

**MINUTES OF BOARD OF SELECTMEN MEETING  
MONDAY JULY 21, 2014**

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Chairman Mauceri called the meeting to order at 7:00 p.m. in Room 14 at the Town Hall in the presence of members Mr. Prisco, Mr. Yull, Mr. Foti, and Acting Town Administrator, Michael Murphy. Mr. O'Leary was absent.

**1. CALL TO ORDER IN OPEN SESSION:**

Chairman Mauceri called to order open session at 7:00 p.m.

**2. CHINA CUISINE: SHORT TERM LICENSE SURRENDER**

Attorney James DiGiulio representing Victor and May Hui read letter to the BOS dated July 17, 2014 (see attached document #1). The Board concurred that the Hui's are great people and commended them for being proactive to ensure that no further incidents of this nature occur on their premises. Attorney DiGiulio informed the Board that in depth training for the employees is ongoing.

MR. CHAIRMAN, I MOVE TO ACCEPT THE SHORT TERM SURRENDER OF THE COMMON VICTUALLER/ALL ALCOHOL LICENSE FROM CHINA CUISINE, 235 MAIN STREET FOR THE PERIOD OF JULY 27-31, 2014.

MOTION BY: MR. YULL  
SECONDED BY: MR. FOTI  
VOTED: 4-0 (UNANIMOUS)

MR. CHAIRMAN, IN THE ABSENCE OF MR. OLEARY, I MOVE TO NAME MR. JEFF YULL AS ACTING CLERK.

MOTION BY: MR. FOTI  
SECONDED BY: MR. PRISCO  
VOTED BY: MR. YULL  
MR. PRISCO  
MR. FOTI  
MR. MAUCERI

**3. APPOINTMENTS - CABLE ADVISORY COMMITTEE**

MR. CHAIRMAN, I MOVE TO PLACE THE FOLLOWING FOR APPOINTMENT TO THE CABLE ADVISORY COMMITTEE TO FILL AN INDEFINITE TERM.

- 1) KERRY REDDINGTON, 16 VALLEY ROAD, NORTH READING
- 2) MIKE SPRYCHA, 19 PINE GLEN DRIVE, NORTH READING

MOTION BY: MR. YULL  
SECONDED BY: MR. FOTI  
VOTED BY: MR. YULL            AYE  
MR. PRISCO            AYE  
MR. FOTI            AYE  
MR. MAUCERI            AYE

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Because of the anticipated detailed negotiations with Verizon and Comcast, Mr. Mauceri wants Mr. Yull to arrange a meeting in the near future with Cable Advisory Committee and cable companies.

**3. APPOINTMENTS – ELECTION WORKERS**

Barbara Stats, Town Clerk was in attendance.

MR. CHAIRMAN, I MOVE TO APPOINT ELECTION OFFICERS FROM THE LIST SUBMITTED BY THE REGISTRARS AS RECOMMENDED BY THE REGISTRARS FOR APPOINTMENT OF ELECTION WORKERS FOR ELECTIONS HELD BETWEEN SEPTEMBER 1, 2014 THROUGH AUGUST 31, 2015.

MOTION BY: MR. YULL  
SECONDED BY: MR. FOTI  
VOTED: 4-0 (UNANIMOUS)

**4. MUNIS BILLING UPDATE**

Liz Pavao, Finance Director gave a power point presentation outlining changes in the water, trash and tax billing (see attachment #2).

Mr. Prisco would like the water meters to be read within 90 days to avoid residents having to pay rates on a higher tier.

Mr. Foti would like to see a plan implemented to have residents on the same meter reading cycle.

Mr. Mauceri will discuss with the water department.

Ms. Pavao recommended paying bills on line as opposed to through banks to avoid possible delays and late fees. Another MUNIS update is tentatively scheduled for December.

Mr. Prisco recommended a training session for the public to use online bill pay. He would volunteer to assist with this.

**5. MINUTES:**

MR. CHAIRMAN, I MOVE TO APPROVE THE **MAY 14, 2014** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. YULL  
SECONDED BY: MR. FOTI  
VOTED: 4-0 (UNANIMOUS)

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MR. CHAIRMAN, I MOVE TO APPROVE THE **MAY 14, 2014** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. YULL  
SECONDED BY: MR. FOTI  
VOTED: 4-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO APPROVE THE **JULY 7, 2014** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. YULL  
SECONDED BY: MR. FOTI  
VOTED: 4-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO APPROVE THE **JULY 7, 2014** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. YULL  
SECONDED BY: MR. FOTI  
VOTED: 4-0 (UNANIMOUS)

