

**MINUTES OF SELECT BOARD MEETING  
MONDAY, DECEMBER 3, 2018**

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Chairman Prisco called the meeting to order at 8:11 p.m. in Room 14 at the Town Hall in the presence of members Mrs. Manupelli, Mr. Schultz, Mr. Mauceri, Mr. O'Leary, and Town Administrator, Michael Gilleberto.

**CALL TO ORDER OPEN SESSION**

Chairman Prisco called to order the open session at 8:11 p.m.

The Chairman States: "In accordance with the Open Meeting Law, the Board states for the record that this meeting is being recorded by NORCAM and may be recorded by other local media."

**PUBLIC COMMENT**

None.

**SELECT BOARD'S REPORTS**

None.

**MINUTES**

MR. CHAIRMAN, I MOVE TO APPROVE THE **NOVEMBER 19, 2018** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO APPROVE THE **NOVEMBER 19, 2018** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. SCHULTZ  
VOTED: 5-0 (UNANIMOUS)

**REVIEW FY 2020 REVENUE/EXPENSE PLAN**

Finance Director, Liz Rourke gave a power point presentation of a draft revised format FY2020 Revenue/Expense Plan. She stated that a full year of data is needed and the estimates are based on 3 month averages. Mr. Prisco welcomes feedback and suggestions and stated he is looking for a better way to keep track of things and control fixed costs.

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**LICENSE RENEWALS**

**COMMON VICTUALLER**

MR. CHAIRMAN, I MOVE TO RENEW THE FOLLOWING COMMON VICTUALLER LICENSES TO EXPIRE DECEMBER 31, 2019 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

ANDREA'S HOUSE OF PIZZA  
BEYOND BAGELS, INC.  
CAPTAIN PIZZA  
CHINA CUISINE  
DUNKIN DONUTS (HOLIE DONUT)  
DUNKIN DONUTS (SHAUNA DONUTS)  
DUNKIN DONUTS (NOREAD)  
MCDONALD'S RESRAURANT  
MIKE'S FAMOUS ROAST BEEF AND PIZZA  
PAPA GINO'S  
STARBUCKS COFFEE  
THE LOBSTER CLAW

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. SCHULTZ  
VOTED: 5-0 (UNANIMOUS)

**COMMON VICTUALLER/ALL ALCOHOL**

MR. CHAIRMAN, I MOVE TO RENEW THE FOLLOWING COMMON VICTUALLER/ALL ALCOHOL LICENSES TO EXPIRE DECEMBER 31, 2019 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

CHINA CUISINE

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. SCHULTZ  
VOTED: 5-0 (UNANIMOUS)

**AUTOMATIC AMUSEMENT DEVICES**

MR. CHAIRMAN, I MOVE TO RENEW THE FOLLOWING AUTOMATIC AMUSEMENT DEVICE LICENSES TO EXPIRE DECEMBER 31, 2019 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

ANDREA'S HOUSE OF PIZZA  
PAPA GINO'S

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. SCHULTZ  
VOTED: 5-0 (UNANIMOUS)

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**APPOINTMENTS/REAPPOINTMENTS**

**STATE ETHICS LIAISON**

MR. CHAIRMAN, I MOVE TO REAPPOINT BARBARA STAS AS THE STATE ETHICS COMMISSION LIAISON FOR A TERM TO EXPIRE ON DECEMBER 31, 2019.

MOTION BY: MR. O'LEARY  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**TOWN TREASURER**

MR. CHAIRMAN, I MOVE TO REAPPOINT MARYANN MACKAY AS TOWN TREASURER FOR A TERM TO EXPIRE ON DECEMBER 31, 2019.

MOTION BY: MR. O'LEARY  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**CONSERVATION COMMISSION**

As Liaison to the Commission, Mr. O'Leary states he appreciates Ms. Mitchener and Mr. Cody's willingness to serve. He would like to discuss consider appointing Associate Members to the Commission and will plan on making recommendations next meeting.

