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2018 OCT -4 AM 8:39

TOWN OF NORTH READING  
*Massachusetts*

**Parks and Recreation Meeting Minutes of  
Monday, September 10, 2018  
Town Hall, Room 5 at 7pm**

**Attendance:**

**Committee Members:** Ron Kern (RK), Pat Filmore (PF), Sergio Coviello (SC), Sheila Sturdevant (SS), Rita Mullin (RM), Billie Luker (BL), Rick Arington (RA)

**Staff:** Maureen Stevens (MS), Marty Tilton (MT), Lynne Clemens (LC), Maria Brown (MB)

**Tardy:**

**Absent:**

**Call to order:** 7:15pm; Quorum, called by RK

**Audience of Citizens:** None

**Acceptance of Minutes:**

(PF) Made a motion to accept the minutes of June 11, 2018 with changes.

(SC) Second the motion.

Approved: 7 Opposed: 0

Abstained: 0

Motion: Passed

**New Business:**

- **Plaques at IRP:** (RK) asked about replacing the faded plaques. MT has new plaques to replace. He plans on replacing them when he has free time. LUC purchases the original plaques and replacement ones.

- **Walkways @ IRP & around Rec. Center:** MS we will know the date soon. These funds are coming out of our Capital Budget it is not part of the \$500,000 grant. \$500,000 funds can be used to knock down barn and replace closer to Pump House. This grant is about two years away. Community Center grant is approximately 2-5 years away.

- **Disabilities Swing** – at park: Disability swing is for a disabled person. MT will look into what this entails.

- **Turf Concession/Bathrooms:** Rich is cleaning for P&R rentals. HS - cleaning should be done by HS custodians. Issue this weekend, HS did not clean, MT had to go into clean.

- **Martin's Pond** – Library Hut, MT will ask Martin's Pond if they are interested. P&R has final decision. We do not allow selling of anything at Parks.

- **Open Space Plan:** Danielle McNight (Planning) wanted us to be aware that there are grants available. Open Space plan expires in January 2020.

**OLD BUSINESS:**

**Parks Director: (MT):**

- Request from youth soccer to install a bench in memory of Peter Sapp at Maguire Field and landscape around it.

(PF) made a motion to allow NRYouth Soccer to install such bench at Maguire Field.  
(RM) Seconds the motion.

**Approved: 7   Opposed: 0   Abstained: 0   Motion: Passed**

- MT passed around pictures of IRP taken by Al at Advanced Photo. Pictures show before and after photos of soccer fields. With Benfica not occupying the soccer fields the field is in great shape.

**Recreation Director (LC):**

- This summer is the most successful so far. Had unbelievable staff in both KC & SS. With such a good staff LC was able to spend more time in the office.
- Had issues with BOH. Worked through this for Basketball and soccer camps.
- RAMS backed out of running their 3 weeks of camps. He felt it wasn't worth his while to work with BOH and pay fee. NSFF camp was canceled. Billie Luker ran camp under Recreation.
- LC hired CEO Basketball during the summer to replace Bert Hammel, who got ill. We've hired them to run First Grade Basketball and a clinic for the fall.
- Fall Brochure is out and registration is open.
- Received annual phone call from Bob Ramsdell regarding gym usage. LC explained to him that she only uses school gyms for two programs (Volleyball and Men's BB). If he wanted to discuss it further they should have a meeting with the school.
- We received the awning (gift from FONRPRC) and it was installed on the Recreation Center.

**Operations Director (MS):**

- Town Meeting in October notes that P&R mentioned in:  
Article 8 – Capital Expenditures – paving Article needs adjusting.  
Article 18 – Open Space – expires Jan. 2020 Planning Director would like to apply for grants. More money in October than June.  
Article 19 – Feasibility Study for bike path is approximately \$55,000. Where is the funding source coming from?? LUC has not brought this to P&R. TA brought MS in on a meeting so that P&R was familiar with the study.

**OTHER BUSINESS:**

**LUC (RM):** - Golf Tournament is Sunday, September 30<sup>th</sup>, 2018. At least 4 other golf tournaments in same timeframe. We have 53 golfers so far.

