

**MINUTES OF BOARD OF SELECTMEN MEETING  
MONDAY, APRIL 25, 2016**

---

Chairman Mauceri called the meeting to order at 7:46 p.m. in Room 14 at the Town Hall in the presence of members Mr. Prisco, Mrs. Manupelli, Mr. Yull, Mr. O'Leary, and Town Administrator, Michael Gilleberto.

**CALL TO ORDER OPEN SESSION**

Chairman Mauceri called to order the open session at 7:46 p.m.

The Members recited the Pledge of Allegiance.

**MINUTES**

Mr. O'Leary would like changes made to the March 28, 2016 Executive Session Minutes. These minutes will be tabled until the May 9, 2016 Board of Selectmen Meeting.

7:47 – Mr. Yull leaves the room.

**MINUTES**

MR. CHAIRMAN, I MOVE TO APPROVE THE **APRIL 4, 2016** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MRS. MANUPELLI  
SECONDED BY: MR. O'LEARY  
VOTED: 4-0 (UNANIMOUS) (MR. YULL ABSENT)

7:48 – Mr. Yull returns.

MR. CHAIRMAN, I MOVE TO APPROVE THE **APRIL 4, 2016** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MRS. MANUPELLI  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO APPROVE THE **APRIL 14, 2016** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MRS. MANUPELLI  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO APPROVE THE **APRIL 14, 2016** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MRS. MANUPELLI  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

**MINUTES OF BOARD OF SELECTMEN MEETING  
MONDAY, APRIL 25, 2016**

---

**LEGAL BILLS**

MR. CHAIRMAN, I MOVE TO APPROVE LEGAL BILLS FOR FURMAN, GREGORY, DEPTULA IN THE AMOUNT OF \$60,000 WHICH INCLUDES \$22,856.75 FOR INVOICE #11308 DATED APRIL 13, 2016 AND THE REMAINDER TO BE USED FOR EXPERT SERVICES.

MOTION BY: MRS. MANUPELLI  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

**PUBLIC COMMENT**

Mr. Yull addressed the audience regarding Kinder Morgan and the suspension of the pipeline project. He thanked Chairman Mauceri, Mr. Gilleberto, Senator Tarr and Representative Jones for all their efforts during the project proposal phase. Mr. O'Leary thanked Mr. Yull and Gilleberto for all their efforts.

**SEASONAL LICENSE RENEWAL – HILLVIEW SNACKS**

MR. CHAIRMAN, I MOVE TO RENEW THE SEASONAL COMMON VICTUALLER LICENCE FOR GFMI/HILLVIEW SNACKS, 149 NORTH STREET TO EXPIRE DECEMBER 31, 2016 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS

MOTION BY: MRS. MANUPELLI  
SECONDED BY: MR. YULL  
VOTED: 5-0 (UNANIMOUS)

**APPOINTMENTS/REAPPOINTMENTS**

**BOARD OF REGISTRARS**

Mr. O'Leary, Liaison to the Board of Registrars, stated his support of Ms. Gamelin's appointment.

MR. CHAIRMAN, I MOVE TO RE-APPOINT THE FOLLOWING FOR APPOINTMENT TO THE BOARD OF REGISTRARS FOR A TERM TO EXPIRE APRIL 1, 2019:

KIELY GAMELIN, 89 PARK STREET

MOTION BY: MRS. MANUPELLI  
SECONDED BY: MR. O'LEARY  
VOTED: 5-0 (UNANIMOUS)

**FOURTH OF JULY COMMITTEE**

Passed Over. Mr. Gilleberto relayed to the Board that some research needs to be done before an appointment can be made to see if there is an associate membership available on this committee.

**MINUTES OF BOARD OF SELECTMEN MEETING  
MONDAY, APRIL 25, 2016**

---

7:58 – Five minute recess

**8:02 - Public Hearing: Complete Streets Policy 2<sup>nd</sup> Reading**

This Hearing is continued from the April 4<sup>th</sup> BoS meeting. Town Planner, Danielle McKnight presented a power point presentation to the Board. She addressed questions and concerns from the Board. She discussed an Advisory Committee which would be appointed by the Selectmen and Town Administrator. The Committee would only advise the DPW what to ask for and the project would have to go through the typical approval process.

8:28 – Mr. Yull leaves the room.

8:33 – Mr. Yull returns.

The Board would like to see more clarity in the language before the policy is adopted. There is no rush to get the policy adopted as the State does not have the funds available until FY2017. Meg Robertson, 374 Park Street addressed the Board stating her support of the Complete Streets Policy. Mr. Prisco stated that it was a win for the Town with no risks associated with it. Jane Creeger, 22 Cherry Street also voiced her support of the policy.

9:02 – Public Hearing Closes. The Town Administrator and CPC will make adjustments to the policy to clarify the language. The adjustments will be made and ready for further discussion at the May 23, 2016 meeting.

