

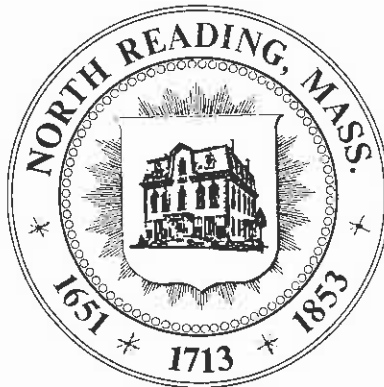
**TOWN OF NORTH READING
MASSACHUSETTS**

ANNUAL

TOWN MEETING WARRANT

AND

REPORT OF THE FINANCE COMMITTEE



MONDAY, JUNE 1, 2015

7:00 P.M.

Daniel H. Shay Performing Arts Center, North Reading High School, Park Street
Please bring this book with you to the Town Meeting.

PROCEDURE FOR TOWN MEETING

1. Moderator presides, using Roberts Rules of Order, except as provided by the General Laws, the Charter and By-Laws.
2. Articles in the warrant are considered in the order in which they appear, but voters may move to consider them out of order. (This takes a 4/5 vote of the Town Meeting.)
3. In order for an article to be considered by Town Meeting, it must be moved and seconded. The article is then open for debate by all in attendance.
4. To speak at Town Meeting, stand and say Mr. Moderator. After being recognized by the Moderator, state name and address before making any remarks.
5. Debate may be ended by a voter's "Move the question."
6. Amendments to original motion must be presented in writing to the Moderator. Upon being seconded and discussed, the Moderator calls for a vote. If passed, the original motion, as amended, is then voted.
7. Reconsideration of a vote is permitted only once and only at that session of Town Meeting.

The above information was prepared by the North Reading League of Women Voters.

A CITIZEN'S CHECKLIST FOR TOWN MEETING

To be considered on each vote:

1. **IS IT NECESSARY?** Or is it something that is not really needed or perhaps already being provided by a private or public group?
2. **CAN WE AFFORD IT?** Remember, there is no limit to what we would like, but there is a limit to what we can afford.
3. **WHAT WILL IT ULTIMATELY COST?** Many proposals are like icebergs - only a small fraction of the total cost is apparent on the surface.
4. **HOW WILL IT AFFECT BASIC LIBERTIES?** If it imposes unreasonable or illegal restraints on your life or that of others it should be vigorously opposed.
5. **IS IT IN THE BALANCED BEST INTEREST OF ALL?** If it is designed to benefit a small group of special interests, while taking unfair advantage of others, work for its defeat.
6. **IS IT A "FOOT IN THE DOOR" PROPOSITION?** Compromising a little now may bring an oppressive burden later, either in more regulations or more taxes or a combination of both.
7. **DOES IT PLACE TOO MUCH POWER IN THE HANDS OF ONE INDIVIDUAL OR GROUP?** Once the decisive power is granted to a non-elected public official or a commission as a municipal authority, the private citizen lose effective control.
8. **IS ITS APPEAL BASED ON EMOTIONAL PROPAGANDA OR FACTS?** The further a proposition gets away from facts, the more critical one should be.

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Italicized information is explanatory in nature.*

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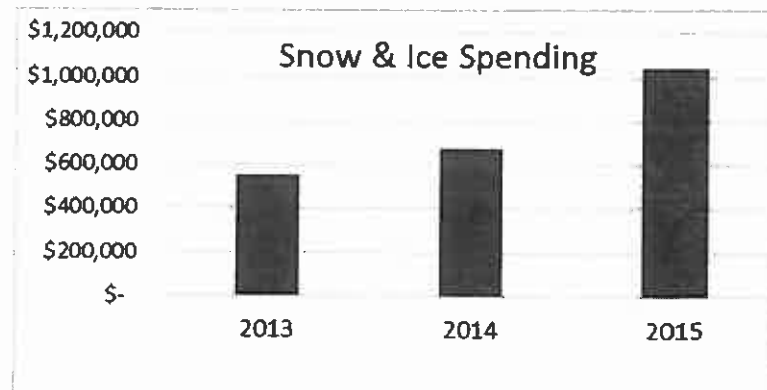
Finance Committee Report to Town Meeting

Our Fiscal Year 2016 budget process began several months ago with government and administration leaders from both the town and schools collaborating on the budget you will be voting. A revenue plan was carefully developed, from which estimated fixed costs were deducted to provide preliminary town and school budgets. There are multiple iterations as new information becomes available affecting revenue and cost estimates. As of late April the state budget, which supplies nearly \$9 million of revenue to the town, had yet to be finalized while a higher-than-planned regional school assessment triggered another revision. The final result is what will be voted upon in Article 13.

Our revenue plan has increased by about 2.4%, totaling nearly \$61 million, with property tax levies continuing to account for just under 75% of that amount. State aid represents approximately 14.5% of North Reading's revenue. Local receipts and other financing sources comprise the balance of our revenue and are budgeted similar to last year.

Fixed costs now account for 32% of town spending, up 3.2% from FY '15. County retirement increases of 5% and planned budgeting of \$125K for Other Post Employee Benefits (retiree medical liability) in Article 17 represent larger increases in this category. Regional school assessments are up similarly, reflecting costs of prior enrollment. Thankfully, health insurance cost increases are favorable to early expectations, and are now projected to increase by less than 2%.

The town portion of the budget is up modestly – less than a 1% increase. Snow and Ice spending are a special concern this year with our record snowfall; free cash and transfers in Article 2 are needed to complement available budget amounts to fund this spending and, as a result, will reduce our ability to increase worthy stabilization & liability funds. Recent spending is shown here:



Our school budget is increasing by about 3%. The new school operating cost estimates are now becoming "experienced increases" and can be budgeted more accurately. Special education expenses are budgeted at lower levels in FY '16, but remain difficult to forecast due to unknown enrollment circumstances.

Our Capital Improvement Planning Committee's work is reflected in Article 16 with related funding in Articles 14 and 15. This investment selection process has become routine and the submission process has helped create and reinforce a multi-year planning cycle for capital.

Funds Status

Fund	4/15/15 balance	Spending Authorization
Stabilization	\$ 2,038,874	Town Meeting 2/3 vote
Free Cash	\$ 1,126,140	Town Meeting majority
Debt Capital Stabilization	\$ 777,528	Town Meeting 2/3 vote
Water Infrastructure Stabilization	\$ 715,225	Town Meeting 2/3 vote
Water Retained Earnings	\$ 108,547	Town Meeting majority
Solid Waste Stabilization	\$ 93,037	Town Meeting 2/3 vote
Reserve Fund	\$ 78,500	Finance Committee

Reserve Fund Usage

Budget area	Description	Amount	Balance
Appropriation			\$ 110,000
Town Administrator	Fire Dept. Security Cameras	\$ (12,500)	\$ 97,500
Town Administrator	Fire Station Study	\$ (10,000)	\$ 87,500
Town Administrator	Fire Station Repairs	\$ (9,000)	\$ 78,500

Our FY '16 budget development required sacrifice and delay by both our schools and the town in funding some goals and objectives. Please understand the related articles, attend Town Meeting to voice any concerns and ask questions, and exercise your right to vote.

The Finance Committee acknowledges the dedicated efforts of Town Administrator Michael Gilleberto, Director of Finance and Operations for the Schools Michael Connelly, and all the departments for their cooperation and insights during the budget process. In particular, we thank Town Finance Director Elizabeth Rourke for her preparation and assistance throughout the year.

Respectfully submitted,

Abby Hurlbut, Chair
Joseph Duffy
Jonathan Koppelman

Dan Pulver, Vice Chair
Ted Haggerty
John Veneziano

Richard Johnson, Clerk
Donald Kelliher
Alan Wolpin

**TOWN of NORTH READING
REVENUE FORECAST
June 1, 2015**

	FY 2015 Budget	FY 2016 Projection
TAXES:		
PRIOR YEAR ADJUSTED LEVY LIMIT	36,513,369	37,972,765
AMENDED FY 2014 NEW GROWTH	2,453	
ADD 2.5%	912,895	949,319
NEW GROWTH	544,047	405,000
ADJUSTED LEVY LIMIT	37,972,764	39,327,084
DEBT EXCLUSION - PERMANENT	1,910,865	1,776,724
DEBT EXCLUSION - HIGH SCHOOL/MIDDLE	4,511,080	4,506,800
EXCESS LEVY CAPACITY	(12,355)	
TOTAL TAXES	44,382,184	45,610,608
STATE AID: CHERRY SHEET - EXPANDED		
CHAPTER 70	6,739,782	6,789,802
UNRESTRICTED GENERAL GOVERNMENT AID	1,579,852	1,629,852
ANNUAL FORMULA LOCAL AID	-	-
VETERANS' BENEFITS	157,825	168,777
POLICE CAREER INCENTIVE		
EXEMPTIONS: BLIND, ELDERLY, SURV SP	37,243	36,584
CHAPTER TUITION REIMBURSEMENT	-	-
SCHOOL LUNCH -OFFSET RECEIPT	7,835	-
PUBLIC LIBRARIES - OFFSET RECEIPT	15,648	15,182
STATE OWNED LAND	35,750	35,750
	8,574,035	8,676,027
STATE AID: OTHER		
SBAB REIMBURSEMENT	243,393	243,393
TOTAL STATE AID	8,817,428	8,919,420
LOCAL RECEIPTS:		
MOTOR VEHICLE EXCISE	2,200,000	2,300,000
PENALTIES & INTEREST	225,000	220,000
PAYMENT IN LIEU OF TAXES	254,000	215,000
TRASH FEE	930,000	960,000
FEES	150,000	150,000
CEMETERY	30,000	25,000
DEPARTMENTAL REVENUE	30,000	30,000
LICENSES & PERMITS	375,000	375,000
FINES & FORFEITS	13,000	13,000
INVESTMENT INCOME	15,000	10,000
MUNICIPAL MEDICAID	50,000	50,000
MISC. RECURRING- MEALS TAX	210,000	210,000
MISC. NON-RECURRING	-	-
TOTAL LOCAL RECEIPTS	4,482,000	4,558,000
REVENUE SUB-TOTAL	57,681,592	59,088,028
OTHER FINANCING SOURCES:		
TRNSFR FR RESERVE SEPTIC LOANS	15,872	15,872
DEBT SERVICE STABILIZATION FUND	550,000	581,922
DEBT EXCLUSION/BATCH PREMIUM	43,916	43,916
TRANSFER FROM CELL TOWER ACCT.	250,000	250,000
TRANSFER FROM CONCOM ACCT.	-	-
TRANSFER FROM CEMETERY ACCT.	10,000	10,000
TRANSFER FROM PERPETUAL CARE	20,000	20,000
TRNSFR FROM AMBULANCE RESERVE	544,241	544,241
TRANSFER FROM WATER (INDIRECT)	408,558	419,822
TRANSFER FROM RECREATION (INDIRECT)	14,500	15,167
TRANSFER FROM SOLID WASTE STAB	-	60,000
TRANSFER FROM TOWN OWNED LAND	-	-
TRANSFER FROM PREMIUM FOR SALE OF BONDS	-	100,000
TRANSFER FROM STABILIZATION	-	-
HEALTH INSURANCE TRUST FUND	50,000	75,000
UTILIZATION OF FREE CASH	-	-
	1,907,087	2,115,940
TOTAL GENERAL FUND REVENUE	59,588,679	61,203,968
Expenditures	59,588,679	61,203,968
Variance	(0)	(0)

**TOWN of NORTH READING
FY16 APPROPRIATION PROJECTION
June 1, 2015**

APPROPRIATIONS:

