

REGULAR SESSION MEETING MINUTES
ECONOMIC DEVELOPMENT COMMITTEE MEETING

2017 APR 18 PM 1:42

Wednesday, October 26, 2016

EDC Chairman Joseph Lauria called the meeting to order at 6:09 pm in room 14 at the Town Hall in the presence of:

Voting Members: William Bellavance, David Ferreira, Peter Beal, Richard Wallner, Sean Delaney, and Michael Prisco,

Missing:

Associate Members: Tom Ollila, Chris Hayden, Jeff Yull

Non-Members: Danielle McKnight – Town Planner, Michael Gilleberto, Pat Lee, and Francis DeCoste – TRA

Chairman Joseph Lauria opened the meeting at 6:09 pm.

- 1.) Mr. Delaney motioned to enter into Executive Session for the purposes to discuss Real Estate transactions and values of Town Owned Property located at 104 Lowell Street. We admitted all Associate Members, as well as Town Administrator Michael Gilleberto and Town Planner Danielle McKnight;

Second by Mr. Beal.

Mr. Prisco	AYE
Mr. Bellevance	AYE
Mr. Delaney	AYE
Mr. Beal	AYE
Mr. Wallner	AYE
Mr. Ferriera	AYE
Mr. Lauria	AYE

1.A) Mr. Francis presented a Request for Proposals Submittal summary.

1.B) Mr. Prisco motioned to leave Executive Session for Open Session but reserve the right to return to executive session if needed. Motion seconded by Mr. Bellavance

Mr. Prisco	AYE
Mr. Bellevance	AYE
Mr. Delaney	AYE
Mr. Beal	AYE
Mr. Wallner	AYE
Mr. Ferriera	AYE
Mr. Lauria	AYE

- 2.) Mr. Lauria opened the open session at 6:45pm. Mr. Lauria asked Mr. Francis to review

- 3.) Mr. Delaney Move that the committee evaluates the proposers two scenarios as separate proposals.
- 4.) Mr. Gilleberto stated that the RFP allows us to request presentations from proposers.
- 5.) Mr. Prisco recommended that the EDC
- 6.) Mrs. McKnight introduced Mr. DeCoste from TRA, who briefly shared the following regarding questions received from potential bidders by the due date of Tuesday, October 25, 2016:
 - a. The Town received 20 questions
 - b. All final responses are going to be formulated by the CPC office and reviewed and approved by Town Counsel.
 - c. All responses will be completed by Monday, October 31, 2016
 - d. Responses released publicly on Tuesday, November 1, 2016
 - e. Proposals are due November 22, 2016 at 1:00pm EST
- 7.) Ms. McKnight mentioned that CPC is working on a Transportation study with MAPC. MAPC would like to contact local large employers to see if they are having difficulty getting employees to work.
- 8.) Ms. McKnight discussed upcoming dates for the EDC:
 - a. Next EDC meeting Nov 30 from 6pm to 9pm
 - b. Next EDC meeting Dec 07 from 6pm to 8pm

9.) ADJOURNMENT

Mr. Wallner motioned to adjourn the meeting

Seconded by: Mr. Beal


Voted by:	Mr. Ferriera	AYE
	Mr. Prisco	AYE
	Mr. Bellavance	AYE
	Mr. Beal	AYE
	Mr. Wallner	AYE

UNANIMOUS (5-0-0)

ADJOURN 7:50 pm

4/12/2017

DATE


MICHAEL PRISCO, CLERK