

**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, DECEMBER 21, 2020**

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Chairwoman Manupelli called the meeting to order at 7:17 p.m. via remote participation. Participating members were Mrs. Gonzalez, Mr. Wallner, Mr. Stuto, Mr. O'Leary, and Town Administrator, Michael Gilleberto.

**CALL TO ORDER OPEN SESSION**

Chairwoman Manupelli called to order the open session at 7:17 p.m.

Members recite the Pledge of Allegiance.

Mrs. Manupelli stated that the meeting is being recorded by NORCAM and Mr. Gilleberto.

**MINUTES**

MADAM CHAIR, I MOVE TO APPROVE THE DECEMBER 7, 2020 REGULAR SESSION MINUTES AS REVISED.

|              |                |     |
|--------------|----------------|-----|
| MOTION BY:   | MR. STUTO      |     |
| SECONDED BY: | MRS. GONZALEZ  |     |
| VOTED BY:    | MR. STUTO      | AYE |
|              | MRS. GONZALEZ  | AYE |
|              | MR. WALLNER    | AYE |
|              | MR. O'LEARY    | AYE |
|              | MRS. MANUPELLI | AYE |

VOTE: 5-0 (UNANIMOUS)

MADAM CHAIR, I MOVE TO APPROVE THE DECEMBER 7, 2020 EXECUTIVE SESSION MINUTES AS WRITTEN.

|              |                |     |
|--------------|----------------|-----|
| MOTION BY:   | MR. STUTO      |     |
| SECONDED BY: | MR. O'LEARY    |     |
| VOTED BY:    | MR. STUTO      | AYE |
|              | MRS. GONZALEZ  | AYE |
|              | MR. WALLNER    | AYE |
|              | MR. O'LEARY    | AYE |
|              | MRS. MANUPELLI | AYE |

VOTE: 5-0 (UNANIMOUS)

**COVID – 19 UPDATE**

Mr. Gilleberto stated the following:

- Updated the audience on the number of cases in Town.
- The School Department provides updates through email and online of positive cases.
- There are efforts underway for vaccinations for the Town's first responders.

Mr. Stuto inquired about false negative and false positive test results, Mr. Gilleberto responded he will get more information from the Public Health Nurse.

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Mr. O'Leary gave statistics about national cases and deaths and asked people to do their part by wearing masks and taking basic steps to stop the spread. The Board of Health is working on an educational campaign regarding vaccinations. Mrs. Manupelli responded there is a consistent message and efforts in other countries to contain the virus and she hopes the country will get on board, and hopes Massachusetts will get more vaccinations than what has been allotted. She applauds the efforts of the Board of Health and the Administration.

**PUBLIC COMMENT**

None.

**BOARD MEMBER REPORTS**

Mrs. Gonzalez:

- Thanks Sergeant Encarnacao who saved lives on December 8<sup>th</sup> as he got people out of a burning house.
- She also thanked the Fire Department and all first responders.

Mr. Stuto:

- As CPC Liaison he stated the Benevento family wants to put another commercial space on North Street and Route 62.
- Carpenter Drive has been identified for Senior housing through a Twenty-Five Thousand Dollar Community Compact Grant. Hoping for a response to an RFP before June Town Meeting.

Mr. O'Leary:

- Board of Health continues their work and efforts in response to the Pandemic to educate the public going forward and he applauds their efforts.
- There have been discussions between the Hillview Commission and Group One Entertainment. The Hillview has been shut down since March and there are no bookings scheduled now or in the near future. Mr. Yebba would like to withdraw the All-Alcohol Common Victualler license renewal application at this time. The license agreement between the Town and Group One Entertainment goes through until March 31, 2021. A license can be issued in the future if things open up. Wants the Board to recognize the Commission has been sensitive to the situation. Mrs. Manupelli responded she would like to hear from the Commission. Mr. O'Leary stated discussions have taken place about what is in the best interest of the Town. Mrs. Manupelli wants to get more details about obligations under the contract and what might not be being met under the contract.
- The Board of Health is waiting for guidance from the State about how to facilitate administering vaccinations. Mr. Gilleberto added that the phase one vaccine distribution is being coordinated regionally with nearby communities relative to where our first responders will need to go and how it will be facilitated.

Mr. Wallner:

- Age Friendly work with UMass gerontology continues. They have finished with the focus groups and surveys and are now comparing other towns with intergenerational facilities to see the benefits and what their downsides may be. Will be talking to three other communities who are further ahead with their age friendly initiatives to see how they made that happen. How it will be driven for years to come includes 2 phases; leadership and an intergenerational community center. Making good progress fast. He hopes to have reports by May to share with the Board and Town.

