

**MINUTES OF THE SELECT BOARD MEETING  
MONDAY, JULY 6, 2020**

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Chairwoman Manupelli called the meeting to order at 6:30 p.m. via remote participation. Participating members were Mrs. Gonzalez, Mr. Wallner, Mr. Stuto, Mr. O'Leary, and Town Administrator, Michael Gilleberto.

**CALL TO ORDER OPEN SESSION**

Chairwoman Manupelli called to order the open session at 6:30 p.m.

MADAM CHAIR, I MOVE TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSES OF EXEMPTION 3 (LITIGATION –SSBC PROJECT) AND EXEMPTION 6 (REAL ESTATE – 4, 12 AND 14 CONCORD STREET), SUCH DISCUSSIONS IN OPEN SESSION WILL HAVE A DETRIMENTAL IMPACT ON THE TOWN, AND TO ADMIT THE FOLLOWING: FINANCE COMMITTEE CHAIR ABIGAIL HURLBUT, FINANCE COMMITTEE MEMBER DON KELLIHER, TOWN PLANNER DANIELLE MCKNIGHT, ATTORNEY GREGG CORBO FROM TOWN COUNSEL KP LAW, AND PAUL MCKINLEY FROM CONSULTING ENGINEER WESTON AND SAMPSON, AND FURTHER THAT THE SELECT BOARD WILL RETURN TO OPEN SESSION FOR REGULAR SESSION.

MOTION BY:	MR. STUTO	
SECONDED BY:	MRS. GONZALEZ	
VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE`
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

**RECESS OPEN SESSION TO GO INTO EXECUTIVE SESSION – 6:31**

**RECONVENE – 7:59**

Members recite the Pledge of Allegiance.

**BOARD MEMBER REPORTS**

Mr. O'Leary: No report.

Mrs. Gonzalez:

- Acknowledged Francine Coughlin for being named a Commonwealth heroine by the Massachusetts Commission of the status of Women, nominated by house minority leader Brad Jones. She is the owner of Bark n Roll Canine Care and the founder of Rock n Rescue, a non-profit dog rescue. She recently created the Hornets against Hate Facebook group and helped lead the effort to organize a peaceful protest at the town common. She further stated, we are very proud and fortunate to have such a giving and caring person in our community.
- Mrs. Manupelli responded there is a march scheduled for July 8<sup>th</sup>, organized by Hornets against Hate.

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Mr. Wallner:

- Stated he is meeting with all those who contacted the Select Board regarding racial cultural diversity issues in Town. He is having an informal session with four entities and members from CIT; Amy Luckiewicz, Kim Manzelli, Mary Prenney, and Jen Ford. The goal is to get them together to get energy from each other, and encourage them to integrate themselves with existing groups. He further stated there is a lot of energy to change school curriculum which doesn't happen overnight. His goal is to get synergy between the groups and have progress. He is doing this more as a private citizen than as a Board Member.
- The COA and SSAT combined together to secure a Thirty-Five Thousand Dollar community grant. A proposal was received from UMass Aging Lab, however, the proposal was rear view looking, not looking forward with the AARP initiative. The group will go back to UMass for another proposal, as these are attempts to create long term solutions to long term problems.
- Mrs. Manupelli thanks Mr. Wallner to coordinating this. She welcomes Mr. Stuto to his first longer term meeting.

Mr. Stuto: No report.

Mrs. Manupelli:

- Thanks Mr. Murphy, Dr. Daly, Members of School Committee, the TA, Clerk Stats, Chief Murphy, Chief Stats, Mrs. Kane, and members of the Public Facilities for all the planning that went into Town Meeting, she appreciates their efforts.

**COVID 19 UPDATE**

- Mr. Gilleberto stated the State has advanced its reopening into Phase 3 and the Town will be working through the steps related to Phase 3.
- Biweekly meetings with major emergency response departments and the School Department moving forward.
- The School Department, School Committee and Superintendent are working through issues associated with reopening schools.
- The Board of Health is having meeting this week and updates for the community can be found through media platforms.

