	٢	Town Clerk's Time Stamp
TO	MEETING NOTICE WN OF NORTH READING, MASSACHUSETTS 235 North Street, North Reading, MA 01864 Click here for Website Calendar	
PUBLIC BODY:		
		48-hour notice effective when time-stamped
	Add additional Board/Committee above if joint meeting	
MEETING PLACE:	Municipal Building	Room Name or Number
	Street Address [required if not municipal building]	
DAY:	DATE:	TIME:
SIGNED:	Chairman / Secretary [or other authorized representative] & Title	DATE:
Notice of every meeting	of a local public body must be filed and time-stamped with the Town days, Sundays and legal holidays) and posted thereafter in accordance w	

MGL 30A §§18-25 (Ch.28-2009). Such notice shall contain a listing of topics the Chair reasonably anticipates will be discussed at the meeting.

AGENDA [Listing of topics reasonably anticipated by the Chair -- Changes to the agenda must be processed through the Town Clerk's Office]