

## Counselor (Summer Day Program)

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### Job Description

The **Counselor** is responsible for planning, leading, and implementing core and non-core programs and experiences for children in small and large group settings. They will also be responsible for the general safety and development, growth, and skill achievement of the participants in his/her group. The incumbent will provide high quality outdoor recreational experiences for participants that focus on our core values of caring, honesty, respect and responsibility.

### Essential Responsibilities

- Organize and lead a variety of small and large group activities each week. Activities may include crafts sports, nature, songs, games, water play, relays and theme day activities.
- Identify and respond to participants behavior issues.
- Ensure that the site is kept clean, organized, and free of litter.
- Communicate with parents about participant's experiences and report concerns to Program Leadership.
- Fill out and submit and incident reports that are required under the counselors supervision.
- Know and understand ALL emergency procedures associated with the program.
- Know, enforce, and follow all safety guidelines associated with the program and all program areas. This includes but is not limited to being responsible for your participants' safety and their whereabouts at all times.
- Help guide Volunteers to have a deeper understanding of leadership and counseling skills.

### Requirements

#### Qualifications

- First Aid and CPR certification
- Ability to lead, plan, organize, implement and participate in program activities
- Ability to work as a member of a team to accomplish tasks with little supervision
- Presents good role model behavior
- Strong communication skills

#### Physical Demands

- Must have the physical ability to lead and participate in program activities which include, but are not limited to team building initiatives, physical games, and activities.
- Must be able to endure heat during outdoor activities
- Must have the ability to restrain and physically support children when needed for safety in general camp activities