

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MAY 21, 2018**

Chairman Prisco called the meeting to order at 6:30 p.m. in Room 14 at the Town Hall in the presence of members Mr. Schultz, Mr. Mauceri, Mr. O'Leary, and Town Administrator, Michael Gilleberto. Mrs. Manupelli was not present at the start of the meeting.

CALL TO ORDER OPEN SESSION

Chairman Prisco called to order the open session at 6:30 p.m.

The members recited the Pledge of Allegiance.

The Chairman States: "In accordance with the Open Meeting Law, the Board states for the record that this meeting is being recorded by NORCAM and may be recorded by other local media."

Mr. Prisco thanked Mr. O'Leary for accepting the role of Clerk and thanked Mr. Schultz for his role of Clerk over the past year. Mr. Schultz stated that Mrs. Manupelli's absence at the start of the meeting is due to her attending a school event for her son.

PUBLIC HEARING: RMLD PLAN #1953, HAVERHILL STREET – LOCATE POLE

Mr. O'Leary reads public hearing notice. Mr. Gilleberto informs the audience that as part of the Haverhill Street Sidewalk Project, a tree, which currently holds a guide wire, needs to be removed. Installation of a pole in the right-of-way is necessary to hold the guide wire. Town Engineer John Klipfel and RMLD representative Johnny Duong were in attendance to answer any questions from the Board. Mr. O'Leary stated he is opposed to wires crossing the street; however, he acknowledges there are no other options.

6:38 – Public Hearing closes.

MR. CHAIRMAN, I MOVE TO GRANT THE PETITION OF READING MUNICIPAL LIGHT DEPARTMENT TO LOCATE 1 NEW POLE ON HAVERHILL STREET AS SHOWN IN PLAN #1953 DATED 5/8/2018.

MOTION BY: MR. O'LEARY
SECONDED BY: MR. MAUCERI
VOTED: 4-0 (UNANIMOUS) (MRS. MANUPELLI ABSENT)

PUBLIC COMMENT

Jane Krieger, 22 Cherry Street asked the Selectmen for an update on public water service to Maple Road. She would like the plans for Eisenhower Pond Park to go into the record and would also like to get the ANR's that came after the plans because they affect her property. Mr. O'Leary explained to Ms. Krieger that plans come into fruition after money is appropriated and no money has been appropriated at this time.

Jeff Yull, 427 Park Street addressed the Board regarding a letter he received from Mr. Prisco. Mr. Prisco responded that he sent Mr. Yull the rules included in the guide book. Mr. O'Leary stated that the public has a right to be heard and not shut down. Mr. Prisco moves onto the next agenda item.

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MAY 21, 2018**

SELECTMEN'S REPORTS

Mr. Yull continues to speak over Mr. Prisco. Mr. Yull departs at 6:50. No reports given.

MUNICIPAL VULNERABILITY PREPAREDNESS PLAN – VOTE TO ADOPT PLAN

Mr. Gilleberto informed that audience that the Town received a grant to hire a Municipal Vulnerability Preparedness plan facilitator who along with Town employees, has prepared a draft plan. By adopting the plan, the Town will be eligible for mitigation grants through FEMA and state funding. Peter Richardson of Green International Affiliates, Inc. gives presentation. Mr. Richardson stated Ipswich River flood map is out of date and needs to be updated. Mr. Schultz inquired if FEMA's flood plans change, will residents, who will be redistricted to flood areas, be given any sort of consideration now that they will need flood insurance. Mr. Richardson stated updated FEMA maps would help the Town identify risks. He further stated the benefit of adopting this plan would be the opportunity for grant money for culvert changes.

MR. CHAIRMAN, I MOVE TO ADOPT THE MUNICIPAL VULNERABILITY PREPAREDNESS PLAN.

MOTION BY: MR. O'LEARY
SECONDED BY: MR. SCHULTZ
VOTED: 4-0 (UNANIMOUS) (MRS. MANUPELLI ABSENT)

INTERMUNICIPAL HOUSING SERVICES AGREEMENT – VOTE TO SIGN AGREEMENT

Town Planner, Danielle McKnight stated that there are no substantial changes in the agreement. Mr. Gilleberto clarifies that a change in the apportionment of costs was factored into the FY 2019 budget.

MR. CHAIRMAN I MOVE TO SIGN THE INTERMUNICIPAL HOUSING SERVICES AGREEMENT FOR THE PERIOD JULY 1, 2018 THROUGH JUNE 30, 2020.

