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TOWN OF NORTH READING
Massachusetts

**Parks and Recreation Meeting Minutes of
Monday, December 3, 2018
Town Hall, Room 5 at 7pm**

Attendance:

Committee Members: Ron Kern (RK), Pat Filmore (PF), Sergio Coviello (SC), Rick Arington (RA), Rita Mullin (RM), Billie Luker (BL)

Staff: Maureen Stevens (MS), Marty Tilton (MT), Lynne Clemens (LC), Maria Brown (MB)

Tardy:

Absent: Sheila Sturdevant (SS)

Call to order: 7:02pm; Quorum, called by RK

Audience of Citizens: None.

Acceptance of Minutes:

(PF) Made a motion to accept the minutes of November 5, 2018.

(RM) Second the motion.

Approved: 6 Opposed: 0

Abstained: 0

Motion: PASSED

NEW BUSINESS:

- **Walkways at IRP Additional Capital** – (MT, MS)
Contractor will not be paving "Previously Approved", ½ mile loop or driveway entrance/exit/around Recreation Center (\$57,400) this fall. They have been too busy to do work. It is now on their agenda for Spring, 2019. MT/MS proposing to add Paving at IRP to: Walkways in front of Concession to Bollards (\$9,650) and Haverhill Street walkways (\$3,630). Possibility of adding walkways in "Outer Park" (\$37,500). The total cost of all would be \$94,900. In order to ADD any of the proposed additions we would need a vote from the Recreation Committee and review with TA & Finance for Budget Amendment. If approved then to the BOS for next Town Meeting to amend budget. Town meeting may not be until June, 2019. Unless there is a Special Town Meeting earlier. If not approved we would have to wait until FY20, which is where they are budgeted now. There is also the possibility that the price will rise if we hold off.
Committee is in favor of discussing this Capital Improvement Addition with TA and Finance Committee.
- **Town Hall Gym Floor** – LC was approached by TA in regards to concerns of asbestos. LC mentioned that the floor is sealed every year by Julie (Town facilities). It is safe. If tiles come up, they are replaced. Replacement of the TH Gym Floor is in the DPW facilities budget for FY2020. Julie is researching the Synthetic w/top coat – cost \$46,000. TA suggested that it would be helpful if P&R could help with cost. MS believes they may not allow Julie to spend the \$46,000 on the synthetic floor, but instead \$24,000 for a rolled vinyl. RM concerned that Finance Committee may think we have these funds and may be willing to give to other projects. RK and PF both feel that it is in good faith that we donate some funds, possibly through yearly cleaning (\$1,000/year), but should this be capped? SC - we should see which floor they choose and then decide what our decision is.

Parks & Recreation Meeting Minutes

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- **Committee Re-Appointment 2019** – It was determined Committee members are all being reappointed to their current titles for 2019, as follows:

Ron Kern – Chairperson
Billie Luker – Co-Chair
Rita Mullin – Clerk
Sergio Coviello – Committee Member
Pat Filmore – Committee Member
Rick Arington – Committee Member
Sheila Sturdevant – Committee Member

(PF) made a motion to accept reappointments to Recreation Committee.

(SC) seconds the motion.

Approved: 6 Opposed: 0

Abstained: 0

Motion: Passed

OLD BUSINESS:

- **Dog Park:** RM – members of group will be meeting with CPA. No Update.
- **Half Mile Loop:** Discussed above.
- **IRP Environmental Bond Bill:** \$500,000 – No Update.
- **Turf Concession/Bathroom:** No update. IT working on Wi-Fi.

Parks Director: (MT):

- Vietnam Veterans Memorial Wall/The Wall that Heals – scheduled for August 15-18. TA would like us to keep this confidential until BOS are made aware.
- Benevento was not used by movie production crew, but they were generous to still donate \$1,000 for P&R.

Recreation Director (LC):

- Lining tennis courts – No update. Will review in the spring.
- Ran our first Candy Cane Hunt on Friday, Nov. 30th. Over 100 kids running around searching for candy canes, making hot chocolate reindeers, crafts and treats. Lots of helpful HS Volunteers made clean up very easy.
- NYC annual trip was Saturday, December 1st. Trip went well. Weather was good. We covered the cost of renting bus. The only glitch was the new regulation for bus drivers. Drivers need to be rested for 8 hours before they can drive the bus again. This put the return home later, 8:30-9pm. We did not arrive in North Reading until 1pm.

Operations Director (MS):

- Budget (FY2020) due to finance 12/21/18. MS asking for extension to January 8th. Budget will be reviewed and voted on by Recreation Committee on January 7th prior to extension date.
- Turf Carpet was put on Capital Plan – 3/5 year plan. MT mentioned that Hillview will not have money to assist with the replacement of the carpet.

