

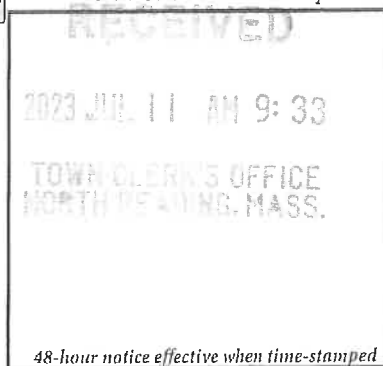


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Town Clerk's Time Stamp



MEETING NOTICE
TOWN OF NORTH READING, MASSACHUSETTS
235 North Street, North Reading, MA 01864
Click here for Website Calendar

PUBLIC BODY:

North Reading Housing Authority

Add additional Board/Committee above if joint meeting

MEETING PLACE:

41 Peabody Court

Community Room

Municipal Building

Room Name or Number

Street Address [required if not municipal building]

DAY: **Thursday**



DATE: **07/13/2023**

TIME: **11:00 AM**



SIGNED: **Lisa M. Quaratiello**

Chairman / Secretary [or other authorized representative] & Title

DATE: **07/11/2023**

Notice of every meeting of a local public body must be filed and time-stamped with the Town Clerk's Office at least 48 hours prior to such meeting (excluding Saturdays, Sundays and legal holidays) and posted thereafter in accordance with the provisions of the Open Meeting Law, MGL 30A §§18-25 (Ch.28-2009). Such notice shall contain a listing of topics the Chair reasonably anticipates will be discussed at the meeting.

AGENDA

[Listing of topics reasonably anticipated by the Chair -- Changes to the agenda must be processed through the Town Clerk's Office]

- 1) Call to Order
- 2) New Business
- 3) Approval of Meeting Minutes 6/8/2023
- 4) Monthly Financial Document Review: June 2023 bank statements, check register, and payroll summary. New check signing card at Reading Co-op.
- 5) Capital Report: 199055 ARPA TAR: Fire Alarm Upgrades Engineer & NRPD visit – Schematic Design phase in progress. 199046 Walkway Replacement Peabody Court.
- 6) AUP completed and submitted to EOHLC.
- 7) Maintenance Report: Work orders & Maintenance Highlights, new laborer/groundskeeper position filled. Peabody CT Unit Inspections complete. Swan Pond and Condos next.
- 8) Tenant Notices – July 18th tenant event organized by NRHA Resident Services Coordinator.
- 9) Vacancy Report – 2 new tenant move ins for July.
- 10) Tenant Account Receivables Summary and legal update.
- 11) Executive Director upcoming schedule
- 12) Public Comment
- 13) Scheduling of Next Meeting
- 14) Adjournment

Complete the form then save the file locally. Once saved, send the file as an attachment to: meetingnotice@northreadingma.gov.