DEPARTMENT	FY16 Revised Budget	FY16 Selectmen Recommendations
SELECTMEN	17,757	23,383
MODERATOR	50	50
TOWN ADMIN.	287,001	295,704
SALARY POOL	411,781	254,050
FINANCE COMMITTEE	1,880	1,835
RESERVE FUND	110,000	110,000
FINANCE DIRECTOR	89,677	73,448
ACCOUNTING	238,138	277,280
ASSESSING	205,882	218,334
TREASURY	57,143	58,189
COLLECTION	242,187	258,505
LEGAL COUNSEL	230,500	128,000
INFO SYSTEMS	314,708	418,582
Info Systems Capital	15,000	15,000
TOWN CLERK and Elections	228,840	218,835
CONSERVATION COMM.	53,788	45,210
COMMUNITY PLANNING	145,888	138,252
CPC Misc. Capital	8,825	0
BOARD OF APPEALS	25,999	28,182
POLICE DEPARTMENT	3,294,406	3,374,333
Police Misc. Capital	45,345	83,644
FIRE DEPARTMENT	2,831,989	2,993,189
Fire Misc. Capital	33,708	37,100
CODE ENFORCEMENT	230,685	232,058
EMERGENCY MANAGEMENT	3,478	3,478
DEPT. of PUBLIC WORKS	2,118,792	2,189,417
FUEL	187,000	185,000
SANITATION	948,121	853,170
HEALTH	228,522	234,147
ELDER SERVICES	144,372	148,881
Elder Services Misc. Capital	0	10,000
VETERANS' SERVICES	378,910	359,781
LIBRARY	487,878	497,826
RECREATION	138,833	200,851
YOUTH SERVICES	51,550	55,158
GENERAL GOVT. SUB TOTAL	13,781,767	14,096,818
 SCHOOL OPERATIONS	 28,784,015	 27,485,074
GEN. GOVT. & SCHOOL SUB TOTAL	40,555,782	41,581,892
 UNAPPROPRIATED and OTHER SHARED COSTS:		
CAPITAL IMPROVEMENT PLAN	98,845	121,000
REGIONAL SCHOOL ASSESSMENT	499,920	831,503
DEBT SERVICE NON-EXEMPT	987,811	1,178,848
DEBT SERVICE EXEMPT	8,709,064	8,570,833
DEBT SERVICE - SHORT TERM INTEREST	50,298	40,000
EMPLOYEE BENEFITS	8,427,220	8,702,388
OTHER POST EMPLOYMENT BENEFITS	0	125,000
TO CAPITAL IMPROVEMENT STABILIZATION & STABILIZATION	0	0
STATE & COUNTY CHARGES	141,241	151,550
CHERRY SHEET OFFSETS	25,438	25,000
EXCESS CAPACITY NOT APPROPRIATED	12,355	0
RESERVE for ABATE & EXEMPT.	230,779	300,000
SNOW & ICE DEFICIT	233,003	250,000
RETIREMENTS	130,000	87,588
GENERAL LIABILITY INSURANCE	327,023	371,343
RAISE & APPROPRIATE FOR OTHER ARTICLES	160,000	58,225
USE OF FREE CASH		
APPROPRIATED at OCTOBER TOWN MEETING		
OTHER COSTS SUB TOTAL	19,032,897	19,812,078
 GRAND BUDGET TOTAL	59,588,679	61,203,868
 REVENUE PROJECTION	59,588,679	61,203,868
PROJECTED SURPLUS/(DEFICIT)	0	0

COMMONWEALTH OF MASSACHUSETTS

TOWN OF NORTH READING

ANNUAL TOWN MEETING

JUNE 1, 2015

7:00 P.M.

Middlesex, SS.

To either of the Constables of the Town of North Reading in the County of Middlesex, GREETINGS.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Daniel H. Shay Performing Arts Center, North Reading High School, Park Street in said North Reading, on **MONDAY, the FIRST DAY OF JUNE, 2015**, at **seven o'clock** in the evening, then and there to act on the following articles:—

Article 1 FY2015 Budget Amendment

To see if the Town will vote to amend the FY2015 Operating Budget voted under Article 13 of the June 2, 2014 Annual Town Meeting, and appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds, or borrow a sum of money for such purposes; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This is a routine article necessary to provide supplemental funding for department budgets for FY2015. A request for funds will be available for town meeting.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

Article 2 Fund FY2015 Snow and Ice Deficit

To see if the Town will vote to transfer from any available source of funds, or appropriate and transfer from unexpended warrant articles of previous years a sum of money to fund a deficit in the FY2015 Snow and Ice Budget; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article provides funds necessary for the Snow and Ice Budget that is in a deficit for the fiscal year ending on June 30, 2015.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

Article 3 FY2015 Appropriate Funds to Capital Improvement Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2015 Operating Budget voted under Article 13 of the June 2, 2014 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 2007 Town Meeting; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The Board of Selectmen proposes to transfer surplus funds, if any, to the Town's Capital Improvement Stabilization Fund. The intended use of the fund is being expanded to include capital purchases. The current balance in the account is \$777,528. An estimated amount is to be added to the Fund from various sources under this article.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 4 FY2015 Transfer Funds to Water Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2015 Operating Budget voted under Article 13 of the June 2, 2014 Annual Town Meeting, FY2015 Water Department retained earnings or appropriate by transfer from any available source of funds a sum of money to be added to the Water Stabilization Fund; or what it will do in relation thereto.

Sponsor: Finance Committee

Description...

Money from the Water Stabilization Fund was applied to prior year deficits in the Water Enterprise account. It is proposed an amount be transferred from Water Retained Earnings to refund the Water Stabilization Fund. This transfer allows the Water Stabilization Fund balance to grow to fund future capital needs. The present balance in the Fund is \$715,225.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 5 FY2015 Appropriate Money to Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2015 Operating Budget voted under Article 13 of the June 2, 2014 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Stabilization Fund; or what it will do in relation thereto.

Sponsor: Finance Committee

Description...

The Board of Selectmen proposes to transfer surplus funds, if any, to the Town's Stabilization Fund. The Stabilization Fund may be used for any lawful purpose, however, it represents the Town's rainy day fund for unexpected emergencies. The current balance in the account is \$2,038,873.57.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

Article 6 FY2015 Appropriate Funds for Overlay Deficit

To see if the Town will vote to transfer a sum of money from the Overlay Surplus to fund a deficit in the prior year's Overlay Account as recommended by the Board of Assessors; or what it will do in relation thereto.

Sponsor: Board of Assessors

Description...

This Article transfers an amount from the Overlay Surplus Account, which is maintained by the Board of Assessors to cover tax abatements, to fund a deficit in the Overlay Account from a prior year. There are no deficits at this time.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

Article 7 Select Town Officers

To choose all necessary Town officers not elected by ballot, and determine what instructions shall be given to them.

Sponsor: Board of Selectmen

Description...

This is a customary article required by law which provides for the selection of officers not otherwise specified within the Annual Town Election Ballot, the General By-laws or the Charter.

Recommendations ...

Selectmen: Recommended.

Finance Committee: No action required.

Article 8 Hear and Act on Reports of Town Officers and Committees

To hear and act upon the reports of Town Officers and Committees.

Sponsor: Board of Selectmen

Description...

This is a customary article which provides for Officers and Committees so instructed to report to Town Meeting their progress or recommendations.

Recommendations ...

Selectmen: Recommended.

Finance Committee: No action required.

Article 9 Authorize Director of Public Works to Accept Easements

To see if the Town will vote to authorize the Director of Public Works to accept, on behalf of the Town, easements in perpetuity from owners of record in cases where such easements are deemed necessary or desirable for the installation and maintenance of drainage and water mains, or for other construction, which easements are in the interests of public health, welfare, safety, or convenience to the motoring public; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article is presented annually to allow the Director of Public Works to accept easements for the construction and maintenance of water mains, drainage and other purposes.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 10 Authorize Treasurer to Enter into Compensating Balance Agreements

To see if the Town will vote to authorize its Treasurer/Collector to enter into a compensating balance agreement or agreements for FY2016 pursuant to MGL Chapter 44, Section 53F; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This is a customary article which allows the Treasurer to enter into compensating balance agreements with banks through which a portion of the interest earnings of deposits are retained by the bank in exchange for services.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 11 Authorize Chapter 90 Highway Construction Funds

To see if the Town will accept and expend such sum or sums of money that may be available under the provisions of Massachusetts General Laws, Chapter 90, Section 34, Clause 2(a) or other state roadway reimbursement programs and to authorize the Board of Selectmen to enter into a contract with the Massachusetts Department of Transportation Highway Division for the construction, reconstruction or maintenance of roadways in Town; or what it will do in relation thereto.

Sponsor: Department of Public Works

Description...

This article authorizes the use of Chapter 90 State Highway Aid for road and highway improvements. The Town anticipates receiving \$509,257 in Chapter 90 Funding for local projects.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 12 Prior Year Bills

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from any available source of funds, a sum of money to pay prior year bills; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article provides for payment of prior fiscal year bills which were not submitted prior to the end of fiscal year 2014. The requested amount for prior year bills will be available at town meeting. A 4/5 vote is required for approval of this article.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

Article 13 FY 2016 Operating Budget

To see if the Town will vote to fix the compensation of all elected officers, provide for a reserve fund, and allocate sums of money to defray charges and expenses of the Town, including or relating to, but not limited to:

- Town Boards,
- Town Departments,
- Town Committees,
- Debt and the interest thereon, and
- Wages and Salaries
- Employee Benefits

for the fiscal year ending June 30, 2016, to appropriate the funds required for the aforementioned purposes and to fund the first year of certain collective bargaining agreements; and to raise these funds by taxation as authorized by MGL Ch. 59, by transferring unexpended funds remaining in accounts established by Warrant Articles of previous Town Meetings or any other available source of funds; or what it will do in relation thereto.

Description...

This Article is the annual operating budget of the General Government and the School Department. It sets forth appropriations of funds to pay for all the normal costs of providing governmental services to the community for the period of July 1, 2015 to June 30, 2016. The budget is voted in two (2) motions; one for appropriations requiring a majority vote and a second for appropriations requiring a 2/3rd vote.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

June 1, 2015

FY2016						
	FY14 Budget	FY14 Expended	FY15 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY						
ALL COSTS	50,552,406	50,378,885	63,794,848	65,388,880	65,347,945	65,347,945
GENERAL GOVERNMENT:						
ADMINISTRATION	902,506	780,516	1,385,985	1,185,249	1,184,445	1,184,445
FINANCE	9,988,236	9,946,720	10,567,731	11,018,714	11,018,714	11,018,714
PUBLIC SAFETY	6,545,151	6,505,275	6,668,113	6,968,046	6,957,946	6,957,946
PUBLIC WORKS	3,505,815	3,738,089	3,283,913	3,403,288	3,307,587	3,307,587
GENERAL SERVICES	1,262,282	1,149,524	1,287,160	1,281,196	1,281,260	1,281,260
LAND USE	211,238	185,310	234,478	136,859	209,844	209,844
EDUCATION	28,085,140	26,083,128	27,263,935	28,126,577	28,126,577	28,126,577
DEBT SERVICE	6,938,085	6,895,642	7,747,273	7,760,479	7,760,479	7,760,479
ENTERPRISES	5,103,982	5,094,703	5,346,260	5,468,491	5,461,291	5,461,291

Above is a summary, by function, of the FY2016 Operating Budgets of all Town Departments. The detail for these budgets is on the following pages.

THIS SPACE for NOTES

June 1, 2015

FY2016

	FY14 Budget	FY14 Expended	FY15 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY						
A D M I N I S T R A T I O N						
Moderator	50	-	50	50	50	50
1 SALARIES						
2 EXPENSES	50	-	50	50	50	50
The Moderator is an elected position. The responsibilities of the Moderator are the conduct of Town Meetings and the appointment of Finance Committee Members. The moderator may also appoint members to other committees as directed by Town Meeting.						
FINANCE COMMITTEE	1,880	632	1,880	1,935	1,935	1,935
3 SALARIES	1,355	428	1,355	1,410	1,410	1,410
4 EXPENSES	325	204	525	525	525	525
The Finance Committee consists of 9 members appointed by the Moderator. The Committee has the responsibility to make recommendations to Town Meeting on all fiscal matters and such other matters as it deems appropriate. The Committee is responsible for administering the Reserve Fund. The Salaries line item is to fund the services of a part-time secretary.						
RESERVE FUND	82,000	-	110,000	110,000	110,000	110,000
5 EXPENSES	82,000		110,000	110,000	110,000	110,000
This fund is appropriated to provide for extraordinary and unforeseen expenditures. In FY14 the Reserve Fund was budgeted at \$125,000 of which \$43,000 was transferred to various Departments. The additional budgets and expenditures are included under the appropriate departments.						
GENERAL INSURANCE	279,338	259,838	327,026	371,343	371,343	371,343
6 EXPENSES	279,338	259,838	327,026	371,343	371,343	371,343

* Line 6 Fund \$8,833 from WATER REVENUE

This Appropriation is to pay the premiums for the General Insurance of the Town. It covers such things as general liability, buildings and vehicles.

