

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, DECEMBER 16, 2019**

Chairwoman Manupelli called the meeting to order at 7:20 p.m. in Room 14 at the Town Hall in the presence of members Mrs. Gonzalez, Mr. Schultz, Mr. Wallner, Mr. O'Leary, and Town Administrator, Michael Gilleberto.

CALL TO ORDER OPEN SESSION

Chairwoman Manupelli called to order the open session at 7:20 p.m.

The Chair states: "In accordance with the Open Meeting Law, the Board states for the record that this meeting is being recorded by NORCAM and may be recorded by other local media."

The members recited the Pledge of Allegiance.

MINUTES

MADAM CHAIR, I MOVE TO APPROVE THE NOVEMBER 18, 2019 REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. SCHULTZ
VOTED: 4-0 (UNANIMOUS) (MR. WALLNER ABSENT)

MADAM CHAIR, I MOVE TO APPROVE THE NOVEMBER 18, 2019 EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. SCHULTZ
VOTED: 4-0 (UNANIMOUS) (MR. WALLNER ABSENT)

PUBLIC COMMENT

None.

BOARD MEMBERS' REPORTS

Mr. O'Leary:

- No Comment.

Mr. Wallner:

- CPC completed the 10 year master plan;
- CPC selected a consultant for a waste water treatment plant on Route 62 and 28;
- All the studies are coming together which will allow for the big plan to be put together;
- The COA and the SSAT teams will be hearing proposals for the AARP age friendly community.

Mr. Schultz:

- No Comment.

Mrs. Gonzalez:

- No Comment.

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Mrs. Manupelli:

- Thanked the CPC, members of the Master Plan advisory group, and the Town Planner for all the years that have been put into the studies mentioned in Mr. Wallner's report.

REVIEW / VOTE SPECIAL EMPLOYEE STATUS

MADAM CHAIR, I MOVE TO RECONFIRM THE VOTE OF DECEMBER 17, 2018 DESIGNATING THE FOLLOWING POSITIONS AS HAVING SPECIAL MUNICIPAL EMPLOYEE STATUS PURSUANT TO M.G.L. CHAPTER 268A:

PARKS AND RECREATION

INFANT/TODDLER INSTRUCTOR
AFTER SCHOOL INSTRUCTOR/COACH
SUMMER PROGRAM INSTRUCTOR/COACH
SUMMER PROGRAM DIRECTOR
SUMMER PROGRAM ASSISTANT DIRECTOR
SUMMER COUNSELOR

POLICE

MATRON
CROSSING GUARD

COUNCIL ON AGING

VAN DRIVER

FINANCE COMMITTEE

RECORDING SECRETARY

POLICE DEPARTMENT

CO-FACILITATORS FOR THE YOUTH ACTION TEAM

AND TO ADD THE FOLLOWING POSTION AS HAVING SPECIAL MUNICIPAL EMPLOYEE STATUS PURSUANT TO M.G.L. CHAPTER 268A:

LIBRARY

SUBSITUTE LIBRARY TECHNICIAN

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

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APPOINTMENT: FACILITIES MASTER PLAN COMMITTEE

Mr. Gilleberto states that Building Superintendent, Marc Hamel will be replacing former Building Superintendent, Julie Spurr Knight on the Facilities Master Plan Committee.

MADAM CHAIR, I MOVE TO APPOINT MARC HAMEL TO THE FACILITIES MASTER PLAN COMMITTEE AS A REPRESENTATIVE OF THE DEPARTMENT OF PUBLIC WORKS THROUGH JUNE 30, 2020.

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY

MR. O'LEARY:	MARC HAMEL
MR. SCHULTZ:	MARC HAMEL
MR. WALLNER:	MARC HAMEL
MRS. GONSALVES:	MARC HAMEL
MRS. MANUPELLI:	MARC HAMEL

VOTED: 5-0 MARC HAMEL

LEGAL BILLS

MADAM CHAIR, I MOVE TO APPROVE LEGAL BILLS FOR OCTOBER, 2019 IN THE AMOUNT OF **\$14,675.09** AS FOLLOWS:

KOPELMAN AND PAIGE, P.C. (GENERAL)	\$ 6,777.59
KOPELMAN AND PAIGE, P.C. (LABOR)	\$ 3,159.00
20 ELM STREET 40B PROJECT	<u>\$ 4,738.50</u>
TOTAL	\$14,675.09

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

7:30 – PUBLIC HEARING: SMOKES AND SNACKS, INC., D/B/A/ RT. 28 LUCKY MART - CHANGE OF OFFICERS AND DIRECTORS / CHANGE OF MANAGER

Mrs. Manupelli reads the public hearing notice. Attorney Truax, representing Lucky Mart, and Vimal Patel, proposed new manager were in attendance. Mr. Gilleberto noted that Mr. Patel is Serve Safe certified and has been working at Lucky Mart. Mr. Schultz asked about the identification process they use for alcohol purchases.

7:35 – Public Hearing Closes.

**MINUTES OF THE SELECT BOARD MEETING
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MADAM CHAIR, I MOVE TO APPROVE THE CHANGE OF OFFICERS AND DIRECTORS FOR THE PACKAGE STORE WINE AND MALT BEVERAGE LICENSE FOR SMOKES AND SNACKS, INC., D/B/A ROUTE 28 LUCKY MART, 202 NORTH STREET.

MADAM CHAIR, I MOVE TO APPROVE A CHANGE OF MANAGER FOR THE PACKAGE STORE/WINE AND MALT BEVERAGE LICENSE FOR SMOKES AND SNACKS, INC., D/B/A ROUTE 28 LUCKY MART, 202 NORTH STREET FROM SONAL PATEL TO VIMAL N. PATEL.

