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MEETING NOTICE

TOWN OF NORTH READING, MASSACHUSETTS

235 North Street, North Reading, MA 01864

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RECEIVED
BARBARA STATO
2021 SEP -7 AM 11:34
TOWN CLERK
NORTH READING, MA
48-hour notice effective when time-stamped

PUBLIC BODY:

North Reading Housing Authority

Add additional Board/Committee above if joint meeting

MEETING PLACE:

41 Peabody Court

Municipal Building

Community Room

Room Name or Number

Street Address [required if not municipal building]

DAY: **Thursday**



DATE: **09/09/2021**

TIME: **02:00 PM**

SIGNED: **Lisa M. Quaratiello**

Chairman / Secretary [for other authorized representative] & Title

DATE: **09/07/2021**

Notice of every meeting of a local public body must be filed and time-stamped with the Town Clerk's Office at least 48 hours prior to such meeting (excluding Saturdays, Sundays and legal holidays) and posted thereafter in accordance with the provisions of the Open Meeting Law, MGL 30A §§18-25 (Ch.28-2009). Such notice shall contain a listing of topics the Chair reasonably anticipates will be discussed at the meeting.

AGENDA

[Listing of topics reasonably anticipated by the Chair -- Changes to the agenda must be processed through the Town Clerk's Office]

August Agenda:

- 1) Call to Order
- 2) New Business: Public Comment BBQ idea
- 3) Approval of Meeting Minutes from July 8, 2021 & August 12, 2021 Meeting.
- 4) Monthly Financial Documents Review: Bank Statements, Check Register, Payroll Summary.
- 5) Capital Report: Review of Contract with Phoenix Gutters, Walkways update.
- 6) Condo Unit 40 Main St. planning & Town involvement.
- 7) Administrative Update: CHAMP PMR Project and Recertifications.
- 8) Maintenance Report: Work orders, Maintenance Highlights, Unit Inspections Completed, Vacancy Report, Laundry project update.
- 9) Capital Update Gutters project.
- 10) Resident Services Program Grant Update Mystic Valley Elder Services Memorandum of Understanding.
- 11) Tenant Account Receivables summary.
- 12) Adjournment