June 1, 2015

		FY2016			
		FY14 Budget	FY14 Expended	FY15 Budget	DEPT. REQUEST
FUNCTION SUMMARY					FINCOM REC
TOWN COUNSEL					
		180,505	174,111	230,500	128,000
					128,000
7	EXPENSES	180,505	174,111	230,500	128,000
	* Line 7 Fund \$8,000 from WATER REVENUE				128,000
This appropriation is to pay for the legal services. Town Counsel provides legal advice to Town Officials and Boards as well as represent the Town during court proceedings. Also included are funds for the services of Labor Counsel.					
SELECTMEN					
		18,950	18,950	17,757	23,383
					23,383
8	SALARIES	18,950	18,950	17,757	20,088
9	EXPENSES	-	-	-	3,275
					20,088
					3,275
This appropriation provides for a part-time clerical support for the Board of Selectmen, the services of a recording secretary, and expenses.					
TOWN ADMINISTRATOR					
		332,760	328,985	287,001	285,704
					285,704
10	SALARIES	274,016	273,904	241,327	249,829
11	EXPENSES	58,774	56,081	45,874	46,075
12	CAPITAL	-	-	-	-
	* Line 10 Fund \$18,550 from WATER REVENUE				
This budget provides for the compensation of the Town Administrator, Administrative Assistant, occasional additional clerical support, and the Human Resources Administrator. Expenses include the administrative costs of General Government, Town Meeting etc.					
Town Administrator					
	...Salaries	274,016	273,904	241,327	187,288
	...Expenses	58,774	56,081	45,874	38,575
	...Capital	-	-	-	-
		332,790	329,985	287,001	225,843
					225,843
Human Resources					
	...Salaries	-	-	-	62,381
	...Expenses	-	-	-	7,500
		-	-	-	69,881
					69,881
SALARY POOL SUPPLEMENT					
		8,163	-	411,781	254,050
					254,050
Overtime and Longevity					
	Retirement Incentives/Buy-backs	8,163	-	15,000	15,000
	Compensation Change	-	-	388,781	239,050
		8,163	-	411,781	254,050
					254,050
13	SALARY POOL SUPPLEMENT				

This item provides for overtime which may be necessary from time to time within the various General Government Departments and included in this line item is the cost of living increase to fund union employee and labor contracts. The budgeted amount for FY14 was \$207,247 of which \$188,084 was distributed to various departments where the budget and expenditure is included.

THIS SPACE for NOTES

June 1, 2015

FY2016

FUNCTION SUMMARY		FY14 Budget	FY14 Expended	FY15 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FINANCE							
FINANCE DIRECTOR		72,507	72,507	69,877	73,446	73,446	73,446
14	SALARIES	72,507	72,507	69,877	73,446	73,446	73,446
* Line 14 Fund \$1,478 from WATER REVENUE							
The Finance Director is responsible for coordination of the activities between the Accounting, Collector, Treasury, Assessing and Information Technology Departments and for budget development. This line item represents the stipend paid to the Accountant for the assumption of these duties as well as compensation for a part-time Assistant Finance Director.							
ACCOUNTING		187,803	212,887	238,138	277,280	277,280	277,280
15	SALARIES	135,728	135,728	131,211	206,585	206,585	206,585
18	EXPENSES	81,875	77,159	104,925	70,675	70,675	70,675
17	CAPITAL						
* Line 15 Fund \$12,331 from WATER REVENUE							
* Line 16 Fund \$9,846 from WATER REVENUE							
The Accounting Department is staffed with a full-time Town Accountant, who also serves as Finance Director, a full-time Administrative Assistant and an Accounting Analyst. This Department is responsible for maintaining the financial records of the Town and the approval of all invoices for payment.							
ASSESSING		181,503	180,883	205,662	216,334	216,334	216,334
18	SALARIES	174,983	174,983	187,962	175,034	175,034	175,034
19	EXPENSES	16,520	15,881	37,670	41,300	41,300	41,300
20	CAPITAL						
The Assessing Department is staffed with a full-time Assessing Manager and 2 full-time clerical staff. In addition, there is a three member part-time Board of Assessors appointed by the Town Administrator. The Assessing Department is responsible for valuing all property within the Town and setting the Tax Rate. The Board also grants abatements and exemptions where warranted.							
TREASURY		87,278	87,278	57,143	58,199	58,199	58,199
21	SALARIES	87,278	87,278	57,143	58,199	58,199	58,199
22	EXPENSES						
23	CAPITAL						
The Treasurer is the full-time Collector and receives a stipend for the Treasurer's duties. Additional staff consists of 1 full-time clerical person. The responsibilities of this Department include payroll preparation, investment of Town funds, borrowing and administering Employee Benefits.							

June 1, 2015

FY2018

FUNCTION SUMMARY

	FY14 Budget	FY14 Expended	FY15 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
COLLECTION	288,802	288,758	242,187	256,505	256,505	256,505
24 SALARIES	201,405	201,395	169,940	180,858	180,858	180,858
25 EXPENSES	67,397	67,363	72,247	75,647	75,647	75,647
28 CAPITAL	-	-	-	-	-	-

- * Line 24 Fund \$17,123 from WATER REVENUE
- * Line 25 Fund \$715 from WATER REVENUE

The Collection Department consists of 1 full-time Collector, who also serves as Treasurer and 3 full-time clerical staff. The responsibilities of this Department include the collection of all taxes due the Town (real estate, personal property and motor vehicle excise). In addition, this department is responsible for the collection of water bills, ambulance bills and trash bills.

INFORMATION SYSTEMS

	321,544	324,300	329,709	434,582	434,582	434,582
27 SALARIES	128,381	128,381	118,953	174,763	174,763	174,763
28 EXPENSES	178,183	174,165	195,753	244,819	244,819	244,819
29 CAPITAL	15,000	21,775	15,000	15,000	15,000	15,000

- * Line 27 Fund \$9,441 from WATER REVENUE
- * Line 28 Fund \$14,176 from WATER REVENUE

The IT Department is responsible for the data processing effort for General Government. The department is staffed with a full-time System Manager, one full-time computer technician, and one full-time GIS/public safety computer technician.

PENSIONS & BENEFITS

	8,878,989	8,810,126	8,427,220	9,702,388	9,702,388	9,702,388
County Retirement	2,932,808	2,932,808	3,128,208	3,283,343	3,283,343	3,283,343
Workers' Compensation	280,000	240,669	271,650	280,000	280,000	280,000
Employment Security	20,000	3,411	20,000	20,000	20,000	20,000
Health Insurance	5,109,541	5,154,258	5,449,225	5,549,225	5,549,225	5,549,225
Life Insurance	21,000	19,878	21,000	21,000	21,000	21,000
Medicare	483,650	432,371	484,137	483,820	483,820	483,820
Public Safety Disability	30,000	-	-	30,000	30,000	30,000
Retired Public Safety Medical	25,000	28,640	25,000	25,000	25,000	25,000
Uninsured Medical	-	-	-	-	-	-
30 PENSIONS & BENEFITS	8,878,989	8,810,126	8,427,220	9,702,388	9,702,388	9,702,388

- * Line 30 Fund \$211,241 from WATER REVENUE
- * Line 30 Fund \$15,167 from PARKS and RECREATION REVENUE
- * Line 30 Fund \$75,000 from HEALTH INSURANCE RECOVERY FUND

This Line item funds the various pension and employee benefits paid on behalf of current and retired employees.

THIS SPACE for NOTES

June 1, 2015

FY2016

	FY14 Budget	FY14 Expanded	FY15 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY						
PUBLIC SAFETY						
POLICE DEPARTMENT						
	3,328,335	3,323,704	3,339,751	3,457,977	3,457,977	3,457,977
31 SALARIES	3,035,095	3,022,391	3,050,508	3,110,497	3,110,497	3,110,497
32 EXPENSES	291,240	301,313	243,900	283,836	283,836	283,836
33 CAPITAL	0	-	45,345	83,644	83,644	83,644
Operations						
...Salaries	2,999,999	2,987,937	3,015,190	3,073,805	3,073,805	3,073,805
...Expenses	287,415	299,477	235,275	256,999	256,999	256,999
...Capital	0	-	45,345	83,644	83,644	83,644
	3,287,414	3,287,414	3,295,810	3,414,248	3,414,248	3,414,248
<p>The Police Department presently consists of thirty-two (32) full-time sworn personnel and one (1) non-sworn Administrative Assistant. The Department is administered by the Chief of Police and three (3) Lieutenants. The Patrol force is staffed by six (6) Sergeants and Eighteen (18) Patrol Officers. The Investigative/Prosecution Division is staffed by two (2) full-time Detectives and one (1) full-time School Resource Officer. The Community Services Division is staffed by one Sergeant. The Department performs several major functions including but not limited to: Law Enforcement, Community Policing, Crime Prevention, Crime Investigation, responding to calls for service, housing prisoners, and Administrative Functions. In addition, the Department is the enforcement branch for Town Government and works with various Town Agencies in investigating and prosecuting cases on their behalf.</p>						
Animal Control						
...Salaries	35,096	34,454	35,318	36,882	36,882	36,882
...Expenses	3,825	1,837	8,825	6,837	6,837	6,837
...Capital	-	-	-	-	-	-
	38,921	36,290	43,941	43,729	43,729	43,729
The Animal Control is staffed with (2) part time officers are responsible for the investigation and response to animal related calls for service.						
FIRE DEPARTMENT						
	2,734,700	2,703,678	2,865,677	3,030,289	3,030,289	3,030,289
34 SALARIES	2,409,532	2,396,901	2,544,383	2,691,277	2,691,277	2,691,277
35 EXPENSES	285,268	257,806	287,588	301,912	301,912	301,912
36 CAPITAL	59,900	59,971	33,708	37,100	37,100	37,100
Operations						
...Salaries	2,284,230	2,277,836	2,419,069	2,569,877	2,569,877	2,569,877
...Expenses	145,210	138,312	149,618	149,894	149,894	149,894
...Capital	21,500	20,985	27,708	31,100	31,100	31,100
	2,450,940	2,436,932	2,596,395	2,750,871	2,750,871	2,750,871
<p>* Line 34 Fund \$404,983 from AMBULANCE RESERVE * Line 35 Fund \$138,278 from AMBULANCE RESERVE</p> <p>The Fire Department consists of 22 permanent men: Chief, Deputy Chief, 4 Captains and 18 Firefighters. The Operations Division provides inspection services, fire prevention and fire suppression.</p>						

