

**MINUTES OF SELECT BOARD MEETING  
MONDAY, NOVEMBER 5, 2018**

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Chairman Prisco called the meeting to order at 7:59 p.m. in Room 14 at the Town Hall in the presence of members Mrs. Manupelli, Mr. Schultz, Mr. Mauceri, Mr. O'Leary, and Town Administrator, Michael Gilleberto.

**CALL TO ORDER OPEN SESSION**

Chairman Prisco called to order the open session at 7:59 p.m.

The Chairman States: "In accordance with the Open Meeting Law, the Board states for the record that this meeting is being recorded by NORCAM and may be recorded by other local media."

**PUBLIC COMMENT**

None.

**SELECT BOARD'S REPORTS**

Mr. Mauceri informed the audience that a location for a water treatment plant needs to be known before the FEIR can be filed. A contact, regarding a location has been approached and they are awaiting a response.

Mr. O'Leary recognized the passing of Joe Marrotta and sends his condolences to the family. He encouraged people to vote tomorrow and stated 18.5 percent of residents participated in early voting.

Mr. Mauceri stated he participated in early voting and commended Town Clerk Barbara Stats and her staff for their efforts, organization and efficiency.

Mrs. Manupelli attended the STEM/STEAM program at the High School on October 24<sup>th</sup>. She stated Amazon did a presentation of women in STEM and everyone did a great job.

**VOTE TO ACCEPT CHARLES ANDERSON'S GIFTS TO VETERAN'S  
DEPARTMENT AND LIBRARY TRUSTEES**

Mr. Gilleberto informs the audience that these gifts will help address the needs of both departments and he thanked Veteran's and Library Directors for their attendance at the meeting tonight. Mr. Schultz recused himself from voting as he is on the committee at the Union Congregational Church that will decide how to use the money left to the Church by Mr. Anderson.

MR. CHAIRMAN, I MOVE TO ACCEPT GIFTS BEQUEATHED BY THE WILL OF CHARLES A. ANDERSON TO THE VETERAN'S DEPARTMENT IN THE AMOUNT OF ONE HUNDRED AND FIFTY THOUSAND DOLLARS (\$150,000), AND THE TRUSTEES OF FLINT MEMORIAL LIBRARY IN THE AMOUNT OF SEVENTY-FIVE THOUSAND DOLLARS (\$75,000).

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. MAUCERI  
VOTED: 4-0-1 (MR. SCHULTZ ABSTAINED)

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**VETERANS DAY PROCLAMATION**

Veteran's Director Susan Magner was in attendance. She informed the audience of the details for the Veterans Day celebration to be held on Sunday, November 11<sup>th</sup>.

MR. CHAIRMAN, I MOVE TO READ AND SIGN THE VETERAN'S DAY PROCLAMATION.

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

**8:17 - INFORMATIONAL MEETING: STREET NAME CHANGE – BONPEL DRIVE TO BRIAN WAY**

Mr. O'Leary reads informational meeting notice. Originally the petitioner's requested the name be Brian's Way, now it will be Brian Way. Town Assessor Deb Carbone was in attendance to inform the residents of Bonpel Drive what will need to be included in the affidavit (included in motion).

8:26 – Hearing closes.

MR. CHAIRMAN, I MOVE TO CHANGE THE NAME OF THE STREET KNOWN AS BONPEL DRIVE TO BRIAN WAY AND STIPULATE THAT THE PETIONER IS TO: RECORD AN AFFIDAVIT AT THE MIDDLESEX SOUTH DISTRICT REGISTRY OF DEEDS, WITHIN THIRTY DAYS OF THE SELECT BOARD APPROVAL INDICATING THAT THE NAME OF BONPEL DRIVE HAS BEEN CHANGED TO BRIAN WAY. THE AFFIDAVIT IS TO INCLUDE THE NAMES AND ADDRESSES OF ALL THE ABUTTERS AND REFER TO THE BOOKS AND PAGES OF THE DEEDS IN WHICH THEY ACQUIRED THEIR PROPERTIES. ADDITIONALLY, A COPY OF THE APPROVED SUBDIVISION PLAN AND A COPY OF THE SELECT BOARD'S VOTE ARE TO BE ATTACHED TO THE AFFIDAVIT.

MOTION BY: MR. O'LEARY  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**8:30 - PUBLIC HEARING: RMLD PLAN #1956 – LOCATE POLE ON TURNER DRIVE**

Mr. O'Leary reads Public Hearing Notice. RMLD Representative Hamid Jaffari stated it would cost less and take less workmanship to locate a new pole. Town Engineer, John Klipfel was in attendance to address questions from the Board. Maureen Doherty, North Reading Transcript Editor asked Mr. Jaffari how the underground feed got so bad that it was determined an emergency to repair. Mr. Jaffari responded that there are no maintenance records and there is a program in place to replace or upgrade the transformers which is about 30% complete.

