



RECEIVED
BARBARA STATS

2018 FEB -6 AM 11:24

TOWN OF NORTH READING

Massachusetts

**Parks and Recreation Meeting Minutes of
Monday, January 8, 2018
Town Hall, Room 5 at 7pm**

Attendance:

Committee Members: Ron Kern (RK), Rick Arington (RA), Pat Filmore (PF), Sergio Coviello (SC), Billie Luker (BL), Rita Mullin (RM)

Staff: Maureen Stevens (MS), Lynne Clemens (LC), Maria Brown (MB)

Tardy:

Absent: Sheila Sturdevant (SS), Marty Tilton

Call to order: 7:02pm; Quorum, called by RK

Audience of Citizens: None

Acceptance of Minutes:

(PF) Made a motion to accept the minutes of December 4, 2017

(SC) second the motion.

Approved: 6

Opposed: 0

Abstained: 0

Motion: Passed

New Business:

OLD BUSINESS:

Dog Park – Tabled until further information received from volunteer group.

Capital Goals – Tabled until information received on Community Center funding. Priorities will change if funding comes in for Community Center. RM we should possibly move forward with short list goals.

Parks Director: (MT not in attendance, MS updated committee)

- Roof at barn – TA/DPW has made it a priority to go ahead with repairing roof. We are to use our Emergency Repair funds. Roof was temporarily fixed with 2x4's.
- Recreation Center ramp – has been installed and secured.
- Concession/Bathroom – construction on hold due to weather.

Parks & Recreation Meeting Minutes
Monday, January 8, 2018
Page -2-

Recreation Director (LC):

- Currently running mini-sessions.
- Working on Winter Brochure, due to come out mid-January.

Operations Director (MS):

- Waiting on TA/Finance Director to discuss budget.
- Finishing up invoices.
- Parks & Recreation office floors complete.

OTHER BUSINESS:

LUC (RM):

- RM – still discussing whether they will pursue Farmers Market for 2018 summer.
- We will vote on Liason between Recreation Committee & LUC at our next meeting.

CIT (RM):

- NR night off is March 13, 2018.

FONRPRC (MS):

- 2018 Summer BBQ – MS presented two options to begin BBQs on June 27th skipping July 4th week or beginning July 11th. It was voted on that we begin June 27th. They will run 6/27, 7/11, 7/18, 7/25, 8/1, 8/8.
- Town Day – June 3rd. Discussions in progress between Town Departments and NR/R Chamber.
- Disney Character Breakfast, January 21st. – 9am – 8 tickets remaining, 10:45am – 13 tickets remaining. Discussion: make smaller pancakes and place parchment paper between rows, MS/MB will check costumes, 1/18 MS/MB will shop for event, PF will purchase supplies for what she is making. Coffee, cups and 10 boxes of donut holes will be provided by Heavenly Donuts. We need to place ingredients of breakfast foods on table. We are almost full for community service volunteers. We could use a few extra. Evan Russell is sponsoring the event with a \$650 sponsorship.
- Wine & Food – MS has ordered tickets. We are trying to use a program through Constant Contact for ticket purchase. MS negotiating with them.
- Black Friday Bowl – RM mentioned that Chuck Carucci, Senior was upset we did not run. We will look at this again next year.

Next Meeting: Monday, February 5, 2018

• **Adjournment:**

(BL) made a motion to adjourn meeting at 8:20pm.

(SC) seconds the motion.

Approved: 6

Opposed: 0

Abstained: 0

Motion: Passed