June 1, 2015

FY2016

FUNCTION SUMMARY

	FY14 Budget	FY14 Expended	FY15 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
Fire Alarm						
...Salaries	-	-	-	-	-	-
...Expenses	10,500	10,482	10,500	10,500	10,500	10,500
...Capital	8,000	8,287	8,000	8,000	8,000	8,000
	<u>18,500</u>	<u>18,749</u>	<u>18,500</u>	<u>18,500</u>	<u>18,500</u>	<u>18,500</u>
The Fire Alarm Program is responsible for maintaining the Fire Alarm System throughout the Town as well as the communications system of the Fire Department.						
Emergency Medical Service						
...Salaries	-	-	-	-	-	-
...Expenses	107,318	108,112	125,228	139,278	139,278	139,278
...Capital	16,200	18,000	-	-	-	-
	<u>123,518</u>	<u>124,112</u>	<u>125,228</u>	<u>139,278</u>	<u>139,278</u>	<u>139,278</u>
The EMS Program is responsible for providing the emergency medical & ambulance services to the residents of the Town. The Department currently has 11 Emergency Medical Technicians and 10 Paramedics and 1 paramedic appointment pending as the warrant went to print.						
Call Force						
...Salaries	53,000	31,630	53,000	45,000	45,000	45,000
...Expenses	2,240	1,000	2,240	2,240	2,240	2,240
...Capital	16,200	15,619	-	-	-	-
	<u>71,440</u>	<u>48,249</u>	<u>55,240</u>	<u>47,240</u>	<u>47,240</u>	<u>47,240</u>
The Call Department is budgeted for 14 Firefighters who are used to supplement the permanent full-time force on a part-time basis.						
Fire & Police Mechanic						
...Salaries	72,302	77,635	72,314	76,600	76,600	76,600
...Expenses	-	-	-	-	-	-
...Capital	72,302	77,635	72,314	76,600	76,600	76,600
	<u>144,604</u>	<u>155,270</u>	<u>144,628</u>	<u>153,200</u>	<u>153,200</u>	<u>153,200</u>
The Fire/Police mechanic provides maintenance services for the vehicles in these two departments.						
EMERGENCY MANAGEMENT	3,478	3,478	3,478	3,478	3,478	3,478
37 SALARIES	-	-	-	-	-	-
38 EXPENSES	3,478	3,478	3,478	3,478	3,478	3,478
39 CAPITAL	-	-	-	-	-	-
CODE ENFORCEMENT	238,988	238,080	230,885	238,855	232,055	232,055
40 SALARIES	212,208	212,188	201,850	208,616	208,616	208,616
41 EXPENSES	26,760	25,822	28,835	30,040	23,440	23,440
42 CAPITAL	-	-	-	-	-	-
Building Inspection						
...Salaries	151,327	158,884	146,140	152,958	152,958	152,958
...Expenses	17,340	16,763	16,715	16,315	15,115	15,115
...Capital	-	-	-	-	-	-
	<u>168,667</u>	<u>175,647</u>	<u>162,855</u>	<u>169,273</u>	<u>168,073</u>	<u>168,073</u>
The Code Enforcement Department is staffed with a full-time Department Head/Building Inspector, one part-time inspector and one full-time clerical staff for all code enforcement activities. This Department is responsible for issuing all building permits and inspection of all new construction as well as enforcing the Architectural Access Board Regulations and several local bylaws including the Zoning Bylaw.						
Plumbing & Gas Inspection						
...Salaries	22,088	18,417	20,356	20,720	20,720	20,720
...Expenses	4,225	4,004	4,575	4,900	3,700	3,700
	<u>26,313</u>	<u>22,421</u>	<u>24,931</u>	<u>25,620</u>	<u>24,420</u>	<u>24,420</u>
This program is staffed with a part-time inspector who is responsible for inspecting all new and repaired gas and plumbing installations.						

June 1, 2015

FY2016

FUNCTION SUMMARY

	FY14 Budget	FY14 Expended	FY15 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
Weights & Measures						
...Salaries	9,918	6,600	6,300	6,420	6,420	6,420
...Expenses	870	708	1,070	1,075	1,075	1,075
	<u>10,788</u>	<u>7,308</u>	<u>7,370</u>	<u>7,495</u>	<u>7,495</u>	<u>7,495</u>

This program is staffed with a part-time Sester of Weights and Measures. He is responsible for inspecting all scales and pumps used in connection with the sales of products.

Electrical Inspection						
...Salaries	28,878	28,258	29,054	28,520	28,520	28,520
...Expenses	4,325	4,449	4,475	4,750	3,550	3,550
...Capital	-	-	-	-	-	-
	<u>33,203</u>	<u>32,707</u>	<u>33,529</u>	<u>33,270</u>	<u>32,070</u>	<u>32,070</u>

This program is staffed with a part-time inspector and a part-time assistant who is responsible for the inspection of all new and changed electrical services.

HEALTH						
43 SALARIES	241,870	236,326	228,522	237,647	234,147	234,147
44 EXPENSES	149,816	148,816	139,836	142,515	142,515	142,515
45 CAPITAL	91,854	88,510	88,686	85,132	91,632	91,632
	-	-	-	-	-	-

Administration						
...Salaries	149,816	149,816	139,836	142,515	142,515	142,515
...Expenses	13,750	11,687	12,550	14,620	11,120	11,120
...Capital	-	-	-	-	-	-
	<u>163,566</u>	<u>161,512</u>	<u>152,386</u>	<u>157,135</u>	<u>153,635</u>	<u>153,635</u>

The Board of Health is responsible for the stewardship of the Public Health of the Town. The Board consists of 3 members appointed by the Town Administrator. The Department is staffed with a full-time Health Agent and a full-time Administrative Assistant.

Environmental Health						
...Salaries	-	-	-	-	-	-
...Expenses	65,904	64,170	64,438	68,962	68,962	68,962
	<u>65,904</u>	<u>64,170</u>	<u>64,438</u>	<u>68,962</u>	<u>68,962</u>	<u>68,962</u>

This program provides for the enforcement of Environmental and Sanitary Codes, Local Regulations and Mosquito Control Programs.

Community Health						
...Salaries	-	-	-	-	-	-
...Expenses	12,200	10,844	11,700	11,550	11,550	11,550
...Misc Capital	-	-	-	-	-	-
	<u>12,200</u>	<u>10,844</u>	<u>11,700</u>	<u>11,550</u>	<u>11,550</u>	<u>11,550</u>

This program provides for Communicable Disease Surveillance and follow-up, Immunization Clinics and Non-Communicable Disease Screenings performed by the Visiting Nurse Association.

June 1, 2015

FY2018						
				DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY						
P U B L I C W O R K S						
OPERATIONS						
	FY14 Budget	FY14 Expended	FY15 Budget			
	2,404,194	2,630,518	2,118,792	2,265,098	2,169,417	2,169,417
46 SALARIES	1,065,568	1,240,268	1,049,889	1,180,410	1,108,729	1,108,728
47 EXPENSES	1,318,828	1,390,252	1,069,103	1,104,688	1,062,688	1,062,688
48 CAPITAL						
* Line 46 Fund \$83,895 from WATER REVENUE						
* Line 47 Fund \$23,191 from WATER REVENUE						
* Line 47 Fund \$10,000 from CEMETERY FUNDS						
* Line 47 Fund \$20,000 from PERPETUAL CARE						
Administration	102,044	107,597	79,120	56,301	56,301	56,301
...Salaries	23,950	21,911	30,950	10,950	10,950	10,950
...Expenses	125,994	129,497	110,070	67,251	67,251	67,251
The Administration element of the Public Works Department is staffed with a Director and 2 full-time administrative staff of which a portion of their salaries are budgeted in the Water Enterprise and Stormwater division. This division is responsible for overseeing and managing the entire Public Works Department.						
Engineering	38,102	38,927	38,102	41,044	25,119	25,119
...Salaries	8,550	4,418	8,550	1,550	1,550	1,550
...Expenses	47,652	43,345	47,652	42,594	26,669	26,669
Engineering is staffed with 1 full-time Engineer who provides technical support to the Public Works Department and other Town Departments. A portion of his salary is budgeted in the Water Enterprise and Stormwater division.						
Road & Street	592,881	543,969	593,390	476,834	455,234	455,234
...Salaries	171,712	174,083	171,712	128,831	128,831	128,831
...Expenses						
...Capital	734,573	719,032	735,102	605,695	584,065	584,065
The Road and Street Division is staffed with 8 employees. They perform the construction and seasonal maintenance functions required of the 87.08 miles of Town paved and gravel roadways.						
Snow & Ice		154,688				
...Salaries	440,824	520,880	175,000	175,000	175,000	175,000
...Expenses	440,824	675,568	175,000	175,000	175,000	175,000
Snow and Ice reflects the costs of Winter Operations for materials and hired equipment.						
Street Lighting	75,000	65,802	79,575	76,854	76,854	76,854
...Expenses						
This budget item provides for the amount paid to RMLD to illuminate 1,332 street lights.						
Trees	19,000	17,213	19,000	25,000	25,000	25,000
...Expenses						
Tree Expenses consist of the yearly contractual costs to maintain and remove trees.						

June 1, 2015

FY2016						
FY14 Budget	FY14 Expanded	FY15 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC	
FUNCTION SUMMARY						

Machinery Maintenance

...Salaries	137,466	134,523	137,766	130,437	130,437	130,437
...Expenses	105,000	104,781	105,000	113,500	113,500	113,500
...Capital	242,466	239,284	242,766	243,937	243,937	243,937

The Machinery Maintenance program is staffed by 2 full-time mechanics. Their responsibility is to maintain the DPW fleet consisting of 60 vehicles as well as 56 pieces of equipment both motorized and non-motorized.

Cemetery, Parks and Grounds

...Salaries	151,023	154,831	131,154	134,798	134,798	134,798
...Expenses	16,300	13,185	16,300	16,300	16,300	16,300
...Capital	167,323	168,016	147,454	151,098	151,098	151,098

This program employs 3 full-time employees and reflects maintenance in parks and grounds, and the Town's three cemeteries. The Town is currently expanding Riverside Cemetery.

Town Buildings

...Salaries	64,366	77,340	71,316	123,588	107,432	107,432
...Expenses	437,190	448,038	442,016	451,341	451,341	451,341
...Capital	501,556	525,376	513,332	574,929	558,773	558,773

Town Buildings employ 1 full-time facilities maintenance manager/superintendent and 1 full-time laborer. This budget includes the costs for cleaning, maintaining, minor and major repairs and operating all public buildings except schools.

Stormwater

...Salaries	28,676	28,391	28,811	187,408	187,408	187,408
...Expenses	20,000	20,000	20,000	105,562	83,562	83,562
...Capital	49,876	48,391	48,811	302,971	260,971	260,971

This program provides for administrative, engineering & professional services for management of the town stormwater & drainage system. A portion of the DPW Administrative & Town Engineer salaries are budgeted in the Stormwater budget.

SOLID WASTE MANAGEMENT

49 SALARIES	905,371	913,228	948,121	853,170	853,170	853,170
50 EXPENSES	17,371	15,237	17,371	18,045	18,045	18,045
	888,000	897,989	890,750	935,125	935,125	935,125

* Line 50 fund \$60,000 from SOLID WASTE STABILIZATION

The Solid Waste Management program provides contractual trash & recycling services as well as salaries to check the trash trucks and cover Saturday trash drop off at DPW facility.

FUEL / VEHICLE POOL

51 EXPENSES	188,250	194,325	197,000	185,000	185,000	185,000
	196,250	194,325	197,000	185,000	185,000	185,000

The Fuel Budget provides funds to pay for fuel for all Town Vehicles except the those belonging to the School Department and the Enterprise Funds. In prior years, the fuel was included in the departmental budgets.