**9:07 - CIPC – REVIEW FY2017 FUNDING RECOMMENDATIONS**

Don Kelliher presented a power point presentation to review the FY2017 Funding Recommendations. He acknowledged his entire Committee who were all in attendance. He addressed questions and concerns from the Board.

Mr. Prisco thanked the Committee for their efforts and expressed his gratitude to Mr. Foti for getting a waiver from the State on the facilities at the Kenney Athletic Field. Mr. Gilleberto thanked the Committee for all their efforts. Chairman Mauceri suggested the next Chairman of the Board of Selectmen should rotate assignments to the Capital Improvement Planning Committee.

MR CHAIRMAN, I MOVE TO RECOMMEND THE FY2017 CAPITAL EXPENDITURES AS FOLLOWS:

<b><u>Project</u></b>	<b><u>Department</u></b>	<b><u>Cost</u></b>	<b><u>Source of</u></b>
<b><u>Funds</u></b>			
Fire Station – Misc. Interior Upgrades	Town Bldgs	\$200,000	Bond
Computer/Equipment Replacement Plan	IT	\$ 35,000	Free Cash
WiFi Upgrade	IT	\$ 70,000	Bond
Special Education Van	School Dept.	\$ 45,000	Raise and
Appropriate			
Replace ¾ Ton Pickup Truck #10	DPW-Highway	\$ 45,500	Raise and
Appropriate			
Town Bldgs. – Install Water Conservation			
Devices	Town Bldgs.	\$ 25,279	Free Cash
Computer Replacement Plan	School Dept.	\$ 60,000	Raise and
Appropriate			
Drain Map Phase IIb-GIS Data Enhance	Stormwater	\$105,000	Free Cash

**MINUTES OF BOARD OF SELECTMEN MEETING  
MONDAY, APRIL 25, 2016**

---

Hood School Parking Lot Paving Phase 2	School Dept.	\$ 50,000	Free Cash
Multi Function Tractor Flail Mower	DPW-Highway	\$ 30,000	Free Cash
Reading Water System Improvements – Design/Permit/Bid	Water	\$100,000	Bond
North Reading System Improvements – Design/Permit/Bid	Water	\$175,000	Bond
Pump Station – Site Screening/ Design/Permit/Bid	Water	\$100,000	Bond
Pump Station Land Acquisition	Water	\$750,000	Bond
Water Distribution System Upgrades	Water	\$150,000	Bond
Chlorine Residual Evaluation-Phase I&II Infra. Stab.	Water	\$ 150,000	Water

MOTION BY: MRS. MANUPELLI  
SECONDED BY: MR. YULL  
VOTED: 5-0 (UNANIMOUS)

10:07 – Two minute recess

**DISCUSS JUNE TOWN MEETING WARRANT ARTICLES**

Mr. Gilleberto reviewed the Town Meeting Warrant Articles. Mr. Mauceri suggested having two articles for MWRA rather than consolidating them; one article for joining MWRA and one article for funding for the water connection.

**REVIEW FY2017 REVENUE AND EXPENDITURE BUDGET**

Mr. Gilleberto gave a power point presentation (see attached). Mrs. Manupelli inquired about a tuition reimbursement policy being in place prior to reimbursing an employee. Mr. Prisco suggested transferring the Education incentive into the Human Resource budget.

Mrs. Manupelli would like to see an itemized list of expenses paid out to contractors and vendors associated with the DPW. She would also like to know the expiration of the vendors associated with the DPW. Ms. Rourke will provide this report for the May 9<sup>th</sup> BoS meeting. Discussion was had regarding the unbalanced school budget.

**TOWN ADMINISTRATOR’S REPORT**

No written report. He advised the audience to watch the Town Website regarding street sweeping.

**OLD AND NEW BUSINESS**

**Mr. O’Leary** – acknowledged the passing of Bob Edkins and recognized his service to the Town. He sent his condolences to the family

**Mr. Yull** – wished the Board of Selectmen candidates well in the election next week.

**Mrs. Manupelli** – no comment.

**MINUTES OF BOARD OF SELECTMEN MEETING  
MONDAY, APRIL 25, 2016**

---

**Mr. Prisco** – congratulated the North Reading residents who participated in the Boston Marathon.

**Mr. Mauceri** – no comment.

MR. CHAIRMAN, I MR. YULL MOVE TO ADJOURN.

SECONDED:	MR. O'LEARY	
VOTED:	MR. YULL	AYE
	MR. O'LEARY	AYE
	MR. PRISCO	AYE
	MRS. MANUPELLI	AYE
	MR. MAUCERI	AYE

VOTE: 5-0 (UNANAMOUS)

ADJOURN: 11:31 p.m.

---

DATE

---

KATHRYN MANUPELLI, CLERK