administer the Fund, and which specifies the Trustees' powers. The purpose of the Fund is to provide for the creation and preservation of affordable housing in the Town*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 14 -- AMEND MGL CHAPTER 44, SEC. 55C AND AMEND CODE – GENERAL BY-LAWS ADD A NEW CHAPTER – AFFORDABLE HOUSING TRUST FUND**

I move to pass over Article 14 as printed in the warrant. *[M.Prisco]*

Board of Selectmen recommends passing over.

Finance Committee recommends passing over.

Community Planning Commission recommends passing over at this time.

Voice vote on motion to pass over Article 14: **UNANIMOUS**

---

**Article 15 Amend Code – Zoning By-laws, Article XXIV – Inclusionary Housing Requirements**

To see if the Town will vote to amend the Code of the Town of North Reading, Zoning By laws by adding a new Article XXIV Inclusionary Housing Requirements, as on file with the Town Clerk, and further, that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Code of North Reading; or what it will do in relation thereto.

**Sponsor:** Community Planning Commission

**Description...**

*This article will amend the Zoning By-laws to require that one affordable housing unit be provided in every residential development (whether rental or ownership) that contains six or more units or lots, and that an additional affordable housing unit be provided for every seven lots thereafter. The purpose is to promote the distribution of affordable units throughout the Town as development occurs, and to assist the Town in maintaining its 10% affordable housing inventory level, so as to satisfy the minimum requirements of G.L. Chapter 40B.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommendation to be made at Town Meeting.

**ARTICLE 15 -- AMEND CODE – ZONING BY-LAWS XXIV –  
INCLUSIONARY HOUSING REQUIREMENTS**

I move to pass over Article 15 as printed in the warrant. *[M.Prisco]*

Board of Selectmen recommends passing over.

Finance Committee recommends passing over.

Community Planning Commission recommends passing over.

Voice vote on motion to pass over Article 15: **UNANIMOUS**

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<p><b>STREET ACCEPTANCE ARTICLES 16 – 26 PRESENTED AND VOTED UNDER ONE MOTION</b></p>
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**Article 16 Street Acceptance – Adrian Drive**

To see if the Town will vote to accept as a public way the layout of Adrian Drive:

**Adrian Drive:** Starting at the intersection with Kings Row at Station 0+ 00 to the cul de sac at Station 5+ 59.73.

Meaning and intending hereby to accept Adrian Drive as a public way, as heretofore laid out by the Board of Selectmen and as shown on plans dated August 6, 1998, on file in the Town Clerk's Office, which plans are incorporated herein by reference, and further to authorize the Board of Selectmen to acquire by purchase, gift, or eminent domain, the fee simple or a lesser interest in the land, within said way, and any easements related thereto, and raise and appropriate the sum of \$1.00; or what it will do in relation thereto.

**Sponsor:** Community Planning Commission

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

---

**Article 17 Street Acceptance – Ashwood Drive**

To see if the Town will vote to accept as a public way the layout of Ashwood Drive:

**Ashwood Drive:** Starting at Station 6+ 02.79 to the intersection with Boxwood Road at Station 16+ 43.92.

Meaning and intending hereby to accept Ashwood Drive as a public way, as heretofore laid out by the Board of Selectmen and as shown on plans dated April 28, 2011, on file in the Town Clerk's Office, which plans are incorporated herein by reference, and further to authorize the Board of Selectmen to acquire by purchase, gift, or eminent domain, the fee simple or a lesser interest in the land, within said way, and any easements related thereto, and raise and appropriate the sum of \$1.00; or what it will do in relation thereto.

**Sponsor:** Community Planning Commission

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

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**Article 18 Street Acceptance – Barberry Road**

To see if the Town will vote to accept as a public way the layout of Barberry Road:

**Barberry Road:** From the intersection at Southwick Road at Station 0+00 to the intersection with Oakland Road at Station 7+ 97.16.

Meaning and intending hereby to accept Barberry Road as a public way, as heretofore laid out by the Board of Selectmen and as shown on plans dated March 10, 2011, on file in the Town Clerk's Office, which plans are incorporated herein by reference, and further to authorize the Board of Selectmen to acquire by purchase, gift, or eminent domain, the fee or a lesser interest in the land, within said way, and any easements related thereto, and raise and appropriate the sum of \$1.00; or what it will do in relation thereto.

**Sponsor:** Community Planning Commission

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

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**Article 19 Street Acceptance – Bonpel Drive**

To see if the Town will vote to accept as a public way the layout of Bonpel Drive:

**Bonpel Drive:** From the intersection with Abbott Road starting at Station 0+ 19.94 to the cul de sac at Station 4+ 22.40.

Meaning and intending hereby to accept Bonpel Drive as a public way, as heretofore laid out by the Board of Selectmen and as shown on plans as dated March 8, 2011, on file in the Town Clerk's Office, which plans are incorporated herein by reference, and further to authorize the Board of Selectmen to acquire by purchase, gift, or eminent domain, the fee simple or a lesser interest in the land, within said way, and raise and appropriate the sum of \$1.00; or what it will do in relation thereto.

**Sponsor:** Community Planning Commission

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

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**Article 20 Street Acceptance – Boxwood Road**

To see if the Town will vote to accept as a public way the layout of Boxwood Road:

**Boxwood Road:** Starting at Station 3+ 30.49, on the northwesterly end of existing Boxwood Road to the cul de sac at Station 10+ 31. 79.

Meaning and intending hereby to accept Boxwood Road as a public way, as heretofore laid out by the Board of Selectmen and shown on plans dated April 28, 2011, on file in the Town Clerk's Office, which plans are incorporated herein by reference, and further to authorize the Board of Selectmen to acquire by purchase, gift, or eminent domain, the fee simple or a lesser interest in the land, within said ways, and any easements related thereto, and raise and appropriate the sum of \$1.00; or what it will do in relation thereto.

**Sponsor:** Community Planning Commission

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

**Article 21 Street Acceptance – Foley Drive**

To see if the Town will vote to accept as a public way the layout of Foley Drive:

**Foley Drive:** From the intersection of Haverhill Street at Station 0+00 to the cul de sac at Station 21+30.24.

Meaning and intending hereby to accept Foley Drive as a public way, as heretofore laid out by the Board of Selectmen and as shown on plans dated April 19, 2011, on file in the Town Clerk's Office, which plans are incorporated herein by reference, and further to authorize the Board of Selectmen to acquire by purchase, gift, or eminent domain, the fee simple or a lesser interest in the land, within said way, and any easements related thereto, and raise and appropriate the sum of \$1.00; or what it will do in relation thereto.

**Sponsor:** Community Planning Commission

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

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**Article 22 Street Acceptance – Janice Avenue**

To see if the Town will vote to accept as a public way the layout of Janice Avenue:

**Janice Avenue:** From the intersection with North Street starting at Station 0+00 to Station 5+25.

Meaning and intending hereby to accept Janice Avenue as a public way, as heretofore laid out by the Board of Selectmen and as shown on plans as dated April 14, 2011, on file in the Town Clerk's Office, which plans are incorporated herein by reference, and further to authorize the Board of Selectmen to acquire by purchase, gift, or eminent domain, the fee simple or a lesser interest in the land, within said way, and raise and appropriate the sum of \$1.00; or what it will do in relation thereto.

**Sponsor:** Community Planning Commission

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

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**Article 23 Street Acceptance – Sandy Lane**

To see if the Town will vote to accept as a public way the layout of Sandy Lane:

**Sandy Lane:** From the intersection with Hillview Road at Station 0+ 00 to the intersection with Pine Ridge Road at Station 4+ 99.47.

Meaning and intending hereby to accept Sandy Lane as a public way, as heretofore laid out by the Board of Selectmen and as shown on plans as dated April 13, 2011, on file in the Town Clerk's Office, which plans are incorporated herein by reference, and further to authorize the Board of Selectmen to acquire by purchase, gift, or eminent domain, the fee simple or a lesser interest in the land, within said way, and raise and appropriate the sum of \$1.00; or what it will do in relation thereto.