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT AS MEMBERS OF THE CONSERVATION COMMISSION FOR TERMS TO EXPIRE ON DECEMBER 31, 2021. (THREE OPENINGS)

- 1) LORI MITCHENER (INCUMBENT)
- 2) JONATHAN CODY (INCUMBENT)

MOTION BY: MR. O'LEARY  
SECONDED BY: MRS. MANUPELLI

MRS. MANUPELLI: MS. MITCHENER, MR. CODY  
MR. SCHULTZ: MS. MITCHENER, MR. CODY  
MR. PRISCO: MS. MITCHENER, MR. CODY  
MR. O'LEARY: MS. MITCHENER, MR. CODY  
MR. MAUCERI: MS. MITCHENER, MR. CODY

VOTE: MS. MITCHENER – 5  
MR. CODY – 5

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**HILLVIEW COMMISSION**

As Liaison to the Hillview Commission, Mr. O'Leary states he will be recommending the 2 incumbents. Mr. Stack has been on the Commission for 30 years and has done a great job and Mr. DiFronzo has negotiated new contracts and his service is invaluable.

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT / APPOINTMENT TO THE HILLVIEW COMMISSION FOR A TERM TO EXPIRE ON DECEMBER 31, 2021. (TWO OPENINGS)

- 1) GEORGE STACK (INCUMBENT)
- 2) LOU DIFRONZO (INCUMBENT)
- 3) DANIELA CLAYBOURNE
- 4) PETER ANTONUCCI
- 5) ROBERT B. GILCHRIST
- 6) DAVID LEE

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. SCHULTZ

MRS. MANUPELLI: MR. STACK, MR. DIFRONZO  
MR. SCHULTZ: MR. STACK, MR. DIFRONZO  
MR. PRISCO: MR. STACK, MR. DIFRONZO  
MR. O'LEARY: MR. STACK, MR. DIFRONZO  
MR. MAUCERI: MR. STACK, MR. DIFRONZO

VOTE: MR. STACK – 5  
MR. DIFRONZO – 5

**BOARD OF APPEALS**

As Liaison to the Board of Appeals, Mr. Schultz states he will be recommending Joseph Keyes who is an Attorney in Town and has been on the Board for years.

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAMES FOR REAPPOINTMENT AS A MEMBER OF THE BOARD OF APPEALS FOR A TERM TO EXPIRE ON DECEMBER 31, 2021. (ONE OPENING)

- 1) JOSEPH KEYES (INCUMBENT)
- 2) MATTHEW V. D'ANGELO
- 3) LARA J. MOTTOLO
- 4) CLANCY D. MAIN
- 5) STEVEN LIECHTI
- 6) AMIT SUBRAMANI
- 7) MARK DESIMONE
- 8) KERRI ANTONUCCIO

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MOTION BY: MR. O'LEARY  
SECONDED BY: MR. SCHULTZ  
MRS. MANUPELLI: MR. KEYES  
MR. SCHULTZ: MR. KEYES  
MR. PRISCO: MR. MAIN  
MR. O'LEARY: MR. KEYES  
MR. MAUCERI: MR. KEYES

VOTE: MR. KEYES – 4  
MR. MAIN – 1

**CLASS I LICENSE**

Mr. O'Leary informs the Board that he will be abstaining from any discussions or voting regarding Class I, II, and III licenses as he has a family member who holds a Class II License.

MR. CHAIRMAN, I MOVE TO RENEW THE FOLLOWING CLASS I LICENSE TO EXPIRE JANUARY 1, 2020 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

BRIAN DUCHACK D/B/A NATIONAL SALES

MOTION BY: MR. SCHULTZ  
SECONDED BY: MRS. MANUPELLI  
VOTED: 4-0 (UNANIMOUS) (MR. O'LEARY ABSTAINED)

**CLASS II LICENSE**

MR. CHAIRMAN, I MOVE TO RENEW THE FOLLOWING CLASS II LICENSES TO EXPIRE JANUARY 1, 2020 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

A&J MOTORS, INC.  
BRIAN DUCHAK D/B/A NATIONAL SALES  
P & T AUTO SALES

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. MAUCERI  
VOTED: 4-0 (UNANIMOUS) (MR. O'LEARY ABSTAINED)

**CLASS III LICENSE**

MR. CHAIRMAN, I MOVE TO RENEW THE FOLLOWING CLASS III LICENSE TO EXPIRE JANUARY 1, 2019 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