**CIT (RM):** LC – October 16<sup>th</sup> – presentation “If they had known”.

**FONRPRC (MS):** – \$11,193 raised from this year’s BBQ. In 2017 we raised \$6,200, but we had \$3,000 in capital expenditures.

- Conflict of Interest issue was discussed. It was determined that MS can work as point person in charge of BBQ. Awaiting Town Counsel’s word on how to proceed.
- A vendor at the Farmers Market suggested we give them their own spots. Everyone agreed that first come first serve parking is better.
- Stereo for Farmers Market – MS suggested that LUC purchase their own if they choose to use one.
- MT made note that LUC was very demanding.

**Next Meeting: Monday, October 1 2018, 7pm.**

• **Adjournment:**

**(SC) made a motion to adjourn meeting at 9:13pm.**

**(RA) seconds the motion.**

**Approved: 7 Opposed: 0**

**Abstained: 0**

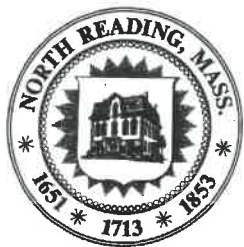
**Motion: Passed**

## **2018 Summer BBQ Results**

<b>Date</b>	<b>Food</b>	<b>Gate</b>	<b>Ice Cream</b>	<b>Total Profit</b>
June 27, 2018	3,398.25	1,122.75	527.00	5,048.00
July 11, 2018	3,348.50	956.00	547.08	4,851.58
July 18, 2018	3,047.50	816.00	485.50	4,349.00
August 2, 2018	1,159.65	0.00	188.55	1,348.20
August 8, 2018	984.55	143.00	196.00	1,323.55
August 15, 2018	2,500.00	644.00	377.00	3,521.00
<b>BBQ Profit 2018</b>	<b>11,040.20</b>	<b>2,559.00</b>	<b>1,794.13</b>	<b>15,393.33</b>

## **2017 Summer BBQ Results**

<b>Date</b>	<b>Food</b>	<b>Gate</b>	<b>Ice Cream</b>	<b>Total Profit</b>
20th Anniversary, June 26, 2017	2,160.55	0.00	388.00	2,548.55
July 5, 2017	2,106.50	536.00	276.00	2,918.50
July 19, 2017	1,800.50	388.00	166.50	2,355.00
July 26, 2017	3,069.75	0.00	361.40	3,431.15
August 9, 2017	2,739.00	810.90	281.00	3,830.90
August 16, 2017	2,302.00	595.75	338.55	3,236.30
<b>BBQ Profit 2017</b>	<b>12,017.75</b>	<b>2,330.65</b>	<b>1,423.45</b>	<b>15,771.85</b>



**TOWN OF NORTH READING**

*Massachusetts*

**Parks and Recreation**

**Town of North Reading - Parks and Recreation**

**Committee Meeting: Monday, October 1, 2018 @ 7:00 PM**

**Meeting Location: Room 5**

**Please arrive 10 min early so we can start on time.**

**AGENDA**

1. Call To Order
2. Ascertain a Quorum
3. Audience of Citizens:
4. Accept Meeting Minutes: September 10, 2018

**NEW BUSINESS:**

**OLD BUSINESS:**

- Dog Park Update/Status
- Walkway at IRP – any date?
- IRP Environmental Bond Bill - \$500,000 – Update
- Disabilities swing (all parks compliance) - Update
- Community Center - Update if any
- Turf Concession/Bathroom - Update
- Martins Pond – residents (Gravel & Parent) would like to build a library hut - Update
- Parks Director – Update MT
- Recreation Director – Update LC
  - Lining Tennis Courts for Pickleball
- Operation Director – Update MS
  - Capital Plan

**OTHER BUSINESS:**

- LUC - Golf Tournament - update RM
- CIT Update RM
- FONRPRC - Update MS

**Next Meeting Date: November 5, 2018**

**Adjournment:**

## Maria Brown

---

**From:** bridget.gravel@gmail.com  
**Sent:** Tuesday, September 25, 2018 4:14 PM  
**To:** Maria Brown  
**Subject:** Re: Library Hut

Hi Marie,

Sorry for the delay. The library hut will look like a replica of the Flint Memorial Library. Next to the bench where the turtle path is was the exact location we were thinking. It will be about 15' by 15' and 15' depth. It will stand 51' tall from top to bottom. Greg and myself live right down the street from Clark's park so we do plan on monitoring it and supplying the books. Looking forward to hearing back.