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

LICENSE RENEWALS
COMMON VICTUALLER

MADAM CHAIR, I MOVE TO RENEW THE FOLLOWING COMMON VICTUALLER LICENSES TO EXPIRE DECEMBER 31, 2020 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

ANDREA'S HOUSE OF PIZZA
BEYOND BAGLES
CHINA CUISINE
DAIRY QUEEN OF NORTH READING
DOS LOBOS
DUNKIN DONUTS (HOLIE DONUTS)
DUNKIN DONUTS (NO READ MAIN OP, LLC)
DUNKIN DOUNTS (SHAUNA DONUTS)
GINGER GOURMET RESTAURANT
HORSESHOE CAFÉ, INC.
J MAK, INC. D/B/A SUBWAY
JOE FISH
KITTY'S RESTAURANT AND LOUNGE
MCDONALD'S RESTAURANT
MOLLY'S STORE, INC. D/B/A RYER'S STORE
NAN'S CENTRE CAFÉ
PAPA GINO'S
SPORTS, SPIRITS AND STEAKS
STARBUCKS COFFEE
SWARANSH, LLC D/B/A SUBWAY
THE HORNET'S NEST
THE LOBSTER CLAW
WENDY'S

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. SCHULTZ
VOTED: 5-0 (UNANIMOUS)

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COMMON VICTUALLER/ALL ALCOHOL

MADAM CHAIR, I MOVE TO RENEW THE FOLLOWING COMMON VICTUALLER/ALL ALCOHOL LICENSES TO EXPIRE DECEMBER 31, 2020 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

CHINA CUISINE
DOS LOBOS
JR CRYSTAL, INC. D/B/A GINGER GOURMET RESTAURANT
HORSESHOE CAFÉ, INC
JOE FISH
KITTY'S RESTAURANT AND LOUNGE
SPORTS, SPIRITS AND STEAKS

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

CLASS I LICENSE

Mr. O'Leary states he will be abstaining from voting on Class I and Class II licenses as he has a family member who holds a Class II license.

MADAM CHAIR, I MOVE TO RENEW THE FOLLOWING CLASS I LICENSES TO EXPIRE JANUARY 1, 2021 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

BOBCAT
BRIAN DUCHACK D/B/A NATIONAL SALES
MELKONIAN SUBARU
NORTH READING MOTOR SPORTS

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. SCHULTZ
VOTED: 4-1(MR. O'LEARY ABSTAINS)

Mrs. Manupelli asks the Board to recall the Common Victualler and Common Victualler / All Alcohol License votes as she has a daughter who works at 2 establishments. Due to the appearance of a conflict of interest, she would like to abstain from voting on those two license renewals.

MADAM CHAIR, I MOVE TO RECONSIDER LICENSE RENEWALS COMMON VICTUALLER LICENSES.

MOTION BY: MR. O'LEARY
SECONDED BY: MRS. GONZALEZ
VOTED: 5-0 (UNANIMOUS)

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MADAM CHAIR, I MOVE TO RENEW THE FOLLOWING COMMON VICTUALLER LICENSES TO EXPIRE DECEMBER 31, 2020 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS AS PREVIOUSLY READ.

ANDREA'S HOUSE OF PIZZA
BEYOND BAGLES
CHINA CUISINE
DAIRY QUEEN OF NORTH READING
DOS LOBOS
DUNKIN DONUTS (HOLIE DONUTS)
DUNKIN DONUTS (NO READ MAIN OP, LLC)
DUNKIN DOUNTS (SHAUNA DONUTS)
GINGER GOURMET RESTAURANT
HORSESHOE CAFÉ, INC.
J MAK, INC. D/B/A SUBWAY
JOE FISH
KITTY'S RESTAURANT AND LOUNGE
MCDONALD'S RESTAURANT
MOLLY'S STORE, INC. D/B/A RYER'S STORE
NAN'S CENTRE CAFÉ
PAPA GINO'S
SPORTS, SPIRITS AND STEAKS
STARBUCKS COFFEE
SWARANSH, LLC D/B/A SUBWAY
THE HORNET'S NEST
THE LOBSTER CLAW
WENDY'S

MOTION BY: MR. O'LEARY
SECONDED BY: MRS. GONZALEZ
VOTED: 4-1 (MRS. MANUPELLI ABSTAINED)

MADAM CHAIR, I MOVE TO RECONSIDER COMMON VICTUALLER / ALL ALCOHOL LICENSE VOTES PREVIOUSLY TAKEN.

MOTION BY: MR. O'LEARY
SECONDED BY: MRS. GONZALEZ
VOTED: 5-0 (UNANIMOUS)

MADAM CHAIR, I MOVE TO RENEW THE FOLLOWING COMMON VICTUALLER / ALL ALCOHOL LICENSES TO EXPIRE DECEMBER 31, 2020 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

CHINA CUISINE
DOS LOBOS
JR CRYSTAL, INC. D/B/A GINGER GOURMET RESTAURANT
HORSESHOE CAFÉ, INC
JOE FISH

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**KITTY'S RESTAURANT AND LOUNGE
SPORTS, SPIRITS AND STEAKS**

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY
VOTED: 4-1 (MRS. MANUPELLI ABSTAINED)

Mr. Schultz states he will be abstaining from Class II votes as his former client, Neeka, Inc. d/b/a Route 28 Motors holds a Class II license.