8:50 – Public Hearing closes.

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MR. CHAIRMAN, I MOVE TO GRANT THE PETITION OF READING MUNICIPAL LIGHT DEPARTMENT TO LOCATE 1 NEW POLE ON TURNER DRIVE AS SHOWN IN PLAN #1956 DATED 10/23/18.

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. SCHULTZ  
VOTED: 5-0 (UNANIMOUS)

**FACILITIES MASTER PLAN – REVIEW/DISCUSS PROCESS**

Mr. Gilleberto stated that the intention tonight was to start a conversation regarding forming a Facilities Master Plan Committee at the beginning of the year. Mr. Prisco stated designing better security measures in buildings should be a priority and a consideration for the committee. Mr. Gilleberto stated a charge for the committee, membership, and terms of the members would have to be approved for the next step.

**COMMUNITY COMPACT PROGRAM – UPDATE**

Mr. Gilleberto reviewed what projects have been done through the Community Compact Program; sewer study, paratransit study, park and ride feasibility study, and securing a grant for permitting software.

9:01- Mr. Schultz leaves the room.

Mr. Gilleberto also stated the Town Planner might have a development for Seniors on the Carpenter Drive Property. Mr. Gilleberto recognizes Representative Jones for his advocacy in the program.

9:03 – Mr. Schultz returns.

Mr. Gilleberto also recognized Town Planner, Danielle McKnight and Building Inspector Gerry Noel for their efforts in the grant application.

**LEGAL BILLS FOR SEPTEMBER**

MR. CHAIRMAN, I MOVE TO APPROVE LEGAL BILLS FOR SEPTEMBER, 2018 IN THE AMOUNT OF **\$6,579.81** AS FOLLOWS:

KOPELMAN AND PAIGE, P.C. (GENERAL)	\$3,368.81
KOPEMAN AND PAIGE, P.C. (LABOR)	<u>\$3,211.00</u>
TOTAL	\$6,579.81

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

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**MINUTES**

MR. CHAIRMAN, I MOVE TO APPROVE THE **OCTOBER 1, 2018** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO APPROVE THE **OCTOBER 1, 2018** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO APPROVE THE **OCTOBER 15, 2018** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO APPROVE THE **OCTOBER 15, 2018** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

**TOWN ADMINISTRATOR'S REPORT**

See attached. Topics discussed: Costs for mutual aid provided in response to the Merrimack Valley natural gas emergency, new hire at the Police Department, new position opening in the Building Department, report on Class II dealerships, Employee Recognition luncheon, RMV Service Center in Danvers, Parks and Recreation Department reminder about the closure of certain facilities, water meter replacement project update, and early voting information.

Mr. O'Leary inquired if there has been an impact on construction projects in Town with the DPU moratorium on National Grid. Mr. Gilleberto responded that temporary gas service has been provided until they can presumably connect long term. Mr. Gilleberto informed the Board he met with National Grid and has provided National Grid the Board's resolution. National Grid has an emergency response plan; however, the resolution requested more information regarding the distribution system. National Grid had concerns disclosing information about the distribution system due to homeland security issues but committed to follow up internally.

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**OLD AND NEW BUSINESS**

Mr. Mauceri:

- Informed the audience of a water/sewer meeting scheduled for November 28, 2018.

Mrs. Manupelli: No Comment

Mr. O'Leary:

- Informed the audience of the Senior Thanksgiving Luncheon.

Mr. Prisco:

- Informed the audience of the Strategic Planning meeting scheduled for November 8<sup>th</sup> at the Police Station.
- Asked the residents to vote.

MR. CHAIRMAN, I MR. O'LEARY MOVE TO RETURN TO EXECUTIVE SESSION AND RETURN TO OPEN SESSION FOR THE SOLE PURPOSE OF ADJOURNMENT.

SECONDED:	MR. O'LEARY	
VOTED:	MR. MAUCERI	AYE
	MRS. MANUPELLI	AYE
	MR. SCHULTZ	AYE
	MR. MAUCERI	AYE
	MR. PRISCO	AYE

VOTE: 5-0 (UNANAMOUS)

RECESS: 9:31 p.m.

RETURN TO OPEN SESSION: 10:15

MR. CHAIRMAN, I MRS. MANUPELLI MOVE TO ADJOURN.

SECONDED:	MR. MAUCERI	
VOTED:	MR. MAUCERI	AYE
	MRS. MANUPELLI	AYE
	MR. SCHULTZ	AYE
	MR. MAUCERI	AYE
	MR. PRISCO	AYE

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DATE

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STEPHEN J. O'LEARY, CLERK

ADJOURN: 10:15 P.M.