Sincerely,  
Bridget Gravel

Sent from my iPhone

> On Sep 25, 2018, at 9:30 AM, Maria Brown <mbrown@northreadingma.gov> wrote:

>

> Hi Bridget, I want to forward my email below again. I'm not sure if you received it. If you could answer the questions below before our Rec. meeting on Monday.

> Thanks Maria

>

> -----Original Message-----

> From: Maria Brown

> Sent: Friday, September 21, 2018 10:06 AM

> To: 'bridget.gravel@gmail.com' <bridget.gravel@gmail.com>

> Cc: Maureen Stevens <mstevens@northreadingma.gov>; Marty Tilton <mtilton@northreadingma.gov>

> Subject: RE: Library Hut

>

> Good morning Bridget, I am sorry it took so long to follow up with your request to put a Library Hut at Clarke Park. The Recreation Committee just had their first meeting since June. They discussed your request regarding the hut. Just a few questions:

>

> 1. What does this hut look like? Can you send me a picture of it?

> 2. What location were you thinking? The first place that came to mind to the Parks Director was near the bench that is at that park.

> 3. Will you be able to install and monitor the hut?

>

> We have another meeting on October 1st. If you could have the answers to the above questions by then that would be helpful. The Committee will vote on the Library Hut at the October 1st meeting.

>

> Regards,

>

> Maria G. Brown

> North Reading Parks & Recreation

> Town of North Reading

> 235 North Street

> North Reading, MA

> 978-664-6016

>  
>  
>  
>  
>  
> -----Original Message-----  
> From: bridget.gravel@gmail.com [mailto:bridget.gravel@gmail.com]  
> Sent: Monday, July 30, 2018 11:18 AM  
> To: Maria Brown <mbrown@northreadingma.gov>  
> Subject: Library Hut  
>  
> Hi Maria,  
> Is the committee meeting open for us to attend and explain our plans?  
> Bridget  
>  
>  
> Sent from my iPhone

## NR.Recreation

---

**From:** bridget.gravel@gmail.com  
**Sent:** Saturday, July 28, 2018 4:12 PM  
**To:** nr.recreation@gmail.com  
**Subject:** Donated Library Hut

To whom this may concern,

My name is Bridget Gravel and I live down Martin's Pond. My neighbor Greg Parent and I were interested in building/donating a library hut to Clarks Park. It would be a mini house that contained children's books of all ages for people to enjoy. Greg is a very skilled craftsman and has done this before. We were thinking of building a replica of the Flint Library. We were hoping to have this done by the Fall if approved. In the mean time we plan on hosting a Lemonade stand with the kids to raise a little funding. I look forward to hearing back.

Sincerely,

Bridget Gravel

Sent from my iPhone

Wait  
for MT  
who should call  
Janet.



North Parish Park  
Moynihan - owners



**Property Information**  
**Property ID** 213-036,0-0000-0038.0  
**Location** 175 CHESTNUT ST  
**Owner** MOYNIHAN JOHN J & MICHAEL F TRS



**MAP FOR REFERENCE ONLY  
NOT A LEGAL DOCUMENT**

Town of North Reading, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Parcels updated 08/30/2018  
 Properties updated 10/01/2018