**Sponsor:** Community Planning Commission

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

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## **Article 24 Street Acceptance – Surrey Lane**

To see if the Town will vote to accept as a public way the layout of Surrey Lane:

**Surrey Lane:** From the intersection with Park Street at Station 0+ 00 to the road end at 9+ 64.58.

Meaning and intending hereby to accept Surrey Lane as a public way, as heretofore laid out by the Board of Selectmen and as shown on plans as dated April 26, 2011, on file in the Town Clerk's Office, which plans are incorporated herein by reference, and further to authorize the Board of Selectmen to acquire by purchase, gift, or eminent domain, the fee simple or a lesser interest in the land, within said way, and raise and appropriate the sum of \$1.00; or what it will do in relation thereto.

**Sponsor:** Community Planning Commission

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

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## **Article 25 Street Acceptance – Yankee Woods Drive**

To see if the Town will vote to accept as a public way the layout of Yankee Woods Drive:

**Yankee Woods Drive:** From the intersection with Central Street starting at Station 0+ 00 to the cul de sac at Station 7+ 84.19.

Meaning and intending hereby to accept Yankee Woods Drive as a public way, as heretofore laid out by the Board of Selectmen and as shown on plans as dated May 6, 2011, on file in the Town Clerk's Office, which plans are incorporated herein by reference, and further to authorize the Board of Selectmen to acquire by purchase, gift, or eminent domain, the fee simple or a lesser interest in the land, within said way, and raise and appropriate the sum of \$1.00; or what it will do in relation thereto.

**Sponsor:** Community Planning Commission

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

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## **Article 26 Street Acceptance – West Village Drive**

To see if the Town will vote to accept as a public way the layout of West Village Drive:

**West Village Drive:** Starting at station 0+00 on the southerly sideline of Park Street to To see if the Town will vote to accept as a public way the layout of station 5+75.00.

Meaning and intending hereby to accept West Village Drive as a public way, as heretofore laid out by the Board of Selectmen and a shown on plans dated August 7, 2006 and revised through June 1, 2010, on file in the Town Clerk's Office, which plans are incorporated herein by reference, and further to authorize the Board of Selectmen to acquire, by purchase, gift, or eminent domain, the fee or a lesser interest in the land within said way, and any easements related thereto, and raise and appropriate the sum of \$1.00; or what it will do in relation thereto

**Sponsor:** Community Planning Commission

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

<p><b>STREET ACCEPTANCE ARTICLES 16 – 26 PRESENTED AND VOTED UNDER ONE MOTION</b></p>
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**ARTICLES 16 – 26 -- STREET ACCEPTANCES**

I move to accept as public ways the layout of Adrian Drive, Ashwood Drive, Barberry Road, Bonpel Drive, Boxwood Road, Foley Drive, Janice Avenue, Sandy Lane, Surrey Lane, Yankee Woods Drive, and West Village Drive, as specified in Articles 16 through 26 as printed in the warrant, and to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise, the fee or lesser interest in the lands within said ways, and any easements related thereto, and to further raise and appropriate the sum of \$1.00 for said purposes for each article, for a total of \$11.00. *[Warren Pearce] [Requires 2/3 vote]*

Board of Selectmen recommends.

Finance Committee recommends.

Community Planning Commission recommends.

The Moderator called for discussion under each street individually by name; there were no questions or discussion on any individual street. The Moderator proceeded to call for the vote.

Voice vote on the motion under Articles 16 – 26: **UNANIMOUS**

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**Article 27 Amend Code – General By-laws, Chapter 5 –  
Records and Reports**

To see if the Town will vote to amend the Code of North Reading General By-Laws, Chapter 5 – Records and Reports, § 5-14.A (Meeting Records; filing of reports) to replace the current text in the second sentence under Section A as follows, with strike-through text to be deleted and underlined text to be inserted, and further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Code of North Reading; or what it will do in relation thereto.

**By replacing the current text in the second sentence under § 5-14.A:**

All committees, boards, commissions, or any other group or individual appointed by Town Meeting, Moderator, Board of Selectmen, or any other authorized appointing authority shall:

A. Keep records of all meetings, such records to be a summary account of all proceedings conducted, including all votes taken, except as otherwise provided by charter. ~~A copy of these records shall be filed with the Town Clerk, the Board of Selectmen, and any other appointing authority within ten (10) days of such meetings.~~ This section shall not apply to budgetary deliberations of the Finance Committee.

**with the following text:**

All committees, boards, commissions, or any other group or individual appointed by Town Meeting, Moderator, Board of Selectmen, or any other authorized appointing authority shall:

A. Keep records of all meetings, such records to be a summary account of all proceedings conducted, including all votes taken, except as otherwise provided by charter. Such records shall be permanent records as required by the provisions of G.L. c.66, §8. A copy of these records shall also be filed with the Town Clerk forthwith once approved and shall be maintained by said clerk for a period of five years, after which time the copies may be disposed of in accordance with and to the extent permitted by law, including all such copies of records currently maintained by the Town Clerk's office. This section shall not apply to budgetary deliberations of the Finance Committee.

**Sponsor:** Town Clerk

**Description...**

*Under the Public Records Laws, each department, board, committee or commission is the Records Custodian for the records generated by them. There is no requirement under the law to file copies of these records with the Town Clerk's Office, the Board of Selectmen or any other appointing authority. Maintaining this duplication of records is redundant and has become unsustainable from a storage position.*

**Recommendations ...**

**Selectmen:** Recommended.

**Finance Committee:** Recommended.

**ARTICLE 27 -- AMEND CODE – GENERAL BY-LAWS,  
CHAPTER 5 – RECORDS AND REPORTS (SEC. 5-14)**

I move to amend the Code of North Reading General By-Laws, Chapter 5 – Records and Reports, § 5-14A "Meeting Records; filing of reports", and to authorize non-substantive changes to the numbering of the by-law in order that it be in compliance with the numbering format of the Code of North Reading; as specified in Article 27 as printed in the warrant. [R.Mauceri]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on motion under Article 27: **UNANIMOUS**

---

**Article 28 Amend Code – General By-laws, Chapter 5 – Records and Reports**

To see if the Town will vote to amend the Code of North Reading General By-Laws, Chapter 5 – Records and Reports, § 5-17 (Annual Reports) to change the reference to the April Town Meeting in the last sentence, with strike-through text to be deleted and underlined text to be inserted, and further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Code of North Reading; or what it will do in relation thereto.

**By replacing the current text under § 5-17:**

§ 5-17. Annual reports.

The annual printed reports of the officers of the Town shall be made and published by the Board of Selectmen. These shall include reports of all town officers and others, committees, boards, commissions, and trustees. Report of the Town Clerk shall contain a copy of his record of all Town Meetings held since publication of the last annual report. Town Accountant's report shall show all monies received into and paid out of the town treasury in the preceding fiscal year, by appropriation category and salaries in summary form. The accountant shall also report all other matters as are required by law to be contained therein or as may be requested by the Board of Selectmen under the discretion granted them by law. Such report shall be completed and copies readied for distribution at the office of the Town Clerk and such other places as may be designated by the Board of Selectmen prior to the ~~April Town Meeting~~.

**with the following text:**

§ 5-17. Annual reports.

The annual printed reports of the officers of the Town shall be made and published by the Board of Selectmen. These shall include reports of all town officers and others, committees, boards, commissions, and trustees. Report of the Town Clerk shall contain a copy of his record of all Town Meetings held since publication of the last annual report. Town Accountant's report shall show all monies received into and paid out of the town treasury in the preceding fiscal year, by appropriation category and salaries in summary form. The accountant shall also report all other matters as are required by law to be contained therein

or as may be requested by the Board of Selectmen under the discretion granted them by law. Such report shall be completed and copies readied for distribution at the office of the Town Clerk and such other places as may be designated by the Board of Selectmen by April 1 annually.

**Sponsor:** Town Clerk

**Description...**

*Due to the recent Charter change which changed the date of the Annual Town Meeting from April to June, a modification is needed in this section of the by-laws to change the reference to the April Town Meeting.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommended.

