

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MARCH 5, 2018**

Chairman Prisco called the meeting to order at 6:32 p.m. in Room 14 at the Town Hall in the presence of members Mrs. Manupelli, Mr. Schultz, Mr. Mauceri, Mr. O'Leary, and Town Administrator, Michael Gilleberto.

CALL TO ORDER OPEN SESSION

Chairman Prisco called to order the open session at 6:32 p.m.

The Chairman States: "In accordance with the Open Meeting Law, the Board states for the record that this meeting is being recorded by NORCAM and may be recorded by other local media."

The members recited the Pledge of Allegiance.

Mr. Prisco acknowledges the passing of Nick O'Brien. All members of the Board expressed their sympathies and thoughts of Nick O'Brien. Mr. Prisco states that he will be the first member of Town who has passed away to be honored for his service in the Airforce by flying the Honor and Remember flag for North Reading Veterans on the Town Common.

MWRA/ANDOVER WATER AND WASTEWATER – REVIEW STATUS –VOTE TO APPROVE NEXT STEPS

Mr. Gilleberto gave an updated presentation (see attached) as to where the Town stands today on the status of the water agreement with Andover. Mr. O'Leary gives the history of the discussions between the Town and Andover. Discussion was had regarding the amount of money the Town pays Andover for water and how Andover's water rates will increase if the Town no longer purchases water from them. Water Superintendent Mark Clark stated the Town is subsidizing the water rates in Andover because we are such a large customer.

North Reading Water consultant, Mr. Williamson of Wright Pearce stated that they have been waiting for a hydraulic model from Andover since the first week in January. Andover water consultant Jim Revard stated the hydraulic model should be available tomorrow. Mr. Williamson stated that they need a fully calibrated updated model that reflects conditions and demand of their system today and should include demand multipliers that tell what the projected demands will be 15-20 years from now. Mr. Gilleberto added that it should include the ability to deliver water at 3 million gallons per day and improvements they plan to make to endure the delivery of 3 million gallons per day. Mr. Gilleberto will be sending this data request to Andover Town Manager tonight.

Mrs. Manupelli stated that North Reading is already a water customer of Andover and the BoS should not help lead their charge in educating Andover residents. They should make the residents understand that it will be a big loss for Andover if we are no longer a customer.

Discussion was had regarding Reading and MWRA's awareness of where North Reading is with regard to the process with Andover.

PUBLIC COMMENT

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MARCH 5, 2018**

**JOINT APPOINTMENTS WITH COMMUNITY PLANNING COMMISSION
ECONOMIC DEVELOPMENT COMMITTEE**

Mr. Prisco acknowledged Rich Wallner and his time served on the EDC. Mr. O'Leary stated that Mr. Wallner was the first Chairman of the EDC. Mr. Prisco stated they are looking for candidates with Commercial Real Estate experience. Mr. O'Leary inquired about other applicants for the EDC vacancies as there are only 2 applicants in front of the Board tonight. Mr. Mauceri stated that he would like to see the names of all applicants in the BoS meeting package.

MR. CHAIRMAN, I MOVE TO WAIVE BOARD OF SELECTMEN POLICY #3.2
APPOINTMENT PROCEDURES – ADVERTISING FOR THE JOINT APPOINTMENT OF
ECONOMIC DEVELOPMENT COMMITTEE MEMBERS.

MOTION BY: MR. SCHULTZ
SECONDED BY: MRS. MANUPELLI
VOTED: 5-0 (UNANIMOUS)

MR. CHAIRMAN, I MOVE TO JOINTLY REAPPOINT PAT LEE AS ASSOCIATE
MEMBER TO THE ECONOMIC DEVELOPMENT COMMITTEE FOR A TERM TO
EXPIRE MARCH 2, 2021.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. O'LEARY
MR. SCHULTZ AYE
MR. O'LEARY AYE
MR. MAUCERI AYE
MRS. MANUPELLI AYE
MR. PRISCO AYE
VOTED: 5-0

CPC MEMBERS
MR. PEARCE AYE
MR. CODY AYE
MR. BELLEVANCE AYE
MR. HAYDEN AYE

VOTED: 4-0 (MR. VENO ABSENT)

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MARCH 5, 2018**

MR. CHAIRMAN, I MOVE TO JOINTLY APPOINT THE FOLLOWING INDIVIDUALS WITH THE FOLLOWING TERMS TO THE ECONOMIC DEVELOPMENT COMMITTEE. (1 THREE YEAR TERM FULL MEMBERSHIP AND 2 THREE YEAR TERM ASSOCIATE MEMBERSHIPS OPEN)

