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TOWN CLERK
NORTH READING, MA

48-hour notice effective when time-stamped

MEETING NOTICE

TOWN OF NORTH READING, MASSACHUSETTS

235 North Street, North Reading, MA 01864

[Click here for Website Calendar](#)

PUBLIC BODY:

North Reading Housing Authority

Add additional Board/Committee above if joint meeting

MEETING PLACE:

41 Peabody Court

Community Room

Municipal Building

Room Name or Number

North Reading, MA 01864

Street Address [required if not municipal building]

DAY: Thursday



DATE: 08/12/2021

TIME: 02:00 PM

SIGNED:

Lisa M. Quaratiello

DATE: 08/10/2021

Chairman / Secretary [or other authorized representative] & Title

Notice of every meeting of a local public body must be filed and time-stamped with the Town Clerk's Office at least 48 hours prior to such meeting (excluding Saturdays, Sundays and legal holidays) and posted thereafter in accordance with the provisions of the Open Meeting Law, MGL 30A §§18-25 (Ch.28-2009). Such notice shall contain a listing of topics the Chair reasonably anticipates will be discussed at the meeting.

AGENDA

[Listing of topics reasonably anticipated by the Chair -- Changes to the agenda must be processed through the Town Clerk's Office]

- 1) Call to Order
- 2) New Business: Public Comment.
- 3) Approval of Meeting Minutes & Executive Session minutes from the July 8, 2021 Meeting.
- 4) FYE June 30, 2021 Review.
- 5) Monthly Financial Documents Review: Bank Statements, Check Register, Payroll Summary.
- 6) AUP results
- 7) Maintenance Report: Work orders, Maintenance Highlights, Unit Inspections, Vacancy Report, Laundry project update.
- 8) Capital Update – Gutters project.
- 9) SHERA program update.
- 10) HAI Insurance Policy review.
- 11) Fenton Ewald Accountants contract review.
- 12) Resident Services Program Grant Update.
- 13) Executive Session: Tenant Account Receivables.
- 14) Adjournment