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- CPC is making great progress working with Abacus Consultants on the Main Street/Winter Street project, coming up with resistant points that developers might have, looking more positive that we can meet those needs. Good progress is being made.

Mrs. Manupelli:

- Is very proud of Sergeant Encarnacao and is grateful for first responders like that who are saving lives. Proud to have him on the Police Department.

**7:51 – MEET WITH COMMUNITY PLANNING COMMISSION**  
**JOINT APPOINTMENT – ECONOMIC DEVELOPMENT COMMITTEE**  
**DISCUSS COMMUNITY PLANNING COMMISSION VACANCY**

Mrs. Manupelli states CPC members Warren Pearce, Chris Hayden, David Rudloff, and Town Planner, Danielle McKnight, and are in attendance. Mr. Stuto states as Liaison to CPC and voting member of EDC, he is prepared to make an appointment for a full member and will defer to Mr. Hayden for the Associate Member appointment.

MADAM CHAIR, I MOVE TO JOINTLY APPOINT THE FOLLOWING INDIVIDUAL AS A FULL MEMBER OF THE ECONOMIC DEVELOPMENT COMMITTEE FOR A TERM THROUGH MARCH 3, 2023.

PAT LEE

MOTION BY: MR. STUTO  
SECONDED BY: MR. O'LEARY

Mr. O'Leary inquired if there were any other candidates for a Full Member position, Mr. Pearce responded there were not.

MR. O'LEARY: PAT LEE  
MR. ~~VINCENZO~~STUTO: PAT LEE  
MR. WALLNER: PAT LEE  
MRS. ~~GONSALVES~~GONZALEZ: PAT LEE  
MRS. MANUPELLI: PAT LEE

VOTED: 5-0 - PAT LEE

MR. HAYDEN: PAT LEE  
MR. RUDLOFF: PAT LEE  
MR. PEARCE: PAT LEE

VOTED: 3-0 – PAT LEE

Mr. Stuto stated names will be discussed further for Associate Member positions.

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Mr. Pearce stated Bill Bellavance resigned from the Community Planning Commission. He further stated the Commission is looking at doing public hearings and they need a four person vote, the vacancy needs to be filled as soon as possible to serve community effectively. Mr. Gilleberto stated the position was advertised last Thursday in Transcript and will be put on the Town website. He further stated he is hoping to hold interviews in January. Mr. Pearce wants to see what they get for responses and agrees with Mr. Gilleberto that a timeline should be set. Mr. Stuto suggested advertising the vacancy on social media; Mr. Gilleberto responded it will go on the Town Hall Facebook page. Mr. Pearce stated January 19, 2021 is the deadline to apply to fill the unexpired term. Mr. O'Leary stated whoever will be appointed would be filling an unexpired term and they should be asked in the interview if they intend to run in the next town election. Mr. O'Leary stated Bill was great, engaged and committed. He wishes him the best and appreciates all his efforts, he has done a great job and he will be missed.

**ACCEPT GIFT FOR COUNCIL ON AGING**

Mr. Gilleberto states this agenda item will be passed over as the Council on Aging Director and a representative from the Church is not in attendance.

**DONATION OF LAND – LOT 164, LITTLE MEADOW WAY**

Mr. Gilleberto informs the Board of the location of the parcel. It requires a sign off and acceptance of the parcel from the Board. The Conservation Commission has voted to accept the parcel. Attorney Melissa Ogden and Town Planner Danielle McKnight were in attendance to address any questions from the Board. Attorney Ogden states she is waiting for the Municipal Lien Certificate to make sure the taxes have been paid. Mrs. Manupelli inquired if it would be permanent passive conservation land when it gets deeded, Mr. Gilleberto responded it will be. Attorney Ogden states the parcel is land locked. Mr. Gilleberto shares his screen to show the location of the parcel.