BRIAN DUCHAK D/B/A NATIONAL SALES

MOTION BY: MR. SCHULTZ  
SECONDED BY: MR. MAUCERI  
VOTED: 4-0 (UNANIMOUS) (MR. O'LEARY ABSTAINED)

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**LEGAL BILLS FOR OCTOBER**

MR. CHAIRMAN, I MOVE TO APPROVE LEGAL BILLS FOR OCTOBER, 2018 IN THE AMOUNT OF \$10,717.75 AS FOLLOWS:

KOPELMAN AND PAIGE, P.C. (GENERAL)	\$ 8,836.75
KOPELMAN AND PAIGE, P.C. (LABOR)	<u>\$ 1,881.00</u>
TOTAL	\$10,717.75

MOTION BY:	MR. O'LEARY
SECONDED BY:	MR. SCHULTZ
VOTED:	5-0 (UNANIMOUS)

**APPROVE AND SIGN INTEGRATED CONTRACT – FIREFIGHTERS / IAFF LOCAL 1857**

**#11. APPROVE AND SIGN INTEGRATED CONTRACT – NORTH READING FIREFIGHTERS**

Mr. Gilleberto states the contract is the most recent MOA integrated into the existing contract between the Town and Union; he recommends the Board ratify and sign it. Mr. O'Leary states he voted against the contract and will not vote in favor of this contract, however he states it's a great effort getting it together and thanks the Union and Town for getting it done.

MR. CHAIRMAN, I MOVE TO RATIFY AND SIGN THE INTEGRATED CONTRACT BETWEEN THE TOWN OF NORTH READING AND THE NORTH READING FIREFIGHTERS LOCAL 1857 FOR THE PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2020.

MOTION BY:	MR. O'LEARY
SECONDED BY:	MRS. MANUPELLI
VOTED:	4-1 (MR. O'LEARY OPPOSED)

**TOWN ADMINISTRATOR'S REPORT**

(See attached) Topics Discussed:

- Curbside yard waste;
- Need for Conservation Commission members;
- Town Hall, Library and Senior Center hours and holiday closings.
- New Police Hire, Adam Johnson; and
- Attendance at Eagle Scout Court of Honor.

**OLD AND NEW BUSINESS**

Mr. Prisco informed the residents to leave their trash out for Wednesday if it wasn't picked up on Tuesday; he said the DPW Director should make a public announcement to get the word out there.

Mr. O'Leary:

- Recognized the passing of Lois Chochrek, a great lady, and retired Town employee who worked for the DPW, he sent his condolences to her family.
- Stated it's time to look into banning plastic bags and wants to look into how other communities have implemented it. Mr. Prisco responded that Representative Jones office has information on it. Mr. Schultz stated it's a good idea but the cost is passed onto the little guy. Mr. Mauceri suggested waiting to move forward until trash contract is settled. Mrs. Manupelli stated the Town

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should move forward with it. Mr. Prisco suggested implementing the ban before the trash contract as it might save money with the price of recycling.

Mr. Mauceri:

- Stated there is a water meeting next Wednesday to discuss a location for a water treatment plant.

Mr. Schultz:

- Congratulated all the Turkey Trot runners. Thanked the Business Community for lighting up Main Street. Commented on the lights at the Town Common; and
- Congratulated Hornets Football team for their Thanksgiving Day win against Lynnfield.

Mrs. Manupelli:

- Stated the Turkey Trot was well organized, fun and a great turnout.

Mr. Prisco:

- Reminded the residents to be patient with snow plow drivers and further stated it was a challenge getting contractors to work in the community.

MR. CHAIRMAN, I MR. O'LEARY MOVE TO ADJOURN.

SECONDED:	MR. O'LEARY	
VOTED:	MR. SCHULTZ	AYE
	MRS. MANUPELLI	AYE
	MR. SCHULTZ	AYE
	MR. MAUCERI	AYE
	MR. PRISCO	AYE

VOTE: 5-0 (UNANAMOUS)

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DATE

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STEPHEN J. O'LEARY, CLERK

ADJOURN: 9:14 P.M.