DAVID O'NEAL FULL MEMBER 3/3/2021

MOTION BY:	MR. SCHULTZ	
SECONDED BY:	MR. O'LEARY	
	MR. SCHULTZ	AYE
	MR. O'LEARY	AYE
	MR. MAUCERI	AYE
	MRS. MANUPELLI	AYE
	MR. PRISCO	AYE

VOTED: 5-0 (UNANIMOUS)

CPC MEMBERS

MR. PEARCE	AYE
MR. CODY	AYE
MR. BELLEVANCE	AYE
MR. HAYDEN	AYE

VOTED: 4-0 (MR. VENO ABSENT)

LARA MOTTOLO ASSOCIATE 3/2/2021

MOTION BY:	MR. SCHULTZ	
SECONDED BY:	MRS. MANUPELLI	
	MR. SCHULTZ	AYE
	MR. O'LEARY	AYE
	MR. MAUCERI	AYE
	MRS. MANUPELLI	AYE
	MR. PRISCO	AYE

VOTED: 5-0 (UNANIMOUS)

CPC MEMBERS

MR. PEARCE	AYE
MR. CODY	AYE
MR. BELLEVANCE	AYE
MR. HAYDEN	AYE

VOTED: 4-0 (MR. VENO ABSENT)

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MARCH 5, 2018**

FY2019 BUDGET HEARINGS

COMMUNITY PLANNING COMMISSION

Town Planner, Danielle McKnight presented the CPC Budget. Finance Director Liz Rourke stated that the Town Administrator recommended a budget of \$5,000 due to limitations on available funds. CPC's budget is going from \$2,500 to \$20,000. The increase is due to the interest in a marketing analysis, a marketing plan, a beautification plan for entering town; all to get commercial businesses on board. CPC member, Bill Bellavance stated the increased budget request is an investment that will bring in revenue. Mr. Prisco thanks Ms. McKnight for her efforts and grants she brought into Town in 2018 and supports that budget she is proposing. He hopes that the decision makers will reconsider her request.

LIBRARY

Library Director, Sharon Kelleher presented the library budget requests. The \$52,000 request is to fund a Programming Specialist position. Ms. Rourke stated that the Town Administrator is not recommending this new position. Mr. Prisco does not support the position; he stated the position could be justified when 104 Lowell Road is developed. Mrs. Manupelli commended Mrs. Kelleher for drawing kids into the library. Mr. Schultz thanked Mrs. Kelleher for giving everyone something of interest at the library.

CODE ENFORCEMENT

Building Inspector Jim DeCola presented the Code Enforcement budget. The entire increase in the budget is due to permitting for 104 Lowell Road; there will be over 1 Million Dollars in permit fees.

8:56 – Mr. Schultz leaves the room.

Costs included in the increase are inspection costs that would be for on call plumbing, gas and electrical inspectors, and administrative costs.

9:02 – Mr. Schultz returns.

**PUBLIC HEARING: THOMSON CLUB – CHANGE OF BENEFICIAL INTEREST
CHANGE OF MANAGER**

9:04 – Public Hearing opens. Mr. Schultz reads the public hearing notice.

Thomson Club Board of Directors President, Patrick Furnari and proposed Manager Trevor Fuller were in attendance to address any questions or concerns of the Board.

9:21 – Public Hearing closes.

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MARCH 5, 2018**

CHANGE OF BENEFICIAL INTEREST

MR. CHAIRMAN, I MOVE TO APPROVE A CHANGE OF BENEFICIAL INTEREST FOR THE SEASONAL CLUB WINE AND MALT BEVERAGE LICENSE FOR THOMSON CLUB, INC. D/B/A PRO SHOP, 2A MID IRON DRIVE AND THE SEASONAL CLUB ALL ALCOHOL LICENSE FOR THOMSON CLUB, INC. D/B/A TCC GRILLE, 2 MID IRON DRIVE.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. PRISCO
VOTED: 5-0 (UNANIMOUS)

CHANGE OF MANAGER

MR. CHAIRMAN, I MOVE TO APPROVE A CHANGE OF MANAGER FOR THE SEASONAL CLUB WINE AND MALT BEVERAGE LICENSE FOR THOMSON CLUB, INC. D/B/A PRO SHOP, 2A MID IRON DRIVE AND THE SEASONAL CLUB ALL ALCOHOL LICENSE FOR THOMSON CLUB, INC. D/B/A TCC GRILLE, 2 MID IRON DRIVE FROM JOSEPH MCCARTHY TO TREVOR FULLER.

