

# Department of Public Works FY2025 Operating Budget



# Department of Public Works Proposed FY2025 Operating Budget

- Sanitation
- Fuel
- Administration
- Engineering
- Road & Street
- Snow and Ice
- Street Lighting
- Tree Care
- Machinery Maintenance
- Cemetery
- Town Buildings
- Stormwater
- Water



# FY25 Budget Preview

- Sanitation \$1,445,495, increase of \$18,989 (1.3%)
- Fuel Budget \$250,500, decrease of \$27,184 (-9.8%)
- DPW Budget \$3,361,013, increase of \$296,355 (9.7%)
- Water Operating Budget \$3,695,359, increase of \$70,670 (1.9%)
  - Water Indirect Cost \$537,374, increase of \$13,107 (2.5%)
  - Water Debt Service \$1,382,543, increase of \$294,201 (27%)
- FY25 Budget Requests of significance includes;
  - Increases in salaries due to contractual obligations
  - Slightly lower fuel budget based on lower forecasted price per gallon and minor downward trend in fuel use
  - Storm Water Professional Services increase for Culvert Investigation efforts
  - Town Building Contract Services increases and Utility Increases
  - Town Building and Road & Street general supply cost increases
  - Miscellaneous small capital improvements Increases
  - Water Ent. Increases for purchase of water from Andover and Debt Service

# Sanitation

- FY 2024 Budget = \$1,426,506
- FY 2025 Budget Request = \$1,445,495
  - Overall increase of \$18,989
    - Increase in Personal Services Cost = \$1,831
    - Increases in costs for collection of solid waste and recycling
      - FY24 Budgeted Amount = \$905,852
      - FY25 Budgeted Amount = \$911,857
      - Increase over prior year = \$6,005
    - Increase in costs for disposal costs (tipping fee)
      - FY24 Tipping fee = \$97.34 / ton, Budgeted Amount = \$446,791
      - FY25 Tipping fee = \$99.77 / ton, Budgeted Amount = \$457,944
      - Increase over prior year = \$11,153

# Fuel/Vehicle Pool

- FY 2024 Budget = \$277,684
- FY 2025 Budget - \$250,500
  - Overall Budget reduced by \$27,184
    - Vehicle Maintenance & Repair budget increased by \$4,000 reflecting the upcoming needs of the pool fleet
    - Fuel cost budget reduced \$31,184 based on combination of forecasted price per gallon changes and minor downward trend in fuel use most likely associated with newer and more fuel efficient vehicles
    - U.S. Energy Information Administration Projections
      - Gas \$3.61/gal
      - Diesel \$4.25/gal

# DPW Administration

- FY 2024 Budget = \$199,259
- FY 2025 Budget Request = 206,736
  - Increase in Personal Services \$7,477 to reflect contractual obligations
  - Purchase of Services is Level Funded \*
  - Purchase of Supplies is Level Funded

\* Note that there is a mistake in the **Lease & Rentals** line item on Select Board Budget Copy. It should be reduced by \$8,000

# Engineering Division

- FY 2024 Budget = \$84,347
- FY 2025 Budget Request = \$84,053
  - Decrease in Personal Services = \$294
  - All Other Budget Items are Level Funded

# Road and Street

- FY 2024 Budget = \$661,849
- FY 2025 Budget Request = \$684,771
  - Overall increase of \$22,922
    - Increase in Personal Services \$5,422
    - Increase Purchase of Services \$10,000
    - Purchase of Supplies Level Funded
    - Other Charges/Exp. Level Funded
    - Increase Miscellaneous Capital \$7,500
      - Updating Power Tools
      - Purchase of a Line Painting Machine



# Snow and Ice

- FY 2023 Expenditures - \$568,145
- FY 2024 Budget - \$175,000
  - FY 2024 Expenditures to date approximately \$367,813
    - 21.5" of total snowfall to date
    - YTD 14 events in total, 11 road salting storm events and 3 plowing storm events
- FY 2025 Budget Request = \$175,000

# Street Lighting

- FY 2024 Budget = \$93,356
- FY 2025 Budget Request = \$93,356
  - This budget is level funded. RMLD predicted a very large increase for FY24 which did not happen. Based on a slightly over inflated FY24 budget, current figures will cover any FY25 increases.

# Tree Care

- FY 2024 Budget = \$45,000
- FY 2025 Budget Request \$175,765
  - Total Tree Care Budget Increase = \$130,765
    - Personal Services requested at **\$120,765** to hire 2 employees to establish a Tree Care Crew in order to increase the service level provided by the DPW for Tree Care.
    - Purchased Services Increased by **\$10,000** based on prior year work load and increased need for contractor assistance while 26 year old bucket truck continues to have major break downs.
    - Purchased Supplies is **Level Funded**.