**ARTICLE 28 -- AMEND CODE – GENERAL BY-LAWS,  
CHAPTER 5 – RECORDS AND REPORTS (SEC. 5-17)**

I move to amend the Code of North Reading General By-Laws, Chapter 5 – Records and Reports, § 5-17 “Annual Reports”, and to authorize non-substantive changes to the numbering of the by-law in order that it be in compliance with the numbering format of the Code of North Reading; as specified in Article 28 as printed in the warrant. *[R.Mauceri]*

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on motion under Article 28: **UNANIMOUS**

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**Article 29 Amend Code – General By-laws, Chapter 172 – Town Meeting**

To see if the Town will vote to amend the Code of North Reading General By-Laws, Chapter 172 – Town Meeting, § 172-3 -- “Adjournment”, § 172-4 -- “Admission; quorum”, and § 172-19 -- “Contents of warrant” by replacing the word “April” in the second sentence of each section with the word “June” as follows, with strike-through text to be deleted and underlined text to be inserted, and further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Code of North Reading; or what it will do in relation thereto.

**By replacing the current text under § 172-3:**

A motion to adjourn the meeting to a time, date, and place certain shall not be made until action on the previous motion before the meeting has been made completed. This provision shall not apply to the omnibus articles of the ~~April~~ Town Meeting. Debate on a motion to adjourn shall be limited to three (3) minutes per speaker, and no speaker shall speak more than once, except by permission of the Moderator, and then only briefly to answer a question raised by another speaker.

**with the following text:**

A motion to adjourn the meeting to a time, date, and place certain shall not be made until action on the previous motion before the meeting has been made completed. This provision shall not apply to the omnibus articles of the June Town Meeting. Debate on a motion to adjourn shall be limited to three (3) minutes per speaker, and no speaker shall speak more than once, except by permission of the Moderator, and then only briefly to answer a question raised by another speaker.

**By replacing the current text under § 172-4:**

The Board of Registrars shall appoint tellers who shall permit only registered voters to enter upon the floor of the meeting place of any Town Meeting. Any number of registered voters present shall constitute a quorum sufficient for any ~~April~~ or October Annual Town Meeting to conduct business between the hours of

7 p.m. and 11 p.m. on any Mondays and Thursdays of consecutive weeks until final adjournment. One hundred fifty (150) registered voters shall constitute a quorum sufficient to conduct business at any other time at an Annual Town Meeting or at any Special Town Meeting.

**with the following text:**

The Board of Registrars shall appoint tellers who shall permit only registered voters to enter upon the floor of the meeting place of any Town Meeting. Any number of registered voters present shall constitute a quorum sufficient for any June or October Annual Town Meeting to conduct business between the hours of 7 p.m. and 11 p.m. on any Mondays and Thursdays of consecutive weeks until final adjournment. One hundred fifty (150) registered voters shall constitute a quorum sufficient to conduct business at any other time at an Annual Town Meeting or at any Special Town Meeting.

**By replacing the current text under § 172-19:**

The warrant shall include an explanation of each article. The April Town Meeting budget/omnibus article shall include a detailed explanation of certain line items deemed appropriate by the Finance Committee.

**with the following text:**

The warrant shall include an explanation of each article. The June Town Meeting budget/omnibus article shall include a detailed explanation of certain line items deemed appropriate by the Finance Committee.

**Sponsor:** Town Clerk

**Description...**

*This article amends the general bylaws to be consistent with the charter revision made in 2010 which changed the date of the Annual Town Meeting from April to June.*

**Recommendations ...**

**Selectmen:** Recommendation to be made at Town Meeting.

**Finance Committee:** Recommended.

**ARTICLE 29 -- AMEND CODE – GENERAL BY-LAWS, CHAPTER 172 – TOWN MEETING**

I move to amend the Code of North Reading General By-Laws, Chapter 172 – Town Meeting, § 172-3 "Adjournment," § 172-4 "Admission; quorum" and § 172-19 "Contents of warrant", and to authorize non-substantive changes to the numbering of the by-law in order that it be in compliance with the numbering format of the Code of North Reading; as specified in Article 29 as printed in the warrant. [R.Mauceri]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on motion under Article 29: **UNANIMOUS**

Chairman Mauceri thanked all the Town Meeting attendees for participating at the meeting and staying through to the end.

Mr. Moderator: I move to adjourn this meeting *sine die*. **UNANIMOUS**

The meeting adjourned at 9:20 pm. There were 142 voters present. Checkers for the evening were Patricia Fillmore, Anne Casey, Carol Bourque, Camille Welch, Dorothy Hartery, Gail Strong, Carol Cleri, Rose Vitale, Jean Fitzgerald and Ed Stiles. Town Clerk office staff Carol Ducrow and Sherri Stebbins assisted with check-in procedures. Media services were provided by Robert Carbone, Bob Barker and Kate McKendry; custodial services by Julie Spurr-Knight.

A true record. Attest: Barbara Stats, Town Clerk

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*[Articles 27, 28 and 29 of the October 2011 Town Meeting were approved by Assistant Attorney General Margaret J. Hurley on October 24, 2011 and subsequently advertised in the North Reading Transcript on October 27, 2011 and November 3, 2011.]*

**TOWN CLERKS OFFICE**  
**Vital Statistics and Licenses Issued**  
January 1, 2011 - December 31, 2011

**Vital Statistics Recorded for 2011:**

Births:	145
Marriages:	50
Deaths:	116

\* \* \* \* \*

**Number of Dogs Licensed to Date:** 591  
(2011 Tags – Licensing Period June 1 – May 31<sup>st</sup>)

\* \* \* \* \*

**Number of Passport Applications Processed:** 125  
*[Service terminated 4/30/11 – no longer an Acceptance Facility]*

\* \* \* \* \*

**Business Certificates Recorded:**

New Certificates:	47
Business Renewals:	38
Discontinued:	13
Expired:	06

\* \* \* \* \*

**Licenses Issued for Division of Fisheries & Wildlife:**

Fishing License:	99
(Free Fishing - 31 included)	
Hunting & Sporting License:	55
(Free H & S - 21 included)	
Water Fowl Stamps:	7
Archery Stamps:	24
Primitive Firearms Stamps:	22



## **DEPARTMENT OF VETERANS SERVICES**

The Veterans Department continues to provide financial assistance, VA support, and other related services to assist the Veterans and their dependents through difficult times. The present case load is comprised of Veterans in need of long term assistance. However, there has been an influx of emergency assistance required for home heating fuel, food, and utilities. Assisting the Veterans of North Reading with an array of support to include educational, emotional, employment, financial, homeless shelters, housing, home health aide, along with medical needs, and support groups continues to remain top priority.

The war in Iraq and Afghanistan has created an influx of VA cases for various debilitating situations for those returning. All cases have been handled in an expeditious manner so as to provide a quick response back to the Veteran. As our Commander in Chief anticipates downsizing in the near future, this will affect the volume of cases through Chapter 115 and VA. Today's warriors are committed to as many as two or more tours to Iraq and Afghanistan creating a high percentage of PTSD and TBI cases. It is imperative that the Veterans Departments are available and ready to assist these Veterans and their families as they return from the warzone and transition back to civilian life.

The Veterans Department and Veterans Committee hosted a Veterans Social honoring North Readings Veterans and Troops at the Hillview Country Club which took place in May. The social encourages Veterans, Warriors, and the general populous to join us in comfortable setting with fine music and food. The afternoon gives the community an opportunity to thank and honor our men and women for their service.

In early June the three quarters of a century old Flagpole that stood on top of the common came crashing down. In an effort to erect Old Glory back on the common; the Veterans

Department pursued efforts to raise monies. The intent was to have a flag installed preferably by the 10<sup>th</sup> Anniversary of 9/11 and not later than the beginning of November in time for Veterans Day. Through the generosity of the community, WWII/POW James Arsenault, Dunkin Donuts and the Scrivanos Family, over \$25,000 in funds were raised allowing the project to go forward thus enabling the flag to be in place on time for Veterans Day. Thank you to Theresa Forte of the Scrivanos Group for bringing the letter of intent forward to corporate. To Board of Selectmen Robert Mauceri, Sean Delaney, Stephen O'Leary, Michael Prisco, Jeff Yull, and Town Administrator Greg Balukonis; thank you for having faith in the pursuit of such an important project. Thank you John Welsh, you worked tirelessly researching the project and seeing it through.