MOTION BY: MR. O'LEARY
SECONDED BY: MR. SCHULTZ
VOTED: 4-0 (UNANIMOUS) (MRS. MANUPELLI ABSENT)

PUBLIC HEARING: STREET BETTERMENTS/PAVING – SWAN POND ROAD

Mr. O'Leary reads the public hearing notice. Mr. Gilleberto informed the audience of an informational session held with the residents of Swan Pond Road regarding their request to pave the road as a Betterment project. Mr. Gilleberto stated that it would be a challenge for a betterment project as there would be an acquisition of land by the Town and it would create zoning non-compliance which might affect the residents. DPW has, in the past, cooperatively improved unaccepted roads in a cost-sharing approach with residents, although there is no clear legal authority to do so.

7:26 – Mrs. Manupelli arrives.

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MAY 21, 2018**

Rosalie Cravotta of 223 Swan Pond Road addressed the Board stating drainage should not be considered an issue. Town Engineer John Klipfel responded that DEP and EPA standards need to be met and water would have to be treated due to run off. Mr. Gilleberto stated that the Town has a bylaw for the betterment process to be followed, but because of the process and cost it likely should not be considered a betterment project under that process, and the Town does not currently allocate funding to do the project. Mr. O'Leary would like the Board to address this issue along with other areas of town to improve the conditions of unaccepted roads.

Acting DPW Director Mark Clark stated that it costs approximately 45 Thousand Dollars annually to maintain approximately 5 miles of unaccepted roads; Swan Pond Road is the largest of those roads.

Mr. Prisco stated that he would like funding for an engineering study approved at Town Meeting. Mr. Mauceri would like to put a plan together to understand the full impact on all dirt roads. Mr. O'Leary stated unaccepted roads would continue to be unaccepted roads as paved roads. Finance Committee member, Don Kelliher stated that taking money out of the public roads fund to pave unaccepted roads would set the Town back in addressing the 80 roads that are currently in the reconstruction or reclamation stage. Bill Bellavance, 323 Haverhill Street stated he is not in favor of taking money out of public roads fund, however he would like to find a way to address the paving issue. Phil Cravotta, 223 Swan Pond Road stated dust from the dirt road is a health hazard.

Mr. Gilleberto stated that drainage work needs to be done and a cost needs to be determined so everyone knows what the cost will be. Mr. Clark stated that Swan Pond is Zone A of Danvers drinking water supply and storm water standards for Zone A would have to be reviewed to meet state safe drinking water supply standards.

Mr. Gilleberto responded to Mr. Cravotta that the Town cannot commit to a construction timeline because the Capital Planning Committee has a 3 year plan already in place. The Town Administrator will look into a funding source for an engineering study for storm water.

INFORMATION HEARINGS – JUNE 4, 2018 TOWN MEETING – DISCUSS

WARRANT ARTICLES / RECOMMENDATIONS

ARTICLE 13 – PRIOR YEAR BILLS

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 13 – PRIOR YEAR BILLS.

MOTION BY: MR. O'LEARY
SECONDED BY: MRS. MANUPELLI
VOTED: 5-0 (UNANIMOUS)

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MAY 21, 2018**

ARTICLE 35 – AMEND CODE – GENERAL BYLAWS – KENNELS

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 35 – AMEND CODE – GENERAL BYLAWS – KENNELS.

MOTION BY: MR. O’LEARY
SECONDED BY: MR. SCHULTZ
VOTED: 5-0 (UNANIMOUS)

ARTICLE 39 – FUND FEASIBILITY STUDY FOR PEDESTRIAN/BICYCLE PATHWAY

Pass over and address at October Town Meeting.

ARTICLE 40 – CITIZENS PETITION: STREET BETTERMENTS AND ROAD PAVING: SWAN POND ROAD

MR. CHAIRMAN, I MOVE TO RECOMMEND ARTICLE 40 – CITIZENS PETITION: THE EXPENDITURE OF TEN THOUSAND DOLLARS (\$10,000) FROM FREE CASH FOR ENGINEERING STUDIES OF STORM WATER MANAGEMENT OF SWAN POND ROAD AS IDENTIFIED IN ARTICLE 40

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. O’LEARY
VOTED: 5-0 (UNANIMOUS)

PRESENTERS OF ARTICLES:

MRS. MANUPELLI – ARTICLES 1-7, 15, 16 & 37
MR. SCHULTZ – ARTICLES 8-14, 34 & 39
MR. O’LEARY – ARTICLES 17, 18, 21, 22, 38, & 40
MR. MAUCERI – ARTICLES 19, 20, 23- 26, 35, & 36
MR. PRISCO – ARTICLES 27-33

Mr. Gilleberto would like the residents to take note of the new additions to the Town Warrant. Mr. Prisco would like the Moderator to bring to the attention of the Town Meeting attendees the new pages included in the Warrant. He would also like to acknowledge, at Town Meeting, School Committee Members, Gerry Venezia and Julie Koepke for their years of service.