# North Parish Park Town of NR



## Property Information

**Property ID** 213-036.0-0000-0033.0  
**Location** 248 PARK ST  
**Owner** NORTH READING TOWN OF

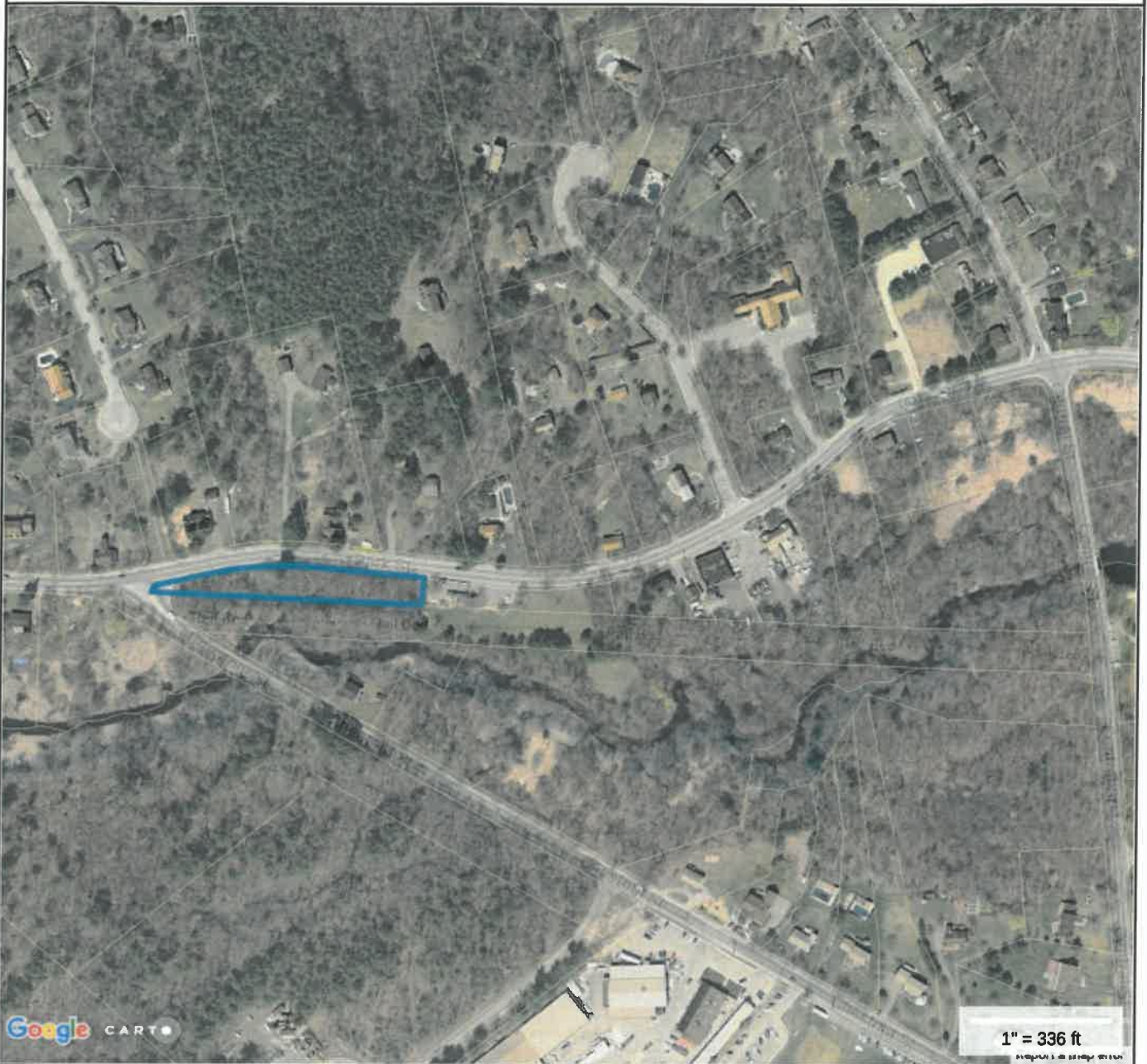


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Parcels updated 08/30/2018  
 Properties updated 10/01/2018



**Property information**

**Property ID** 213-036.0-0000-0034.0  
**Location** 254 PARK ST  
**Owner** NORTH READING TOWN OF

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Parcels updated 08/30/2018  
Properties updated 10/01/2018



**Property Information**

**Property ID** 213-036.0-0000-0035.0  
**Location** 187 CHESTNUT ST  
**Owner** NORTH READING TOWN OF



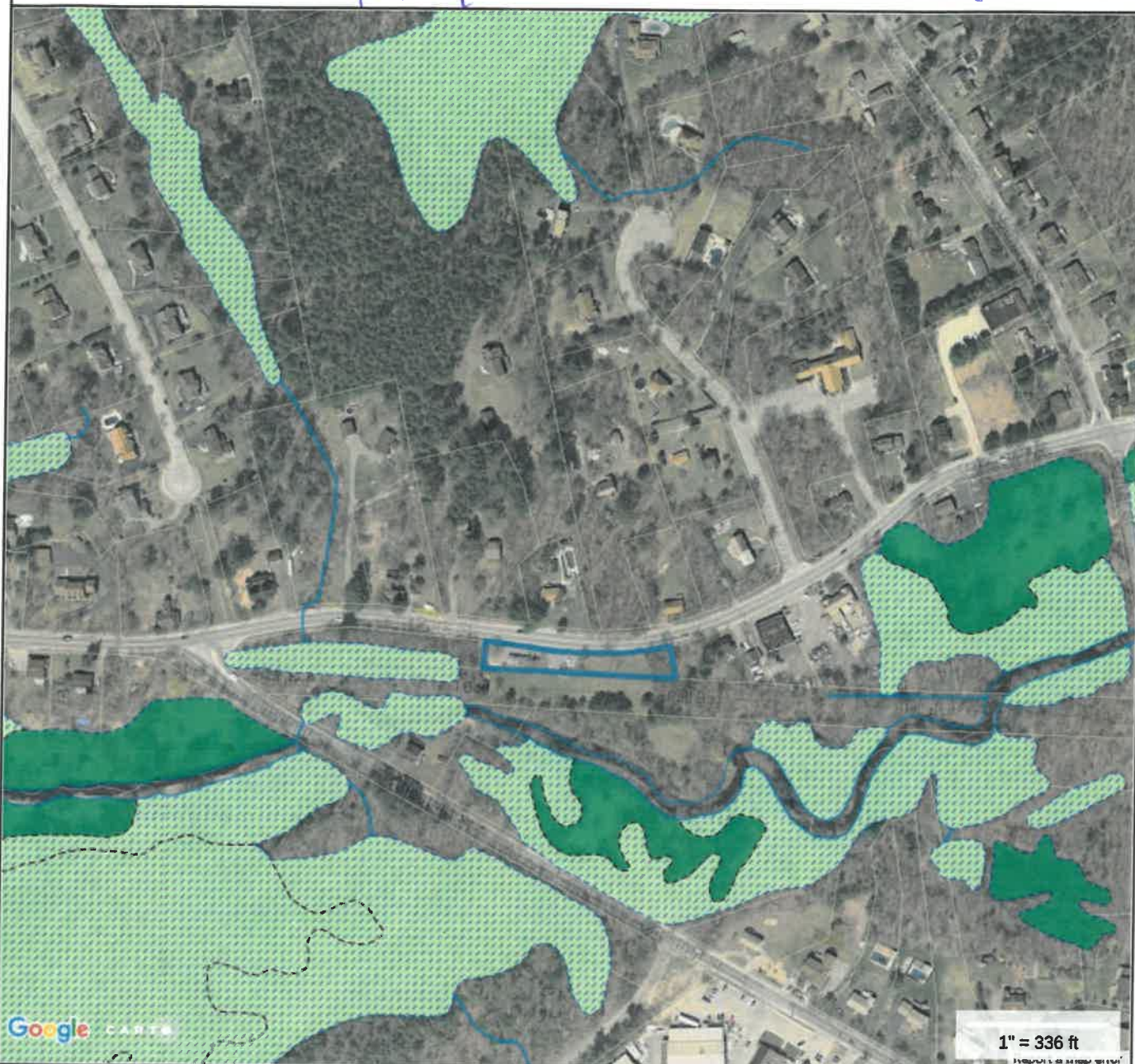
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Parcels updated 08/30/2018  
 Properties updated 10/01/2018



