

**MINUTES OF THE SELECT BOARD MEETING
MONDAY, NOVEMBER 18, 2019**

Chairwoman Manupelli called the meeting to order at 7:06 p.m. in Room 14 at the Town Hall in the presence of members Mrs. Gonzalez, Mr. Schultz, Mr. Wallner, Mr. O'Leary, and Town Administrator, Michael Gilleberto.

CALL TO ORDER OPEN SESSION

Chairwoman Manupelli called to order the open session at 7:06 p.m.

The Chair states: "In accordance with the Open Meeting Law, the Board states for the record that this meeting is being recorded by NORCAM and may be recorded by other local media."

The members recited the Pledge of Allegiance.

RECOGNIZE NORTH READING COMMUNITY VOLUNTEER LAWRENCE DYSART

Mr. Dysart was not able to attend the meeting. Bob Ramsdell addressed the Board and audience speaking of Mr. Dysart's contributions to the community. Representative Jones, Jeff Strong, Mr. O'Leary, and Mr. Schultz all spoke of Mr. Dysart's contributions and expressed their gratitude. Mrs. Manupelli read and presented a Certificate of Appreciation to Mrs. Dysart. Board Members and members of Mr. Dysart's family took a picture.

RECOGNIZE BUILDING INSPECTOR ALVERT DISALVO

Mr. Gilleberto gave the history of Mr. DiSalvo's employment with the Town and thanked him for his years of service to the Town and to the Military. Building Inspector, Gerry Noel also spoke. Mrs. Manupelli read and presented a Certificate of Appreciation to Mr. DiSalvo. A picture was taken. Mr. DiSalvo addressed the Board and audience stating he was hired by Rita Mullin in 1995 to do work at Ipswich River Park.

MINUTES

MADAM CHAIR, I MOVE TO APPROVE THE OCTOBER 28, 2019 REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. SCHULTZ
VOTED: 5-0 (UNANIMOUS)

MADAM CHAIR, I MOVE TO APPROVE THE OCTOBER 28, 2019 EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

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BOARD MEMBERS' REPORTS

Mr. O'Leary:

- No Comment.

Mr. Wallner:

- Attended a Facilities Master Plan meeting;
- Looking forward to working on the AARP initiatives with the TA.

Mr. Schultz:

- No Comment.

Mrs. Gonzalez:

- Attended the first meeting of the Open Space and Recreation Plan Committee last Tuesday and is looking forward to feedback from the community through an online survey. There will be a public meeting in Room 14 on December 5th from 6:30-8:30.
- Spoke of the annual Thanksgiving Dinner on Sunday for the Senior's in the Community.

Mrs. Manupelli:

- Reflected on the Veteran's Day Service and thanked Veteran's Agent Susan Magner for doing a great job and Select Board member Liane Gonzalez for speaking on behalf of the Board.

PUBLIC COMMENT

None.

CHANGE OF MANAGER – LOYAL ORDER OF MOOSE

CarolAnn and Dave George were in attendance.

MADAM CHAIR, I MOVE TO APPROVE A CHANGE OF MANAGER FOR THE CLUB LICENSE FOR THE LOYAL ORDER OF MOOSE, 140 NORTH STREET FROM DAVID SCHUETTNER TO DAVID GEORGE.

MOTION BY: MRS. GONZALEZ

SECONDED BY: MR. O'LEARY

VOTED: 5-0 (UNANIMOUS)

WATER/WASTEWATER UPDATE

DPW Director, Patrick Bower informed the audience that a site has been secured for the location of a chlorination facility which is required for the FEIR process. Mr. Gilleberto stated that Dos Lobos is the location and it is an easement rather than a taking. He further stated several sites were looked at.

Rob Williamson and Mike Stein of Wright Pearce were in attendance. Mr. Williamson stated now that the chlorination facility has been located, all the data has been obtained to finalize the FEIR and is hoping for a submission date in February. Mr. Stein discussed the wastewater aspect of the project. Presently, phasing, affordability and projected revenue is being looked at.

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The following Board members stated:

- Mr. Schultz: A subcommittee should be formed.
- Mrs. Manupelli: Resurrect the Water/Wastewater Committee.
- Mr. O'Leary: Does not think a committee is necessary until a more definitive plan and costs are in place.
- Mr. Schultz: Cooperation is needed from Andover and the business community should be part of this now and not later.

Mr. Williamson responded that the Board's support is necessary to get Andover engaged and a committee would be more effective when the 2 studies are complete.

- Mrs. Manupelli: Members should be recruited now to get them up to speed on all studies.
- Mrs. Gonzalez: Agrees with Mr. Schultz and Mrs. Manupelli.
- Mr. O'Leary: Forming a committee would be premature, let the Board make decisions first, and then bring people up to speed.
- Mr. Schultz: asked the Director of the Reading/North Reading Chamber of Commerce, Lisa Eagan to poll business owners to see if they would be interested in getting involved in the Water/Wastewater committee.

8:24 - PUBLIC HEARING: FISCAL YEAR 2020 TAX CLASSIFICATION

Mr. O'Leary states in the past he has been unable to participate in discussions pertaining to tax classification as he has a family member who owns both commercial and residential properties, but since the Board of Assessors is recommending a single tax rate, he will participate in discussion this evening. Mr. Schultz states that he also owns commercial and residential properties and will not have a conflict of interest. Mr. O'Leary states Mr. Schultz would not have a conflict because he owns both, however Mr. O'Leary would have a conflict because his family member owns both and he only owns residential.

