



Town of North Reading
Massachusetts

Parks & Recreation Department

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TOWN CLERK'S OFFICE
NORTH READING, MASS.

**Parks and Recreation Meeting Minutes of
Monday, March 7, 2022
Town Hall, Room 5 at 6PM**

Attendance:

Committee Members: Ron Kern (RK), Pat Filmore (PF), Sergio Coviello (SC), Rita Mullin (RM), Billie Luker (BL), Sheila Sturdevant (SS)

Staff: Marty Tilton (MT), Lynne Clemens (LC), Maria Brown (MB) Nancy Ursino (NU) Heidi Veader (HV)

Tardy:

Absent: Mike Fitzpatrick (MF)

Call to order: 6:03pm; Quorum, called by RK

Audience of Citizens: Maureen Stevens (MS)

Acceptance of Minutes:

(PF) Made a motion to accept the minutes of February 9, 2022 .

(BL) Second the motion.

Approved: 6 Opposed: 0 Abstained: 0 Motion: PASSED

OLD BUSINESS: 4 BBQ'S 6/29, 7/13, 7/20 & 7/27, (HV) has gotten all bands sponsored for & (MS) is working with Reading Co-Op Bank as she sent in the application for a grant for the Entertainers to be sponsored for. Will follow up to see if we are going to charge a gate fee.

NEW BUSINESS:

OTHER BUSINESS:

Operations Director (MB) Last month our debt was \$64K & this month so far we are \$77K in debt, due to payroll/buybacks. Summer program registrations coming in and permit requests. We're raising softball fees for some club teams, currently at \$250. Starting Summer will be \$350 a team.

Recreation Director (LC) Working with (NU) to get everything in order, the brochure is 98 % done, having summer staff issues as no one is returning from the previous year of 2021, we need all new staff, our 3 seasonal staff we have 2 at this time, we have advertised, we currently have 2 instructors, Rebecca is amazing & 1(Deb) may need to take a medical leave due to family. We have had 3 young men apply & hoping they will work out for the Summer staff, 2 interviews on 3/8/22, we have had 1 apply for Assistant Director position. Going to reach out to

Parks & Recreation Meeting Minutes

Monday, March 7th, 2022

Page -2-

our Veteran's Dept as the assistant Kathy has a college child that could be interested. Not doing Kid Connection this year, no field trips for Summerscape so we have had (HV) work on getting entertainers (7) and there has been 5 folks who have stated they will sponsor them awaiting on 2 more to respond . Peter Macmullen from the Fishing Derby has reached out asking for us to help out with getting volunteers and the Martins Pond Assoc was upset that he didn't go directly to them, they are looking for someone else possibly. We are asking for our Tennis Instructor Matt Tiberii to get more money as he is under paid, so we may have to terminate him as he is under the SME works for the NRHS as a teacher & hire him as a contractor. Programs are taking off good, we have added 2 additional Adult Pick up Pickleball sessions at the THG Monday evenings & Friday mornings per request of beginner players. On Wednesday 3/9/22 (RM) (RK) (MT) (LC) are meeting with the TA (MG) to go over the salary for Recreation Director position. Then (RM) stood up to give (LC) a standing ovation & the rest of the committee & staff did as well & clapped and thanked her for her 20 years of service with the Town Hall.

Parks Dept Head/ Director: (MT) Snow is melting making it easier to start this week he will be getting quotes for the Basketball court, tennis courts & pickleball court at the old horseshoe area @ IRP , Margi to do the playground over would be under \$100K, Park Street park is way more involved at this time not able to look at it for pickleball . (MB) & (MT) met with field hockey coach and they want more time on the turf field, possibly utilize Mullen Field, they want to put a concrete pad at Mullen field as last year they had used inflatables and they are falling apart, YFH #'s are going up, they would like to make it a 2 hour block on the weekends. A trailer is being purchased and placed @ IRP for storage, we will be able to get a key.

LUC: (RM) stated Kate is ready to talk with us, she will attend our next meeting 4/4/22

FONRPRC: (MS) she has her annual meeting with the group regarding the 4 BBQ's for this year 2022 on 4/4/22 @ 5:45 pm, last year 2021 the BBQ made \$3K hoping to do the same or more.

Next Meeting Date: April 4, 2022 @ 7:00 PM @ Town Hall Room 5/ Virtual

Adjournment: @ 6:36PM

(SS) Made a motion to adjourn meeting at 6:36PM

(RM) Seconds the motion.

Approved: 6 Opposed: 0 Abstained: 0 Motion: PASSED