SOLID WASTE / RECYCLING PROGRAM – VOTE TO APPROVE FEE CHANGE

Acting DPW Director Mark Clark relayed that the increase in fees is related to recycling market; recycling use to generate money, now there is a fee. Mr. Clark recommends extending the contract with JRM for one year. Recycling Chairman, Ed McGrath stated residents will have to be reeducated on how to recycle correctly. Mr. Mauceri suggested holding workshops.

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MAY 21, 2018**

MR. CHAIRMAN, I MOVE TO INCREASE THE SOLID WASTE/RECYCLING FEES FROM \$226 ANNUALLY TO \$272 ANNUALLY EFFECTIVE JULY 1, 2018.

MOTION BY: MR. O'LEARY
SECONDED BY: MR. MAUCERI
VOTED: 5-0 (UNANIMOUS)

MWRA/ANDOVER WATER/WASTEWATER UPDATE

Mr. Gilleberto updated the Board on the April 23rd meeting he attended with Mr. Mauceri, Mr. O'Leary, Mark Clark, and Rob Williamson to meet with representatives from Andover to discuss the 99 year intermunicipal agreement for potable water. He stated there is a difference of opinion in the sequencing of approval. Discussions will continue with Andover on May 23rd. The Board will meet on May 30th to make a final decision.

MINUTES

MR. CHAIRMAN, I MOVE TO APPROVE THE **MAY 7, 2018** REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. O'LEARY
SECONDED BY: MRS. MANUPELLI
VOTED: 5-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO APPROVE THE **MAY 7, 2018** EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. O'LEARY
SECONDED BY: MRS. MANUPELLI
VOTED: 5-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO APPROVE THE **MAY 14, 2018** REORGANIZATION MEETING MINUTES AS WRITTEN.

MOTION BY: MR. O'LEARY
SECONDED BY: MRS. MANUPELLI
VOTED: 5-0 (UNANIMOUS)

APPOINTMENTS: VETERANS EVENT COMMITTEE

MR. CHAIRMAN, I MOVE TO APPOINT THE FOLLOWING INDIVIDUALS AS ASSOCIATE MEMBERS TO THE VETERANS EVENT COMMITTEE FOR A TERM TO EXPIRE DECEMBER 31, 2020.

KIMBERLY A. MANZELLI, 62 CENTRAL STREET

MARK MANZELLI, 62 CENTRAL STREET

MOTION BY: MR. O'LEARY
SECONDED BY: MRS. MANUPELLI
VOTED: 5-0 (UNANIMOUS)

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MAY 21, 2018**

OLD AND NEW BUSINESS

Mrs. Manupelli:

- Attended the School Committee meeting earlier in the evening where the Tech Lab students gave a presentation; her son, Michael participated. She congratulates all the participants.
- Remember Texas shooting victims.

Mr. Schultz:

- No Comment.

Mr. Mauceri:

- Had his water meter replaced and stated what a great job the technician did and how quick it was. He suggested residents clear out the area near the meter.

Mr. O'Leary:

- No Comment

Mr. Prisco:

- TA review will be done the week after Town Meeting;
- Mr. Schultz will give Memorial Day speech
- Business casual attire after June Town Meeting.

TOWN ADMINISTRATORS REPORT

(See Attached) Topics discussed:

- Lyme disease informational meeting hosted by the Health Department and Library;
- Changes to the collection of ambulance fees.

Executive Session – 10:34

MR. CHAIRMAN, I MR. O'LEARY MOVE TO ADJOURN.

SECONDED:	MRS. MANUPELLI	
VOTED:	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE
	MR. SCHULTZ	AYE
	MR. MAUCERI	AYE
	MR. PRISCO	AYE

VOTE: 5-0 (UNANAMOUS)

ADJOURN: 10:59 p.m.

DATE

STEPHEN J. O'LEARY, CLERK