

**MINUTES OF BOARD OF SELECTMEN MEETING  
MONDAY, JULY 23, 2018**

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Chairman Prisco called the meeting to order at 6:30 p.m. in Room 14 at the Town Hall in the presence of members Mrs. Manupelli, Mr. Schultz, Mr. Mauceri, Mr. O'Leary, and Town Administrator, Michael Gilleberto.

**CALL TO ORDER OPEN SESSION**

Chairman Prisco called to order the open session at 6:30 p.m.

The Chairman States: "In accordance with the Open Meeting Law, the Board states for the record that this meeting is being recorded by NORCAM and may be recorded by other local media."

The members recited the Pledge of Allegiance.

**PUBLIC COMMENT**

David Monahan, 42 Wilson Ave. addressed the Board informing them that due to contract issues, steel workers are being locked out by National Grid. Mr. Monahan also stated National Grid is using inexperienced workers on jobs which are creating public safety concerns. He asked the Board to create a temporary moratorium. Mr. O'Leary stated a temporary moratorium is a good idea, so not to put the public at further risk and it sends a message to settle the contract. Mr. Schultz stated he would like to hear from National Grid to know both sides of the story; he would like to invite them to attend the next BoS meeting. Mr. Prisco supports the moratorium, however does not want a moratorium to impact 104 Lowell Road. Mr. Gilleberto cautioned the Board about creating a forum of the Board being the arbitrator of a labor/management dispute.

**SELECTMEN'S REPORTS**

**Mrs. Manupelli** relayed to the Board that Amy Luckiewicz would like the Selectmen to attend a meeting at the Police Station on August 8<sup>th</sup> at 9:00, along with Federal officials regarding grant funding. A BoS meeting notice will have to be posted.

**Mr. O'Leary** congratulated Mr. Mauceri on his retirement.

**MEET WITH THE AUDITORS REGARDING FY2017 FINANCIALS**

Auditor Dick Hingston and Finance Director Liz Rourke reviewed the FY2017 Financials. Mr. Gilleberto informed the Board that the audit and recommendations are in the meeting packet for tonight. Mr. Hingston stated an investment policy should be developed, new standards should be implemented, and more significant funding should go towards OPEB. Ms. Rourke stated that collection rates for outstanding ambulance charges is not good, she will provide the Board with the total amount of outstanding ambulance collections. Mr. Hingston stated in order to get a better bond rating the Town should have consistent fund balance policies. He further stated that Moody's likes policies; they look at unassigned fund balances and stabilization funds and they like to see reserves grow.

**MINUTES**

MR. CHAIRMAN, I MOVE TO APPROVE THE **JUNE 18, 2018** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

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MR. CHAIRMAN, I MOVE TO APPROVE THE **JUNE 18, 2018** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. MAUCERI  
VOTED: 5-0 (UNANIMOUS)

**APPOINTMENTS/REAPPOINTMENTS: ELECTION WORKERS**

Town Clerk Barbara Stats addressed the Board regarding the options for appointing election workers. She informed the Board that election workers attend training sessions and are always well prepared, helpful and courteous. She thanked them for their time.

MR. CHAIRMAN, I MOVE TO EXERCISE THE FOLLOWING OPTION FOR APPOINTMENT OF ELECTION WORKERS FOR ELECTIONS HELD BETWEEN SEPTEMBER 1, 2018 THROUGH AUGUST 31, 2019:

APPOINT ELECTION OFFICERS FROM THE LIST SUBMITTED BY THE  
REGISTRARS AS RECOMMENDED BY THE REGISTRARS.

MOTION BY: MR. O'LEARY  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**INTRODUCE NEW DPW DIRECTOR – PATRICK BOWER**

Mr. Gilleberto informed the audience of Mr. Bowers' past employment and educational history, and Human Resource Director Bob Collins discussed the interviewing process for the DPW Director. Mr. Gilleberto recognized Mark Clark for being the Acting DPW Director. Mark Clark thanked the DPW staff and wished Mr. Bower the best. Mr. Mauceri stated the water agreement with Andover would not have happened if Mark wasn't on the team. Mr. O'Leary stated it is because of Mark's credibility that the Town got the Andover contract. Mr. Gilleberto acknowledged Maureen Stevens and Liz Rourke for their assistance in the interviewing process.

**VOTE TO APPROVE AND SIGN TOWN ADMINISTRATOR EVALUATION**

Mr. Prisco informed the audience that Mr. Gilleberto received from the Board an evaluation rating of outstanding. The Board expressed their appreciation to Mr. Gilleberto for his leadership and progress made over the last 4 years.

MR. CHAIRMAN, I MOVE TO APPROVE THE 2018 TOWN ADMINISTRATOR EVALUATION AND TO AUTHORIZE THE CHAIRMAN TO SIGN THE EVALUATION.