Thank you Dick Carnevale, DPW, and Historical District Commission; your assistance helped bring this project to its completion. To all our financial supporters, your true patriotic spirit is apparent as we now have a beautiful 90 foot lighted fiberglass flagpole with Old Glory flying larger than life.

September 11<sup>th</sup> at Ipswich River Park, blue skies and sunshine commemorated the 10<sup>th</sup> Anniversary of the attacks on our Nation. Throughout the day a multitude of musical talent and heart felt speeches reflected ten years ago. It was the collaboration of All individuals involved that made the events of this day one WE WILL NEVER FORGET. Thanks to the efforts of Firefighter Jon Burt; double later trucks with the ceremonial larger than life American Flag was displayed for all to see and the Police and Fire Depts. had several static displays in the park along with the National Guard 272<sup>nd</sup> Chemical Co. displaying vehicles through out the park. The Marine Corps Color Guard, Militia and Boy Scouts marched up the walkway to America the Beautiful and presenting a salute to fallen Military heroes in the Commonwealth since 9/11 a very moving tribute. An American Flag inscribed with all the names of the 9/11 victims was displayed. Parks Dept. worked

tirelessly preparing and grooming IRP for the day. The Recreation Dept. and staff grilled all day with a wonderful selection of food choices and the Veterans Committee had tables of memorabilia commemorating the event. Thank you to Senator Tarr, St Rep Jones, BOS Chair Robert Mauceri, Larissa Gay, SSgt Perinchief USMC, Lt Col. Barrette USAF, 1<sup>st</sup> Sgt Bernard USMC, MSgt Corcoran National Guard, Ryan Finch, Nayeab, Rahman, Chief Nolan, Firefighter Batchelder, Rev Fisher, NR HS Band and Chorus, DJ Jerry O, Stephen Savio, NR Community Chorale, Full Turn Band, Wayne Fleury, Flying Monkies, NR Schools, Boy and Girl Scouts, Minutemen/Militia, 272<sup>nd</sup> Chemical Co. National Guard, Marine Corps Color Guard 25<sup>th</sup> Regiment, Military One Source, NR Youth Football Cheerleaders, Kids Stuff Amusements, CR Signs, Heavenly Donuts, Kitty's, Shawsheen Valley Tech School. Through coordination and planning efforts of the Veterans Committee, Military, Chief Nolan and NR Police Dept., Chief Warnock and Fire Dept., Parks Director Marty Tilton and Staff, Operations Director of Parks and Recreation Maureen Stevens and Recreation Director Lynn Clemens, Sheila Sturdevant, Maria Brown, and the many volunteers; you created an impact of NEVER FORGET. Thank you for all your support and dedication in presenting non other than Honor and Respect for this unforgettable day. It was a day of reflecting and remembering the tragedy of that day allowing the community to come together as a family to reflect and heal.

In September the Horseshoe Grille courtesy of Pat Lee sponsored a wine tasting benefitting the Veterans Gift Account. It was an evening of specially prepared courses and pairing them with fine wines chosen for the occasion. A good time was had by all. The evening was a success thanks to the coordinating efforts of Pat Lee. Thank you to Paula and Amy; your expertise helped educated all in attendance.

In November North Reading welcomed home Lt Colonel Dan McIntyre from Iraq. Lt Col. McIntyre was escorted by

State, North Reading and Woburn Police from Logan to the common where he was greeted with welcoming signs, voices of praise and sirens courtesy of the NR Fire and Police Departments. Through successful coordination, the Veterans Dept, NR Police and Fire Depts., Patriot Guard Riders, NR School Depart., fliers, website and email communications; Lt Colonel McIntyre had two hundred plus patriotic fans greeting him along with local and live news coverage. It was an evening that gave everyone involved a feeling of true patriotism and spirit of community.

This has been a year full of events for the Veterans, Troops and the general populous of North Reading. The Veterans Department continues to pride itself in assisting our Veterans, Warriors, and their families utilizing resources through local, state and federal agencies enabling this department to continue to provide the best possible care for our Veterans and their dependents to ensure their needs are met.

Respectfully submitted,

Susan Magner  
Director of Veterans Services

## VETERANS MEMORIAL COMMITTEE

Veterans Day consisted on two ceremonies with the first beginning at 10:00 with the ribbon cutting of the newly installed flagpole, followed by the ceremonial flag raising courtesy of the Marine Corps Color Guard, 25<sup>th</sup> Regiment, Fort Devens and check presentation from Dunkin Donuts and the Scrivanos Family, Theresa Forte, Robert Burns Dist. Mgr, Vipin Khera Dir. of Operations. The Board of Selectmen, Town Administrator and Veterans Agent presented Dunkin Donuts and the Scrivanos Family with a plaque and proclamation naming November 18<sup>th</sup> Dunkin Donuts Day. Guest Speakers St Rep. Brad Jones, BOS Chair Robert Mauceri, and Jack Richard representative for Senator Scott Browns reflected on the beauty of our newly installed flagpole and its magnificence.

Veterans Day Master of Ceremonies was Ed Piercey. Bell Ringer, John Watson opened the ceremony at precisely 11:00 AM. Reverend Rachel Fisher delivered the invocation and benediction. Patriot Guard Riders and Ride Capt. Grace Washburn surrounded the area with American Flags. The 272<sup>nd</sup> Chemical Co. stood at attention as the Marine Corps Color Guard, 25<sup>th</sup> Regiment presented colors. Boy Scout Troop 750 and Girl Scout Troops 71876, 71874 and 71902 lead the community with the pledge of allegiance. Eric Forman, Director and NR High School Band performed the National Anthem and a host of patriotic songs. Selectman Mike Prisco delivered the Town Proclamation. Honorary Guest Speaker Lt Colonel John Barrette, USAF spoke with honor and conviction that captured the hearts and minds of all. NR Minutemen/Militia and Capt. John Richard presented the salute in honor of our Veterans. Commander James MacLauchian and VFW Post 10874 placed the wreaths on the memorials. Static displays courtesy of the National Guard, 272<sup>nd</sup> Chemical Company lined the walkways. Several hundred residents were in attendance. Refreshments were served courtesy of Dunkin Donuts, Horseshoe Grille, and the Girl Scouts. Operation

Home Ties, Faces of Remembrance was on display in the Senior Center for viewing.

Thank you for your steadfast support of a day of remembrance, honor and respect; Veterans Memorial and Veterans Committees, Lt Colonel John Barrette, Senator Bruce Tarr, State Rep. Brad Jones, Jack Richard, BOS Chair Robert Mauceri, Reverend Rachel Fisher, VFW Post 10874, Minutemen/Militia, BOS Michael Prisco, Sean Delaney, Stephen O'Leary and Jeff Yull, TA Greg Balukonis, Dunkin Donuts and the Scrivanos Family, Theresa Forte, Robert Burns, Vipin Khera, Marine Corps Color Guard 25<sup>th</sup> Regiment, National Guard 272<sup>nd</sup> Chemical Co., Patriot Guard Riders, Boy and Girl Scouts, Eric Foreman and NR High School Band, Parks Dept, Mary Prenney and Senior Staff.

Respectfully submitted,

Susan Magner  
Director of Veterans Services

## **YOUTH SERVICES DEPARTMENT**

North Reading Youth Services mission is to allow for the voice of our youth to be heard in the community. We strive to establish student-driven social and experiential activities and provide opportunities for young adults to become active members of our community. Through these programs we hope to foster a healthy self-image and encourage positive decision making for Middle and High school aged youth.

North Reading Youth Services has continued to grow in developing existing and new teen programming and increasing participation. North Reading Youth Services Support Association (NRYSSA) is a 501(c) 3 corporation that was established in 2006 to positively affect teen decision making and with the support of the community, Youth Services is able to assist North Reading families every day.

Youth Services has developed as a community resource for the youth of North Reading as it continues to collaborate with the schools, the Parks and Recreation Department, library staff, the Police Department, the Northeast Center for Healthy Communities and the Middlesex District Attorney's Office. The high school youth group and Director also collaborate with Andover, North Andover and Winchester Youth Services through our Youth Summit meetings. We aim to provide programming that promotes community service, leadership, and good decision making among our youth.