MADAM CHAIR, I MOVE TO APPROVE ACCEPTANCE BY THE CONSERVATION COMMISSION OF A PARCEL OF LAND IDENTIFIED AS "LOT 164 – OPEN SPACE" ON A PLAN ENTITLED "DEFINITIVE PLAN BRADFORD POND ESTATES NO. READING, MASS." DATED NOVEMBER 3, 2008, REVISED THROUGH JUNE 10, 2009, SUBJECT TO TOWN COUNSEL CONFIRMING THE TITLE, AND TO SIGN THE APPROVAL.

|              |                |        |
|--------------|----------------|--------|
| MOTION BY:   | MR. STUTO      |        |
| SECONDED BY: | MR. O'LEARY    |        |
| VOTED BY:    | MR. STUTO      | AYE    |
|              | MRS. GONZALEZ  | AYE    |
|              | MR. WALLNER    | ABSENT |
|              | MR. O'LEARY    | AYE    |
|              | MRS. MANUPELLI | AYE    |

VOTE: 4-0 (UNANIMOUS) (MR. WALLNER ABSENT)

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**LICENSE RENEWALS**  
**COMMON VICTUALLER**

Mrs. Manupelli recuses herself from voting and discussion as she has a family member who works at an establishment listed.

MADAM VICE CHAIR, I MOVE TO RENEW THE FOLLOWING COMMON VICTUALLER LICENSES TO EXPIRE DECEMBER 31, 2021 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

BEYOND BAGLES, INC.  
CAPTAIN PIZZA  
CHINA CUISINE  
DUNKIN DONUTS (NO READ)  
DUNKIN DONUTS (SHAUNA DONUTS, INC.)  
GINGER GOURMET  
HORSESHOE CAFÉ, INC.  
JOE FISH SEAFOOD RESTAURANT  
KITTY'S RESTAURANT, INC.  
MARIO'S RISTORANTE  
PAPA GINO'S  
RYER'S STORE  
SWARANSH LLC D/B/A SUBWAY  
THE LOBSTER CLAW  
DOS LOBOS

|              |                |         |
|--------------|----------------|---------|
| MOTION BY:   | MR. STUTO      |         |
| SECONDED BY: | MR. O'LEARY    |         |
| VOTED BY:    | MR. STUTO      | AYE     |
|              | MRS. GONZALEZ  | AYE     |
|              | MR. WALLNER    | ABSENT  |
|              | MR. O'LEARY    | AYE     |
|              | MRS. MANUPELLI | RECUSED |

VOTE: 3-0 (UNANIMOUS) (MR. WALLNER ABSENT, MRS. MANUPELLI RECUSED)

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**COMMON VICTUALLER / ALL ALCOHOL**

MADAM VICE CHAIR, I MOVE TO RENEW THE FOLLOWING COMMON VICTUALLER / ALL ALCOHOL LICENSES TO EXPIRE DECEMBER 31, 2021 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

CHINA CUISINE  
GINGER GOURMET  
HORSESHOE CAFÉ, INC.  
JOE FISH SEAFOOD RESTAURANT  
KITTY'S RESTAURANT AND LOUNGE  
DOS LOBOS

|              |                |         |
|--------------|----------------|---------|
| MOTION BY:   | MR. STUTO      |         |
| SECONDED BY: | MR. O'LEARY    |         |
| VOTED BY:    | MR. STUTO      | AYE     |
|              | MRS. GONZALEZ  | AYE     |
|              | MR. WALLNER    | ABSENT  |
|              | MR. O'LEARY    | AYE     |
|              | MRS. MANUPELLI | RECUSED |

VOTE: 3-0 (UNANIMOUS) (MR. WALLNER ABSENT, MRS. MANUPELLI RECUSED)

**COMMON VICTUALLER / WINES AND MALTS**

MADAM CHAIR, I MOVE TO RENEW THE FOLLOWING COMMON VICTUALLER / WINES AND MALTS LICENSE TO EXPIRE DECEMBER 31, 2021 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

MARIO'S RISTORANTE

|              |                |         |
|--------------|----------------|---------|
| MOTION BY:   | MR. STUTO      |         |
| SECONDED BY: | MR. O'LEARY    |         |
| VOTED BY:    | MR. STUTO      | AYE     |
|              | MRS. GONZALEZ  | AYE     |
|              | MR. WALLNER    | AYE     |
|              | MR. O'LEARY    | AYE     |
|              | MRS. MANUPELLI | RECUSED |

VOTE: 4-0 (UNANIMOUS) (MRS. MANUPELLI RECUSED)

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**CLUB /ALL ALCOHOL (FRATERNAL)**

MADAM VICE CHAIR, I MOVE TO RENEW THE FOLLOWING CLUB /ALL ALCOHOL (FRATERNAL) LICENSE TO EXPIRE DECEMBER 31, 2021 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