June 1, 2015

FY2016

FUNCTION SUMMARY		FY14 Budget	FY14 Expended	FY15 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
GENERAL SERVICES							
TOWN CLERK		203,869	203,688	226,640	219,635	219,635	219,635
52	SALARIES	177,113	176,942	181,912	182,769	182,769	182,769
53	EXPENSES	26,756	26,746	44,728	36,836	36,836	36,836
54	CAPITAL	-	-	-	-	-	-
Clerk							
...	Salaries	164,738	166,986	156,545	164,385	164,385	164,385
...	Expenses	11,730	11,717	18,621	14,877	14,877	14,877
...	Capital	-	-	-	-	-	-
		176,468	180,715	175,166	179,262	179,262	179,262
The Town Clerk's office is staffed by a full-time Town Clerk and 2 full-time clerical staff. This Office is responsible for maintaining all vital statistics of the Town, including births, marriages, deaths, and records of all boards and committees. This office also maintains the minutes of Town Meetings and is responsible for conducting the annual census.							
Elections							
...	Salaries	12,375	7,944	25,367	18,414	18,414	18,414
...	Expenses	15,026	15,029	26,107	21,959	21,959	21,959
...	Capital	-	-	-	-	-	-
		27,401	22,973	51,474	40,373	40,373	40,373
The Elections program is responsible for conducting all elections and Town Meetings. This program is also responsible for maintaining lists of registered voters within the Town.							
ELDER SERVICES		146,878	145,341	144,372	159,157	158,881	158,881
56	SALARIES	131,401	131,401	128,395	134,002	134,002	134,002
56	EXPENSES	15,477	13,940	15,977	15,155	14,678	14,678
57	CAPITAL	-	-	-	10,000	10,000	10,000
Elder Services is staffed with a full-time Director, a full-time van driver, and a full-time clerk. This department provides a variety of services to the elderly including a hot lunch program, * Meals on Wheels*, home care, clinics and transportation.							
VETERANS' SERVICES		378,284	287,247	376,910	358,521	358,781	358,781
58	SALARIES	45,509	45,509	43,875	44,536	44,536	44,536
59	EXPENSES	332,785	221,738	333,235	314,985	315,225	315,225
60	CAPITAL	-	-	-	-	-	-
The Veterans' Department is staffed with a full-time Veterans' Agent. The services provided include state public assistance, VA benefits, referral services and fuel assistance.							

June 1, 2015

FY2016						
	FY14 Budget	FY14 Expended	FY15 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY						
LIBRARY						
	483,351	483,348	487,678	487,828	487,828	487,828
61 SALARIES	371,850	371,848	371,280	389,559	389,559	389,559
62 EXPENSES	111,501	111,500	116,398	108,267	108,267	108,267
63 CAPITAL	-	-	-	-	-	-
The Library budget includes funding for a full-time Director and Assistant Director, 2 full-time professional librarians, 5 part-time staff and 4 substitute staff. The Library is currently open 45 hours per week. The FY16 budget request is for the library to be open 51 hours per week due to a new state mandate.						
YOUTH SERVICES						
	49,900	49,900	51,550	55,058	55,158	55,158
64 SALARIES	49,900	49,900	49,470	52,478	52,478	52,478
65 EXPENSES	-	-	2,080	2,580	2,680	2,680
The Youth Services Department is staffed by a full-time Youth Services Director.						
LAND USE						
CONSERVATION COMM						
	53,768	37,421	53,768	48,210	45,210	45,210
66 SALARIES	25,740	23,584	25,740	26,240	26,240	26,240
67 EXPENSES	28,028	13,827	28,028	19,970	19,970	19,970
68 CAPITAL	-	-	-	-	-	-
The Conservation Commission (ConCom) consists of 5 appointed members and 2 alternates. The Commission has jurisdiction over all activities which take place in Wetlands. These activities are highly regulated by the State. The ConCom holds public hearings to determine whether an activity within the Commission's jurisdiction can be approved and sets conditions under which they can occur. The budget continues to provide part-time clerical support and a part-time Conservation Agent retained on a contractual basis.						
PLANNING COMMISSION						
	130,200	120,799	154,713	85,467	138,252	138,252
69 SALARIES	116,240	113,673	116,893	57,354	119,201	119,201
70 EXPENSES	13,960	7,126	28,895	8,112	19,051	19,051
71 CAPITAL	-	-	8,625	-	-	-
The Community Planning Commission (CPC) consists of 5 elected members. The CPC has jurisdiction of all planning activities within the Town. It approves all sub-divisions. The Commission is supported by a full-time administrator and a full-time secretary. Included in Capital for FY 15 is \$8,625 for a GIS flyover. It has responsibility for reviewing and updating the Town's Master Plan.						
BOARD OF APPEALS						
	27,272	27,090	25,999	26,182	26,182	26,182
72 SALARIES	23,972	23,972	22,098	22,532	22,532	22,532
73 EXPENSES	3,300	3,118	3,900	3,650	3,650	3,650
The Board of Appeals (ZBA) consists of 3 appointed members and up to 3 alternates. The ZBA has the responsibility of granting variances and special permits from the Zoning By-Law and hearing appeals of the Building Inspector.						

June 1, 2015

FY2018

	FY14 Budget	FY14 Expended	FY15 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY						
E D U C A T I O N						
PUBLIC SCHOOLS	25,848,524	25,848,510	28,784,015	27,485,074	27,485,074	27,485,074
SALARIES	21,511,773	21,383,455	22,017,432	23,227,248	23,227,248	23,227,248
74 TEACHERS	15,834,867	15,832,852	16,472,003	18,898,468	18,898,468	18,898,468
75 ADMINISTRATION	2,409,918	2,411,713	2,441,148	2,855,180	2,855,180	2,855,180
76 PARAPROFESSIONALS/TUTORS	1,462,722	1,446,171	1,303,485	1,414,344	1,414,344	1,414,344
77 CUSTODIAL	1,121,897	1,108,982	1,117,534	1,182,000	1,182,000	1,182,000
78 ATHLETICS	208,068	199,538	208,182	221,507	221,507	221,507
79 HEALTH SERVICES	7,877	7,877	7,877	7,877	7,877	7,877
80 TRANSPORTATION SPED	112,972	115,832	116,404	123,625	123,625	123,625
81 TECHNOLOGY SUPPORT	255,759	218,881	251,215	153,480	153,480	153,480
82 SALARY POOL SUPPLEMENT			98,603	558,987	558,987	558,987
EXPENSES	4,136,751	4,283,055	4,748,583	4,545,521	4,545,521	4,545,521
83 DISTRICT LEADERSHIP & ADMINISTRATION	222,252	164,340	157,344	178,744	178,744	178,744
84 INSTRUCTION	918,302	858,888	888,103	988,927	988,927	988,927
85 STUDENT SERVICES	600,013	721,422	588,199	430,588	430,588	430,588
86 OPERATION & MAINTENANCE OF PLANT	1,121,822	872,907	1,285,648	1,330,200	1,330,200	1,330,200
87 FIXED CHARGES	76,500	76,395	82,500	102,500	102,500	102,500
88 COMMUNITY SERVICES	4,683	4,510	4,250	4,000	4,000	4,000
89 EQUIPMENT	26,859	40,278		15,000	15,000	15,000
90 SPECIAL ED TUITION	1,168,540	1,541,318	1,642,541	1,494,564	1,494,564	1,494,564
91 SMALL CAPITAL				5,000	5,000	5,000
92 UNASSIGNED REDUCTION				(277,895)	(277,895)	(277,895)
93 REGIONAL VOTECH & ESSEX AGRICUL	438,616	438,618	498,920	631,503	631,503	631,503

June 1, 2015

FY2016

FUNCTION SUMMARY						
DEBT SERVICE						
School Debt						
	FY14 Budget	FY14 Expended	FY15 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
Modulars 3	110,900	110,900	58,243	56,525	58,525	56,525
School Rack Truck	5,250	5,250	5,084	-	-	-
High School Hot Water System	5,250	5,250	5,084	-	-	-
Batchelder Plans	16,605	16,605	18,108	17,583	17,583	17,583
Batchelder Renovations	884,084	884,084	870,428	772,875	772,875	772,875
Middle Boiler/Life Soffit	20,370	20,370	19,873	19,358	19,358	19,358
Hood & High Modulars	46,411	46,411	40,170	38,988	38,988	38,988
Hood School Renovation	350,230	350,230	340,430	330,630	330,630	330,630
Modular Classrooms 10/08	87,675	87,675	85,238	82,759	82,759	82,759
School Security 10/07	6,084	6,084	5,831	5,763	5,763	5,763
School Security 10/06	50,500	50,500	-	-	-	-
Little School Asbestos Abatement	10,850	10,850	10,800	5,375	5,375	5,375
School Roof Repairs 10/08	17,863	17,863	17,488	12,113	12,113	12,113
High/Middle Construction	3,337,250	3,337,250	4,511,060	4,508,800	4,508,800	4,508,800
School Boiler 08/11	33,250	33,250	32,750	32,000	32,000	32,000
School technology 06/11	24,750	24,750	24,350	23,750	23,750	23,750
School Rack Truck 08/13	-	-	1,373	17,348	17,348	17,348
School Asbestos Abatement 06/13	-	-	1,125	11,478	11,478	11,478
Senior Van 6/14	-	-	-	15,847	15,847	15,847
Police Station Renovations	633,043	633,043	616,455	598,764	598,764	598,764
Roads 10/04	31,500	31,500	30,506	-	-	-
Replace Culverts	7,190	7,190	7,024	6,853	6,853	6,853
Smith Property	251,050	251,050	245,253	239,238	239,238	239,238
Title V	10,872	10,872	10,872	10,868	10,868	10,868
04 Dump Truck - 35,000 GVW	11,210	11,210	10,879	10,535	10,535	10,535
Fire Station AC 6/14	-	-	-	6,248	6,248	6,248
Technology 10/07	5,918	5,918	5,756	5,588	5,588	5,588
Stormwater	23,870	23,870	23,873	25,492	25,492	25,492
Fire Pumper - E4	27,238	27,238	21,464	15,842	15,842	15,842
Replace Wood Chipper 6/14	-	-	-	11,965	11,965	11,965
Town Hall Doors 6/14	-	-	-	5,444	5,444	5,444
Public Safety Exterior Repairs 6/14	-	-	-	6,001	6,001	6,001
Drain System Repairs 6/14	-	-	-	15,084	15,084	15,084
Skug River Culvert 6/14	-	-	-	19,871	19,871	19,871
DPW Small Dump Truck	-	-	-	-	-	-
Eisenhans Park	5,250	5,250	5,084	-	-	-
Loader 10/05	202,013	202,013	197,650	193,731	193,731	193,731
Dump Truck 10/05	12,450	12,450	12,050	11,650	11,650	11,650
Dump Truck 04/08	16,300	16,300	15,700	10,200	10,200	10,200
Cemetery Upgrade 10/06	13,150	13,150	12,775	12,394	12,394	12,394
Road Program 04/06	-	-	-	-	-	-
Police Technology/Remodel 04/07	38,113	38,113	38,175	37,222	37,222	37,222
Road Program 10/07	-	-	-	-	-	-
Park St. Bridge	7,838	7,838	7,775	7,606	7,606	7,606
DPW Lift	-	-	-	-	-	-
Town Hall Roof	54,919	54,919	53,782	52,600	52,600	52,600
Town Hall Generator	5,669	5,669	5,506	5,338	5,338	5,338
Senior Center Van 10/08	10,100	10,100	-	-	-	-
Cemetery Upgrade 10/08	20,200	20,200	-	-	-	-
Municipal Vehicles 10/08	15,150	15,150	-	-	-	-
DPW Dump Truck 10/08	45,450	45,450	-	-	-	-

June 1, 2015

		FY2016			
		FY14 Budget	FY14 Expended	FY15 Budget	DEPT. REQUEST
					SELECTMEN REC
					FINCOM REC
FUNCTION SUMMARY					
DPW Pick-up Truck 10/08	10,100	10,100			
Road Program 10/08	80,800	80,800			
Flint Library Repairs 04/09	6,181	6,181			
Police Communications Equip. 10/09	5,350	5,350			
DPW Truck 10/09	10,250	10,250			
Building on the Common improve. 10/08	30,525	30,525			
Light Fixtures-Municipal Bldgs 10/09	5,881	5,881			
DPW Garage Improvements 10/08	5,450	5,450			
Cemetery Upgrade 10/06	15,800	15,800			
Road Program 10/08	38,400	38,400			
Fire Department Vehicle 10/08	10,400	10,400			
Stormwater 4/10	47,250	47,250			
Culvert Installation 4/10	38,650	38,650			
Ambulance 10/10	42,000	42,000			
DPW Dump Truck 10/11	37,250	37,250			
Munes Software 10/12	-	-			
Class A Fire Pumper 10/12	-	-			
Town Road 08/13	-	-			
DPW Truck 08/13	-	-			
Wastewater DEIR 08/13	-	-			
Police Facility Improvements 08/13	-	-			
Short Term Interest & Admin. Fee	58,560	16,138			
	5,938,065	5,885,642	7,747,273	7,790,478	7,790,478
94 DEBT SERVICE					