Youth Group meetings are held on a weekly basis for middle and high school students. It acts as the planning committee for social and experiential activities including potential workshop topics, community service and events, as well as discussing the needs of youth in North Reading. Middle School Youth Group participation has risen from one to twenty-five members and continues to acquire new members throughout the school year. The Recreation Department continues to offer use of the

Ipswich River Park Recreation Center for our Wednesday evening Youth Group which we are so very grateful for.

Community service projects that North Reading youth have participated in included the Veterans Day Ceremony, North Reading Food Pantry, Cor Unum Meal Center, Apple Festival, Tree Lighting Ceremony, Chamber of Commerce Summer Road Race, Green Thumb Youth Garden and the Mentoring program. The mentoring program matches High School aged youth with Elementary School participants who work together once a week on educational and social skills. It is co-directed by the Youth Services Director and the Youth Services Librarian and serves 30 youth. In the winter of 2011, Youth Services also began a program titled, "Pay Your Respect and Shovel a Vet," where twenty-two middle and high school youth shoveled the walkways and driveways of disabled and seasoned veterans.

We have provided support and informal counseling to teens and parents with issues of health insurance coverage, academic problems, socialization difficulties, job searches, teen homelessness, suspension and expulsion issues in schools, and needing tutoring or mentoring. Youth Services has acted as an interface between state agencies such as CHINS (Child in Need of Services) and DCF (Department of Children and Families) to ensure that families receive all of the outside support available to them.

This year, North Reading students wanted to start a Gay-Straight Alliance (GSA) and we began meetings in December 2011. GSA is a student organization that provides a safe and supportive environment for LGBT youth and their straight allies that meets bi-weekly to discuss oppression, raise awareness, bullying, etc.

Youth Services offers safe activities and recreations over school vacations and weekend nights. These activities are



chosen by the students and have included snow tubing, movies, laser tag, Six Flags and more. Youth Services hosted a middle school “Winter Wonderdance” in December that was organized by the middle school youth group and had 100 students in attendance. Throughout the year we co-sponsor about four Teen Game Nights with the library and will be hosting our fifth Battle of the Bands in March which is mostly student-led.

Teen Workshops are offered free of charge and are focused on building self-confidence and self-esteem building. Many community members have donated their time and materials to run teen workshops on vocal performance, Urban Art, video/film editing, and martial arts as well as informational workshops like college questions and a college tour, SAT practice and other topics of teen choice.

As we move into 2012 it is our goal to increase participation among high school students and provide parent workshops as well. We plan to reach this goal by launching our Job Shadow workshop and providing leadership opportunities to high school students. We are also working on a Social Networking Seminar for parents that would help them better understand sites, privacy settings and provide materials for reference. Through school announcements and flyers, newspaper advertisement and attending Parent Advisory Council Meetings we hope to gain further participation and community awareness. A special thanks to all of our supporters and volunteers who have helped to make this program a success.

Respectfully Submitted,

Judy Hall, Co-chairperson  
Terry Blade, Co-chairperson  
Tracy Helms, Secretary  
Christine Fisher, Treasurer

Kathy Dardeno  
Frank Ferraro  
Jean Moubij

Erica Hansen, Youth Services Director

## BOARD OF ASSESSORS

The Assessors report for Fiscal 11 is as follows:

The FY 2011 Total real estate valuation:	\$ 2,492,221,503
Personal property valuation:	\$ 47,234,770
Tax rate for residential/open space	\$ 14.00
Tax rate for commercial/industrial/ personal property	\$ 14.00

Amounts levied by class, percentage, valuation & taxes:

Classes	Percentage	Valuation	Taxes
Residential	87.0034	\$2,168,317,245	\$29,164,094.38
Open space			
Commercial	6.7423	\$ 168,032,975	\$ 2,318,565.52
Industrial	4.3590	\$ 108,636,513	\$ 1,494,411.64
Personal property	1.8953	\$ 47,234,770	\$ 754,126.71

Revised real estate:	\$1,121,000
Supplemental real estate:	\$20,610.69
Revised personal property:	\$
Omitted personal property:	\$1,393,860
Roll back:	

Total exemptions granted: 100	Amount: \$56,763.20
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Motor vehicle and trailer excise:	
Number of vehicles assessed as of 1/1/10	17,502
Excise tax amount	\$ 2,181,976.99

Respectfully submitted,

The Assessing Office

Board Members:

Sebastine Tine, Chairman

Gregory Smith

Deborah Carbone

Staff members:

Deborah Carbone, Assessing Manager

Debbie Pothier, Administrative Assistant

Lisa Downing, Clerk / Secretary

## **TOWN TREASURER**

The transactions in the General Cash Account, in summary form  
were as follows:

Balance6/30/2010 .....	\$17,753,656.94
Balance6/30/2011 .....	\$17,761,867.16

### **FUNDED DEBT**

Outstanding Long Term 7/1/2011 .....	\$34,633,666.00
Bond Paid in FY 11 .....	\$ 3,375,653.00
New Bonds FY 11.....	\$ 4,084,000.00
Outstanding Short Term 7/1/2011 .....	\$ 1,758,000.00
New BANS FY11 .....	\$ 1,758,000.00
BANS Paid in FY11 .....	<u>\$ 3,783,575.00</u>
All Outstanding Debt as of June 30, 2011 .....	\$ 49,392,894.00

### **DEBT ACCOUNT**

Buildings.....	\$ 7,942,000.00
Departmental Equipment .....	\$ 1,449,000.00
School Buildings.....	\$12,760,000.00
School Other .....	\$ 4,035,000.00
General.....	\$ 7,737,666.00
Water.....	<u>\$ 2,468,000.00</u>
Total .....	\$36,391,666.00

Respectfully submitted,

Maryann MacKay, Town Treasurer

## TOWN COLLECTOR

### Outstanding Balances June 30, 2011:

#### Levy of 2006

Motor Vehicle .....	\$ 7,932.17
Personal Property .....	\$ 3,180.25

#### Levy of 2007

Motor Vehicle .....	\$ 9,493.80
Personal Property .....	\$ 4,079.40

#### Levy of 2008

Real Estate .....	\$ 118.35
Motor Vehicle .....	\$ 9,027.48
Personal Property .....	\$ 6,540.52

#### Levy of 2009

Motor Vehicle .....	\$ 10,116.99
Personal Property .....	\$ 7,014.14

#### Levy of 2010

Real Estate .....	\$ 16.16
Motor Vehicle .....	\$ 22,204.30
Personal Property .....	\$ 9,813.59

#### Levy of 2011

Real Estate .....	\$ 525,454.32
Motor Vehicle .....	\$ 106,202.75
Personal Property .....	\$ 9,678.95