**LOYAL ORDER OF MOOSE**

|              |                |         |
|--------------|----------------|---------|
| MOTION BY:   | MR. STUTO      |         |
| SECONDED BY: | MR. O'LEARY    |         |
| VOTED BY:    | MR. STUTO      | AYE     |
|              | MRS. GONZALEZ  | AYE     |
|              | MR. WALLNER    | AYE     |
|              | MR. O'LEARY    | AYE     |
|              | MRS. MANUPELLI | RECUSED |

VOTE: 4-0 (UNANIMOUS) (MRS. MANUPELLI RECUSED)

**AUTOMATIC AMUSEMENT DEVICES**

MADAM VICE CHAIR, I MOVE TO RENEW THE FOLLOWING AUTOMATIC AMUSEMENT DEVICE LICENSES TO EXPIRE DECEMBER 31, 2021 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

**KITTY'S RESTAURANT AND LOUNGE  
LOYAL ORDER OF MOOSE  
PAPA GINO'S  
SPORTS, SPIRITS AND STEAKS**

|              |                |         |
|--------------|----------------|---------|
| MOTION BY:   | MR. STUTO      |         |
| SECONDED BY: | MR. O'LEARY    |         |
| VOTED BY:    | MR. STUTO      | AYE     |
|              | MRS. GONZALEZ  | AYE     |
|              | MR. WALLNER    | AYE     |
|              | MR. O'LEARY    | AYE     |
|              | MRS. MANUPELLI | RECUSED |

VOTE: 4-0 (UNANIMOUS) (MRS. MANUPELLI RECUSED)

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**PACKAGE STORE/ALL ALCOHOL**

MADAM VICE CHAIR, I MOVE TO RENEW THE FOLLOWING PACKAGE STORE/ALL ALCOHOL LICENSES TO EXPIRE DECEMBER 31, 2021 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

NEW ENGLAND BEVERAGE & REDEMPTION  
ONE STOP LIQUORS

|              |                |         |
|--------------|----------------|---------|
| MOTION BY:   | MR. STUTO      |         |
| SECONDED BY: | MR. O'LEARY    |         |
| VOTED BY:    | MR. STUTO      | AYE     |
|              | MRS. GONZALEZ  | AYE     |
|              | MR. WALLNER    | AYE     |
|              | MR. O'LEARY    | AYE     |
|              | MRS. MANUPELLI | RECUSED |

VOTE: 4-0 (UNANIMOUS) (MRS. MANUPELLI RECUSED)

**PACKAGE STORE/WINE AND MALT BEVERAGE**

MADAM VICE CHAIR, I MOVE TO RENEW THE FOLLOWING PACKAGE STORE/WINE AND MALT BEVERAGE LICENSES TO EXPIRE DECEMBER 31, 2021 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

CHRISTOPHER'S MARKET  
RYER'S STORE

|              |                |         |
|--------------|----------------|---------|
| MOTION BY:   | MR. STUTO      |         |
| SECONDED BY: | MR. O'LEARY    |         |
| VOTED BY:    | MR. STUTO      | AYE     |
|              | MRS. GONZALEZ  | AYE     |
|              | MR. WALLNER    | AYE     |
|              | MR. O'LEARY    | AYE     |
|              | MRS. MANUPELLI | RECUSED |

VOTE: 4-0 (UNANIMOUS) (MRS. MANUPELLI RECUSED)



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**JUKEBOX**

MADAM VICE CHAIR, I MOVE TO RENEW THE FOLLOWING JUKEBOX LICENSE TO EXPIRE DECEMBER 31, 2021 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

**LOYAL ORDER OF MOOSE**

|              |                |     |
|--------------|----------------|-----|
| MOTION BY:   | MR. STUTO      |     |
| SECONDED BY: | MR. O'LEARY    |     |
| VOTED BY:    | MR. STUTO      | AYE |
|              | MRS. GONZALEZ  | AYE |
|              | MR. WALLNER    | AYE |
|              | MR. O'LEARY    | AYE |
|              | MRS. MANUPELLI | AYE |

VOTE: 5-0 (UNANIMOUS)

**CLASS I**

Mr. O'Leary recuses himself from voting and discussion as he has a family member who holds a Class II license.

MADAM VICE CHAIR, I MOVE TO RENEW THE FOLLOWING CLASS I LICENSE TO EXPIRE JANUARY 1, 2022 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

**BOBCAT OF BOSTON**

|              |                |         |
|--------------|----------------|---------|
| MOTION BY:   | MR. STUTO      |         |
| SECONDED BY: | MRS. MANUPELLI |         |
| VOTED BY:    | MR. STUTO      | AYE     |
|              | MRS. GONZALEZ  | AYE     |
|              | MR. WALLNER    | AYE     |
|              | MR. O'LEARY    | RECUSED |
|              | MRS. MANUPELLI | AYE     |

VOTE: 4-0 (UNANIMOUS) (MR. O'LEARY RECUSED)

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**OUTSTANDING ISSUES**

Mrs. Manupelli recuses herself from voting or discussion as she has a family member who works at an establishment listed.