* Line 94 Fund \$43,916 from RESERVE for DEBT EXCLUSION
 * Line 94 Fund \$15,872 from RESERVE for SEPTIC LOANS
 * Line 94 Fund \$250,000 from CELL TOWER REVENUE
 * Line 94 Fund \$561,922 from CAPITAL PROJECTS STABILIZATION FUND
 * Line 94 Fund \$100,000 from PREMIUM OF SALE OF BONDS

June 1, 2015

FY2016

	FY14 Budget	FY14 Expended	FY15 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY						
ENTERPRISE FUNDS						
WATER DEPARTMENT	3,059,814	3,052,418	3,157,741	3,427,558	3,420,358	3,420,358
85 SALARIES	725,595	705,393	738,187	752,322	745,122	745,122 *
86 EXPENSES	1,888,758	1,888,163	2,018,544	2,131,891	2,131,891	2,131,891 *
97 CAPITAL	-	-	-	-	-	-
98 DEBT	383,463	358,882	403,000	543,245	543,245	543,245 *
* Line 95 Fund \$745,122 from WATER REVENUE * Line 96 Fund \$2,131,891 from WATER REVENUE * Line 98 Fund \$543,245 from WATER REVENUE						
The Water Department employs 1 superintendent, 1 foreman and 3 water plant operators, 1 meter reader and 2 equipment operators. Administrative support is provided by the DPW Administrative Division.						
HILLVIEW COUNTRY CLUB	1,501,823	1,557,480	1,843,688	1,504,909	1,504,908	1,504,909
99 SALARIES	30,733	30,905	28,000	28,594	28,594	28,594 *
100 EXPENSES	915,200	1,014,241	944,850	950,315	950,315	950,315 *
101 IN LIEU OF TAX PAYMENT	125,000	141,845	185,000	-	-	-
102 L.U.C. EXPENSES	-	-	-	-	-	-
103 CAPITAL	50,000	-	50,000	50,000	50,000	50,000 *
104 DEBT	380,990	370,888	425,848	476,000	476,000	476,000 *
*Line 99 Fund \$28,594 from HILLVIEW REVENUE *Line 100 Fund \$950,315 from HILLVIEW REVENUE *Line 103 Fund \$50,000 from HILLVIEW REVENUE *Line 104 Fund \$476,000 from HILLVIEW REVENUE						
PARKS AND RECREATION ENTERPRISE	543,525	484,804	544,821	536,024	536,024	536,024
105 SALARIES	382,322	375,325	382,817	401,925	401,925	401,925 *
106 EXPENSES	161,203	108,478	140,050	134,099	134,099	134,099 *
107 CAPITAL	-	-	12,154	-	-	-
*Line 105 Fund \$200,951 from RAISE and APPROPRIATE *Line 105 Fund \$200,974 from PARKS & RECREATION REVENUE *Line 106 Fund \$134,099 from PARKS & RECREATION REVENUE						

The Recreation Department is staffed by a full-time Operations Director/Department Head, a full-time Recreation Director, a full-time Parks Director, a part-time Secretary, a full-time DPW/Parks employee and seasonal employees. The General Fund will subsidize the enterprise and pay for the salaries of the Parks and Recreation Operations Director/Department Head, Parks Director and Recreation Director. The enterprise account is responsible for the salary of the Program Coordinator, Secretary and the costs of all seasonal employees and all other types of expenses. The enterprise account funds are derived from user fees, recreation programs, functions, and corporate rentals. Seasonal employees are hired to assist in grounds maintenance, as recreation program counselors, and as food service employees.

SUMMARY						
GENERAL GOVERNMENT	22,425,239	22,305,414	23,407,380	24,003,333	23,959,588	23,959,588
EDUCATION	26,085,140	26,083,128	27,283,935	28,126,577	28,126,577	28,126,577
DEBT SERVICE	6,838,085	6,895,842	7,747,273	7,790,479	7,790,479	7,790,479
ENTERPRISES	5,103,952	5,084,703	5,348,260	5,468,481	5,481,291	5,481,291
TOTAL BUDGET	60,552,406	60,378,885	63,784,848	65,388,880	65,347,945	65,347,945

Article 14 Reappropriate Borrowing Proceeds – DPW Truck

To see if the Town will vote to appropriate the remaining bond proceeds for the 10 Wheel Dump Truck-Sander/Wing Plow, originally appropriated under Article 6 of the October 3, 2011 Town Meeting, for a School Special Education Van; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article proposes to apply surplus funds from an amount previously borrowed to purchase a dump truck-sander/wing plow towards the purchase of a school special education van. An amount of \$29,484 remains in the bond which will be applied toward the van purchase amount of \$35,000. The remainder will be funded through capital expenditures proposed in Article 16.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 15 Reappropriate Martin's Pond Flood Mitigation Bond Proceeds

To see if the Town will vote to appropriate the remaining bond proceeds for the Martin's Pond Flood Mitigation Bond, originally appropriated under Article 20 of the June 3, 2013 Town Meeting, for a DPW Holder Multi-Function Tractor; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article proposes to apply surplus funds from an amount previously borrowed for Martin's Pond flood mitigation towards the purchase of a multi-function tractor. \$134,272 remains in the bond which will be applied toward the multi-function tractor purchase amount of \$150,000. The remainder will be funded through capital expenditures proposed in Article 16.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 16 FY 2016 Capital Expenditures

To see if the Town will vote to raise by taxation and appropriate, appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from available funds or borrow pursuant to any applicable enabling authority, a sum of money for the purchase of items of a capital nature including, but not limited to, the possible projects and funding sources set forth below, and further to authorize the Town Administrator to sell or trade-in items rendered surplus by such purchases; or what it will do in relation thereto.

Project	Department	Cost	Source of Funds
Computer/Equipment Replacement	IT	\$ 35,000	Raise and Appropriate
Town Road Program	DPW	\$ 100,000	Bond
Replace 2001 ¾ Ton Pickup	Cemetery	\$ 36,000	Raise and Appropriate
Hood School Parking Lot Paving	School	\$ 50,000	Raise and Appropriate
Fire Station Improvements	Fire	\$ 48,750	Bond
Special Education Van	School	\$ 5,516 ¹	Free Cash
Replace 1995 & 1999 5 Ton Dump	Cemetery	\$ 176,000	Bond
Drain System Repairs (town-wide)	Stormwater	\$ 30,000	Bond
Fund Sewer FEIR	Sewer	\$ 150,000	Bond
Town Hall – Renovate 2 offices	Town Bldgs	\$ 77,500	Bond
GIS – New Town Wide Base Map	Multiple	\$ 45,000	Bond
Engine 5 Pick Up	Fire	\$ 42,000	Free Cash
Device Initiative	School	\$ 60,000	Bond
GIS Drain System Data Enhance	Stormwater	\$ 91,000	Free Cash
Replace 2001 Holder	DPW	\$ 15,728 ²	Free Cash
Ambulance Replacement	Fire	\$ 292,000 ³	Bond
Water FEIR	Water	\$ 150,000	Bond
AMR & Meter Replacement	Water	\$1,700,000	Bond
Lakeside WTP Gen. Roof Repair	Water	\$ 25,000	Water Infra. Stabilization
Replace 2005 SUV	Water	\$ 27,500	Water Infra. Stabilization
Chlorine Residual Eval. Study	Water	\$ 30,000	Water Infra. Stabilization

Note 1 - \$29,484 used from previous bonding for a total of \$35,000. See Article 14.

Note 2 - \$134,272 used from previous bonding for a total of \$150,000. See Article 15.

Note 3 - \$292,000 BAN will be paid from Ambulance Receipts Reserve.

Sponsor: Board of Selectmen

Description...

This article, required by the Town Charter, annually funds the purchase and replacement of capital equipment for various Town Departments and Schools recommended by the Capital Improvement Planning Committee.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 17 Fund Martin's Pond Milfoil Treatment

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds a sun of money for the purpose of funding a milfoil treatment program, including herbicide, monitoring, and costs related thereto; or what it will do in relation thereto,

Sponsor: Board of Selectmen

Description...

This article will provide funding for a milfoil treatment program at Martin's Pond.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 18 Fund Retirement Obligations

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds a sum of money for the purpose of funding FY2016 retirement obligations; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article will provide funding for obligations in the amount of \$87,588 owed to municipal and school employees who are retiring during FY2016. The Town has established a Retirement Trust Fund for this purpose, but due to past early retirements, the Fund is insufficient to meet the obligations. Therefore, additional funding is needed.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 19 Transfer Funds to Solid Waste Stabilization Fund

To see if the Town will vote to transfer a sum of money from any available source of funds to be added to the Solid Waste Stabilization Fund established under Article 23 of the April 3, 2006 Town Meeting; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article seeks to transfer surplus funds, if any, from Trash Receipts to be used to offset future Solid Waste costs. The current balance in this account is \$93,037.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

Article 20 Transfer Funds to Other Post Employment Benefits Liability Trust Fund

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds, a sum of money to the Other Post Employment Benefits Liability Trust Fund established under Article 19 of the June 3, 2013 Town Meeting; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article will transfer funds to supplement a reserve account to pay for future health and pension costs for retirees. The Board of Selectmen has developed a strategy to more aggressively fund this liability, and it is anticipated that transfers into this account will increase in upcoming fiscal years. The current balance in this account is \$166,337.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 21 Fund Route 28 Corridor Study

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in warrant articles, or appropriate by transfer from any available funds, a sum of money to fund a corridor study for Route 28/Main Street, and all costs incidental and related thereto, to provide guidance to the town with regard to land use and economic development in portions of the Highway Business (HB) zoning district; or what it will do in relation thereto.

Sponsor: Community Planning Commission

Description...

This article provides funding to utilize consultant services to complete a corridor study of Route 28/Main Street, including a market analysis and land use/zoning recommendations.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 22 Amend Code – General Bylaws – Chapter 152 - Junk Vehicles and Other Waste Material

To see if the Town will vote to amend its General Bylaws, Chapter 152, Sections 1-4 by deleting the text of said section and inserting in place thereof new text, all as set forth below:

Delete current text:

ARTICLE I

Junked Vehicles and Other Waste Material

[Adopted 6_17_1968 STM by Art. 23,
approved 7_24_1968]

152-1. Restrictions on storage.

No occupier or owner of land shall permit any junked, stripped, partially dismantled, or wrecked motor vehicle or parts thereof, junk, scrap metals, or other waste material or waste products to be stored, parked, or placed on any premises owned or occupied by him unless the same shall be within a building or area such that the debris or other materials previously enumerated shall be unexposed to view of the public or abutters, or within an area operated by a properly licensed person or persons or corporation for the purpose of selling the same and is not in violation of any other bylaw of the Town or rule or regulation of any Town agency or law of the Commonwealth.

152-2. Storage of unregistered vehicles.

No occupier or owner of land shall permit more than one (1) unregistered, used motor vehicle within public view or the view of abutters on the land owned or occupied by him unless such unregistered, used motor vehicles are used regularly on the premises or unless such unregistered, used motor vehicles are displayed by a properly licensed person or persons or corporation for the purpose of selling the same.

152-3. Violations and penalties. [Amended 10_17_1977 ATM by Art. 17, approved 2_28_1978; 10_2_1989 ATM by Art. 10, approved 12_7_1989; 10_7_1993 by Art. 2, approved 12_9_1993; 10_2_2000 ATM by Art. 12, approved 3_29_2001]

Whoever violates the provisions of this article shall be subject to the following penalties: first offense: warning; second offense: \$50; third offense: \$100; and fourth and subsequent offenses: \$200.

ARTICLE II**Littering and Dumping**

[Adopted 10_1_1990 ATM by Art. 15, approved 12_18_1990]

152-4. Prohibited acts; removal of materials.