**6. LEGAL BILLS**

MR. CHAIRMAN, I MOVE TO APPROVE LEGAL BILLS FOR JUNE IN THE AMOUNT OF \$5,833.54 AS FOLLOWS:

|                                    |                   |
|------------------------------------|-------------------|
| KOPELMAN AND PAIGE, P.C. (GENERAL) | \$4,393.54        |
| KOPEMAN AND PAIGE, P.C. (LABOR)    | <u>\$1,440.00</u> |
| TOTAL                              | <b>\$5,833.54</b> |

MOTION BY: MR. YULL  
SECONDED BY: MR. FOTI  
VOTED: 4-0 (UNANIMOUS)

**7. PUBLIC COMMENT**

None

**8. SIGN LEASING AGREEMENTS**

The Board passed over because the leasing agreement wasn't ready.

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**9. DISCUSS UPCOMING MEETING SCHEDULE**

Board will meet on the following dates:

August 4<sup>th</sup>  
August 18<sup>th</sup>  
September 8<sup>th</sup>  
September 15<sup>th</sup>  
(September 22<sup>nd</sup> if an additional meeting is necessary)  
October 6<sup>th</sup> – Town Meeting  
October 21<sup>st</sup>  
November 10<sup>th</sup>  
November 24<sup>th</sup>  
December 8<sup>th</sup>  
December 22<sup>nd</sup>

**10. REVIEW OCTOBER TOWN MEETING CALENDAR**

The Board agreed to the following schedule:

|                            |                         |
|----------------------------|-------------------------|
| September 8 <sup>th</sup>  | Sign Warrant            |
| September 11 <sup>th</sup> | Warrant goes to printer |
| September 15 <sup>th</sup> | informational meeting   |
| September 18 <sup>th</sup> | Warrant gets mailed     |
| September 22 <sup>nd</sup> | Warrant at homes        |
| September 25 <sup>th</sup> | Advertise in Transcript |
| October 6 <sup>th</sup>    | Town Meeting            |

**11. UPDATE ON TENNESSEE GAS PIPELINE**

Mr. Yull attended 7/14/2014 meeting of Northeast Municipal Gas Pipeline Coalition (NMGPC) (See attached document #3)

MR. CHAIRMAN, I MOVE TO JOIN THE NORTHEAST MASSACHUSETTS MUNICIPAL GAS PIPELINE COALITION (NMGPC).

MOTION BY: MR. PRISCO

SECONDED BY: MR. FOTI

VOTED 4-0 (UNANIMOUS)

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MR. CHAIRMAN, I MOVE TO INCLUDE THE NORTH READING BOARD OF SELECTMENS NAME TO APPEAR ON THE NORTHERN MASSACHUSETTS MUNICIPAL GAS PIPELINE COALITION (NMGPC) LETTER DATED 15 JULY 2014 (see attached document #4)

MOTION BY: MR. YULL

SECONDED BY: MR. FOTI

VOTED: 4-0 (UNANIMOUS)

**12. OLD AND NEW BUSINESS**

**Mr. Foti:**

RMLD received \$250K grant for LED street lights – he will look to see if we have any input as to where to put them.

Recognized Mike Murphy at his last meeting as Acting Town Administrator and commended him on his great communication.

**Mr. Prisco:**

Wants Mike Murphy to come to BOS meeting on August 4<sup>th</sup>.

Mentioned CPC to hold its last public meeting on the Medical Marijuana By-law on 7/22/2014 at 7:30 in Room 10.

Asked Mike Murphy about Solicitors and their need for identification and permission from the PD to enter private property.

Mike Murphy responded that solicitors apply for permit. A background check and civil fingerprinting is done and the permit is good for 1 year.

**Mr. Yull:**

Commended Mike Murphy for doing a great job.

**Mr. Mauceri:**

Reminder - swearing in ceremony for new TA on 8/4/2014 at 9:00.

Reminder – Community Impact Team 2<sup>nd</sup> Annual National Night Out on 8/5/2014 from 5:30-7:30.

Commented that the E Cig Seminar was very informative.

Commented on the great leadership of Mike Murphy.

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**ADJOURNMENT**

MR. CHAIRMAN, I MR. YULL MOVE TO ADJOURN.

|           |             |     |
|-----------|-------------|-----|
| SECONDED: | MR. FOTI    |     |
| VOTED:    | MR. PRISCO  | AYE |
|           | MR. FOTI    | AYE |
|           | MR. YULL    | AYE |
|           | MR. MAUCERI | AYE |

VOTE: 4-0 (UNANIMOUS)  
ADJOURN AT 9:15 P.M.

July 21, 2014  
DATE

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JEFF YULL, ACTING CLERK