



**TOWN OF NORTH READING**  
*Massachusetts*

**Parks and Recreation Meeting Minutes of  
Monday, January 25, 2021  
Virtual Meeting 6:30pm**

**Recreation Chair:** "Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the North Reading Parks & Recreation Committee Meeting is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen to this meeting while in progress may do so by dialing: +1 929 205 6099 US (New York) or linking to: Join Zoom Meeting: <https://us02web.zoom.us/j/84245605052?pwd=MElvMTJJZDNPY0ZBM2ZPSWZrNGFkdz09>

In accordance with the Open Meeting Law, the North Reading Parks & Recreation Committee states for the record that this meeting is being recorded by the state and may be recorded by other individuals or media.

**Attendance:**

**Committee Members Present:** Ron Kern, Chair (RK), Sergio Coviello (SC), Rita Mullin (RM), Pat Filmore (PF), Billie Luker (BL), Sheila Sturdevant (SS)

**Staff present:** Maureen Stevens (MS), Lynne Clemens (LC), Marty Tilton (MT), Maria Brown (MB)

**Tardy:**

**Absent:** Mike Fitzpatrick (MF)

**Call to order:** 6:40pm; Quorum, called by RK

**Audience of Citizens:** None

**PURPOSE OF MEETING:** To Discuss FY2022 Budget to present to Finance and TA.

MS presented FY2022 Budget to the Parks & Recreation Committee.

MS explained that it was a difficult budget to work on due to the Covid conditions/restrictions. MS went over line items in Budget. MS also made note that the budget could change either way (positive/negative) depending on if the conditions/restrictions change.

Some things mentioned:

If we were to open IRP concession we would only sell packaged foods. We would only hire one person and most likely breakeven.

Parks: we usually hire three seasonal. Not sure if Finance/TA will agree. No seasonal OT.

When MS meets with Finance/TA she will be asking for Parks position salary (\$56,961) to be paid for under DPW. She explained how: Expenses: \$666,334

Revenues: \$609,372

\$56,962 difference of \$1 to DPW Position: \$56,961

If Town agrees to this transfer, Parks & Recreation would breakeven. MS will be asking Town to pay DPW position and Operations Director End of Career Buyback. All in favor of budget proposals.

MS will be working on narrative to email to Finance/TA by 12pm, Tuesday, January 26<sup>th</sup>. Once submitted they will set up a meeting to meet and discuss.

**(PF) Pat made a Motion to submit FY2022 Budget as written and presented to Finance Committee and Town Administrator.**

**(SC) Sergio seconds the Motion.**

**6 Accept                      0 Opposed                      Motion: PASSED**

**Next Recreation Committee Meeting: Monday, February 22, 2021 at 7:00pm.**

- **Adjournment: 7:20pm**

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**(RM) made a motion to adjourn meeting at 7:20pm.**

**(PF) seconds the motion.**

**Approved: 6   Opposed: 0                      Abstained: 0                      Motion: PASSED**