**CONSULT WITH TOWN MODERATOR REGARDING CONTINUING THE MAY 11, 2020  
SPECIAL TOWN MEETING**

Town Moderator John Murphy is in attendance. Mr. Gilleberto informs the Board that the Board of Health meeting has been moved to July 16<sup>th</sup>. He discusses the steps required to mailing the Warrant. Comments as follows:

- Because of the size of attendance and what will be a lengthy deliberation, the meeting will not be able to be held in the gym.
- Options are to continue to work with the Moderator to postpone or to look for alternatives to conduct the meeting.
- The Board of Health would be consulted and due to uncertainty of what is going to happen with the pandemic and case numbers, the meeting can be put off until the conclusion of the health emergency.

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- Mr. Murphy stated due to the State of Emergency, there are different quorum requirements; there wouldn't have to be 150. He is amenable to what works for the community and wants to hold the meeting safely. He further stated since the legislation gives the Town the ability to reduce the quorum requirement, he would recommend it.
- Mrs. Manupelli stated holding the meeting where, when and how is crucial to get the budget passed, the meeting could be delayed or move forward and no less than 10% of the minimum quorum is required.
- Mr. Gilleberto stated the Board of Health did not recommend an inside Annual Town Meeting. It is anticipated that the deliberations at Special Town Meeting will be more complex, therefore options for outside or a larger venue are being explored.
- Mr. O'Leary stated to move forward with Special Town Meeting sooner than later as the future of the pandemic is unknown. He further stated we are in a position to proceed on a timely basis and could consider an outside setting on a Saturday morning between 10:00-11:00 a.m.
- Mrs. Gonzalez agrees with Mr. O'Leary. She further stated she is not opposed to holding Special Town Meeting outside on a Saturday morning, and likes the idea of public comments and asking questions ahead of time to speed up the meeting. She will not be available on July 25<sup>th</sup>.
- Mr. Wallner agrees the meeting should be held outside, he asked about the possibility of a rain date.
- Mr. Gilleberto responded to choose a day after July 27<sup>th</sup> and look for a good weather day, and if necessary, work with Moderator and Board of Health to delay to the following Saturday's; the 1<sup>st</sup>, 8<sup>th</sup>, or 15<sup>th</sup>. He hopes to pull it off on the 1<sup>st</sup>. He leaves out the 22<sup>nd</sup> and 29<sup>th</sup> due to early voting for the State Primary. It would be a challenge for the election staff since they will be required to be open.
- Mrs. Manupelli responded graduation is being held on the July 20<sup>th</sup> outside and it will give them a chance to see the logistics of how it can work.
- Mr. Wallner stated to start the meeting early to get them out before 11:00 a.m.
- Mr. O'Leary stated by dropping the quorum to 15 instead of 150, if it does rain, a motion can be made to move the meeting to a specified time and date.
- Mr. Gilleberto stated the quorum reduction can be formalized at the Select Board's next meeting on July 20<sup>th</sup>.
- Mrs. Manupelli states there are timelines the Board needs to meet. A notice needs to be published regarding the Board's intention to vote to reduce the quorum and the Attorney General will need to be notified that the quorum was reduced.
- Mr. Stuto agrees with Mr. O'Leary and that the meeting should proceed, if safe to do so, sooner rather than later with no further delays. He further stated it should be held before 9:00 a.m. with a back-up plan to use the gym.
- Mrs. Manupelli stated she concurs that the meeting should be held outside, however she is not available on August 1<sup>st</sup>.
- Mr. Murphy stated he will observe the graduation on the 20<sup>th</sup> to see how it works and agrees holding the meeting outside is safer and further stated reducing the quorum is important, especially if it rains.
- Mrs. Manupelli states to publish that it is the Board's intent to take a vote to reduce the quorum.

