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**Parks and Recreation Meeting Minutes of
Monday, June 3, 2019
Town Hall, Room 5 at 7pm**

Attendance:

Committee Members: Ron Kern (RK), Rita Mullin (RM) Pat Filmore (PF), Billie Luker (BL), Sergio Coviello (SC), Sheila Sturdevant (SS)

Staff: Maureen Stevens (MS), Marty Tilton (MT), Lynne Clemens (LC), Maria Brown (MB)

Tardy:

Absent: Rick Arington (RA)

Call to order: 7:06pm; Quorum, called by RK

Audience of Citizens: None.

Acceptance of Minutes:

(PF) made a motion to accept Meeting Minutes of May 13, 2019.

(BL) Second the Motion

Approved: 4 Opposed: 0

Abstained: 0

Motion: PASSED

NEW BUSINESS:

Turf Banner Sponsorship: MT mentioned that they will no longer be under the bleachers. Did not think there was enough room by concession or that they would be visible if behind scoreboard. It was determined that they will go to the right and left entrance to the Turf Complex.

MB discussed that she had feedback from businesses that the price was high for a one year banner. MB presented an option for a price change: \$300/one year period or \$500/two year period. If a new banner was needed it would be an additional \$100 to the business. These amounts were not approved by the committee. A subcommittee was formed to discuss options. The subcommittee consists of: RM, RK, MB.

OLD BUSINESS:

MS- **BBQ Shed** is scheduled to be delivered on July 8th and installed. So that we are ready for the first BBQ on June 26th, FONRPRC has approved to rent a POD for a month. The POD will be placed in one of the parking spots in front of the Gazebo.

RK – **Tent Update** - Discussion was had between Recreation Committee Chair (RK) and LUC Chair (KT) to leave the BBQ tent up for the full six weeks of the BBQ. KT brought it to LUC meeting. It was approved to allow the tent to stay up for the full six weeks, but they would like the footings removed completely. SC was concerned with how the tent would be braced during inclement weather. MT said he will find a way to reinforce the stakes. This will lower the tent.

Walkway was discussed under Operations Director Budget.

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MT/Parks:

Hired company to pressure wash bleachers, walkways and side concrete at Arthur J. Kenney Turf Complex. They did a great job.

DPW assisted with taking out the grass in parking lot at IRP and putting in rock.

DPW has hired company to work on filling cracks. DPW Director gave MT price of 300-400 gallons for \$2,020 – 2,760 to get parking lot done.

BL made a Motion to spending between \$2,020 - \$2,760 for material and work needed to fill in cracks in parking area.

SS Seconds the Motion.

Approved: 6 Opposed: 0

Abstained: 0

Motion: PASSED

LC/Recreation: Summer registration is underway. The numbers for our summer programs are looking good. We had employees present at Town Day. It was a good busy day. RK mentioned that he saw a lot of email blasts going out promoting programs. LC mentioned that trips were getting lots of attention.

MS/Operations Director Update:

Town Meeting: Monday, June 10th.

FY19 Budget Update: EJ Paving contract expired in March. Town Counsel confirmed we couldn't use them. We received quote from D&R Paving, overall loops and walkways price will be \$4,470 lower than EJ Paving. We had \$107,400 budgeted, quote came in at \$87,300. (Paving areas: ½ mile loop and Haverhill Street walkway, concession stand, front to boat launch.) Sidewalks around parking area not included. Parks will patch spots. Hoping to get Rec. Center done before June 30th.

Pepsi – IRP Shack has a new vendor – Pepsi.

Secretary Position: MS has received promotion to Administrative Assistant.

Leagues have all paid user fees. Men's softball – person in charge of account has passed away. He had the fees money in his personal account. Money is in probate.

LUC (RM):

RM – Parking Spot Request. At their last meeting she was asked to ask Recreation Committee whether Farmers Market could hold five (5) parking spots in front of where FM sets up. They would put up cones with signs stating there is a 15 minute parking limit for FM patrons. SC recollected voting on this last year. MT asked who would enforce, RM – LUC would enforce.

RM made a Motion per the request of LUC to allow Five (5) 15 minute parking spots to be used only by Farmers Market patrons.

BL Seconds the Motion.

Approved: 4 Opposed: 2

Abstained: 0

Motion: PASSED

RM – LUC has approved to purchase five (5) benches for Ipswich River Park. These benches can be memorialized. Purchase order needs to go through finance. TA needs to approve.

PF exited the meeting.

CIT (RM): No Update.

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FONRPRC (MS): FONRPR has approved to rent a POD for BBQ. To be used for 1 to 2 months depending on necessity.

- **Next Recreation Committee Meeting:** Monday, September 9, 2019. A Special Meeting may be called during the summer months if a discussion or vote is needed. If so, a Special Meeting will be schedule.
- **Adjournment:**
 - () made a motion to adjourn meeting at 8:26pm.
 - () seconds the motion.

Approved: 5 Opposed: 0

Abstained: 0

Motion: Passed