MADAM VICE CHAIR, I MOVE TO RENEW THE FOLLOWING LICENSES TO EXPIRE DECEMBER 31, 2021 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

COWABUNGA’S ENTERTAINMENT, LLC – AUTOMATIC AMUSEMENT DEVICE  
HEAV’NLY DONUTS – COMMON VICTUALLER  
NAN’S CENTRE CAFÉ – COMMON VICTUALLER  
TERESA’S PRIME / GRILL 19 – COMMON VICTUALLER, SUNDAY  
ENTERTAINMENT, COMMON VICTUALLER / ALL ALCOHOL  
WENDY’S – COMMON VICTUALLER  
J MAC, INC. D/B/A SUBWAY – COMMON VICTUALLER  
ROUTE 28 LUCKY MARRT – PACKAGE STORE / WINE & MALT BEVERAGE  
SPEEDWAY - PACKAGE STORE / WINE & MALT BEVERAGE  
SPORTS, SPIRITS AND STEAKS - COMMON VICTUALLER, SUNDAY  
ENTERTAINMENT, COMMON VICTUALLER / ALL ALCOHOL, AUTOMATIC  
AMUSEMENT DEVICE

AND TO FURTHER INSTRUCT THE TOWN ADMINISTRATOR TO NOTIFY SAID LICENCEES THAT IF THEY DO NOT SUBMIT ALL REQUIRED PAPERWORK BY DECEMBER 31, 2020 THEIR LICENSE WILL NOT BE RELEASED AND THEY WILL BE ORDERED TO CEASE ALL BUSINESS OPERATIONS.

|              |                |         |
|--------------|----------------|---------|
| MOTION BY:   | MR. STUTO      |         |
| SECONDED BY: | MR. O’LEARY    |         |
| VOTED BY:    | MR. STUTO      | AYE     |
|              | MRS. GONZALEZ  | AYE     |
|              | MR. WALLNER    | AYE     |
|              | MR. O’LEARY    | AYE     |
|              | MRS. MANUPELLI | RECUSED |

VOTE: 4-0 (UNANIMOUS) (MRS. MANUPELLI RECUSED)

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**APPOINTMENTS**

**CULTURAL COUNCIL**

Mr. Wallner states as the Liaison, he recommends all names listed. He further stated the charge allows 22 seats on the committee.

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT / APPOINTMENT TO THE CULTURAL COUNCIL FOR TERMS TO EXPIRE DECEMBER 31, 2023.

PHILIP HEALY (INCUMBENT)  
DANIELA CLAYBORNE  
MIRKO MESSA  
SILVIA AGUAYO  
YAN HUANG  
NANCY LUDWIG

MOTION BY: MR. STUTO  
SECONDED BY: MR. O'LEARY

MR. O'LEARY: PHILIP HEALY, DANIELA CLAYBORNE, MIRKO MESSA  
SILVIA AGUAYO, YAN HUANG, NANCY LUDWIG

MR. ~~VINCENZO~~STUTO: PHILIP HEALY, DANIELA CLAYBORNE, MIRKO MESSA  
SILVIA AGUAYO, YAN HUANG, NANCY LUDWIG

MR. WALLNER: PHILIP HEALY, DANIELA CLAYBORNE, MIRKO MESSA  
SILVIA AGUAYO, YAN HUANG, NANCY LUDWIG

MRS. ~~GONSALVES~~GONZALEZ: PHILIP HEALY, DANIELA CLAYBORNE, MIRKO  
MESSA

SILVIA AGUAYO, YAN HUANG, NANCY LUDWIG  
MRS. MANUPELLI: PHILIP HEALY, DANIELA CLAYBORNE, MIRKO MESSA  
SILVIA AGUAYO, YAN HUANG, NANCY LUDWIG

VOTED: 5-0 - PHILIP HEALY, DANIELA CLAYBORNE, MIRKO MESSA  
SILVIA AGUAYO, YAN HUANG, NANCY LUDWIG

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**HISTORICAL COMMISSION**

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT / APPOINTMENT TO THE HISTORICAL COMMISSION FOR TERMS TO EXPIRE DECEMBER 31, 2023. (FOUR OPENINGS)

PATRICIA ROMEO (INCUMBENT)  
FRANCINE COUGHLIN (INCUMBENT)  
JOANNA WILLIAMS-HOXHA  
DAVID CROSS

MOTION BY: MR. STUTO  
SECONDED BY: MR. O'LEARY

Mr. Wallner states it's nice there are incumbents coming back and new people joining and it's great to have a full committee.

