



RECEIVED
BARBARA STATS

2020 OCT 20 AM 11:00

TOWN OF NORTH READING
Massachusetts

**Parks and Recreation Meeting Minutes of
Monday, July 13, 2020
Virtual Meeting 6:45pm**

Recreation Chair: "Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the North Reading Parks & Recreation Committee Meeting is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen to this meeting while in progress may do so by dialing: +1 929 205 6099 US (New York) or linking to: Join Zoom Meeting: <https://us02web.zoom.us/j/84245605052?pwd=MElvMTJJZDNPY0ZBM2ZPSWZrNGFkdz09>

In accordance with the Open Meeting Law, the North Reading Parks & Recreation Committee states for the record that this meeting is being recorded by the state and may be recorded by other individuals or media.

Attendance:

Recreation Chair (Take Attendance): Committee Members Present: Ron Kern Chair (RK), Sergio Coviello (SC), Pat Filmore (PF), Rita Mullin (RM), Mike Fitzpatrick (MF), Billie Luker (BL)

Staff present: Maureen Stevens (MS), Lynne Clemens (LC), Maria Brown (MB)

Tardy:

Absent: Sheila Sturdevant (SS)

Staff Absent: Marty Tilton (MT)

Call to order: 6:54pm; Quorum, called by RK

Audience of Citizens: None

Acceptance of Minutes:

(PF) made a motion to accept Meeting Minutes of June 8, 2020.

(MF) Second the Motion

Approved: 6 Opposed: 0

Abstained: 0

Motion: PASSED

OLD BUSINESS:

FY20 – Financial Impact Update: MS went over the updated Balance Sheet. The departments' loss is currently at \$82,308. We've been able to run some Recreation programs and receive money for permits from leagues (softball/little league) now that Phase III allows for that play. We need to repair pump, which cost \$3,000 (plumbing & check valve). The 3,000 is factored into the \$82,308.

Parks & Recreation Meeting Minutes

Monday, July 13, 2020

Page -2-

NEW BUSINESS:

Currently in Phase III, Step 1. Did not impact Recreation programming. We can now book permits. We are going over the guidelines and will finalize rules before we reply to permit requests.

We have been contacted by a few businesses (Tai-Chi, yoga, FitRev, etc.) that are looking for space to rent because they cannot do business indoors. Hoping to bring in some money for these rentals. We're worried about fall youth sports (football, field hockey, soccer) where they are questionable on playing. We won't receive that money or Recreation Summer programming. This will be a big impact on department. RM asked if Town would give us money if we do not request the 3 year amortization. MS replied no, we are an Enterprise. In October we'll know where we stand. At Town meeting we would ask the Town to pick up Brian Auld's position into DPW. This would be \$55,000. They have positions they have not filled. They also don't give us money for service and supply. We didn't get payroll protection from government.

Covid Town Update: No new news from Board of Health.

LC – Recreation Director: LC working to run limited programs within guidelines. Tennis Elementary has sold out, PW is moving along slowly. Golf is sold out with a huge waitlist. Yoga registration has picked up and will be running. Enrichment program registration is moving slowly. I feel that we are doing a great job with working within guidelines set by the state and BOH. We had 8 registrations in the first week. Not sure if parents are hesitant on registering their children because of Covid, indoor activities or ½ day programs. We are trying our best to advertise with pictures on social media. BOH has been great to work with. They were very comfortable with our plan to run programs. Each child has their own supplies in zip lock bag. We are taking temperatures at all children programming. DPW Facilities department has supplied us with Covid Cleaning sprays and sanitizers. They refill when we run out. We hired four counselors this summer. With the low numbers we have only been able to use two. Not sure if we will be able to use the other two.

LC put in a grant request through to US Tennis and received a \$500 grant. We purchased tennis balls and thermometer.

LC sits in on MRPA Zoom calls every week. This has been helpful to see what other towns are doing and how they are doing things. Some Towns are not running any programs. Some had to shut down their programs because they didn't have the numbers to run programs. Other larger towns are doing well, but they can also use their schools.

LC – we wouldn't normally open up and Permit out to businesses that run competing programs or programs we consider a Recreation program, but in the current situation we have permitted out to businesses.

MT – Parks Director: Parks Director not present. MS will update for Parks Director. Sergio and MT visited the park to discuss the cameras. They have a meeting next week to discuss.

Pump #1 for irrigation broke in the fall. Hall Pump took away to work on it and reinstalled in the Spring, cost was \$3,057. When they replaced it they noticed the copper value and check valve needed replacing. Called in L&G plumbing, cost \$850. MT was losing pressure after first pump put in. It was determined that the pressure tank was gone, cost to repair is \$3,299. Now Pump #2 is working on overload, too hot. MT shut it down. Hall Pump worked on it, it was determined the capacitor is melting. They believe it may have been hit by lightning. We are waiting for a quote for repair. Expense coming out of Emergency Repair.

Parks & Recreation Meeting Minutes
Monday, July 13, 2020
Page -3-

We were hiring a Parks returning intern, all HR paperwork was complete. We were just waiting for TA approval. We were informed before the weekend that he will not be accepting position because he was not comfortable due to Covid. May look into hiring another.

MT and crew trying their best to keep up with fields. We have Softball, little league, men's softball and some club teams playing.

RM noticed turf had captain's practices and FitRev rentals. BOH noticed non-compliance with masks, we asked permit holders to please comply or may not be able to use field.

LUC (RM): No Update.

CIT (RM): No Update.

FONRPRC: No Update.

Town Meeting now Scheduled for: August 8, 2020

Next Recreation Committee Meeting: Monday, August 10, 2020 at 6:45pm.

- **Adjournment: 7:44pm**

(PF) made a motion to adjourn meeting at 7:44pm.

(SC) seconds the motion.

Approved: 6 Opposed: 0

Abstained: 0

Motion: PASSED