CLASS II LICENSE

MADAM CHAIR, I MOVE TO RENEW THE FOLLOWING CLASS II LICENSES TO EXPIRE JANUARY 1, 2021 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

A&J AUTO
BRIAN DUCHAK D/B/A NATIONAL SALES
NEEKA, INC. D/B/A ROUTE 28 MOTORS
P & T AUTO SALES

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. WALLNER
VOTED: 4-2 (MR. SCHULTZ AND MR. O'LEARY ABSTAINED)

Mr. O'Leary states that a Class I license holder automatically gets a Class II license.

CLASS III LICENSE

MADAM CHAIR, I MOVE TO RENEW THE FOLLOWING CLASS III LICENSE TO EXPIRE JANUARY 1, 2021 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

BRIAN DUCHAK D/B/A NATIONAL SALES

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY

Mr. O'Leary states that Mr. Duchak does not house junk cars on his property, he brokers them out online.

VOTED: 5-0 (UNANIMOUS)

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AUTOMATIC AMUSEMENT DEVICES

MADAM CHAIR, I MOVE TO RENEW THE FOLLOWING AUTOMATIC AMUSEMENT DEVICE LICENSES TO EXPIRE DECEMBER 31, 2020 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

ANDREA'S HOUSE OF PIZZA
KITTY'S RESTAURANT AND LOUNGE
LOYAL ORDER OF MOOSE
PAPA GINO'S
SPORTS SPIRITS AND STEAKS

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. SCHULTZ
VOTED: 5-0 (UNANIMOUS)

FRATERNAL CLUB

MADAM CHAIR, I MOVE TO RENEW THE FOLLOWING FRATERNAL CLUB/ALL ALCOHOL LICENSE TO EXPIRE DECEMBER 31, 2020 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

LOYAL ORDER OF MOOSE

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. SCHULTZ
VOTED: 5-0 (UNANIMOUS)

PACKAGE STORE/ALL ALCOHOL

MADAM CHAIR, I MOVE TO RENEW THE FOLLOWING PACKAGE STORE/ALL ALCOHOL LICENSES TO EXPIRE DECEMBER 31, 2020 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

EASTGATE LIQUORS
NEW ENGLAND BEVERAGE AND REDEMPTION
ONE STOP LIQUORS

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

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PACKAGE STORE/WINE AND MALT BEVERAGE

MADAM CHAIR, I MOVE TO RENEW THE FOLLOWING PACKAGE STORE/WINE AND MALT BEVERAGE LICENSES TO EXPIRE DECEMBER 31, 2020 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

CHRISTOPHER'S MARKET
CONVENIENCE PLUS
MOLLY'S STORE, INC. D/B/A RYER'S STORE
SMOKES AND SNACKS INC., D/B/A/ ROUTE 28 LUCKY MART

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. WALLNER
VOTED: 5-0 (UNANIMOUS)

JUKEBOX

MADAM CHAIR, I MOVE TO RENEW THE FOLLOWING JUKEBOX LICENSE TO EXPIRE DECEMBER 31, 2020 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

LOYAL ORDER OF MOOSE

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

LIVERY

MADAM CHAIR, I MOVE TO RENEW THE FOLLOWING LIVERY LICENSE TO EXPIRE DECEMBER 31, 2020 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

METRO TOWN CAR

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

SUNDAY ENTERTAINMENT

MADAM CHAIR, I MOVE TO RENEW THE FOLLOWING SUNDAY ENTERTAINMENT LICENSES TO EXPIRE DECEMBER 31, 2020 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

SPORTS, SPIRITS AND STEAKS

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

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OUTSTANDING ISSUES

MADAM CHAIR, I MOVE TO RENEW THE FOLLOWING LICENSES AND THAT THEY BE HELD IN THE OFFICE OF THE TOWN ADMINISTRATOR UNTIL THE LICENSEES HAVE MET SATISFACTORY COMPLIANCE OF ALL ISSUES WITH THE DEPARTMENT(S) LISTED:

<u>LICENSEE</u>	<u>LICENSE TO BE CONDITIONALLY RENEWED</u>	<u>DEPARTMENT WITH ISSUE</u>
CAPTAIN PIZZA	COMMON VICTUALLER	HEALTH
COWABUNGAS	AUTOMATIC AMUSEMENT DEVICES	HEALTH/BUILDING
HEAV'NLY DONUTS	COMMON VICTUALLER	HEALTH
GROUP ONE/HILLVIEW	COMMON VICTUALLER	ADMIN/FIRE/BLDG
	COMMON VICTUALLER/ALL ALCOHOL SUNDAY ENTERTAINMENT	
MARIO'S RISTORANTE	COMMON VICTUALLER/ COMMON VICTUALLER/ WINE & MALT	FINANCE
SPEEDWAY	PACKAGE STORE/WINE & MALTS (FINGERPRINTS)	POLICE
THERESA'S PRIME	COMMON VICTUALLER COMMON VICTUALLER/ALL ALCOHOL SUNDAY ENTERTAINMENT AUTOMATIC AMUSEMENT	HEALTH/FINANCE

MOTION BY: MRS. GONZALEZ

SECONDED BY: MR. O'LEARY

Mrs. Manupelli states she will be abstaining from voting as she has a family member employed at one of the establishments.

Mr. Gilleberto states that the establishments are making progress to comply before December 31st, and if they don't comply, they will not be able to operate on January 1st.

VOTED: 4-1 (MRS. MANUPELLI ABSTAINED)

**MINUTES OF THE SELECT BOARD MEETING
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MADAM CHAIR, I MOVE TO SIGN THE 2020 ABCC RENEWAL CERTIFICATION.