235 North Street, North Reading, MA 01864 ~ 978.664.6016 ~ FAX 978.664.8061

<http://www.northreadingma.gov>

OTHER BUSINESS:

LUC (RM): - Brenda Smith contacted LUC/RM regarding donation in honor of her mom. They would like to discuss where they'd like the money to be spent. RM to set up a meeting at Marge Salt's home with others involved, including MT. RM suggested possibly using the monies for the Reeds Ferry Shed to replace BBQ trailer. MT mentioned that the Trailer will be removed once the ground is frozen.

Recreation Committee approves Rita Mullin as Liaison between North Reading Parks & Recreation and Land Utilization Commission.

(PF) made a motion.

(BL) seconds the motion.

Approved: 6 Opposed: 0

Abstained: 0

Motion: Passed

Bike Path – Phil Hertz wants to speak to MT. Finance Director would like MS to keep track of any LUC money spent on this potential project.

Farmers Market – LUC concerned about parking. Should they have specific parking spots for their event? RM reiterated that both Recreation and LUC need to discuss the issue.

CIT (RM): RM – mentioned again how impressed she was with Mental Health Person, Laura Miranda.

FONRPRC (MS):

- Disney Character Breakfast – SOLD OUT! We'll discuss assignments for the day at our next meeting.
- W&F – MS and MB will have ticket purchase up soon.

Next Meeting: Monday, January 7, 2019

- **Adjournment:**

(PF) made a motion to adjourn meeting at 8:28pm.

(SC) seconds the motion.

Approved: 6 Opposed: 0

Abstained: 0

Motion: Passed



November 19, 2018

Friends of North Reading Parks & Recreation
235 North Street
North Reading, MA 01864

Congratulations! We are delighted to present **Friends of North Reading Parks & Recreation** with the enclosed \$1,000 donation to be used for the area of greatest need. Along with this gift, please accept our heartfelt appreciation for your valuable work, as well as our very best wishes for your organization's continued success.

This gift is in honor of, and is being made at the recommendation of:
Michael Truesdale, 122 Marblehead Street, North Reading, MA 01864-1526

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Dennis A. Clarke, Chairman and CEO



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Michael Truesdale

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- Higher density top coat mimics wood with greater energy return, ball bounce.
- Thicker cushioning supports thicker top coat, reducing stress, fatigue, injuries.
- New compounding technology enhances durability, maintenance ease.

- Various levels of padding and resilience accommodate all uses.
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Dynamic: Pertaining to energy or power in motion; involving or causing energy, motion, action or change: opposite to static.

CAPITAL PROJECTS – FY19

1) RECREATION CENTER – ADD PAVED DRIVEWAY/ENTRANCE/EXIT/AROUND	\$19,899.00	<u>Noted in BLACK</u>
2) IRP – WALKWAYS – 1/2 MILE LOOP ONLY	\$37,500.00	<u>Noted in YELLOW</u>
<u>TOWN MEETING APPROVED TOTALS</u>	<u>\$57,400.00</u>	

PROPOSED ADDITIONS TO FY19 CAPITAL – IRP PAVING

PROPOSAL ADDITION #1

ADDITION OF:	Walkways in front of Concession to Bollards	\$9,648	<u>NEW TOTAL</u>
	Haverhill Street Walkways	<u>\$3,632</u>	
	Totals.....	<u>\$13,280</u>	<u>Noted in BLUE</u>
			<u>\$70,680</u>

PROPOSAL ADDITION #2

ADDITION OF:	Walkways in “Outer Park”	<u>\$37,500</u>	<u>Noted in RED & BLUE</u>
			<u>\$94,900</u>