Assessing Manager Deb Carbone gave a PowerPoint presentation.

Lisa Eagan, Director of Reading/North Reading Chamber of Commerce stated to the Board that a single tax rate is an asset and is hopeful the Board maintains it as it is supportive of the business community. She thanks the Board on behalf of all the businesses.

8:53 - MADAM CHAIR, I MOVE TO CLOSE THE PUBLIC HEARING

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. SCHULTZ
VOTED: 5-0 (UNANIMOUS)

MADAM CHAIR, I MOVE TO ESTABLISH A TAX CLASSIFICATION FACTOR OF 1.0 AS RECOMMENDED BY THE BOARD OF ASSESSORS.

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. SCHULTZ
VOTED: 5-0 (UNANIMOUS)

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MADAM CHAIR, I MOVE NOT TO ESTABLISH A RESIDENTIAL EXEMPTION.

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. SCHULTZ
VOTED: 5-0 (UNANIMOUS)

MADAM CHAIR, I MOVE NOT TO ESTABLISH A COMMERCIAL EXEMPTION.

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. SCHULTZ
VOTED: 5-0 (UNANIMOUS)

MADAM CHAIR, I MOVE TO RECOMMEND THE FY2019 PROPERTY TAX LEVY AT \$53,193,751.26 WHICH IS \$20,052.74 LESS THAN THE LEVY LIMIT.

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. SCHULTZ
VOTED: 5-0 (UNANIMOUS)

MADAM CHAIR, I MOVE TO RECOMMEND TO THE BOARD OF ASSESSORS THAT THE FY2020 TAX RATE BE SET AT \$15.60 PER \$1,000.00 OF VALUATION.

MOTION BY: MRS. GONZALEZ
SECONDED BY: MR. SCHULTZ
VOTED: 5-0 (UNANIMOUS)

Mrs. Carbone informed the Board that because of a DOR policy change, they will have to log into Gateway to sign the LA5.

APPROVE LEGAL BILLS

MADAM CHAIR, I MOVE TO APPROVE LEGAL BILLS FOR OCTOBER, 2019 IN THE AMOUNT OF **\$16,471.92** AS FOLLOWS:

KOPELMAN AND PAIGE, P.C. (GENERAL)	\$ 5,350.92
KOPELMAN AND PAIGE, P.C. (LABOR)	\$ 7,572.00
20 ELM STREET 40B PROJECT	<u>\$ 3,549.00</u>
TOTAL	\$16,471.92

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

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TOWN ADMINISTRATOR'S REPORT

See attached. Topics discussed:

- Open Space and Recreation Committee information;
- Curbside yard waste collection;
- Proposed Town Meeting dates;
- Call Firefighter change in compensation;
- Fire Station rental space at 217 Main Street; and
- Plow contractors.
- Water contaminant notice.
- 2 new Town Hall employees, Nicholas Amirault and Stephanie Connolly.
- Susan Magner Care Dimensions
- Northeast Metro Technical School is looking to add more programs.

Board Members responded:

Mr. O'Leary – Wants Andover to notify the Town on a timely basis of any water contaminant issues.

Mr. Schultz – Sign up for the Merrimac River Watershed Council, they will post any water contaminant issues.

OLD AND NEW BUSINESS

Mr. O'Leary:

- Stated he was unaware of the Board of Health public hearing scheduled regarding the sale of vape products. He does not want to place local businesses at a disadvantage. He stated the Board should be made aware of new regulations and not be reading about them in a Public Hearing Notice. He wants better communication between the Board of Health and the Select Board.

Mr. Wallner: No Comment.

Mr. Schultz: No Comment.

Mrs. Manupelli: No Comment.

MADAM CHAIR, I MRS. GONZALEZ MOVE TO RECONVENE IN EXECUTIVE SESSION FOR PURPOSES OF EXEMPTION 2: TO CONDUCT STRATEGY SESSION IN PREPARATION FOR NEGOTIATIONS WITH NON-UNION PERSONNEL OR CONTRACT NEGOTIATIONS WITH NON-UNION PERSONNEL AND EXPEMPTION 6: TO CONSIDER THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY IF THE CHAIR DECLARES THAT AN OPEN MEETING MAY HAVE A DETRIMENTAL EFFECT ON THE NEGOTIATING POSITION OF THE TOWN AND FOLLOWING EXECUTIVE SESSION THE BOARD WILL RECONVENE IN OPEN SESSION FOR ADJOURNMENT PURPOSES ONLY.

SECONDED:	MR. SCHULTZ	
VOTED:	MR.O'LEARY	AYE
	MRS. GONZALEZ	AYE
	MR. SCHULTZ	AYE
	MR. WALLNER	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANAMOUS)

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RECESS: 9:30 p.m.

RECONVENE: 11:18

MADAM CHAIR, I MRS. GONZALEZ MOVE TO ADJOURN.

SECONDED:	MR. SCHULTZ	
VOTED:	MR. O'LEARY	AYE
	MRS. GONZALEZ	AYE
	MR. SCHULTZ	AYE
	MR. WALLNER	AYE
	MRS. MANUPELLI	AYE

VOTE: 5-0 (UNANAMOUS)

ADJOURN: 11:19

DATE

LIANE R. GONZALEZ, CLERK