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY

North Reading Christopher Club is listed on the renewal certification as not renewing their license. Mr. Gilleberto stated that not renewing their license was voluntary. Mr. Gilleberto stated that he has filed a disclosure with the Board regarding Mike's Famous Roast Beef, and informed the Board that Mikes Famous Roast Beef did not apply to renew their Common Victualler license. Mr. Schultz inquired about recouping meal tax money from Mikes. Mr. Gilleberto responded he is working with Town Council and DOR, and that the Town is many months away from recouping any money. He further states that the Health Director issued a suspension notice today.

VOTED: 5-0 (UNANIMOUS)

APPOINTMENTS / REAPPOINTMENTS

RECORDS ACCESS OFFICER (FIRE DEPT.)

MADAM CHAIR, IN ACCORDANCE WITH CHAPTER 121 OF THE ACTS OF 2016 AND MGL C.66 §6A I MOVE TO APPOINT DONALD STATS AS RECORDS ACCESS OFFICER FOR THE TOWN OF NORTH READING FIRE DEPARTMENT FOR A TERM TO RUN CONCURRENTLY WITH HIS EMPLOYMENT AS FIRE CHIEF.

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. WALLNER
VOTED: 5-0 (UNANIMOUS)

STATE ETHICS LIAISON

MADAM CHAIR, I MOVE TO REAPPOINT BARBARA STATS AS THE STATE ETHICS COMMISSION LIAISON FOR A TERM TO EXPIRE ON DECEMBER 31, 2020.

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

TOWN TREASURER

MADAM CHAIR, I MOVE TO REAPPOINT MARYANN MACKAY AS TOWN TREASURER FOR A TERM TO EXPIRE ON DECEMBER 31, 2020.

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

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COMMISSION ON DISABILITIES

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR APPOINTMENT AS MEMBERS OF THE COMMISSION ON DISABILITIES FOR TERMS TO EXPIRE DECEMBER 31, 2022.

GLORIA MASTRO
ELIZABETH COOLIDGE STOLZ

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY

MR. O'LEARY:	GLORIA MASTRO, ELIZABETH COOLIDGE STOLZ
MR. SCHULTZ:	GLORIA MASTRO, ELIZABETH COOLIDGE STOLZ
MR. WALLNER:	GLORIA MASTRO, ELIZABETH COOLIDGE STOLZ
MRS. GONZALEZ:	GLORIA MASTRO, ELIZABETH COOLIDGE STOLZ
MRS. MANUPELLI:	GLORIA MASTRO, ELIZABETH COOLIDGE STOLZ

VOTED: 5-0 GLORIA MASTRO, ELIZABETH COOLIDGE STOLZ

FOREST COMMITTEE

Mr. O'Leary speaks of Mr. Doty's involvement with environmental issues.

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT/APPOINTMENT AS MEMBERS OF THE FOREST COMMITTEE FOR TERMS TO EXPIRE ON DECEMBER 31, 2022.

DANA A ROWE (INCUMBENT)
DOUGLAS DOTY
JAMES CHENEY
CHRIS LIPPERT

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY

MR. O'LEARY:	DANA ROWE, DOUGLAS DOTY
MR. SCHULTZ:	DANA ROWE, DOUGLAS DOTY
MR. WALLNER:	DANA ROWE, DOUGLAS DOTY
MRS. GONZALEZ:	DANA ROWE, DOUGLAS DOTY
MRS. MANUPELLI:	DANA ROWE, JAMES CHENEY

VOTED: 4-1 DANA ROWE, DOUGLAS DOTY

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HISTORICAL COMMISSION

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR REAPPOINTMENT AS MEMBER OF THE HISTORICAL COMMISSION FOR A TERM TO EXPIRE ON DECEMBER 31, 2022. (TWO OPENINGS)

1) STONE JASIE (INCUMBENT)

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY

MR. O'LEARY: STONE JASIE
MR. SCHULTZ: STONE JASIE
MR. WALLNER: STONE JASIE
MRS. GONZALEZ: STONE JASIE
MRS. MANUPELLI: STONE JASIE

VOTED: 5-0 STONE JASIE

MARTIN'S POND COMMITTEE

Mr. Wallner states he recommends both candidates.

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT/APPOINTMENT AS MEMBERS OF THE MARTIN'S POND COMMITTEE FOR TERMS TO EXPIRE ON DECEMBER 31, 2022. (FIVE OPENINGS)

LAWRENCE SOUCIE (INCUMBENT)
JAMES GRIER

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. WALLNER

MR. O'LEARY: LAWRENCE SOUCIE, JAMES GRIER
MR. SCHULTZ: LAWRENCE SOUCIE, JAMES GRIER
MR. WALLNER: LAWRENCE SOUCIE, JAMES GRIER
MRS. GONZALEZ: LAWRENCE SOUCIE, JAMES GRIER
MRS. MANUPELLI: LAWRENCE SOUCIE, JAMES GRIER

Mr. Wallner states that Lori Lynes, Janet Nicosia, and Kathryn Scannell have been dedicated to the Martins Pond Committee for over 20 years. Mr. O'Leary adds that they have worked hard to clean up Martins Pond and keep it in the public eye, and thanks them for their years of dedication.

VOTED: 5-0 LAWRENCE SOUCIE, JAMES GRIER

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**READING MUNICIPAL LIGHT DEPARTMENT ADVISORY BOARD
RESPRESENTATIVE**

MADAM CHAIR, I MOVE TO REAPPOINTMENT JASON SMALL AS THE READING MUNICIPAL LIGHT DEPARTMENT ADVISORY BOARD REPRESENTATIVE FOR A TERM TO EXPIRE DECEMBER 31, 2022.