MR. O'LEARY: PATRICIA ROMEO  
FRANCINE COUGHLIN  
JOANNA WILLIAMS-HOXHA  
DAVID CROSS

MR. ~~VINCENZO~~STUTO: PATRICIA ROMEO  
FRANCINE COUGHLIN  
JOANNA WILLIAMS-HOXHA  
DAVID CROSS

MR. WALLNER: PATRICIA ROMEO  
FRANCINE COUGHLIN  
JOANNA WILLIAMS-HOXHA  
DAVID CROSS

MRS. ~~GONSALVES~~GONZALEZ: PATRICIA ROMEO  
FRANCINE COUGHLIN  
JOANNA WILLIAMS-HOXHA  
DAVID CROSS

MRS. MANUPELLI: PATRICIA ROMEO  
FRANCINE COUGHLIN  
JOANNA WILLIAMS-HOXHA  
DAVID CROSS

VOTED: 5-0 PATRICIA ROMEO  
FRANCINE COUGHLIN  
JOANNA WILLIAMS-HOXHA  
DAVID CROSS

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**MARTINS POND STUDY COMMITTEE**

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT / APPOINTMENT TO THE MARTIN'S POND STUDY COMMITTEE FOR TERMS TO EXPIRE ON DECEMBER 31, 2023. (THREE OPENINGS)

JOEL SPRUANCE  
JOANNA WILLIAMS-HOXHA

MOTION BY: MR. STUTO  
SECONDED BY: MR. WALLNER

Mr. Wallner states there is a lot of work coming up in the spring, Joanna has a lot of experience and this is a great recommendation.

MR. O'LEARY: JOEL SPRUANCE, JOANNA WILLIAMS-HOXHA  
MR. ~~VINCENZO~~STUTO: JOEL SPRUANCE, JOANNA WILLIAMS-HOXHA  
MR. WALLNER: JOEL SPRUANCE, JOANNA WILLIAMS-HOXHA  
MRS. ~~GONSALVES~~GONZALEZ: JOEL SPRUANCE, JOANNA WILLIAMS-HOXHA  
MRS. MANUPELLI: JOEL SPRUANCE, JOANNA WILLIAMS-HOXHA

VOTED: 5-0 - JOEL SPRUANCE, JOANNA WILLIAMS-HOXHA

**TAXATION AID COMMITTEE**

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT / APPOINTMENT TO THE TAXATION AID COMMITTEE FOR TERMS TO EXPIRE ON DECEMBER 31, 2023. (TWO OPENINGS)

MARY PRENNEY (INCUMBENT)  
YAN HUANG

MOTION BY: MR. STUTO  
SECONDED BY: MR. O'LEARY

Mr. Wallner states he has not met with the committee yet but will meet in January and he recommends both candidates.

MR. O'LEARY: MARY PRENNEY, YAN HUANG  
MR. ~~VINCENZO~~STUTO: MARY PRENNEY, YAN HUANG  
Mr. Wallner stated Debbie Carbone is the third committee member.  
MR. WALLNER: MARY PRENNEY, YAN HUANG  
MRS. ~~GONSALVES~~GONZALEZ: MARY PRENNEY, YAN HUANG  
MRS. MANUPELLI: MARY PRENNEY, YAN HUANG

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VOTED: 5-0 - MARY PRENNEY, YAN HUANG

**FOREST COMMITTEE**

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT / APPOINTMENT TO THE FOREST COMMITTEE FOR TERMS TO EXPIRE ON DECEMBER 31, 2023. (ONE OPENING)

ALISON POLIDO  
CHRIS LIPPERT

Mr. Wallner states Alison Polido is the recommendation.