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- Mr. Gilleberto stated he understands the guidance to put an ad in the paper for Thursday that the Board will be taking a vote at their next meeting on July 20<sup>th</sup>.
- Mrs. Manupelli states it is the consensus of the Board to advertise the intent of the Board to take a vote to reduce the quorum at Special Town Meeting.

MADAM CHAIR, I MOVE, AFTER HAVING CONSULTATION AND GETTING APPROVAL FROM THE MODERATOR, THAT THE SELECT BOARD PUBLISH ITS NOTICE OF INTENT TO REDUCE THE QUARUM REQUIRMENT FOR THE MAY 11<sup>TH</sup> SPECIAL TOWN MEETING REGARDING 7 ACRES TURKEY FARM.

MOTION BY:	MR. O'LEARY	
SECONDED BY:	MRS. GONZALEZ	
VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

- Mr. Gilleberto states he didn't expect to finalize a date, time and place tonight. He suggested mail the warrant and highlight dates it will be continued to, he doesn't want to take any dates off the table.
- Mr. O'Leary suggested to specify the location as "High School/Middle School Property" as opposed to naming the field or gym; doing so would be keeping within the guidelines and timelines
- Mr. Gilleberto is concerned about the date and getting the Warrant to the residents before July 27<sup>th</sup>, doesn't have a date to work off of.
- Mr. O'Leary said pick the 1<sup>st</sup> or the 8<sup>th</sup> and have a contingency plan.
- Mrs. Manupelli won't be available on the 1<sup>st</sup>.
- Mr. Gilleberto stated the Public Safety Director and Town Clerk are in attendance. He suggested issuing the Warrant stating August 8<sup>th</sup> at 9 a.m. at the Middle/High School property and will plan on consulting with the Board of Health.
- Barbara Stats stated she thinks something needs to get out in the mail to not miss the deadline, and further stated the moderator can continue to the meeting to August 8<sup>th</sup>. She agreed the venue should state "High School/Middle School Property" The School Department needs to be in agreement to use the venue and we should start to proceed as it will take a lot of planning.
- Public Safety Director Michael Murphy stated they are working with the School regarding graduation and they should have the logistics down by then. He further stated Parks and Recreation should be involved in the planning.

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MADAM CHAIR, I MOVE TO RECOMMEND TO THE TOWN MODERATOR THAT THE SPECIAL TOWN MEETING SCHEDULED FOR MAY 11, 2020, CONTINUED TO JUNE 8, 2020, AND FURTHER CONTINUED TO JUNE 29, 2020, AND FURTHER CONTINUED TO JULY 27, 2020, BE FURTHER CONTINUED TO AUGUST 8, 2020 AT 9:00 A.M.

MOTION BY:                      MR. STUTO  
SECONDED BY:                  MR. O'LEARY

Mr. Gilleberto suggests adding "Middle School/High School Property" to the motion.  
Mr. Stuto amends the motion to include "Middle School/High School Property".  
Mr. Gilleberto suggests specifying the address 189 Park Street.

MADAM CHAIR, I MOVE TO RECOMMEND TO THE TOWN MODERATOR THAT THE SPECIAL TOWN MEETING SCHEDULED FOR MAY 11, 2020, CONTINUED TO JUNE 8, 2020, AND FURTHER CONTINUED TO JUNE 29, 2020, AND FURTHER CONTINUED TO JULY 27, 2020, BE FURTHER CONTINUED TO AUGUST 8, 2020 AT 9:00 A.M. AT 189 PARK STREET.

VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE`
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

Mrs. Manupelli asks Clerk Stats to recognize the volunteers who assisted with Annual Town Meeting: Bob Collins, Sharon Kelliher, Maureen Stevens, Jen Ford, Marc Hamel, Janet Murphy, Pat Fillmore, Carol Cleary, Jean Fitzgerald, Nancy Brown, Camille Welch and Rose Vitale.

Mrs. Manupelli thanks Mr. Murphy for joining the meeting. Mr. Murphy departs the meeting.

