



**TOWN OF NORTH READING**  
*Massachusetts*

**Parks and Recreation Meeting Minutes of  
Monday, January 13, 2020  
Town Hall, Room 5 at 7pm**

**Attendance:**

**Committee Members:** Ron Kern (RK), Sergio Coviello (SC), Sheila Sturdevant (SS), Pat Filmore (PF), Mike Fitzpatrick (MF),

**Staff:** Maureen Stevens (MS), Marty Tilton (MT), Lynne Clemens (LC), Maria Brown (MB)

**Tardy:**

**Absent:** Rita Mullin (RM), Billie Luker (BL)

**Call to order:** 7:00pm; Quorum, called by RK

**Audience of Citizens:** None

**Acceptance of Minutes:**

(SS) made a motion to accept Meeting Minutes of December 16, 2019.

(PF) Second the Motion

Approved: 5 Opposed: 0

Abstained: 0

Motion: PASSED

TOWN CLERK  
NORTH READING, MA

2020 FEB 27 AM 10:15

RECEIVED  
BARBARA STATS

**NEW BUSINESS:**

**Turkey Trot:** Marty was approached by the Hall of Fame committee to see if Parks & Recreation would like to take over the Turkey Trot. They are no longer interested in running it. They are giving the P&R Dept. the right of first refusal. Marty has a meeting with Joe Davis, organizer, for logistics, expenses, amount of work involved, etc. RK posed two issues: 1) it's a holiday, 2) for 11 years a portion of the funds raised went back to the school, they may request we continue this. The consensus was that we are not interested in taking over this fundraiser.

**OLD BUSINESS:**

**Recreation Committee Re-Appointment Update:** All Committee members have been sworn in, as well as the Liaison for LUC.

**BBQ Tent:** this will be considered "BBQ Canopy". Discussion was passed.

**Open Space** – there is a meeting on Friday, January 17<sup>th</sup>. There is nothing to update until after this meeting. The survey is still available for the public to take.

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**MT/Parks Director:** Update

MT has his employees painting and maintenance work.  
MT receiving quotes for items that need parts/replacements.

Field Turf – MT met with the representative from Sales Turf. He quoted him \$435,000 for top grade turf replacement. The representative thought it would be fine to wait two years to replace it. This will give us 12 years with the current turf carpet. Once replaced in two years (2022) this top grade turf will last for approximately 15 years. This turf replacement can go right over the current turf. You will not have to rip up old. MT will be talking to Hillview to see if they can help financially. MS mentioned that it was on the capital plan for fall 2020.

Dog Bags – MS elaborated that Parks does not have to follow rules of recycling. We are not retail. We can continue to use our current recycle bags.

**LC/Recreation:** Update

- Wrapping up the winter 2020 brochure to send to printer.
- Small issue with getting instructors for kinder and first grade basketball programs.
- I am losing two summer directors. I will need to rehire and train new staff.
- I will be meeting with Bob Ramsdell, who is trying to run Pickleball without going through Recreation or Permitting. Meeting on Wednesday is with TA, MS and Rita.
- Great instructors right now running programs.

**MS/Operations Director Update:**

MS Budget numbers –MS meeting with TA and Finance Director to go over budget. Need to make sure they pay for subsidy for three directors.

**LUC (RM):** Pass. Liaison not present.

**CIT (RM):** Pass. Liaison not present.

**FONRPRC:** Character Breakfast – Sold OUT!! We are having trouble getting HS Volunteers for 6 of the characters. We've reached out to HS, friends, etc.

Who will be volunteering day of event? Sergio, Pat, Lynne, Maureen, Sheila, Ron, Maria

MS will call Moose to see if we can get in the day before the event, Saturday, January 25<sup>th</sup> to drop off some supplies.

Heavenly will donate 1 ½ ears coffee, and 600 munchkins. They will also store some supplies before day.

Wine & Food Social – MS/MB will set up tickets for sale. We may need to put out a “statement” regarding our mission and what our funds are raised for.

**Next Recreation Committee Meeting:** Monday, February 3, 2020.

• **Adjournment:**

(SS) made a motion to adjourn meeting at 7:36pm.

(MF) seconds the motion.

Approved: 5 Opposed: 0

Abstained: 0

Motion: PASSED