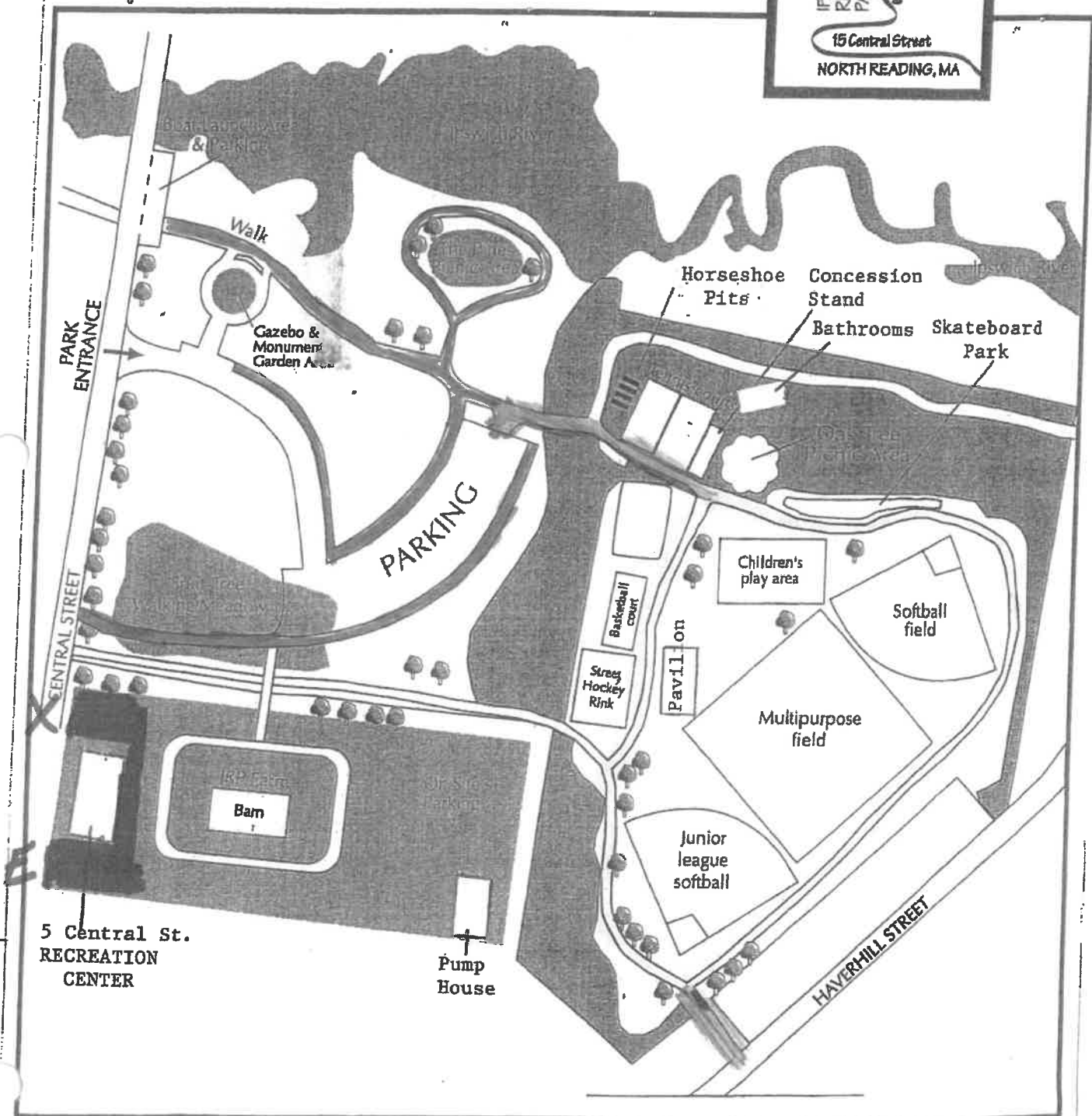
IN ORDER TO ADD either of the proposed additions noted above, we have to;

- 1) Need a vote by Committee on the option
- 2) Review with TA & Finance Director
- 3) Request to Finance Committee for Budget Amendment
- 4) If approved, then it would proceed to Select Board for inclusion on NEXT Town Meeting for budget amendment.

Currently the next Town Meeting is not yet determined. It could be Monday, June 3rd OR A LATER DATE.
5) IF there were to be a SPECIAL TOWN MEETING – which there could be for the purchase of 217 Main Street, then we could be requested to be included on that Town Meeting for a budget amendment.
If not, then we will have to wait until FY20 as these are NOT emergency needs.

IPSWICH RIVER PARK

15 Central Street
North Reading, MA



TOWN of NORTH READING **FIVE YEAR PROJECT SUMMARY**

Department	Description	2020 7/1/19-6/30/20	2021 7/1/20-6/30/21	2022 7/1/21-6/30/22	2023 7/1/22-6/30/23	2024 7/1/23-6/30/24	Total
Parks & Recreation	IRP Walkways (Outer Park)	50,000					-
	Ipswich River Park - Sod Field/Field Improvements		50,000				50,000
	Ipswich River Park - Tennis Courts		50,000	-			50,000
	AJK Turf Field - Replace Turf Carpet (Entire)			500,000	-		50,000
	Mullin Field - Add lower multipurpose field				50,000		500,000
	Ipswich River Park Barn - Repairs/Replace						
	Annual Totals	50,000	100,000	500,000	50,000	450,000	650,000