#### Levy of 2012

##### Real Estate

(bills mailed on June 30, 2011 .....\$17,251,063.70

##### Personal Property

(bills mailed on June 30, 2011).....\$328,893.34

**FY 2011  
TOWN OF NORTH READING TRUST FUNDS**

Account Description	07/01/2010 Balance	Receipts	Disbursements/ Transfers +/-	06/30/11 Balance	Con Expendib	Available	Unrealized Gain/Loss	Ending Market Value
Cultural Council Scholarship	7,819.70	\$108.53	0.00	7,928.23	1,789.00	6,030.70	52.14	7,980.37
Harmony Vale	8,589.16	\$119.20	0.00	8,708.36	1,000.00	7,589.16	57.27	8,765.63
Luther G. Howard	7,009.18	\$97.27	0.00	7,106.45	500.00	6,606.45	46.73	7,153.18
Park Street Cemetery	2,330.18	\$32.36	0.00	2,362.54	300.00	2,062.54	15.54	2,378.08
Perpetual Care	734,352.54	\$10,293.54	13,524.38	758,170.46	593,328.13	164,842.33	4,985.98	763,156.44
Conservation	109,732.92	\$1,522.82	0.00	111,255.74	25,000.00	86,255.74	731.65	111,987.39
Flint Memorial Library	9,387.94	\$130.27	0.00	9,518.21	3,150.00	6,368.21	62.59	9,580.80
Thomas Stafford	3,174.64	\$44.05	0.00	3,218.69	1,000.00	2,218.69	21.17	3,239.86
Library Piano Trust	6,941.39	\$94.95	-179.00	6,857.34	2,715.00	4,142.34	45.10	6,902.44
Flint Memorial Hall	18,192.61	\$211.20	-5,450.00	12,953.81	6,000.00	6,953.81	85.19	13,039.00
Walter S. Flint	43,319.08	\$601.15	0.00	43,920.23	10,000.00	33,920.23	288.83	44,209.06
Alice G. Wilson	5,097.95	\$70.73	0.00	5,168.68	500.00	4,668.68	33.99	5,202.67
Elliot Flint	21,427.61	\$260.25	-4,900.10	16,787.76	5,000.00	11,787.76	110.40	16,898.16
Ebenezer Damon	9,278.38	\$128.76	0.00	9,407.14	5,000.00	4,407.14	61.86	9,469.00
Anne U. Abbott	5,644.62	\$78.33	0.00	5,722.95	1,000.00	4,722.95	37.64	5,760.59
150th Anniversary	495.03	\$6.88	0.00	501.91	125.00	376.91	3.30	505.21
Tri-Centennial American Revolution	427.80	\$5.93	0.00	433.73	100.00	333.73	2.85	436.58
James & Barbara Alyward	12,368.43	\$167.17	-300.00	12,235.60	10,000.00	2,235.60	80.47	12,316.07
Veterans Memorial Scholarship	18,270.05	\$253.55	0.00	18,523.60	0.00	18,523.60	121.82	18,645.42
Richard K. Smith Scholarship	5,980.43	\$82.99	0.00	6,063.42	3,750.00	2,313.42	39.88	6,103.30
Edith F. Holt Scholarship	4,125.52	\$57.26	0.00	4,182.78	3,000.00	1,182.78	27.51	4,210.29
West Village Club Scholarship	5,779.60	\$80.21	0.00	5,859.81	1,780.64	4,079.17	38.54	5,898.35
James Greg Hannon	11,930.30	\$159.60	-400.00	11,689.90	10,000.00	1,689.90	76.88	11,766.78
Richard Murphy Scholarship	5,626.02	\$78.08	0.00	5,704.10	3,000.00	2,704.10	37.51	5,741.61
James Stewart Scholarship	5,061.94	\$70.25	0.00	5,132.19	610.00	4,522.19	33.75	5,165.94
Michael J. Mitton Scholarship	45,368.09	\$599.77	-2,000.00	43,967.86	25,440.00	18,527.86	289.15	44,257.01
Barrasso Fund	121,175.96	\$1,621.94	-4,000.00	118,797.90	100,000.00	18,797.90	781.25	119,579.15
The Fitzgerald Prize	23,031.68	\$319.62	0.00	23,351.30	15,000.00	8,351.30	153.57	23,504.87
Eleanor Frazier Memorial	881.95	\$12.22	0.00	894.17	675.00	219.17	5.88	900.05
Eric Nelson Memorial Scholarship	9,266.45	\$128.61	0.00	9,395.06	6,264.91	3,130.15	61.79	9,456.85
Arthur A. Barresi Scholarship	27,236.40	\$370.54	-500.00	27,106.94	25,000.00	2,106.94	178.26	27,285.20
Eleanor Cecelia Dell Fund	5,313.99	\$73.81	0.00	5,387.80	5,000.00	387.80	35.42	5,423.22
<b>TOTAL</b>	<b>1,294,637.54</b>	<b>\$17,881.84</b>	<b>-4,204.72</b>	<b>1,308,314.66</b>	<b>866,027.68</b>	<b>442,286.98</b>	<b>8,603.91</b>	<b>1,316,918.57</b>

## **TOWN ACCOUNTANT**

The following pages are the audited General Purpose Financial Statements of the Town of North Reading for the Fiscal Year 2011. The statements and accompanying notes were prepared by Giusti, Hingston and Company, P.C., the outside audit firm, as a result of the annual audit of the Town's financial records by the firm.

Responsibility for the accuracy and completeness of the data presented rests with the Town. I believe the data, as presented, is accurate in all material respect, that it is presented in a manner designed to fairly set forth the financial position of the Town measured by the activity of its various funds.

The Town's finances continue to feel the pressure of rapid growth and a general decline in the economy. The Town's ability to generate sufficient revenue to provide the services demanded is severely limited by the constraints of Proposition 2-1/2. The Town is faced with difficulty, funding not only the operating budget, but major capital projects over the next few years. This can only be accomplished by careful and thoughtful planning of the Town's leaders.

Respectfully submitted,

Elizabeth Pavao  
Finance Director/Town Accountant

Town of North Reading, Massachusetts  
Statement of Net Assets  
June 30, 2011

	Governmental <u>Activities</u>	Business - Type <u>Activities</u>	<u>Total</u>
<b>Assets</b>			
Current:			
Cash/Investments	\$ 15,830,028	\$ 1,657,247	\$ 17,487,275
Petty Cash	585	-	585
Accounts Receivable:			
Property Taxes	506,991	-	506,991
Tax Liens	858,809	34,443	893,252
Excises	163,927	-	163,927
User Charges	244,794	315,336	560,130
Liens	5,917	23,280	29,197
Intergovernmental	524,367	-	524,367
Noncurrent:			
Accounts Receivable:			
Intergovernmental	2,920,716	-	2,920,716
Deferred Special Assessments	35,585	-	35,585
Capital Assets:			
Assets Not Being Depreciated	19,691,829	3,493,523	23,185,352
Assets Being Depreciated, Net	43,926,470	10,028,534	53,955,004
	<hr/>	<hr/>	<hr/>
Total Assets	84,710,018	15,552,363	100,262,381
	<hr/>	<hr/>	<hr/>
<b>Liabilities</b>			
Current:			
Warrants Payable	761,615	88,191	849,806
Accounts Payable	-	104,387	104,387
Accrued Salaries Payable	2,836,660	18,456	2,855,116
Employees' Withholding Payable	347,852	-	347,852
Due to Other Governments	6,626	-	6,626
Unclaimed Checks	43,513	-	43,513
Guarantee Deposits	-	29,748	29,748
Accrued Interest Payable	214,351	48,287	262,638
Other Liabilities	287,140	-	287,140
Bonds Payable	2,961,749	789,077	3,750,826
Bond Anticipation Notes Payable	1,658,000	100,000	1,758,000
Noncurrent:			
Bonds Payable	25,786,992	5,095,848	30,882,840
Other Post Employment Benefit Obligations	6,697,438	97,548	6,794,986
Due to Other Governments	64,861	-	64,861
Compensated Absences	3,700,503	104,031	3,804,534
	<hr/>	<hr/>	<hr/>
Total Liabilities	45,367,300	6,475,573	51,842,873
	<hr/>	<hr/>	<hr/>



Town of North Reading, Massachusetts  
Statement of Net Assets  
June 30, 2011

	<u>Governmental Activities</u>	<u>Business - Type Activities</u>	<u>Total</u>
<b>Net Assets</b>			
Invested in Capital Assets, Net of Related Debt	38,601,979	9,907,242	48,509,221
Restricted for:			
Special Revenue	3,827,203	-	3,827,203
Perpetual Funds:			
Expendable	259,773	-	259,773
Nonexpendable	660,492	-	660,492
Unrestricted	<u>(4,006,729)</u>	<u>(830,452)</u>	<u>(4,837,181)</u>
Total Net Assets	<u><u>\$ 39,342,718</u></u>	<u><u>\$ 9,076,790</u></u>	<u><u>\$ 48,419,508</u></u>

