

North Reading Parks & Recreation

Seasonal Permit Application Due Dates

| Season | Season Term* | Due Date | Permit Issued |
|--|----------------|---------------------------|--------------------------|
| Spring | 4/1 thru 6/19 | February 15 th | April 1 st |
| Summer | 6/20 thru 8/31 | May 15 th | June 1 st |
| Fall | 9/1 thru 11/30 | July 15 th | August 1 st |
| Winter | 12/1 thru 3/31 | October 15 th | November 1 st |
| *Dates are subject to change due to weather and field conditions. | | | |

- **Permit applications must be submitted with fees due, game schedule, playoff schedule and any special dates that require Parks Director attention or authorization.**
- A permit application that is received after the due date will be subject to consideration on a first-come, first-serve basis and availability.
- Once a permit has been issued, the permit is no longer subject to the Priority Tiers as its priority was established based on the application date.
- A permit is only valid for the permit applicant and the use to which it was applied and therefore cannot be transferred.
- North Reading Youth Leagues recognized by North Reading Parks & Recreation are subject to a per-registered participant fee.
- Tournaments are subject to rental rates.

Inclement Weather Policy

Any decision to cancel a permitted activity is made by the Parks Director. Information about playing fields and facilities conditions due to unfavorable weather should check our website (www.northreadingma.gov). The Parks Director may allow decisions to cancel league games after 4PM on weekdays or weekends to appointed league liaisons.

Organizations, leagues, groups or persons are not allowed to practice nor have a game on any field if there is standing water or is slippery or during a thunder, lightening, hail or snow storm. A field should not be shoveled to clear snow, ice or water in order to use field with Parks Director approval. Any damage resulting to a park or field because an organization, league, group or other permit holder did not comply with conditions will be held responsible for all repairs and costs associated with repairs and will be subject to our disciplinary policy.

If a permit holder cannot utilize their permit due to inclement weather, the permit holder must contact North Reading Parks & Recreation the day of the permit date. Should the office be closed, you must leave a message of the inability to utilize their permit. Once the call or message is received, a make-up will be offered, based on availability. Single use permits may be offered a refund if a suitable make-up date is not possible.

All requests for make-up games should be directed to parkpermits@northreadingma.gov.