MOTION BY: MR. STUTO  
SECONDED BY: MR. O'LEARY

MR. O'LEARY: ALISON POLIDO  
MR. ~~VINCENZO~~STUTO: ALISON POLIDO  
MR. WALLNER: ALISON POLIDO  
MRS. ~~GONSALVES~~GONZALEZ: ALISON POLIDO  
MRS. MANUPELLI: ALISON POLIDO

VOTED: 5-0 - ALISON POLIDO

**LIBRARY TRUSTEES**

**LIBRARY TRUSTEES – ASSOCIATE MEMBER**

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR APPOINTMENT AS ASSOCIATE MEMBER TO THE LIBRARY TRUSTEES FOR A TERM TO EXPIRE DECEMBER 31, 2023. (TWO OPENINGS)

DEBORAH ALDRICH

MOTION BY: MR. STUTO  
SECONDED BY: MR. O'LEARY

Mrs. Manupelli states Deborah Aldrich would like to continue her service as an Associate Member.

MR. O'LEARY: DEBORAH ALDRICH  
MR. ~~VINCENZO~~STUTO: DEBORAH ALDRICH  
MR. WALLNER: DEBORAH ALDRICH  
MRS. ~~GONSALVES~~GONZALEZ: DEBORAH ALDRICH  
MRS. MANUPELLI: DEBORAH ALDRICH

VOTED: 5-0 - DEBORAH ALDRICH

**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, DECEMBER 21, 2020**

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MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT / APPOINTMENT TO THE LIBRARY TRUSTEES FOR TERMS TO EXPIRE DECEMBER 31, 2023. (THREE OPENINGS)

JENNIFER STRITZEL THOMSON (INCUMBENT)  
MIRKO MESSA  
KATIE GABRIELLO

MOTION BY: MR. STUTO  
SECONDED BY: MR. O'LEARY

Mrs. Manupelli states the candidates are recommendations by the Chair of the Committee.

MR. O'LEARY: JENNIFER STRITZEL THOMSON, MIRKO MESSA, KATIE GABRIELLO  
MR. ~~VINCENZO~~STUTO: JENNIFER STRITZEL THOMSON, MIRKO MESSA, KATIE GABRIELLO  
MR. WALLNER: JENNIFER STRITZEL THOMSON, MIRKO MESSA, KATIE GABRIELLO  
MRS. ~~GONSALVES~~GONZALEZ: JENNIFER STRITZEL THOMSON, MIRKO MESSA, KATIE GABRIELLO  
MRS. MANUPELLI: JENNIFER STRITZEL THOMSON, MIRKO MESSA, KATIE GABRIELLO

VOTED: 5-0 - JENNIFER STRITZEL THOMSON, MIRKO MESSA, KATIE GABRIELLO

**BOARD OF APPEALS**

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR REAPPOINTMENT AS MEMBER TO THE ZONING BOARD OF APPEALS AS FOR TERMS TO EXPIRE ON DECEMBER 31, 2023. (ONE OPENING)

JENNIFER PLATT (INCUMBENT)

MOTION BY: MR. STUTO  
SECONDED BY: MR. O'LEARY

Mr. Stuto thanks Ms. Platt for continuing on and has his full recommendation.

MR. O'LEARY: JENNIFER PLATT  
MR. ~~VINCENZO~~STUTO: JENNIFER PLATT  
MR. WALLNER: JENNIFER PLATT  
MRS. ~~GONSALVES~~GONZALEZ: JENNIFER PLATT  
MRS. MANUPELLI: JENNIFER PLATT

VOTED: 5-0 - JENNIFER PLATT

**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, DECEMBER 21, 2020**

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**BOARD OF APPEALS – ASSOCIATE MEMBERS**

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT / APPOINTMENT AS ASSOCIATE MEMBERS TO THE ZONING BOARD OF APPEALS AS FOR TERMS LISTED. (TWO OPENINGS)

MARIA LOCKHART–THROUGH DECEMBER 31, 2023  
FRANK GAZZOLA – THROUGH DECEMBER 31, 2022

MOTION BY: MR. STUTO  
SECONDED BY: MR. O’LEARY

Mr. Stuto states Chair Platt makes these recommendations and he is in agreement. He further stated there is a third opening for an Associate Member for a 1 year term that is not being filled at this time.