**VOTE RECOMMENDATIONS ON MAY 11, 2020 SPECIAL TOWN MEETING WARRANT ARTICLES**

Mrs. Manupelli states the Board will be passing over this agenda item.

**REVIEW LIAISON ASSIGNMENTS**

See attached.

Mrs. Manupelli goes through the Liaison assignments. She states some of the Boards and Committees are inactive, however she left them on the list in the event they become active. Mr. Wallner states he does not think it's necessary to have both he and Mr. O'Leary on the CAC. Mrs. Manupelli responds they were both on it when the contract was being negotiated. Mr. Wallner further states he has been to every CPC meeting for the last four to five years and would like to be considered to be an alternate for that group. Mrs. Manupelli responded they are not voting members and Mr. Stuto is handling that, but it does not preclude him from going to the meetings.

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**LEGAL BILLS**

Mrs. Gilleberto states any legal bills pertaining to Attorney Deptula will be passed over.

MADAM CHAIR, I MOVE TO APPROVE LEGAL BILLS FOR **MAY, 2020** IN THE AMOUNT OF **\$16,470.47** AS FOLLOWS:

GENERAL	\$10,766.47
LABOR	\$ 4,699.50
20 ELM STREET	\$ 604.50
AMERICAN ARBITRATION	\$ 400.00
SSBC	<u>\$ 370.50</u>
TOTAL	\$16,840.70

MOTION BY: MR. STUTO

Mr. Stuto states the two numbers are different. Mr. Gilleberto asks that it be approved in a lump sum in the amount of Sixteen Thousand Seventy Dollars and Forty-Seven Cents (\$16,070.47).

MADAM CHAIR, I MOVE TO APPROVE LEGAL BILLS FOR A LUMP SUM FOR **MAY, 2020** IN THE AMOUNT OF **\$16,070.47**.

MOTION BY: MR. STUTO

It was determined the difference in the amounts was two American Arbitration Bills; one for Three Hundred Twenty-Five Dollars (\$325.00) and one for Seventy-Five Dollars (\$75.00) Mr. Gilleberto asks that the American Arbitration bill be voted in a separate motion.

SECOND:	MRS. GONZALEZ	
VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

MADAM CHAIR, I MOVE TO APPROVE LEGAL BILLS FOR **MAY 25, 2020 AND JUNE 10, 2020** IN THE AMOUNT OF **\$400.00** TO AMERICAN ARBITRATION.

MOTION BY:	MR. STUTO	
SECOND:	MRS. GONZALEZ	
VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

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**TOWN ADMINISTRATOR'S REPORT**

See Attached. Topics discussed:

- Lieutenant Kevin Brennan's retirement on July 2, 2020.
- Sgt. Thibodeau promoted to Lieutenant
- Detective Hatch promoted to Sergeant.

**OLD AND NEW BUSINESS**

Mr. O'Leary:

- Congratulates Lieutenant Brennan. He wishes him a long, happy, healthy retirement.
- Congratulates Wayne Hardacker of the School Department on his retirement who was very involved in building and maintaining the new school. He was an active member of the School Committee and he wishes him well in his retirement.

Mrs. Gonzalez:

- Congratulates Lieutenant Brennan and thanks him for his years of service and wishes him well.

Mr. Wallner: No comment.

Mr. Stuto: No comment.

Mrs. Manupelli:

- Congratulates Mr. Hardacker and Lieutenant Brennan and thanks them for their service.

**ADJOURN**

MADAM CHAIR, I MOVE TO ADJOURN.

MOTION BY:	MR. STUTO	
SECOND:	MRS. GONZALEZ	
VOTED BY:	MR. STUTO	AYE
	MRS. GONZALEZ	AYE
	MR. WALLNER	AYE
	MR. O'LEARY	AYE`
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANIMOUS)

ADJOURN: 9:17 P.M.

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DATE

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VINCENZO STUTO, CLERK