# Machinery Maintenance

- FY 2024 Budget = \$351,525
- FY 2025 Budget Request = \$348,609
  - Overall net decrease = **-\$2,916**
    - Increase in Personal Services = \$4,084
    - Purchased Services and Purchased Supplies is Level Funded
    - Net decrease in Miscellaneous Small Capital = **-\$7,000**
      - Miscellaneous Small Capital: \$9,500
        - New tires for front end loader

# Cemetery and Grounds

- FY 2024 Budget = \$199,096

- FY 2025 Budget = \$212,501

Overall net increase \$13,405

- Increase in personal services \$1,905
- Level funded for purchase of services, supplies and other charges
- Net Increase in Miscellaneous Capital = \$11,500
  - Purchase new lawn mower to replace oldest mower (15+years old)

# Town Buildings Budget

- FY 2024 Budget = \$804,801

- FY 2025 Budget = \$878,442

Overall increase \$73,641

- Increase in Personal Services = \$21,541
- Increase in Purchased Services = \$47,600
  - Line Items in this budget section have been adjusted to reflect projected increases due to inflation and contractual obligations: Energy & Water, Custodial Services, Plumbing Services, Electrical Services, and General
- Increase in Purchased Supplies = \$4,500
  - Building Supplies line item has been increased based on analysis of past usage.
- Miscellaneous Small Capital is Level Funded
  - Miscellaneous Small Capital: \$26,000
    - FY2025 Small Capital Budget will focus on the Installation of an Emergency Backup Generator, and Interior/Exterior Painting of town buildings and various building improvements.

# Stormwater

- FY 2024 Budget = \$450,425

- FY 2025 Budget = \$493,781

Overall increase of \$43,356

- Increase in Personal Services = \$7,644

- Reflects contractual increases

- Increase to Purchased Services = \$35,712

- Increase to Professional Services of \$26,462 due to the need for further culvert investigation and implementing a repair program.

- Increase Police Details to \$9,250 in parallel with culvert investigation

- Purchased Supplies is Level Funded

# Water Enterprise

- FY 2024 Budget

- Personnel = \$ 808,146
- Expenses = \$ 2,807,543
- Misc. Capital = \$ 9,000
- Indirect Costs = \$ 524,267
- Debt Service = \$ 1,088,342

- FY2025 Budget Request

- Personnel = \$814,723
  - Increase of \$6,577 for contractual obligations
- Expenses = \$2,880,636
  - Increase of \$73,093
    - Purchase of water from Andover = \$62,056
    - Net Increase in other miscellaneous expenses = \$11,037
- Miscellaneous Capital = **-\$9,000**
- Indirect Costs = \$537,374 (Increase of 2.5%)
- Debt Service = \$1,382,543 (Increase of 27%)

- Overall Budget Change = \$377,978 (Increase of 7.2%)



# DPW FY25 Personal Services Budgets

| Division                    | FY24 Request | FY24 Request | Dollar Change | Percentage Change |
|-----------------------------|--------------|--------------|---------------|-------------------|
| Engineering                 | \$48,547     | \$48,253     | (\$294)       | -0.6%             |
| Administration              | \$165,259    | \$172,736    | \$7,477       | 4.5%              |
| Road and Street             | \$461,116    | \$466,538    | \$5,422       | 1.2%              |
| Tree Care                   | \$0          | \$120,765    | \$120,765     | 100.0%            |
| Machinery Maintenance       | \$168,225    | \$172,309    | \$4,084       | 2.4%              |
| Cemetery, Parks and Grounds | \$167,096    | \$169,001    | \$1,905       | 1.1%              |
| Town Buildings              | \$152,041    | \$173,582    | \$21,541      | 14.2%             |
| Stormwater                  | \$281,837    | \$289,481    | \$7,644       | 2.7%              |
| Water                       | \$808,145    | \$814,723    | \$6,578       | 0.8%              |
| Totals                      | \$2,252,266  | \$2,427,388  | \$175,122     | 7.78%             |

# DPW FY25 Expense Budgets

| <b>Division</b>                    | <b>FY24 Budget</b> | <b>FY25 Request</b> | <b>Dollar Change</b> | <b>Percentage Change</b> |
|------------------------------------|--------------------|---------------------|----------------------|--------------------------|
| <b>Engineering</b>                 | <b>\$35,800</b>    | <b>\$35,800</b>     | <b>\$0</b>           | <b>0.00%</b>             |
| <b>Administration</b>              | <b>\$34,000</b>    | <b>\$34,000</b>     | <b>\$0</b>           | <b>0.00%</b>             |
| <b>Road and Street</b>             | <b>\$193,733</b>   | <b>\$203,733</b>    | <b>\$10,000</b>      | <b>5.16%</b>             |
| <b>Snow and Ice</b>                | <b>\$175,000</b>   | <b>\$175,000</b>    | <b>\$0</b>           | <b>0.00%</b>             |
| <b>Street Lighting</b>             | <b>\$93,356</b>    | <b>\$93,356</b>     | <b>\$0</b>           | <b>0.00%</b>             |
| <b>Tree Care</b>                   | <b>\$45,000</b>    | <b>\$55,000</b>     | <b>\$10,000</b>      | <b>22.22%</b>            |
| <b>Machinery Maintenance</b>       | <b>\$166,800</b>   | <b>\$166,800</b>    | <b>\$0</b>           | <b>0.00%</b>             |
| <b>Cemetery, Parks and Grounds</b> | <b>\$27,500</b>    | <b>\$27,500</b>     | <b>\$0</b>           | <b>0.00%</b>             |
| <b>Town Buildings</b>              | <b>\$626,760</b>   | <b>\$678,860</b>    | <b>\$52,100</b>      | <b>8.31%</b>             |
| <b>Stormwater</b>                  | <b>\$168,588</b>   | <b>\$204,300</b>    | <b>\$35,712</b>      | <b>21.18%</b>            |
| <b>Water</b>                       | <b>\$2,807,543</b> | <b>\$2,880,636</b>  | <b>\$73,093</b>      | <b>2.60%</b>             |
| <b>Totals</b>                      | <b>\$4,374,080</b> | <b>\$4,554,985</b>  | <b>\$180,905</b>     | <b>4.14%</b>             |

# FY25 Miscellaneous Capital Requests