MR. O’LEARY: MARIA LOCKHART, FRANK GAZZOLA  
MR. ~~VINCENZO~~STUTO: MARIA LOCKHART, FRANK GAZZOLA  
MR. WALLNER: MARIA LOCKHART, FRANK GAZZOLA  
MRS. ~~GONSALVES~~GONZALEZ: MARIA LOCKHART, FRANK GAZZOLA  
MRS. MANUPELLI: MARIA LOCKHART, FRANK GAZZOLA

VOTED: 5-0 - MARIA LOCKHART, FRANK GAZZOLA

**WATER COMMISSION**

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT / APPOINTMENT AS MEMBERS TO THE WATER COMMISSION FOR TERMS TO EXPIRE DECEMBER 31, 2023 (TWO OPENINGS)

VINCENT RAGUCCI  
ANDREW STREET

MOTION BY: MR. STUTO  
SECONDED BY: MR. O’LEARY

MR. O’LEARY: VINCENT RAGUCCI, ANDREW STREET  
MR. ~~VINCENZO~~STUTO: VINCENT RAGUCCI, ANDREW STREET  
MR. WALLNER: VINCENT RAGUCCI, ANDREW STREET  
MRS. ~~GONSALVES~~GONZALEZ: VINCENT RAGUCCI, ANDREW STREET  
MRS. MANUPELLI: VINCENT RAGUCCI, ANDREW STREET

VOTED: 5-0 - VINCENT RAGUCCI, ANDREW STREET



**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, DECEMBER 21, 2020**

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**LEGAL BILLS - OCTOBER**

MADAM CHAIR, I MOVE TO APPROVE LEGAL BILLS FOR OCTOBER, 2020 IN THE AMOUNT OF \$14,108.25 AS FOLLOWS:

|               |                    |
|---------------|--------------------|
| GENERAL       | \$ 5,294.25        |
| LABOR         | \$ 4,953.00        |
| 20 ELM STREET | <u>\$ 3,861.00</u> |
| TOTAL         | \$14,108.25        |

|              |                |     |
|--------------|----------------|-----|
| MOTION BY:   | MR. STUTO      |     |
| SECONDED BY: | MR. O'LEARY    |     |
| VOTED BY:    | MR. STUTO      | AYE |
|              | MRS. GONZALEZ  | AYE |
|              | MR. WALLNER    | AYE |
|              | MR. O'LEARY    | AYE |
|              | MRS. MANUPELLI | AYE |

VOTE: 5-0 (UNANIMOUS)

**TOWN ADMINISTRATOR'S REPORT**

No written report. Topics discussed:

- There will be no impact on trash and recycling dates during the holidays.
- Curbside Christmas tree pickup on Saturday, January 9<sup>th</sup>. Trees must be curbside by 6:30 a.m.

**OLD AND NEW BUSINESS**

Mr. Stuto:

- Wished everyone Happy Holidays and Happy New Year.
- It's been a trying year; Town-wide we have met the challenges and asks everyone to stay safe.

Mrs. Gonzalez:

- Has the same thoughts as Mr. Stuto and we are all looking forward to staring a new year and everything will get better.
- Look at positives and less of the negatives, we have learned things through this and some good things came out of this.
- Hope vaccine comes through. And we can move forward.
- Wished everyone Happy Holidays and Happy New Year.

**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, DECEMBER 21, 2020**

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Mr. O'Leary:

- Acknowledged the passing of Steven O'Leary, former member of the Finance Committee and active member of the business community. Appreciates his service and sends his condolences to the family.
- Echoes comments made about Sgt. Encarnacao and the Fire Department. Thanks them for their great service and all they do every day.
- Wishes everyone a Merry Christmas and Happy Holidays. There has been some good things that have come out of this that has helped us refocus our priorities. Looks forward to 2021.

Mr. Wallner:

- He sits in on a lot of committee meetings and speaks to a lot of volunteers and appreciates all the volunteers in Town and how much they are willing to give up to better the community. He passed on his appreciation to all the volunteers.

Mrs. Manupelli:

- There is so much that goes on behind the scenes that people don't know about and applauds the efforts of the Town Administrator, Board of Health, Fire Department, Police Department, School Superintendent, Finance, Tech and Public Facilities team, and the Moderator for keeping us safe and informed.
- Thanks Board members for their availability.
- Wishes everyone happy and holy holidays.
- Thanks Board Members for moving with the flow.

**ADJOURN**

MADAM CHAIR, I MOVE TO ADJOURN.

|              |                |     |
|--------------|----------------|-----|
| MOTION BY:   | MR. STUTO      |     |
| SECONDED BY: | MR. O'LEARY    |     |
| VOTED BY:    | MR. STUTO      | AYE |
|              | MRS. GONZALEZ  | AYE |
|              | MR. WALLNER    | AYE |
|              | MR. O'LEARY    | AYE |
|              | MRS. MANUPELLI | AYE |

VOTE: 5-0 (UNANIMOUS)

ADJOURN: 8:55 P.M.

**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, DECEMBER 21, 2020**

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\_\_\_\_\_  
DATE

\_\_\_\_\_  
VINCENZO STUTO, CLERK