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Town of North Reading
Massachusetts

TOWN CLERK
NORTH READING, MA

Community Planning

MINUTES

Tuesday, October 18, 2016

Mrs. McKnight, Mr. Cody and Mr. Hayden attended an informational pre-proposal conference regarding the Request for Proposals for 104 Lowell Road held on October 18, 2016 at 1:00p.m. in Room 10 of the North Reading Town Hall, 235 North Street, North Reading, MA. Questions were asked by bidders. The meeting was facilitated by Francis DeCoste of TR Advisors, broker for the town. The question session was followed by a site visit of 104 Lowell Road. Questions were requested to be formally submitted in writing and will be responded to in writing as an addendum to the RFP of September 21.

Adjournment at 1:00PM

Respectfully submitted,


Jonathan Cody, Clerk