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TOWN CLERK
NORTH READING, MA

48-hour notice effective when time-stamped

MEETING NOTICE

TOWN OF NORTH READING, MASSACHUSETTS
235 North Street, North Reading, MA 01864
[Click here for Website Calendar](#)

PUBLIC BODY:

North Reading Housing Authority

Add additional Board/Committee above if joint meeting

MEETING PLACE:

Municipal Building

Community Room

Room Name or Number

41 Peabody Court

Street Address [required if not municipal building]

DAY: Thursday



DATE: 07/08/2021

TIME: 02:00 PM

SIGNED: Lisa M. Quaratiello

Chairman / Secretary [or other authorized representative] & Title

DATE: 07/06/2021

Notice of every meeting of a local public body must be filed and time-stamped with the Town Clerk's Office at least 48 hours prior to such meeting (excluding Saturdays, Sundays and legal holidays) and posted thereafter in accordance with the provisions of the Open Meeting Law, MGL 30A §§18-25 (Ch.28-2009). Such notice shall contain a listing of topics the Chair reasonably anticipates will be discussed at the meeting.

AGENDA

[Listing of topics reasonably anticipated by the Chair -- Changes to the agenda must be processed through the Town Clerk's Office]

July 8, 2021 2pm Meeting Agenda:

- 1) Call to Order
- 2) New Business: Public Comment.
- 3) Approval of Meeting Minutes & Executive Session minutes from the June 10, 2021 Meeting.
- 4) Maintenance Report: Work orders, Maintenance Highlights, Unit Inspections, Vacancy Report and Turnovers.
- 5) Capital Update – Gutters project planning & reimbursement for boiler pit remediation.
- 6) Smoking Policy Enforcement.
- 7) SHERA program update.
- 8) Financial Documents Approval: Accounting, Bank Statements, Check Register, Payroll Summary.
- 9) Policy Discussion: Rent Collection Policy. Proposed WIFI idea. Laundry purchase.
- 10) Resident Services Program Grant Update.
- 11) Executive Session: Tenant Account Receivables, Tenant Legal Matters, Personnel.
- 12) Adjournment