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Town Clerk's Time Stamp

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TOWN CLERK'S OFFICE
NORTH READING, MASS.

48-hour notice effective when time-stamped

MEETING NOTICE
TOWN OF NORTH READING, MASSACHUSETTS
235 North Street, North Reading, MA 01864
[Click here for Website Calendar](#)

PUBLIC BODY:

North Reading Housing Authority

Add additional Board/Committee above if joint meeting

MEETING PLACE:

Community Room

Municipal Building

Room Name or Number

41 Peabody Court

Street Address [required if not municipal building]

DAY: **Thursday**



DATE: **02/09/2023**

TIME: **11:00 AM**



SIGNED:

Lisa M. Quaratiello

Chairman / Secretary [or other authorized representative] & Title

DATE: **02/07/2023**

Notice of every meeting of a local public body must be filed and time-stamped with the Town Clerk's Office at least 48 hours prior to such meeting (excluding Saturdays, Sundays and legal holidays) and posted thereafter in accordance with the provisions of the Open Meeting Law, MGL 30A §§18-25 (Ch.28-2009). Such notice shall contain a listing of topics the Chair reasonably anticipates will be discussed at the meeting.

AGENDA

[Listing of topics reasonably anticipated by the Chair -- Changes to the agenda must be processed through the Town Clerk's Office]

AGENDA for Board Meeting on February 9, 2023

- 1) Call to Order
- 2) New Business
- 3) Approval of Meeting Minutes 1/12/2023
- 4) Monthly Financial Document Review: January 2023 bank statements, check register, payroll summary.
- 5) Annual Plan Update
- 6) Capital Report: 199055 ARPA TAR: Fire Alarm Upgrades, 199052 Chimney Repairs (667), 199054 Bathroom Upgrade (705)
- 7) Tenant Board Member Update
- 8) Maintenance Report: Work orders & Maintenance Highlights, Fire Alarm Testing, Unit Inspections
- 9) Vacancy Report
- 10) Tenant Account Receivables Summary and legal update.
- 11) Public Comment
- 12) Scheduling of Next Meeting
- 13) Adjournment

Complete the form then save the file locally. Once saved, send the file as an attachment to: meetingnotice@northreadingma.gov.