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. SCHULTZ
VOTED: 5-0 (UNANIMOUS)

TAXATION AID COMMITTEE

MADAM CHAIR, I MOVE TO REAPPOINT THE FOLLOWING INDIVIDUALS TO THE TAXATION AID COMMITTEE FOR TERMS TO EXPIRE DECEMBER 31, 2022.

DEBBIE CARBONE (ASSESSOR)
MARYANN MACKAY (TREASURER)

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

Mrs. Manupelli stated that due to Mr. Hurtz's appearance at the meeting, Mr. Gilleberto will discuss the Bike Trail topic in his TA report now. Mr. Gilleberto informs the audience that the consultant will contact property owners who abut the trail through town, and will determine where the challenges lay. He further states there will be an information meeting at a later time. Mr. Hurtz updated the Board on the progress of the study and stated they have a primary route. He stated the most complicated area is Riverwood.

8:14 – Mr. O'Leary leaves the room.

Mr. Hurtz continues discussing problem areas along the route.

8:16 – Mr. O'Leary returns.

Mr. Schultz thanks Mr. Hurtz for all the time he has put into this. Mr. O'Leary stated the Bike Trail has Town Meeting support and will be a great asset to the Town. Mr. Wallner states it will be a great amenity to the Town.

8:22 – Mrs. Gonzalez leaves the room.

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PROCESS SERVING CONSTABLES

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT AS PROCESS SERVING CONSTABLES FOR TERMS TO EXPIRE ON DECEMBER 31, 2020. (5 OPENINGS)

JOHN FIRIELLO (INCUMBENT)
DOUGLAS LABB (INCUMBENT)
DAVID ROSATI (INCUMBENT)

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. O'LEARY

8:23 – Mrs. Gonzalez returns.

MR. O'LEARY:	MR. FIRIELLO, MR. LABB, MR. ROSATI
MR. SCHULTZ:	MR. FIRIELLO, MR. LABB, MR. ROSATI
MR. WALLNER:	MR. FIRIELLO, MR. LABB, MR. ROSATI
MRS. GONZALEZ:	MR. FIRIELLO, MR. LABB, MR. ROSATI
MRS. MANUPELLI:	MR. FIRIELLO, MR. LABB, MR. ROSATI

VOTED: 5-0 MR. FIRIELLO, MR. LABB, MR. ROSATI

LIBRARY TRUSTEES – FULL MEMBERS

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR APPOINTMENT/REAPPOINTMENT TO THE LIBRARY TRUSTEES FOR THE FOLLOWING TERMS: (3 OPENINGS)
FOR A TERM TO EXPIRE DECEMBER 31, 2022

KATHRYN GEOFFRION SCANNELL (INCUMBENT)
JANET MURPHY
MIRKO MESSA
DEBORAH MAHONEY
SURESH RAO
JENNIFER STRIZEL THOMSON
KERRI ANTONUCCIO

FOR A TERM TO EXPIRE DECEMBER 31, 2020

JANET MURPHY
MIRKO MESSA
DEBORAH MAHONEY
SURESH RAO
JENNIFER STRIZEL THOMSON
KERRI ANTONUCCI

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, DECEMBER 16, 2019**

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY

Mrs. Gonzalez recommends Kathryn Geoffrion Scannell and Janet Murphy for the term to expire December 31, 2022 and Jennifer Strizel Thomson for the term to expire December 31, 2020.

MR. O'LEARY: KATHRYN GEOFFRION SCANNELL, JANET MURPHY
MR. SCHULTZ: KATHRYN GEOFFRION SCANNELL, JANET MURPHY
MR. WALLNER: KATHRYN GEOFFRION SCANNELL, JANET MURPHY
MRS. GONZALEZ: KATHRYN GEOFFRION SCANNELL, JANET MURPHY
MRS. MANUPELLI: KATHRYN GEOFFRION SCANNELL, JANET MURPHY

VOTED: 5-0 KATHRYN GEOFFRION SCANNELL, JANET MURPHY

FOR A TERM TO EXPIRE DECEMBER 31, 2020

MR. O'LEARY: JANET STRIZEL THOMSON
MR. SCHULTZ: JANET STRIZEL THOMSON
MR. WALLNER: JANET STRIZEL THOMSON
MRS. GONZALEZ: JANET STRIZEL THOMSON
MRS. MANUPELLI: JANET STRIZEL THOMSON

VOTED: 5-0 JANET STRIZEL THOMSON

VETERANS EVENT COMMITTEE

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR APPOINTMENT AS MEMBERS OF THE VETERANS EVENT COMMITTEE FOR TERMS TO EXPIRE DECEMBER 31, 2022.

RICHARD STRATTON (INCUMBENT)
ARTHUR COLE (INCUMBENT)
MICHELLE REID
DANIEL MAHONEY

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY

MR. O'LEARY: RICHARD STRATTON, ARTHUR COLE
MR. SCHULTZ: RICHARD STRATTON, ARTHUR COLE
MR. WALLNER: RICHARD STRATTON, ARTHUR COLE
MRS. GONZALEZ: RICHARD STRATTON, ARTHUR COLE
MRS. MANUPELLI: RICHARD STRATTON, ARTHUR COLE

Mrs. Manupelli suggested possibly expanding the membership to allow for others to participate.