A. No person shall in any manner, whether from on foot or from any vehicle, throw, drop, leave, discard or otherwise deposit on any street, sidewalk, way, lot, pond, stream, or other body of water, or any public place, any rubbish, papers, glass, metal, wood, garbage, litter, or refuse of any kind. Persons in violation of this subsection will be liable for a fine of three hundred dollars (\$300) for each offense. [Amended 10_2_2000 ATM by Art. 12, approved 3_29_2001]

B. The Town shall, through the Selectmen, require persons in violation of this section to remove the materials which are in violation. Each day a violation remains shall constitute a separate offense.

Insert in place thereof new text, as follows:

ARTICLE I**Junked Vehicles and Other Waste Material**

152-1 Definitions

For this article, the following terms shall have the following meanings:

"Garbage" shall mean every refuse accumulation of animal, fruit or vegetable matter that attends the preparation, use, cooking and dealing in, or storage of edibles, and other matter, of any nature whatsoever, which is subject to decay, purification and the generation of noxious or offensive gases or odors, or which, during or after decay, may serve as breeding or feeding material for flies or other germ carrying insects, or any container of material defined herein.

"Junk" shall mean any tangible item such as furniture, appliances, bicycles, motor vehicles or smaller property not having a useful purpose to the owner or abandoned by the owner and not included within the definitions of garbage or rubbish.

"Rubbish" shall mean any trash such as paper, cardboard, cans, glass, plastics and similar material.

152-2. Restrictions on storage

No occupier or owner of land shall permit any junked, stripped, partially dismantled, or wrecked motor vehicle or parts thereof, or junk, scrap metals, garbage or rubbish to be stored, parked, or placed on any premises owned or occupied by him unless the same shall be within a proper container, building or area such that the materials previously enumerated shall be unexposed to view of the public or abutters, or within an area operated by a properly licensed person or persons or corporation for the purpose of selling the same and is not in violation of any other bylaw of the Town or rule or regulation of any Town agency or law of the Commonwealth.

For purposes of this subsection only, the Board of Health or its designee shall be charged with enforcement of this subsection. Each day a violation remains shall constitute a separate offense.

152-3. Storage of unregistered vehicles

A. No occupier or owner of land shall permit more than one (1) unregistered, used motor vehicle within public view or the view of abutters on the land owned or occupied by him unless such unregistered, used motor vehicles are used regularly on the premises or unless such unregistered, used motor vehicles are displayed by a properly licensed person or persons or corporation for the purpose of selling the same.

B. For purposes of this section, the Chief of Police shall be charged with enforcement of this subsection. Each day a violation remains shall constitute a separate offense.

152-4. Violations and penalties.

Whoever violates the provisions of this article shall, in addition to any other lawful remedy, be subject to the following penalties; first offense: warning; second offense: \$50; third offense: \$100; and fourth and subsequent offenses: \$200.

ARTICLE II**Littering and Dumping****152-4.1. Prohibited acts; removal of materials.**

A. No person shall in any manner, whether from on foot or from any vehicle, throw, drop, leave, discard or otherwise deposit on any street, sidewalk, way, lot, pond, stream, or other body of water, or any public place, any rubbish, papers, glass, metal, wood, garbage, litter, or refuse of any kind. Persons in violation of this subsection will be liable for a fine of three hundred dollars (\$300) for each offense.

B. The Town shall, through its Chief of Police or his designee, require persons in violation of this article to remove the materials which are in violation. Each day a violation remains shall constitute a separate offense.

and further, that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Code of North Reading, and further that editorial notes concerning amendment history be inserted or omitted as appropriate;

or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The proposed bylaw amendment would add definitions to the bylaw, increase restrictions on storage, and change the enforcing authority from the Board of Selectmen to the Board of Health for 152-2 and the Chief of Police, or his designee, for 152-3 and 152-4.1

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting.

Article 23 Amend Code – General Bylaws – Chapter 158-9 – Snow Removal on Streets and Sidewalks

To see if the Town will vote to amend its General Bylaws, Chapter 158, Section 9 entitled "Snow Removal on Streets and Sidewalks"; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The Board of Selectmen is evaluating the current bylaw regulating snow removal on sidewalks, but does not anticipate requesting action at the June 2015 Town Meeting.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting.

Article 24 Amend Code – General Bylaws – Youth Services – Chapter 198 – Youth Services Committee

To see if the Town will vote to amend the Code of the Town of North Reading General Bylaws Chapter 198 – Youth Services Committee by deleting the text of said section and inserting in place thereof new text, all as set forth below:

Delete current text:**§ 198-1. Establishment and membership.**

There is hereby established a Youth Services Committee. The Committee shall consist of the existing seven NRYSSA Board members and four members appointed by the Board of Selectmen. The Committee shall be appointed for overlapping terms, starting in January, 2007, as follows:

- 4 members for a term of 3 years
- 3 members for a term of 2 years
- 4 members for a term of 1 year

and thereafter for three year terms as their terms expire

At its organization meeting each year, the Committee shall elect a Chairman and Vice Chairman.

The Youth Services Committee shall be authorized to appoint such non-voting associate members as it deems expedient and necessary. The following boards and committees of the Town shall be encouraged to establish and maintain liaison with the Youth Services Committee:

- Board of Selectmen
- School Committee
- Finance Committee
- Recreation Committee
- Land Utilization Committee
- Hillview Commission
- Board of Health
- Police Department

§ 198-2. Powers and duties.

- A. The Youth Services Committee shall be given the following instructions:
 - 1. To work with existing boards and committees in assessing needs, establishing goals, and developing programs to better serve the entire youth community.
 - 2. To oversee activities of a Youth Services Director who shall be appointed by the Town Administrator and who shall be a Town employee.
 - 3. To work with NRYSSA in support of efforts to fund the Youth Services Director position and developing programs through grant writing fund-raising efforts.
 - 4. To work to increase constructive youth involvement in the community.
 - 5. To present annually to Town Meeting a report of its activities and budget.
- B. All boards and committees of the Town shall be encouraged to provide the Youth Services Committee with such reasonable cooperation and assistance as may be within their jurisdiction.

Insert in place thereof new text, as follows:

§ 198-1. Establishment and membership.

There is hereby established a Youth Services Committee. The Committee shall consist of 11 members appointed by the Board of Selectmen for alternating three year terms. The Board shall fill any vacancy arising on said Committee for the remainder of the unexpired term.

At its organization meeting during December of each year, the Committee shall elect a Chair and Vice-Chair.

The Youth Services Committee shall be authorized to appoint such non-voting associate members as it deems expedient and necessary. All boards and committees of the Town shall be encouraged to communicate with the Youth Services Committee.

§ 198-2. Powers and duties.

A. The Youth Services Committee shall be given the following instructions:

- (1) To work with existing boards and committees in assessing needs, establishing goals, and developing programs to better serve the entire youth community.
- (2) To oversee activities of a Youth Services Director who shall be appointed by the Town Administrator and who shall be a Town employee.
- (3) To increase awareness on the Youth Services Committee, its programs and initiatives throughout the community. To work collaboratively with the School Department. To work to increase constructive youth involvement in the community. To promote healthy living by providing resources, programs and facilities that support healthy living; active lifestyles; coping with stress and emotional wellness.
- (4) To present annually to Town Meeting a report of its activities and budget.

B. All boards and committees of the Town shall be encouraged to provide the Youth Services Committee with such reasonable cooperation and assistance as may be within their jurisdiction.

and further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Code of North Reading; or what it will do in relation thereto.

Sponsor: Youth Services Committee

Description...

The proposed bylaw amendment would remove references to "NRYSSA" with the Youth Services Committee and to update the duties and functions of the Youth Services Director and the Youth Services Committee.

Recommendations ...

Selectmen: Recommended.

Finance Committee: No action required.

Article 25 Amend Code – General Bylaws – Chapter 104 – Article II – Fingerprinting of Applicants

To see if the Town will vote to amend its General By-Laws, Chapter 104, Article 2 entitled "Fingerprinting of Applicants; Criminal History Checks" by adding an additional license to those listed in Section 104-3 requiring state and federal fingerprint/based criminal history checks for individuals applying for the following licenses:

Class Two Automobile Licenses

and further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Code of North Reading; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The proposed bylaw amendment would add Class Two Automobile Licenses. If approved, applicants for these licenses must submit to being fingerprinted in order to obtain a license from the Board of Selectmen.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting.

Article 26 Conservation Revolving Fund – Re-authorize

To see if the Town will vote to reauthorize pursuant to the provisions of MGL Chapter 44, Section 53E 1/2, the Conservation Revolving Fund as voted in Article 20 – Revolving Funds – Wetland Protection, at the April 1992 Town Meeting for the purpose of which receipts in connection with department programs will be deposited for use by the Conservation Commission for the purpose of meeting the expenses of Conservation Commission programs, and further to authorize the expenditure of such funds to be expended at the discretion of the Conservation Commission a sum not to exceed a certain amount; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article continues in place the mechanism used by the Conservation Commission to fund its administration of the local Wetlands Protection By-law.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 27 Damon Tavern Revolving Account – Re-authorize

To see if the Town will vote to reauthorize pursuant to the provisions of MGL Chapter 44, Section 53E 1/2, the Damon Tavern Revolving Fund as voted in Article 17 – Revolving Funds – Damon Tavern, at the April 2002 Town Meeting for the purpose of which receipts in connection with lease of the Damon Tavern will be deposited for use by the Historical Commission and the Department of Public Works for the purpose of meeting the expenses related to the maintenance and repair of the Damon Tavern, and further to authorize the expenditure of such funds to be expended at the discretion of the Historical Commission and the Department of Public Works a sum not to exceed a certain amount; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article continues in place the mechanism used by the Town to utilize the revenue from the leasing of space in the Damon Tavern.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 28 Rain Barrel Revolving Account – Re-authorize

To see if the Town will vote to reauthorize pursuant to the provisions of MGL Chapter 44, Section 53E 1/2, the Rain Barrel Revolving Fund as voted in Article 17 – Revolving Funds – Rain Barrel, at the October 2003 Town Meeting for the purpose of which receipts in connection with the sale of rain barrels will be deposited for use by the Water Department for the purpose of meeting the expenses of purchasing additional rain barrels and related costs the expenditure of such funds to be expended at the discretion of the Water Department a sum not to exceed a certain amount; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article continues in place the mechanism used by the Town to utilize the revenue from the sale of rain barrels.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 29 Recycling Promotion Revolving Fund – Re-authorize

To see if the Town will vote to re-authorize pursuant to the provisions of MGL Chapter 44, Section 53E ½, the Recycling Promotion Revolving Fund as voted in Article 12 – Establish Recycling Promotion Revolving Account, at the April 2006 Town Meeting for the purpose of which receipts in connection with the sale of recyclable products will be deposited for use by the Department of Public works for the purpose of meeting the expenses of recycling programs, and further to authorize the expenditure of such funds to be expended at the discretion of the Department of Public Works a sum not to exceed a certain amount; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article continues in place the mechanism used by the Town to utilize the revenue from the receipts of recyclable products.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 30 Department of Elder Affairs Revolving Fund – Re-authorize

To see if the Town will vote to re-authorize pursuant to the provisions of MGL Chapter 44, Section 53E ½, the Department of Elder Affairs Revolving Account as voted in Article 16 – Department of Elder Affairs Revolving Account, at the October 2004 Town Meeting for the purpose of which receipts in connection with department programs will be deposited for use by the Department of Elder Affairs for the purpose of providing assistance for the operation of elderly related programs, and further to authorize the expenditure of such funds to be expended at the discretion of the Department of Elder Affairs a sum not to exceed a certain amount; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article continues in place the mechanism used by the Department of Elder Affairs to assist in the operation of elderly related programs.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 31 Emergency Management "All Hazards" Revolving Fund – Re-Authorize