MOTION BY: MR. O'LEARY  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

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**7:30 - DISCUSS INTERGENERATIONAL CENTER GRANT OPPORTUNITY**

Parks and Recreation Director Maureen Stevens was in attendance to present the information gathered to build an Intergenerational Center at Ipswich River Park. Ms. Stevens stated a 10 Million Dollar grant opportunity is available from the State to build the center. Different options were presented to build the facility at Ipswich River Park. Mr. Schultz stated he is more partial to option 1 as he does not want to lose green space. Mr. O'Leary stated with the potential for a Ten Million Dollar grant, it makes it viable to sell to the community, and the Town has the space and the ability to do it. Mr. Prisco stated the Town will have to put up some money to build the center. Mr. Gilleberto stated additional planning action may have to take place at October Town Meeting.

**WATER/WASTEWATER UPDATE**

Water Superintendent Mark Clark gave an update on upgrades and system improvements that will be necessary since signing the Andover water agreement. Mr. Clark is looking into locations with approximately 1.25 acres of land to house a new water storage tank. Rob Williamson from Wright Pearce will provide the Board with draft recommendations outlining costs and showing how a sewer system might build out.

**8:19 – Chairman Prisco calls for a 5 minute recess – 8:27 reconvene**

**REVIEW MEETING SCHEDULE**

August 20<sup>th</sup>, Thursday, September 6 (due to an election falling on September 4<sup>th</sup>), September 17<sup>th</sup> (sign October Town Meeting Warrant), October 1<sup>st</sup> (Warrant Article Hearing), and October 15<sup>th</sup> (Town Meeting).

**DISCUSS 9 MILL STREET**

Town Planner, Danielle McKnight presented a proposal to the Board to subdivide 9 Mill Street. Mr. Prisco would like an assessment of the property and Mr. O'Leary wants a real estate appraisal.

MR. CHAIRMAN, I MOVE TO DIRECT THE ADMINISTRATION TO PURSUE A PLAN TO DIVIDE 9 MILL STREET INTO A PORTION TO REMAIN TOWN-OWNED AND A PORTION TO CONSIST OF THE EXISTING SINGLE FAMILY HOME, DRIVEWAY, ACCESSORIES, AND ASSOCIATED UTILITIES TO BE SOLD UPON APPROVAL BY TOWN MEETING AND UPON APPROVAL OF THE BOARD OF SELECTMEN.

MOTION BY: MR. O'LEARY  
SECONDED BY: MRS. MANUPELLI  
VOTED: 5-0 (UNANIMOUS)

**ARTHUR KENNEY FIELD RESTROOM/CONCESSION STAND**

MR. CHAIRMAN, I MOVE TO APPROVE PAYMENT OF INVOICE # 29264 IN THE AMOUNT OF \$1,265.30 AND INVOICE #29382 IN THE AMOUNT OF \$1,760, FROM THE ARTHUR KENNEY FIELD CONSTRUCTION APPROPRIATION, TO CBI CONSULTING, LLC.

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. SCHULTZ  
VOTED: 5-0 (UNANIMOUS)

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**LEGAL BILLS FOR MAY AND JUNE**

Mr. Gilleberto explains the overage of approximately Sixteen Hundred Dollars in the overall budget. He further stated the legal costs of the sale of town owned land have not yet been assigned.

MR. CHAIRMAN, I MOVE TO APPROVE LEGAL BILLS FOR MAY, 2018 IN THE AMOUNT OF \$23,420.77 AS FOLLOWS:

KOPELMAN AND PAIGE, P.C. (GENERAL)	\$ 5,650.77
KOPEMAN AND PAIGE, P.C. (LABOR)	\$ 1,634.00
KOPELMAN AND PAIGE, P.C. (WATER)	\$15,884.00
THOMSON WEST	\$ 252.00
TOTAL	\$23,420.77

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. SCHULTZ  
VOTED: 5-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO APPROVE LEGAL BILLS FOR JUNE, 2018 IN THE AMOUNT OF \$13,879.27 AS FOLLOWS:

KOPELMAN AND PAIGE, P.C. (GENERAL)	\$ 8,464.27
KOPEMAN AND PAIGE, P.C. (LABOR)	\$ 4,256.00
KOPELMAN & PAIGE, P.C. (WATER)	\$ 1,159.00
TOTAL	\$13,879.27

MOTION BY: MR. O'LEARY  
SECONDED BY: MR. SCHULTZ  
VOTED: 5-0 (UNANIMOUS)

**TOWN ADMINISTRATOR'S REPORT**

See attached. Topics discussed:

- New DPW Director;
- Road reconstruction status;
- October Town Meeting; and
- Water meter notices.

**OLD AND NEW BUSINESS**

Mr. O'Leary:

- Congratulates Globe and Herald All-stars.

Mr. Mauceri:

- Now that he is retired, he will have more time to focus on the sewer portion of the agreement with Andover.

Mr. Schultz:

- Commented on the great citizens of North Reading for sharing news to watch out for the dementia patient.

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Mrs. Manupelli: No comment.

Mr. Prisco: No comment.

**9:11 – Executive Session – 5 minute recess**

MR. CHAIRMAN, I MR. O'LEARY MOVE TO ADJOURN.

SECONDED:	MRS. MANUPELLI	
VOTED:	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE
	MR. SCHULTZ	AYE
	MR. MAUCERI	AYE
	MR. PRISCO	AYE

VOTE: 5-0 (UNANAMOUS)

ADJOURN: 9:32 p.m.

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DATE

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STEPHEN J. O'LEARY, CLERK