



TOWN OF NORTH READING
Massachusetts

**Parks and Recreation Meeting Minutes of
Monday, July 12, 2021
Virtual Meeting 6:45pm**

Recreation Chair: "Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the North Reading Parks & Recreation Committee Meeting is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen to this meeting while in progress may do so by dialing: +1 929 205 6099 US (New York) or linking to: Join Zoom Meeting: <https://us02web.zoom.us/j/84245605052?pwd=MElvMTJJZDNPY0ZBM2ZPSWZrNGFkdz09>

In accordance with the Open Meeting Law, the North Reading Parks & Recreation Committee states for the record that this meeting is being recorded by the state and may be recorded by other individuals or media.

Attendance:

Committee Members Present: Ron Kern, Chair (RK), Sergio Coviello (SC), Rita Mullin (RM), Billie Luker (BL), Mike Fitzpatrick (MF), Pat Filmore (PF)

Staff present: Maureen Stevens (MS), Lynne Clemens (LC), Marty Tilton (MT), Maria Brown (MB)

Tardy:

Absent: Sheila Sturdevant (SS),

Call to order: 6:48pm; Quorum, called by RK

Audience of Citizens: None

Acceptance of Minutes:

(PF) made a motion to accept Meeting Minutes of June 7, (SC) Second the Motion

Approved: 6 Opposed: 0 Abstained: 0 Motion: Passed

(PF) made a motion to accept Meeting Minutes of June 21, (SC) Second the Motion

Approved: 6 Opposed: 0 Abstained: 0 Motion: Passed

NEW BUSINESS: None

OLD BUSINESS: None

OTHER BUSINESS:

MS, Operations Director Update: MS – Town finance has not finalized their yearend FY21 numbers. FY2021 numbers are spot on. We had lots of challenges, but everyone came through. Recreation did an amazing job getting programs out. MT – we've only spent money on things we needed. Parks has only hired one seasonal. Recreation has only hired counselors to coincide with registration numbers. We had a profit of about \$99,200 (FY21). We still need to liquidate some monies. We actually have \$103,000 profit, but we have Purchase Orders that still need to be paid. We had a fantastic ending to a tough year. RK - amazing, made back what we lost in less than a year, with the \$86,000 loss.

For FY22 we've put in the mower. FY2022 #'s finalized, going through and amending the budget. If numbers are good and we need to spend to purchase things we want to have it budgeted.

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BBQ – July 21 & 28th. Received sponsorship for gate fee of \$500 from Classified Realty.

We have our bands and entertainers all set. We have our Frisbee dogs. Shed ready to roll. We took fridge from shack and moved it to shed. Fridge is helpful with storage. All freezers/fridge up and running and clean. Frank Stevens volunteering helping MS and Rich G cleaning shack. MT did equipment cleanup. We have 10x10 tents that were from Farmers Market and Amy Luckiewicz has more if we need them. We need to purchase new propane tanks because the ones we have are out of date. I sent Maureen Doherty from Transcript an email about BBQ. Hoping she'll put an advertisement in paper. I told her we have no advertisement budget. Waiting on response. We are a little shy on HS volunteers. I put it on Community Connection, sent email to coaches, superintendent. We have Fran and Carol, senior volunteers. MS put through Permit Request through Board of Health. Mike Fitz asked if we had an outline with all work performed for BBQ. MS – nothing in writing. I will do consulting to assist next year. Mike suggested an in person meeting at our next meeting. August 2nd.

LC, Recreation Director Update:

It has been a difficult year with Covid restrictions lifted late. It has been very stressful summer. Our numbers are good. Programs have pretty much all full. I've had to hire more SummerScape staff. Juneteenth took us by surprise. We were supposed to move in school that day, but schools were close. It was an obstacle, we had to move things in then move them on Monday before SummerScape began at 9am. We aren't able to use stage, because teachers have stored things there. We added Kid Connection and they are in the same building. In the classroom used by SS in prior years. I'm doing KC Director Position as well. Nancy Ursino and I are putting in a lot of extra hours. We're using Entertainers on Wednesday (instead of field trips). They've worked out very well so far. Rain is not helping with programs. Had to cancel Challenger soccer program with restrictions, difficult to get staff from overseas, BOH.

MT, Parks Director Update:

I agree, things were difficult with Covid and then dealing with restrictions as they opened and putting things out at the parks. Difficult to get to things. We only have 1 seasonal. Trying to hire a second, but it's already mid-July. May not get second person. Chipping away at everything at IRP. We still have a list of things to do. Weather not cooperative (heat & Rain). The guys are doing the best they can. Excited BBQ is ready to go.

