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TOWN OF NORTH READING
Massachusetts

**Parks and Recreation Meeting Minutes of
Monday, June 11, 2018
Town Hall, Room 5 at 7pm**

Attendance:

Committee Members: Ron Kern (RK), Pat Filmore (PF), Sergio Coviello (SC), Sheila Sturdevant (SS), Rita Mullin (RM), Billie Luker (BL)

Staff: Maureen Stevens (MS), Marty Tilton (MT), Lynne Clemens (LC), Maria Brown (MB)

Tardy:

Absent: Rick Arington (RA)

Call to order: 7:01pm; Quorum, called by RK

Audience of Citizens: None

Acceptance of Minutes:

(SS) Made a motion to accept the minutes of May 14, 2018

(PF) Second the motion.

Approved: 6 Opposed: 0

Abstained: 0

Motion: Passed

New Business: Suggested signs for No Smoking & No Alcohol at all parks. After further discussion, it was determined that it is Mass State Law that there is No Alcohol at any park, therefore no signs required. As for the No Smoking, there is more research that needs to be done conducted.

OLD BUSINESS:

Parks Director: (MT):

- Two seasonal guys are doing a great job. Still looking for a third.
- We were busy with Relay for Life, Town Day and Police Day. Town Day went well. Small issues with parking and shuttles.
- Skate Park and Hockey Rink repairs were done by Charlie Watson.
- Restroom/Concession – kinks were worked out. Waiting on the modem to lock/unlock doors by phone. Looking into putting sign so that pedestrians know where the bathroom is. Rich G is overseeing cleaning of bathrooms & concession.
- Friends of Drone has arrived. MT still educating himself on working it. Excited about taking pictures of memorials and field conditions.
- Irrigation at IRP are up and running. No issues all working correctly.
- Ordered new Playground mulch.

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Recreation Director (LC):

- Received request to run Pickleball on tennis courts at IRP. Discussion was had.

PF made a motion to paint one court after receiving approval from LUC.

SC – Seconds Motion

Approved: 6 Opposed: 0 Abstained: 0 Motion: Passed

- All employees hired for Summer programs. Training in last few weeks. First Aid/CPR next week. SummerScape numbers are good at 150 +/- . Kid Connection numbers close to last year with 31. We will not be able to move in until day before programs start, June 26th.
- Struggling with BOH with camp regulations.

Operations Director (MS):

- Our Capital Budget was approved at Town Meeting. MS noticed \$7,281 was cut from our subsidy of salaries. MG was not worried.
- FY18 Budget – on track with numbers. FY18 Budget Amendment – receiving emergency money back.

OTHER BUSINESS:

LUC (RM): - MS Farmers Marketing starting June 20th and end August 29th. Currently only have 4 vendors. They are having BOH issues.

- Golf Tournament is Sunday, September 30th, 2018. RM will bring Golfers Gifts to LUC meeting for approval.

CIT (RM): MS - National Night Out – August 7th

FONRPRC (MS):

- 6/27 – First BBQ Date. MS went over with members who will be available on dates of BBQ. Good amount of HS volunteers so far. MB will send out email to HS for more. Bread is donated by Stop and Shop and cornbread is donated by Horseshoe. Prices will stay the same with food/ice cream. We will put an ad in the Transcript on 6/21.
- Disney Character Breakfast, Sunday, January 20, 2019. MS reserved date at Moose Hall. Checking on price. Changed start time to 8:30-930am then 10:15-11:15am. Prices are \$10 adult and/or child (under 1 years old - free)
- Next meeting, Monday, September 10, 2018 at 6pm.
- Working on getting prices for Awning at rear of the Recreation Center.

Next Meeting: Monday, September 10 2018, 7pm.

• Adjournment:

(SS) made a motion to adjourn meeting at 8:13pm.

(PF) seconds the motion.

Approved: 6 Opposed: 0 Abstained: 0 Motion: Passed