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TOWN CLERK  
NORTH READING, MA

48-hour notice effective when time-stamped

# MEETING NOTICE

TOWN OF NORTH READING, MASSACHUSETTS  
235 North Street, North Reading, MA 01864

[Click here for Website Calendar](#)

PUBLIC BODY: **North Reading Parks & Recreation Committee**

*Add additional Board/Committee above if joint meeting*

MEETING PLACE: Town of North Reading 235 North Street, North Reading, MA

*Municipal Building*

Room 14

*Room Name or Number*

235 North Street, North Reading, MA

*Street Address [required if not municipal building]*

DAY: Monday DATE: 09/13/2021 TIME: 06:45 PM

SIGNED: Maria G. Brown DATE: 09/09/2021

*Chairman / Secretary [or other authorized representative] & Title*

Notice of every meeting of a local public body must be filed and time-stamped with the Town Clerk's Office at least 48 hours prior to such meeting (excluding Saturdays, Sundays and legal holidays) and posted thereafter in accordance with the provisions of the Open Meeting Law, MGL 30A §§18-25 (Ch.28-2009). Such notice shall contain a listing of topics the Chair reasonably anticipates will be discussed at the meeting.

## AGENDA

*[Listing of topics reasonably anticipated by the Chair -- Changes to the agenda must be processed through the Town Clerk's Office]*

1. Call To Order
2. Ascertain a Quorum
3. Audience of Citizens:
4. Accept Meeting Minutes: August 2, 2021

### OLD BUSINESS:

NEW BUSINESS: Introduction to Department Head  
Introduction to Operations Manager

### OTHER BUSINESS:

Operations Update: Update, Amended Budget.

Recreation Director Update: Update

Parks Director Update: Update

### OTHER:

LUC: Update

FONRPRC: Update

Next Meeting Date: October 4, 2021, 6:45PM

Adjournment:

Zoom Meeting: