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TOWN OF NORTH READING  
*Massachusetts*

**Parks and Recreation Meeting Minutes of  
Monday, November 5, 2018  
Town Hall, Room 5 at 7pm**

**Attendance:**

**Committee Members:** Ron Kern (RK), Pat Filmore (PF), Sergio Coviello (SC), Sheila Sturdevant (SS), Rita Mullin (RM), Billie Luker (BL)

**Staff:** Maureen Stevens (MS), Marty Tilton (MT), Lynne Clemens (LC), Maria Brown (MB)

**Tardy:**

**Absent:** Rick Arington (RA)

**Call to order:** 7:04pm; Quorum, called by RK

**Audience of Citizens:** None.

**Acceptance of Minutes:**

(PF) Made a motion to accept the minutes of October 1, 2018.

(SC) Second the motion.

Approved: 6 Opposed: 0

Abstained: 0

Motion: PASSED

**New Business:** MS informed the Recreation Committee that going forward the Board of Selectmen have changed their title to "Select Board". Going forward the Individuals on this board will be called "member".

**OLD BUSINESS:**

- **Dog Park:** RM has met with this group. They will continue to do their due diligence and meet with the Recreation Committee in the Spring with their proposal(s). They are still looking at Mullin Field as their first choice.
- **Half Mile Loop:** The scheduled paving around the loop has been delayed until Spring, 2019. They will hold the quoted prices. TA was concerned about bids being outdated, but MT informed Committee that we will still be in same Fiscal Year. They are still looking to pave around the Recreation Center this fall. MT also made mention that the area across from the concession stand at IRP should be added and paved as well as the walkway leading out to the parking lot. MT will look into price.
- **IRP Environmental Bond Bill:** \$500,000 – No Update.
- **Disabilities swing (all parks compliance):** MT – installing disability swings will be inexpensive. He will work on prepping for installation this fall and install in the Spring of 2019.
- **Turf Concession/Bathroom:** Waiting for IT to determine Wi-Fi access. They are working with the lock company. The Wi-Fi was not compatible with what we have.
- **Martins Pond/Library Hut** – pictures passed around of what the library hut will look like. Rec. Committee will allow them to put up a 15'H x 15' W x 15' D with stipulations: 1. Location of the library hut needs to be determined by Parks Director. They should contact MT to confirm the location. 2. The monitoring and maintenance will be the responsibility of Bridget Gravel and Greg Parent. 3. Parks & Recreation reserves the right to remove the library hut if vandalism becomes a problem or if there are any other unforeseen reason.

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**Parks Director: (MT):**

- Vietnam Veterans Memorial Wall/The Wall that Heals – MT met with Susan Magner, Veterans Director, to discuss a location for the Replica of the Vietnam Veterans Wall Display. The date would be late September/early October. It's a huge 375 foot long curved replica. The wall is staked down for support. They are limited with locations due to the size. It is brought in by a large 18 wheeler. MT's concern is if we have a wet fall, may have an issue driving the large truck onto the Meadow at IRP. The Veterans Wall stays up for approximately 5 days. It is very volunteer driven. The Meadow is their top location, because of the size and need for a passive location. They can pull electricity from the Gazebo.
- Benevento – they will be filming a movie on Valley Road, North Reading. The filming company approached P&R for parking for their crew. MT has approved Benevento. The filming company has given P&R \$1,000 for the one day rental.
- Memorial Plaques at IRP – MT has replaced the worn plaques. He found others that he'll order replacements and replace.
- Parks guys working on Fall winterizing. Soccer finished their season this past weekend.

**Recreation Director (LC):**

- Fall programs going along fine.
- Pickleball has become a popular sport. Running 3 nights a week along with a waitlist. LC would like to line tennis courts in the spring. MT informed LC that residence have lined tennis courts with blue tape to play Pickleball. LC looking into running this program as a drop in without having to have an employee present.

**Operations Director (MS):**

- Turf Carpet was put on Capital Plan – 3/5 year plan. MT mentioned that Hillview will not have money to assist with the replacement of the carpet.
- Capital Plan submitted October 14<sup>th</sup>. MS added walkways for remainder of IRP.
- Budget Review Year End 2018 – copy attached. MS explained and summarized report line by line. Discussion was had over 3 salaries covered by Town. TA level lined the gift. MS explained how league revenue was going down with less youth registrants.

**OTHER BUSINESS:**

**LUC (RM):** - Profit was approximately \$4,500 on the Golf Tournament for 2018.

**CIT (RM):** RM – asked if Committee was familiar with our new Mental Health Person, Laura Miranda, and how anyone in the community can seek advice from her.

**FONRPRC (MS):**

- Disney Character Breakfast - Opened up registration last Thursday, Nov. 1<sup>st</sup>. We have 27 tickets remaining to sell.
- SS asked whether Friends of should seek a Certificate of Liability Insurance to protect us for General Liability. Question for FONRPRC

**Next Meeting: Monday, December 3 2018**

**• Adjournment:**

(PF) made a motion to adjourn meeting at 8:29pm.

(SC) seconds the motion.

**Approved: 6 Opposed: 0**

**Abstained: 0**

**Motion: Passed**

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