



RECEIVED
BARBARA STATS

2019 MAY 15 AM 10:47

TOWN OF NORTH READING
Massachusetts

**Parks and Recreation Meeting Minutes of
Wednesday, April 24, 2019
Ipswich River Park, Gazebo at 6:30pm**

Attendance:

Committee Members: Ron Kern (RK), Pat Filmore (PF), Rita Mullin (RM), Sheila Sturdevant (SS)

Staff: Maureen Stevens (MS), Marty Tilton (MT), Lynne Clemens (LC), Maria Brown (MB)

Tardy: Billie Luker (BL)

Absent: Rick Arington (RA), Sergio Coviello (SC)

Call to order: 6:34pm; Quorum, called by RK

Audience of Citizens: BOS: Andrew Schultz, LUC Committee Members: Ken Tarr (KT), Margie Salt (MS), Phil Hertz (PH), Bill Reed (BR)

Special Parks & Recreation and LUC Committee Meeting:

RK – Reason for meeting - option for new shed location at IRP. Rita Mullin, Marty Tilton and Margie Salt met with Leah Basbanes (LB) of Conservation to receive guidance as to whether the Shed could be placed on left side of Gazebo. LB determined that the left side of the Gazebo is too wet. We would need a 12 foot buffer, which would bring it too close to walkway. This site location was determined, not viable.

Current “footprint” location of the shed is where both committees determined the shed will be placed. LB did say that if in the future we wanted to develop more, she will revisit the site and recommendations. MT if there was a walking path it would only be 30” Wide. The shed will be a 14x24 shed. There will be a double door in front and a side door on the right side. The shed will have crushed stone and on blocks. SS asked how much crushed stone. MT – approximately 1 foot. MT – our main priority is to get the site prep done for shed to come in. Other future thoughts and ideas can be determined later.

RM – TA would like to have something in writing about the donation of \$25,000 from FONRPRC to Parks & Recreation, copied to Hillview (George Stack). MS – was in our Capital Plan for funding from Friends of as a donation to P&R.

AS – would like to know when paperwork is finalized so that he can present to BOS.

Shed delivery date is July 8th. MT to prep site, then Reeds Ferry will come in and build shed on site. We have put our deposit in, so we are in cue. If a project before ours is delayed our shed may be installed sooner.

It was reiterated that the Hillview is the Owner of IRP. LUC is the appointed agent to oversee Parks & Recreation, as management agent and in charge of maintenance. If LUC were to receive a donation and bring a structure to the park, Parks & Recreation would have to approve its maintenance. If P&R brought a structure/idea into the park, LUC would have to approve it.

Parks & Recreation Meeting Minutes
Wednesday, April 24, 2019
Page -2-

MS - questioned whether LUC approved the \$25,000 donation to be used for the shed. Margie and KT didn't believe that it was voted on. LUC needs to accept the Gift and then the location.

SS/PF asked for explanation of the process – P&R donating gift to P&R, P&R donating to IRP, LUC approves donation and location. Maintenance/management is P&R. P&R staff should receive access.

Margie Salt read the motion: "I motion to allow the Reeds Ferry shed to be placed in the Central Wooded area where the old trailed was previously located, with the stipulation that the remaining area will be restored "to original landscape to the 1997 plan" by removing the existing 14 footings currently at the site and free of obstructions of any permanent nature per LUC and Recreation agreement of permanent items by June 25th. If future designs and plans warrant something permanent, approval will be given following Land Utilization Committee procedures. All beautification to the Meditation Garden and adjacent area approval will be given following Land Utilization Committee procedures."

KT Shed goes in place of the old Trailer with stipulation all permanent things have to be approved by LUC – from P&R.

KT makes the motion to accept. BR 2nds the motion. LUC Motion Passed. 5-0

RM - footings will be removed and will be placed with removable tents for the 6 week Concert BBQs.
PF – concerned with the safety of the tents.

RK read the motion: "I motion to allow the Reeds Ferry shed to be placed in the Central Wooded area where the old trailed was previously located, with the stipulation that the remaining area will be restored "to original landscape to the 1997 plan" by removing the existing 14 footings currently at the site and free of obstructions of any permanent nature per LUC and Recreation agreement of permanent items by June 25th. If future designs and plans warrant something permanent, approval will be given following Land Utilization Committee procedures. All beautification to the Meditation Garden and adjacent area approval will be given following Land Utilization Committee procedures."

Discussion was had. MS – tent is a temporary, which does not need to be voted.

Motion was approved.

Approved: 4 Opposed: 1 Abstained: 0 Motion: Passed

Adjournment:

(PF) made a motion to adjourn meeting at 7:25pm.

(SS) seconds the motion.

Approved: 5 Opposed: 0 Abstained: 0 Motion: Passed