I've been working with Sergio Coviello in regards to the lighting at the NRHS field. 90% done. School is paying through installment payments. School is looking to light more, but that's on the schools. It's very expensive. They're planning on getting money from leagues, but I feel they don't have the funds. School hours will make it difficult to schedule in youth leagues. Hopefully the school will compromise.

Will speak to Committee at next meeting to use some of the funds to move materials at IRP parking lot to Mullin as fill. If we are looking to get barn moved, we need to do that work anyway. Estimated cost \$8,000. We have a Mullin Field Gift fund that has \$30,000. Not sure if we'd use outside contractors or DPW. RM, will it be screened? MT - It would be screened dirt.

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Happy to see things turned around financially. Another priority are the tennis courts, getting them semi fixed, repaired. Hopefully get a grant to resurface all of them. Hoping to meet with LUC to discuss rehab or renovate playgrounds. Maybe a band aid at IRP (sand structures), kid spot is older and in rougher shape. After meeting with Margie/LUC we'll hopefully have a plan. Mike Fitz, what is our vision? MT – Margie and I need to meet before giving ideas and maybe footprint may expand, but will not know until we meet with ideas. Again maybe we band aide for now so we can hold off until we see what we can or need to upgrade.

OTHER BUSINESS:

LUC (RM): No Update. Golf Tournament for 2021 has been cancelled.

CIT (RM): No update.

FONRPRC: Discussion was had above on BBQ's.

Next Recreation Committee Meeting: Monday, August 2, 2021 at 6:45pm, in person.

- **Adjournment: 7:48pm**
 (PF) made a motion to adjourn meeting at 7:48pm.
 (SC) seconds the motion.
 Approved: 6 Opposed: 0 Abstained: 0 Motion: PASSED

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Town Clerk's Time Stamp

MEETING NOTICE

TOWN OF NORTH READING, MASSACHUSETTS

235 North Street, North Reading, MA 01864

[Click here for Website Calendar](#)**PUBLIC BODY:****North Reading Parks & Recreation Committee**

48-hour notice effective when time-stamped

*Add additional Board/Committee above if joint meeting***MEETING PLACE:****Virtual***Municipal Building***Remote***Room Name or Number**Street Address [required if not municipal building]***DAY:** **Monday****DATE:** **07/12/2021****TIME:** **06:45 PM****SIGNED:** **Maria G. Brown****DATE:** **07/07/2021***Chairman / Secretary [or other authorized representative] & Title*

Notice of every meeting of a local public body must be filed and time-stamped with the Town Clerk's Office at least 48 hours prior to such meeting (excluding Saturdays, Sundays and legal holidays) and posted thereafter in accordance with the provisions of the Open Meeting Law, MGL 30A §§18-25 (Ch.28-2009). Such notice shall contain a listing of topics the Chair reasonably anticipates will be discussed at the meeting.

AGENDA

[Listing of topics reasonably anticipated by the Chair – Changes to the agenda must be processed through the Town Clerk's Office]

1. Call To Order
2. Ascertain a Quorum
3. Audience of Citizens:
4. Accept Meeting Minutes: April 12, 2021

OLD BUSINESS:**NEW BUSINESS:****OTHER BUSINESS:****Operations Director Update:** FY21 Update, FY22 Update, Concert/BBQ Update**Recreation Director Update:** Update**Parks Director Update:** Update**OTHER:****LUC:** Update**FONRPRC:** Update**Next Meeting Date:** August 9, 2021, 6:45PM**Adjournment:****Zoom Meeting: Monday, July 12, 2021, 6:45PM. Zoom Meeting**<https://us02web.zoom.us/j/85375612989?pwd=TmF6OWVmRHgzQ0NOd0thR3FyZUp1Zz09>**Meeting ID: 853 7561 2989, Passcode: 797953**

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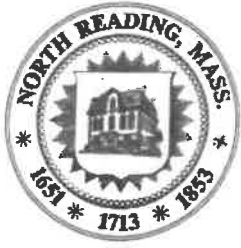
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TOWN OF NORTH READING
Massachusetts

Parks and Recreation

Town of North Reading - Parks and Recreation Committee Meeting

Monday, July 12, 2021 @ 6:45PM – Virtual Meeting

AGENDA

1. Call To Order
2. Ascertain a Quorum
3. Audience of Citizens:
4. Accept Meeting Minutes: April 12, 2021

OLD BUSINESS:

NEW BUSINESS:

OTHER BUSINESS:

Operations Director Update: FY21 Update, FY22 Update, Concert/BBQ Update

Recreation Director Update: Update

Parks Director Update: Update

OTHER:

LUC: Update

FONRPRC: Update

Next Meeting Date: August 9, 2021, 6:45PM

Adjournment:

Zoom Meeting: