



Benefits Coordinator

**Seasonal Recreation Position
SummerScape Assistant Director**

Compensation: **\$14-\$16/hour depending on experience**

Employment type: **part-time seasonal**

SummerScape Assistant Director, Recreation Department, Town Of North Reading, MA

This position assists the SummerScape Director in a 6- 8 week summer program (depending on snowdates and school calendar)

SummerScape program for school age children.

The Assistant Director reports to the SummerScape Director

There is a staff of 8 counselors, Director and Assistant Director on site.

The program usually handles 50 - 100 children/day.

The program runs 30 -35 hrs/week for 6 - 8 weeks during the summer.

This program runs daily from 9 am - 3 pm, Monday through Friday, with a staff meeting on Thursdays after program hours. It is considered an outdoor program. We do however use a school building with indoor use for inclement weather. The program spends one day/week on a field trip off site. The Assistant Director along with the entire staff is required to have First Aid and CPR training through us (if not already certified) and also go through program specific training. Program involves theme days, crafts, sports, water day, game days, field trips and more. The ideal applicant would have a background in physical education and would consider themselves active and energetic.

If you are interested in this position, please submit your resume/application online to:

Jobs2@northreadingma.gov

Subject line: SummerScape Assistant 2018

Equal Opportunity Employer

Posted 03/07/2018

Applications can be found at-

<http://www.northreadingma.gov/human-resources/pages/job-opportunities>