Town of North Reading, Massachusetts

Statement of Activities

Fiscal Year Ended June 30, 2011

		Program Revenues			Net (Expenses) Revenues and Changes in Net Assets		
Functions/Programs	Expenses	Charges for	Operating	Capital	Governmental	Business -	Total
		Services	Grants and Contributions	Grants and Contributions		Type Activities	
<b>Primary Government:</b>							
<i>Governmental Activities:</i>							
General Government	\$ 2,648,061	\$ 576,569	\$ 125,046	\$ -	\$ (1,946,446)	\$ -	\$ (1,946,446)
Public Safety	6,151,554	617,810	273,097	-	(5,260,647)	-	(5,260,647)
Education	33,016,375	1,701,801	13,155,714	-	(18,158,860)	-	(18,158,860)
Highways and Public Works	5,256,972	1,034,713	680,289	3,199,227	(342,743)	-	(342,743)
Human Services	550,645	52,458	115,144	-	(383,043)	-	(383,043)
Culture and Recreation	1,273,974	362,781	54,104	-	(857,089)	-	(857,089)
Fringe Benefits and Insurance	9,778,694	-	-	-	(9,778,694)	-	(9,778,694)
Interest on Debt Service	1,069,355	-	-	-	(1,069,355)	-	(1,069,355)
Total Governmental Activities	59,745,630	4,346,132	14,403,394	3,199,227	(37,796,877)	-	(37,796,877)
<i>Business-Type Activities:</i>							
Golf	1,318,189	1,528,584	20,176	-	-	230,571	230,571
Water Services	2,968,887	3,037,257	25,779	-	-	94,149	94,149
Total Business-Type Activities	4,287,076	4,565,841	45,955	-	-	324,720	324,720
Total Primary Government	\$ 64,032,706	\$ 8,911,973	\$ 14,449,349	\$ 3,199,227	(37,796,877)	324,720	(37,472,157)
<i>General Revenues:</i>							
Property Taxes					34,540,599	-	34,540,599
Motor Vehicle and Other Excise Taxes					2,342,578	-	2,342,578
Penalties and Interest on Taxes					235,692	-	235,692
Other Taxes, Assessments and in Lieu of Payments					265,317	-	265,317
Intergovernmental					1,571,165	-	1,571,165
Interest and Investment Income					42,098	-	42,098
Other Revenue					13,797	-	13,797
Special Items:							
Premium on Sale of Debt					85,240	-	85,240
Net Gain (Loss) on Sale of Assets					(115,699)	-	(115,699)
Transfer of Assets to General Fund					95,776	(95,776)	-
Transfers, Net					250,849	(250,849)	-
Total General Revenues, Special Items and Transfers					39,327,412	(346,625)	38,980,787
Change in Net Assets					1,530,535	(21,905)	1,508,630
Net Assets:							
Beginning of the Year					37,812,183	9,098,695	46,910,878
End of the Year					\$ 39,342,718	\$ 9,076,790	\$ 48,419,508

Town of North Reading, Massachusetts

Balance Sheet

Governmental Funds

June 30, 2011

		Nonmajor Governmental	Total Governmental
	<u>General</u>	<u>Funds</u>	<u>Funds</u>
<u>Assets</u>			
Cash/Investments	\$ 8,392,498	\$ 7,437,530	\$ 15,830,028
Petty Cash	585	-	585
Receivables:			
Property Taxes	506,991	-	506,991
Tax Liens	858,809	-	858,809
Excises	163,927	-	163,927
User Charges	85,658	159,136	244,794
Other Liens	5,917	-	5,917
Intergovernmental	3,164,109	280,974	3,445,083
Special Assessments	-	35,585	35,585
Tax Foreclosures	330,319	-	330,319
Total Assets	<u>\$ 13,508,813</u>	<u>\$ 7,913,225</u>	<u>\$ 21,422,038</u>
<u>Liabilities and Fund Balances</u>			
Liabilities:			
Warrants Payable	\$ 399,772	\$ 361,843	\$ 761,615
Accrued Salaries Payable	2,811,070	25,590	2,836,660
Employees' Withholding Payable	347,852	-	347,852
Due to Other Governments	6,626	-	6,626
Unclaimed Checks	11,013	32,500	43,513
Other Liabilities	-	256,119	256,119
Bonds Anticipation Notes Payable	-	1,658,000	1,658,000
Deferred Revenue:			
Property Taxes	416,569	-	416,569
Taxes and User Charges Paid in Advance	40,022	-	40,022
Liens	864,726	-	864,726
Excises	74,166	-	74,166
Special Assessments	-	35,585	35,585
Tax Foreclosures	330,319	-	330,319
User Charges	85,658	159,136	244,794
Intergovernmental	3,164,109	161,090	3,325,199
Total Liabilities	<u>8,551,902</u>	<u>2,689,863</u>	<u>11,241,765</u>
Fund Equity:			
Fund Balances:			
Nonspendable	-	660,492	660,492
Restricted	-	4,021,114	4,021,114
Committed	1,699,521	197,168	1,896,689
Assigned	207,208	557,756	764,964
Unassigned	3,050,182	(213,168)	2,837,014
Total Fund Balances	<u>4,956,911</u>	<u>5,223,362</u>	<u>10,180,273</u>
Total Liabilities and Fund Balances	<u>\$ 13,508,813</u>	<u>\$ 7,913,225</u>	<u>\$ 21,422,038</u>

Town of North Reading, Massachusetts  
Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds  
Fiscal Year Ended June 30, 2011

	General	Nonmajor Governmental Funds	Total Governmental Funds
<u>Revenues:</u>			
Property Taxes	\$ 34,423,501	\$ -	\$ 34,423,501
Tax Liens	256,844	-	256,844
Excises	2,275,680	-	2,275,680
Penalties and Interest	235,692	-	235,692
Licenses and Permits	416,594	-	416,594
Fees and Other Departmental	199,612	-	199,612
Intergovernmental	13,066,206	3,196,680	16,262,886
Charges for Services	967,519	2,754,925	3,722,444
Fines and Forfeits	13,120	-	13,120
Earnings on Investments	42,098	18,351	60,449
In Lieu of Taxes	265,317	-	265,317
Contributions	-	118,172	118,172
Miscellaneous	42,544	166,218	208,762
Total Revenues	<u>52,204,727</u>	<u>6,254,346</u>	<u>58,459,073</u>
<u>Expenditures:</u>			
General Government	2,192,606	221,339	2,413,945
Public Safety	5,674,846	321,693	5,996,539
Education	28,252,317	3,901,077	32,153,394
Intergovernmental	224,645	-	224,645
Highways and Public Works	3,878,505	1,485,427	5,363,932
Human Services	488,852	46,822	535,674
Culture and Recreation	615,175	432,054	1,047,229
Employee Benefits and Insurance	8,241,455	-	8,241,455
Debt Service	3,745,906	-	3,745,906
Total Expenditures	<u>53,314,307</u>	<u>6,408,412</u>	<u>59,722,719</u>
Excess of Revenues Over (Under) Expenditures	<u>(1,109,580)</u>	<u>(154,066)</u>	<u>(1,263,646)</u>
<u>Other Financing Sources (Uses):</u>			
Operating Transfers In	1,154,593	231,843	1,386,436
Operating Transfers (Out)	(219,368)	(916,219)	(1,135,587)
Proceeds from Bonds	-	1,679,000	1,679,000
Total Other Financing Sources (Uses)	<u>935,225</u>	<u>994,624</u>	<u>1,929,849</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>(174,355)</u>	<u>840,558</u>	<u>666,203</u>
Fund Balance, Beginning	<u>1,748,181</u>	<u>7,765,889</u>	<u>9,514,070</u>
Prior Period Adjustment	<u>3,383,085</u>	<u>(3,383,085)</u>	<u>-</u>
Fund Balance, Beginning as Restated	<u>5,131,266</u>	<u>4,382,804</u>	<u>9,514,070</u>
Fund Balance, Ending	<u>\$ 4,956,911</u>	<u>\$ 5,223,362</u>	<u>\$ 10,180,273</u>

Town of North Reading, Massachusetts  
Reconciliation of the Governmental Funds Balance Sheet  
Total Fund Balances to the Statement of Net Assets  
Fiscal Year Ended June 30, 2011

Total Governmental Fund Balances	\$ 10,180,273
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	63,618,299
Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.	5,001,061
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds	
Bonds Payable	(28,748,741)
Other Post Employment Benefit Obligations	(6,697,438)
Due to Other Governments	(95,882)
Accrued Interest on Bonds	(214,351)
Compensated Absences	<u>(3,700,503)</u>
Net Assets of Governmental Activities	<u>\$ 39,342,718</u>

