**North Reading Council on Aging**

**Meeting Minutes**

**Tuesday, December 20, 2023**

**Attendees:**

Daniel Greenberg, Chairman, Maxine MacPherson, Clerk, Valerie Schiavone, Member, Suresh Rao, Member, Angela Mauceri, Liaison to Friends, Katherine McCabe Scott, Kimberly Manzelli, Director Senior Center

1. Meeting called to order by Dan Greenberg
2. Minutes to the November 20, 2024 meeting were approved.
3. No Working Group Reports
4. **Director’s Report**

• Aldersgate Church “Mondays on the Move” programmingcontinues to have good participation with positive feedback. Allows for multiple simultaneous programs to run at the church and Senior Center. Last Date for grant funding is 2/26/24.

• In – Town Transportation well utilized/increase in demand. Vans continue to have issues.

• Van drivers hours are reaching maximum allocated budget weekly of 35 combined hours total.

o Need back up van driver

• Screened volunteer driver group has been implemented, and additional volunteer drivers are in need. Program and Transportation Coordinator position is posted internally(grant funded)

**Facilities:**

1. • Exterior Renovation Project in process and off site at present time
2. • Space continues to be challenging with limited office space and programs

• Masonic Lodge has offered space use with trial one day per week, will consider implementing programs once staff can support another off site space.

**Budget:**

• Monday yoga class funded by Friends of NRCOA through 6/2024. 39 classes, $50/class, $1950 total. Continue funding?

• Grant funding for Aldersgate (ends 2/26/24)

o Space fee = $150 per week Board of Friends of NR COA have voted unanimously to continue to fund rent at Aldersgate Church weekly, at $150 per week for 13 additional weeks ($1,950 Total)

o Day at Aldersgate will change to Thursday weekly from March 7th – May 30th

o I will place request for continuation of funding of rent in FY2025 Budget Proposal

o Driver fee = $110.32 per week will be funded through transportation grant

• Grants submitted/Letters of Support

o Cultural Council - for Delvena Theatre, Bus Trip, Professional Storyteller for Father’s Day Event

o MCOA - Additional Outreach, Transportation Needs, Modernization (software/kiosk) Fully Funded!

1. Friends of the COA are holding an author event on January 13 at 1 p.m. The author is local and will discuss writing and ideas about writing as well as her book. Th Senior Center has 3 copies of the book, and the suggestion was made to ask the library to display the book and info about the event.

Action – email to Library Director (Maxine)

1. No new or old business.
2. Next meeting will be January 23 at 5:30.

Meeting adjourned.

Minutes submitted by

Maxine MacPherson