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TOWN OF NORTH READING

*Massachusetts*

TOWN CLERK

**Parks and Recreation Meeting Minutes of  
Monday, May 6, 2019  
Town Hall, Room 5 at 7pm**

**Attendance:**

**Committee Members:** Ron Kern (RK), Pat Filmore (PF), Billie Luker (BL), Sergio Coviello (SC)

**Staff:** Maureen Stevens (MS), Marty Tilton (MT), Lynne Clemens (LC), Maria Brown (MB)

**Tardy:** Rita Mullin (RM)

**Absent:** Sheila Sturdevant (SS), Rick Arington (RA)

**Call to order:** 7:07pm; Quorum, called by RK

**Audience of Citizens:** None.

**Acceptance of Minutes:**

**(BL) made a motion to accept Meeting Minutes of April 8, 2019.**

**(SC) Second the Motion**

**Approved: 4 Opposed: 0 Abstained: 0 Motion: PASSED**

**(BL) made a motion to accept Meeting Minutes of April 17, 2019.**

**(PF) Second the Motion**

**Approved: 4 Opposed: 0 Abstained: 0 Motion: PASSED**

**(BL) Made a motion to accept the Meeting Minutes of April 24, 2019.**

**(PF) Second the motion.**

**Approved: 4 Opposed: 0 Abstained: 0 Motion: PASSED**

**NEW Business:** None

**MS/Operations Director Update:**

**Budget:** will send an email with final numbers for FY19. Hearing for FY2020 tonight at Select board meeting.

**Town Meeting:** Monday, June 10<sup>th</sup>

**Board of Health:** integrated new pest management procedure. Need to have Pest Control Comp. come in and inspect our locations (Turf & IRP Concession). The school uses a company, so we will contact Wayne Hardacker (School Super.) to see if we can be incorporated into their contract for the Turf Concession. IRP Concession is our expense. We received a quote for \$350. They will come in if we call with any issues.

**Turf Banner Sponsorship:** MS explained the issues we are facing selling the banner sponsorship. Compared to other organization, such as NRLL our price is so much higher. Visibility is also an issue. We are also questioning the location of the banners. Asked about putting them along the fence to the concession and the End Zone. Not much room at the concession. We will ask School Committee about adding them to other locations. BL did recall that the School Committee did not want banners on the fence facing street. MT will discuss our thoughts with the School Committee.

**Secretary Position:** Upgrade was approved by Town and Union. The position needs to be posted for 7 days.

**BBQ Series:** picture of site attached. Shed scheduled to be installed July 8<sup>th</sup>. May need to use POD for first BBQ, June 26<sup>th</sup>. Researching tent replacement. MT – just purchased tent can we use same tent, but cut forms down and leave up for 6 weeks? PF – agrees with MT. Tents need to be sturdy, can't use 10x10. RK – need definition of what temporary is, do we need to take down tent(s) each week?

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<http://www.northreadingma.gov>

## **Parks & Recreation Meeting Minutes**

**Monday, May 6, 2019**

**Page -2-**

### **OLD BUSINESS:**

#### **MT/Parks:**

- **Walkways at IRP:** EJ Paving contract was from March to March. They no longer have bid. We've asked TA if EJ can perform work because DPW has a signed contract. MT would like Recreation Center done with last year's price. MT feels EJ will honor the price. The walkway and half mile loop should go out to bid. TA to discuss with Town Counsel.
- **Parks update:** MT and guys are busy. Fields look great. His guys (Mike & Brian) are doing a great job. The shed site was done over the weekend and looks great.
- **Reeds Ferry:** they know our shed site is ready. Due to install July 8<sup>th</sup>. If someone backs out may be sooner.
- **Electrical Quote:** waiting for quotes for Shed and Farmers Market area.

**LC/Recreation:** we've had a lot of rain. Lots of outside programs have been brought into gym. Most of our programs began within last two weeks. Nancy is back from surgery after being out for a month. All summer employees have been hired. We've only had to hire three new employees, a lot coming back from last year.

#### **LUC (RM):**

RM – No update.

#### **CIT (RM):**

#### **FONRPRC (MS):**

- Next meeting is scheduled for 5/13. Hoping to receive a budget to purchase new equipment to make the BBQ more efficient.
- MT to receive license to operate Drone.

**Next Recreation Committee Meeting:** Monday, June 3, 2019

- **Adjournment:**  
(PF) made a motion to adjourn meeting at 8:16pm.  
(SC) seconds the motion.

**Approved: 5 Opposed: 0**

**Abstained: 0**

**Motion: Passed**