VOTED: 5-0 RICHARD STRATTON, ARTHUR COLE

**MINUTES OF THE SELECT BOARD MEETING
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YOUTH SERVICES COMMITTEE – RESTRUCTURE TERMS

MADAM CHAIR, I MOVE TO REAPPOINTMENT TO THE YOUTH SERVICES COMMITTEE THE FOLLOWING INDIVIDUALS FOR THE TERMS NOTED:

THREE YEAR TERMS TO EXPIRE DECEMBER 31, 2022

PETER MAJANE (INCUMBENT)
SAMANTHA MILLER (INCUMBENT)
LESLIE SCHULTZ (INCUMBENT)
CHRISTY DAMPHOUSSE (INCUMBENT)

ONE YEAR TERM TO EXPIRE DECEMBER 31, 2020

FRANK FERRARO (INCUMBENT)
KAREN BUSCEMI (INCUMBENT)
DEBORAH MAHONEY

MOTION BY: MRS. GONZALEZ

SECONDED BY: MR. O'LEARY

8:35 - Mr. Schultz recuses himself as Leslie Schultz is his wife. Mrs. Gonzalez recommends all incumbents, and Deborah Mahoney.

FOR 3 YEAR TERMS TO EXPIRE DECEMBER 31, 2022

MR. O'LEARY: PETER MAJANE, SAMANTHA MILLER, LESLIE SCHULTZ, CHRISTY DAMPHOUSSE
MR. WALLNER: PETER MAJANE, SAMANTHA MILLER, LESLIE SCHULTZ, CHRISTY DAMPHOUSSE
MRS. GONZALEZ: PETER MAJANE, SAMANTHA MILLER, LESLIE SCHULTZ, CHRISTY DAMPHOUSSE
MRS. MANUPELLI: PETER MAJANE, SAMANTHA MILLER, LESLIE SCHULTZ, CHRISTY DAMPHOUSSE

VOTED: 4-0 PETER MAJANE, SAMANTHA MILLER, LESLIE SCHULTZ, CHRISTY DAMPHOUSSE
(MR. SCHULTZ ABSTAINED)

FOR A ONE YEAR TERM TO EXPIRE DECEMBER 31, 2020

MR. O'LEARY: DEBORAH MAHONEY
MR. WALLNER: DEBORAH MAHONEY
MRS. GONZALEZ: DEBORAH MAHONEY
MRS. MANUPELLI: DEBORAH MAHONEY

VOTED: 4-0 DEBORAH MAHONEY (MR. SCHULTZ ABSTAINED)

**MINUTES OF THE SELECT BOARD MEETING
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VETERANS MEMORIAL COMMITTEE

MADAM CHAIR, I MOVE TO APPOINT RICHARD STRATTON AS MEMBER OF THE VETERANS MEMORIAL COMMITTEE FOR AN INDEFINITE TERM.

MOTION BY: MRS. GONZALEZ

SECONDED BY: MR. O'LEARY

MR. O'LEARY: RICHARD STRATTON

MR. SCHULTZ: RICHARD STRATTON

MR. WALLNER: RICHARD STRATTON

MRS. GONZALEZ: RICHARD STRATTON

MRS. MANUPELLI: RICHARD STRATTON

VOTED: 5-0 RICHARD STRATTON

CONSERVATION COMMISSION

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR APPOINTMENT/REAPPOINTMENT AS MEMBERS OF THE CONSERVATION COMMISSION FOR TERMS TO EXPIRE DECEMBER 31, 2022. (ONE OPENING)

MELISSA CAMPBELL (INCUMBENT)

MICHAEL HOULE

CHRIS LIPPERT

SURESH RAO

ERINNE MATTE-DANIELS

DAVID DOUCETTE

JAMES CHENEY

ELIZABETH COOLIDGE-STOLZ

JOHN LAPE

LAUREN BESHARAH

MOTION BY: MRS. GONZALEZ

SECONDED BY: MR. O'LEARY

Mr. O'Leary recommends Melissa Campbell as she has continued her education and certification.

MR. O'LEARY: MELISSA CAMPBELL

MR. SCHULTZ: MELISSA CAMPBELL

MR. WALLNER: MELISSA CAMPBELL

MRS. GONZALEZ: MELISSA CAMPBELL

MRS. MANUPELLI: MELISSA CAMPBELL

VOTED: 5-0 MELISSA CAMPBELL

**MINUTES OF THE SELECT BOARD MEETING
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CONSERVATION COMMISSION – ASSOCIATE MEMBERS

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR APPOINTMENT/REAPPOINTMENT AS ASSOCIATE MEMBERS OF THE CONSERVATION COMMISSION FOR TERMS TO EXPIRE DECEMBER 31, 2022: (THREE OPENINGS)

JOHN LAPE (INCUMBENT)
LAUREN BESHARA (INCUMBENT)
MICHAEL HOULE
CHRIS LIPPERT
SURESH RAO
ERINNE MATTE-DANIELS
DAVID DOUCETTE
JAMES CHENEY

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY

Mr. O'Leary is recommends the 2 incumbents and asked the Board to keep the third associate member seat open until he is able to get in touch with all members.