To see if the town will vote to re-authorize pursuant to the provisions of MGL Chapter 44, Section 53E ½, the Emergency Management "All Hazards" Revolving Account as voted in Article 13 – Create Emergency Management "All Hazards" Revolving Account, at the October 2007 Town Meeting for the purpose of which receipts in connection with emergency management programs will be deposited for use by the Emergency Management Department for the purpose of meeting the expenses related to assisting in the cleanup of spills of hazardous materials, and further to authorize the expenditure of such funds to be expended at the discretion of the Fire Chief, a sum not to exceed a certain amount; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article continues in place the mechanism used by the Emergency Management Department to utilize the monies collected from insurance companies for hazardous materials incidents.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended

Article 32 Youth Services Revolving Fund – Re-Authorize

To see if the town will vote to re-authorize pursuant to the provisions of MGL Chapter 44, Section 53E ½, the Youth Services Revolving Account as voted in Article 29 – Youth Services Revolving Fund, at the October 2006 Town Meeting for the purpose of which receipts in connection with department salaries and/or programs will be deposited for use by the Youth Services Committee for the purpose of meeting the expenses of the Youth Services Department's salaries and/or expenses, and further to authorize the expenditure of such funds to be expended at the discretion of the Youth Services Committee, a sum not to exceed a certain amount; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article continues in place the mechanism used by the Youth Services Committee to assist in the operation of the Youth Services Programs.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 33 Library Activity Room Revolving Account – Re-authorize

To see if the town will vote to re-authorize pursuant to the provisions of MGL Chapter 44, Section 53E ½, the Library Activity Room Revolving Account as voted in Article 14 – Library Activity Room Revolving Fund, at the April 2009 Town Meeting into which funds collected from the operation of certain programs in the Library Activity Room shall be deposited for use to benefit the upkeep and maintenance of the library building, and further to authorize the expenditure of such funds to be expended at the discretion of the Library Trustees; a sum not to exceed a certain amount; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article continues in place the mechanism used by the Library to deposit revenue obtained from the use of the Activity Room at the Library.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 34 Board of Health Revolving Account – Re-authorize

To see if the Town will vote to authorize pursuant to the provisions of MGL Chapter 44, Section 53E ½, the Board of Health Clinic Revolving Fund as voted in Article 18 - Board of Health Clinic Revolving Account, at the October 2012 Town Meeting into which funds from certain immunization clinics and grants shall be deposited for use by the Board of Health to meet expenses for routine immunization and emergency dispensing clinics, and further to authorize the expenditure of such funds to be expended at the discretion of the discretion of the Board of Health; not to exceed a sum of money for said purposes; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article continues in place the mechanism used by the Board of Health to assist in the operation of the Board of Health Clinics.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

Article 35 Street Acceptance – Middle/High School Driveway

To see if the Town will vote to accept as a public way the layout of the Middle/High School Driveway, from the intersection at Park Street at Station 0+00.00 to the street line at the end of the cul-de-sac, Station 1+98.43, as heretofore laid out by the Board of Selectmen and as shown on plans entitled "North Reading Middle-High School" and dated April 29, 2015, on file in the Town Clerk's Office, which plans are incorporated herein by reference, and further to authorize the Board of Selectmen to acquire by purchase, gift, or eminent domain, the fee or a lesser interest in the land, within said way, and any drainage, access and/or other easements related thereto, and raise and appropriate the sum of \$1.00; or what it will do in relation thereto.

Sponsor: Board of Selectmen

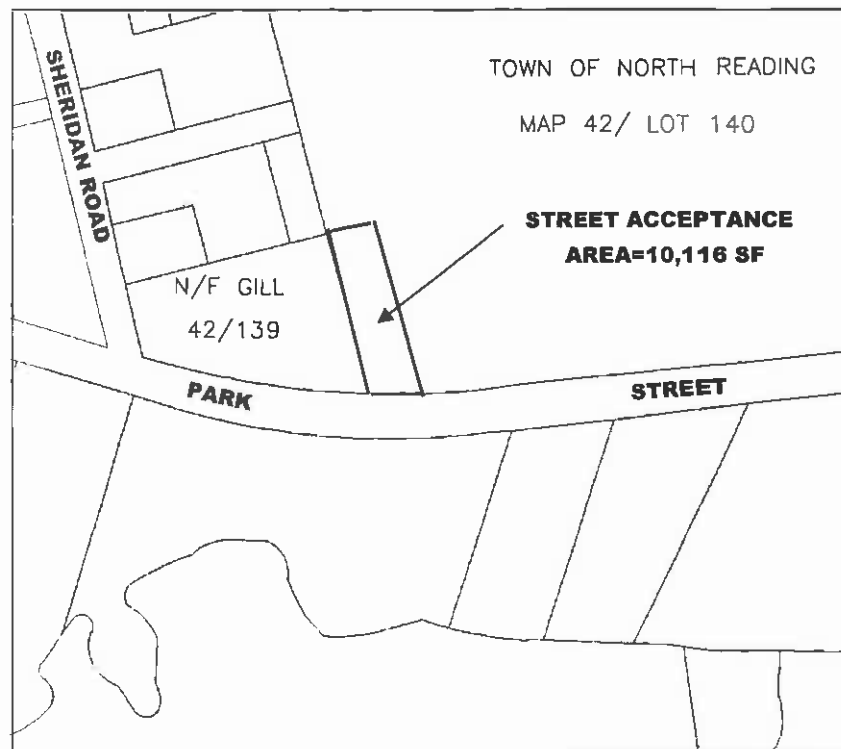
Description...

This article seeks to accept as a town way a portion of the new Middle/High School Driveway. Acceptance of this town way would conclude land transfers associated with intersection improvements at the Park Street entrance to the new Middle/High School.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.



Article 36 Citizens' Petition: Rezone Parcels on Pluff Avenue and Fairway Road

To see if the Town will vote to amend the North Reading Zoning Map by changing the zoning designation of sixteen (16) parcels of land located on Pluff Avenue and Fairway Road currently containing single family residential homes from Highway Business (HB) to Residence A (RA). The parcels are specifically identified as follows:

4 Pluff Avenue	(Map 12, Parcel 127)	17,700 SF
5 Pluff Avenue	(Map 12, Parcel 120)	50,120 SF
6 Pluff Avenue	(Map 12, Parcel 126)	1.8 Acres
7 Pluff Avenue	(Map 12, Parcel 121)	29,817 SF
8 Pluff Avenue	(Map 12, Parcel 125)	1.53 Acres
9 Pluff Avenue	(Map 12, Parcel 154)	10,701 SF
10 Pluff Avenue	(Map 12, Parcel 124)	1.19 Acres
12 Pluff Avenue	(Map 12, Parcel 123)	1.02 Acres
1 Fairway Road	(Map 12, Parcel 155)	10,867 SF
2 Fairway Road	(Map 12, Parcel 162)	12,269 SF
3 Fairway Road	(Map 12, Parcel 156)	16,053 SF
4 Fairway Road	(Map 12, Parcel 161)	10,937 SF
5 Fairway Road	(Map 12, Parcel 157)	18,129 SF
6 Fairway Road	(Map 12, Parcel 160)	22,597 SF
7 Fairway Road	(Map 12, Parcel 158)	18,605 SF
8 Fairway Road	(Map 12, Parcel 159)	20,566 SF

or what it will do in relation thereto.

Sponsor: On the Petition of Seth Pasakarnis and Others

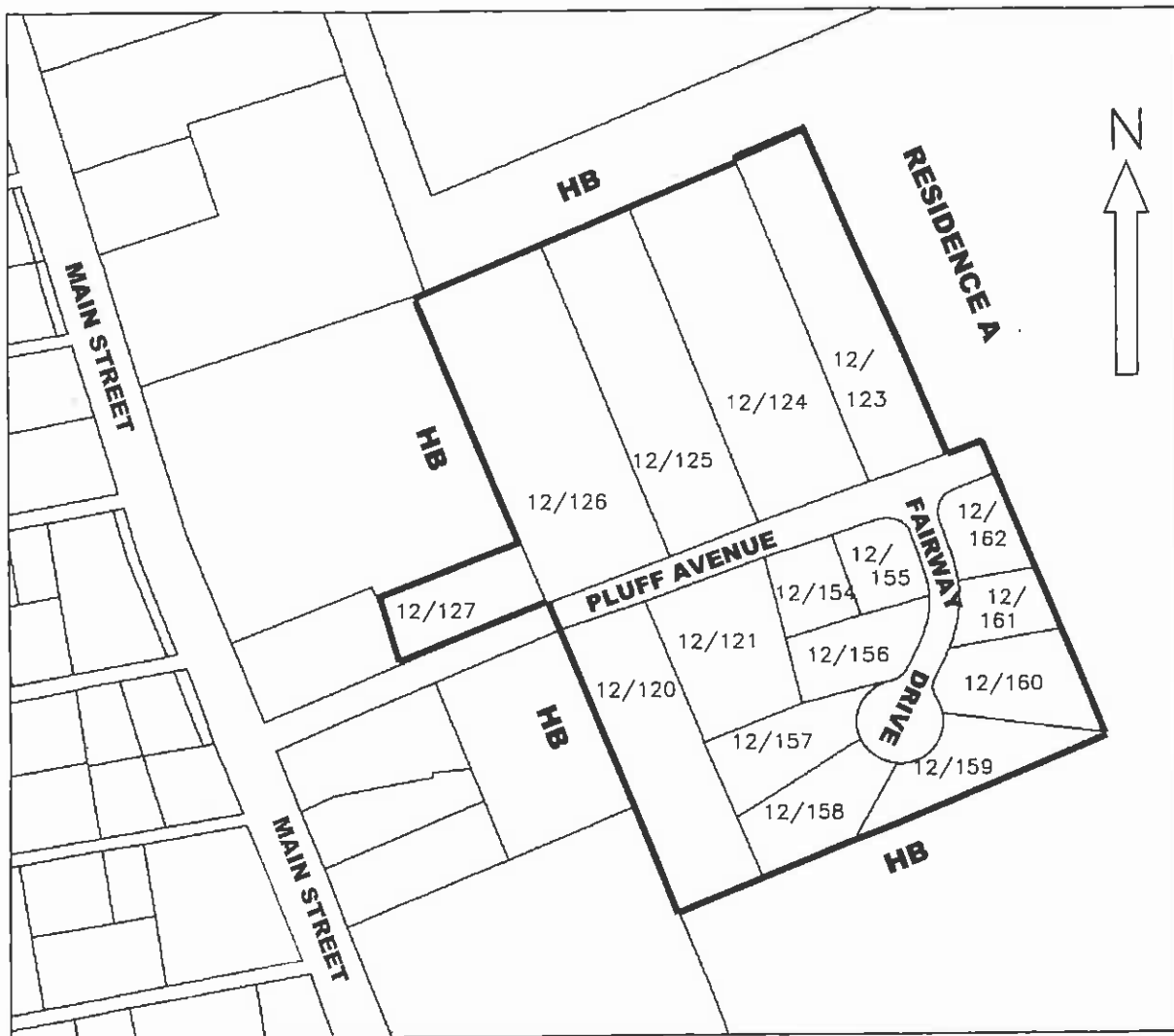
Description...

This article would amend the zoning map by removing these parcels of land from Highway Business (HB) to Residence A (RA).

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.



Article 36 – June 1, 2015 Town Meeting

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this fourth day of May in the year of our Lord two thousand and fifteen.

BOARD OF SELECTMEN

Robert J. Mauceri, Chairman
Michael A. Prisco, Vice Chairman
Stephen J. O'Leary, Clerk
Joseph C. Foti
Jeffrey R. Yull

A True Copy:
Attest: John J. Firriello, Constable

COMMONWEALTH OF MASSACHUSETTS
DIVISION OF PROFESSIONAL LICENSURE

BOARD OF
PLUMBERS AND GASFITTERS
ISSUES THE FOLLOWING LICENSE
LICENSED AS A MASTER PLUMBER

JAMES T MCINERNEY

128 PARK ST

NORTH READING MA 01864-2540

12716

05/01/16

204173

LICENSE NUMBER

EXPIRATION DATE

SERIAL NUMBER

James T. McInerney
LICENSEE SIGNATURE