MOTION BY: MR. SCHULTZ
SECONDED BY: MRS. MANUPELLI
VOTED: 5-0 (UNANIMOUS)

BUDGET HEARINGS CONTINUED

BOARD OF HEALTH

Health Inspector Bob Bracey presented the Board of Health Budget. They are requesting a \$36,600 increase for a Public Health Nurse position. Mr. Prisco stated the timing of the request is a little off but will make more sense next year when seniors living at 104 Lowell Road will require services.

9:41 – Finance Committee departs the meeting.

HOME-RULE PETITIONS – POTABLE WATER -VOTE TO APPROVE FILING

Mr. Gilleberto states that the earlier the Home-Rule Petition is filed the more quickly it can move through the legislative process.

MR. CHAIRMAN, I MOVE TO APPROVE THE FILING OF THE WATER RELATED HOME-RULE PETITION FROM THE OCTOBER TOWN MEETING.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MARCH 5, 2018**

JUNE TOWN MEETING – REVIEW UPDATED WARRANT ARTICLE LISTING

Mr. Gilleberto reviewed some of the Warrant Articles. Attorney Gerry Vinezia is drafting a citizen's petition pertaining to sidewalk snow removal on Main Street. Mr. Prisco stated he would rather control the narrative of the article rather than the citizens. Mr. Schultz will contact Mr. Venezia to get a copy of the petition. Mr. Prisco stated the Board should repeal it and wait for the new DPW Director to get involved with it. Mrs. Manupelli responded that repealing it would cause more of a safety issue.

Mr. Gilleberto stated that the Senior Tax Rebate is proposed to go from \$500 to \$750. Mr. O'Leary would like to see the Senior Tax Rebate go to \$1000 rather than \$750.

**ARTHUR KENNEY FIELD RESTROOM/CONCESSION PROJECT
VOTE TO APPROVE PAYMENT REQUISITIONS**

MR. CHAIRMAN, I MOVE TO APPROVE PAYMENT REQUISITION NUMBER 5 IN THE AMOUNT OF \$80,662.98 TO CONSTRUCTION DYNAMICS, INC.

MOTION BY: MR. SCHULTZ
SECONDED BY: MR. O'LEARY
VOTED: 5-0 (UNANIMOUS)

DETAIL CONSTABLES – REVIEW STATUS – VOTE TO RESCIND APPOINTMENTS

Mr. Gilleberto explains the purpose for rescinding these appointments. Mr. O'Leary wants more clarity and the true rational for the need for these special police officer appointments. This subject will be taken up again at the March 19th BoS meeting.

APPROVE LEGAL BILLS FOR JANUARY

MR. CHAIRMAN, I MOVE TO APPROVE LEGAL BILLS FOR JANUARY, 2018 IN THE AMOUNT OF **\$6702.96** AS FOLLOWS:

KOPELMAN AND PAIGE, P.C. (GENERAL)	\$6,284.96
KOPEMAN AND PAIGE, P.C. (LABOR)	<u>\$ 418.00</u>
TOTAL	\$6702.96

TOWN ADMINISTRATORS REPORT

(See attached) Topics Discussed:

- TA budget memo regarding department requests and TA recommendations; and
- Snow and ice removal expenses.

Mr. O'Leary stated that he likes the way department heads advocate for budget requests and he is glad the administration does not stifle them, as it is important to hear their requests.

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, MARCH 5, 2018**

OLD NEW BUSINESS

Mrs. Manupelli:

- No comment.

Mr. Schultz:

- Commended policemen and firemen for saving the dog.

Mr. Mauceri:

- Commented on the great budget presentations from department heads, he would like to see them added to Dropbox.

Mr. Gilleberto will advise department heads of Mr. Mauceri's request.

Mr. O'Leary:

- No comment.

Mr. Prisco:

- Asked Board Members for backup if he is unable to attend a MVRTA meeting; and
- Congratulated Police and Fire for helping the family out with the dog.

MR. CHAIRMAN, I MR. SCHULTZ MOVE TO ADJOURN.

SECONDED:	MR. O'LEARY	
VOTED:	MR. O'LEARY	AYE
	MRS. MANUPELLI	AYE
	MR. SCHULTZ	AYE
	MR. MAUCERI	AYE
	MR. PRISCO	AYE

VOTE: 5-0 (UNANAMOUS)

ADJOURN: 10:34 p.m.

DATE

ANDREW SCHULTZ, CLERK