Town of North Reading, Massachusetts  
Reconciliation of the Statement of Revenues, Expenditures,  
and Changes in Fund Balances of Governmental Funds  
to the Statement of Activities  
Fiscal Year Ended June 30, 2011

Net change in fund balances - total governmental funds	\$ 666,203
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays and the contribution of assets exceeded depreciation and gains or losses on disposition of assets in the current period.	2,144,139
Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.	(560,834)
The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.	923,327
In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds, interest is not reported until due. This amount represents the change from the prior year's accrual.	74,224
Some expenses reported in the Statement of Activities, such as compensated absences and other postemployment benefits payable do not require the use of current financial resources and , therefore, are not reported as expenditures in the governmental funds. This amount represents the change from the prior year's accrual.	<u>(1,716,524)</u>
Change in net assets of governmental activities	<u><u>\$ 1,530,535</u></u>

Town of North Reading, Massachusetts  
Statement of Net Assets  
Proprietary Funds  
June 30, 2011

	Business-Type Activities	
	<u>Enterprise Funds</u>	
	<u>Water</u>	<u>Hillview</u>
<b>Assets</b>		
Current:		
Cash and Cash Investments	\$ 1,075,360	\$ 581,887
Receivables, Net of Allowance for Uncollectibles:		
User Charges	315,336	-
Tax Liens	34,443	-
Liens	23,280	-
Noncurrent:		
Accounts Receivable:		
Assets Not Being Depreciated	522,952	2,970,574
Assets Being Depreciated, Net	8,027,699	2,000,832
Total Assets	<u>9,999,070</u>	<u>5,553,293</u>
<b>Liabilities</b>		
Current:		
Warrants Payable	40,601	47,590
Accounts Payable	104,387	-
Accrued Wages Payable	17,818	638
Guarantee Deposits	-	29,748
Accrued Interest Payable	22,229	26,058
Bond Anticipation Notes Payable	-	100,000
Bonds Payable	394,077	395,000
Noncurrent:		
Bonds Payable	2,200,848	2,895,000
Other Post Employment Benefits Payable	86,701	10,847
Compensated Absences	98,671	5,360
Total Liabilities	<u>2,965,332</u>	<u>3,510,241</u>
<b>Net Assets</b>		
Invested in Capital Assets, Net of Related Debt	6,312,302	3,594,940
Unrestricted	721,436	(1,551,888)
Total Net Assets	<u>\$ 7,033,738</u>	<u>\$ 2,043,052</u>

Town of North Reading, Massachusetts  
Statement of Revenues, Expenses and Changes in Fund Net Assets  
Proprietary Funds  
Fiscal Year Ended June 30, 2011

	<u>Enterprise Funds</u>	
	<u>Water</u>	<u>Hillview</u>
Operating Revenues:		
Charges for Services	\$ 3,037,257	\$ 1,396,334
Departmental	-	132,250
Miscellaneous	4,851	19,199
Total Operating Revenues	<u>3,042,108</u>	<u>1,547,783</u>
Operating Expenditures:		
Personal Services	641,198	24,291
Nonpersonal Services	1,906,837	997,817
Depreciation	326,110	170,353
Total Operating Expenditures	<u>2,874,145</u>	<u>1,192,461</u>
Operating Income	<u>167,963</u>	<u>355,322</u>
Nonoperating Revenues (Expenses):		
Intergovernmental	13,078	-
Earnings on Investments	7,850	977
Interest on Debt	(94,742)	(125,728)
Total Nonoperating Revenues (Expenses)	<u>(73,814)</u>	<u>(124,751)</u>
Income Before Operating Transfers	<u>94,149</u>	<u>230,571</u>
Transfers Out - Capital Assets	-	(95,776)
Operating Transfers In	8,497	10,654
Operating Transfers Out	(210,000)	(60,000)
Total Transfers	<u>(201,503)</u>	<u>(145,122)</u>
Change in Net Assets	<u>(107,354)</u>	<u>85,449</u>
Net Assets, July 1, 2010	<u>7,141,092</u>	<u>1,957,603</u>
Net Assets June 30, 2011	<u>\$ 7,033,738</u>	<u>\$ 2,043,052</u>



Town of North Reading, Massachusetts  
Statement of Cash Flows  
Proprietary Fund  
Fiscal Year Ended June 30, 2011

	<u>Water</u>	<u>Hillview</u>
Cash Flows from Operating Activities:		
Receipts from Customers	\$ 2,941,197	\$ 1,547,783
Payments to Employees	(652,807)	(24,070)
Payments to Vendors	<u>(1,932,832)</u>	<u>(1,043,733)</u>
Net Cash Flows Provided (Used) by Operating Activities	<u>355,558</u>	<u>479,980</u>
Cash Flows from Non Capital Related Financing Activities:		
Disbursements for Assets Transferred to Governmental Activities	-	(95,776)
Transfers from (to) Other Funds (Net)	<u>(201,503)</u>	<u>(49,346)</u>
Net Cash Flows Provided (Used) by Non Capital Related Financing Activities	<u>(201,503)</u>	<u>(145,122)</u>
Cash Flows from Capital and Related Financing Activities:		
Payments on Bond Anticipation Notes	(104,000)	(2,000,000)
Proceeds from Bonds	405,000	2,000,000
Proceeds from Bond Anticipation Notes	-	100,000
Principal Payments on Bonds	(358,173)	(410,000)
Interest Payments	<u>(88,935)</u>	<u>(114,026)</u>
Net Cash Flows Provided (Used) by Capital and Related Financing Activities	<u>(146,108)</u>	<u>(424,026)</u>
Cash Flows from Investing Activities:		
Earnings on Investments	<u>7,850</u>	<u>977</u>
Net Cash Flows Provided (Used) by Investing Activities	<u>7,850</u>	<u>977</u>
Net Increase (Decrease) in Cash and Cash Equivalents	<u>15,797</u>	<u>(88,191)</u>
Cash and Cash Equivalents, July 1, 2010	<u>1,059,563</u>	<u>670,078</u>
Cash and Cash Equivalents, June 30, 2011	<u><u>\$ 1,075,360</u></u>	<u><u>\$ 581,887</u></u>

Town of North Reading, Massachusetts  
Statement of Cash Flows  
Proprietary Fund  
Fiscal Year Ended June 30, 2011

	<u>Water</u>	<u>Hillview</u>
Reconciliation of Net Income to Net Cash Provided (Used) by		
Operating Activities:		
Operating Income (Loss)	\$ 167,963	\$ 355,322
Adjustments to Reconcile Operating Income to Net Cash		
Provided (Used) by Operating Activities:		
Depreciation Expense	326,110	170,353
Assets Acquired	-	(9,060)
(Increase) Decrease in Accounts Receivable	(100,911)	-
Increase (Decrease) in Wages Payables	1,688	91
Increase (Decrease) in Compensated Absences	(13,297)	130
Increase (Decrease) in Other Payables	(25,995)	(36,856)
Net Cash Provided by Operating Activities	<u>\$ 355,558</u>	<u>\$ 479,980</u>

Town of North Reading, Massachusetts  
Statement of Fiduciary Net Assets  
Fiduciary Funds  
June 30, 2011

	Private-Purpose <u>Trust</u>
<b>Assets</b>	
Cash and Cash Investments	\$ 274,009
	<hr/>
Total Assets	274,009
	<hr/>
<b>Liabilities</b>	-
	<hr/>
Total Liabilities	-
	<hr/>
<b>Net Assets</b>	
Held in Trust for Scholarships	274,009
	<hr/>
Total Net Assets	\$ 274,009
	<hr/> <hr/>

Town of North Reading, Massachusetts  
Statement of Changes in Fiduciary Net Assets  
Fiduciary Funds  
Fiscal Year Ended June 30, 2011

**Additions:**

Interest, Dividends, and Other	\$ 4,727
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Total Additions	4,727
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**Deductions:**

Scholarships Awarded	8,450
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Change in Net Assets	(3,723)
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**Net Assets:**

Beginning of the Year	277,732
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End of the Year	\$274,009
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