MR. O'LEARY: JOHN LAPE, LAUREN BESHARA
MR. SCHULTZ: JOHN LAPE, LAUREN BESHARA
MR. WALLNER: JOHN LAPE, LAUREN BESHARA
MRS. GONZALEZ: JOHN LAPE, LAUREN BESHARA
MRS. MANUPELLI: JOHN LAPE, LAUREN BESHARA

VOTED: 5-0 JOHN LAPE, LAUREN BESHARA

HILLVIEW COMMISSION

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT / APPOINTMENT TO THE HILLVIEW COMMISSION FOR A TERM TO EXPIRE ON DECEMBER 31, 2022. (TWO OPENINGS)

PETER HEMME (INCUMBENT)
DANIEL DOHERTY (INCUMBENT)
DANIELA CLAYBOURNE
DAVID LEE
CHRIS LIPPERT
NICHOLAS MASSE
HENRY BURKE

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY

Mr. O'Leary recommends Peter Hemme and Dan Doherty

**MINUTES OF THE SELECT BOARD MEETING
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MR. O'LEARY: PETER HEMME, DANIEL DOHERTY
MR. SCHULTZ: PETER HEMME, DANIEL DOHERTY
MR. WALLNER: PETER HEMME, DANIEL DOHERTY
MRS. GONZALEZ: PETER HEMME, DANIEL DOHERTY
MRS. MANUPELLI: PETER HEMME, DANIEL DOHERTY

VOTED: 5-0 PETER HEMME, DANIEL DOHERTY

WATER COMMISSION

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT/APPOINTMENT AS MEMBERS OF THE WATER COMMISSION FOR A TERM TO EXPIRE DECEMBER 31, 2022. (TWO OPENINGS)

AMIT SUBRAMANI (INCUMBENT)
XUYANG ZHANG

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY

Mr. Schultz states that the Water Commission Chairman, Mr. Ragucci stated that there are associate member positions available. Mr. O'Leary recommends the two candidates.

MR. O'LEARY: AMIT SUBRAMANI, XUYANG ZHANG
MR. SCHULTZ: AMIT SUBRAMANI, XUYANG ZHANG
MR. WALLNER: AMIT SUBRAMANI, XUYANG ZHANG
MRS. GONZALEZ: AMIT SUBRAMANI, XUYANG ZHANG
MRS. MANUPELLI: AMIT SUBRAMANI, XUYANG ZHANG

VOTED: 5-0 AMIT SUBRAMANI, XUYANG ZHANG

BOARD OF APPEALS

MADAM CHAIR, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT/APPOINTMENT AS MEMBERS OF THE BOARD OF APPEALS FOR TERMS TO EXPIRE DECEMBER 31, 2022. (TWO OPENINGS)

JAMES DEMETRI (INCUMBENT)
PAUL O'LEARY (INCUMBENT)
KERRI ANTONUCCIO
BOB BREEN

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR.SCHULTZ

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Mr. Schultz, Liaison, spoke of Mr. Breen's qualifications and recommends Mr. Demetri and Mr. Breen. Mr. O'Leary states that his brother, Paul O'Leary is an incumbent who has served on the Board for 28 years, and since it is not a paid position he has no conflict of interest and he recommends both incumbents. Mr. Schultz responded that he recommended who he thought was best for the position. Mr. O'Leary stated that Liaisons are supposed to confer with the Chairman before making recommendations. Mr. Schultz responded that the Chairman did not make a recommendation. Mr. O'Leary stated the Board should hold off on voting on the appointment until they get a recommendation from the Chairman.

MADAM CHAIR, I MOVE TO TABLE THE VOTE ON THE BOARD OF APPEALS UNTIL THE BOARD GETS A RECOMMENDATION FROM THE CHAIRMAN OF THE BOARD OF APPEALS.

MOTION BY: MR. O'LEARY
SECONDED BY: NONE

MOTION FAILS

Mr. Wallner stated he would like more background information on the applicants before he votes. He further states, he affirms the vote of Jim Demetri but would like to table the other vote until he has more information. Mr. Gilleberto informs the Board he received a text message from Mr. Demetri stating that he recommends Paul O'Leary. Mr. Schultz stated that he did not ask for a recommendation from the Chairman of the BOA, but was informed by the Chairman that he and Mr. O'Leary were seeking reappointment. Mr. Wallner informs the Board that he received a text message from Mr. Demetri stating that he recommends Paul O'Leary. Mr. O'Leary suggested appointing Mr. Demetri tonight, table the other appointment, and invite Mr. Demetri to the next meeting to discuss his recommendation of Paul O'Leary.

MADAM CHAIR, I MOVE TO APPOINT THE CURRENT CHAIRMAN AND TABLE THE VOTE ON THE SECOND OPEN POSITION.

MOTION BY: MR. WALLNER
SECONDED BY: O'LEARY
VOTED: 2-3 (MRS. GONZALEZ, MR. SCHULTZ AND MRS. MANUPELLI OPPOSED)

Mr. Wallner informs the Board that he has received another text from Mr. Demetri stating that there is a misunderstanding between him and Mr. Schultz, that Mr. Schultz said there was no conversation regarding recommendations and he did recommend Paul O'Leary and that he will resign from the ZBA if this continues. Mr. Schultz responds that he did speak with Mr. Demetri and they may disagree on the tenor of the conversation, but he never said he didn't speak with him. Mr. Schultz further stated the Board should not be bullied into a vote. Mr. O'Leary stated the process is very unorthodox and if there was a recommendation being made by the Liaison that was different from the recommendation of the Chairman, the Board and applicants should be made aware so there are no surprises. Mr. O'Leary states the way the recommendation was

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handled, not the recommendation is what caused the problem. Mr. Wallner informs the Board that Mr. Demetri texted him again stating he would have been at the meeting if he knew there was going to be a change of course with the recommendation. Mr. Schultz states he had a conversation with Mr. Demetri regarding ZBA appointments, not recommendations.