Property location with wetland



**Property Information**

**Property ID** 213-036.0-0000-0033.0  
**Location** 248 PARK ST  
**Owner** NORTH READING TOWN OF

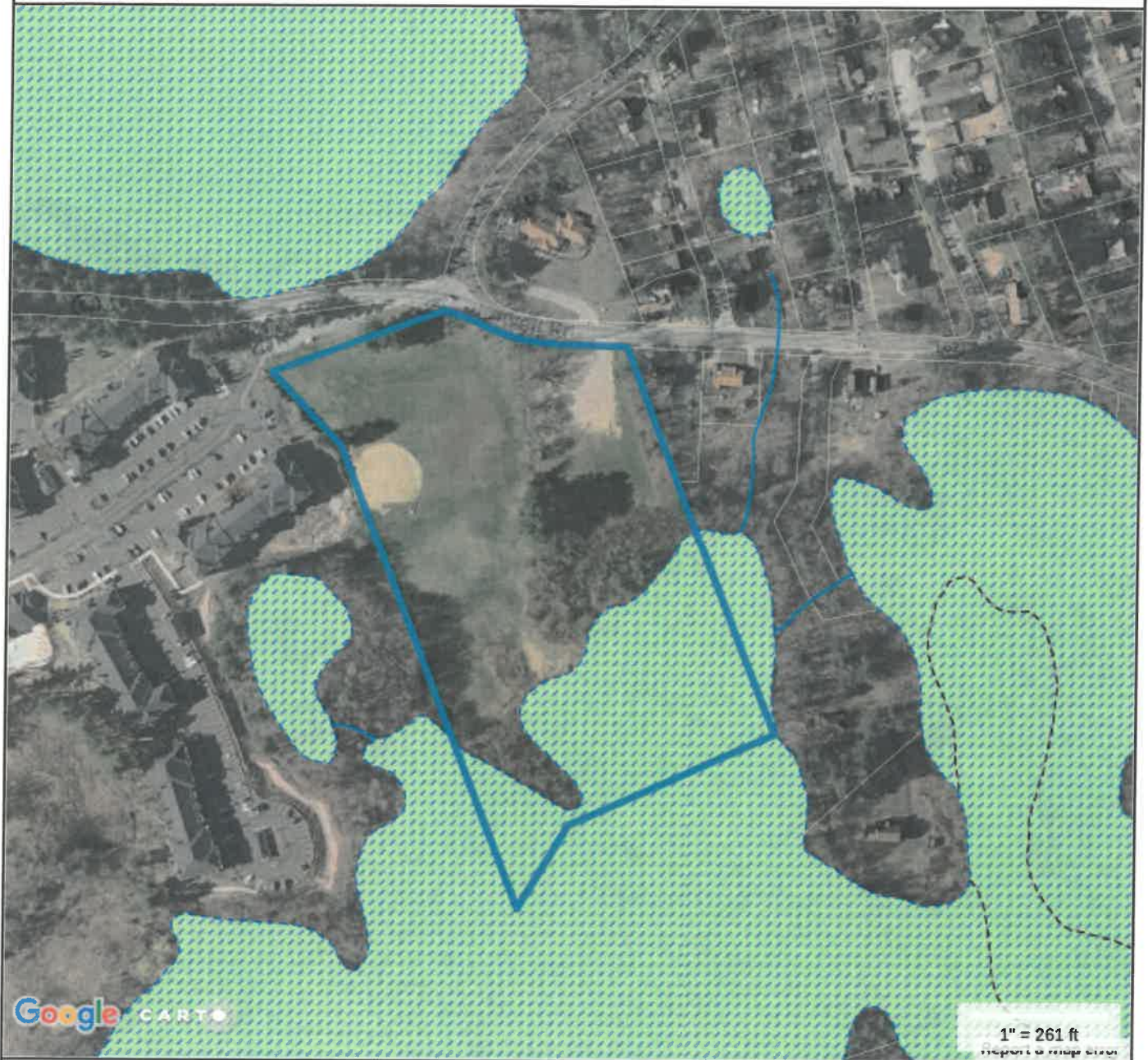


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Parcels updated 08/30/2018  
 Properties updated 10/01/2018





**Property Information**

**Property ID** 213-014.0-0000-0142.0  
**Location** 96 LOWELL RD  
**Owner** NORTH READING TOWN OF



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Parcels updated 08/30/2018  
 Properties updated 10/01/2018