Mrs. Manupelli is not in favor of tabling votes especially with such an active board and a significant matter before the Board that Mr. Demetri has been very involved in. Mr. Wallner states that he is not comfortable voting until he has more information on the applicants. Mrs. Gonzalez states there is a Citizen Activity Form for Mr. Breen that Mr. Wallner can review. Mrs. Manupelli calls for a brief recess to review the qualifications of Mr. Breen.

9:22 – Recess

9:33 – Reconvene

Mr. Wallner states voting would be doing a disservice to Mr. O’Leary and Mr. Breen and the vote should take place at the next meeting. Transcript Editor, Maureen Doherty inquired about the role of the Liaison. Mr. Schultz stated he spoke with Mr. Demetri during the recess and they determined that there was a disagreement however, Mr. Demetri understood what Mr. Schultz said and why he said it. Mr. O’Leary stated he received a text from a long time member of the Board of Appeals and he will most likely resign also, therefore there will be plenty of vacancies.

Mrs. Manupelli calls for a roll call vote on the original motion.

Mr. O’Leary asks to defer his vote until all members of the Board have voted.

MR. SCHULTZ:	JAMES DEMETRI, BOB BREEN
MR. WALLNER:	JAMES DEMETRI, PAUL O’LEARY
MRS. GONZALEZ:	JAMES DEMETRI, BOB BREEN
MRS. MANUPELLI:	JAMES DEMETRI, BOB BREEN
MR. O’LEARY:	JAMES DEMETRI, PAUL O’LEARY

VOTED: 3-2 JAMES DEMETRI, BOB BREEN

Mr. O’Leary states that he thinks it’s unfair that a 28 year member of a Board was not extended the courtesy of being informed of what the Liaison was going to recommend.

9:42 – Mrs. Manupelli calls for a brief recess.

9:49 – Reconvene. (Mr. Schultz not present)

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**WATER / WASTEWATER PLANNING ADVISORY COMMITTEE
REVIEW CHARGE**

Mr. Gilleberto has provided the Board with the charge for the Water / Wastewater Planning Advisory Committee in the meeting packet. Mr. Gilleberto goes over the membership of the committee. Mrs. Manupelli states that the Board was interested in reactivating the committee because of future water and sewer plans.

9:52 – Mr. Schultz returns.

Mr. Wallner stated the scope is too broad. Mr. O’Leary thinks forming a committee is premature due to where the Town is in the process at this time. Mr. Schultz stated the committee should be formed now and the business community should be involved. Mrs. Manupelli states evaluating emergency water sources is still relevant in the charge, even though the Town has a permanent water source now. Mr. Schultz stated it should be just a wastewater committee; water is not part of the scope anymore. Mrs. Manupelli stated the charge is vague to fit whatever functions the Board deems necessary. Mr. O’Leary stated the Town has a long term solution for water and the only option for sewer is through Andover and he does not see the purpose of forming a committee at this point; when a plan is formulated is when a committee should be made. Mrs. Manupelli asked the members to send comments to the TA for discussion at the next meeting.

UNACCEPTED STREET IMPROVEMENT POLICY

Mr. Gilleberto reviews the changes made to the policy with feedback from the October 28th meeting. Mr. O’Leary states if the Town does a road over, the water department should upgrade/replace the water lines and that the policy should allow maximum flexibility to be able to make recommendations at Town Meeting. Mr. Wallner suggested consulting with the Planning Commission for their input. Mr. O’Leary stated water improvements should be considered by discretion. The Board will also get recommendations from the DPW Director.

TOWN ADMINISTRATOR REPORT

See Attached. Topics Discussed:

Open Space and Recreation Committee, final fall curbside waste collection, Menorah on the Town Common, tobacco regulation, townwide municipal water system leak detection survey, election workers needed, Rail Trail Feasibility study consultant, and the TA’s attendance at a recent Transportation and Climate Initiative briefing.

Mr. Gilleberto adds that Conservation Commission member, Melissa Campbell completed a certification program at the state level, and he congratulates and thanks her. Mr. Gilleberto responds to Mrs. Manupelli stating there is no change in the status of Swan Pond.

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OLD AND NEW BUSINESS

Mr. O'Leary:

- Offered condolences to Larry Dysart's family and stated he was happy the Board was able to recognize him at a recent Select Board meeting.
- The BOA appointment process was an unfortunate, avoidable mistake and hopes the Board learns from it.
- Wishes everyone happy holidays.
- Congratulated Superintendent Jon Bernard on his upcoming retirement and thanked him for his service to the community.

Mr. Wallner: No Comment.

Mr. Schultz:

- Wishes everyone happy holidays.
- Sent condolences to the Dysart family.
- The High School Music Man production was great.

Mrs. Gonzalez:

- Thanked Al at Advanced Photo for his efforts with "Light up Main Street".
- Thanked Geri Farrelly and Pat Lee for their efforts at the wrapping party and what a great community effort it was.
- Wished everyone happy holidays.

Mrs. Manupelli:

- Saw 4 shows of the Music Man and congratulates all involved in the show, it was great.
- Thanks colleagues for their commitment and service.
- Wishes everyone happy holidays and a healthy New Year.
- Stated although the Board doesn't agree on everything, they keep moving forward.

Mr. Gilleberto states trash will be collected tomorrow as scheduled.

MADAM CHAIR, I MR. O'LEARY MOVE TO ADJOURN.

SECONDED:	MR. SCHULTZ	
VOTED:	MR. O'LEARY	AYE
	MRS. GONZALEZ	AYE
	MR. SCHULTZ	AYE
	MR. WALLNER	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANAMOUS)

ADJOURN: 10:48

DATE

LIANE R. GONZALEZ, CLERK